

WVU LAW - Alumni Jobs Newsletter
November 2021



Estate Planning Attorney

Sinclair Prosser Gasior

Job Type: Full-time

Job Location(s): Annapolis, Maryland United States

Job Description:

Sinclair Prosser Gasior is an established Anne Arundel County based law firm with offices in Annapolis, Millersville, Bowie and Waldorf. We are seeking an experienced attorney for a full time Estate Planning Attorney position. The law firm's mission is to help preserve wealth through sound estate planning advice with emphasis on avoiding probate and minimizing taxes and nursing home expenses.

Ideal candidate would be attorney with 2-5 years of experience in Estate Planning and Elder Law or someone with a concentration in estate planning and/or Tax LLM while in law school. Less experience will be considered for the right candidate. Extensive training and mentorship is a key component of the law firm culture.

Job Requirements

- Must be able to effectively present public and private seminars/webinars, attend initial client consultations, draft and proof documents, generate new business, and cultivate professional relationships with referral sources.
- Must be a self-starter who is warm and friendly.
- Must have excellent verbal and written communication and counseling skills.
- Knowledge of Medicaid rules a plus.
- Admission to Maryland Bar required, District of Columbia recommended.

Sinclair Prosser Gasior offers a competitive benefits package and an opportunity for flexible work life balance. If you believe you would be a good match for our team, please send your cover letter, resume and salary requirements.

Desired Class Level(s): Graduate/Alumni

Posting Date: November 10, 2021

Expiration Date: December 17, 2021

Contact: Office Manager Liane Meacham
Office Manager
900 Bestgate Road Annapolis, Maryland 21401 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jon@spgasior.com

Additional Documents: Cover Letter

Visual ID: 8330

LAWV Legal Help for Renters Project Attorneys

Legal Aid of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Clarksburg, West Virginia (United States)
Wheeling, West Virginia (United States)
Charleston, West Virginia (United States)
Martinsburg, West Virginia (United States)
Beckley, West Virginia (United States)
Huntington, West Virginia (United States)

Description: LAWV Legal Help for Renters Project Attorneys

Legal Aid of West Virginia (LAWV) is seeking skilled motivated attorneys to join our Legal Help for Renter's Project in our Beckley, Charleston, Clarksburg, Huntington, Martinsburg, and Wheeling offices. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.

Each attorney will be a member of the Legal Help for Renter's Project, LAWV's partnership with the WV Housing Development Fund. The goal of this initiative is to provide legal assistance to eligible tenants with their holistic legal needs. Attorneys will provide legal assistance involving barriers to tenants including, eviction defense, habitability, safety at home, and economic stability. This unit will work together to create novel approaches to address tenant issues across West Virginia. The unit will be guided by a Project Supervisor and work in concert with paralegals serving the statewide project.

If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by Friday, November 19, 2021. Applications will be considered until the positions are filled. LAWV is an organization dedicated to equity, justice and inclusion. Our organization seeks and supports employees from diverse backgrounds and perspectives. LAWV is an EOE: qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

Desired Class Level: Graduate/Alumni

Posting Date: November 10, 2021

Expiration Date: November 19, 2021

Contact: Ms. Kerry LeMasters
Administrative Director
Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia 25301 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 8327

Per Diem Committee Attorneys

West Virginia House of Delegates

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

The West Virginia Legislature is seeking per diem committee attorneys for the upcoming 2022 legislative session. Per Diem Committee Attorneys are responsible for providing legal assistance and counsel to Committee Chairs and members for the duration of the 2022 Legislative Session, which runs from January 12 to March 12. Responsibilities include drafting legislation, amendments, bill abstracts, presenting bills to the Committee, answering questions from the Committee regarding legislation and otherwise providing legal assistance to the Chair and Committee. Positions require a full-time commitment for the entire sixty-day session, plus additional training sessions prior to session.

Weekend and evening work required as necessary.

Applicants must be an active member of WV State Bar with prior subject matter experience preferred depending on committee assignment. Prior experience with legislative process preferred. Compensation is based on a per day rate, which is dependent upon experience and qualifications. Send resumes to daniel.greear@wvhouse.gov.

If you applied before November 9 please consider reapplying due to an error in the software that has now been addressed.

Desired Class Level: Graduate/Alumni

Posting Date: November 8, 2021

Expiration Date: December 31, 2021

Contact: Daniel Greear
Counsel to the Speaker

Resume Receipt: E-mail

Default email for resumes.: daniel.greear@wvhouse.gov

ID: 8323

Associate Attorney

David Shaffer Law PLLC (Washington DC)

Position Type: Full-time**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** Washington, District of Columbia (United States)**Description:**

David Shaffer Law, PLLC, is seeking an associate with 2+ years of litigation experience to join a small, growing civil rights firm in Washington, DC that specializes in class actions, employment discrimination, disability rights, advocacy on behalf of persons with disabilities and cases that serve the public interest. This is an opportunity to get in on the ground floor of a growing firm that receives national attention for its discrimination class actions, cases involving sexual harassment and assault and represents companies providing accessibility for people with disabilities. We offer a collegial, informal, and flexible working environment with the opportunity to work mostly remotely in a team-oriented approach.

We are seeking a motivated individual who can work independently on smaller cases and be part of a team on some of the cases with national impact. We are seeking individuals with the ability to interact successfully with members of the team and clients with disabilities. Applicants should have an excellent academic record and have strong writing and litigation skills. D.C. Bar required, and Maryland or Virginia a plus. Salary negotiable based upon experience. Position will remain open until filled.

Please send resume, cover letter and salary requirements to: Jobs@DavidShafferLaw.com

Desired Class Level: Graduate/Alumni**Posting Date:** November 8, 2021**Expiration Date:** December 31, 2021

Contact: David Shaffer
Attorney
1629 K Street NW, Suite #300 Washington, District of Columbia 20006 United States

Resume Receipt: E-mail**Default email for resumes:** Jobs@DavidShafferLaw.com**Additional Documents:** Cover Letter**ID:** 8324**Morgantown, WV**

Attorneys: Are you looking for a better work-life balance? Are you tired of hourly billing requirements? An established local law practice is looking to add a part or full time Associate experienced in wills, trusts, & estates along with real estate matters. Compensation will be based on revenue for services received. The successful candidate will be a W-2 employee. This law firm will pay for Associate's professional office space, office overhead, E&O insurance, IOLTA accounting, CLE, Bar Dues, reasonable marketing expenses, and other various expenses. This is an excellent opportunity for an attorney with a family. If interested please provide your resume to our resume book on Symplicity. Employer will remain anonymous until interviewee selections are made. Deadline: November 15, 2021

Pittsburgh, PA

Firm is seeking an experienced attorney (3yrs or more) in their trust and estates department. Drafting and estate experience required, and applicants should be barred in PA. If interested please add your resume to this resume book by Monday, November 15 Anonymous posting. Information provided by WVU Law alumnus.

Contact Rosalind Lister, Assistant Director of WVU Law Career Services for information on how to add your resume to these resume books. 304-293-7750 rosalind.lister@mail.wvu.edu

Attorney

Fayette County Public Defender (Fayetteville, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Fayetteville, West Virginia (United States)

Description:

FAYETTE COUNTY PUBLIC DEFENDER
Twelfth Judicial Circuit

Nancy S. Fraley, Esq M Chief Public Defender
E. Scott Stanton, Esq M Public Defender

102 Fayette Avenue
Fayetteville, West Virginia 25840 (304) 574-2583
fax: (304) 574-2674

James A Adkins, Esq M Public Defender Kate Arritt, Esq.M Public Defender

November 8, 2021

Attorney. Admission to the WV State Bar is required.
Great opportunity to gain trial comt experience. Job involves representation of indigent clients in
criminal and abuse and neglect proceedings. Guidance from experienced trial attorneys provided.
Please send resume' and cover letter to: Nancy Fraley, 102 Fayette Avenue, Fayetteville, WV 25840
or nfraleydpd12@lv.suddenlinkmail.com

Desired Class Level: Graduate/Alumni

Posting Date: November 8, 2021

Expiration Date: December 31, 2021

Contact: Nancy Fraley

Chief Public Defender
102 Fayette Avenue Fayetteville, West Virginia 25840 United States

Resume Receipt: E-mail

Default email for resumes.: nfraleydpd12@suddenlinkmail.com

Additional Documents: Cover Letter

ID: 8322

Assistant United States Attorney

U.S. Attorney's Office-Northern District of WV (West Virginia)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Martinsburg, West Virginia (United States)

Description:

ASSISTANT UNITED STATES ATTORNEY

USAO NORTHERN DISTRICT OF WEST VIRGINIA
MARTINSBURG
ATTORNEY
217 WEST KING STREET, SUITE 400
MARTINSBURG, WV 25401
UNITED STATES
2021-AUSA-NDWV-01

About the Office:

The United States Attorney's Office (USAO) for the Northern District of West Virginia (NDWV) prosecutes federal offenses, defends the United States Government's interest and affirmatively pursues claims on behalf of the government in civil cases. The USAO-NDWV currently has 55 employees and contractors, and includes offices located in Wheeling, Clarksburg, Elkins, and Martinsburg, West Virginia.

Additional information about the district can be found on our website at <http://www.justice.gov/usao/wvn>.

Our office places a high value on diversity of experiences and perspectives and encourages applications from all qualified individuals from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.

Job Description:

United States Attorney William J. Ihlenfeld, II is seeking to hire an experienced, highly qualified litigator to handle a wide variety of complex cases, including fraud, white-collar offenses, financial crimes, and public corruption. The incumbent will have the opportunity to be part of a dedicated team helping to enforce federal laws.

All initial attorney appointments to the Department of Justice are made on a 14 month (temporary) basis pending favorable adjudication of a background investigation. Temporary appointments may be extended or made permanent without further competition.

