



Assistant Public Defender/Staff Attorney

23rd Judicial Circuit Public Defender Office (Martinsburg, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Eastern Panhandle Public Defender Office in Martinsburg has an immediately available opening/vacancy for an Assistant Public Defender/Staff Attorney. Salary commensurate with experience; full State employee benefits package (various insurances, including health care, and retirement). Send resume and brief cover letter to my direct attention (address below).

Any help/aid/assistance in putting out word, etc., would be greatly appreciated. Any questions/concerns, just call. Thanks. Regards, THOMAS E. DELANEY, Esquire, Chief Public Defender, Eastern Panhandle/23rd Judicial Circuit PDO, 301 West Burke Street, Martinsburg, WV 25401 (304) 263-8909

Desired Class Level: Graduate/Alumni

Posting Date: February 9, 2021

Expiration Date: March 31, 2021

Contact: Thomas E. Delaney
Chief Public Defender
301 West Burke Street Martinsburg, West Virginia 25401
United States

Resume Receipt: E-mail

Default email for resumes.: tedelaney53@hotmail.com

Additional Documents: Cover Letter

ID: 7080

Attorney-Advisor (General)

Consumer Financial Protection Bureau

Job Type: Full-time

Job Location(s):

Washington, District of Columbia United States

Job Description:

This position is located in one of the Attorney Groups of the **Consumer Financial Protection Bureau** (CFPB), including, but not limited to, the Offices of Enforcement, Supervision Policy, Regulations, Fair Lending & Equal Opportunity, and the Legal Division.

The incumbent will serve as a primary legal advisor on issues related to consumer financial regulation, the supervision of bank and non-bank entities, enforcement of consumer financial policies, CFPB operations, or any issue under the jurisdiction of the Bureau. The following are the duties of this position at the CN-71 (broadly equivalent to the GS-15). If you are selected at a lower grade level, your duties will be adjusted accordingly. Attorneys at CFPB may be eligible for promotions subject to the Bureau's Attorney Hiring & Promotion Policy.

- Develops and executes investigation and enforcement strategy, such as the use of informal and formal requests for information, civil investigative demands, and witness interviews for enforcement matters.
- Conducts analysis of factual and legal issues presented provide definitive analysis and advice to senior management. Drafts and reviews memoranda analyzing legal and policy issues, amendments to regulations, Congressional testimony, official CFPB interpretations, and analyses of proposed legislation, rules and policies. Provides explanations and advice on complex technical aspects of statutes and regulations to management.
- Engages extensively in legal research and writing, identifying legal issues, proposing resolutions, constructing alternative arguments and solutions, and recommending alternative courses of action in cases involving complex facts and no clear-cut precedent. Consults with fellow legal staff and other Bureau subject matter experts on relevant issues to develop strategies to address emerging concerns.
- Participates in and may lead complex rulemaking projects, such as major regulatory amendments or implementing legislation in the area of consumer financial services. Reviews public comments and drafts proposed and final regulations for consideration and makes oral presentations to senior management to defend positions, develop policy and resolve issues.
- Provides legal research and guidance to issues arising from complex consumer compliance and fair lending examinations. Analyzes compliance efforts and makes recommendations on how regulatory compliance efforts impact consumers.
- May represent the Bureau at hearings in federal court and administrative proceedings in enforcement actions involving consumer-finance laws with regard to products, services, and fair lending practices.
- Responds to inquiries from CFPB staff, other federal and state agencies, Congressional staff, private

counsel, and the public relating to the interpretation of consumer financial services laws and other regulatory matters.

You must meet eligibility and qualification requirements within 30 days of the closing date of this announcement. 1. Law Degree: Applicants must be a graduate of an accredited law school with an LL.B., J.D. or equivalent. 2. Bar Membership: Applicants must be a current member of a bar with a valid license to practice law in a state, territory of the United States, District of Columbia, or Commonwealth of Puerto Rico.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 9, 2021

Expiration Date: March 18, 2021

Contact: Mr. Michael Rivera
Talent Acquisition Specialist
1700 G St NW Washington, District of Columbia 20552 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/GetJob/ViewDetails/591600300>

Visual ID: 7074

Attorney

Legal Aid of West Virginia

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

Martinsburg Attorney Position

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated attorney to join our team in our Martinsburg Office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.

This staff attorney position will provide you the opportunity to practice law in a variety of areas including housing, all aspects of family law, unemployment and benefits work. Service includes in-court representation, legal advice and information, community education, and assistance with filling out forms. The position will also provide you the opportunity to work directly with well-established community partners.

Our office is located in the fastest growing area of West Virginia, Berkeley County. Although it is located a little over one hour west of Washington D.C., it provides the tranquility of a small charming town. The office recently moved to the historic district of Martinsburg and is within walking distance of downtown shops, restaurants and the federal and state courthouses. The surrounding area offers plenty of adventure for the outdoor enthusiast and is rich in both state and U.S. history. The position will require some travel which will not only enable you to take in the beauty of the Eastern Panhandle but the opportunity to get to know the bench and bar in our surrounding counties. Our service area includes Berkeley, Jefferson, Morgan, Hampshire, Hardy and Mineral counties.

Please submit cover letter and resume to jobs@lawv.net by Wednesday, February 17, 2021. Applications will be considered until the position is filled. LAWV is seeking diverse perspectives and people. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

Desired Class Level: Graduate/Alumni**Posting Date:** February 8, 2021**Expiration Date:** February 17, 2021

Contact: Ms. Kerry LeMasters
Human Resources
Clarksburg, West Virginia United States

Resume Receipt: E-mail**Default email for resumes.:** klemasters@lawv.net**Additional Documents:** Cover Letter**ID:** 7079

Criminal Defense Attorney - Hobbs, NM

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s): Hobbs, New Mexico United States

Job Description: Essential Functions

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis. Criminal Defense Attorney PD2, PD3 or PD4:

Incumbent will be considered for a Public Defender 2, 3, or 4 classification. Classification will be determined at the time of hire based on applicant's job related qualifications and agency critical need.

Public Defender 2 (PD2):

- Attorneys at this level will handle a variety of misdemeanors and may assist in juvenile cases and youthful offender cases.
- May assist higher level attorneys with complex cases.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 3 (PD3)

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
- Provides guidance and mentoring to lower levels attorneys and law clerks.
- Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 4 (PD4)

- Positions at this level handle felony cases such as

burglaries, drug crimes, property crimes and probation violations with limited supervision.

- May handle more complex level felonies with some guidance/direction from a higher level attorney/managing attorney.
- Has acquired sufficient knowledge and/or experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and Supreme Court with some direction from higher level Attorneys.
- Provides guidance and advice to lower level attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Desired Class Level(s): Graduate/Alumni
Posting Date: February 8, 2021
Expiration Date: March 17, 2021
Contact: Elizabeth Holmes 505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States
Resume Receipt: Other (see below)
How To Apply: http://www.lpdnm.us/Jobs/
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Visual ID: 7076

Public Defender 2 - Ruidoso, NM

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):

Ruidoso, New Mexico United States

Job Description:

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis.

Essential Functions

Public Defender (PA2)

- Attorneys at this level may handle a variety of cases, including misdemeanor, juvenile, youthful offender or appellate cases.
- May assist higher level Attorneys with complex cases.
- Advise and counsel clients regarding case strategy and possible outcomes.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining, when appropriate, with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 8, 2021

Expiration Date: March 17, 2021

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102
United States

Resume Receipt: Other (see below)

How To Apply: <http://www.lodnm.us/Jobs/>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 7075

Public Finance Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): United States

Job Description:

Our industry-leading public finance practice seeks to hire an associate with 2-5 years of experience to join any of our 15 offices nationwide (with a particular interest in candidates interested in our Baltimore, Philadelphia, Denver or Phoenix offices). We represent a wide variety of institutional clients nationwide, including banks, real estate lenders, underwriters, major non-profits and developers, as well as state and local governmental issuers. Qualified candidates will have strong transaction background with excellent writing ability, experience working on complex, multi-party transactions, and an interest in public finance. Experience with public finance transactions and securities laws is a plus. General real estate or corporate law practitioners will also be considered. This is an excellent opportunity for professional growth in a collegial environment of a national law firm. Active bar in the location for which you wish to be considered is preferred.

Ballard Spahr LLP is a 650 lawyer firm with fifteen offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 8, 2021

Expiration Date: March 17, 2021

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?>

FilterREID=1&FilterJobCategoryID=4&FilterJobID=526

Additional Documents: Unofficial Transcript

Visual ID: 7078

Trial Attorney (Including Remote)

Pierce Bainbridge

Job Type: Full-time

Job Location(s): United States

Job Description: Recent law school graduates who want to immediately start litigating and trying high-value, high-stakes cases at the highest level. All litigation practice areas. Tremendous degree of responsibility immediately. Direct mentoring and supervision by one of the nation's most high-profile and successful trial attorneys. Headquarters in Los Angeles, but all attorneys can be remote.

Initiative, teamwork, aggressiveness, self-starting, extreme ownership.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 8, 2021

Expiration Date: March 16, 2021

Contact: Global Managing Partner John Pierce
Global Managing Partner
355 South Grand Avenue Los Angeles, California
90071 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jpierce@piercebainbridge.com

Visual ID: 7068

Corporate Associate (#574)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Missoula, Montana United States

Salt Lake City, Utah United States

Denver, Colorado United States

Job Description:

The starting salary for associate positions in our Denver office is \$150,000. Pay is determined based on a variety of factors including, but not limited to, depth of experience in the practice area. Associates are eligible to participate in Dorsey's associate bonus program, subject to the program's conditions and restrictions.

Dorsey has an opening for a transactional Associate attorney to support our Corporate practice group. In this role you will have an opportunity to work on a wide variety of corporate transactions, with a particular focus on emerging companies and venture capital work. You will work closely with Dorsey attorneys and clients on deals of varying sizes and across multiple offices, including Missoula, Salt Lake City, and Denver. This position can be based in Denver, CO, Missoula, MT, or Salt Lake City, UT.

Requirements:

- A J.D. degree from an ABA-accredited law school
- Two to four years of corporate law experience, representing private technology companies from formation to exit (including founder issuances, equity compensation and stock plans, convertible debt and VC financings and M&A), as well as the VC funds and other investors that finance such companies
- Excellent analytical and writing skills
- Excellent verbal communication
- Strong academic performance

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard

to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/careers/attorneys>. We do not accept

application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 6, 2021

Expiration Date: March 15, 2021

Contact: HR, Lawyer Recruiting Assistant Josephine DeAngelo
HR, Lawyer Recruiting Assistant
50 S 6th St Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.dorsey.com/careers/attorneys>

Visual ID: 6857

Investment Team Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking an experienced transactional lawyer for its Investment Team practice. The Moore & Van Allen Investment Team primarily represents capital providers with their debt and equity investment activities. Typical transactions include representing lenders with their lending transactions, alternative investment vehicles with their debt and equity investments, and private equity fund investors with their control and growth equity investments. Unique opportunity to work across the capital structure and represent both equity and debt investors, as well as represent portfolio companies in their acquisition, sell-side and financing activities. Preferred candidates would have one or two years of transactional experience, ideally with experience in finance or corporate transactions. Excellent academic performance and strong inter-personal skills are required.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 6, 2021

Expiration Date: March 14, 2021

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 7067

Attorneys of all levels

Guam Attorney General

Job Type: Full-time

Job Location(s):
Guam

Job Description:

Are you interested in gaining criminal trial experience, practicing administrative law, or handling complex civil matters all while living on a beautiful tropical island? If you are a licensed attorney, **this is your chance!** The Guam Bar allows licensed attorneys in good standing to practice as a government attorney for up to five years.

Guam is a gorgeous island in the Western Pacific Ocean with year-round tropical temperatures and warm ocean waters. (Read: No harsh and numbing winters!) The only thing warmer than the weather and the water is the hospitality of the native CHamoru people, who are welcoming and willing to share with you the history and culture of this slice of America in the Pacific.

Guam is the southernmost and largest of the Mariana Islands chain and is just a short flight away from its sister islands and a number of destinations in the Asia-Pacific region, including Palau, South Korea, Japan, and the Philippines. But don't think you'll be so quick to leave! Despite our size of just 212 square miles, Guam offers the convenience and luxuries of city living without the hustle and bustle of city life; world-class diving, snorkeling, and other water activities; caves, waterfalls, and hiking trails for all ability levels to explore; and we are home to international athletic events. It's no wonder Guam has become a modern-day melting pot.

The Office of the Attorney General of Guam is led by elected Attorney General Leevin Taitano Camacho. He leads our management team together with a chief deputy attorney general and eight other deputies who head each of our divisions. The Office is home to approximately 200 employees, approximately 50 of whom are attorneys.

With alumni from over thirty law schools across the country, our Office has had great success in hiring professional and capable attorneys and we are looking to continue to build on that foundation. For those just entering the profession, working here will provide unmatched opportunities for hands-on legal experience under the guidance and mentorship of the experienced attorneys on our team. For those more seasoned in the profession, our office provides opportunities to sharpen your skills or apply your skills in new areas of law.

Whether novice or seasoned, our office also offers extensive opportunities for professional development, training, and networking through our strong partnerships with member organizations, such as the National Association of Attorneys General and the Conference of Western Attorneys General. In 2019, we also launched an in-house Continuing Legal Education credits program.

We have six practice divisions that offer intensive legal experience including significant time in court or administrative proceedings:

- Our **Criminal Prosecution Division** has original jurisdiction over violations of local criminal law and certain cases in the District Court of Guam. At times, the Division may also investigate criminal offenses on its own, including sophisticated financial white collar crimes and government/public corruption. Prosecution attorneys have opportunities for trial practice, appellate practice, and practice before the District Court in criminal tax cases.
- Our **Civil Litigation Division** handles affirmative and defensive representation of government agencies, officials, and employees in litigation including suits for declaratory relief; constitutional challenges to laws and government programs; torts; and employment law matters. Civil Litigation attorneys have opportunities for trial and appellate practice.
- Our **Solicitors Division** provides legal representation, counsel and assistance to the government of Guam and its authorized entities. This includes providing representation in administrative proceedings, answering legal questions posed by agencies and issuing formal legal opinions. The Division is also responsible for all matters relative to procurement by the Government of Guam, including reviewing contracts as to form and legality and advising agencies during all phases of procurement for acquisitions \$500,000 or more.

Benefits:

1. Unmatched work experience.
2. Tropical island living.
3. Convenient, affordable Asia-Pacific travel.
4. Twelve holidays per year.
5. Health, dental, and life insurance.

Remuneration:

Salary is based on an applicant's years of experience. For those without any work experience as an attorney, \$50,825 is the starting salary.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 5, 2021

Expiration Date: March 13, 2021

Contact: Leevin Camacho
590 South Marine Corps Drive Tamuning 96913 Guam

Resume Receipt: Online

Additional Documents: Unofficial Transcript, Other Documents

Visual ID: 7066

Litigation Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Job Location(s): Salt Lake City, Utah United States

Job Description:

Our Salt Lake City office seeks a litigation associate with two to four years of experience in complex litigation. The litigation group is focused on business, finance, real estate, intellectual property, consumer finance, construction, securities, and labor and employment litigation. Qualified candidates must have outstanding academic credentials and communication skills, both oral and written. This is an excellent opportunity to join a sophisticated litigation practice and work in a dynamic, expanding, and team-oriented atmosphere while enjoying the benefits and resources of a national law firm. Active license in Utah is preferred, but not required.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 5, 2021

Expiration Date: March 14, 2021

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=50e9e202-1a26-4777-a5fe-364a220511cb>

Additional Documents: Unofficial Transcript

Visual ID: 6532

Mergers & Acquisitions Associate (#593)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Anchorage, Alaska United States

Job Description:

Dorsey & Whitney LLP is seeking a Corporate Associate with four to six years of experience to join the Anchorage office, primarily providing support to our Mergers & Acquisitions ("M&A") Practice Group. Dorsey's M&A Group has decades of experience successfully completing hundreds of deals, for billions of dollars, in worldwide transactions. Our firm has ranked in the top 25 in U.S. M&A deals completed for over 20 years. With a solid understanding of transactions of all sizes and complexity, the 175+ members of Dorsey's M&A Group help clients navigate and execute a full range of M&A deals that accomplish their strategic objectives. This associate will have the opportunity to work on a wide variety of corporate transactions, including mergers, acquisitions, divestitures, corporate restructurings, strategic partnerships, financing and complex lending transactions, cross-border transactions and private equity investments, as well as researching and analyzing transactional situations. This associate will work on general corporate matters, including general contract review and corporate governance.

Qualified candidates will have:

- Four to six years of corporate experience, including substantial mergers and acquisitions experience;
- Experience working in the business/corporate group of a large law firm;
- Working knowledge of tax law, employment and labor laws, environmental law, antitrust, intellectual property, corporate finance, and commercial law, among other areas;
- Alaska bar admission;
- Strong project management skills, organizational skills, and the ability to thrive in a fast-paced work environment and manage numerous projects simultaneously under deadline pressure;
- Strong communication and writing skills, especially for the purpose of enabling smooth interactions with business staff, owners and executives, opposing counsel and Dorsey staff; and
- Excellent academic credentials.

Finance and bankruptcy experience preferred. Experience with, or interest in, Alaska Native Corporations and/or tribal law, and Municipal law helpful.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner

benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

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Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

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One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/careers/attorneys>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 5, 2021

Expiration Date: March 14, 2021

Contact: HR, Lawyer Recruiting Assistant Josephine DeAngelo
HR, Lawyer Recruiting Assistant
50 S 6th St Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.dorsey.com/careers/attorneys>

Visual ID: 6855

Attorney Adviser(Labor)

National Labor Relations Board (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

Overview

Accepting applications

Open & closing dates

02/01/2021 to 02/16/2021

Service

Excepted

Pay scale & grade

GS 13 - 14

Salary

\$103,690 to \$159,286 per year

Appointment type

Permanent

Work schedule

Full-Time

HelpLocation

1 vacancy in the following location:

Washington, DC

Relocation expenses reimbursed

No

Telework eligible

Yes as determined by agency policy

HelpThis job is open to

Federal employees - Excepted service

Current excepted service federal employees.

The public

U.S. citizens, nationals or those who owe allegiance to the U.S.

Apply

Print Share

Save

Announcement number

NL21EX11016520JT

Control number

591015500

Duties HelpDuties

Summary

This position is located at the National Labor Relations Board (NLRB), Office of the Chairman of the National Labor Relations Board.

The primary purpose of this position is to: (1) analyze and provide expert recommendations on traditional National Labor Relations Act matters (2) draft persuasive legal memoranda and draft decisions; and (3) provide clear and effective oral presentations to Board Members.

This vacancy is also being advertised to NLRB employees under NL21IX11017221JT.

Learn more about this agency

Responsibilities

As an Attorney Adviser(Labor) GS-0905-13/14, your typical work assignments may include:

Handling individual cases as assigned by the Board Member

that may include cases representative of the most difficult in the field of labor law. Cases may present: questions that will determine the national policy in regard to the interpretation of the National Labor Relations Act; questions where there is a conflict or uncertainty in Board precedent as to the applicable law; and questions of conflict or uncertainty between applicable Board precedent and decisions in the various Courts of Appeals.

Preparing legal memoranda setting forth the contested issues, the relevant facts, the judge's disposition of those issues, the parties' arguments, and counsel's recommendations as to how they believe the Board should resolve each contested issue.

Preparing memoranda summarizing the arguments contained in amicus briefs in cases in which the Board has invited briefing by interested members of the public.

Drafting the official decision and order of the Board, and/or the Board Member's separate dissenting or concurring opinions.

