



Assistant Public Defender for the Tenth Judicial Circuit in

Office of the Public Defender/Beckley, WV (Beckley, West Virginia) Tenth Judicial Court

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Beckley, West Virginia (United States)

Description:

Job opening of Assistant Public Defender for the Tenth Judicial Circuit in Beckley, West Virginia. Responsibilities include: Criminal Defense representation, Felony and Misdemeanor, Appeal Work before the West Virginia Supreme Court of Appeals, juvenile cases, Writ of Habeas Corpus, Abuse and Neglect cases, Extradition, Parole and Probation violations.

Such position provides invaluable trial and appellate experience with immediate responsibility. The salary is negotiable depending upon experience; benefits included.

Deadline: April 30, 2020

Desired Class Level: Graduate/Alumni

Posting Date: March 9, 2020

Expiration Date: April 30, 2020

Contact: Susan Delp
Office Manager/Legal Assistant
220 N. Kanawha Street, Suite 2 Beckley, West Virginia 25801
United States

Resume Receipt: E-mail, Accumulate Online, Other (see below)

Default email for resumes.: sdelp@raleighdefender.org

How to Apply: Resume and references including, including telephone numbers, must be postmarked no later than April 30, 2020

Additional Documents: Cover Letter

Requested Document Notes: Please send Resumes, References and Telephone numbers immediately

ID: 4853

Staff Attorney # 1913

Community Legal Aid

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Warren, Ohio (United States)

Description:

Staff Attorney, Warren - Position #1913
Staff Attorney

Position Announcement #1913

Community Legal Aid is a private non-profit law firm which works to bridge the gap between poverty and justice for those in need.

Legal Aid is the primary provider of free civil legal representation to low income and elderly residents of central northeast Ohio, concentrating its efforts on legal work that makes a difference in the lives of those it serves.

Job Description

Provides comprehensive, high quality legal services to eligible clients in civil cases in accordance with organizational policies and the Rules of Professional Conduct.

Creates an effective and efficient office environment to support the provision of high-quality legal services.

Establishes and maintains effective working relations with client groups, community organizations and the state justice community.

Pursues and maintains personal professional development and contributes to the professional development of others who serve clients and the client community.

Performs other related duties as required.

Job Qualifications

Admitted to the practice of law in Ohio.

Excellent legal writing and verbal communications skills.

Demonstrated interest in and sensitivity to the legal needs of the poor as well as motivation to improve the condition of the poor.

Personal characteristics include: professional attitude, excellent persuasive and interpersonal skills, use of diplomacy and tact.

Strong working knowledge of legal research tools and Microsoft Office; and high comfort learning and using other software or technology utilized by the firm.

Ability to speak Spanish is highly desirable.

Location: Warren, Ohio

Reports To: Managing Attorney

Salary: \$47,000+ Depending on Experience. Excellent working environment and benefits.

Deadline: Open until filled.

To Apply: Send cover letter, resume, references, and writing sample to: jobs@communitylegalaid.org and indicate that you are applying for Position #1913.

CLAS is an equal opportunity employer.

Minorities and women are encouraged to apply.

<https://www.communitylegalaid.org/careers>

Print
PDF
Scan

Community Legal Aid Services, Inc. is funded in part by the Legal Services Corporation and United Way

Desired Class Level: Graduate/Alumni
Posting Date: March 9, 2020
Expiration Date: April 30, 2020
Contact: Ohio First National Plaza, 11 Federal Street, 7th Floor Youngstown, Ohio 44503 United States
Resume Receipt: E-mail
Default email for resumes.: jobs@communitylegalaid.org
Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: To Apply: Send cover letter, resume, references, and writing sample to: jobs@communitylegalaid.org and indicate that you are applying for Position #1913.
ID: 5780

Assistant Public Defender

The Fayette County Court of Common Pleas (Uniontown, PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Uniontown, Pennsylvania (United States)

Description:

JOB VACANCY
Full-Time
1st Assistant Public Defender
(Public Defenders)

We are hereby listing the job of 151 Assistant Public Defender.

The qualifications for said job are attached hereto and made a part hereof.

The hourly rate for said job is \$20.78/hr / \$40,521.00 annually

Any employee who wishes to apply for the said shall submit their application within five (5) working days from the date of this notice, which will be March 4, 2020 to the Human Resource Department, Fayette County Courthouse, Uniontown, Pennsylvania.

"THE COUNTY OF FAYETTE IS AN EQUAL OPPORTUNITY EMPLOYER DEDICATED TO A POLICY OF NON-DISCRIMINATION IN EMPLOYMENT ON ANY BASIS INCLUDING RACE, CREED, COLOR, AGE, SEX, RELIGION, NATIONAL ORIGIN, OR HANDICAPPED STATUS."

FAYETTE COUNTY COMMISSIONERS

By ()
Lorraine Conard
Assistant Director of Human Resources

February 27, 2020 Date

FAYETTE COUNTY

FIRST ASSISTANT PUBLIC DEFENDER
Position Description
Exempt

OVERALL OBJECTIVE OF JOB

To provide competent legal representation to a wide variety of criminal (and some civil case) defendants.

ESSENTIAL FUNCTIONS OF JOB

1. Investigates assigned cases, interviews and subpoena witnesses and conduct research in preparation for pre-trial hearings and trials.
2. Counsels clients; prepares witnesses for trial.
3. Prepares and files motions, briefs and other legal documents.
4. Visits mental hospitals, jails and state correctional facilities if client is detained.
5. Represents client at pre-trial hearings/conferences, other proceedings, arraignments, jury and non-jury trials, sentencing and post-conviction hearings.
6. Prepares post-trial motions, briefs and arguments for appeals to Commonwealth, Superior and Supreme Courts.
7. Conducts legal research in preparation of cases and trials.
8. Negotiates plea-bargains with District Attorney for clients.
9. Composes or dictates letters and other legal correspondence and reports as needed for trial.

10. Interacts with other internal departments, police and external agencies and general public.
11. Travels as necessary for trial preparations and to counsel with clients, District Justices, etc., as necessary.
12. Being responsible for supervising assistant public defenders and office staff when the Chief Public Defender is not available.
13. Responsible for aid with pre-trial conferences and call of list.
14. Able to be qualified for Capital Counsel.
15. Be able to prepare matters with the Pennsylvania Board of Pardon and Parole.

OTHER DUTIES OF JOB

1. Attend training sessions.
- 2 Performs other job-related duties as required.

SUPERVISION RECEIVED

Receives little instruction/supervision from Chief Public Defender in regard to daily work duties.

Created 2/26/2020

FIRST ASSISTANT PUBLIC DEFENDER

Position Description

Page WORKING CONDITIONS

1. Works in limited work space and lighting and with fluctuations in ventilation, and temperatures.
2. Normal exposure to noise, disruptions and stress.
3. Normal indoor exposure to dust/dirt.
4. Works in conditions of potential outbursts or aggressive behavior of clients.
5. Travels occasionally to obtain legal information for cases.

PHYSICAL AND MENTAL CONDITIONS

1. Must possess ability to record, convey and present information, explain procedures and follow instructions.
2. Must be able to sit, stand for long periods, with intermittent walking, driving and occasional climbing stairs, twisting, stooping, grasping or reaching to carry out job duties.
3. Dexterity requirements range from simple to coordinated movements of fingers/hand; feet/legs; torso necessary to carry out job duties.
4. Sedentary work, with occasional lifting/carrying of objects with maximum weight of ten pounds.
5. Must demonstrate emotional stability.
6. Must be able to cope with the physical and mental stress of the position.
7. Must be able to pay close attention to details and concentrate on work.
8. Must be able to work with clients who carry or may carry active hepatitis, HIV or other infectious diseases.

QUALIFICATIONS

A. EDUCATION/TRAINING

Juris Doctorate degree, licensed and admitted to Pennsylvania Bar or have taken Pennsylvania bar examination.

B. WORK EXPERIENCE

None required, but public defender internship or similar experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

1. Must be able to speak and understand the English language in an understandable manner in order to carry out essential job duties.
2. Must possess effective communication and interpersonal skills.

3. Must possess initiative, creativity and problem solving skills.
4. Must possess ability to function independently, have flexibility and the ability to work effectively with clients, c, o workers and others.
5. Must possess ability to maintain confidentiality in regard to client information and records.
6. Must possess some knowledge of operating personal computer s.

Created 2/26/2020

FIRST ASSISTANT PUBLIC DEFENDER

Position Description

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KNOWLEDGE, SKILLS AND ABILITIES REQUIRED (Cont 'd)

7. Must possess a valid Pennsylvania Driver's License and a willingness to travel as needed to complete job duties.
8. Must possess knowledge and ability to effectively and adequately represent a variety of clients in various criminal and civil cases.
9. Must possess ability to understand and interpret constitutional provisions, statu tes, administrative regulations and precedents and procedures.
10. Must possess ability to set forth finding of facts and conclusions in written, legal form.
11. Must possess ability to analyze facts, evidence and precedents and arrive at logical interpretation.
12. Must possess ability to effecti velycoordinate individual cases and also interact with other staff members.