Residency: Assistant United States Attorneys generally must reside in the district to which he or she is appointed or within 25 miles thereof. See 28 U.S.C. Section 545 for district-specific information.

Due to COVID-19, if selected, you may be expected to telework for an undefined period under the Department's evacuation authority, even if your home is located outside the local commuting area. Employees in this status may be notified of a requirement to report in person to the component workplace with an advance notice of not less than 30 days. Prior to a requirement to report to the workplace, employees may be eligible to request to continue to telework one or more days a pay period depending upon the terms of the component's telework policy.

Qualifications:

Required Qualifications: Applicants must have a J.D. degree, be an active member of the bar (any U.S. jurisdiction), and have at least three (3) years post-J.D. legal or other relevant experience. However, the incumbent must become a member of the West Virginia bar within one year of entering on duty.

The applicant must possess superior oral and written communication skills as well as strong interpersonal skills, exhibit good judgment, and have demonstrated capacity to function with minimal guidance in a highly demanding environment.

The applicant will be expected to do his/her own legal research and writing and shall be substantially self-sufficient in preparing day-to-day correspondence and pleadings. Applicants must possess computer literacy skills to include experience with automated research, electronic court filing, electronic e-mail and word processing systems.

Preferred Qualifications: Preferred qualifications include at least five (5) years of legal experience with complex investigations and/or prosecutions, including jury trial experience. Experience working collaboratively with a wide variety of attorneys and non-attorney professionals is strongly preferred.

United States citizenship is required.

Security: Initial appointment is conditioned upon a satisfactory pre-employment adjudication. This includes fingerprints, credit and tax checks, and drug testing. In addition, continued employment is subject to a favorable adjudication of a background investigation.

Benefits: The Department of Justice offers a comprehensive benefits package that includes, in part, paid vacation; sick leave; holidays; life insurance; health benefits; and participation in the Federal Employees Retirement System.

Salary:

AUSA pay is administratively determined based on the years of professional attorney experience. The range of base pay is \$55,756 to \$145,836 (\$64,649 to \$169,097, including locality pay of 15.95%).

Travel:

Travel will be required for training and local travel for hearings and trials.

Application Process:

Applicants interested should e-mail a resume and cover letter (pdf file preferred) to USAWVN.HR@usdoj.gov.

Resumes should include complete dates (beginning month and year and ending month and year) for all periods of employment. Please ensure that your resume notes month/year of bar membership information.

The point of contact for questions about this announcement is First Assistant United States Attorney Randolph J. Bernard, 304-234-0100.

Note: The Northern District of West Virginia cannot be responsible for lost/misrouted/delayed email transmissions.

Applicants should familiarize themselves and comply with the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Application Deadline:

Wednesday, November 17, 2021

Relocation Expenses:

Relocation expenses will NOT be authorized.

Number of Positions:

One (1)

Updated November 3, 2021

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Department Policies

COVID-19 Vaccination Requirement: As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law. If selected, you will be required to be vaccinated against COVID-19 and submit documentation of proof of vaccination by November 22, 2021, or before appointment or onboarding with the agency, if after November 22. The agency will provide additional information regarding what information or documentation will be needed and how you can request of the agency a legally required exception from this requirement.

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of race, color, religion, national origin, sex - including gender identity, sexual orientation, or pregnancy status - or because of age (over 40), physical or mental disability, protected genetic information, parental status, marital status, political affiliation, or any other non-merit based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are exempted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Class Level: Graduate/Alumni
Posting Date: November 4, 2021
Expiration Date: November 17, 2021
Contact: Elisabeth "Liz" Lewellen HR Specialist 1125 Chapline Street, Suite 3000 Wheeling, West Virginia 26003 United States
Resume Receipt: E-mail
Default email for resumes.: USAWVN.HR@usdoj.gov
ID: 8310

Law Clerk

Judiciary of Guam (Hagatna, Guam)

Position Type: Full-time**Practice Area(s):** All Practice Areas**Job Location(s):** , Nationwide (Micronesia)**Description:**

The Superior Court of Guam welcomes applicants with demonstrated excellence in research and writing and outstanding academic records to fill vacancies for a Law Clerk position for immediate hire.

Duties: A law clerk at the Superior Court of Guam examines the relevant legal issues arising from cases brought before his or her Judge. Daily duties involve researching and writing, preparing bench memoranda, trial preparation, drafting decisions and orders, proofreading and editing orders, as well as verifying citations and authorities for form and substantive accuracy.

Salary and Benefits: The law clerk position is a full-time (40 hours per week) position. The term of the position may vary from one (1) year or two (2) years, to be renewed at the discretion of the assigned Judge. Although a law school graduate may begin employment as a law clerk and receive salary commensurate to his or her education, upon licensure as an attorney, the salary is governed by statute.

Benefits include accrual of sick and vacation leave. In addition, law clerks may participate in several benefit programs offered to judiciary employees, such as health, dental and life insurance coverage, retirement benefits, and judiciary supplemental benefit programs.

Guam is a beautiful tropical island strategically located in the heart of the Pacific. Law clerks will have numerous opportunities to travel throughout Asia and the Pacific, and enjoy the island's beautiful beaches, superb scuba diving, and hospitable culture.

Qualifications: Minimum qualifications include a J.D. degree from an ABA-approved law school or a student completing his or her third year of law school. Excellent writing and analytical skills are essential. Applicants should be proficient in the citation forms found in the 21st Edition of the Blue Book: A Uniform System of Citation (2020).

Application Procedure:

To apply for a Law Clerk position, the following materials must be submitted:

1. A current resume;
2. A cover letter, indicating the applicant's interest in the position;
3. Current transcript;
4. One writing sample, no longer than ten (10) pages.

Please email the application to:

Daniel Mensching, Staff Attorney

Judiciary of Guam

Email: dmensching@guamcourts.org

The Superior Court of Guam is an equal opportunity employer. No applicant will be refused employment because of race, color, ethnic background, religion, creed, sex, sexual orientation, marital status, age, or any other similar consideration. Requests for accommodations should be made to the Staff Attorney at (671) 475-3186 or dmensching@guamcourts.org

Desired Class Level: Graduate/Alumni**Posting Date:** November 4, 2021**Expiration Date:** February 8, 2022**Salary Range:** 50,000 - 59,999

Contact: Daniel Mensching
Staff Attorney
120 West O'Brien Drive Hagatna 96910 Guam

Resume Receipt: E-mail**Default email for resumes.:** dmensching@guamcourts.org**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample**ID:** 8309

Part Time Of Counsel Attorney

Lemon Law Group Partners (Charleston, WV)

Position Type: Part-time

Practice Area(s): Litigation

Job Location(s): Charleston, West Virginia (United States)

Description:

We are a plaintiff's law firm handling consumer litigation cases involving Lemon Law, Magnuson Moss, and Breach of Warranty claims. We are looking for a part time Of Counsel Attorney to handle our West Virginia claims.

The attorney will be involved in both pre-litigation as well as litigation claims.

This is a great opportunity for an attorney looking to supplement their current practice with a new stream of revenue. We will train and excellent pay.

All applicants must be currently licensed to practice law in West Virginia.

Desired Class Level: Graduate/Alumni

Posting Date: November 4, 2021

Expiration Date: June 4, 2022

Contact: Liam Jones

3323 NE 163rd Street, Suite 504 North Miami Beach

<https://lemonlawgrouppartners.com/>

Resume Receipt: E-mail

Default email for resumes: ljones@lemonlawgrouppartners.com

ID: 8311

General Attorney (Labor) (Honors Attorney)

National Labor Relations Board (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Washington, District of Columbia (United States)

Description:

Overview

Accepting applications

Open & closing dates

10/29/2021 to 11/12/2021

Salary

\$87,198 - \$113,362 per year

Pay scale & grade

GS 12

Location

3 vacancies in the following location:

Washington, DC3 vacancies

Telework eligible

Yes—as determined by the agency policy.

Travel Required

Occasional travel - You may be expected to travel for this position.

Relocation expenses reimbursed

No

Appointment type

Permanent

Work schedule

Full-time

Service

Excepted

Promotion potential

12

Job family (Series)

0905 Attorney

Supervisory status

No

Security clearance

Other

Drug test

No

Position sensitivity and risk

High Risk (HR)

Trust determination process

Credentiaing

Suitability/Fitness

Announcement number

NL21EX11271684CF

Control number

619321800

Summary

This position is established as part of the National Labor Relations Board Honors Program. The Honors Program supports positions working in three different program areas. Program areas covered are: Board, General Counsel- Headquarters, and General Counsel-Field. This position is specifically for the General Counsel Headquarters program area.

The purpose of this position is to provide experience that exposes the employee to the full range of agency legal practices.

THIS JOB IS OPEN TO

The public

U.S. Citizens, Nationals or those who owe allegiance to the U.S.

Clarification from the agency

This is an Excepted Service position and targeted recruitment will be used.

Duties

As a General Attorney (Labor) (Honors Attorney), GS-0905-12, typical work assignments in the General Counsel Headquarters may include:

Drafting district court and appellate briefs;

Drafting memoranda recommending whether to issue complaint in complex cases;

Assisting attorneys with investigations, preparing for trials and trials involving all aspects of civil and criminal contempt proceedings of court judgments and litigation in aid of enforcement of judgment;

Drafting various motions and other pleadings and participates in settlement and mediation sessions; and

Performing in-depth legal research to uncover applicable Court and Board decisions and/or any prior determinations of the General Counsel, as well as pertinent adjudications of other Federal and State administrative agencies.

Requirements

Conditions of Employment

As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employees duty location or work arrangement. PLEASE SEE 'ADDITIONAL INFORMATION' FOR FURTHER GUIDANCE.