Consulting as necessary with other staff representatives and upper management officials, including Board Members, in preparing revisions and alterations in official Board decisions and opinions.

Travel Required

Not required

Supervisory status

No

Promotion Potential

14

Job family (Series)

0905 Attorney

Similar jobs

Attorneys

Requirements HelpRequirements

Conditions of Employment

U. S. Citizenship Required.

Males born after 12/31/1959 must be registered for Selective Service.

You must successfully pass a background investigation.

You must be able to obtain a non-sensitive, high-risk security clearance.

Relocation expenses are not authorized.

This position is part of the bargaining unit.

Bar certification is required.

Two year trial period is required.

Your resume and supporting documents must be submitted by 11:59PM EST to receive consideration for the position.

Qualifications

Specialized Experience: (This experience must be reflected and fully supported in your resume to receive consideration.)

You may qualify at the GS-13 level, if you fulfill the following qualification requirement:

One year of specialized experience equivalent to the GS-12 grade level in the Federal service that demonstrates your ability to: Apply demonstrated knowledge of the National Labor Relations Act and/or the Federal Service Labor Management Relations Statute to make effective recommendations on issues arising under those statutes; and Analyze case decisions, policy, regulations, or procedural changes to gather legal references for draft decisions; and Draft proposed briefs for submission to a court, agency official, or governing board; and

Make oral presentations on case matters to effectively communicate the facts and issues presented. You may qualify at the GS-14 level, if you fulfill the following qualification requirement:

One year of specialized experience equivalent to the GS-13 grade level in the Federal service that demonstrates your ability to: Apply demonstrated knowledge of the National Labor Relations Act and/or the Federal Service Labor Management Relations Statute to make effective recommendations on issues arising under those statutes; and Independently conduct extensive research and analysis of non-routine and novel cases to provide legal guidance to reach and/or render final decisions for approval; and Prepare written analysis of legal issues in complex or precedent setting cases for submission to a court, agency official, or governing board; and

Make oral presentations on case matters and participating in discussions, dispositions, and arguments of a case.

NOTE: Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional, philanthropic, religious, spiritual, community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

Ideal Candidate Statement:

The Ideal Candidate for the Attorney Adviser (Labor) position has senior level expertise and knowledge in the area of traditional labor law. The candidate has demonstrated an ability to provide expert legal analysis and advice in an efficient manner on complicated matters. The candidate has experience drafting complex decisions for approval by superiors and has exemplary legal research and writing skills. Outstanding oral communications skills are vital. Prior experience in a judicial clerkship is deemed valuable.

Writing Sample. One legal writing sample may be submitted no longer than 10 pages in length.

Substitution of education in lieu of specialized experience may not be used for this grade level.

All qualifications and eligibility requirements must be met by the closing date of the announcement.

Education

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications; applicant's resumes and supporting documentation should only reflect education received from schools accredited by such institutions.

Applicants can verify accreditation at the following Website: <http://www.ed.gov/admins/finaid/accred/index.html>

If you are using foreign education to meet qualification requirements, you must send a Certificate of Foreign Equivalency (a U.S. private organization's interpretation that such education has been deemed at least equivalent to conventional U.S. education programs) with your transcript in order to receive credit for that education. For more information regarding evaluation of foreign education for federal employment, please visit the U.S. Department of Education webpage.

Additional information

SUPPLEMENTARY VACANCIES: Supplementary vacancies may be filled in addition to the number stated in this announcement.

EQUAL EMPLOYMENT OPPORTUNITY/REASONABLE

ACCOMMODATION: The National Labor Relations Board is an equal opportunity employer. All qualified applicants will receive consideration for appointment without regard to race, religion, color, national origin, sex, political affiliations, handicap, age, sexual orientation, or any other non-merit factor. Applicants with disabilities who need reasonable accommodations for any part of the application and hiring process should contact the Agency's Selective Placement Coordinator by email smschedule@nlrb.gov. NLRB offers a wide array of reasonable accommodations and programs for individuals with disabilities. (Note: for additional information for job seekers with disabilities, please click on the following website, <https://www.opm.gov/policy-data-oversight/disability-employment/hiring/>.)

PLACEMENT POLICY: The posting of this announcement does not obligate management to fill a vacancy or vacancies by promotion. The position may be filled by reassignment, change to lower grade, transfer, appointment, or reinstatement. Management may use any one or any combination of these methods to fill the position.

WORK SCHEDULE: NLRB supports the use of flexible work schedules as a way to help attract and retain talented individuals in public service, increase worker productivity, and better prepare the agency to operate during emergencies. This position may be authorized for telework.

Read more

How You Will Be Evaluated

You will be evaluated for this job based on how well you meet the qualifications above.

When the application process is complete, a review of your resume and supporting documents will be conducted by a rating panel to determine qualified applications. Applicants deemed best qualified will be referred to the hiring manager. All applications will receive notification when a final selection has been made.

You will be further evaluated on the following competencies required for the position:

Decision Making

Legal, Government and Jurisprudence

Oral Communication

Reasoning

Written Communication

Read moreBackground checks and security clearance

Security clearance

Other

Drug test required

No

Position sensitivity and risk

High Risk (HR)

Trust determination process

Credentialing, Suitability/Fitness
Required Documents HelpRequired Documents

Your resume

Bar Certification and proof of good standing.

Transcript: This position has mandatory education requirements. Transcripts are required. The transcripts need not be official, but must show that you meet the stated educational requirements, including specific major or class requirements. Provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education with your application. See Recognition of Foreign Qualifications for more information.

Are you a veteran? Submit Member Copy 4 of your DD-214 or other (Certificate of Release or Discharge from Active Duty) and/or documentation of service connected disability. If applying based on eligibility under the Veterans Opportunity to Work (VOW) Act, you must submit certification from the Armed Forces that you will be discharged or released from active duty within 120 days from the date on the certification. This must indicate your dates of service, your rank, and confirm that you will be separated under honorable conditions. View more veterans' information. You may be asked to provide a copy of your recent performance appraisal and/or incentive awards.

If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

Benefits HelpBenefits

A career with the U.S. Government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding. Learn more about federal benefits.

Review our benefits

Eligibility for benefits depends on the type of position you hold and whether your position is full-time, part-time, or intermittent. Contact the hiring agency for more information on the specific benefits offered.

How to Apply HelpHow to Apply

To apply for this position, you must provide a complete Application Package, which includes 1) Your responses to the Occupational Questionnaire, 2) Your resume and 3) Any other documents needed to verify your qualifications or eligibility (see the required documents section).

Please follow the instructions listed below for submitting your complete application package. Application procedures are specific to this vacancy announcement. Please read all

instructions before you begin.

To begin the process, click the APPLY ONLINE button at the right side of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the SUBMIT MY ANSWERS button at the end of the process.

If you have never applied through USA Jobs for a position with the Federal Civil Service, you will need to create a USA Jobs account. To change or update your application, simply reapply through My USAJOBS, before the closing date. New or updated resumes are considered "incomplete" applications until the required virus scan is cleared. To check the status of your application, log into your USAJOBS account USA Jobs Account Login, select Application Status and click on the more information link under the application status for this position.

Read more Agency contact information

Janet Tucker
Phone
(202) 273-0053

Email
janet.tucker@nlrb.gov
Address

BOARD STAFF CHAIRMAN MCFERRAN
1015 Half St SE
Washington, DC 20570-0001
US

Learn more about this agency

Next steps

Once your online application is submitted you will receive a confirmation notification by email. Your application will be evaluated by the Human Resources Office to determine your eligibility for the position. After the evaluation is complete, you will receive another notification regarding the status of your application.

If called for an interview, you may be required to submit an original, unedited writing sample. If further evaluation or interviews are required, you will be contacted. Applicants will receive notification when a final selection has been made.

Read more

Fair & Transparent Fair & Transparent

The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Equal Employment Opportunity (EEO) for federal employees & job applicants

Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow the instructions in the job

opportunity announcement. For any part of the remaining hiring process, applicants should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits.

Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when:

An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.

An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.

An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.

You can request a reasonable accommodation at any time during the application or hiring process or while on the job. Requests are considered on a case-by-case basis.

Learn more about disability employment and reasonable accommodations or how to contact an agency.

Read moreLegal and regulatory guidance

Financial suitability

Social security number request

Privacy Act

Signature and false statements

Selective Service

New employee probationary period

Desired Class Level: Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: February 16, 2021

1015 Half Street S.E., Third Floor Washington, District of Columbia 20570 United States

Resume Receipt: Other (see below)

How to Apply: <https://www.usajobs.gov/GetJob/ViewDetails/591015500>

ID: 7063

Broker-Dealer Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:**Broker-Dealer Attorney**

The Charlotte office of Moore & Van Allen is currently seeking an experienced Broker-Dealer attorney. Qualified candidates must have a JD, excellent academic credentials and four or more years of broker-dealer experience. The ideal candidate will have extensive experience with broker-dealer registration requirements and FINRA rules; regulatory approval and broker formation processes and FINRA new and continuing membership applications; drafting and implementing broker-dealer compliance policies and procedures; regulatory inquiries and internal compliance and "due diligence" reviews; SEC, FINRA, and CFTC investigations and enforcement proceedings; and compliance with applicable state and federal securities laws, SEC regulations, and AML laws. Moore & Van Allen offers a competitive compensation package which includes full benefits.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: March 13, 2021

Contact: Mollie ClarkNew Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202
United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 7061

Commercial Finance Associate - Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s):

Philadelphia, Pennsylvania United States

Job Description:

We are seeking an associate with three to five years of experience to join our industry-leading finance practice in Philadelphia. We represent a wide variety of institutional clients nationwide, including commercial banks, commercial finance companies, direct purchasers and private equity firms, investors and developers, and major non-profits.

Qualified candidates should have a strong transactional background with experience working on a variety of complex finance transactions including syndicated and portfolio transactions. Understanding and working knowledge of Article 9 of the UCC and bankruptcy code is required. Experience with workouts/restructuring, and/or M&A and private equity transactions is a plus. Candidates should have excellent academic credentials and strong writing and analytical skills. This is an excellent opportunity for professional growth in a collegial environment of a national law firm. Active bar license in PA is preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: March 12, 2021

Contact: Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?>

FilterREID=1&FilterJobCategoryID=4&FilterJobID=510

Additional Documents: Unofficial Transcript

Visual ID: 7056

Corporate Associate - Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s):

Philadelphia, Pennsylvania United States

Job Description:

Our Philadelphia office seeks a corporate attorney with at least three to five years of significant experience practicing in mergers and acquisitions to join our Business and Transactions Department. Qualified candidates will have experience in mergers and acquisitions and general corporate and commercial matters (experience in joint ventures, licensing, and technology agreements, preferred, not required). Additional experience with corporate governance and compliance and/or private equity transactions is a plus. Successful candidates will have experience leading all phases of transactions, as well as stellar academic credentials and superior writing and communication skills. Active license in PA preferred.

Our Business and Transactions Department has a regional and national practice involving public and private companies and nonprofit organizations, including private equity funds, financial institutions, investment companies, sports and other franchises, public utilities, and hospitals and health services. Our clients include companies engaged in technology; life sciences, including pharmaceutical and medical device; manufacturing and service functions; energy; retail; telecommunications; and software.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: March 12, 2021

Contact: Kathryn J. Ball

Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=507>

Additional Documents: Unofficial Transcript

Visual ID: 7053

Corporate Associate - Phoenix

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Phoenix, Arizona United States

Job Description:

Our Phoenix office seeks a corporate attorney with at least two to three years of significant experience practicing in mergers and acquisitions to join our Business and Transactions Department. Qualified candidates will have experience in mergers and acquisitions and general corporate and commercial matters (experience in joint ventures, licensing, and technology agreements, preferred, not required). Additional experience with corporate governance and compliance and/or private equity transactions is a plus. Successful candidates will have experience leading all phases of transactions, as well as stellar academic credentials and superior writing and communication skills. Active license in AZ preferred.

Our Business and Transactions Department has a regional and national practice involving public and private companies and nonprofit organizations, including private equity funds, financial institutions, investment companies, sports and other franchises, public utilities, and hospitals and health services. Our clients include companies engaged in waste services; technology, including information technology, software and sales; sports and entertainment; life sciences, including pharmaceutical and medical device; manufacturing and service functions; energy; retail; and telecommunications.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
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Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: March 12, 2021

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=521>

Additional Documents: Unofficial Transcript

Visual ID: 7055

Corporate Staff Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen, a large southeastern law firm with a national practice, has an opportunity for a staff attorney with corporate/business experience to assist with document preparation for asset and equity transactions. Seeking at least two to four years of experience drafting transaction documents, including acquisition documents, stock and asset purchase agreements, due diligence materials and related ancillary agreements. Candidates should also have excellent practice experience and excellent written and verbal communication ability. Equal Opportunity Employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: March 13, 2021

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202

United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 7062

Executive Director

Shack Neighborhood House (West Virginia)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Job Posting: Executive Director, Shack Neighborhood House, Morgantown, WV

Are you an experienced nonprofit leader seeking an exciting new opportunity to make a positive difference in the lives of families and children in Monongalia County? The Shack Neighborhood House is now seeking an innovative and energetic Executive Director who can honor our mission of serving families in western Monongalia County while also creating and expanding new programs and services.

Our new Executive Director has the unique opportunity to help The Shack Neighborhood House modernize its mission. The Shack has been serving families in Monongalia County for over 90 years, providing school-age care, summer and aquatics programs, tutoring, and a growing food program for families and children. Our new Executive Director will supervise the Shack staff, will direct and expand our programming and services, and will help create and implement a new strategic plan for Shack operations. We seek a skilled and caring Executive Director who will actively represent the Shack in our community, raise funds for our operations through grant writing and fundraising, and who will work cooperatively with all of our community and funding partners, including Starting Points, to move our mission forward.

Minimum qualifications include a Bachelor's degree in Social Work or related human services field; a Master's degree and Social Work license is preferred. Candidates must have at least three years of experience serving the needs of WV families. Other preferred qualifications include three years of experience in finance and grant administration and community relations. Candidates must possess outstanding communication skills, an innovative and collaborative spirit, strong financial management skills, a strong work ethic, and a passion for service. The Shack will offer a competitive salary and generous benefits to our successful candidate.

To apply, submit a cover letter, your resume, and a list of three professional references to careers@the-shack.org by Monday, February 22, 2021. You can view a full job description at [Executive Director - THE SHACK NEIGHBORHOOD HOUSE \(the-shack.org\)](#)

To learn more about the Shack Neighborhood House, visit our website at www.the-shack.org. The Shack is an Equal Employment Opportunity provider and employer.

Desired Class Level: Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: February 22, 2021

Contact: Careers at the Shack
537 Blue Horizon Drive Pursglove, West Virginia 26546
United States

Resume Receipt: E-mail

Default email for resumes.: careers@the-shack.org

Additional Documents: Cover Letter

Requested Document Notes: To apply, submit a cover letter, your resume, and a list of three professional references to careers@the-shack.org by Monday, February 22, 2021. You can view a full job description at Executive Director - THE SHACK NEIGHBORHOOD HOUSE (the-shack.org)

ID: 7064

Labor & Employment LIT Atty (Non-Partnership) - Sioux Falls

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

Sioux Falls, South Dakota United States

Job Description:

We are seeking an attorney with three to five years of employment litigation experience to join the Labor and Employment Practice Group of the Litigation Department in our Sioux Falls, South Dakota office. The successful candidate will be involved in litigation in state and federal courts, advice and counseling, and representation of clients before administrative agencies. This is a non-partnership track position, and it is an excellent opportunity for professional growth in a collegial environment of a national firm. Superior academic credentials and strong communication skills are required. Active bar license in SD is required.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni**Posting Date:** February 4, 2021**Expiration Date:** March 12, 2021**Contact:** Kathryn J. Ball

Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=519>

Additional Documents: Unofficial Transcript**Visual ID:** 7050

Litigation Associate - Wilmington, DE

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

Wilmington, Delaware United States

Job Description:

Our Wilmington, DE office is seeking to hire a litigation associate with four to five years of experience for the Delaware Court of Chancery Practice. Excellent academic credentials and writing and communication skills are required. Experience with fiduciary duty and entity governance litigation in the Delaware Chancery Court is preferred, as is admission to the Delaware bar. Our Litigation Department is our largest practice group and represents a wide range of local and national clients in all types of complex litigation and regularly represent clients in local, state and federal courts, at both the trial and appellate levels. This is an excellent opportunity to join a sophisticated litigation practice and work in a dynamic, expanding and team-oriented atmosphere while enjoying the benefits and resources of a national law firm.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni**Posting Date:** February 4, 2021**Expiration Date:** March 12, 2021**Contact:** Kathryn J. BallManager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States**Resume Receipt:** Other (see below)**How To Apply:** <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=477>

Additional Documents: Unofficial Transcript

Visual ID: 7058

Private Client Services Associate - Minneapolis

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s):

Minneapolis, Minnesota United States

Job Description:

Our Minneapolis office is seeking an associate with three to six years of experience to join the Private Client Services Group of our Business & Transactions Department. Ideal candidates will have experience in one or more areas of estate and trust planning and administration -- including estate, gift and GST tax planning, charitable giving and preparation of wills, trusts, petitions for adjudication and nonjudicial settlement agreements. Exceptional academic credentials and excellent written and oral communication skills are required. Candidates interested in a part-time or reduced schedule (up to .80 FTE) are preferred.

Our Business & Transactions Department has a regional, national, and international practice involving public and private companies, financial institutions, private equity firms, and nonprofit organizations. Our clients are focused across a broad range of industries, including technology, manufacturing and service functions, pharmaceuticals, energy and telecommunications, and include real estate investment trusts, investment companies, sports and other franchises, public utilities, and hospitals and health services providers.

Ballard Spahr LLP is a 650 lawyer firm with fifteen offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.
-

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: March 12, 2021

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=523>

Additional Documents: Unofficial Transcript

Visual ID: 7051

Staff Attorney (term)

United States Court of Appeals for the Third Circuit (Philadelphia PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

STAFF ATTORNEYS - LEGAL DIVISION

UNITED STATES COURT OF APPEALS FOR THE THIRD CIRCUIT

Position Title: Staff Attorney (term)

Number of Positions: 2

Location: Philadelphia, Pennsylvania (due to current conditions, position is telework-only)

Term: 2 years preferred, but 1 year will be considered (firm commitment required)

Start date: Immediate

Application Closing Date: Wednesday, February 17, 2021

Starting Salaries and Classification Levels for Projected

Positions: \$70,275 (CPS CL27/25) and

\$84,231 (CPS CL28/25), both with promotion potential,

and \$100,161 (CPS CL29/25). Budget permitting,

advanced in-step appointments may be available for

attorneys with recent and relevant post-graduate legal

work experience. Salary step increases are available upon

successful completion of applicable requirements during

employment. Term extensions may be possible.

POSITION OVERVIEW AND OFFICE ENVIRONMENT

Staff Attorney Offices were created in the United States

Courts of Appeals by act of Congress in 1976. Staff

attorneys serve the Court at large and are essential in

furthering the disposition of cases before the Court.

In the Third Circuit, approximately twenty-five attorneys

work with a dedicated administrative staff in a highly

collegial environment. Term staff attorneys are a vital

complement to our established group of supervisory

attorneys and career attorneys. Term staff attorneys are

hired at various levels of legal experience, and recent law

school graduates work alongside and engage with

attorneys with prior judicial clerkship or other professional

experience.

Our office has been a launching point for a wide range of

careers nationwide. Many of our former staff attorneys

have become leaders in public interest, private sector, and

academic settings.