Desired Class Level: Graduate/Alumni
Posting Date: March 6, 2020
Expiration Date: May 31, 2020
Contact: Ms. Karen M. Kuhn District Court Administrator 61 East Main Street Uniontown, Pennsylvania 15401 United States
Resume Receipt: Accumulate Online
ID: 5767

Healthcare Regulatory and Transactional Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

The Charlotte office of Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking associate candidates with at least 3 years of healthcare regulatory and transactional experience. Applicants should have a strong interest in and experience with healthcare regulatory issues (including Stark, fraud/abuse, HIPAA, licensure and reimbursement matters) and corporate transactional/M&A experience. Candidates should possess strong academic credentials, excellent communication, drafting and writing skills, superior legal and practical problem-solving skills and the ability to interact with government regulators. We are looking for individuals who enjoy working in a team environment and seek opportunities to work on a broad range of regulatory matters and business transactions in the healthcare industry. Candidates are also required to have a Juris Doctorate from an American Bar Association accredited law school and be an active member in good standing with the North Carolina Bar as of the agreed employment start date or within a reasonable period thereafter.

Desired Class Level(s): Graduate/Alumni

Posting Date: March 6, 2020

Expiration Date: April 12, 2020

Contact: Mollie Clark

New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5764

Assistant Prosecutor Attorney

Hampshire County, West Virginia (Hampshire County, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Romney, West Virginia (United States)

Description:

The Hampshire County Prosecuting Attorney's Office is accepting applications for an Assistant Prosecutor position. The primary responsibilities shall include Magistrate Court, Circuit Court and a variety of County Civil matters. Membership in good standing with the WV State Bar is required. Salary is commensurate with experience and the work schedule is flexible to include a full benefits package. Anyone interested should send their resume to: Betsy K. Plumer, Hampshire County Prosecuting Attorney, 50 S. High St. Romney, WV 26757, e-mail: hcpa1@outlook.com

Desired Class Level: Graduate/Alumni

Posting Date: March 4, 2020

Expiration Date: April 30, 2020

Contact: Betsy K. Plumer
Prosecuting Attorney
50 S. High St. Romney, West Virginia 26757 United States

Resume Receipt: E-mail

Default email for resumes.: bplumerhcpa@outlook.com

Requested Document Notes: Anyone interested should send their resume to: Betsy K. Plumer, Hampshire County Prosecuting Attorney, 50 S. High St. Romney, WV 26757, e-mail: hcpa1@outlook.com

ID: 5751

Associate Attorney Earthjustice

Job Type: Full-time

Job Location(s): Bozeman, Montana United States

Job Description:

The Northern Rockies office of Earthjustice, located in Bozeman, Montana, has an opening for an associate attorney to begin work no later than the fall of 2020.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters and citizens to engage the critical environmental issues of our time and bring about positive change. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Bozeman, Chicago, Denver, Honolulu, Juneau, Los Angeles, Miami, New York, Philadelphia, Seattle, Tallahassee, and Washington, DC.

In the Northern Rockies, we are engaged in litigation focused on protecting and preserving the iconic wildlife species and wild lands of this incomparable region. The Northern Rockies office has played a leading and long-standing role as the last line of defense for the ecosystems encompassing Yellowstone and Glacier national parks, as well as the grizzly bears, wolves, bison and other species that depend upon the integrity of these spectacular areas.

We are equally engaged in the battle to combat global warming by challenging coal mining and coal-fired power plants, ensuring fair opportunities for development of renewable energy sources, and responding to a rapid natural gas development boom that is spreading and raising new environmental protection and human health issues across the Northern Rockies region.

In recent years, the work of the Northern Rockies office has increasingly touched on Native American interests and issues of Indian law, including work to restore wild bison to tribal lands; to oppose oil and gas exploration on public national forest lands of extreme cultural and spiritual importance to the Blackfeet people; and to halt a state proposal to open a massive new coal mine on lands significant to the Northern Cheyenne in southeast Montana.

We regularly litigate federal and state court cases and administrative proceedings in an effort to defeat the major threats to the region's ecological integrity. For more information about our office's work, visit <http://earthjustice.org/about/offices/northern-rockies>

Associate Attorney Program

The associate program is designed to help early-career attorneys develop into thoughtful, professional, and effective advocates skilled in the various aspects of public-interest litigation. The term for the associate position is three years. Some associates have gone on to other positions within Earthjustice, while others use the experience as a springboard to other career opportunities in environmental litigation or other areas.

Responsibilities:

Associate attorneys at Earthjustice perform a range of litigation-related tasks that can include:

- Conducting legal research and preparing memoranda on issues relating to ongoing or potential litigation projects.
- Drafting motions, briefs and other pleadings.
- Preparing comments on proposed agency actions and environmental impact statements.
- Presenting oral argument and examining witnesses before state or federal courts and administrative bodies and making advocacy presentations to agency officials.
- Assisting with discovery.
- Interacting with clients and working with experts to develop a clear understanding of the facts involved in each case and to ultimately support our litigation goals.
- Engaging with a variety of news and social media regarding our work.

Qualifications:

- Law school graduates who are admitted, or willing to apply for admission, to the state bar of Montana.
- 0-5 years of litigation and/or clerkship experience.
- Excellent research, critical thinking, writing and oral advocacy skills.
- An excellent academic record.
- Good judgment and a strong work ethic.
- Commitment to environmental protection and justice.
- Ability and willingness to work closely with others in a challenging legal environment.
- Demonstrates an awareness of and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- Contributes to the creation of a diverse, equitable, and inclusive work culture that encourages and celebrates differences.
- A sense of humor.

Salary is based on experience and location.

Salary range in Bozeman, MT: \$67,405 - \$85,255

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

To Apply:

Interested candidates should submit a:

- Resume
- One or two page cover letter that addresses
- (1) why you are drawn to Earthjustice's mission and utilizing litigation to achieve that mission; and (2) aspects of your background that demonstrate competence to work with diverse clients and colleagues.
- Two legal writing samples.
- Law school transcript.
- List of three professional references.

Click here to apply: <https://app.jobvite.com/j?cj=oRTnlfw3&s=Simplicity>

Applications are accepted on a rolling basis. No phone calls, drop-ins, or hard copies.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values lead us to seek a broad range of

perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni

Posting Date: March 4, 2020

Expiration Date: April 10, 2020

Contact: Earthjustice California Regional Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=oRTnfcw3&s=Simplicity>

Visual ID: 5752

Public Finance/Affordable Housing Attorney (NPT)

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Philadelphia, Pennsylvania United States

Job Description:

Our Philadelphia office seeks to hire a non-partnership track attorney with at least three years of experience to join our thriving Finance Department and focus on affordable housing transactions across the nation. The ideal candidate will have broad based experience in affordable housing transactions and finance involving low income housing tax credits and bonds, and representing various parties such as tax credit investors and syndicators and bond issuers, lenders and trustees. Experience in real estate finance, tax, partnership and LLC agreements and/or general corporate law is a plus. Qualified candidates will have excellent academic credentials and strong writing and analytical abilities. PA bar is required. This is an excellent opportunity for professional growth in a collegial environment of a national law firm.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: March 3, 2020

Expiration Date: April 9, 2020

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=afd448d9-599b-482a-9a97-0779bd601378>

Visual ID: 5740

Financial Services Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen, PLLC, a large southeastern law firm with a national practice, is seeking an experienced transactional lawyer for its Financial Services practice. Preferred candidates would have two to four years of transactional experience, ideally with some experience in finance or corporate transactions. Excellent academic performance and strong interpersonal skills are required. Competitive compensation package includes full benefits.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 28, 2020

Expiration Date: April 5, 2020

Contact: Mollie Clark

New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5719

Public Finance Associate | Minneapolis

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s):

Minneapolis, Minnesota United States

Job Description:

Our Minneapolis office seeks to hire an associate with 1-4 years of experience to join our industry-leading public finance practice. We represent a wide variety of institutional clients nationwide, including banks, real estate lenders, underwriters, major non-profits and developers, as well as state and local governmental issuers. Qualified candidates will have strong transaction background with excellent writing ability, experience working on complex, multi-party transactions, and an interest in public finance. Experience with public finance transactions and securities laws is strongly preferred. General real estate or corporate law practitioners will also be considered. This is an excellent opportunity for professional growth in a collegial environment of a national law firm. Active bar in MN is preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 28, 2020

Expiration Date: April 5, 2020

Contact: Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

Default email address for resumes: <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=531530f3-5534-4b09-bbed-363b54f636df>

How To Apply: <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=51ab5ab4-08e8-4cd6-9f29-90f344c44f7a>

Additional Documents: Cover Letter

Visual ID: 5720

Real Estate Finance Associate | Denver

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Denver, Colorado United States

Job Description: Ballard Spahr LLP is seeking an associate with a minimum of three years of sophisticated transactional real estate experience for our Finance Department in Denver. Qualified candidates will have distinguished academic credentials and relevant transactional experience (finance, sales and acquisitions, leasing and commercial development). This is an excellent opportunity for professional growth in a collegial environment. AmLaw 100 law firm experience and active bar license in CO preferred.