Relocation expenses are not authorized.

Males born after 12/31/1959 must be registered for Selective Service.

A two-year probationary period may be required.

Subject to a background investigation prior to appointment.

This is a bargaining unit position.

U.S. Citizenship is required.

Must possess an active Bar Certification/License and be in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the U.S. Constitution prior to the closing date of this job opportunity announcement (JOA).

Submit complete application and resume online by 11:59 PM EST on the closing date.

Qualifications

All qualifications and eligibility requirements specified in the announcement must be met.

IDEAL CANDIDATE STATEMENT

The Ideal Candidate for the GS-0905-12, General Attorney (Labor) (Honors Attorney) General Counsel Headquarters position will have a strong academic law school record, currently are serving in a judicial clerkship or law fellowship, and who hold a bar license. In addition, the candidate will have strong oral and written communications skills in addition to experience in labor or industrial relations and the National Labor Relations Act, as amended.

MINIMUM QUALIFICATIONS:

Applicants must have one year of specialized experience, equivalent to the GS-11 grade level, which has provided them with the knowledge, skills, and abilities to successfully perform the duties of a General Attorney (Labor) (Honors Attorney) at the GS-12 level.

Specialized experience includes: Experience providing analysis and/or the interpretation of issues that may include legal and/or policy matters;

Experience performing legal research and recommendations based on legal principles to substantiate cases; and
 Experience communicating orally to relay and explain legal issues and factual scenarios in a legal environment.
 These qualifications must be fully supported and articulated in an applicant's resume to receive consideration.

BAR MEMBERSHIP AND CERTIFICATION

Applicants must be an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial court under the US constitution. Your active BAR license must reference BAR number and indicate the status of good standing. Self-Certification Forms are not acceptable for verification.

Education

Applicants must have successfully completed a full course of study in an accredited law school by the ABA and have their JD or LLB and graduated with a 3.2 (out of a 4.0) cumulative law school grade point average (GPA) or was in the top 25% of their law school graduating class, if law school assigns grades or class rank.

OR

Applicants must be currently in process of obtaining an advanced law degree (LLM or JSD) from a law school accredited by the ABA.

Education must be accredited by an accredited institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). You MUST provide transcripts or other documentation to support your educational claims. Applicants can verify accreditation here. All education claimed by applicants will be verified by the appointing agency accordingly.

You must meet all qualification requirements. (Required - if applicable) All academic degrees and coursework must be completed at a college or university that has obtained accreditation or pre-accreditation status from an accrediting body recognized by the U.S. Department of Education. For a list of schools that meet this criteria, please click here. All education claimed by applicants will be verified by the appointing agency accordingly.

Special Instructions for Foreign Education: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in accredited U.S. education programs; or full credit has been given for the courses at a U.S. accredited college or university.

For further information regarding Foreign Education, please click here.

Additional information

COVID-19 MANDATE: As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law. If selected, you will be required to be vaccinated against COVID-19 and submit documentation of proof of vaccination by November 22, 2021 or before appointment or onboarding with the agency, if after November 22, 2021. The agency will provide additional information regarding what information or documentation will be needed and how you can request of the agency a legally required exception from this requirement.

The GC-Headquarters program area of the HONORS PROGRAM is also accepting applications for a Law Clerk (Trainee) GS-0904-11 (Notice of Vacancy 11271680) and Law Clerk (Trainee) GS-0904-12 (Notice of Vacancy 11271681). Additionally, the GC-Field and the Board have postings for their respective program areas. We encourage those who are interested to review the applicable postings to determine qualifications and/or eligibilities. Please visit the NLRB's Honors Program webpage for additional information about the different program areas and Notices of Vacancy.

SUPPLEMENTARY VACANCIES: Supplementary vacancies may be filled in addition to the number stated in this announcement.

EQUAL EMPLOYMENT OPPORTUNITY/REASONABLE ACCOMMODATION: EQUAL EMPLOYMENT OPPORTUNITY/REASONABLE ACCOMMODATION: The National Labor Relations Board is an equal opportunity employer. All qualified applicants will receive consideration for appointment without regard to race, color, national origin, religion, sex (including pregnancy, gender identity, and sex orientation), age, disability, genetic information, political affiliations, or any other non-merit factor. Applicants with disabilities who need reasonable accommodations for any part of the application and hiring process should contact the Agency's Selective Placement Coordinator by email here. NLRB offers a wide array of reasonable accommodations and programs for individuals with disabilities. (Note: for additional information for job seekers with disabilities, please click on the following website here.)

REASONABLE ACCOMMODATION POLICY: Federal agencies must provide reasonable accommodation to applicants with disabilities as appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow instructions in the job announcement.

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WORK SCHEDULE: NLRB supports the use of flexible work schedules as a way to help attract and retain talented individuals in public service, increase worker productivity, and better prepare the agency to operate during emergencies. This position may be authorized for telework.

ALTERNATE APPLICANT INFORMATION: If you are unable to apply online or need to fax a document you do not have in electronic form, view the following link for information regarding an Alternate Application.

[Read more](#)

[Benefits](#)

[How You Will Be Evaluated](#)

You will be evaluated for this job based on how well you meet the qualifications above.

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We will review your resume and supporting documentation and compare this information to your response on the occupational questionnaire to determine if you meet the minimum qualifications for this job. If minimum qualifications are met, we will evaluate your application package, to assess the quality, depth, and complexity of your accomplishments, experience, and/or education as they relate to the requirements listed in this vacancy announcement.

You should be aware that your ratings are subject to evaluation and verification. Deliberate attempts to falsify information may be grounds for not selecting you, withdrawing an offer of employment, or dismissal after being employed.

You will be further evaluated on the following Competencies required for the position:

Decision Making, Oral Communication, Problem Solving, Research, and Written Communication

When the application process is complete, a review of your resume and supporting documents will be conducted by Rating and Ranking Panel Members to determine qualified applications. Applicants deemed Best-Qualified may be referred to the Selecting Official. All applications will receive notification when a final selection has been made.

Please follow all instructions carefully. Errors or omissions may affect your eligibility.

Required Documents

In addition to your responses to the occupational questionnaire, you must submit the following additional documents specific for this vacancy:

Resume. Your resume must describe your job-related experiences and will be used to verify your qualifications. Therefore, it is important that the information be relevant, detailed where appropriate, and addresses the competencies for this position. Your resume must contain the dates of employment (i.e., month/year to month/year or month/year to present) to include the hours worked per week (i.e. 40 hours full-time per week). If your resume does not contain this information, your application may be marked as incomplete, and you will not receive consideration for this position.

Transcript of Positive Education. An unofficial copy of your transcript and/or letter from an education institute stating that you have met all degree requirements; is sufficient with the application; however, if selected, an official college transcript will be required prior to entering on duty. The information presented in the transcript must be verifiable. At the minimum, the transcript and/or letter from the education institute should contain the name of the institution, applicant's name, list of completed courses, semester hours, and GPA/class rank - if law school assigns grades or class rank.

Bar Certification/License. A copy of your BAR License that certifies you are an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the US Constitution. Your active BAR license must reference BAR number and indicate the status of good standing. Self-Certification Forms are not acceptable for verification.

Legal Writing Sample. Legal Writing Sample of applicant's choice (preferably no more than ten pages).

Personal Statement. Describe why you would like to work for the NLRB (preferably no more than one page).

Other documents - if applicable. For more information, please click on the applicable link.

Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty

Disabled Veterans - DD-214, SF-15, and proof of disability, Department of Veterans Affairs letter dated 1991 or later

Disability Schedule A - Disability Letter

Family Member Preference (Derived Preference)

Reinstatement

Failure to submit any of the required documents by the closing date of the vacancy will result in your removal from consideration for this position. Please review your application prior to final submission and ensure you have submitted all appropriate documents. Uploading documents to USAJOBS does NOT ensure inclusion with your application to our system. You must verify that the documents are in the system with your application prior to final submission.

All materials must be received by 11/12/2021 to be considered for this announcement.

If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

How to Apply

To apply for this position, you must provide a complete Application Package, which includes 1) Your responses to the Occupational Questionnaire, 2) Your resume and 3) Any other documents needed to verify your qualifications or eligibility (see Required Documents).

Please follow the instructions listed below for submitting your complete application package. Application procedures are specific to this vacancy announcement. Please read all instructions before you begin.

To begin the process, click the APPLY ONLINE button at the right side of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the SUBMIT MY ANSWERS button at the end of the process.

If you have never applied through USA Jobs for a position with the Federal Civil Service, you will need to create a USA Jobs account. To change or update your application, simply reapply through My USAJOBS, before the closing date. New or updated resumes are considered "incomplete" applications until the required virus scan is cleared. To check the status of your application, log into your USA Jobs Account, select Application Status and click on the more information link under the application status for this position.

Agency contact information
National Labor Relations Board
Email
employment.solutions@nlrb.gov
Address

OFFICE OF THE GENERAL COUNSEL
1015 Half St SE
Washington, DC 20570-0040
US

Learn more about this agency

Next steps

Once a review of your resume and required documents have been completed, you will be notified of your application status.

Applicants will be initially reviewed for Minimum Qualifications determinations.

All qualified applicants will then be screened by Rating and Ranking Panel Members and placed into one of three categories: Best-Qualified, Well-Qualified, and Qualified. Applicants that meet the Best Qualified category may be referred to the Selecting Official for further consideration.

If further evaluation or interviews are required, you will be contacted. Applicants will receive notification when a final selection has been made.