Primary staff attorney duties include:

- Developing expertise in habeas corpus, immigration, civil rights and constitutional law, appellate jurisdiction, and federal civil and criminal procedure;
- Gaining familiarity with state and territorial laws of the Third Circuit;
- Drafting memoranda, per curiam opinions, and orders for the judges;
- Responding to questions from judges concerning individual cases, as needed; and
- Managing assigned cases.

QUALIFICATIONS

Ideal candidates are graduating law school students or recent graduates who possess:

- A strong academic background;
- Demonstrated research and writing ability;

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- Excellent oral and written communication skills;

- Maturity, good judgment, and high ethical standards; and
- Flexibility and motivation in handling work assignments, and a positive work attitude.

APPLICATION INSTRUCTIONS, SELECTION PROCESS, AND TIMING

The hiring committee reviews applications via OSCAR (Online System for Clerkship Application and Review), <https://oscar.uscourts.gov/>. To ensure consideration of your application, create an OSCAR account, or log in to your existing account, and apply to our position listing in the Staff Attorney Office section.

Due to the volume of applications anticipated, emailed applications, paper applications, and late applications are unlikely to be acknowledged or considered. Telephone inquiries to the Court about this position are discouraged.

The following application materials are required:

- Cover letter;
- Resume;
- Three professional references;
- Law school transcript; and
- Writing sample, self-edited, demonstrating your ability to analyze a discrete legal issue. If you wish to submit a published article for consideration, please submit an additional, self-edited writing sample. Please save and upload your writing samples as a single document

The selection process will include committee interviews via teleconferencing.

BENEFITS

Leave benefits include vacation and medical leave. Staff attorneys are covered by Social Security and are eligible to participate in group medical and life insurance and supplemental benefits programs. Term staff attorneys generally are not eligible for retirement benefits unless transferring without a break in service from another retirement-eligible federal position.

CONDITIONS OF EMPLOYMENT

Candidates must be United States citizens, with limited exceptions. Positions with the United States Courts are excepted service appointments that are "at will" and can be terminated with or without cause by the Court. Employee appointments are provisional and contingent upon the satisfactory completion of a background investigation. Direct deposit of pay is required.

The Federal Judiciary recognizes the importance and value of diversity in its workforce.

Applicants from diverse groups and backgrounds are strongly encouraged to apply. The Court of Appeals for the Third Circuit is committed to equal opportunity for all applicants.

Desired Class Level: Graduate/Alumni

Posting Date: February 4, 2021

Expiration Date: February 17, 2021

Contact: Hiring@ca3.uscourts.gov

Resume Receipt: E-mail

Default email for resumes.: Hiring@ca3.uscourts.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 7065

Law Clerk (Judiciary of the U.S. Virgin Islands)

Judiciary of the U.S. Virgin Islands

Job Type: Full-time

Job Location(s):

U.S. Virgin Islands

U.S. Virgin Islands

Job Description:

Nature of Work

This is professional legal work performed for a judge at the Superior Court of the U.S. Virgin Islands. Work involves the performance of professional legal research and other related administrative work in the preparation of memoranda, opinions, or orders for a judge concerning the cases before him/her. Work is performed under general supervision of a judge and is reviewed through conferences and submitted work.

Essential Functions: *(This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.)*

- Reviews, studies, searches, and annotates laws, court decisions, documents, opinions, briefs, and related legal authorities; researches the law for oral motions made during trials.
- Prepares briefs, legal memoranda, statement of issues involved, opinions and judgment for review by the judge, including appropriate suggestions or recommendations to the judge; prepares jury instructions.
- Compiles references on laws and decisions necessary for legal determinations.
- Confers with judge concerning legal questions, construction of documents and granting of orders.
- Attends court sessions to hear oral arguments and record necessary case information; maintain notes attendant to court proceedings.
- May mediate small claims cases as assigned by a judge.
- Other duties as assigned or required.

Knowledge, Abilities and Skills

- Knowledge of general U.S. law, territorial code, established precedent, and sources of legal reference.
- Knowledge of U.S. court practices and procedures.
- Knowledge of U.S. legal terminology and concepts.

- Ability to communicate clearly and concisely, both orally and in writing, with a diverse group of people.
- Ability to research complex legal problems or questions and apply legal principles.
- Ability to represent the court in a respectful manner.
- Ability to establish and maintain effective working relationship with others.
- Skill in the operation of a personal computer with word processing and legal research software.

Working Conditions

This job operates in a professional office environment and a courtroom. The noise level in the work environment is usually moderate. Handles multiple inquiries. Includes travel.

Physical Demands

Work is essentially sedentary with occasional walking, standing, bending, and transferring items. Positions may require periods of extended sitting or computer use.

Qualifications

Graduation from an ABA accredited law school.

Licensure and Certification:

To apply, submit a cover letter, resume, law school and undergraduate transcripts, employment application and one writing sample to jobs@viccourts.org. ****Submissions must be in one PDF document.**

Submissions that do not include the requested documents will not be considered. The judiciary will only contact applicants selected for interviews. Any applicant who needs a reasonable accommodation shall advise the judiciary's ADA Coordinators.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 3, 2021

Expiration Date: March 12, 2021

Contact: Koya Ottley
8174 Subbase St. Thomas, 802 U.S. Virgin Islands

Resume Receipt: Email Resume, Online

Default email address for resumes: jobs@viccourts.org

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Visual ID: 7049

Denver Trial Lawyer

Zinda Law Group, PLLC (Austin, TX)

Job Type: Full-time

Job Location(s):

Denver, Colorado United States

Job Description:

Zinda Law Group is a rapidly growing, elite personal injury law firm. We handle complex cases and maintain a small docket, enabling us to best serve our clients. Our attorneys pride themselves on their skills, compassion, and commitment to helping those in need. At Zinda Law Group, we do things differently. We are innovative, use cutting edge technology, and have a start-up mentality. Our firm is a member of the Inc. 5000 and was named one of the top Firms in the Austin area for 2020 by Austin Monthly Magazine.

Our core principles are:

1. Excellence Always;
2. Only the Best;
3. Failure is Not an Option;
4. We All Take Out the Trash;
5. Run the Firm Like a Business.

We are looking for ambitious and passionate Trial Lawyers to join our team in Denver, Colorado. As a Trial Lawyer, you will work alongside a dynamic and experienced team while handling your own cases from intake to resolution. A typical day for an Attorney at Zinda Law Group involves client communication, taking and defending depositions, research and drafting, leading mediations, developing case strategies, and/or arguing in court. Our Trial Lawyers handle cases from intake through settlement or jury verdict and over time develop a more sophisticated docket, with the goal of becoming a Senior Attorney.

Qualifications and Experience:

At least one (1) year of experience practicing personal injury or civil litigation;

Licensed and in good standing with the Colorado State Bar;

Spanish bilingual a plus;

Experience drafting and responding to motions;

Substantial knowledge of Colorado Rules of Civil Procedure.

Compensation and Benefits:

\$75,000 - \$250,000;

Quarterly Performance Based Bonus Opportunities;

Contingency Fee Referral Bonus Opportunities;

Paid Time Off and Paid Holidays;

IRA Plan with company contribution match;

Medical, Vision, and Dental insurance;

Paid Parental leave;

Excellent work environment;

Opportunities for ongoing training and mentoring;

Opportunities to advance and grow within the firm.

To apply, please submit a resume and cover letter through the link below:

<https://zdfirm.bamboohr.com/jobs/view.php?id=384>

Zinda Law Group, PLLC

<https://www.zdfirm.com>

Zinda Law Group is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, or other protected status as required by applicable law.

Zinda Law Group is still operational during COVID-19. While this crisis poses unique challenges, thanks to an incredible team of dedicated attorneys, paralegals, and staff we have been able to continue running our office virtually. We have full remote-work capabilities and technology that allows our team to continue assisting our clients. The health and safety of our team is our number one priority, and we are committed to complying with all local, state, and national orders and guidelines regarding COVID-19.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 2, 2021

Expiration Date: March 11, 2021

Contact: Kate Howard
8834 N Capital of Texas Hwy Austin, Texas 78759 United States

Resume Receipt: Other (see below)

How To Apply: <https://zdfirm.bamboohr.com/jobs/view.php?id=384>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 7046

Multiple Positions

New York University Law (New York City)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Join our team! The recently formed Tax Law Center at NYU Law seeks to protect and strengthen the tax system through rigorous, high-impact tax legal work in the public interest. Our work includes offering technical input on tax legislation, submitting comments on tax regulations, and intervening in tax litigation, with the goals of protecting and improving the integrity of the tax system, saving and raising revenues, and advancing equity.

You will be an employee of New York University, with access to an excellent, comprehensive benefits package including generous paid time off and retirement contributions.

The Tax Law Center will be conducting work remotely through calendar year 2021 due to the COVID 19 pandemic and pending an assessment of workspace needs. We are committed to providing a productive and supportive environment for all employees, and their perspectives will help define future space needs and/or remote work policies.

Current Opportunities
 Legal Research Associate
 Attorney Advisors

Senior Attorney Advisors

Tax Law and Policy Fellows

Operations Associate

NYU is an Equal Opportunity Employer and is committed to a policy of equal treatment and opportunity in every aspect of its recruitment and hiring process without regard to age, alienage, caregiver status, childbirth, citizenship status, color, creed, disability, domestic violence victim status, ethnicity, familial status, gender and/or gender identity or expression, marital status, military status, national origin, parental status, partnership status, predisposing genetic characteristics, pregnancy, race, religion, reproductive health decision making, sex, sexual orientation, unemployment status, veteran status, or any other legally protected basis. Women, racial and ethnic minorities, persons of minority sexual orientation or gender identity, individuals with disabilities, and veterans are encouraged to apply for vacant positions at all levels.

Desired Class Level: Graduate/Alumni

Posting Date: February 1, 2021

Expiration Date: March 31, 2021

Contact: Ashley Oliver

Professor

185 West Broadway New York, New York 10013 United States

Resume Receipt: Other (see below)

How to Apply: <https://www.law.nyu.edu/centers/tax-law-center/careers>

ID: 7038

Labor & Employment Associate (#603)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Minneapolis, Minnesota United States

Job Description:

Dorsey is seeking an experienced Labor & Employment Associate to join our Minneapolis office. This associate will work closely with partners on a wide variety of employment litigation matters, including wage and hour collective actions, class actions and single plaintiff cases, as well as complex advice matters. This is an excellent opportunity for someone with a proven foundation in employment litigation who is ready to take the next step in their career. Specifically, this associate will be expected to handle the following types of tasks with little supervision:

- Manage single-plaintiff cases and play a substantial role in managing complex litigation
- Collaborate with partners on case strategy and tactics
- Substantial brief writing
- Interview witnesses and prepare fact presentations for litigated matters
- Draft discovery requests and responses to discovery requests
- Take and defend depositions
- Conduct legal research and draft research memoranda
- Provide increasingly complex employment law advice and counsel based on experience
- Substantial trial work, as required

Qualified candidates will have:

- Four to six years of employment litigation and counseling experience in a law firm setting
- A team-based approach to the practice of law
- A commitment to diversity and personal practice development
- Excellent analytical and writing skills
- Excellent verbal communication

Admission to the Minnesota bar is required. Additional bar admissions in the upper Midwest (Iowa, Illinois, North Dakota, South Dakota, or Wisconsin) or California are a plus.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of

paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female

Executives and Flex-Time Lawyers)

- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/careers/attorneys>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 31, 2021

Expiration Date: March 9, 2021

Contact: HR, Lawyer Recruiting Assistant Josephine DeAngelo
HR, Lawyer Recruiting Assistant
50 S 6th St Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.dorsey.com/careers/attorneys>

Visual ID: 7023

Intellectual Property Patent Prosecution Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s): Charlotte, North Carolina United States

Job Description: Moore & Van Allen, PLLC has an immediate need in its Charlotte office for an Intellectual Property associate with one or two years of IP focused patent prosecution experience. Qualified individuals will have an undergraduate degree preferably in either Electrical Engineering, Mechanical Engineering, Computer Engineering or Chemical Engineering. Excellent academic performance and strong interpersonal skills required. Patent Bar membership is preferred but proper academic degree to sit for patent bar is required. Equal Opportunity Employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 29, 2021

Expiration Date: March 7, 2021

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 7022

Attorney Editor

Thomson Reuters

Job Type: Full-time

Job Location(s):

Minneapolis, Minnesota United States

Saint Paul, Minnesota United States

Eagan, Minnesota United States

Job Description:

In this role you will provide legal interpretation in the form of research, analysis, and writing to support the development and maintenance of Thomson Reuters Legal information in all media. Members of this team are also tasked with ensuring that published legal information contains and delivers premium legal content.

About the Role:

In this opportunity as Attorney Editor you will:

- **Legal Research, Analysis and Writing:** Our Attorney Editors create and classify legal information in the form of headnotes, highlights, and other features and enhancements. You will also identify key legal issues in editorial materials while demonstrating competence in Westlaw navigation and on-line research tools.
- **Editorial Responsibility:** Members of this team adhere to editorial publishing schedules and quality standards. They also verify their own work and that of other staff as required for accuracy and completeness, and ensure that the information is properly presented and organized. In this role you will be required to maintain and develop legal knowledge and skills training as needed to complete your work and in order to stay current on legal trends and developments that are related to your editorial responsibilities.
- **Individual and Leadership Development:** As a part of a larger team, you will attend and participate in meetings and take part in the employee evaluation process (both wider feedback and self-evaluation). To be most effective at your job, you will develop knowledge of Thomson Reuters Legal publications and products related to your responsibilities, and those of competitors.
- **Members of our team** prioritize their own work and understand the roles and responsibilities of each collaborator/team member and how each role impacts production. You will also be required to demonstrate competence on company specific systems necessary to perform your job functions.

We have two teams hiring Attorney Editors at our Minneapolis/St Paul campus (Eagan, MN) at this time:

- **Codes Editorial:** Codes Attorney Editors are responsible for maintaining and enhancing our legislative, regulatory and court rules materials. Collaboration is essential since you will work with a team that crosses departments and even international lines. Outstanding *analytical* skills to determine legislative intent and enhance content to help attorneys with their research, along with an eye for detail to maintain our high level of quality, are also important.
- **Cases Editorial:** As a member of the Cases Editorial team, you will read and analyze court decisions and create and classify short summaries of each point of law in the decision for Westlaw and print. Strong *analytical* and writing skills, productivity, and quality are necessary to maintain our world class judicial content.

About You:

You're a fit for the role of Attorney Editor if you have/are:

- J.D. degree from an American Bar Association accredited law school
- Self-starter with aptitude for legal research and writing
- *Analytical* thinker who uses logic and collaborates to solve difficult problems
- Decisive with a focus on making quality decisions quickly
- Ability to interpret, analyze, organize, and communicate complex legal material.
- Comfortable with personal computers and familiar with word processing and online applications
- Can prioritize tasks and projects and pursue them with energy and drive
- Great teammate who will work successfully in a shared environment.
- Strong communicator who can speak and write clearly and effectively with all contacts, both in and outside Thomson Reuters.

We are hiring for these positions in our **Minneapolis/St. Paul (Eagan), MN** office only.

What's in it For You?

At Thomson Reuters, our people are our greatest assets. Here are some of the benefits we offer for your personal and professional growth:

- **Our Culture:** You will have the opportunity to work for a company that has a market dominant position and is passionate about giving back to the community
- **Learning & Development:** You will be joining a team that has the commitment of the company to prioritize growth and has made investments to expand our capabilities. This includes paid CLE time for Attorney Editors
- **Benefits:** Extraordinary benefits package including health benefits, savings/investment plans, paid time off, and bar dues reimbursement
- **Social Impact:** Global volunteer network, organized virtual volunteer events, 2 paid volunteer workdays a year, company matching for personal charitable giving and fundraising
- **Compensation:** Base salary and a variable compensation that is directly related to your success

Desired Class Level(s): Graduate/Alumni
Posting Date: January 27, 2021
Expiration Date: March 4, 2021
Contact: Brodie Jamieson 610 Opperman Drive Eagan, Minnesota 55123 United States
Resume Receipt: Other (see below)
How To Apply: https://thomsonreuters.wd5.myworkdayjobs.com/External_Career_Site/job/USA-Eagan-610-Opperman-Dr/Attorney-Editor_JREQ140820
Visual ID: 7001

Junior- Mid Level Litigation Associate Attorney

Hinshaw & Culbertson

Job Type: Full-time

Job Location(s): Rockford, Illinois United States

Job Description: The Rockford office of Hinshaw & Culbertson LLP, a leading national law firm, seeks an Associate with **2+ years of experience**, including experience in commercial litigation, regulatory law, environmental and land use law, debt collection, and mechanics liens. The ideal candidate will have a commitment to exceptional client service, top quality written work product, and strong academic credentials. This is an exceptional opportunity for candidates seeking a high level of responsibility in a diverse and progressive law firm environment. The Firm offers a competitive benefits package and opportunity for advancement. IL bar license required.

Please submit your cover letter, resume, unofficial transcript and writing sample in confidence on the career page of hinshawlaw.com. Please upload all required documents as one PDF attachment.

Only candidates contacted for an interview will receive a response. As an EOE/AA employer, Hinshaw & Culbertson LLP will not discriminate in its employment practices due to an applicant's age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

We are not accepting recruiter submissions for this position.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 27, 2021

Expiration Date: March 5, 2021

Contact: Lindsey B. Higgins
53 State Street Boston, Massachusetts 02109 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.hinshawlaw.com/careers.html>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 7002

Mid Level Insurance Coverage and Defense Associate Attorney

Hinshaw & Culbertson

Job Type: Full-time

Job Location(s): Chicago, Illinois United States

Job Description:

Hinshaw & Culbertson LLP, a leading national law firm, is seeking an Associate with **3-5 years of experience**, for our Insurance Services Practice Group in our Chicago office. This is the opportunity to be a part of one of the leading insurance practices in the country. Applicant must have a commitment to exceptional client service, top quality writing skills and strong academic credentials. The ideal candidate possesses a background in insurance coverage, experience in litigation and counseling, creativity, and ability to excel in a fast paced challenging environment. Top quality work product, strong academics, a strong interest in participating in business development efforts and providing exceptional client service are all required. The candidate must also have the ability to draft complicated opinions, motions, and legal memoranda in a clear and concise manner. IL bar license required.

Please submit a cover letter, resume, unofficial transcript and writing sample in confidence on our career page. Please upload all required documents as one PDF attachment.

Only candidates contacted for an interview will receive a response. As an EOE/AA employer, Hinshaw & Culbertson LLP will not discriminate in its employment practices due to an applicant's age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

Hinshaw is not accepting recruiter submissions for this position.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 27, 2021

Expiration Date: March 5, 2021

Contact: Lindsey B. Higgins
53 State Street Boston, Massachusetts 02109 United States

Resume Receipt: Other (see below)

How To Apply: <https://hinshawlaw.applicantstack.com/x/openings>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 7004

Mid Level Transactional Associate Attorney

Hinshaw & Culbertson

Job Type: Full-time

Job Location(s): Rockford, Illinois United States

Job Description: The Rockford office of Hinshaw & Culbertson LLP, a leading national law firm, is seeking an Associate with **2+ years of commercial transactions experience** to join our Rockford office. Some experience in the areas of general corporate law, mergers & acquisitions, estate planning and administration, real estate transactions (including leasing, acquisitions and dispositions), and other related commercial transactions is required. Solid writing skills are essential. Qualified candidates will also have top quality work product, a commitment to exceptional client service, and an interest in business development efforts. This is an exceptional opportunity for candidates seeking a high level of responsibility in a diverse and progressive law firm. The law firm offers a competitive benefits package and opportunity for advancement. IL bar license required.

Please submit a cover letter, resume, unofficial transcript and writing sample in confidence on our career page. Please upload all required documents as one PDF attachment.