Ballard Spahr has an industry-leading finance practice. We represent a wide variety of institutional clients nationwide, including commercial and investment banks, finance companies, life insurance companies, real estate lenders, bond underwriters, private equity firms, investors and developers, and major non-profits.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 28, 2020

Expiration Date: April 5, 2020

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: Please apply at:
<http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=470dc283-5e17-4df0-aa7c-f04e95c9123d>

Additional Documents: Cover Letter

Visual ID: 5721

In-House Counsel (Omaha, NE)

Fidelity National Title Group (Omaha, NE)

Position Type: Full-time**Practice Area(s):** Insurance, Real Property**Geographic Preference:** Upper Midwest (KS, NE, ND, SD)**Job Location(s):** Omaha, Nebraska (United States)**Description:**

Fidelity National Financial, Inc. (NYSE:FNF), a Fortune 500 company, is the United States' largest provider of commercial and residential mortgage and diversified services. Fidelity National Title Group, a member of the Fidelity National Financial (NYSE: FNF) family of companies, is hiring Claims Counsels to fill multiple attorney positions in Omaha, Nebraska.

Responsibilities of the Claims Counsel role includes:

- * Investigating the facts and issues of a claim, including but not limited to communicating with title officers, escrow officers, lenders, claimants, and other counsel
- * Determining whether coverage exists and evaluating loss under the title policy
- * Developing and carrying out a plan to resolve the claim
- * Negotiate settlements and resolutions with claimants, opposing counsels, and third parties
- *Directing outside counsel on litigation strategy through the course of claim administration and litigation
- *Appear as company representative in court proceedings, mediations, and settlement conferences
- *Managing the claim budget, review and approve outside counsel invoices and other expenses, and determine settlement and expense reserves
- *Identify and pursue sources for recovery

Job Requirements

- *Must possess excellent written and verbal communication, negotiation and organizational skills
- *Law Degree required
- *Licensed and in good standing to practice law in any state of the United States

Additional Preferred Qualifications

- * 0-3 years of experience
- * Excellent academic credentials

The Claims Counsel position gives attorneys the ability to make independent analysis, utilize strategic thinking to resolve complex issues, and to further develop litigation expertise. The candidate does not need to have title claims experience.

Desired Class Level: 3L, Graduate/Alumni, Class Level**Posting Date:** February 27, 2020**Expiration Date:** March 27, 2020**Salary Range:** 70,000 - 79,999**Contact:** Rennae Ross
2533 N. 117th Avenue Omaha, Nebraska 68164 United States**Resume Receipt:** E-mail**Default email for resumes.:** rennae.ross@fnf.com**Additional Documents:** Cover Letter**Requested Document Notes:** Cover Letters should be addressed to:

Mr. Jeffrey Stein
Managing Counsel
Fidelity National Title Group
2533 North 117th Avenue
Omaha, Nebraska 68164

ID: 5715

Tax Attorney
Cole Schotz PC

Job Type: Full-time

Job Location(s):

New York, New York United States

Hackensack, New Jersey United States

Job Description:

COLE SCHOTZ P.C.

TAX ATTORNEY- NEW JERSEY OR NEW YORK OFFICE:

Prominent NJ based law firm with multiple regional offices seeks a Tax Attorney with 5 plus years Transactional Tax, International Tax, and T&E experience to join our NJ or NY office. LLM in Taxation and NJ and/or NY Bar required. We offer competitive salary and comprehensive benefits program. Please send resume with salary requirements to:

Gayle P. Englert

Chief Human Resources Officer

Cole Schotz P.C.

Court Plaza North

25 Main Street, P.O. Box 800

Hackensack, NJ 07602-0800

genglert@coleschotz.com

Please visit our website www.coleschotz.com

NEW JERSEY/NEW YORK/DELAWARE/MARYLAND/TEXAS/FLORIDA

Cole Schotz is an Equal Opportunity Employer

Desired Class Level(s): Graduate/Alumni

Posting Date: February 26, 2020

Expiration Date: April 2, 2020

Contact: Chief Human Resources Officer Gayle Englert
25 Main Street Hackensack, New Jersey 07601 United States

Resume Receipt: Online

Visual ID: 5710

Associate

Miller & Amos

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Seeking an associate with 3-5 years of experience. Employment law background helpful, but not required.

Please forward resume, cover letter, and writing sample.

For more information about the firm see:

<http://www.karenmillerlaborlaw.com/>

Desired Class Level: Graduate/Alumni

Posting Date: February 25, 2020

Expiration Date: March 25, 2020

Contact: Ms. Karen H. Miller
Attorney
2 Hale Street Charleston, West Virginia 25301 United States

Resume Receipt: E-mail

Default email for resumes.: khmiller@karenmillerlaw.com

Additional Documents: Cover Letter, Writing Sample

ID: 5706

Attorney

Yablonski, Costello & Leckie P.C. (Washington, PA)

Position Type: Full-time

Practice Area(s): Negligence & Personal Injury

Job Location(s): Washington, Pennsylvania (United States)

Description:

Attorney position available with a small personal injury firm located in Washington Pennsylvania. New graduates and attorneys with less than five years of experience will be considered. Salary will be commensurate with experience. Excellent future growth potential for candidate.

Desired Class Level: Graduate/Alumni

Posting Date: February 25, 2020

Expiration Date: May 30, 2020

Contact: Mr. Eric Betzner
Managing Attorney
116 North Main Street Washington, Pennsylvania 15301 United States

Resume Receipt: Accumulate Online

Additional Documents: Unofficial Transcript, Writing Sample

ID: 5709

Real Estate Development Associate | Washington, D.C.

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Washington, District of Columbia United States

Job Description: We are seeking an attorney with two to four years of experience to join our preeminent Real Estate Development practice in our Washington, D.C. office. Our Real Estate Development Group is comprised of more than 65 professionals firm-wide and is part of our nationally recognized real estate practice of over 125 lawyers. Candidates should expect to work on transactions nationwide in addition to deals in the DC metro area. Successful candidates will have experience with advising developers and lenders on real estate matters in DC, Maryland and Virginia, including experience or familiarity with mixed-use development and condominium laws. Familiarity with TOPA (Tenant Opportunity to Purchase Act) and ROFR (Right of First Refusal) laws in DC and Maryland is a plus. Qualified candidates will have distinguished academic credentials, excellent communication skills, both oral and written, and relevant real estate transactional experience. This is an excellent opportunity for professional growth in a collegial environment in one of the top-rated real estate practices in the country.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 25, 2020

Expiration Date: April 2, 2020

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Online

Additional Documents: Cover Letter

Visual ID: 5705

Real Estate Finance Associate | Denver

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Denver, Colorado United States

Job Description: Ballard Spahr LLP is seeking an associate with a minimum of three years of sophisticated transactional real estate experience for our Finance Department in Denver. Qualified candidates will have distinguished academic credentials and relevant transactional experience (finance, sales and acquisitions, leasing and commercial development). This is an excellent opportunity for professional growth in a collegial environment. AmLaw 100 law firm experience and active bar license in CO preferred.

Ballard Spahr has an industry-leading finance practice. We represent a wide variety of institutional clients nationwide, including commercial and investment banks, finance companies, life insurance companies, real estate lenders, bond underwriters, private equity firms, investors and developers, and major non-profits.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 25, 2020

Expiration Date: April 2, 2020

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: Please apply at:
<http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=470dc283-5e17-4df0-aa7c-f04e95c9123d>

Additional Documents: Cover Letter

Visual ID: 5707

Staff Attorney/ Contracts Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Job Description: Ideal candidate has experience reviewing, negotiating and processing of moderate to complex contracts of various types for (NDA, SaaS and other cloud services, software, evaluation and pilot agreements, marketing, conference, building lease and security, professional services, including Statements of Work and ordering documents, etc.). Position also entails contract revision, preparing templates of contracts and cataloging of contracts.