Fair & Transparent

The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

Equal Employment Opportunity (EEO) Policy

Reasonable accommodation policy

Financial suitability

Selective Service

New employee probationary period

Signature and false statements

Privacy Act

Social security number request

Desired Class Level:	Graduate/Alumni
Posting Date:	November 3, 2021
Expiration Date:	November 12, 2021
Contact:	Carmelete Fortune Human Resources Specialist 1015 Half Street S.E., Third Floor Washington, District of Columbia 20570 United States
Resume Receipt:	Other (see below)
How to Apply:	https://www.usajobs.gov/GetJob/ViewDetails/619321800
ID:	8302

General Attorney (Labor) (Honors Attorney)

National Labor Relations Board (Washington, D.C.)

Position Type: Full-time**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** Washington, District of Columbia (United States)**Description:**

Overview

Accepting applications

Open & closing dates

10/29/2021 to 11/12/2021

Salary

\$87,198 - \$113,362 per year

Pay scale & grade

GS 12

Location

1 vacancy in the following location:

Washington, DC1 vacancy

Telework eligible

Yes—as determined by the agency policy.

Travel Required

Not required

Relocation expenses reimbursed

No

Appointment type

Permanent

Work schedule

Full-time

Service

Excepted

Promotion potential

12

Job family (Series)

0905 Attorney

Supervisory status

No

Security clearance

Other

Drug test

No

Position sensitivity and risk

High Risk (HR)

Trust determination process

Credentialing

Suitability/Fitness

Announcement number

NL21EX11271362CF

Control number

619317700

Summary

This position is established as part of the National Labor Relations Board Honors program. The Honors program supports positions working in three different program areas: Board-side, General Counsel-Headquarters, and General Counsel-Field. This position is specifically for the Board-side program area.

The purpose of this position is to provide experience that exposes the employee to the full range of agency legal practices.

THIS JOB IS OPEN TO

The public

U.S. Citizens, Nationals or those who owe allegiance to the U.S.

Clarification from the agency

This is an Excepted Service position and targeted recruitment will be used.

Duties

As a General Attorney (Labor) (Honors Attorney), GS-0905-12, typical work assignments in the Board may include:

Assisting Board Members in developing Board policies, regulations, and procedures;

Reviewing the formal trial or hearing record, including transcripts of testimony and exhibits; the Hearing Officer's Report, the Administrative Law Judge's Decision, or the Regional Director's Decision; and exceptions, requests for review, and briefs; and

Researching statutes, decisions, opinions, legislative history, and other legal authorities on the points of law involved and applying the research to the case at hand;

Preparing bench memoranda in consultation with the Assistant Chief Counsel setting forth the contested issues the Board must decide, the relevant facts, the disposition of those issues below, the parties' arguments, and counsel's recommendation as to how the Board should resolve each contested issue;

Orally presenting cases to the Board Members for disposition; and

Drafting official decisions and order of the Board and/or Board Members' separate dissenting or concurring opinions in consultation with the Assistant Chief Counsel.

Requirements

Conditions of Employment

As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employees duty location or work arrangement. PLEASE SEE 'ADDITIONAL INFORMATION' FOR FURTHER GUIDANCE.

Relocation expenses are not authorized.

Males born after 12/31/1959 must be registered for Selective Service.

A two-year probationary period may be required.

Subject to a background investigation prior to appointment.

This is a bargaining unit position.

U.S. Citizenship is required.

Must possess an active Bar Certification/License and be in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the U.S. Constitution prior to the closing date of this job opportunity announcement (JOA).

Submit complete application and resume online by 11:59 PM EST on the closing date.

Qualifications

All qualifications and eligibility requirements specified in the announcement must be met.

IDEAL CANDIDATE STATEMENT

The Ideal Candidate for GS-0905-12, General Attorney (Labor) (Honors Attorney): Candidates should have a strong academic law school record, currently be serving in a judicial clerkship or law fellowship, and hold a Bar license. Candidates should have strong legal research and oral and written communications skills. Candidates should also have experience or course study in labor or industrial relations and the National Labor Relations Act.

MINIMUM QUALIFICATIONS:

Applicants must have one year of specialized experience, equivalent to the GS-11 grade level, which has provided them with the knowledge, skills, and abilities to successfully perform the duties of a General Attorney (Labor) (Honors Attorney) at the GS-12 level.

Specialized experience includes: Experience providing analysis and/or the interpretation of issues that may include legal and/or policy matters; Experience performing legal research and recommendations based on legal principles to substantiate cases; and Experience communicating orally to relay and explain legal issues and factual scenarios in a legal environment. These qualifications must be fully supported and articulated in an applicant's resume to receive consideration.

BAR MEMBERSHIP AND CERTIFICATION

Applicants must be an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial court under the US constitution. Your active BAR license must reference BAR number and indicate the status of good standing. Self-Certification Forms are not acceptable for verification.

Education

Applicants must have successfully completed a full course of study in a law school accredited by the ABA and have their first professional law degree (JD or LLB) and must have graduated with a 3.2 (out of a 4.0) or greater cumulative law school grade point average (GPA) or been was in the top 25% of their law school graduating class, if law school assigned grades or class rank.

OR

Applicants must be currently in process of obtaining an advanced law degree (e.g., LLM or JSD) from a law school accredited by the ABA.

Education must be accredited by an accredited institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). You MUST provide transcripts or other documentation to support your educational claims. Applicants can verify accreditation here. All education claimed by applicants will be verified by the appointing agency accordingly.

You must meet all qualification requirements. (Required - if applicable) All academic degrees and coursework must be completed at a college or university that has obtained accreditation or pre-accreditation status from an accrediting body recognized by the U.S. Department of Education. For a list of schools that meet this criteria, please click here. All education claimed by applicants will be verified by the appointing agency accordingly.

Special Instructions for Foreign Education: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in accredited U.S. education programs; or full credit has been given for the courses at a U.S. accredited college or university.

For further information regarding Foreign Education, please click here.

Additional information

COVID-19 MANDATE: As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law. If selected, you will be required to be vaccinated against COVID-19 and submit documentation of proof of vaccination by November 22, 2021 or before appointment or onboarding with the agency, if after November 22, 2021. The agency will provide additional information regarding what information or documentation will be needed and how you can request of the agency a legally required exception from this requirement.

The Board-side program area of the HONORS PROGRAM is also accepting applications for a Law Clerk (Trainee) GS-0904-11 (Notice of Vacancy 11271360) and Law Clerk (Trainee) GS-0904-12 (Notice of Vacancy 11271361). Additionally, the General Counsel-Headquarters and General Counsel-Field (Regional Office) have posted Notices of Vacancy for their respective program areas. We encourage individuals who may be interested in any of these positions to review the applicable Notices of Vacancy to determine qualifications and/or eligibilities. Also, please visit the NLRB's Honors Program webpage for additional information about the different program areas and Notices of Vacancy.

SUPPLEMENTARY VACANCIES: Supplementary vacancies may be filled in addition to the number stated in this announcement.

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Decision Making, Legal, Government and Jurisprudence, Oral Communication, Reasoning, and Written Communication.

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Required Documents

In addition to your responses to the occupational questionnaire, you must submit the following additional documents specific for this vacancy:

Resume. Your resume must describe your job-related experiences and will be used to verify your qualifications. Therefore, it is important that the information be relevant, detailed where appropriate, and addresses the competencies for this position. Your resume must contain the dates of employment (i.e., month/year to month/year or month/year to present) to include the hours worked per week (i.e. 40 hours full-time per week). If your resume does not contain this information, your application may be marked as incomplete, and you will not receive consideration for this position.

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Legal Writing Sample. Legal Writing Sample of applicant's choice (preferably no more than ten pages).

Personal Statement. Describewhy you would like to work for the NLRB (preferably no more than one page).

Other documents - if applicable. For more information, please click on the applicable link.

Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty

Disabled Veterans - DD-214, SF-15, and proof of disability, Department of Veterans Affairs letter dated 1991 or later

Disability Schedule A - Disability Letter

Family Member Preference (Derived Preference)

Reinstatement

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HelpHow to Apply

To apply for this position, you must provide a complete Application Package, which includes 1) Your responses to the Occupational Questionnaire, 2) Your resume and 3) Any other documents needed to verify your qualifications or eligibility (see Required Documents).

Please follow the instructions listed below for submitting your complete application package. Application procedures are specific to this vacancy announcement. Please read all instructions before you begin.

To begin the process, click the APPLY ONLINE button at the right side of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the SUBMIT MY ANSWERS button at the end of the process.

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Read moreAgency contact information

National Labor Relations Board
 Email
 employment.solutions@nrlb.gov
 Address

THE BOARD STAFF

1015 Half St SE
 Washington, DC 20570-0051
 US

Learn more about this agency

Next steps

Once a review of your resume and required documents have been completed, you will be notified of your application status.

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If further evaluation or interviews are required, you will be contacted. Applicants will receive notification when a final selection has been made.