Only candidates contacted for an interview will receive a response. As an EOE/AA employer, Hinshaw & Culbertson LLP will not discriminate in its employment practices due to an applicant's age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

We are NOT accepting agency submissions for this role.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 27, 2021

Expiration Date: March 5, 2021

Contact: Lindsey B. Higgins
53 State Street Boston, Massachusetts 02109 United States

Resume Receipt: Other (see below)

How To Apply: <https://hinshawlaw.applicantstack.com/x/openings>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 7003

Assistant Public Defender

West Virginia Public Defender, 18th Judicial Circuit (Kingwood)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Job Location(s): Kingwood, West Virginia (United States)

Description:

ASSISTANT PUBLIC DEFENDER POSITION

Position available February 16, 2021 in Preston County for an Assistant Public Defender to provide representation of indigent persons in abuse & neglect, felony and misdemeanor criminal cases, juvenile cases, habeas corpus and appeals, and other trial proceedings. Must be a licensed member of the West Virginia State Bar. Computer skills and ability to follow office policies/procedures is required.

Applicants should forward resume, cover letter, references and WV State Bar Number to:

Public Defender Corporation 18th Circuit, Attn: Office Manager, 202 Tunnelton Street, Suite 303, Kingwood, WV 26537, or email jstarcher@pdc18.net no later than February 12, 2021

You may also contact Mr. Sam Hess, Chief Public Defender directly at:

shess@pdc18.net

office phone is 304-329-0830

cell phone is 304-615-9715

Equal Opportunity Employer

Desired Class Level: Graduate/Alumni

Posting Date: January 26, 2021

Expiration Date: February 12, 2021

Contact: Ms. Judy L Starcher
Office manager
202 Tunnelton Street, Suite 303 Kingwood, West Virginia
26537 United States

Resume Receipt: E-mail

Default email for resumes.: jstarcher@pdc18.net

Additional Documents: Cover Letter, Other Documents

Requested Document Notes: Cover letter, references, resume, WV State Bar#

ID: 6997

Associate Attorney – Government Enforcement and Litigation

Hudson Cook, LLP

Job Type: Full-time

Job Location(s):

District of Columbia United States

Job Description:

Hudson Cook, LLP, a consumer financial services law firm, seeks an experienced associate to join its government enforcement and litigation practices in Washington, DC.

ABOUT THE POSITION

The ideal candidate can quickly integrate into a busy and growing practice and will be capable of managing the day-to-day aspects of active cases and government investigations. Responsibilities generally fall into three categories:

(1) Research and Writing. The role involves substantive legal research and writing relating to consumer financial services, including drafting motions, pleadings, legal briefs and other memoranda and filings.

(2) Discovery. The position requires reviewing documents, preparing documents and other discovery responses for production, analyzing opposing party discovery productions, and managing all other aspects of the discovery process.

(3) Organization. The successful candidate will be responsible for much of the day-to-day management of actively litigated cases and active government investigations. This includes planning and managing deadlines, docketing, and assisting with the supervision of support staff and paralegals. It includes management of case files and providing advice to the case team on compliance with local court and judge rules.

Applicants must have experience performing the tasks listed above. Applicants must be admitted in D.C. or eligible for admittance. Applicants who do not have at least three years of litigation, government enforcement, or similar practice experience will not be considered. Knowledge of or experience in the consumer financial services industry is welcome but not required. In addition to the responsibilities listed above, the successful candidate will have the opportunity to participate in business development and marketing.

ABOUT THE FIRM

Established in 1997, Hudson Cook, LLP focuses on state and federal consumer and commercial financial services, banking and privacy compliance, regulation, enforcement and supervision, with 48 lawyers practicing in 13 offices throughout the United States. Our team

includes former officials with federal regulatory agencies, including the CFPB, FTC and the Office of the Comptroller of the Currency (OCC); former in-house lawyers from banks, sales finance companies and other financial services institutions; and attorneys with lengthy experience representing many financial services firms as outside counsel.

Our government investigations and enforcement practice helps clients respond to and resolve investigations and enforcement actions with federal regulators, such as the Consumer Financial Protection Bureau (CFPB), Federal Trade Commission (FTC), U.S. Department of Justice, state regulators and state Attorneys General. Hudson Cook litigators have represented clients in cases involving a variety of consumer protection statutes, including the Fair Debt Collection Practices Act (FDCPA), Fair Credit Reporting Act (FCRA), the Telephone Consumer Protection Act (TCPA), federal and state unfair, deceptive or abusive trade practices laws (UDAP or UDAAP), Fair Housing Act (FHA), and various state laws.

ASSOCIATE LIFE & BENEFITS

Since its inception, Hudson Cook has fostered a collegial and inclusive workplace environment that values diversity, excellence in client service, work-life balance, and entrepreneurship. Two attributes of associate life at the firm contribute significantly to our culture and distinguish Hudson Cook from other comparable firms. First, the firm expects its lawyers to work hard but does not impose a minimum billable hour requirement. The absence of a billable hour requirement reflects our commitment to ensuring that associates have sufficient flexibility to meet their professional obligations, as well as their responsibilities and interests outside of work. Second, associates who wish to develop a practice and become equity partners have a real opportunity of achieving that goal at Hudson Cook. The firm does not have pre-established limits or ratios on the number of equity partners versus associates. This structure is consistent with our clients'™ expectations that seasoned practitioners bear primary responsibility for their legal matters, which are often sensitive and complex. To fulfill that expectation, we aim to hire interested and dedicated associates and to develop talent internally through meaningful training, mentorship and other educational programs. The firm is proud of its long track record of promoting associates to equity partner. More than one-third of the equity partners were associates at the firm.

Salaries are competitive, and associates are eligible for discretionary year-end bonuses, dependent upon both tangible contributions to client work and intangible contributions, such as assisting partners with client and business

development activities, being a valued team member, and the performance of the firm overall. The firm does not require Associates to work exclusively from the office, and allows remote work and flexibility in work hours to the extent needed to achieve a work-life balance, provided that client needs are being met.

Other benefits include:

- Comprehensive Health Insurance
- Firm-Paid Group Insurance (Life/AD&D; Short and Long-Term Disability; Long-Term Care)
- 401(k) with firm-paid 3% match
- Paid Holidays
- Vacation and Sick Leave
- Parental Leave
- Employee Assistance Program

EQUAL OPPORTUNITY EMPLOYER

Hudson Cook, LLP is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status.

APPLICATION PROCEDURE

If you are interested in this position and have the required qualifications, please forward your resume, law school transcript, a writing sample, and salary expectations, to the Human Resources Department at careers@hudco.com.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 26, 2021

Expiration Date: March 4, 2021

Contact: Human Resources Director Amy Ryan
Human Resources Director
7037 Ridge Road, Suite 300 Hanover, Maryland
21076 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: careers@hudco.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6998

Associate Attorney, Rocky Mountain Clean Energy Earthjustice

Job Type: Full-time

Job Location(s):

Denver, Colorado United States

Job Description:

The Rocky Mountain Office of Earthjustice, located in Denver, Colorado, is seeking an Associate Attorney to focus on our clean energy work in Colorado, Arizona, and nearby states. The Associate Attorney will primarily focus on our office's work to promptly and equitably transition the electric, transportation, and building sectors from fossil fuels to clean energy. This work will involve litigation and other advocacy before state public utilities commissions, state air agencies, the courts, and other state and federal agencies to advance clean energy and a healthy climate.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups to engage on the critical environmental issues of our time and bring about positive change. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters is in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Miami, Honolulu, New York, Philadelphia, Denver, Chicago, Seattle, Bozeman, and Washington, DC.

The Rocky Mountain Office's work focuses on Colorado, Utah, and Arizona, and its cases primarily involve (1) protecting public lands and wildlife from fracking, mining, and other threats; (2) quickly shifting Colorado and nearby states from dirty to clean energy; and (3) protecting communities disproportionately impacted by pollution and other environmental harms. This Associate position will focus on the Rocky Mountain Office's work to make Colorado and Arizona national leaders on clean energy by advancing distributed solar, energy efficiency, electric vehicles, beneficial electrification, and other renewable and distributed energy resources. This Associate position may also work on cases to oppose, retire, and reduce pollution from coal-fired and gas-fired power plants. While the Associate Attorney will focus primarily on

electric sector and transportation sector work, depending on the Rocky Mountain Office's staffing needs, the Associate will also work on public lands and healthy communities cases.

The Associate Attorney position is a three-year position designed to help attorneys who are in the early stages of their careers to develop into thoughtful, professional, and effective advocates skilled in the various phases of public interest litigation. As Associate Attorneys gain experience, they gradually take on more independent responsibility for their cases, but work throughout their tenure under the supervision of a Staff Attorney or the Managing Attorney. Many Associates have gone on to other positions within Earthjustice and with other public interest organizations.

The Rocky Mountain office is located in the heart of downtown Denver near the federal and state courthouses, public transportation, and the vibrant LoDo, RiNo, and Capitol Hill neighborhoods. We are also a bike-friendly office, located near many of Denver's bike paths. The successful candidate will be housed in our Denver office (although the Associate Attorney will work remotely while Earthjustice's offices are closed due to COVID-19).

Responsibilities:

- Work closely with Staff Attorneys and clients to investigate, develop, and prosecute cases.
- Participate in the full range of tasks involved in complex litigation, including factual investigation, legal research and analysis, discovery, briefing, and oral advocacy.

Qualifications:

- Law school graduate by spring of 2020 admitted to, or willing to apply for admission to, the Colorado State Bar.
- 2-5 years of post-grad litigation experience with a specialization in clean energy litigation.
- Excellent research, analytic, writing, and communication skills.
- Strong work ethic and initiative, and sound yet creative judgment.
- Strong desire to fight for the right of all to a healthy environment.
- Ability to work well in a team-oriented atmosphere.
- Commitment to serving the public interest.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- Contributes to the creation of a diverse,

equitable, and inclusive work culture that encourages and celebrates differences.

Salary depends on experience and location.

Salary range in Denver, CO: \$80,190 - \$94,320

2-5 years' experience

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

To Apply:

Interested candidates should submit the following via Jobvite:

- Resume.
- One or two page cover letter that addresses each of the following: (1) aspects of your background that are relevant to the qualifications listed above; (2) why you are drawn to Earthjustice's mission and whether there are particular legal, environmental, or justice issues that inspire you; and (3) how your time at Earthjustice would contribute to your career aspirations.
- Writing sample, preferably a legal brief or memorandum that primarily reflects your work.
- Law school transcript.
- List of three references.

Click here to apply: <https://app.jobvite.com/j?cj=ov2tefwY&s=symplicity>.

Applications will be reviewed on a rolling basis until the position is filled.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni
Posting Date: January 26, 2021
Expiration Date: March 3, 2021
Contact: Earthjustice California Regional Office Los Angeles, California United States
Resume Receipt: Other (see below)
Default email address for resumes: https://app.jobvite.com/j? cj=ov2tefwY&s=symplicity
How To Apply: https://app.jobvite.com/j? cj=ov2tefwY&s=symplicity
Visual ID: 6993

Attorney

Legal Aid of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Charleston Attorney

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated attorney to help us change the lives of vulnerable clients in our Charleston office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave. Working for LAWV offers you the opportunity to advocate for equal justice for vulnerable West Virginians. If you are passionate about serving others and want to do rewarding work, please send cover letter and resume via email to jobs@lawv.net by Wednesday, February 10, 2021. Applications will be considered until the position is filled. LAWV is seeking diverse perspectives and people. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

Desired Class Level: Graduate/Alumni

Posting Date: January 26, 2021

Expiration Date: February 10, 2021

Contact: Ms. Kerry LeMasters
Administrative Director
Administrative Director Legal Aid 922 Quarrier Street
Charleston, West Virginia 25301 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 7000

Deputy Administrative Counsel

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Administrative Office of

The Supreme Court of Appeals of West Virginia

Position Announcement

Administrative office - Kanawha County

Employment Opportunity

Position open until filled (Posted 12/23/2020)

The Supreme Court of Appeals of West Virginia has an immediate professional opportunity for Deputy Administrative Counsel in Charleston, West Virginia. This position directly reports to the Director of Legal Services and Administrative Counsel of the Supreme Court of Appeals of West Virginia.

Deputy Administrative Counsel

Position Purpose: This position primarily assists the Division of Legal Services and Administrative Counsel with providing legal services to the Supreme Court of Appeals of West Virginia. Specifically, the position serves to provide legal advice and analysis to the Administrative Director, Administrative Counsel, and Division Directors, on a wide range of legal, human resource and court-business matters. This is complex and varied professional legal work designed to facilitate the smooth operation of the entire Court system and the fair and efficient administration of justice in West Virginia.

Essential Position Duties and Responsibilities: Serves the Legal Services Division as deputy general counsel to the Supreme Court of Appeals of West Virginia. Provides legal advice and counsel, within the attorney client privilege, to the Administrative Director of the Court on all issues managed by the Administrative Office, including contact and commercial transactions, litigation and outside counsel management, risk management, federal and state regulatory compliance, direct representation, dispute resolution, and other legal tasks consistent with the management and administration of the Supreme Court of Appeals of West Virginia. This position reports directly to the Director of Legal Services and Administrative Counsel.

Duties and responsibilities may include, but are not limited to:

- Prepare and present legal research analysis, and advice as requested by the Administrative Director, Administrative Counsel, Division Directors, and others.
- Assist with all stages of civil and administrative litigation processes.
- Assist with contracts and lease drafting, analysis, review, and management.
- Assist with developing, updating, and implementing Court policies.
- Maintain files, correspondence, and documentation in accordance with applicable laws and Division policy.
- Review, coordinate and respond to FOIA requests.
- Other work as assigned.

Requisite Qualifications, Education, and Credentials:

- A Juris Doctorate from an ABA accredited law school.
- Member in good standing of The West Virginia State Bar.
- A minimum of five (5) years of law practice, or relevant equivalent legal experience, with emphasis on civil litigation, employment law, regulatory compliance, administrative/agency law, leases and commercial transactions.
- Experience as part of a legal team providing service to a medium-to-large private or public entity.

Skills and Knowledge:

- Ability to manage and complete multiple tasks simultaneously with minimal supervision.
- Strong administrative, organizational, and time-priority management skills.
- Effective communication and interpersonal skills; ability to establish and maintain effective working relationships with judges, court personnel, co-workers, and staff from other agencies.
- Ability to present ideas clearly and effectively, to communicate well and persuasively orally and in writing.
- Proficient with word processing, technology, and various software applications.

- Advanced problem solving and priority management skills.
- Considerable knowledge of general law, state laws, established precedent, and sources of legal reference.
- Considerable knowledge of court procedures and rules of evidence.
- Ability to apply legal principles and specialized knowledge to individual problems.
- Ability to present complex materials for educational/training purposes to a diverse audience base.
- Demonstrated leadership acumen with high ethics.

Working Conditions (Physical/Mental Demands, and Environmental Factors):

Moderate travel required throughout the state a valid driver's license is required. The work environment is subject to many interruptions and concentration may be affected and multi-tasking is required. This position is subject to varying and unpredictable situations, may handle emergency or crisis situations, and may handle multiple calls and inquiries simultaneously. The position requires the incumbent to be able to converse with others, often on complex topics. There may be an occasional need to lift up to ten (10) pounds.

Continuing Education Requirements:

Maintain current knowledge of the law in a broad range of areas. Maintain current knowledge in all areas of administrative responsibility, learning trends, subject matter developments, technology innovations that enhance accuracy and efficiency.

Criminal Background Check: Successful candidates must submit to criminal background check.

Compensation and Benefits include:

- Competitive salary based on experience and qualifications,
- Medical Insurance,
- Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical),
- Life insurance,
- Defined benefit pension plan,

- Section 457 deferred compensation plan, 12 paid holidays, and
- Annual and sick leave.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply for this position, please direct the completed Court Employment Application (available on Court website at www.courtswv.gov), signed and notarized Release for Criminal/Background Check (available on Court website), along with a letter of interest highlighting applicable experience, and a resume, including references and a writing sample or excerpt of no more than ten (10) pages to:

Joan.Mullins@courtswv.gov

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.

Desired Class Level: Graduate/Alumni

Posting Date: January 26, 2021

Expiration Date: March 31, 2021

Contact: Joan Mullins
Building 1, Room E-100 1900 Kanawha Boulevard, East
Charleston, West Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: joan.mullins@courtswv.gov

Additional Documents: Cover Letter, Writing Sample

ID: 6999

PwC Career Opportunities - It starts with you

PricewaterhouseCoopers

Job Type: Full-time, Summer, Internship

Job Location(s):
United States

Job Description:

Applications must be submitted by PwC's national deadline:
Tuesday, February 23rd, 2021 @ 11:59 PM EST.

At PwC, it starts with you:

Together we can create change. Together we can make an impact. And the only way we can tackle the challenges of a fast-changing world is with people like you.

Your PwC experience will include personalized digital learning and training to help you embrace the innovative technology of today, real-time development from your coaching team and tools to support your well-being.

2021 Summer Programs, Internships and Associate Opportunities:

If you join us, you can help organizations meet the challenges and opportunities of the US marketplace in the areas of assurance, tax, advisory, and internal firm services (IFS) lines of service.

What entry level program or opportunity is right for you? Take our interactive quiz and learn more about our student development programs and internship opportunities.

Opportunities Include: Career Preview, Elevate, Start, Women's Consulting Experience, Summer 2021 Internships and Summer/Fall 2021 Associate Positions

PwC's Application Process:

- In order to be considered for one of PwC's open positions **it is required that you apply directly to PwC via our jobs site.**
- Take our interactive quiz and learn more about our student development programs and internship opportunities.
- Review our PwC entry level visa sponsorship eligibility site prior to applying.
- Use the filters on the left side of PwC's job site to explore positions and narrow your search. For example, you can toggle between *Assurance, Tax, Advisory, and IFS* and *Associate or Intern* roles by using the *Line of Service* and *Management Level* filters.
- As part of the application process you will be asked to confirm your top two preferred locations. When reviewing positions, click into the detailed job description and confirm that your first and/or second preferred office locations are listed under the *Job Posting Location(s)* section.
- Only looking to work in one specific PwC office? If so, select that office location for both your first and second location preference.
- After reviewing the position(s) in further detail, select

"Apply" if you would like to apply to a particular position. You will be asked to upload a current resume.

Do not submit your resume on your school/university career website.

- Submit your application by PwC's national deadline:
Tuesday, February 23rd, 2021 @ 11:59 PM EST.

Get Connected and get Prepared!

Join our Talent Community to stay connected, learn more about PwC, career opportunities and events that interest you! Our talent community is a great place to tell us more about yourself and it helps recruiters find you if there's an opportunity that aligns with your background, skills and interests.

Explore more about our entry level recruiting process, how to get started, virtual interview tips and what to expect during the recruitment process. Use our entry level campus recruiting map to find your school recruiter's contact information.

Desired Class Level(s): 2L, 3L, Graduate/Alumni

Posting Date: January 24, 2021

Expiration Date: March 2, 2021

Contact: Associate Brittany Robertson
Associate
1 Embankment Place London WC2N 6RH United Kingdom

Resume Receipt: Other (see below)

How To Apply: <https://pwc.cm/tp/rj6-5cjlG.J-K>

Visual ID: 6764

Employment Law Career Associate

Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Wheeling, West Virginia (United States)

Description:

Orrick is looking for a **Career Associate** to join our **Employment Law Practice Group** in our **Wheeling, WV office**. The Employment Law Career Associate provides litigation and business development support to attorneys in the Employment Law Practice Group. Under the direct supervision of Responsible Attorneys, this attorney works to support the needs of the Employment Law Practice on the full range of employment litigation including multi-plaintiff, individual, and class action discrimination and wage and hour suits, government enforcement actions, internal investigations, client counseling, as well as business development activities. Orrick is seeking an experienced candidate who can exercise discretion and take initiative in a fast-paced environment.