Hiring Criteria: 4-5 years of contracts experience and admitted to practice law in PA or any other state

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience + bonus potential

Desired years of Experience: 4 - 5 years of experience

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: February 25, 2020

Expiration Date: June 30, 2020

Contact: Cynthia McClelland
426 Frick Building 437 Grant Street Pittsburgh, Pennsylvania
15219 United States

Resume Receipt: E-mail

Default email for resumes.: cindy@mcclellandlegalsearch.com

Assistant Prosecuting Attorney

Clay County Prosecuting Attorney (Clay WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Clay, West Virginia (United States)

Description:

The Clay County Prosecuting Attorney's Office has an opening for an Assistant Prosecuting Attorney. Applicants should have strong oral advocacy and courtroom skills. Applicants must possess a J.D. degree and be an active member in good standing with the West Virginia State Bar. All applicants must submit a resume to Clay County Prosecuting Attorney's Office, P.O. Box 25, Clay, WV 25043 or by e-mail at ClayPAOffice@gmail.com.

Desired Class Level: Graduate/Alumni

Posting Date: February 24, 2020

Expiration Date: March 31, 2020

Contact: Jim Samples

Prosecuting Attorney

P.O. Box 25 Clay, West Virginia 25043 United States

Resume Receipt: E-mail

Default email for resumes.: clayprosecutor@gmail.com

Requested Document Notes: All applicants must submit a resume to Clay County Prosecuting Attorney's Office, P.O. Box 25, Clay, WV 25043 or by e-mail at ClayPAOffice@gmail.com.

ID: 5701

Intellectual Property Transactional Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen PLLC has an immediate need in its Charlotte office for an associate with two to five years of transactional experience (e.g., IT, licensing, outsourcing, manufacturing, distribution, and/or M&A contracts and negotiations). Experience in data privacy and data security matters is a plus, but not required. Excellent academic performance and strong interpersonal skills required. Equal Opportunity Employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 24, 2020

Expiration Date: April 1, 2020

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5698

Assistant Public Defender

2nd Judicial Circuit Public Defender Corporation (Moundsville, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Moundsville, West Virginia (United States)

Description:

The Public Defender Corp. - 2nd Circuit located in Moundsville, WV, has an opening for an Assistant Public Defender. This is a permanent full-time position. Position includes paid sick leave, vacation, holidays, and insurance. Licensure in the state of West Virginia is required.

Our office is responsible for Marshall, Tyler, and Wetzel counties. We cover a range of cases including misdemeanors, felonies, extraditions, abuse & neglects, and juvenile matters.

Resumes and cover letters may be submitted by email or post mail to:

Chief Public Defender Brett Ferro b.ferro.pdc2@gmail.com

Public Defender Corp. 2nd Circuit
509 Seventh Street
Moundsville, WV 26041

Desired Class Level: Graduate/Alumni

Posting Date: February 20, 2020

Expiration Date: March 31, 2020

Contact: Brett M. Ferro
Chief Public Defender
509 7th Street Moundsville, West Virginia 26041 United States

Resume Receipt: E-mail

Default email for resumes.: b.ferro.pdc2@gmail.com

Additional Documents: Cover Letter

ID: 5687

Employee Benefits/Executive Compensation Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen is seeking an Employee Benefits/Executive Compensation Associate with two to four years of transferable experience with federal tax and ERISA issues in benefits and compensation matters. The firm will also consider current tax associates with experience in a transactional practice. The ideal candidate will have experience in plan formation and administration and with advising clients with respect to employee benefits and executive compensation issues in M&A and finance matters. Excellent academic records and strong writing and communication abilities are essential.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 20, 2020

Expiration Date: March 28, 2020

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5685

Labor and Employment Associate | Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Philadelphia, Pennsylvania United States

Job Description: We are seeking an attorney with two to four years of experience in labor and employment law to join the Labor and Employment Practice Group of the Litigation Department in our Philadelphia office. Strong candidates will have experience in traditional labor matters, including labor arbitrations, negotiations, and unfair labor practice charges. Experience with employment litigation in state and federal courts; administrative practice before local, state and federal agencies; transactional matters involving labor and employment issues; and/or advice and counseling is required. Active bar license in PA is required. This is an excellent opportunity for professional growth in a collegial environment in one of the top-rated Labor and Employment practices in the region. Superior academic credentials and strong communication skills are required.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 19, 2020

Expiration Date: March 27, 2020

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=34827884-4b0d-465a-9730-3a11ec8c0023>

Visual ID: 5682

Labor and Employment Associate | Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Philadelphia, Pennsylvania United States

Job Description: We are seeking an attorney with two to four years of experience in labor and employment law to join the Labor and Employment Practice Group of the Litigation Department in our Philadelphia office. Strong candidates will have experience in traditional labor matters, including labor arbitrations, negotiations, and unfair labor practice charges. Experience with employment litigation in state and federal courts; administrative practice before local, state and federal agencies; transactional matters involving labor and employment issues; and/or advice and counseling is required. Active bar license in PA is required. This is an excellent opportunity for professional growth in a collegial environment in one of the top-rated Labor and Employment practices in the region. Superior academic credentials and strong communication skills are required.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 19, 2020

Expiration Date: March 27, 2020

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=34827884-4b0d-465a-9730-3a11ec8c0023>

Visual ID: 5682

Court Crier/Law Clerk

Court of Common Pleas of Washington County (Washington PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Washington, Pennsylvania (United States)

Description:

There is a Court Crier/Law Clerk position available in the office of Judge Valarie Costanzo, a Common Pleas Court Judge in Washington County, Pennsylvania. A law degree and Pennsylvania bar admission is required for this position.

The applicant must possess the ability to perform extensive legal research and writing, as well as assist the Judge in court proceedings

The starting salary is \$42,272.80, in addition to medical coverage, vacation time, etc.

Applicants should respond as soon as possible for consideration. Please send resume and cover letter to:

Judge Valarie Costanzo

Washington County Courthouse

One South Main Street, Suite 2003

Washington, PA 15301

Desired Class Level: Graduate/Alumni

Posting Date: February 18, 2020

Expiration Date: March 31, 2020

Contact: Pene Cecil
Secretary
One South Main Street, Suite 2004 Washington, Pennsylvania
15301 United States

Resume Receipt: E-mail

Default email for resumes.: pene.cecil@washingtoncourts.us

Additional Documents: Cover Letter

ID: 5677

Intellectual Property EE/Software Patent Prosecution Associa

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Atlanta, Georgia United States

Job Description: Our Atlanta office seeks an Associate with two to four years of patent prosecution experience in the electrical or software technologies areas. He or she will have the opportunity to join Ballard's national practice and work primarily on patent prosecution, with the opportunity to work on patent litigation matters. Excellent academic credentials, a technical background in electrical engineering or computer engineering/science, and superb writing, oral communication, and interpersonal skills are required. Membership in both the Georgia and Patent Bars are preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 18, 2020

Expiration Date: March 26, 2020

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=87332413-2a15-41ec-a24f-05982b2e4ec3>

Visual ID: 5676

Associate Attorney - Labor and Employment

Spilman Thomas & Battle

Job Type: Full-time

Job Location(s):

Winston-Salem, North Carolina United States

Job Description:

Spilman Thomas & Battle, PLLC seeks a labor and employment associate attorney, preferably with 1 - 6 years' experience to work in its Winston-Salem, NC office. Prefer candidate with experience in representing management in traditional employment matters.

Qualified candidate must have excellent research and writing skills, the ability to effectively handle multiple projects, the ability to articulate legal strategies and courses of action, and the ability and desire to develop business.

Candidate must be licensed in North Carolina.

We offer competitive compensation and a comprehensive benefit package including medical, dental, 401(k) and profit sharing.

Qualified candidates should reply to
jpatton@spilmanlaw.com

Spilman Thomas & Battle, PLLC is an Equal Opportunity Employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 17, 2020

Expiration Date: March 25, 2020

Contact: Director of Human Resources Mary Smiley
301 Kanawha Boulevard East Charleston, West Virginia
25301 United States

Resume Receipt: Other (see below)

Default email address for resumes: jpatton@spilmanlaw

How To Apply: jpatton@spilmanlaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 5664

Attorney to Supervise Pro Bono

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Full-time

Job Location(s): Minneapolis, Minnesota United States

Job Description: **MINNESOTA – FULL-TIME ATTORNEY TO SUPERVISE PRO BONO**

Mid-Minnesota Legal Aid (Legal Aid) provides free legal representation to people living in poverty, elderly people, and people with disabilities. Legal Aid is supported by funding from the State of Minnesota, the federal government, local governments, the United Way, foundations, local law firms, and other organizations. Legal Aid enjoys a good rapport with, and strong support from, the organized bar. Legal Aid does not receive funds from the Legal Services Corporation.

POSITION: Legal Aid seeks a supervising attorney to develop and coordinate pro bono initiatives throughout its poverty law program as well as in its statewide Minnesota Disability Law Center. The supervising attorney will interact with a variety of stakeholders including Legal Aid staff, law firms, corporations, attorney volunteers, clients, and the general public. This position is based in Legal Aid's Minneapolis office and reports to that office's Deputy Director.