Read more

Fair & Transparent

The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

Equal Employment Opportunity (EEO) Policy

- Reasonable accommodation policy
- Financial suitability
- Selective Service
- New employee probationary period
- Signature and false statements
- Privacy Act
- Social security number request

Desired Class Level: Graduate/Alumni
Posting Date: November 3, 2021
Expiration Date: November 12, 2021
Contact: Carmelele Fortune Human Resources Specialist 1015 Half Street S.E., Third Floor Washington, District of Columbia 20570 United States
Resume Receipt: Other (see below)
How to Apply: https://www.usajobs.gov/GetJob/ViewDetails/619317700
Additional Documents: Other Documents
Requested Document Notes: Required Documents In addition to your responses to the occupational questionnaire, you must submit the following additional documents specific for this vacancy: Resume. Your resume must describe your job-related experiences and will be used to verify your qualifications. Therefore, it is important that the information be relevant, detailed where appropriate, and addresses the competencies for this position. Your resume must contain the dates of employment (i.e., month/year to month/year or month/year to present) to include the hours worked per week (i.e. 40 hours full-time per week). If your resume does not contain this information, your application may be marked as incomplete, and you will not receive consideration for this position. Transcript of Positive Education. An unofficial copy of your transcript and/or letter from an education institute stating that you have meet all degree requirements; is sufficient with the application; however, if selected, an official college transcript will be required prior to entering on duty. The information presented in the transcript must be verifiable. At the minimum, the transcript and/or letter from the education institute should contain the name of the institution, applicant's name, list of completed courses, semester hours, and GPA/class rank - if law school assigns grades or class rank. Bar Certification/License. A copy of your BAR License that certifies you are an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the US Constitution. Your active BAR license must reference BAR number and indicate the status of good standing. Self-Certification Forms are not acceptable for verification. Legal Writing Sample. Legal Writing Sample of applicant's choice (preferably no more than ten pages). Personal Statement. Describewhy you would like to work for the NLRB (preferably no more than one page). Other documents - if applicable. For more information, please click on the applicable link. Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty Disabled Veterans - DD-214, SF-15, and proof of disability, Department of Veterans Affairs letter dated 1991 or later Disability Schedule A - Disability Letter Family Member Preference (Derived Preference) Reinstatement
ID: 8303

Policy Engagement Coordinator

WV Community Development Hub (Charleston, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)**Description:**

Policy Engagement Coordinator

The West Virginia Community Development Hub (The Hub) is growing our team with a new Policy Engagement Coordinator role. If you are passionate about West Virginia communities and interested in being part of a team that will drive funding and resources from the federal (national) level to the most high-need, distressed communities in Appalachia, this is an ideal position for you. This job is an opportunity to make a real impact on the systems that are responsible for changing the trajectory of West Virginia communities. If you love working with teams and are interested in building up your skills around policy; building your personal network with new relationships with people around state, region, and nation; and engaging in innovative, solutions-oriented strategies, consider this new position at The Hub!

Who We Are

The Hub is a statewide nonprofit organization that works directly with dozens of towns, cities and community teams each year; communicates with a network of thousands of engaged readers who want to make a difference in their communities; and activates policy opportunities to change the systems that are responsible for community and economic growth in West Virginia.

Hallmarks of the organization's work are to spur on fresh momentum where little exists; to unite the forces of groups that have not considered - or even resisted - collaboration in the past; and to champion new, and sometimes unexpected, leaders. Over the past year, 1 in 5 West Virginians were positively impacted by Hub-related projects. Learn more about our work at wvhub.org.

What You'll Do

The Policy Engagement Coordinator reports to The Hub's Executive Director and will work with project teams to advance strategies that will address long-held challenges to community and economic growth in the state and bring new and increased resources to West Virginia. You are responsible for the following:

- You will coordinate and support networks of people to advance federal (national) level policy changes with an initial focus on removing barriers to federal funding reaching the most high-need communities in the state;
- You will track progress on existing federal funding opportunities;
- You will engage with local, regional, and national partners outside of The Hub organization (including individual people; elected officials; representatives of councils and associations; nonprofit organizations; members of philanthropy; and others) to identify new opportunities for policy solutions and coordinate strategies to help resolve them;
- You will build and maintain relationships with federal level agency staff and decision-makers;
- You will lead research projects and draft comments, white papers, and campaign materials;
- You will coordinate with The Hub's communications team and partners outside of The Hub organization to support the creation of public education campaigns; and
- You will be a thought partner in creating strategies that advance innovative policy-related solutions to long-standing community challenges.

Who You Are & Keys to Success (the must-haves)

To be successful in this job, you will excel in five areas:

1. Relationship-building: You develop and maintain strong, collaborative working relationships with a diverse group of people. You are proactive in building new relationships and enjoy the process of connecting people to one another. You like building teams and bringing new and different groups of people together. You prize relationships over process and understand that sometimes the plan needs to change in order to make the relationships work.
2. Drive to achieve results: You have a track record of accomplishing goals and getting results even when there are obstacles. You regularly initiate new work or projects in response to opportunities. You are able to pivot plans in response to challenges and competing priorities. You set a high bar and meet it.
3. Inclusive leadership: You approach leadership with a mindset of "power with" rather than "power over" and regularly include others in decision-making. You see yourself as a leader in your own right, and also value seeking out those who have the experience to guide, advise, and plan how you approach the work.
4. Technical Communication: You enjoy taking sometimes complex issues and materials and translating them into written and verbal language that diverse groups of people can understand. You have an interest in examining research and data and how it impacts people's everyday lives.
5. Commitment to equity: You recognize the role of race, income, age, and other identities in addressing disparities, and you consistently amplify community voices to showcase the diversity of West Virginia communities and leaders. You recognize how your own identities show up in the work, and welcome, reflect on, and act on feedback with an eye toward continuous learning about race, ability, and other lines of difference.

If you were here right now, you would be...

- Building collaborative relationships with new people working in the state, Appalachian region, and across the nation to help bring crucial resources to grow communities and economies in West Virginia
- Tracking the federal funding opportunities that are coming into the state, helping to surface new opportunities and updates to The Hub team, and talking with experts to identify challenges that communities are facing in accessing these opportunities
- Supporting the team coordinating our 2021 WV POWER Summit conference to elevate teams of people across the state who are transforming their communities with the help of federal Appalachian Regional Commission (ARC) POWER grants

What Else You Should Know

The Hub is targeting a salary range between \$40,000 - \$55,000, with full benefits and generous leave policies. The final salary will be commensurate on the candidate's skills and experience. Nevertheless, we are open to feedback from the market and would welcome the opportunity to connect with potential candidates who may be outside of the compensation band. The Hub is committed to equity in pay practices.

This position is full-time and will start out fully remote, with an option to work out of The Hub's Charleston office if the candidate indicates interest. Proximity to Charleston may be beneficial but is not required.

Travel is expected for this position, including potential travel to Washington, DC. All travel expenses are reimbursable and travel may often be done in coordination with other Hub staff. Willingness to travel and work flexible hours is required for this position. All travel will be done in accordance with Hub COVID-related travel policies.

The Hub is an equal opportunity employer.

We are actively seeking to recruit diverse candidates to this position that enable The Hub to

accurately represent the diversity of West Virginia communities. We are seeking candidates that demonstrate diversity of perspective, experience and culture. We strongly encourage applications from Black, Indigenous and People of Color applicants as well as any applicants who are historically underrepresented in roles like this. We strongly encourage applications from people who have a passion for this work, even if their professional experience does not align perfectly with the expectations listed. The Hub has a generous support system that includes a mix of paid professional development opportunities as well as training and support from fellow staff members.

How to Apply

Submit your application on/by November 19, 2021 to be considered in the first round of review. Applications will be accepted on a rolling basis until the position is filled.

Applications should be submitted via email to k.loudin@wvhub.org with the subject line "Policy Engagement Coordinator Application".

With your application please include a Cover Letter (explaining your interest in the position and relevant experience), a resume, 3 professional references and 1 writing sample (5 pages or less).

Guidance on writing samples: The writing sample should demonstrate to us your research and writing skills. It does not have to be a sample that relates directly to policy, but must be a sample of your own individual writing (i.e. not a group project). Writing samples may be short articles, research papers, public speaking speeches, or detailed PowerPoint presentations. Please send the sample in PDF format.

Hiring Process

- First-round applicants will be notified by Nov. 22nd if they are being considered for an interview.
- Initial interviews are expected to be held between Nov 29 - Dec 8th, and final interviews will be completed by December 15th.
- This position is expected to start in late January or early February 2022.

This timeline represents a review process for first-round applicants. Applications will be accepted on a rolling basis until the position is filled. Email k.loudin@wvhub.org if you are interested in applying and any of these deadlines have passed.

Desired Class Level: Graduate/Alumni
Posting Date: November 3, 2021
Expiration Date: November 22, 2021
Contact: Katie Loudin 424 A Shrewsbury Street Charleston, West Virginia 25301-1701 United States
Resume Receipt: E-mail
Default email for resumes.: ok.loudin@wvhub.org
Additional Documents: Cover Letter, Writing Sample
ID: 8308

Remote Associate Attorney

The Bopp Law Firm, P.C.

Job Type: Full-time

Job Location(s): Terre Haute, Indiana United States

Job Description:

The Bopp Law Firm, P.C. is seeking a remote associate for its Terre Haute office. The Firm has a national litigation and appellate practice specializing in campaign finance and election law and regularly appears in the U.S. Supreme Court where it has won 9 of 14 cases. The Firm is led by James Bopp, Jr., who is one of the country's leading conservative attorneys and currently serves as General Counsel for the National Right to Life Committee. He has been named as one of the 100 Most Influential Lawyers in America by the National Law Journal. Ideal candidates will have strong legal research and writing skills, demonstrated leadership ability, and a strong academic record. Please send resume and cover letter to jgallant@bopplaw.com.

Desired Class Level(s): Graduate/Alumni

Posting Date: November 3, 2021

Expiration Date: December 9, 2021

Contact: Managing Attorney Jeff Gallant
The National Building 1 S. 6th St. Terre Haute, Indiana 47807 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jgallant@bopplaw.com

Additional Documents: Cover Letter

Visual ID: 8296

Staff Attorney

Mountain State Justice (West Virginia)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)
Morgantown, West Virginia (United States)

Description:

Who We Are

Mountain State Justice is a nationally recognized, non-profit law office with offices in Charleston, and Morgantown, West Virginia. MSJ is dedicated to redressing entrenched and emerging systemic social, political, and economic imbalances of power for marginalized West Virginians, through legal advocacy and community empowerment. Essential to our mission is an inclusive work environment that encourages, supports, and rewards the collaborative and creative pursuit of professional excellence. The MSJ team is committed to shared values of impact; excellence; empowerment; compassion; integrity; maximizing available resources; and addressing unmet needs.