Job Requirements:

- This position requires employment legal experience, exceptional writing skills, attention to detail and the ability to effectively communicate.
- Candidates must have experience in some or all of the following areas of litigation:
 - employment discrimination
 - whistleblowing
 - post-employment restrictions
 - wage and hour

Key skills and experience include:

- researching a range of employment issues
- drafting position statements, briefs, motions, and discovery documents
- handling discovery tasks, including e-discovery
- assisting with preparation of witnesses for depositions
- assisting with preparation for arbitrations and trials

Qualifications include: 3-10 years of experience in Employment Law; JD from accredited law school, and licensure from at least one (1) jurisdiction. Excellent academic credentials required. The position also requires excellent legal research, writing, and interpersonal communication skills.

Wheeling office applicants must be admitted to the West Virginia State Bar, be eligible to join the West Virginia State Bar via reciprocity or by transferring a UBE score, or be willing to take the West Virginia State Bar Exam.

Our Global Operations & Innovation Center (GOIC) in Wheeling, West Virginia is home to more than 300 members. Established more than a decade ago, it was the first centralized administrative operation in a major law firm. Our Wheeling location is within commuting distance of the greater Pittsburgh area and Ohio Valley, including: Pittsburgh, Carnegie, Moon, Robinson, Cranberry, Green Tree, Mt. Lebanon, Bethel Park, Southpointe, Bridgeville, McKees Rocks,

Upper St. Clair, McMurray, Canonsburg and Washington; St. Clairsville, New Martinsville, Cambridge and the Weirton-Steubenville metro area.

If you have any questions, please reach out to Jamie Harper, Recruiting Manager, at jamie.harper@orrick.com.

We are an Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni
Posting Date: January 19, 2021
Expiration Date: February 16, 2021
Contact: Karen L. Sincavich HR Generalist 2121 Main Street Wheeling, West Virginia 26003 United States http://www.orrick.com
Resume Receipt: Other (see below)
How to Apply: To submit your resume and cover letter for this position, please visit our Career Associate listings at http://www.orrick.com/en/Careers
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 6968

M&A and Private Equity Career Associate

Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time

Practice Area(s): Corporate

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Houston, Texas (United States)
Wheeling, West Virginia (United States)

Description:

Orrick's Corporate Group is seeking a private investment funds attorney having 3-6 years of experience to join us in our firm's **Wheeling, West Virginia or Houston, TX office** as a career associate to remotely assist senior attorneys in Orrick's Private Investment Funds Group located primarily in Orrick's New York office and West Coast offices (San Francisco, Silicon Valley and Los Angeles).

The candidate should have significant experience with the formation of private equity-style funds (whether buyout, venture capital, real estate, mezzanine, infrastructure or other) and the analysis of relevant issues from the sponsor and/or investor perspective, including experience (i) drafting fund term sheets and private placement memorandum, (ii) interfacing with clients (sponsor or investor) and/or opposing counsel, (iv) working with securities law, tax and ERISA specialists in connection with the formation of funds, and (v) reviewing and preparing documents in response to MFN responses/elections. Similar experience with respect to the formation of sponsor vehicles and/or hedge funds is a plus.

Job Requirements:

- 3-6 years of experience.
- JD from accredited law school.
- Licensure from at least one (1) jurisdiction
- Excellent academic credentials
- Excellent legal research, writing, and interpersonal communication skills required

Wheeling office applicants must be admitted to the West Virginia State Bar, be eligible to join the West Virginia State Bar via reciprocity or by transferring a UBE score, or be willing to take the West Virginia State Bar Exam.

Who is Orrick: For the fifth year in a row, Orrick is one of Fortune's 100 Best Companies to Work For, the annual list that recognizes companies with extraordinary workplace cultures. Additionally, Orrick has been recognized as a Project Finance Firm of the Year (Law360) and a Band 1 firm for US PPP and Renewables (Chambers).

We bring distinctive quality, diverse teams and innovation to everything we do. At our core, we value collegiality among our lawyers and strive to make our practices both professionally and personally rewarding. We'll help you to connect with peers and mentors to ensure you are integrated into our client teams. Our top-notch training and mentoring programs, retreats and academies, shadowing opportunities and more are what set us apart. If you are passionate about innovative work in a dynamic environment, you're just who we've been looking for.

Our Global Operations & Innovation Center (GOIC) in

Wheeling, West Virginia is home to more than 300 members. Established more than a decade ago, it was the first centralized administrative operation in a major law firm. Our Wheeling location is within commuting distance of the greater Pittsburgh area and Ohio Valley, including: Pittsburgh, Carnegie, Moon, Robinson, Cranberry, Green Tree, Mt. Lebanon, Bethel Park, Southpointe, Bridgeville, McKees Rocks, Upper St. Clair, McMurray, Canonsburg and Washington; St. Clairsville, New Martinsville, Cambridge and the Weirton-Steubenville metro area.

If you have any questions, please reach out to Jamie Harper, Recruiting Manager, at jamie.harper@orrick.com.

We are an Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: January 19, 2021

Expiration Date: February 16, 2021

Contact: Karen L. Sincavich
HR Generalist
2121 Main Street Wheeling, West Virginia 26003 United States
<http://www.orrick.com>

Resume Receipt: Other (see below)

How to Apply: To submit your resume and cover letter for this position, please visit our Career Associate listings at <https://www.orrick.com/en/Careers>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 6969

Associate Attorney – Consumer & Commercial Debt Collection

Keith D. Weiner & Associates (Cleveland Ohio)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Associate Attorney – Consumer & Commercial Debt Collection, (open new satellite office)
Job Summary: Seeking Candidate to assist Firm in opening its third satellite office. Prefer Clarksburg or Charleston area but receptive of another location as satellite location has not been firmly established.
Attorney to handle consumer debt collection caseload for national creditors throughout West Virginia. Position includes review and approval of all pleadings, motions and executions. Attend all court matters in both State Courts and Federal Bankruptcy Courts. Great opportunity to learn, grow, advance and join a Firm that holds a solid reputation in the credit and collections industry.

Firm: AV rated Creditors' Rights law firm established in 1985, based in Cleveland Ohio, with satellite offices in Brookfield, Wisconsin, and Louisville Kentucky. Firm's practice is limited to debt collection, foreclosure, bankruptcy, replevins and related hourly defense matters. Find us at www.weinerlaw.com.

Primary Responsibilities:

- Attorney must be highly organized, self-motivated, & have a strong work ethic.
- Attorney experience must be in the consumer and commercial debt collection. Knowledge and experience in bankruptcy or foreclosure matters is a plus but not required.
- Attorney must be willing to represent clients in State and Federal Bankruptcy Courts in West Virginia.
- Candidates must have extensive experience with the FDCPA, and understand compliance regulations promulgated by the CFPB.
- Competitive salary and benefit package will be offered.

Qualifications and Requirements:

- Education: Law degree.
- Experience: 3+ years' experience.
- Computer Skills: Proficiency in Microsoft Office Suite, BKFS and Tempo a plus.
- Candidates holding a law license in West Virginia is required. Candidates also holding a law license in Ohio and/or Kentucky are strongly preferred.
- Skills: Strong communication, written, oral, and listening skills. Detail oriented and a strong commitment to customer service.

Great work environment and attractive benefits package including health, dental, vision, disability, and life insurance, 401(k) Plan, paid holidays, paid volunteer time off, and generous paid time off (PTO) policy.

KWA IS AN EQUAL OPPORTUNITY EMPLOYER: Applicants are considered for positions without regard to race, color, religion, sex, gender identity or expression, sexual orientation, national origin, age, disability, veteran status, or any other consideration made unlawful by applicable federal, state or local law.

Desired Class Level: Graduate/Alumni

Posting Date: January 15, 2021

Expiration Date: February 26, 2021

Contact: Brad Hanson
HR Manager
1100 Superior Avenue East, Suite 1100 Cleveland, Ohio
44114 United States

Resume Receipt: Other (see below)

How to Apply: <https://weinerlaw.com/about-us/careers/>

Requested Document Notes: We are looking for an Attorney to open a new office in WV with support from our main office. Attached is the job posting. Potential candidates can apply on our website <https://weinerlaw.com/about-us/careers/>. We want to hire someone in the next 2-4 weeks.

ID: 6956

Emerging Growth and Venture Capital Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s):

Philadelphia, Pennsylvania United States

Washington, District of Columbia United States

Salt Lake City, Utah United States

Job Description:

We seek an attorney with at least three to five years of significant experience practicing in emerging growth and venture capital transactions to join our Business and Transactions Department and reside in our Philadelphia, Washington, D.C., Boulder or Salt Lake City office. Qualified candidates will have experience in venture capital financings, mergers and acquisitions, technology transactions, licensing and corporate governance. Experience with private equity transactions and/or public company securities law compliance is a plus. Successful candidates will have experience leading all phases of transactions, as well as stellar academic credentials and superior writing and communication skills. Active license required, PA, D.C., CO or UT preferred.

Our Business and Transactions Department has a regional and national practice involving public and private companies and nonprofit organizations, including private equity funds, financial institutions, investment companies, sports and other franchises, public utilities, and hospitals and health services. Our clients include companies engaged in technology; life sciences, including pharmaceutical and medical device; manufacturing and service functions; energy; retail; telecommunications; and software.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 15, 2021

Expiration Date: February 21, 2021

Contact: Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=b8838938-beca-45cc-bb6a-3932d7409846>

Additional Documents: Unofficial Transcript

Litigation Assistant I

Earthjustice

Job Type: Full-time

Job Location(s):

New York, New York United States

Job Description:

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters, individuals and communities to engage the critical environmental issues of our time, and bring about positive change. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Honolulu, New York, Philadelphia, Denver, Miami, Seattle, Bozeman, and Washington, DC.

This position provides paralegal and administrative support for attorneys in the New York City and Washington, DC offices. The successful candidate will be housed in our New York City office, though will work remotely while these offices are closed due to COVID-19.

Responsibilities:

Paralegal (70%):

- Coordinate with attorneys to prepare documents for filing in both Federal and State courts and before agencies, including:
- Formatting for compliance with court rules;
- Proofreading, bluebooking, and cite-checking;
- Preparing tables of contents, tables of authorities, exhibits, and exhibit lists; and
- Filing and serving.
- Perform factual and legal research and draft memos regarding research.
- Maintain litigation calendar, including:
- Monitoring, computing, and scheduling court and agency deadlines based on court rules and orders and other sources; and
- Organizing meetings and events.
- Maintain digital and physical files, including:
- Case pleadings, general litigation documents, agency records and filings, and general correspondence; and
- Case document productions (through DISCO and other discovery management software).
- Work with attorneys to prepare client communications, including retainer agreements, litigation hold letters, and joint defense agreements.
- Become familiar with relevant court and administrative agency rules and procedures, and maintain knowledge of latest changes to relevant rules.
- Monitor Federal Register, court, administrative agency,

- and/or other web sites as requested by attorneys.
- Assemble and oversee (re)production of documents, exhibits, and other materials for court or administrative agency filings, service, hearings, depositions, and/or oral arguments.
- Assist fellow litigation assistants.
- Submit FOIA inquiries and review and summarize responsive documents as needed.

Administrative (30%):

- Work with IT Department to identify and resolve computer and technical problems.
- Help with general office functions like mail and packages, preparing expense reports, requesting maintenance, and interfacing with vendors.
- Take notes at staff meetings.
- Help prepare for events.
- Schedule meetings for attorneys.
- Support the hiring process, including assistance with onboarding.

General:

- Other tasks as assigned as needed.

Qualifications

- Bachelor's degree preferred or equivalent experience.
- Demonstrated, strong administrative skills.
- Paralegal experience or training a plus but not required.
- Interest in and knowledge of environmental, social justice, or public interest issues a plus.
- A can-do attitude, meticulous attention to detail, and an unrelenting commitment to high performance standards.
- Excellent research, analytical, writing, and high-level of computer literacy (word processing, spreadsheets, Adobe Acrobat, databases and, Internet research, etc.).
- The ability to develop visual aids and exhibits using mapping tools, such as EJSscreen, and analyze demographic and geographic data to assist attorneys in case development is a plus.
- The ability to organize, set priorities among multiple assignments, meet deadlines, and function calmly under pressure.
- The ability to work effectively as part of a team, including with remote staff, and to maintain confidential information.
- Flexible, punctual, highly reliable, and available for occasional evening and weekend work. Ability to work for extended periods on the computer as needed to meet filing deadlines.
- A team player who will enthusiastically take on tasks that range from intellectually challenging to routine administrative work. Ability to work independently to identify, analyze, and complete tasks.
- Ability to work overtime on an as needed basis.
- Excellent command of spelling, punctuation, and grammar.
- Demonstrate an awareness and sensitivity to the needs and concerns of individuals from diverse cultures,

backgrounds, and orientations.

- Contribute to the creation of a diverse, equitable, and inclusive work culture that encourages and celebrates differences.

We offer a competitive salary and excellent benefits that are comprehensive and competitive. We also offer an extremely congenial work environment and a casual dress code.

Salary is based on location and experience.

Salary range in New York, NY is: \$63,300 - \$70,300

To Apply

Interested candidates should submit the following via Jobvite:

- Resume
- One or two page cover letter.

Click here to apply: <https://app.jobvite.com/j?cj=ojDqefwk&s=symplicity>

Applications will be reviewed on a rolling basis until the position is filled.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni
Posting Date: January 15, 2021
Expiration Date: February 21, 2021
Contact: Earthjustice California Regional Office Los Angeles, California United States
Resume Receipt: Other (see below)
How To Apply: https://app.jobvite.com/j?cj=ojDqefwk&s=symplicity
Visual ID: 6954

Community-Based Attorney - St. Cloud, MN

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

St. Cloud, Minnesota United States

Job Description:

Community Based Attorney—St. Cloud

Mid-Minnesota Legal Aid's (MMLA) St. Cloud office is seeking an attorney for a new community-based partnership with Promise Neighborhood of Central Minnesota.

Background-MMLA-St. Cloud office: MMLA's St. Cloud office provides civil representation to low-income people in nine central Minnesota counties.

Position: MMLA has received funding to support a community-based attorney at Promise Neighborhood of Central Minnesota, an organization based in a low-income neighborhood serving families and children www.pncentralmn.com. This exciting new position will work with residents on civil legal issues including housing, benefits, safety, and income. While the position will be largely based in the community, the attorney will receive support from office-based staff.

Responsibilities:

Provide representation on civil legal issues including:

- Direct representation and advice
- Complex litigation
- Policy advocacy
- Outreach
- Community education as appropriate to client, project, and office needs

Qualifications:

- Concern for the needs and rights of low-income persons and victims of domestic violence is required
- Working positively and supporting co-workers while focusing on high-quality service to clients
- Forming and working in partnership with staff from other organizations to meet the needs of the clients
- Apply the principles of Legal Aid's Racial Justice Values Statement, in all work-related business and interactions
- Proficiency in a second language is a plus, particularly Spanish or Somali
- Attorney applicants must be licensed or scheduled to take the July bar exam
- Attorneys admitted in states other than Minnesota can get temporary pre-exam admission
- Diverse, economic, social, or cultural experience is a plus
- Experience in working in community partnerships is a plus
- Proficiency using Microsoft Windows and Office is required

Salary: \$51,000-\$54,210 upon bar admission, D.O.E. Salary based on MMLA salary schedule. Benefits include vacation, sick leave, family medical, life, and disability insurance.

Applications: Applications preferred by January 27, 2021, but will be accepted until position is filled. Starting date will be negotiated based upon bar admission and office needs. Cover letter

and resume should be submitted online at:
www.mylegalaid.org/employment.

No agencies. No calls.

**EQUAL OPPORTUNITY/AFFIRMATIVE ACTION
EMPLOYER**

Desired Class Level(s): Graduate/Alumni

Posting Date: January 14, 2021

Expiration Date: February 20, 2021

Contact: Legal Secretary Cathy Sobotka
430 North 1st Avenue Minneapolis, Minnesota 55401 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.mylegalaid.org/employment>

Additional Documents: Cover Letter

Visual ID: 6952

Litigation Associate

KPM Law

Job Type: Full-time

Job Location(s):

Richmond, Virginia United States

Norfolk, Virginia United States

Job Description:

KPM LAW is a mid-sized litigation firm with offices in Richmond, Fairfax, Norfolk, and Roanoke. KPM has immediate openings in both its Norfolk and Richmond offices for litigation associates to join its civil liability defense practice.

KPM has created an atmosphere where the practice of law is challenging and professional, but also rewarding and innovative. The attorneys at KPM work in a collegial environment to ensure a successful partnership with both co-workers and clients. KPM handles a wide range of legal issues, including premises liability, employment, and automobile cases, as well as fraud, coverage, and construction defect matters. KPM also has a robust workers' compensation department.

The successful candidate must possess an ability to think critically, communicate effectively, and collaborate with others. This position is ideal for someone who wants to work directly with clients and manage their own cases. It will allow the applicant to enhance their skills in all aspects of the litigation process, from generating defense strategies and leading the discovery process to trying cases.

KPM is an equal opportunity employer. KPM is committed to creating a diverse and inclusive workforce. We believe that our team must reflect the diversity of our clients and our community. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Applicants must have a Virginia State Bar membership. 1-4 years of prior litigation experience is preferred, but not required. KPM offers compensation commensurate with experience as well as a competitive benefits package. Please submit a cover letter (or email), resume with references, and a writing sample to jobs@kpmlaw.com. Please include in your cover letter whether you are applying for the Norfolk or

Richmond position.

Desired Class Level(s): Graduate/Alumni
Posting Date: January 12, 2021
Expiration Date: February 26, 2021
Contact: Cindy O'Brien 901 Moorefield Park Drive Richmond, Virginia 23236 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: jobs@kpmlaw.com
Additional Documents: Cover Letter, Writing Sample, Other Documents
Additional Documents Notes: Resume
Visual ID: 6900

Minnesota Disability Law Center Staff Attorney

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Minneapolis, Minnesota United States

Job Description:

Mid-Minnesota Legal Aid

Minnesota Disability Law Center

Staff Attorney

The Minnesota Disability Law Center (MDLC) is seeking an experienced staff attorney focusing primarily on litigation to advance the dignity, self-determination, and equality of individuals with disabilities. MDLC is a statewide project of Mid-Minnesota Legal Aid and is the designated agency to protect and advocate for the rights of persons with disabilities in Minnesota. At this time, all or most activities will be done remotely. In the future, activities may be done in person and travel throughout Minnesota will be required.