RESPONSIBILITIES:

- Develop and implement new pro bono projects and initiatives.
- Assist with maintaining existing pro bono projects and initiatives.
- Recruit pro bono attorneys for pro bono projects and initiatives.
- Maintain and build on relationships with private law firm pro bono programs/coordinators in the communities Legal Aid serves.
- Develop and direct publicity for Legal Aid's pro bono opportunities.
- Provide reports regarding Legal Aid's pro bono activities to Legal Aid's senior management and governing board.
- Assist in planning and implementing training events for pro bono volunteers.

QUALIFICATIONS:

- Applicants must have a demonstrated interest in, and commitment to, the needs of low income/vulnerable people.
- Applicants must be licensed in Minnesota, eligible for admission by reciprocity, or planning to take the next Minnesota bar exam.
- Applicants must have excellent communication, analytical, and writing skills.
- Applicants must have the ability to communicate effectively and comfortably with lawyers and with clients from a variety of social-economic backgrounds.
- Diverse economic, social, or cultural experiences are a plus.
- Proficiency using Microsoft Windows and Office is required.

SALARY: \$56,101 to \$75,588 DOE. Benefits include vacation, sick leave, and 11 paid holidays, as well as family medical/dental, life, short-term disability, and long-term disability insurance.

APPLICATIONS: Cover letter and resume must be submitted online by Monday, March 2, 2020, at www.mylegalaid.org/jobs.

Applications accepted until position is filled. No calls please.

Mid-Minnesota Legal Aid is an equal opportunity/affirmative action employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 17, 2020

Expiration Date: March 25, 2020

Contact: Legal Secretary Cathy Sobotka
430 North 1st Avenue Minneapolis, Minnesota 55401 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.mylegalaid.org/jobs>

Additional Documents: Cover Letter

Visual ID: 5663

Corporate Staff Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen, a large southeastern law firm with a national practice, has an opportunity for a staff attorney with corporate/business experience to assist with document preparation for asset and equity transactions. Seeking at least two to four years of experience drafting transaction documents, including acquisition documents, stock and asset purchase agreements, due diligence materials and related ancillary agreements. Candidates should also have excellent practice experience and excellent written and verbal communication ability. Equal Opportunity Employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 17, 2020

Expiration Date: March 25, 2020

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5658

Corporate/ Securities Associate or Counsel

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen, a large southeastern firm with a national practice, is seeking a corporate and/or securities associate for its Corporate and Capital Markets team with between 3 and 7 years of experience. This attorney will handle mergers & acquisitions, private equity transactions, corporate governance, capital markets transactions, securities regulation issues, and general business matters. Preferred experience will include some combination of drafting acquisition documents, joint venture agreements and general commercial contracts, handling corporate governance matters, and preparing SEC filings including offering materials and periodic reports. Accounting and/or finance background and understanding of financial statements helpful. Excellent academic record and strong communication skills are required.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 17, 2020

Expiration Date: March 25, 2020

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5662

Law Clerk

Clarion County Court Administrator's Office (Clarion, PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Clarion, Pennsylvania (United States)

Description:

THE COURT OF COMMON PLEAS

18th JUDICIAL DISTRICT

The Honorable Sara J. Seidle-Patton, President Judge, is presently seeking resumes for the position of Law Clerk for the Court of Common Pleas of Clarion County, Pennsylvania. The position is for one year beginning August 2020 and ending July 2021. Applicants must be law school graduates or planning graduation in Spring 2020. Interested applicants are to submit their resume, which shall include no less than three references, a writing sample, and a law school transcript to the Honorable Sara J. Seidle-Patton, c/o rkundick@co.clarion.pa.us no later than March 30, 2020. Any documents mailed via U.S. Mail shall be addressed to: Clarion County Court of Common Pleas, 421 Main Street, Suite 34, Clarion, PA 16214. Any documents submitted through email must be in pdf or docx format.

Questions concerning this position may be directed to Rachel Kundick at (814) 226 – 4000 ext. 2103 or via email rkundick@co.clarion.pa.us.

Desired Class Level: 3L, Graduate/Alumni

Posting Date: February 13, 2020

Expiration Date: March 30, 2020

Contact: Rachel Kundick
Confidential Secretary
Court of Common Pleas 421 Main Street Suite 34 Clarion,
Pennsylvania 16214 United States

Resume Receipt: E-mail

Default email for resumes.: rkundick@co.clarion.pa.us

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 5648

Vendor Management Contracts Attorney

Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Wheeling, West Virginia (United States)

Description:

Orrick currently has an opening for a **Vendor Management Contracts Attorney** in our **Global Operations & Innovation Center (GOIC)** in **Wheeling, WV**.

Our GOIC in Wheeling, West Virginia, is home to more than 300 members. Established more than a decade ago, it was the first centralized administrative operation in a major law firm. Our GOIC location is within commuting distance of the greater Pittsburgh area and Ohio Valley, including: Pittsburgh, Carnegie, Moon, Robinson, Cranberry, Green Tree, Mt. Lebanon, Bethel Park, Southpointe, Bridgeville, McKees Rocks, Upper St. Clair, McMurray, Canonsburg and Washington; St. Clairsville, New Martinsville, Cambridge and the Weirton-Steubenville metro area.

Your Responsibilities: As a Vendor Management Contracts Attorney, you will support the internal firm-wide procurement and vendor management operations. All "clients" are internal employees from across the firm who will be looking to the attorney for contract guidance and direction.

- Review, negotiation and processing of moderate to complex contracts of various types for (NDA, SaaS and other cloud services, software, evaluation and pilot agreements, marketing, conference, building lease and security, professional services, including Statements of Work and ordering documents, etc.).
- Support the Firm's efforts in revising current and developing contract templates and Firm guidelines.
- Assist in the cataloging contracts and monitoring vendor performance.
- Identify and support training and development needs.
- Work with Firm internal clients in Human Resources, Information Technology, Finance, Data Analytics, Procurement, and Operations Departments.

Qualifications:

- JD Degree and admission to practice in good standing in a US jurisdiction required.
- 4-5 years of related experience including proven proficiency in managing contracts containing terms and conditions related to data privacy, information security, AI and machine learning, procurement of computer related components and services (cloud, SaaS, software, hardware and maintenance), acquiring professional services, and general IT procurement is a plus.
- Must have a strong foundation in contract management, which includes having the ability to draft contract terms and being fluent in contract negotiation as well as being comfortable conducting negotiations with opposing counsel and other vendor representatives from all management and executive levels.
- Ability to effectively establish and build working relationships with lawyers and staff, and to encourage teamwork, influence others across organization lines, and build consensus in order to exceed departmental standards and Firm objectives.
- Excellent communication and interpersonal skills; demonstrates a strong customer service orientation towards internal clients; proven ability to interact with all levels of management (both

externally and internally), staff and external entities in a highly effective and professional manner.

Proficient personal computer skills and knowledge of Firm software

- including MS Word, PowerPoint and Excel and familiarity in working with a contract filing database.
- Ability to manage change within a fast paced, dynamic and progressive organization while maintaining a commitment to the Firm's core values.
- Ability to exercise sound decision making abilities and good judgment.
- Excellent project management, organizational, analytical and problem-solving skills.
- Ideal candidates will have a firm understanding of the relationship between contract management and how this relates to procurement processes and policies, purchase order and invoice processing, and order management.
- Compulsive attention to detail, excellent oral and written communication skills a must.

Who is Orrick? As an employer of choice we will provide our employees with challenging work, training opportunities, team oriented culture, and the opportunity to work with the best talent in the legal profession. For the fourth year in a row, Fortune selected Orrick among the 100 best workplace cultures for the very best talent. Orrick ranks in the top 15 and is the highest-ranked law firm of only four firms on the 2019 list. We provide excellent service to our clients and we hire the brightest and most hardworking individuals at every level. We champion a culture that is committed to excellence, but is also fun, inclusive and real. Learn more about our awesome employee experience here: Fortune 100 Great Place To Work certified company*.

Orrick offers a collaborative work environment, competitive salary, and excellent benefits, including lots of extra perks like free biometric screenings, paid time to participate in community service activities and the day off for your birthday.

Please visit www.orrick.com for more information about the firm.

How to Apply: If you are searching for a chance to create an impact, you have a little grit and you love working with a team, we want to talk with you. To submit your resume and cover letter for this position, please visit our Staff and Paralegal Opportunities Listings at www.orrick.com/Careers.

No phone calls please.