At MSJ you will work with creative and aggressive advocates who care deeply about our work and our clients. MSJ values candidates who bring diverse experiences to the workplace, including economic, racial, ethnic, and gender backgrounds, and legal system contact.

The Positions

MSJ is seeking two full-time attorneys to join our team working for social justice, in the areas of immigration, prisoner and civil rights, and/or consumer rights. The position may be filled by an individual working in only one of these practice areas (i.e., a dedicated immigration attorney), or by a person who is interested or has experience in multiple relevant areas of practice. Work may include individual cases, impact and class litigation, and appeals.

The position can be based out of our Morgantown or Charleston office, with the possibility of remote or hybrid work for the right candidate.

Who You Are

The following is an aspirational view of an ideal candidate; we encourage applications from candidates with a wide range of experiences and backgrounds, especially those from historically marginalized groups. While no candidate will bring every qualification desired, the below are representative of the knowledge and skills that MSJ seeks for this hire:

- Experience litigating in state, federal, and/or immigration tribunals for the duration of the case
- Experience with class and impact litigation and/or appeals
- Experience in immigration law, civil rights litigation, or consumer rights litigation
- Lived experience with racism, poverty, and/or other inequity
- Ability to take initiative and to be self-directed
- Energetic and ability to thrive in a fast-past environment
- Demonstrated commitment to social and racial justice
- Experience working with marginalized people
- Strong writing and analytic skills
- Strategic and creative thinking
- Interest in collaboration
- Excellent communication skills
- Organizational skills
- Bilingual (specifically Spanish or Arabic)

West Virginia Bar admission is not immediately required: An attorney licensed in another state/jurisdiction may work in legal services for up to five years based on that out-of-state certification, while an attorney practicing solely immigration law may practice with licensure from any state.

Compensation & Benefits

Salary commensurate with experience. Salaries range from \$55,000 for an attorney with little to no prior experience, \$70,000-\$75,000 for around five years' experience, up to \$105,000 for an extremely qualified individual under the metrics above. Benefits include health, vision, dental, and life insurance as well as a flexible spending account and/or health savings account, and paid leave.

Application Process

To apply, please send a cover letter and resume to rachel@msjlaw.org with the subject line "Staff Attorney."

Applications will be reviewed on a rolling basis, but applicants are encouraged to apply on or before December 3, 2021. Offers will not be made until after December 3, 2021.

For more information about Mountain State Justice visit www.mountainstatejustice.org and our Facebook page at www.facebook.com/mountainstatejustice.

Desired Class Level: Graduate/Alumni

Posting Date: November 3, 2021

Expiration Date: December 3, 2021

Contact: Jennifer S. Wagner
Executive Director

Resume Receipt: E-mail

Default email for resumes: rachel@msjlaw.org

Additional Documents: Cover Letter

ID: 8300

Assistant Public Defender

5th Judicial Circuit Court Public Defender Corporation (Ripley, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Ripley, West Virginia (United States)

Description:

The Public Defender Corporation for the 5th Judicial Circuit seeks applications for the full time position of Assistant Public Defender. The available position will work primarily out of Ripley, West Virginia Jackson County office and will be responsible for felony cases, juvenile abuse and neglect hearings, and juvenile delinquencies. Must be licensed to practice law in the State of West Virginia. Previous experience preferred but all candidates are welcome to apply. The preferred candidate would have the following skills: excellent communication skills, both verbal and written; skills of persuasion and negotiation; strong time management and organizational skills; detail-oriented; strong computer skills and competency; and professional attitude and strong personal ethics.

Please submit resume and cover letter to Kevin Postalwait, P.O. Box 797, Ripley WV 25271 or by email to susan.slaven@wvdefender5.com. This position is available until filled. A job interview is required and granting of an interview is not an offer or guarantee of employment.

The Public Defender Corporation 5th Judicial Circuit is an Equal Employment Opportunity employer. We do not discriminate based upon race, religion, color, national origin, sex (including pregnancy, childbirth, reproductive health decisions, or related medical conditions), sexual orientation, gender identity, gender expression, age, status as a protected veteran, status as an individual with a disability, genetic information, political views or activity, or other applicable legally protected characteristics.

Desired Class Level: Graduate/Alumni

Posting Date: November 2, 2021

Expiration Date: December 2, 2021

Contact: Mr. Kevin Postalwait
Chief Defender
P.O. Box 797 Ripley, West Virginia 25271 United States

Resume Receipt: E-mail

Default email for resumes.: susan.slaven@wvdefender5.com

Additional Documents: Cover Letter

ID: 8295

Chief Public Defender

Seventeenth Judicial Circuit Public Defender Corporation (Morgantown, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Morgantown, West Virginia (United States)**Description:**

POSITION: CHIEF PUBLIC DEFENDER

POSITION OVERVIEW: Accountable to the Public Defender Corporation and responsible for administering and supervising a multi-attorney office.

QUALIFICATIONS: Must be a licensed member of the West Virginia State Bar.

PREFERRED: Experience with: felony jury trials, pretrial motions, general criminal law, abuse and neglect and juvenile cases, appellate work, administrative/supervisory roles, general computer knowledge, including Office 365.

SPECIAL REQUIREMENTS: Normal work hours Monday-Friday 8:30 a.m. – 5:00 p.m.; includes a one hour unpaid lunch; minimum work of 37.50 hours per week.

BENEFITS: Health, dental and vision coverage are available, PTO, including Holidays, annual and sick leave, PERS (Public Employees Retirement System).

PAY: Annual salary of \$95,000.00 - \$105,000.00. Salary commensurate with experience and qualifications.

RESPONSIBILITIES:

- Responsible for the day-to-day operation of the Public Defender Corporation office, ensuring timely, ethical and competent representation for all clients served by the PDC.
- Responsible for keeping Continuing Legal Education for the PDC up to date.
- Responsible for the supervision of all staff, including any Deputy Chief Public Defender and Assistant Public Defenders.
- Representation of indigent persons in misdemeanor and felony cases, juvenile, abuse and neglect, mental hygiene, extraditions, habeas corpus, appeals, court hearings and general trial proceedings.
- Maintaining confidentiality in all office-related matters, consistent with the West Virginia Rules of Professional Conduct, or other applicable PDC policies.
- Demonstration of good working knowledge of PDC policies and procedures.
- Attendance at, and participation in, PDC meetings, trainings, and conferences.
- Attendance at, and participation in, quarterly Board of Directors Meetings.
- Maintaining a cordial and professional attitude towards clients, families, employees and the community at large.
- Other duties assigned by the Board of Directors as deemed necessary, including developing a mentorship program within the PDC, working with students enrolled in law school under Rule 10, and helping to develop and maintain a positive public image for the PDC.

SOCIAL JUSTICE:

The Seventeenth Judicial Circuit Public Defender Corporation is an Equal Opportunity Employer.

Please send resume, writing sample and list of references to:

Michael Simms, Chairperson, Seventeenth Judicial Circuit Public Defender Corporation, at Simms Law Office, P.O. Box 719, Morgantown, West Virginia 26507, or by email to: michael@simmslawoffice.com or facsimile to: 304-296-7774.

Desired Class Level: Graduate/Alumni**Posting Date:** November 2, 2021**Expiration Date:** December 5, 2021**Contact:** Michael Simms
Chairperson
Morgantown, West Virginia 26505 United States**Resume Receipt:** E-mail**Default email for resumes:** michael@simmslawoffice.com**Additional Documents:** Writing Sample**ID:** 8298

RENEW PROJECT STAFF ATTORNEY

Appalachian Research & Defense Fund of Kentucky (AppalReD)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Prestonsburg, Kentucky (United States)**Description:**

RENEW PROJECT STAFF ATTORNEY VACANCY

AppalReD Legal Aid is recruiting for a staff attorney in its Prestonsburg Office located at 120 N. Front St., Prestonsburg, KY 41653. This well-established civil legal aid program is in its 50th year of serving low-income and other vulnerable clients in a 37-county area, which includes the Appalachian Mountains of eastern Kentucky and rolling hills of south-central Kentucky. AppalReD Legal Aid operates a network of five field offices with a staff of 25 attorneys, 3 paralegals, and supporting personnel. Each office has excellent facilities and the necessary equipment to permit the staff to function as a first-class law firm.

This position is part of the Renew Project which will focus on the civil legal needs of individuals in Floyd County, KY who are justice-involved or in recovery to assist with reentry and prevention of criminal justice involvement. AppalReD Legal Aid staff attorneys are generalists who handle varied caseloads in traditional poverty law areas like family law, housing, consumer, public benefits, and expungement. This position's focus will likely lead to more work in areas such as expungement, public benefits, fines and fees, and consumer bankruptcy. Staff attorneys are also expected to assist with community legal education and outreach and to work with community groups.

Applicants should have a strong interest in serving the civil legal needs of justice-involved people, working in a rural area, and in the problems of Appalachia. License to practice law in Kentucky or eligibility for admission without examination or limited admission is preferred, but May 2021 law school graduates will be considered. Salary ranges from \$41,108 to \$61,535 depending on experience with generous benefits and leave time.

Interested applicants should apply to Robert C. Johns, Executive Director, AppalReD Legal Aid, 120 N. Front Avenue, Prestonsburg, KY 41653 or via email at robertj@ardfky.org. Applicants should send a resume under a cover letter indicating the specific nature of their interest in the position and particularly in working on serving the civil legal needs of justice-involved people in a rural area. Applicants should also enclose a writing sample and list of references. Selected applicants will be asked to visit the Prestonsburg office. For further information and questions, call Robert C. Johns at (606) 886-9876, ext. 1247.