Responsibilities:

- Provide legal services and advice to individuals which may include legal advocacy, negotiation, mediation, litigation, and handling of administrative and court proceedings
- Interview clients, review records, manage caseload, and conduct legal research
- Conduct discovery and motion practice in disability rights litigation, particularly within the intersection of disability, race, and gender
- Engage in systemic or complex litigation
- Provide training sessions about the legal rights of people with disabilities
- Collaborate with MDLC staff:
 - o Determining which cases to litigate
 - o Participating in case reviews to track new and ongoing cases
- Co-counsel cases with other law firms or organizations
- Provide technical legal support to other individuals or groups
- Apply the principles of MDLC's vision and Mid-Minnesota Legal Aid's Racial Justice Values Statement in all work-related business and interactions
- Develop and maintain content expertise of disability rights issues
- Participate in outreach and monitoring efforts
- Be familiar with and participate in MDLC policy work

- Maintain effective communications with clients and staff
- Perform other duties as assigned

Qualifications:

- Five to nine years of disability rights or discrimination-related litigation experience
- Ability to positively support co-workers while focusing on high-quality service to clients
- Second language ability, particularly Spanish, ASL, or Somali, is a plus
- Demonstrated legal skills
 - o Excellent communication skills
 - o Effective litigation outcomes
 - o Proven record of effective case handling and outcomes
- Attorney applicants must be licensed in Minnesota.
 - o Attorneys admitted in states other than Minnesota can get temporary pre-exam admission
- Diverse economic, social, or cultural experiences are a plus
- Proficiency using Microsoft Windows and Office is required
- Access to reliable transportation as statewide travel is required

Salary: \$55,312 - \$59,976; upon Minnesota bar admission, D.O.E. Benefits include vacation, sick leave, family medical, life, and short-term and long-term disability insurance.

Applications: Applications preferred by January 22, 2021; but will be accepted until position is filled. Starting date will be negotiated based upon bar admission and office needs. Cover letter and resume must be submitted online at: www.mylegalaid.org/employment.

No agencies. No calls.

An Equal Opportunity/Affirmative Action Employer

Desired Class Level(s): Graduate/Alumni
Posting Date: January 12, 2021
Expiration Date: February 18, 2021
Contact: Legal Secretary Cathy Sobotka 430 North 1st Avenue Minneapolis, Minnesota 55401 United States
Resume Receipt: Other (see below)
How To Apply: https://www.mylegalaid.org/employment
Additional Documents: Cover Letter
Visual ID: 6945

Patent Attorney

Brooks, Cameron & Huebsch, PLLC (Minneapolis, MN)

Position Type: Full-time

Practice Area(s): Intellectual Property

Job Location(s): Minneapolis, Minnesota (United States)

Description:

Brooks, Cameron & Huebsch, PLLC is seeking associates to join its patent prosecution team. Candidates must have a bachelor's degree or higher in a scientific or engineering field. Candidates must be eligible to sit for the United States Patent and Trademark Office (USPTO) Patent Bar exam and must have (or expect) a JD from an accredited institution. Candidates already admitted to practice before the USPTO are preferred. Ideal candidates will be self-driven with a high learning agility and a willingness to learn new technologies, excellent writing skills, strong oral and written communication skills, and effective time management skills.

Desired Class Level: 3L, LLM, Graduate/Alumni

Posting Date: January 12, 2021

Expiration Date: January 11, 2022

Contact: Mr. Zachary James Schenfisch
Partner, Patent Attorney
1201 Marquette Avenue South Suite 400 Minneapolis,
Minnesota 55403 United States
<http://www.bipl.net>

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: schenfisch@bipl.net

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 6949

Real Estate Finance Junior Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Baltimore, Maryland United States

Job Description: Our Baltimore office is seeking an attorney with 1-3 years of transactional experience to join our thriving national real estate finance practice. Qualified candidates will have strong transactional background with excellent writing ability and experience working on complex, multi-party transactions. Experience with general real estate and finance transactions is preferred, though general corporate law practitioners will also be considered. This is an excellent opportunity to join a growing team that will train, develop and mentor incoming associates. Active bar in MD preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

We are not accepting submissions from outside agencies or search firms for this position. Please contact Krystal Muñiz, Manager of Lateral Recruiting and Integration, at munizk@ballardspahr.com with any questions.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 9, 2021

Expiration Date: February 15, 2021

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=49e88bd0-04f4-4df3-8fa9-9d145e717b3b>

Additional Documents: Unofficial Transcript

Visual ID: 6216

Associate Attorney, Toxic Exposure and Health Program

Earthjustice

Job Type: Full-time

Job Location(s):

New York, New York United States

Job Description:

Earthjustice is seeking an Associate Attorney to join the Toxic Exposure & Health Program. The work of the Toxic Exposure & Health Program is at the heart of Earthjustice's mission to defend the right of all people to live, work, and raise children in a healthy environment. The attorney selected for this position will work closely with other professionals (attorneys, scientists, policy analysts, communications experts) seeking to protect families, communities, and populations—especially those most overburdened or susceptible to harm—from toxic chemicals in the workplace, in consumer products, in the built environment, and in the outside environment. The attorney also will partner with Earthjustice staff who focus on securing clean air, clean water, and sustainable food and agriculture. The successful candidate will be housed in our New York City office (though will work remotely while these offices are closed due to COVID-19), and may be called on to litigate around the country. We are seeking someone to start in April 2021.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups to engage on the critical environmental issues of our time and bring about positive change. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Miami, Honolulu, New York, Philadelphia, Denver, Chicago, Seattle, Bozeman, and Washington, DC.

Exposure to toxic chemicals is linked to chronic diseases and health conditions, many of which are on the rise as toxic exposures have increased. The goal of the Toxic Exposure & Health Program is to use litigation and other legal advocacy to ensure that all people have safe workplaces and neighborhoods, access to safe drinking water and food, and live in homes that are free of hazardous chemicals. In recent years, attorneys doing this work have won a groundbreaking lawsuit requiring EPA to improve its lead hazard standards, successfully petitioned the Consumer Product Safety Commission to ban a toxic class of flame retardants in consumer products, prevailed in a challenge to rules that would have allowed EPA to ignore the risks posed by legacy uses of toxic substances, such as lead in drinking water pipes, when it conducts chemical risk evaluations, and sued the United States Department of Defense for incinerating toxic PFAS chemicals without environmental review.

Our goal is to produce the highest quality legal work in a diverse, inclusive, supportive, and collegial environment.

Responsibilities:

- Work closely with Staff Attorneys, professional staff and clients to investigate, develop, and litigate cases.
- Participate in the full range of tasks involved in complex litigation, including factual investigation, legal research, discovery, briefing, witness preparation, and oral advocacy.
- Develop and engage in legal advocacy, including draft and review legislation; draft rulemaking petitions, comments to agencies, letters, fact sheets and other materials; and participate in coalition meetings and events.
- Handle other legal work to further the work of the Toxic Exposure & Health program.
- Engage with clients, coalition partners, and experts.
- Hire and supervise law students who work at Earthjustice as interns or clerks.

Associate attorney positions are 3-year terms with the possibility of promotion to a senior associate attorney position with an additional 3-year term. Associate attorneys often move into other positions within the organization, while others take their experience and apply it in impactful careers outside of Earthjustice.

Qualifications:

- Law school graduate and admitted to, or willing to apply for admission to, the New York State Bar.
- At least two years of litigation experience is strongly preferred, with a maximum of 5 years.
- Science background preferred.
- Excellent research, analytic, writing and communication skills.
- Strong work ethic, initiative, sound judgment.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds and orientations.
- Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.
- Commitment to public interest work and a passion for the role of Earthjustice and its mission, including a desire to fight for the right of all to a healthy environment.

Salary is dependent on experience and location.

Salary range in New York, NY: \$82,900 - \$104,800

0-5 years' experience

We offer a mission-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

To Apply

Interested candidates should submit the following materials via Jobvite:

- Resume
- One or two page cover letter that addresses (1) why

you are drawn to working to reduce human exposures to toxic chemicals; and/or, (2) any experiences you have working with people or communities from backgrounds that differ from your own or with those who have been disproportionately affected by environmental harms.

- Writing sample, preferably a legal brief or memorandum that primarily reflects your work. Please include a cover sheet explaining the extent of editing by someone else.
- Law school transcript.
- List of three references with contact information.

Click here to apply: <https://app.jobvite.com/j?cj=oYBmefwT&s=symplicity>

Earthjustice brings our associate attorneys on board on a quarterly schedule during the months of January, April, June and September.

For this position, we are looking to hire a candidate that is available to start in April 2021. Please apply by February 26, 2021. After that, applications will be reviewed on a rolling basis until the position is filled.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni
Posting Date: January 8, 2021
Expiration Date: February 14, 2021
Contact: Earthjustice California Regional Office Los Angeles, California United States
Resume Receipt: Other (see below)
How To Apply: https://app.jobvite.com/j?cj=oYBmefwT&s=symplicity
Visual ID: 6926

Associate Attorney

Gayheart & Willis PC

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Gayheart & Willis, PC, a small, well-established, and busy Culpeper law firm is seeking an associate for general practice starting immediately. Membership in the Virginia bar is required. Applicants should be friendly and collegial, have drafting skills, a commitment to excellence, the ability to interact effectively with clients, co-workers, and court authorities in a fast-paced environment. Knowledge and experience of criminal and domestic relations law is a plus. Applicants must be detail-oriented and possess strong organizational, communication and time management skills. Salary commensurate with experience. Please email cover letter, resume and writing sample to mcoppage@gayheartandwillis.com.

Desired Class Level: Graduate/Alumni

Posting Date: January 7, 2021

Expiration Date: April 7, 2021

Salary Range: Not Applicable

Contact: Ms. Megan Coppage
Office Administrator
142 E Davis St Culpeper, Virginia 22701-2168 United States
<http://www.gayheartandwillis.com>

Resume Receipt: E-mail

Default email for resumes.: mcoppage@gayheartandwillis.com

Additional Documents: Cover Letter, Writing Sample

ID: 6923

Senior Litigation Assistant

Earthjustice

Job Type: Full-time

Job Location(s):

Washington, District of Columbia United States

Job Description:

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters, individuals and communities to engage the critical environmental issues of our time, and bring about positive change. *We are here because the earth needs a good lawyer.*

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Miami, Honolulu, New York, Philadelphia, Denver, Seattle, Bozeman, Chicago and Washington, DC.

This position provides paralegal and administrative support for the litigation and advocacy activities of the Washington DC Regional office, and also offers backup support for operations staff in the office.

Responsibilities:

Paralegal (70%):

- Prepare documents under attorney supervision for filing in court and before agencies, including:
- Drafting procedural motions, certificates, and disclosure statements;
- Ensuring document compliance with court rules;
- Proofreading, blue booking, and cite-checking;
- Preparing tables of contents, tables of authorities, exhibits, and exhibit lists; and
- Filing and serving electronically and manually.
- Assist attorneys with preparing for oral arguments and public hearings.
- Perform factual and specifically delegated legal research and draft memos presenting research.
- Receive, research, and coordinate responses to public inquiries requesting legal assistance.
- Maintain litigation calendars, including monitoring, computing, and scheduling court and agency deadlines based on court orders and Federal Register notices.
- Organizing/scheduling case-related meetings.
- Maintain digital and physical files, including:
- Case pleadings, general litigation documents, and general correspondence; and
- Case management database (ProLaw).
- Draft client communications, including retainer agreements, litigation hold letters, and joint defense agreements.
- Become familiar with relevant court and administrative agency rules.

- Monitor Federal Register, court, and/or other web sites as requested by attorneys
- Develop visual aids and exhibits using mapping tools and analyze demographic and geographic data to assist attorneys in case development.
- Assist with locating and corresponding with potential witnesses.
- Assist fellow litigation assistants both organization-wide and within the D.C. office, including serving as backup for team members who handle filings with various public utility commissions or agencies.
- Submit Freedom of Information Act inquiries and review and summarize responsive documents as needed.
- Analyze information from environmental databases on facility compliance and emissions.
- Stay up-to-date on environmental issues and network relevant news to attorneys.

Administrative (30%):

- Keep informed and maintain proficiency on the latest computer software and applications that are applicable to the litigation assistant's work.
- Serve as backup to the operations staff.
- Schedule meetings for attorneys at their request.

General:

- Help foster office morale and positive work environment.
- Other tasks as assigned as needed.

Qualifications:

- Bachelor's degree preferred or equivalent experience.
- Minimum two years of paralegal experience or equivalent.
- A can-do attitude, meticulous attention to detail, and an unrelenting commitment to high performance standards.
- Excellent research, analytical, writing, and computer skills (word processing, databases and spreadsheets, Internet, etc.).
- Excellent command of spelling, punctuation, and grammar.
- The ability to organize, set priorities among multiple assignments, meet deadlines, and function calmly under pressure.
- Strong time management and organizational skills.
- Demonstrate an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- The ability to work effectively as part of a team, including with remote staff, and to maintain confidential information.
- Flexible, punctual, highly reliable, and available for occasional evening and weekend work, as well as overtime on an as-needed basis. Ability to work for extended periods on the computer as needed to meet filing deadlines.
- A team player who will enthusiastically take on tasks that range from intellectually challenging to administrative work. Ability to work independently to identify, analyze, and complete tasks.

Contribute to the creation of a diverse, equitable, and inclusive work culture that encourages and celebrates differences.

- Support for Earthjustice's mission
- Ability to travel for trainings, hearings, and staff and client meetings.
- Excellent skills with Adobe Acrobat and Microsoft Office Suite a plus.
- Interest in and knowledge of environmental, social justice, or public interest issues a plus.

Salary is based on experience and location.

Salary range in Washington, DC: \$69,800- \$77,500

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits.

TO APPLY

Interested candidates must submit the following via Jobvite.

Applications will be considered on a rolling basis, so applicants are encouraged to apply early:

- Resume
- Cover Letter

Click here to apply: <https://app.jobvite.com/j?cj=o7ymefwZ&s=symplicity>

Applicants must be available to start work no later than April 12, 2021.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application

No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 7, 2021

Expiration Date: February 13, 2021

Contact: Earthjustice California Regional Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=o7ymefwZ&s=symplicity>

Visual ID: 6925

Staff Attorney

King's Daughters Medical Center (Ashland KY)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

King's Daughters Medical Center

Staff Attorney

Last Published:6/18/2018 Last Modified:4/4/2018

First Name xxxxx

Middle Initial/Name xxxxx Last Name xxxxx

Job Code 1L115 Position Name Staff Attorney Cost Center 85200

Department Name Legal Services

Facility Name King's Daughters Medical Ctr Leader Name xxxxx

Employee Number xxxxx

Template Used: Director Template

King's Daughters Performance Review

Evaluation of job performance of below job description is based on direct observation of work performed, customer feedback and team member discussion.

PERFORMANCE RATING DEFINITIONS

Excellent: Consistently performs beyond expectation. Demonstrates outstanding behavior and skill

that is exceptional. Good: Having the behavior and skill that is required for a particular role.

Fair: Passable and acceptable.

Poor: Worse than usual, expected or desirable.

STANDARDS OF CARE AND PERFORMANCE (SPIRIT)

Adheres to all below SPIRIT standards in daily work.

Sensitivity: Makes eye contact, welcomes, smiles, and speaks to people throughout the system.

Answers phone calls within three rings, identifies self and department. Asks callers, "How may I help you"? Before placing callers on hold, asks, "Are you able to hold"? Privacy: Knocks and asks permission to enter. Interviews customers in private, determines who will be included in care.

Closes curtains or doors if available. Protects privacy of all sensitive data and written information.

Information: Informs customers about what to expect at every step in the process. Uses easily understood and appropriate language to explain who, what, when and where concerning their care and treatment. Checks customer's understanding of information and answers their questions.

Responsiveness: Anticipates and responds to customer needs. Always responds to call lights promptly. Ask, "what questions or concerns do you have"? Thanks customers for choosing King's Daughters. Thanks customers for their communication &

cooperation. Introductions: Introduces self and role to others. Addresses customers by name & connects with the patient and family. Provides warm handoffs when changing shifts & transferring patients.

Teamwork: Speaks positively about other services or departments. Is positive and optimistic.

Helps others without being asked & is proactive.

Compliment the efforts of others.

JOB SUMMARY

Under the direction of the Vice President of General Counsel, provides in-house legal counsel to the organization on matters relating to patient care delivery, risk management, human resources issues, medical staff, physician network services and business matters.

DUTIES AND ESSENTIAL FUNCTIONS

Supports the preparation and coordination of contracts initiated by the organization, including

those requested by Medical Practice Management. Assures that internal and external contracts entered into by the hospital are legally sound in accordance with federal and state laws.

Reviews, as necessary, contracts prepared internally and externally. Represents the organization in negotiations with state or federal counsel or in court action.

Keeps abreast and informs the Vice President of General Counsel of pertinent issues, changes or cases in health law. Participates in or coordinates special projects as assigned by the Vice President of General Counsel or Administration.

Works closely and in a positive manner with the Vice President of Strategic Planning and Marketing Development in advising on legal issues related to partnership structures, antitrust, and other planning issues or projects.

Assists Risk Management on potential areas of litigation. Assists in the handling of personnel claims arising from alleged violation of EEO, affirmative action or other legal claims.

Assists Human Resources on legal issues related to Benefits Administration. Keeps abreast of current managed care, hospital and physician legal requirements. Assists the Vice President of General Counsel on medical staff credentialing, bylaws, and management of quality/disciplinary issues.

EDUCATION/LICENSE/CERTIFICATION/OTHER REQUIREMENTS

Minimum requirement:

Juris Doctor degree

Active member of the Kentucky State Bar Association

Preferred qualifications:

Healthcare experience or related field

WORKING ENVIRONMENT

This job operates in a professional office environment

routinely using standard office equipment such as computers. Occasionally requires travel to and from off-site locations
The noise level in this position is usually low.

PHYSICAL DEMANDS

Frequently required to maintain a stationary position behind a computer or while presenting to individuals or groups. Frequently required to move about throughout the Medical Center or while rounding.
Constantly required to communicate with people electronically, telephonically and in-person requiring talking and hearing. Constantly required to operate a computer and telephone.
Constantly required to lift and/or move up to 15 pounds. Frequently required to lift and/or move up to 25 pounds. Occasionally required to lift and/or move up to 50 pounds.
Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and depth perception.

PEOPLE AND CULTURE

attitude: Willingness to express a positive and professional approach to job responsibility and

King's Daughters through behavior. Enthusiasm: Feels passionate and energetic at work and performs tasks that bring a feeling of accomplishment.
Cooperation: The willingness to work together to get the desired outcome.
Relationships: Positive connections with team and patients that make change and progress possible.

JUDGMENT

Respectful: Showing and consideration for others.
Confidential: Entrusted with sensitive information.
Feedback: Accepts constructive mentoring and takes responsibility for their own action and decision. Reports timely to work: Consistency in coming to work daily and conforming to scheduled work hours.
Professionalism: Neat appearance, polite and well spoken, reliable, good phone etiquette, ethical. organized and accountable.

EXECUTION

Job Knowledge: Knowledge of the techniques, skills, procedures and policies necessary to fulfill job requirements. Work Quality: Work is accurate, consistent, reliable and consistent with policies and procedures.
Dependability: Consistently is reliable with attendance, quality, judgment and attitude.
Communication: Listens attentively and can verbally communicate to share ideas, information, knowledge and messages. Stewards resources: Makes financially sound decisions for the betterment

of patient care and our Health system Optimism:
Maintains optimistic outlook and conveys hope when
dealing with challenging situations.

PLANNING AND ORGANIZING

Ability to get things done: Works hard to perform job
responsibilities while creating a motivating

climate to achieve team work. Autonomy and
Accountability: Ability to perform job functions in a
quality manner without oversight and performs this way
consistently. Mentors: Becomes an
experienced and trusted advisor to team members.

PATIENT CARE MANAGEMENT

Documentation: Performs appropriate documentation as
specific by departmental policies/guidelines.

Prioritizes care: Adjusts work/tasks as needed based on a
changing environment.

Patient Advocate: Works on behalf of the patient directing
care based on their needs and wishes.

Evidence Based Practice: Incorporates evidenced based
practice in patient care as well as follows
our guidelines for patient care. Clinical judgement:
Understands scope of practice and the ability
to involve others in care when needed.