We are an Equal Opportunity Employer

Desired Class Level:	Graduate/Alumni
Posting Date:	February 13, 2020
Expiration Date:	April 10, 2020
Contact:	Karen L. Sincavich HR Generalist 2121 Main Street Wheeling, West Virginia 26003 United States http://www.orrick.com
Resume Receipt:	Other (see below)
How to Apply:	To submit your resume and cover letter for this position, please visit our Staff and Paralegal Opportunities Listings at https://www.orrick.com/Careers
Additional Documents:	Cover Letter
ID:	5649

Criminal Justice Policy Advocate

ACLU

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

The American Civil Liberties Union of Pennsylvania (ACLU-PA) seeks an experienced criminal justice policy advocate to advance the ACLU-PA's efforts to dismantle mass incarceration, with a focus on reducing the number of people incarcerated in Western Pennsylvania and eliminating racial disparities in the system. This position is part of the ACLU-PA's Campaign for Smart Justice.

The criminal justice policy advocate will be part of the advocacy and policy department and will work closely with our advocacy, legal, and communications staff to develop and promote policy recommendations and potentially impact litigation to reform criminal justice systems in western Pennsylvania, with an emphasis on Allegheny County. Issues of focus include, but are not limited to, bail reform, ending debtors' prisons (the practice of incarcerating individuals who cannot afford to pay fines and fees), and probation reform.

The ideal candidate will have knowledge of Pennsylvania's criminal justice systems, an understanding of the levers of change within these systems, and experience working with government stakeholders, diverse communities, and data. They will also have experience undertaking and managing projects involving many partners, complex issues, and extensive writing. This candidate must also have a strong commitment to working collaboratively with grassroots partners, directly impacted individuals, and colleagues.

This position will report to the criminal justice policy counsel. This position will be based in Pittsburgh but require travel around Western Pennsylvania on a regular basis. Occasional weekends and evenings required. This is a two-year, full-time position with possible extension based on funding.

JOB RESPONSIBILITIES

Specific responsibilities will include but not be limited to:

In collaboration with colleagues, work to identify and implement strategic criminal legal reform policy goals.

Monitor, research, and analyze opportunities for decarceration at the county level in Western Pennsylvania, with a focus on Allegheny County.

Work with a range of stakeholders, including policymakers, agency heads, prosecutors and defense attorneys, local officials, individuals and family members impacted by the criminal justice system, community leaders and members, grassroots groups, and other advocates to craft policy proposals and create educational and research materials.

Lobby local policymakers, as appropriate.

Conduct court-watching and investigation to gather information regarding problems with the criminal justice system in Western Pennsylvania.

Work with the legal department to develop litigation, where necessary and appropriate, to reduce the prison and jail population and eliminate racial disparities.

Prepare and deliver presentations and testimony to support criminal justice reform advocacy efforts.

Represent ACLU of Pennsylvania in task forces, working groups, and coalitions.

Track and report the status of activities both internally and externally to funders as needed.

Promote educational opportunities to teach judges, primarily

magisterial district court judges, of their obligations under the Pennsylvania and United States constitutions, especially as it relates to the obligation not to detain people for failure to pay legal financial obligations unless the failure is willful.

In coordination with the senior field organizer, develop relationships with allies and other organizations to further advocacy goals.

QUALIFICATIONS

We seek applicants who have familiarity with Pennsylvania's criminal justice system and experience working through advocacy, litigation, public policy or legislative processes. People with personal experience being incarcerated or otherwise impacted by the criminal justice system are encouraged to apply.

Broad understanding of the Pennsylvania criminal justice system, including but not limited to areas such as pretrial systems, alternatives to incarceration, sentencing, parole and probation, and consequences of system involvement.

Demonstrated commitment to criminal justice reform, ending mass incarceration, and racial justice.

Experience working effectively and connecting with diverse populations and valuing differences of race, ethnicity, age, sex, gender identity, sexual orientation, religion, ability, and socio-economic circumstances.

Commitment to and experience with working in close partnership with community members, including people directly involved with and affected by the criminal justice system.

Critical thinking skills with an ability to identify, collect, and interpret relevant data for incorporation into educational materials, with an emphasis on fiscal and social impact of policies.

Demonstrated ability to build and maintain key contacts among a diverse range of stakeholders.

Proven record of teamwork and collaborative engagement with colleagues across departments and functions.

Ability to work independently and keep organized in a fast-paced environment, manage several projects simultaneously, and adjust strategy to frequently changing demands.

Demonstrated ability to synthesize complex information clearly and concisely for various audiences, including the public, the media, and policymakers.

Ability to travel to meetings and events throughout the state.

Preferred Qualifications

Strong written and oral communications skills, with a high level of comfort presenting information.

Experience working or participating in coalitions, including sensitivity to internal political dynamics among partner groups.

J.D. degree strongly preferred.

Applicants with at least three years of relevant experience preferred, but applications with a range of experience will be considered.

COMPENSATION AND BENEFITS

Salary is \$68,025. Excellent benefits include generous vacation and sick leave; individual/family employer-provided health insurance; life insurance and long-term disability; defined contribution plan with employer match; and 10 paid holidays. This position is full-time, salaried, and exempt from overtime under the Fair Labor Standards Act.

APPLICATION PROCEDURE

To apply, send a letter stating why you are interested in the position, a resume, and a relevant writing sample or work product (such as testimony on a public policy issue or a policy paper for broad circulation) of no longer than 10 pages. Please include "criminal justice policy advocate" in the subject line of the email. In your letter, please indicate where you learned of the posting. No calls, please.

DEADLINE

Applications will be accepted until the position is filled, at which time the job announcement will be removed from our website, www.aclupa.org/jobs.

The ACLU-PA is an equal opportunity employer. We value a diverse workforce and an inclusive culture. The ACLU-PA encourages applications from all qualified individuals without regard to race, color, religion, gender, gender identity or expression, sexual orientation, age, national origin, marital status, citizenship, disability, veteran status, or record of arrest or conviction.

The ACLU-PA is a nonprofit, nonpartisan public interest organization, dedicated to defending and enhancing personal freedoms protected by the Constitution and the Bill of Rights through litigation, legislative advocacy, and community education. It is a fast-paced environment that addresses headline-making issues with powerful personal stories and dynamic, precedent-setting solutions. The ACLU-PA has three offices, ten volunteer chapters, over 40,000 members and donors, more than 35 employees, and a \$5.3 million operating budget.

The ACLU-PA comprises two separate corporate entities, the American Civil Liberties Union (the "Union") of Pennsylvania and the ACLU Foundation (the "Foundation") of Pennsylvania. The Union is a 501(c)(4) nonprofit corporation, and ACLU membership dues fund its lobbying work. Donations to the Union are not tax-deductible. The ACLU Foundation is a 501(c)(3) nonprofit corporation. Foundation funds support litigation and public education efforts. Donations to the Foundation are tax-deductible. The criminal justice policy advocate is an employee of the ACLU Foundation of Pennsylvania.

Both the ACLU of Pennsylvania and the ACLU Foundation of Pennsylvania have the same overall mission, and share office space, employees, and the same board of directors. The two entities are jointly known by the term "ACLU of Pennsylvania."

ACLU-PA's hiring process will comply with Philadelphia's Fair Criminal Records Screening Standards ("Ban the Box") ordinance.

Job Type: Full-time

Salary: \$68,025.00 /year

Work Location:

Multiple locations

Benefits:

Health insurance

Dental insurance

Vision insurance

Retirement plan

Paid time off

Parental leave

Relocation assistance

Professional development assistance

- 2 days ago - save jobreport job

If you require alternative methods of application or screening, you must approach the employer directly to request this as Indeed is not responsible for the employer's application process.

Jobs at ACLU of Pennsylvania in Pittsburgh, PA

Posting Date: February 10, 2020

Expiration Date: March 10, 2020

Contact: Human Resources

Resume Receipt: E-mail

Default email for resumes.: recruitment@aclu.org

ID: 5638

Owner

Silverman, Tokarsky & Forman (Johnstown, PA)

Position Type: Full-time

Practice Area(s): Insurance Defense, Litigation

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Johnstown, Pennsylvania (United States)

Description:

Busy law firm seeking a full time associate attorney for immediate opening. Firm focuses on family law litigation. Live in a small town and enjoy work/life balance.

Desired Class Level: Graduate/Alumni

Posting Date: February 9, 2020

Expiration Date: December 31, 2020

Salary Range: 50,000 - 59,999

Contact: Randi Silverman

Owner

227 Franklin Street, Suite 410 Johnstown, Pennsylvania 15901

United States

<http://Stflawoffice.com>

Resume Receipt: E-mail

Default email for resumes.: Rsilverman@stflawoffice.com

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: Cover letter, resume and writing sample

ID: 5633

CIRCUIT JUDGE LAW CLERK

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Page 1 of 2

The Administrative Office of

The Supreme Court of Appeals of West Virginia Position
Announcement

TWENTY-NINTH JUDICIAL CIRCUIT PUTNAM COUNTY EMPLOYMENT
OPPORTUNITY

Winfield, West Virginia

Position open until filled (Posted 2-03-2020)

The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Phillip M. Stowers. This position works under the direct supervision of Judge Stowers in the Twenty-Ninth Judicial Circuit, Putnam County, WV. This is a salaried position. The position is described as follows:

CIRCUIT JUDGE LAW CLERK

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Stowers. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must sit for the West Virginia Bar Examination each time it is offered. The failure to pass the West Virginia Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the West Virginia Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school G.P.A. for these positions is 2.2.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk.