Submission Deadline: Friday, December 3, 2021

An Equal Opportunity Employer

Thank you,

Lorie Elam

Director of Administration

Office: (606) 886-9876 Ext: 1230 | Direct: (606) 889-1969

Fax: (606) 886-0079

Email: lorief@ardfky.org

Address: 120 N. Front Avenue, Prestonsburg, KY 41653

Delivering Equal Justice

The information contained in this message is privileged confidential and intended only for the use of the above-named individual or entity. If you have received this communication in error, please notify me IMMEDIATELY by telephone or email.

Desired Class Level: Graduate/Alumni

Posting Date: November 2, 2021

Expiration Date: December 3, 2021

Contact: Ms. Lori Elam

HR Dept.

Appalachian Research and Defense Fund of Ky., Inc., 120 North Front Avenue Prestonsburg, Kentucky 41653 United States

Resume Receipt: E-mail

Default email for resumes.: lorief@ardfky.org

Additional Documents: Writing Sample

ID: 8299

Associate Attorney, Northeast Regional Office

Earthjustice

Job Type: Full-time**Job Location(s):** New York, New York United States**Job Description:**

Earthjustice is accepting applications for an associate attorney to join our Northeast Regional Office based in New York City. The Associate Attorney will support and collaborate with our team of lawyers and scientists working to support healthy communities and speed the transition from dirty fossil fuels to clean energy solutions in the Northeast region. This position will be located in New York City.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups to engage on the critical environmental issues of our time and bring about positive change. We are here because the earth *needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters is in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Miami, Honolulu, New York, Philadelphia, Denver, Chicago, Seattle, Bozeman, and Washington, DC.

The Northeast Regional Office is dedicated to protecting public health and ensuring a healthy environment for all in the Northeast; combatting the climate crisis; and securing a swift and equitable transition to zero emissions, 100% clean energy. We focus on matters in the Northeast, and also take on mission-critical work outside of this region. The Northeast Regional team currently consists of sixteen staff people including five Staff Attorneys and two Associate Attorneys.

The Associate Attorney position is a three-year position with the potential for extension, designed to help attorneys who are in the early stages of their careers to develop into thoughtful, professional, and effective advocates skilled in the various phases of public interest litigation. As Associate Attorneys gain experience, they gradually take on more independent responsibility for their cases, but work throughout their tenure under the supervision of Senior Attorneys, Deputy Managing Attorneys, or the Managing Attorney. Many Associates have gone on to other positions within Earthjustice and with other public interest organizations.

Due to Covid-19, Earthjustice staff are currently working remotely from approved locations through January 18, 2022.

Responsibilities

Associate attorneys perform a range of litigation and advocacy-related tasks that can include:

- Conducting legal and factual research and preparing memoranda on issues related to ongoing or potential new cases.
- Reviewing and analyzing administrative records and technical documents.
- Drafting motions, briefs, and other legal and factual documents in support of litigation.
- Participating in proceedings before federal and state courts and agencies.
- Working with clients and experts and learning how to handle press work.
- Hiring and supervising law students who work at Earthjustice as interns or clerks.

Qualifications

- Law school graduate admitted to, or qualified and willing to apply for admission to, the New York State Bar.
- Up to 5 years of legal experience.
- Excellent research, analytic, writing and communication skills.
- Strong work ethic and initiative, and sound yet creative judgment.
- Strong desire to fight for the right of all to a healthy environment.
- Ability to work both independently and in collaboration with others.
- Commitment to serving the public interest.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- Contributes to the creation of a diverse, equitable, and inclusive work culture that encourages and celebrates differences.

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Compensation is based on experience and location.

Salary range in New York, NY: \$87,400-\$109,900

To Apply

Interested applicants should submit via Jobvite:

- Resume
- One- or two-page cover letter that addresses: 1) aspects of your experience that are relevant to the qualifications listed above; 2) why you are drawn to the work of Earthjustice's Northeast Regional Office and whether there are particular legal, environmental or justice issues that inspire you; and 3) how your time at Earthjustice would contribute to your career aspirations;
- Writing sample, preferably a legal brief or memorandum that has not been edited by anyone else;
- Law school transcript; and
- List of three references.

Click here to apply: <https://app.jobvite.com/j?cj=ooXmhfwI&s=symplicity>

For this position, we are looking to hire a candidate that is available to start in January 2022. Preference will be given to candidates who apply by November 12, 2021. After that, applications may be reviewed on a rolling basis until the position is filled.

Earthjustice brings our associate attorneys on board on a quarterly schedule, during the months of January, April, June and September.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are given equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni

Posting Date: November 1, 2021

Expiration Date: December 8, 2021

Contact: Earthjustice California Regional Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=ooXmhfwI&s=symplicity>

Visual ID: 8294

Director of Litigation

Southwest Virginia Legal Aid Society, Inc

Position Type: Full-time**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** Castlewood, Virginia (United States)
Marion, Virginia (United States)
Christiansburg, Virginia (United States)**Description:**

Director of Litigation

Position Description:

SVLAS is seeking applicants for a Director of Litigation. This position is available immediately and applicants will be considered until the position is filled.

Duties include the direction and coordination of litigation, advocacy efforts through lead counseling and co-counseling of litigation and guidance and mentoring of attorneys through the litigation process. The Director should have significant experience in a wide range of trial advocacy and skills including:

- Litigation
- Jury and bench trial preparation, jury selection, and other incidents of trials
- Case assessment
- Negotiation
- Drafting of pleadings and discovery requests and responses
- Preparing for and conducting depositions
- Identifying and implementing advocacy and other skills/training needed for attorneys
- Performing other duties as may be assigned by the Executive Director

Requirements:

- Minimum of seven (7) years of experience in trial litigation.
- Significant experience in the skills described above.
- Licensed Virginia attorney in good standing with a thorough knowledge of Virginia law.
- Have a credible interest in serving low-income people with a passion for equal justice.
- Excellent interpersonal skills.

• Valid driver license.

*Appellate and management experience are ideal.

*Thorough knowledge of Federal law and procedure is ideal.

The Director of Litigation will carry an active caseload, cover substantive legal areas and/or specific advocacy functions as assigned by the Executive Director, advise the Executive Director and Senior Staff on policy, program priorities and training needs. With Field Offices in Christiansburg, Marion and Castlewood, office location is flexible.

Salary/Benefits:

The starting salary range for this position is \$70,000 to \$75,000, DOE. SVLAS provides excellent

fringe benefits including health insurance, retirement, generous leave, and training expenses.

Student loan repayment assistance is available depending on your eligibility.

To Apply: Please send resume and cover letter, including three references, by e-mail to:

Joseph Carico, Executive Director at jcarico@svlas.org.

Desired Class Level: Graduate/Alumni**Posting Date:** November 1, 2021**Expiration Date:** December 1, 2021**Contact:** Joseph Carico

Executive Director

227 West Cherry Street Marion, Virginia 24354 United States

Resume Receipt: E-mail**Default email for resumes.:** jcarico@svlas.org**Additional Documents:** Cover Letter, Other Documents**Requested Document Notes:** Please send resume and cover letter, including three references, by e-mail to:

Joseph Carico, Executive Director at jcarico@svlas.org.

ID: 8289

General Attorney (Labor) (Honors Attorney)

National Labor Relations Board (Washington, D.C.)

Position Type: Full-time**Geographic Preference:** Unknown**Job Location(s):** , Nationwide (United States)**Description:**

Overview

Accepting applications

Open & closing dates: 10/29/2021 to 11/12/2021

Salary: \$66,829 - \$86,881 per year

Pay scale & grade: GS 12

Locations: 47 vacancies in the following locations:

Birmingham, AL1 vacancy

Little Rock, AR1 vacancy

Phoenix, AZ1 vacancy

Los Angeles, CA1 vacancy

Show more locations (43)

Telework eligible: Yes—as determined by the agency policy.

Travel Required: Occasional travel - You may be expected to travel for this position.

Relocation expenses reimbursed: No

Appointment type: Permanent

Work schedule: Full-time

Services: Competitive

Promotion potential: 12

Job family (Series): 0905 Attorney

Supervisory status: No

Security clearance: Other

Drug test: No

Position sensitivity and risk: High Risk (HR)

Trust determination process: Credentialing

Suitability/Fitness

Announcement number

NL21EX11269827CF

Control number

619317300

Summary

This position is established as part of the National Labor Relations Board Honors program. The Honors program supports positions working in three different program areas. Program areas covered are: Board, General Counsel-Headquarters, and General Counsel-Field.

This position resides in a Field Office of the National Labor Relations Board. The Field Offices represent the actual operating arm of the Agency, the means through which both the Board and the General Counsel reach the public.

Learn more about this agency

THIS JOB IS OPEN TO

The public

U.S. Citizens, Nationals or those who owe allegiance to the U.S.

Clarification from the agency

This is an Excepted Service position and targeted recruitment will be used. Please see ADDITIONAL INFORMATION regarding salary.

Duties

As a General Attorney (Labor) (Honors Attorney), GS-0905-12, typical work assignments in the Regions may include:

Analyzing a variety of simple to moderately more complex cases, including charges of unfair labor practices, petitions to determine collective-bargaining representatives or to decertify labor organizations and petitions to rescind union

security contract clauses;

Presenting evidence and examining witnesses in an administrative hearing alleging violations of the National Labor

Relations Act, as amended, and related proceedings involving the Board and its agents in the other federal courts - under direct supervision;

Examining cases by reviewing all pertinent records of the charged party and the charging party to determine if new/amended charges; and

Preparing legal documents, opinions, drafts, or comments when a decision has been reached by a relevant decision maker.

Requirements

Conditions of Employment

As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employees duty location or work arrangement. PLEASE SEE 'ADDITIONAL INFORMATION' FOR FURTHER

GUIDANCE.

Relocation expenses are not authorized.

Males born after 12/31/1959 must be registered for Selective Service.