COMPETENCIES/TRAINING/COMPLIANCE

Maintains credentials for job as outlined in job description.
Completed required compliance

Cross Training – Trains and/or works in more than one
role or skill. Maintains TB Skin testing
Corporate Compliance

1. Understands and adheres to Medical Center compliance
standards as they appear in the Medical
Center Code of Conduct, Corporate Compliance Policies,
and all other Medical Center Policies &
Procedures.

2. Demonstrates knowledge of procedures for protecting
and maintaining security, confidentiality
and integrity of employee, patient, family and organization
information.

3. Understands and supports the commitment of Medical
Center in adhering to federal, state and
local laws, rules and regulations governing ethical
business practices for health care providers.

4. Understands that Medical Center is committed to its
role in preventing health care fraud and
abuse and complying with applicable state and federal law
related to health care fraud and abuse.

5. Understands that the Medical Center provides an
anonymous hotline (877-327-4145) which serves as
one of several tools in reporting suspected fraud, waste,
and abuse as well as other compliance
related issues.

6. Agrees to report through any of the reporting tools
(e.g., anonymous hotline, supervisor, Vice
President, Compliance Officer, Chief Audit & Compliance
Officer) any suspected health care fraud,
waste and abuse as well as other compliance-related
issues.

PERFORMANCE YEAR

Department Goals Individual Goals Department
Achievement Individual Achievement

COMMENTS

Comment

CONFIDENTIALITY ACKNOWLEDGMENT

I understand and agree that as a team member of KDMC, I must hold patient and proprietary or confidential business information in confidence. Any unauthorized attempt to obtain and/or disseminate confidential information will establish cause for termination of employment. Further, I

understand that intentional or unintentional violation of confidentiality may result in disciplinary action, up to and including discharge. I certify that I have received, read and understand the provisions of KDMC's Privacy Program, Human Resources Guidelines and Policies and Procedures as they relate to my responsibility to maintain patient and company confidentiality and I agree to abide by them during the entire term of my employment. Furthermore, I acknowledge that from time to time provisions are updated, deleted, supplemented or adjusted to comply with changes in laws and regulations or company changes. I understand that it is my responsibility to review KDMC's confidentiality policies at least annually and to comply with policies throughout the year.

COMPLIANCE ACKNOWLEDGMENT

By signing this document, I (a) certify I am not nor have ever been, excluded or suspended from

participation in any state or federal health care program, including Medicare and Medicaid; (b) understand and will comply with the Code of Conduct and the policies and procedures applicable to my job duties; (c) am aware I have an obligation to report any compliance concerns or issues pertaining to fraud, waste and abuse to my supervisor, my Vice President, the Compliance & integrity Department, or anonymously through the Compliance Hotline or the Compliance Concern form; and (d) understand that the Medical Center is committed to its role in preventing health care fraud and abuse and complying with applicable state and federal law related to health care fraud and abuse.

Disclaimer: Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the Team Member for this job. Duties, responsibilities and activities may change at any time with or without notice.

Desired Class Level: Graduate/Alumni

Posting Date: January 7, 2021

Expiration Date: April 30, 2021

Contact: Amanda Fry
Human Resources
2201 Lexington Ave Ashland, Kentucky 41101 United
States

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: Amanda.Fry@kdmc.kdhs.us

How to Apply: <https://pm.healthcaresource.com/CS/kdmc/#/job/4698>

ID: 6924

Junior Level Litigation Associate

Hinshaw & Culbertson

Job Type: Full-time

Job Location(s): Peoria, Illinois United States

Job Description: Hinshaw & Culbertson LLP, a leading national law firm, seeks a junior level associate to join the medical malpractice defense practice in our Peoria office. Some prior experience with medical malpractice defense is a plus. Qualified candidates will also have strong research and writing skills, top quality work product, a commitment to exceptional client service, an interest in business development efforts, and will work well within a team. The law firm offers a competitive benefits package and opportunity for advancement. IL bar license required.

Please submit a cover letter, resume, unofficial transcript and writing sample in confidence on our career page. Please upload all required documents as one PDF attachment.

Only candidates contacted for an interview will receive a response. As an EOE/AA employer, Hinshaw & Culbertson LLP will not discriminate in its employment practices due to an applicant's age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

We are NOT accepting agency submissions for this role.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 6, 2021

Expiration Date: February 12, 2021

Contact: Lindsey B. Higgins
53 State Street Boston, Massachusetts 02109 United States

Resume Receipt: Other (see below)

How To Apply: <https://hinshawlaw.applicantstack.com/x/openings>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6917

CIRCUIT JUDGE LAW CLERK

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Administrative Office of
The Supreme Court of Appeals of West Virginia
Position Announcement
TWENTY-SIXTH JUDICIAL CIRCUIT UPSHUR COUNTY
EMPLOYMENT OPPORTUNITY

Buckhannon, West Virginia
Position open until filled (Posted 1-6-2021)

The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Judge Jacob E. Reger. This position works under the direct supervision of Judge Jacob E. Reger in the Twenty-Sixth Judicial Circuit, Upshur County, WV. This is a salaried position. The position is described as follows:

CIRCUIT JUDGE LAW CLERK

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Jacob E. Reger. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must be current members or become members of the West Virginia State Bar and/or sit for the Uniform Bar Examination (UBE) each time it is offered. The failure to pass the Uniform Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination/Uniform Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination the UBE, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the Uniform Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school g.p.a. for these positions is 2.2.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law

clerk. Duties and responsibilities may include, but are not limited to:

- Perform legal research,
- Prepare confidential legal memoranda,
- Attend court hearings,
- Draft orders and opinions,
- Advise and assist judge with legal issues,
- Conduct discovery conferences,

Page 2 of 2

Respond to attorneys and self-represented litigants, and

Monitor the court's docket.

Criminal Background Check:

All successful candidates must submit to a criminal background check.

Compensation and Benefits include:

- Competitive salary based on experience and qualifications,
- Medical Insurance,
- Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical),
- Life insurance,
- Defined benefit pension plan,
- Section 457 deferred compensation plan, 12 paid holidays, and
- Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.

- Cover Letter,
- Resume,
- Law School Transcript,
- Writing Sample,
- References (at least three, including current contact

information),

Signed Court Employment Application (available on Court website), and

Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia

Desired Class Level: Graduate/Alumni

Posting Date: January 6, 2021

Expiration Date: April 30, 2021

Contact: Sarah Loftus

Law Clerk Program Coordinator

Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: sarah.loftus@courtsww.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Requested Document Notes: Application Process

To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtsww.gov.

Cover Letter,

Resume,

Law School Transcript,

Writing Sample,

References (at least three, including current contact information),

Signed Court Employment Application (available on Court website), and

Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

ID: 6914

Mid Level Regulatory and Compliance Associate Attorney

Hinshaw & Culbertson

Job Type: Full-time

Job Location(s): Chicago, Illinois United States

Job Description:

Hinshaw & Culbertson LLP, a leading national law firm, is seeking an Associate with at least **2-4 years** of regulatory compliance experience for the Consumer Financial Services Regulatory & Compliance practice in our Chicago office. The ideal candidate will have regulatory investigation and enforcement or compliance counseling experience, including demonstrated knowledge of federal and state consumer financial laws. Government experience from a federal or state consumer regulatory or enforcement agency is a plus. Top quality work product, strong academics, a strong interest in participating in business development efforts providing exceptional client service, and ability to work effectively in a team are all required. The candidate must also have the ability to draft complicated opinions, legal memoranda, and compliance advice in a clear and concise manner. IL bar license required.

Please submit your cover letter, resume, unofficial transcript and writing sample in confidence on our career page. Please upload all required documents as one PDF attachment.

Only candidates contacted for an interview will receive a response. As an EOE/AA employer, & Culbertson LLP will not discriminate in its employment practices due to an applicants age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

We are NOT accepting recruiter submissions for this position.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 6, 2021

Expiration Date: February 12, 2021

Contact: Lindsey B. Higgins
53 State Street Boston, Massachusetts 02109 United States

Resume Receipt: Other (see below)

How To Apply: <https://hinshawlaw.applicantstack.com/x/openings?sort=1&sortdir=a>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6921

Managing Attorney - Hobbs, NM

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):

Hobbs, New Mexico United States

Job Description:

To direct and supervise a unit or an office of the Law Offices of the Public Defender in providing professional level services representing juvenile and adult indigent clients, handle highly complex appeals or serve as lead counsel for serious violent felony or appeals and other highly complex litigation cases.

Essential Functions

Managing Attorney:

- Manage attorneys in a unit or manage a legal program
- Manages, trains, develops, mentors and conducts performance evaluations of assigned attorney resources.
- Manages financial resources of the unit.
- Provides key input into the development of policies and procedures for the assigned organization unit and/or program.
- Oversees workflow and work assignments.
- Maintain adequate staffing levels by closely reviewing all requests for leave, and requesting posting of vacant positions through executive management.
- Provides key input into the development of policies and procedures for the assigned organization unit and/or program.
- Provide input to the performance review and development of Attorneys at lower levels
- Provide corrective action and or directives when necessary to include but not limited to progressive disciplinary action.
- Conducts legal research/analysis of laws, precedents, legal issues, procedural rules, in preparation of cases.
- Reviews and investigates client cases to determine legal position and propose legal strategy.
- Prepares for litigation and appeal through initiation of legal documents, review of case information, obtaining evidence, conducting interviews, preparation of witnesses to testify.
- Researches changes in laws, legislation, rules court decisions, case precedents, to determine/ anticipate legal problems and propose resolutions.
- Counsels and advises clients on cases such as pleadings, arraignments, trials, appeals.
- Explains, interprets and keeps client informed on changes in law, court decisions, legal issues and problems.
- Attends seminars, training classes and reviews current professional literature to maintain and develop professional skill and knowledge.
- Conducts plea bargaining with District Attorneys and other parties to establish agreements to resolve cases.
- Depending on location: may assist with (CLIP) program or coordinate volunteer/intern/extern programs.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or

responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Note: An employee with this classification may be required to perform at a PD5 level or duties of a lower classification without additional compensation. Employee will be required to show competence in all levels PD2 through PD5.

Minimum Qualifications Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and six (6) years of criminal law experience and/or management experience in a legal environment Employment Requirements Must possess and maintain a valid New Mexico Driver's license. Collective Bargaining: This position may be covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to. Default FLSA: Exempt Geographic Pay Differential: This position may qualify for Geographic Pay Differential. Please refer to the LOPD website, Geographic Differential, for more information. The Law Offices of the Public Defender is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, national origin, sex, age, spousal affiliation, sexual orientation, gender identity, veteran status, political affiliation or religion, mental or physical disability, or serious medical condition. This job advertisement may be used to fill multiple vacancies. Preference may be given to multilingual applicants fluent in English and other languages.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 5, 2021

Expiration Date: February 11, 2021

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102
United States

Resume Receipt: Other (see below)

How To Apply: Applicants must apply online at:
<https://www.governmentjobs.com/careers/lopdnm>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6412

Free Office Space for New Attorney & Mentor program

Law Office of Kenneth Vercammen Metuchen Public Defender

Position Type: Part-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Edison, New Jersey (United States)

Description:

Free Office Space for Transitional or New Attorney and go to Court & Mentor program- Edison, NJ
Kenneth Vercammen's Law Office has a space sharing opportunity for new lawyer or recent Transitional attorney to get experience and go to court and learn NJ Law office procedures and handle some Municipal court cases. This is a mentoring experience where you can learn NJ Law Office Procedure.

Attorney will be provided with use of desk, plus if needed additional private office space in furnished basement to start their practice, rent-free. They can see clients in first floor office rooms. In return they will handle municipal court appearances, Telephone communications with courts, prosecutors, clients, etc, Will signings and other legal work and criminal law website updates in lieu of rent for maximum 5 hours per week.

-Call Courts to follow up on Letter of Representation and scheduling of hearings

- Prepare timesheets on Fatal Accident cases

-Call Police Departments to follow up on discovery

-Call clients and remind them of hearing dates and what to do

- Update Criminal and Civil blogs with recent cases

Go to court and get court experience. Excellent opportunity to jump-start your career. You will get to represent people in Municipal Courts in Middlesex, Union and Monmouth County and meet the top Prosecutors and Judges. Must be admitted in NJ and have a car.

Learn to interview potential Municipal Court/Criminal clients. Also learn to draft Wills and work on Litigation files. Attorney may also help provide legal assistance to members of prepaid legal plans and public defender clients. Follow up contact calls with clients, courts, prosecutors and bar associations.

Excellent mentoring position for the right attorney. Are you hardworking and aggressive? Visit our website: www.njlaws.com to learn about our office. More details at www.njlaws.com/lease.htm

If interested, fax, email or mail a resume and cover letter.

KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW

2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500

(Fax) 732-572-0030 vercammenlaw@njlaws.com

The following is included with office use:

Desk space

Reception room for clients and use as Bona Fide Office

You can copy and use our Complaints, Motions, Form Letters and Pleadings.

Use our marketing books, marketing CDs, Criminal, Municipal Court and Elder law audiotapes and video

library now located in basement
Use of our computer forms Motions, Complaints, and Form letters
Ability to use a file cabinet in basement to store your old files
Lighting/ Utilities
Bathroom Supplies
Landscaping / Snow Removal
Valuable advice
Hot water, municipal water/sewer charge paid

Other Duties/ Services to Clients

- Help add our 900+ criminal articles and statutes to our new criminal articles blog [We will teach you how to add articles to Blogs]
- Prepare Police Chief letters
- Whatever else needed to assist clients [ex Motions,]

About Mentor Program Director: Kenneth Vercammen is an Edison, Middlesex County, NJ trial attorney. Mr. Vercammen has published 125 articles in national and New Jersey publications on criminal, traffic, DWI, probate, estate planning, and litigation topics. He has been selected to write the book on Criminal Law for the American Bar Association. He often lectures to trial lawyers of the American Bar Association, New Jersey State Bar Association and Middlesex County Bar Association.

Kenneth Vercammen was the NJ State Bar Municipal Court Attorney of the Year and past president of the Middlesex County Municipal Prosecutor's Association. He is the past chair of the NJ State Bar Association Municipal Court Section and is the Co-Chair of the ABA Criminal Law committee, GP Division.

He is a highly regarded lecturer on litigation issues for the American Bar Association, ICLE, New Jersey State Bar Association and Middlesex County Bar Association. His articles have been published by New Jersey Law Journal, ABA Law Practice Management Magazine, and New Jersey Lawyer. As the Editor in Chief of the New Jersey Municipal Court Law Review. Mr. Vercammen is also a recipient of the NJSBA- YLD Service to the Bar Award.

In his private practice, he has devoted a substantial portion of his professional time to the preparation for trial of litigated matters. He has appeared in Courts throughout New Jersey several times each week on Criminal personal injury matters, Municipal Court trials, and contested Probate hearings. He serves as the Editor of the popular legal websites www.njlaws.com and www.BeNotGuilty.com

He has served as a Special Acting Prosecutor in nine different cities and towns in New Jersey and also successfully handled over One thousand Municipal Court and Superior Court matters in the past 25 years.

Kenneth Vercammen was included in the 2013 "Super Lawyers" list published by Thomson Reuters. He was a member of the Law Review and top 10% law school grad.

Desired Class Level: Graduate/Alumni

Posting Date: December 24, 2020

Expiration Date: December 31, 2022

Salary Range: Not Applicable

Contact: Kenneth Vercammen Esq.
2053 Woodbridge Ave. Edison, New Jersey 08817 United States
<http://www.njlaws.com/public-defender-volunteer.html>

Resume Receipt: Other (see below)

How to Apply: f interested, fax, email or mail a resume and cover letter.
KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500
(Fax) 732-572-0030

Additional Documents: Cover Letter

Requested Document Notes: f interested, fax, email or mail a resume and cover letter.
KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500
(Fax) 732-572-0030

ID: 6831

Associate Attorney

Stern and Eisenberg (Warrington, PA)

Position Type: Full-time

Practice Area(s): Appellate, Banking & Finance, Bankruptcy, Estate Planning & Probate, Real Property, Taxation, Zoning & Land Use, FINANCE

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Wheeling, West Virginia (United States)
Morgantown, West Virginia (United States)
Clarksburg, West Virginia (United States)
Martinsburg, West Virginia (United States)

Description:

We are currently seeking an experienced Attorney to join our growing practice in West Virginia. Licensed Default Attorneys are responsible for overseeing all aspects of mortgage and lending client case portfolios from assignment to conclusion.

This is a work from home position but ideal candidate will be located in West Virginia as appearance in State and Federal Courts in Northern West Virginia will be required.

Duties & Responsibilities:

- Draft legal pleadings, notices of hearings, motions, and orders.
- Researches and analyzes statutes, judicial decisions, legal articles, codes, and the like.
- Updates case management system in a timely manner to ensure data integrity.
- Travels to court and clients, as necessary.
- Appearance in State and Federal Courts in Northern West Virginia as needed.
- Communicates and collaborates with clients, internal staff, and others to ensure effective case management.
- Identifies legal issues / items which require additional review.
- Establishes a strong follow-up system to ensure deadlines are met for various pleadings that must be served and filed.
- Prioritizes and manages a high volume of files with great accuracy and attention to detail.
- Attends routine hearings, settlement conferences and other appearances as necessary.
- Writes articles for reputable industry publications with supervision by Managing Attorney.
- Attends contested litigation hearings and other routine court appearances.
- Manages own caseload with accuracy and attention to detail.
- Responsible for a specific process within the default spectrum.
- Other duties as assigned.

Minimum Qualifications

- J.D from an ABA accredited law school.

- Bar Admission, active and in good standing in the state of West Virginia. VA Bar a plus.
- Litigation experience preferred.
- Must have 5 years of experience as an attorney in the state of West Virginia.
- Default experience with lenders and mortgage services in the state of practice, preferred.
- Experience in client systems used in default services, such as Black Knight, TEMPO, Vendorscape preferred.
- Previous experience with electronic case management systems, especially CaseAware preferred.
- Knowledge of laws related to practice areas, legal codes and court procedures.
- Outstanding written and oral communication skills to communicate with other attorneys, staff and clients.
- Must have outstanding interpersonal skills, and able to positively interact and collaborate with clients and employees at all levels.
- Must be flexible, self-directed, and motivated.
- Outstanding organizational skills.
- Ability to handle a large volume of cases
- Proficient in Microsoft Office products, such as Outlook and Word
- Valid Driver's License

Please submit cover letter with resume and salary requirements to be considered for the position.

As a full-service law firm, Stern & Eisenberg provides legal representation in a variety of matters throughout the firm's footprint. S&E focuses on real estate and business law; general and mortgage default litigation; estate planning and administration; as well as real estate closings, both REO and retail, throughout the firm's larger footprint. Visit our website at www.sterneisenberg.com to learn more about us! Be one of the PEOPLE that clients want on their side!

Desired Class Level: Graduate/Alumni
Posting Date: December 18, 2020
Expiration Date: February 20, 2021
Salary Range: Not Applicable
Contact: Ms Jorida Jaho Senior HR Generalist 1581 Main Street, Suite 200 Warrington, Pennsylvania 19152 United States https://sterneisenberg.com/our-value/
Resume Receipt: E-mail
Default email for resumes.: jorida.jaho@sterneisenberg.com
Additional Documents: Cover Letter
Requested Document Notes: Please submit your salary requirements in the cover letter.
ID: 6761

Corporate / Real Estate Associate

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Corporate/Real Estate associate

Job Description: Our client is seeking an attorney with 2-6 years of general corporate experience. This includes substantial corporate transactional experience, along with corporate formation, organization and governance and structuring and documenting complex transactions. Real estate, banking/finance and energy experience preferred but not necessary. Candidates with sophisticated transactional real estate experience will also be considered.