Duties and responsibilities may include, but are not limited to:

- Perform legal research,
- Prepare confidential legal memoranda,
- Attend court hearings,
- Draft orders and opinions,
- Advise and assist judge with legal issues,
- Conduct discovery conferences,
- Respond to attorneys and self-represented litigants, and
- Monitor the court's docket.

Page 2 of 2

Criminal Background Check:

All successful candidates must submit to a criminal background check.

Compensation and Benefits include:

- Competitive salary based on experience and qualifications,
- Medical Insurance,
- Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical),
- Life insurance,
- Defined benefit pension plan,
- Section 457 deferred compensation plan, 12 paid holidays, and
- Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply for this position, please direct the following application materials to the Law Clerk

Program Coordinator at sarah.loftus@courtswv.gov.

- Cover Letter,
- Resume,
- Law School Transcript,
- Writing Sample,
- References (at least three, including current contact information),
- Signed Court Employment Application (available on Court website), and
- Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.

Desired Class Level:	Graduate/Alumni
Posting Date:	February 4, 2020
Expiration Date:	April 30, 2020
Contact:	Sarah Loftus Law Clerk Program Coordinator Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States
Resume Receipt:	E-mail
Default email for resumes.:	sarah.loftus@courtswv.gov
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID:	5593

Associate Attorney

Pullin Fowler & Flanagan (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Immediate opening for an associate attorney in Charleston office.

- Much of the work is in the areas of employment and civil rights law
- The firm defends many cities, counties, and other State entities
- Substantial writing skills are required
- Competitive salary and benefits

Email: resume, cover letter, writing sample, and unofficial transcript to: Steve Fowler, Esq
Managing Member,
SMF@pffwv.com

Desired Class Level: Graduate/Alumni

Posting Date: February 3, 2020

Expiration Date: March 31, 2020

Contact: Steve Fowler
JamesMark Building, 901 Quarrier St. Charleston, West Virginia
25301 United States

Resume Receipt: E-mail

Default email for resumes.: smf@pffwv.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 5590

Corporate/Mergers & Acquisition Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen, a large southeastern law firm with a national practice, is seeking a Mergers & Acquisitions Associate with four to six years of high level general corporate experience and with the skills to take a lead role in complicated mergers and acquisitions transactions. Qualified candidates will have experience with drafting and negotiating commercial acquisition documentation including stock and asset purchase agreements, shareholder agreements and joint venture agreements. Qualified candidates will also have experience with managing transaction teams across multiple disciplines and practice groups and with taking transactions from due diligence, negotiation and documentation through closing. Candidates should also have excellent written and verbal communication skills and excellent academic credentials. Equal Opportunity Employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 3, 2020

Expiration Date: March 11, 2020

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5587

Staff Attorney (Hedge Reviews)

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, has an immediate need for a staff attorney to work in its finance practice reviewing and summarizing certain provisions of credit documents with respect to the treatment of derivatives products. The preferred candidate will have significant experience in finance and documenting syndicated loans. Qualified candidates must also have strong academic credentials. The position has outstanding pay. Equal Opportunity Employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 3, 2020

Expiration Date: March 11, 2020

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 5588

Air Force JAG Corps April 2020 Direct Appointment Program - U.S. Air Force JAG (World wide)

Position Type: Full-time

Description:

AIR FORCE JAG CORPS
April 2020 Direct Appointment Program
Attention: 3L Law Students & Attorneys
Apply now at: www.airforce.com/JAG
• Select the "Apply Now" button under the "Becoming a JAG" header
Deadlines:
• March 10, 2020: Complete and submit online application
• April 1, 2020: Complete interview with Staff Judge Advocate
Eligibility:
• Law Student: Must have completed 2/3 of credit hours required for your Juris Doctor (includes 3Ls and graduates awaiting licensing)
• Attorney: Must be a licensed attorney in good standing with the highest court of any state or federal territory
• Have obtained, or will obtain, a Juris Doctor from an ABA accredited law school
• Citizen of the United States of America (birth or naturalization)
• Must be able to commission as an officer before the age of 40
Selection Criteria:
• The Air Force JAG Corps selects applicants based on the "whole person" concept
• Selection factors include: academic performance; work experience; leadership traits; extracurricular activities; personal integrity; demonstrated elements of core values; awards and honors; adaptability and flexibility; motivation for service; and military records (if applicable)
*Your appointment as a judge advocate is contingent upon providing proof of legal licensing and completion of the Air Force medical requirements (after selection)

<https://www.airforce.com/jag> • 1-800-JAG-USAF • www.facebook.com/USAFJAG

Desired Class Level: 3L, LLM, Graduate/Alumni

Posting Date: January 31, 2020

Expiration Date: March 10, 2020

Contact: Tyler Musselman
Maj, USAF
1500 W. Perimeter Road Suite 2110 Andrews AFB, Maryland
20762 United States

Resume Receipt: E-mail

Default email for resumes.: tyler.b.musselman.mil@mail.mil

Requested Document Notes: Apply now at: www.airforce.com/JAG
• Select the "Apply Now" button under the "Becoming a JAG" header
Deadlines:
• March 10, 2020: Complete and submit online application
• April 1, 2020: Complete interview with Staff Judge Advocate

ID: 5582

CIRCUIT JUDGE LAW CLERK

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Administrative Office of
The Supreme Court of Appeals of West Virginia
Position Announcement
TWENTY-FOURTH JUDICIAL CIRCUIT WAYNE COUNTY
EMPLOYMENT OPPORTUNITY
Wayne, West Virginia

Position open until filled (Posted 1-28-2020)

The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable James H. Young, Jr. This position works under the direct supervision of Judge Young in the Twenty-Fourth Judicial Circuit, Wayne County, WV. This is a salaried position. The position is described as follows:

CIRCUIT JUDGE LAW CLERK

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Young. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must sit for the West Virginia Bar Examination each time it is offered. The failure to pass the West Virginia Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the West Virginia Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school G.P.A. for these positions is 2.2.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:

- Perform legal research,
- Prepare confidential legal memoranda,
- Attend court hearings,
- Draft orders and opinions,
- Advise and assist judge with legal issues,
- Conduct discovery conferences,
- Respond to attorneys and self-represented litigants, and
- Monitor the court's docket.

Page 2 of 2

Criminal Background Check:

All successful candidates must submit to a criminal background check.

Compensation and Benefits include:

Competitive salary based on experience and qualifications,
 Medical Insurance,
 Optional Flexible Benefits Coverage (dental, vision, disability,
 and excess medical),
 Life insurance,
 Defined benefit pension plan,
 Section 457 deferred compensation plan, 12 paid holidays, and
 Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.

Cover Letter,
 Resume,
 Law School Transcript,
 Writing Sample,
 References (at least three, including current contact information),
 Signed Court Employment Application (available on Court website), and
 Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.

Desired Class Level: Graduate/Alumni
Posting Date: January 30, 2020
Expiration Date: March 31, 2020
Contact: Sarah Loftus Law Clerk Program Coordinator Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States
Resume Receipt: E-mail
Default email for resumes.: sarah.loftus@courtswv.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Notes: Application Process

To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.

Cover Letter,
Resume,
Law School Transcript,
Writing Sample,
References (at least three, including current contact information),
Signed Court Employment Application (available on Court website), and
Signed, Notarized Release for Criminal/Background Check (available on Court website).
All of the requested documents and information must be received before a final employment decision will be made.

ID: 5578

CIRCUIT JUDGE LAW CLERK

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Administrative Office of
The Supreme Court of Appeals of West Virginia
Position Announcement
FIFTEENTH JUDICIAL CIRCUIT HARRISON COUNTY
EMPLOYMENT OPPORTUNITY
Clarksburg, West Virginia
Position open until filled (Posted 1-30-2020)
The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Judge James A. Matish. This position works under the direct supervision of Judge James A. Matish in the Fifteenth Judicial Circuit, Harrison County, Clarksburg, WV. This is a salaried position. This is a one year position, beginning August 2020 and ending August 2021.

CIRCUIT JUDGE LAW CLERK

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge James A. Matish. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must sit for the West Virginia Bar Examination each time it is offered. The failure to pass the West Virginia Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the West Virginia Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school g.p.a. for these positions is 2.2.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:

- Perform legal research,
- Prepare confidential legal memoranda,
- Attend court hearings,
- Draft orders and opinions,
- Advise and assist judge with legal issues,
- Conduct discovery conferences,

Page 2 of 2

- Respond to attorneys and self-represented litigants, and
- Monitor the court's docket.