Hiring Criteria: 2-6 years of corporate experience and admitted in West Virginia or able to waive into West Virginia

Location: Morgantown or Charleston, WV

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation is highly competitive and determined by experience

Desired years of Experience: preferred 2-6 years of corporate experience with an emphasis on corporate transactional, corporate formation, organization and governance and structuring and documenting complex transactions. Real estate, banking/finance and energy experience a plus but not necessary.

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: December 1, 2020

Expiration Date: February 28, 2021

Contact: Cynthia McClelland
426 Frick Building 437 Grant Street Pittsburgh,
Pennsylvania 15219 United States

Resume Receipt: E-mail

Default email for resumes.: cindy@mcclellandlegalsearch.com

ID: 6579

Workers' Compensation Associate

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Workers' Compensation Associate:

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Worker's Compensation Associate

Job Description: Our client is seeking a n attorney with 2-6 years of experience defending employers and insurance carriers in workers' compensation litigation. Candidates with claimant side experience who which to switch to defense would also be considered.

Hiring Criteria: 2-6 years of worker's comp experience, and admitted in Pennsylvania.

Location: Pittsburgh

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience.

Desired years of Experience: preferred 2 - 6 years of workers compensation experience

How we would like to receive the materials: Interested candidates should send their information via email

Desired Class Level: Graduate/Alumni

Posting Date: November 30, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 6576

Workers' Compensation Associate

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Workers' Compensation Associate:

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Worker's Compensation Associate

Job Description: Our client is seeking an attorney with 2-6 years of experience defending employers and insurance carriers in workers' compensation litigation. Candidates with claimant side experience who which to switch to defense would also be considered.

Hiring Criteria: 2-6 years of worker's comp experience, and admitted in Pennsylvania.

Location: Pittsburgh

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience.

Desired years of Experience: preferred 2 - 6 years of workers compensation experience

How we would like to receive the materials: Interested candidates should email their information.

Desired Class Level: Graduate/Alumni

Posting Date: November 20, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 6505

Vendor Management Contracts Professional

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Vendor Management Contracts Professional

Job Description: Our client is seeking a n attorney with 4-5 years of experience reviewing, negotiating and processing of moderate to complex contracts of various types for (NDA, SaaS and other cloud services, software, evaluation and pilot agreements, marketing, conference, building lease and security, professional services, including Statements of Work and ordering documents, etc.). Support the client's efforts in revising current and developing contract templates. Assist in the cataloging contracts and monitoring vendor performance.

Hiring Criteria: 4-5 years of contracts experience and admitted in Pennsylvania or any other state.

Location: Firm is in the Pittsburgh area but position can be fully remote

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience + bonus potential

Desired years of Experience: preferred 4 - 5 years of vendor contracts experience

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mccllellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: November 11, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mccllellandlegalsearch.com

Requested Document Notes: Resume

ID: 6468

E-Discovery Attorney-Immediate Need- Full-time temp position

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

E-Discovery Attorney- Immediate Need - Full-time temporary position

Position Type: E-Discovery Attorney

Employer Name: Disclosed upon receipt of resume.

Job Title: E-Discovery Attorney

Job Description: Our client has an immediate need for a full-time E-Discovery Attorney for a 2 month project (anticipated to last until January 31, 2021). Experience with Precise Software a plus but not required. This is an excellent temporary opportunity that could potentially turn into a full-time position

Hiring Criteria: 1-2 years of E-Discovery experience and admitted in Pennsylvania

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation disclosed upon receipt of resume

Desired years of Experience: Stated range is 1-2 years out of law school but candidate resumes of any level will be reviewed

How we would like to receive the materials: Interested candidates should send their information via email.

Desired Class Level: Graduate/Alumni

Posting Date: November 4, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 6450

Attorney - New Grads for various positions

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Attorney - New Grads for various positions

Position Type: Full-time permanent associate positions

Employer Name: Disclosed upon receipt of resume.

Job Title: Associate

Job Description: Recent law school graduates (those with 0-5 years of experience) with undergraduate degrees in Math, Economics, Finance or Accounting.

Hiring Criteria: 2020 Graduates must have sat for the October 2020 bar exam, and will be considered even if they do not yet have their bar results. For other attorneys admission to the PA bar is required.

Location: Northwest Pennsylvania

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 0-5

Desired Class Level: Graduate/Alumni

Posting Date: October 30, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 6436

Attorney - Business Transactional

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Attorney - Business Transactional

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Associate

Job Description: Our client has an excellent opportunity for an associate with 1-6 years of business transactional experience. Firm services include formation and dissolution of corporations, partnerships, and limited liability companies, drafting bylaws, shareholder agreements, and operating agreements and acquisitions and dispositions of business interests.

Hiring Criteria: Business transactional experience and admitted in Pennsylvania.

Location: Northwest Pennsylvania

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 1-6 years of relevant experience

Desired Class Level: Graduate/Alumni

Posting Date: October 28, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 6422

Attorney - Labor & Employment

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Attorney - Labor & Employment

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Associate

Job Description: Our client has an excellent opportunity for an associate with 1-6 years of labor and employment experience. Firm services include both labor law and employment law.

Hiring Criteria: Labor and Employment experience and admitted in Pennsylvania.

Location: Northwest Pennsylvania

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 1 - 6 years of relevant experience

Desired Class Level: Graduate/Alumni

Posting Date: October 28, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mccllellandlegalsearch.com

ID: 6421

Attorney - Trust & Estate

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Attorney - Trust & Estate

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Associate

Job Description: Our client has an excellent opportunity for an associate with 1 -6 years of trust and estate experience. Firm services include basic estate planning, complex estate planning, business succession planning and disability Medicaid planning.

Hiring Criteria: Trust and Estate experience and admitted in Pennsylvania.

Location: Northwest Pennsylvania

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 1 - 6 years of relevant experience

How we would like to receive the materials: Interested candidates should send their information

Desired Class Level: Graduate/Alumni

Posting Date: October 28, 2020

Expiration Date: February 28, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 6418

Judicial Law Clerk

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Bath (Berkeley Springs), West Virginia (United States)

Description:

The Administrative Office of
The Supreme Court of Appeals of West Virginia
Position Announcement

TWENTY-THIRD Judicial circuit MORGAN County

EMPLOYMENT OPPORTUNITY

Berkeley Springs, West Virginia

Position open until filled (Posted 10-27-2020)

The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Judge Debra McLaughlin. This position works under the direct supervision of Judge Debra McLaughlin in the Twenty-Third Judicial Circuit, Morgan County, WV. This is a salaried position for the term of one year with the opportunity to extend for one additional year if mutually agreed. The position is described as follows:

Circuit Judge Law Clerk

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Debra McLaughlin. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment

and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must be current members or become members of the West Virginia State Bar and/or sit for the Uniform Bar Examination (UBE) each time it is offered. The failure to pass the Uniform Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination/Uniform Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination the UBE, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the Uniform Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school g.p.a. for these positions is 2.2.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:

- Perform legal research,
- Prepare confidential legal memoranda,
- Attend court hearings,
- Draft orders and opinions,
- Advise and assist judge with legal issues,
- Conduct discovery conferences,
- Respond to attorneys and self-represented litigants, and
- Monitor the court's docket.

Criminal Background Check:

All successful candidates must submit to a criminal background check.

Compensation and Benefits include:

- Competitive salary based on experience and qualifications,
- Medical Insurance,
- Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical),
- Life insurance,

- Defined benefit pension plan,
- Section 457 deferred compensation plan, 12 paid holidays, and
- Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.

- Cover Letter,
- Resume,
- Law School Transcript,
- Writing Sample,
- References (at least three, including current contact information),
- Signed Court Employment Application (available on

Court website), and

- Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.

Desired Class Level: Graduate/Alumni
Posting Date: October 27, 2020
Expiration Date: February 15, 2021
Contact: Sarah Loftus Law Clerk Program Coordinator Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States
Resume Receipt: E-mail
Default email for resumes.: sarah.loftus@courtswv.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 6416

Attorney - Admitted in Delaware

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Attorney - Admitted in Delaware

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: to be determined depending on candidate

Job Description: Our client seeks an attorney, any level, any practice area, that is admitted in Pennsylvania and Delaware

Hiring Criteria: Any practice area, any level, but must be admitted in PA and Delaware. Alternatively, they can be admitted in Delaware and eligible to be admitted in PA via reciprocity, or, if not eligible for reciprocity, then willing to take the PA bar exam.

Location: Pittsburgh

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: any level

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: October 16, 2020

Expiration Date: March 31, 2021

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 6393

Bankruptcy Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Bankruptcy Attorney :

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Associate Bankruptcy Attorney

Job Description: Ideal candidate will have 2-7 years of bankruptcy experience .

Hiring Criteria: 2-7 years of bankruptcy experience and admitted to practice law in PA

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience + bonus potential

Desired years of Experience: 2-7 years of experience

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: October 8, 2020

Expiration Date: March 30, 2021

Contact: Cynthia McClelland
426 Frick Building 437 Grant Street Pittsburgh,
Pennsylvania 15219 United States

Resume Receipt: E-mail

Default email for resumes.: cindy@mcclellandlegalsearch.com

ID: 6337

Law Clerk 2021-2022 Term

NJ Courts (Trenton, NJ)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Newark, New Jersey (United States)
Trenton, New Jersey (United States)
Camden, New Jersey (United States)

Description:

Court Term: August 25, 2021 through August 31, 2022

Individuals who have served or are currently serving a trial court or Tax Court clerkship may be eligible to serve an additional one-year clerkship in the Appellate Division or Supreme Court.

Start your legal career in a court system recognized as one of the best in the nation and enhance your future career prospects. Professional law clerk positions are available in the New Jersey Judiciary for individuals with strong communication and analytical skills. Supreme Court law clerks work with justices on complex cases involving difficult issues of law. Appellate Division law clerks conduct research, analyze legal data, prepare legal memoranda, process emergent motion applications, and proofread published opinions. Law clerks for assignment judges learn all aspects of court administration and assist with processing emergent motions. Trial court law clerks gain practical experience while gaining valuable insight into the judicial process. Under the direction of one or more judges over the course of the year, trial court law clerks observe judicial proceedings, attend conferences with attorneys and judges, receive training in mediation and mediate small claims cases and summarize information for judges. Tax Court law clerks perform duties similar to those assigned to law clerks in the Appellate Division and trial courts, but do not mediate cases.

As of June 15, 2020, applicants may apply directly to justices or judges through the Judiciary's web-based portal. Applications will not be accepted before that date. Applicants will be contacted directly by the justices or judges for interviews on or after June 22, 2020.

Qualifications: Law clerks must have graduated from a law school approved by the American Bar Association by the time of their law clerk appointment. The Judiciary's law clerkship program is intended for recent law school graduates, which is defined as graduating within the last four years. Selected candidates will be required to provide an official, final law school transcript, not a photocopy, which includes the date of graduation from their law school at the time of hire. Excellent writing and analytical skills are essential.

It is helpful to have completed a course in mediation prior to the start of the clerkship. Under Court Rule, all trial court law clerks who will serve as mediators must first complete the Judiciary sponsored 12-hour mediation training or its equivalent. Applicants selected for clerkships can request a waiver from attending the Judiciary's training program at the start of the court term by providing documentation that confirms that they successfully completed an approved alternative dispute resolution course.

Supplemental Information

Note: Law clerks may hold outside employment with prior approval as provided in the Code of Conduct for Judiciary Employees. The Code is available online at https://www.njcourts.gov/public/assets/access/codeofconduct_hr.pdf?

c=O3g

Driver's License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle is necessary to perform essential duties of the position.

Authorization to Work: US citizenship is not required. Selected candidate must be authorized to work in the US according to Department of Homeland Security, US Citizenship and Immigration Services regulations.

Special Note: Individuals selected for clerkships must agree to a thorough background check, which will include fingerprinting. All data received will be kept in the strictest confidence except to inform the individual of the findings and what action will be taken as a result of this information.

Residency Law: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all persons newly hired by the Judiciary must establish, and then maintain, principal residence in the State of New Jersey. Law clerks are not subject to the residency law during their 53 week term. Additionally, law clerks who serve a second clerkship in a higher court are exempt from the residency requirement. Clerks who anticipate moving into another state position immediately following their clerkship(s) must be mindful that, upon conclusion of their clerkship term, they will need to be New Jersey residents.

Approximately 480 clerkships are available. Of those, a limited number of clerkships exist for the Supreme Court, Superior Court Appellate Division, Superior Court Assignment Judges, Superior Court Chancery Division in general equity court, and in the Tax Court. Applicants interested in those positions should apply early during the hiring process. Most openings exist in the Superior Court Law Division in civil and criminal court, and Superior Court Chancery Division in family court. For additional information see the Judiciary's website at <https://www.njcourts.gov/public/lawclerks.html>. Minorities, women, individuals with disabilities and other protected class members are encouraged to apply.

The NJ Judiciary requires all applicants to complete the application process fully and as instructed. All applicants must complete the work experience and education sections and attach any required documents. Applications must describe all relevant work experience in detail, beginning with your current or most recent job, including military service (indicate rank), internships and job-related volunteer work, if applicable. Use a separate section to describe each position or gap in employment. Applicants who do not include or enter all relevant education history or work experience or who indicate "see resume" or enter their initials to verify that they do not possess any education history or work experience in lieu of a completed application will not be considered, unless you do not possess any education history or work experience. If you have not fully completed the application or followed the application instructions, return to your application and update any incomplete or missing information before submitting. Only applicants that follow the application instructions and submit completed applications will be considered.

The New Jersey Judiciary consists of: the Supreme Court, the Superior Court including the Appellate Division and the Trial Court of the 15 vicinages in New Jersey, the Tax Court and the Municipal Court System. The Administrative Office of the Courts provides technical assistance, operational support, training, research and development, budget and personnel coordination, and development and operation of information systems for the Courts of New Jersey.

The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action
Employer Committed to Ensuring an Open Door to Justice

Desired Class Level: 2L, 3L, LLM, Graduate/Alumni

Posting Date: June 15, 2020

Expiration Date: March 31, 2021

Contact: Kevin Harmon
25 Market Street Trenton, New Jersey 08625 United States

Resume Receipt: Other (see below)

How to Apply: <https://www.njcourts.gov/public/lawclerks.html>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 6080

Tax, Trusts & Estates Associate (#604)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Seattle, Washington United States

Job Description:

Dorsey & Whitney LLP is seeking an experienced Trusts & Estates Associate to join our Seattle office. This associate will focus on serving high net-worth individuals and families, closely-held business owners and executives, corporate fiduciaries, and charitable organizations in all areas of estate and tax planning. This associate will take significant responsibility over matters and work directly with estate planning clients.

The following qualifications are required:

- One to four years of estate planning, probate, and trust administration experience
- Excellent interpersonal skills and an entrepreneurial spirit
- Top academic credentials
- Washington bar admission

The following additional qualifications are preferred:

- California, New York and/or Utah bar admission
- Taxation LL.M. degree

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 2, 2021

Expiration Date: March 11, 2021

Contact: HR, Lawyer Recruiting Assistant Josephine DeAngelo
HR, Lawyer Recruiting Assistant
50 S 6th St Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.dorsey.com/attorneyjobs>

Visual ID: 7048

Labor Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking an attorney with a substantive labor/union background interested in a flexible as needed hours position as counsel. Candidates should have at least ten years of dedicated traditional labor experience including collective bargaining, contesting organizing campaigns, defending unfair labor practice charges and practice before the National Labor Relations Board.. Candidate should be able to provide counsel and drafting assistance concerning management of union issues in the context of mergers and acquisitions. Relocation to Charlotte, N.C. may not be required. Responsibilities may include significant client interaction and periodic travel.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 25, 2021

Expiration Date: March 3, 2021

Contact: Mollie Clark

New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202
United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 6989

Associate Attorney - Renewable Energy

DuFour Conapinski Ha LLP

Job Type: Full-time

Desired Practice Areas: Energy/Utility

Job Location(s):

Chapel Hill, North Carolina United States

Irvine, California United States

Los Angeles, California United States

Job Description:

DuFour Conapinski Ha LLP is a boutique law firm with a nationwide footprint and client base. We specialize in commercial transactional law, with particular focus on advising clients on all aspects of renewable energy project development, construction, operation and maintenance (e.g., solar, energy storage, and wind). We have offices in Los Angeles, Irvine, the San Francisco bay area, and Chapel Hill, North Carolina.

We are looking to hire a full-time, junior-level or mid-level associate. The role will involve reviewing, drafting and structuring commercial contracts, including power purchase agreements (PPAs); engineering, procurement, and construction (EPC) agreements, and renewable energy equipment supply and services agreements. The role will also be active in all aspects related to the purchase and sale of renewable energy project companies and assets (including membership interest purchase agreements and related due diligence), as well as general client counseling on a wide variety of issues.

Our ideal candidate will have 0 to 5 years of full-time law practice experience, preferably with a background and/or demonstrated interest in renewable energy and transactional law.

Active bar membership in good standing in at least one U.S. jurisdiction is preferred, with a preference for current bar membership in California and/or North Carolina. Recent law graduates who are sitting for a summer 2021 bar examination are welcome to apply – please note in your cover letter the state bar examination for which you are registered this summer.

The candidate must be willing to work in either Los Angeles, Irvine, or Chapel Hill. The successful candidate can choose one of these three offices.

We offer a nationally competitive salary and benefits package. Base salary for first-year associates is \$140,000. Our minimum annual billable hours requirement is 1400. We offer a guaranteed and discretionary bonus structure, and platinum-tier health benefits.

No calls or faxes, please.

Desired Class Level(s): 3L, LLM, Graduate/Alumni

Posting Date: January 24, 2021

Expiration Date: February 28, 2021

Contact: Partner Len Conapinski
Partner
2120 University Avenue Berkeley, California
94704 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: operations@dufour-law.com

Additional Documents: Cover Letter

Visual ID: 6982

Financial Services Associate - Renewable Energy Project

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen, PLLC, a large southeastern law firm with a national practice, is seeking an experienced transactional lawyer for its Financial Services practice. Preferred candidates would have one to four years of experience representing lenders and tax equity investors in renewable energy project finance transactions. Excellent academic performance and strong interpersonal skills are required. Competitive compensation package includes full benefits.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 19, 2021

Expiration Date: February 25, 2021

Contact: Mollie Clark

New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202
United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 6966

Junior-Mid Level Insurance Litigation Associate Attorney

Hinshaw & Culbertson

Job Type: Full-time

Job Location(s):

Miami, Florida United States

Coral Gables, Florida United States

Job Description:

Hinshaw & Culbertson LLP, a leading national law firm, is seeking an Associate with 2-4 years of experience, with first party coverage insurance (not defense) experience preferred, for its Miami/Coral Gables office. The ideal candidate possesses a steady and consistent work history, experience in litigation and counseling, creativity, and ability to excel in a fast paced challenging environment. A commitment to exceptional client service, top quality writing skills and the ability to handle files from inception to trial are also necessary. This is an exceptional opportunity for candidates seeking a high level of responsibility in a diverse and progressive law firm environment. The Firm offers a competitive benefits package and opportunity for advancement. FL bar required.

Please submit a cover letter, resume, unofficial transcript and writing sample on our career page. Please upload all required documents as one PDF attachment.

Only candidates contacted for an interview will receive a response. As an EOE/AA employer, Hinshaw & Culbertson LLP will not discriminate in its employment practices due to an applicant's age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

Hinshaw is NOT accepting recruiter submissions for this position.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 6, 2021

Expiration Date: February 12, 2021

Contact: Lindsey B. Higgins
53 State Street Boston, Massachusetts 02109 United States

Resume Receipt: Other (see below)

How To Apply: <https://hinshawlaw.applicantstack.com/x/openings>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6918