Criminal Background Check:

All successful candidates must submit to a criminal background

check.

Compensation and Benefits include:

Competitive salary based on experience and qualifications,
Medical Insurance,
Optional Flexible Benefits Coverage (dental, vision, disability,
and excess medical),
Life insurance,
Defined benefit pension plan,
Section 457 deferred compensation plan, 12 paid holidays, and
Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis.

As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.

Cover Letter,
Resume,
Law School Transcript,
Writing Sample,
References (at least three, including current contact information),
Signed Court Employment Application (available on Court website), and
Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.

Desired Class Level: 3L, LLM, Graduate/Alumni

Posting Date: January 30, 2020

Expiration Date: July 30, 2020

Contact: Sarah Loftus
Law Clerk Program Coordinator
Building 1, Room E-100 1900 Kanawha Boulevard, East
Charleston, West Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: sarah.loftus@courtswv.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other

Documents

Requested Document Notes: Application Process
To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.
Cover Letter,
Resume,
Law School Transcript,
Writing Sample,
References (at least three, including current contact information),
Signed Court Employment Application (available on Court website), and
Signed, Notarized Release for Criminal/Background Check (available on Court website).
All of the requested documents and information must be received before a final employment decision will be made.

ID: 5579

Litigation Associate

Dinsmore & Shohl, LLP (Headquarters-Cincinnati, OH; Various Locations)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

Litigation Associate

Huntington, WV

Dinsmore & Shohl, a prominent national law firm with over 675 attorneys in 25 cities, has an immediate opportunity for a litigation Associate in our Huntington, West Virginia office. A minimum of 2 years of litigation experience is preferred, including experience managing discovery, assisting in the taking of depositions, and must be well versed in researching and drafting briefs and motions. A license to practice in West Virginia is required. All candidates should anticipate working on fast-paced, complex litigation, have strong academic credentials, and possess superior analytical and communication skills.

Please send cover letter, resume, and transcript to Jennifer Stark, Director of Recruiting and Legal Personnel, Dinsmore & Shohl LLP, 255 East Fifth Street, Suite 1900, Cincinnati, Ohio 45202, or to dinsmore.legalrecruiting@dinsmore.com.

Desired Class Level: Graduate/Alumni**Posting Date:** January 30, 2020**Expiration Date:** March 31, 2020

Contact: Ms. Jennifer L. Stark
 Director of Recruiting and Legal Personnel
 255 E. 5th Street Suite 1900 Cincinnati, Ohio 45202 United States

Resume Receipt: E-mail**Default email for resumes.:** jennifer.stark@dinslaw.com**Additional Documents:** Cover Letter, Unofficial Transcript

Requested Document Notes: Please send cover letter, resume, and transcript to Jennifer Stark, Director of Recruiting and Legal Personnel, Dinsmore & Shohl LLP, 255 East Fifth Street, Suite 1900, Cincinnati, Ohio 45202, or to dinsmore.legalrecruiting@dinsmore.com.

ID: 5577

Office Manager/Legal Researcher

Burke, Schultz, Harman & Jenkinson (Martinsburg, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Martinsburg, West Virginia (United States)

Description:

A well-established personal injury firm, located in Martinsburg WV, seeks an Office Manager/Legal Researcher:

Successful candidates will have strong abilities in legal research as well as excellent organizational and technical skills. While this position does not require licensed attorney, a law degree/strong legal knowledge, will be very helpful. Duties will include managing a busy office with efficiency and attention to detail, marketing and advertising liaison for the firm, legal research, assistance in modernizing office procedures, bill paying, and other clerical duties.

This is a full-time J.D. preferred, position with competitive pay, and excellent benefits, including a generous 401K program, health insurance, and vacation. Interested applicants should apply with a resume, cover letter, and writing sample.

Desired Class Level: Graduate/Alumni

Posting Date: January 17, 2020

Expiration Date: March 17, 2020

Contact: Logan Burke

85 Aikens Center Martinsburg, West Virginia 25404 United States

Resume Receipt: E-mail

Default email for resumes.: lburke@burkeandschultz.com

Additional Documents: Cover Letter, Writing Sample

ID: 4616

Litigation attorney wanted

Hamilton, Burgess, Young & Pollard, PLLC (Fayetteville, WV)

Position Type: Full-time

Practice Area(s): Administrative

Description:

Seeking an attorney motivated to learn litigation from the Plaintiff's perspective. Our firm litigates cases on behalf of consumers and injured people in Southern West Virginia. We are one of the few firms that handle bankruptcy and affirmative claims on behalf of consumers against their creditors and debt collectors. We also have a very active personal injury practice. Our offices are located in Princeton and Fayetteville, WV. No prior experience necessary, we're happy to train the right candidate.

Desired Class Level: 3L, Graduate/Alumni

Posting Date: December 3, 2019

Expiration Date: March 7, 2020

Contact: Steven R. Broadwater, Jr.
Partner
PO Box 959 Fayetteville, West Virginia 25840 United States
<https://www.hamiltonburgess.com/>

Resume Receipt: E-mail

Default email for resumes.: lpollard@hamiltonburgess.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 5266

Attorney Litigation and Corporate

McClelland Legal Search

Position Type: Full-time

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Attorney (Litigation + Corporate):

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Attorney

Job Description: Our client is looking for an attorney with 5 years of experience working on a mixture of litigation matters and corporate matters.

Hiring Criteria: Mix of litigation and corporate experience and admitted in Pennsylvania.

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 5 years of litigation and corporate experience

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: November 6, 2019

Expiration Date: March 31, 2020

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 5120

Associate Attorney

Bernard Stuczynski Barnett & Lager, PLLC (Erie, PA)

Position Type: Full-time

Practice Area(s): Worker's Compensation

Description:

Thriving personal injury law firm seeks litigation attorney who is a recent law school graduate licensed to practice in Pennsylvania or a third-year law student scheduled to take the July 2020 Pennsylvania Bar Examination.

The successful candidate will be personable, intelligent, clever, and have a strong desire to learn and win. The candidate must also be willing and able to develop evidence and legal theories to support his/her client's cause. We serve clients throughout western and central Pennsylvania—some travel will be required.

Our firm offers an incentivized compensation and benefits package with an opportunity for professional growth. Candidate will be handling matters related to Personal Injury/Motor Vehicle Accidents, Workers' Compensation and Social Security Disability. To learn more about our firm and our specific areas of practice, please visit our website at ErieInjury.com.

If you are prepared to make a career seeking justice and adequate compensation for injury victims by battling corporations and insurance companies, then please submit your resume and cover letter detailing why you possess the necessary qualifications.

Desired Class Level: Graduate/Alumni

Posting Date: November 1, 2019

Expiration Date: May 1, 2020

Contact: Attorney Adam E. Barnett
Esquire
234 W 6th Street Erie, Pennsylvania 16507-1319 United States
<http://erieinjury.com>

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: adam@erieinjury.com

How to Apply: Fax 814-454-7488
U.S. Mail

Additional Documents: Cover Letter

ID: 5103

Attorney

McClelland Legal Search

Position Type: Full-time

Practice Area(s): Litigation

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Attorney (Civil Litigation + Family Law + Reviewing and Revising Corp Agreements):

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Attorney

Job Description: Our client is looking for an attorney that has 5 - 10 years of experience. The position is a unique mix of civil litigation, family law and business/corporate contract review and drafting.

Hiring Criteria: The successful candidate should have a mix of litigation, family law and transactional (revising and reviewing corporate agreements) experience and admitted in Pennsylvania.

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 5 - 10 years of relevant experience

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: LLM, Graduate/Alumni

Posting Date: October 10, 2019

Expiration Date: March 31, 2020

Salary Range: Not Applicable

Contact: Cynthia McClelland

426 Frick Building 437 Grant Street Pittsburgh, Pennsylvania
15219 United States

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclllandlegalsearch.com

Additional Documents: Other Documents

Requested Document Notes: Send Resume to: dianne@mcclllandlegalsearch.com

ID: 5042

Litigation Attorney

McClelland Legal Search

Position Type: Full-time

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description: Litigation Attorneys:

Position Type: Full-time, permanent positions

Employer Name: Multiple Law firms

Job Title: Litigation Attorney - title may vary depending on experience level

Job Description: We have multiple litigation positions with Pittsburgh clients. Because the positions cross various levels of experience we are accepting resumes with any level of experience, new graduates through partner level.

Hiring Criteria: Litigation experience and admitted in Pennsylvania.

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: new graduates through partner level

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mccllellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: September 3, 2019

Expiration Date: March 31, 2020

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mccllellandlegalsearch.com

ID: 4940