A two-year probationary period may be required.

Subject to a background investigation prior to appointment.

This is a bargaining unit position.

U.S. Citizenship is required.

Must possess an active Bar Certification/License and be in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the U.S. Constitution prior to the closing date of this job opportunity announcement (JOA).

Salary range listed is base. Locality salary to be determined after selection.

Only one position per Regional Office is authorized with a total of 26 vacancies to be filled. Applicants may select up to five locations.

Submit complete application and resume online by 11:59 PM EST on the closing date.

Qualifications

All qualifications and eligibility requirements specified in the announcement must be met.

IDEAL CANDIDATE STATEMENT

The Ideal Candidate for the GS-0905-12, General Attorney (Labor) (Honors Attorney) General Counsel Field position will have a strong academic law school record, currently are serving in a judicial clerkship or law fellowship, and who hold a bar license. In addition, the candidate will have strong oral and written communications skills in addition to experience in labor or industrial relations and the National Labor Relations Act, as amended.

MINIMUM QUALIFICATIONS

Applicants must have one year of specialized experience, equivalent to the GS-11 grade level, which has provided them with the knowledge, skills, and abilities to successfully perform the duties of a General Attorney (Labor) (Honors Attorney) at the GS-12 level.

Specialized experience includes: Experience providing analysis and/or the interpretation of issues that may include legal and/or policy matters;

Experience performing legal research and recommendations based on legal principles to substantiate cases; and

Experience communicating orally to relay and explain legal issues and factual scenarios in a legal environment.

These qualifications must be fully supported and articulated in an applicant's resume to receive consideration.

BAR MEMBERSHIP AND CERTIFICATION

Applicants must be an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial court under the US constitution. Your active BAR license must reference BAR number and indicate the status of good standing. Self-Certification Forms are not acceptable for verification.

Education

Applicants must have successfully completed a full course of study in a law school accredited by the ABA and have their JD or LLB and graduated with a 3.2 (out of a 4.0) cumulative law school grade point average (GPA) or was in the top 25% of their law school graduating class, if law school assigns grades or class rank.

OR

Applicants must be currently in process of obtaining an advanced law degree (LLM or JSD) from a law school accredited by the ABA.

Education must be accredited by an accredited institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). You MUST provide transcripts or other documentation to support your educational claims. Applicants can verify accreditation here. All education claimed by applicants will be verified by the appointing agency accordingly.

You must meet all qualification requirements. (Required - if applicable) All academic degrees and coursework must be completed at a college or university that has obtained accreditation or pre-accreditation status from an accrediting body recognized by the U.S. Department of Education. For a list of schools that meet this criteria, please click here. All education claimed by applicants will be verified by the appointing agency accordingly.

Special Instructions for Foreign Education: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in accredited U.S. education programs; or full credit has been given for the courses at a U.S. accredited college or university.

For further information regarding Foreign Education, please click here.

Additional information

COVID-19 MANDATE: As required by Executive Order 14043, Federal employees are required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law. If selected, you will be required to be vaccinated against COVID-19 and submit documentation of proof of vaccination by November 22, 2021 or before appointment or onboarding with the agency, if after November 22, 2021. The agency will provide additional information regarding what information or documentation will be needed and how you can request of the agency a legally required exception from this requirement.

The GC-Field program area of the HONORS PROGRAM is also accepting applications for a Law Clerk (Trainee) GS-0904-11 (Notice of Vacancy 11269425) and Law Clerk (Trainee) GS-0904-12 (Notice of Vacancy 11269429). Additionally, the GC-Headquarters and the Board have postings for their respective program areas. We encourage those who are interested to review the applicable postings to determine qualifications and/or eligibilities. Please visit the NLRB's Honors Program webpage for additional information about the different program areas and Notices of Vacancy.

SALARY RANGE LISTED IS BASE. LOCALITY SALARY TO BE DETERMINED AFTER SELECTION. To determine the locality salary of a certain location, please click [HERE](#).

SUPPLEMENTARY VACANCIES: Supplementary vacancies may be filled in addition to the number stated in this announcement.

EQUAL EMPLOYMENT OPPORTUNITY/REASONABLE ACCOMMODATION: EQUAL EMPLOYMENT OPPORTUNITY/REASONABLE ACCOMMODATION: The National Labor Relations Board is an equal opportunity employer. All qualified applicants will receive consideration for appointment without regard to race, color, national origin, religion, sex (including pregnancy, gender identity, and sex orientation), age, disability, genetic information, political affiliations, or any other non-merit factor. Applicants with disabilities who need reasonable accommodations for any part of the application and hiring process should contact the Agency's Selective Placement Coordinator by email here. NLRB offers a wide array of reasonable accommodations and programs for individuals with disabilities. (Note: for additional information for job seekers with disabilities, please click on the following website here.)

REASONABLE ACCOMMODATION POLICY: Federal agencies must provide reasonable accommodation to applicants with disabilities as appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow instructions in the job announcement.

PLACEMENT POLICY: The posting of this announcement does not obligate management to fill a vacancy or vacancies by promotion. The position may be filled by reassignment, change to lower grade, transfer, appointment, or reinstatement. Management may use any one or any combination of these methods to fill the position.

WORK SCHEDULE: NLRB supports the use of flexible work schedules as a way to help attract and retain talented individuals in public service, increase worker productivity, and better prepare the agency to operate during emergencies. This position may be authorized for telework.

ALTERNATE APPLICANT INFORMATION: If you are unable to apply online or need to fax a document you do not have in electronic form, view the following link for information regarding an Alternate Application.

[Read more](#)

[Benefits](#)

[How You Will Be Evaluated](#)

You will be evaluated for this job based on how well you meet the qualifications above.

You will be evaluated for this job based on how well you meet the qualifications above.

We will review your resume and supporting documentation and compare this information to your response on the occupational questionnaire to determine if you meet the minimum qualifications for this job. If minimum qualifications are met, we will evaluate your application package, to assess the quality, depth, and complexity of your accomplishments, experience, and/or education as they relate to the requirements listed in this vacancy announcement.

You should be aware that your ratings are subject to evaluation and verification. Deliberate attempts to falsify information may be grounds for not selecting you, withdrawing an offer of employment, or dismissal after being employed.

You will be further evaluated on the following Competencies required for the position:

Decision Making, Oral Communication, Problem Solving, Research, and Written Communication

When the application process is complete, a review of your resume and supporting documents will be conducted by Rating and Ranking Panel Members to determine qualified applications. Applicants deemed Best-Qualified may be referred to the Selecting Official. All applications will receive notification when a final selection has been made.

Please follow all instructions carefully. Errors or omissions may affect your eligibility.

Required Documents

In addition to your responses to the occupational questionnaire, you must submit the following additional documents specific for this vacancy:

Resume. Your resume must describe your job-related experiences and will be used to verify your qualifications. Therefore, it is important that the information be relevant, detailed where appropriate, and addresses the competencies for this position. Your resume must contain the dates of employment (i.e., month/year to month/year or month/year to present) to include the hours worked per week (i.e. 40 hours full-time per week). If your resume does not contain this information, your application may be marked as incomplete, and you will not receive consideration for this position.

Transcript of Positive Education. An unofficial copy of your transcript and/or letter from an education institute stating that you have meet all degree requirements; is sufficient with the application; however, if selected, an official college transcript will be required prior to entering on duty. The information presented in the transcript must be verifiable. At the minimum, the transcript and/or letter from the education institute should contain the name of the institution, applicant's name, list of completed courses, semester hours, and GPA/class rank - if law school assigns grades or class rank.

Bar Certification/License. A copy of your BAR License that certifies you are an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the US Constitution. Your active BAR license must reference BAR number and indicate the status of good standing. Self-Certification Forms are not acceptable for verification.

Legal Writing Sample. Legal Writing Sample of applicant's choice (preferably no more than five pages).

Personal Statement. Describewhy you would like to work for the NLRB (preferably no more than one page).

Other documents - if applicable. For more information, please click on the applicable link.

Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty

Disabled Veterans - DD-214, SF-15, and proof of disability, Department of Veterans Affairs letter dated 1991 or later

Disability Schedule A - Disability Letter

Family Member Preference (Derived Preference)

Reinstatement

Failure to submit any of the required documents by the closing date of the vacancy will result in your removal from consideration for this position. Please review your application prior to final submission and ensure you have submitted all appropriate documents. Uploading documents to USAJOBS does NOT ensure inclusion with your application to our system. You must verify that the documents are in the system with your application prior to final submission.

All materials must be received by 11/12/2021 to be considered for this announcement.

If you are relying on your education to meet qualification requirements: Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

HelpHow to Apply
To apply for this position, you must provide a complete Application Package, which includes 1) Your responses to the Occupational Questionnaire, 2) Your resume and 3) Any other documents needed to verify your qualifications or eligibility (see Required Documents).

Please follow the instructions listed below for submitting your complete application package. Application procedures are specific to this vacancy announcement. Please read all instructions before you begin.

To begin the process, click the APPLY ONLINE button at the right side of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the occupational questionnaire. Please ensure you click the SUBMIT MY ANSWERS button at the end of the process.

If you have never applied through USA Jobs for a position with the Federal Civil Service, you will need to create a USA Jobs account. To change or update your application, simply reapply through My USAJOBS, before the closing date. New or updated resumes are considered "incomplete" applications until the required virus scan is cleared. To check the status of your application, log into your USA Jobs Account, select Application Status and click on the more information link under the application status for this position.

Agency contact information
National Labor Relations Board
Email
employment.solutions@nlrb.gov
Address

DIV OF OPERATIONS MANAGEMENT
1015 Half St SE
Washington, DC 20570-0001
US

Learn more about this agency
Next steps
Once a review of your resume and required documents have been completed, you will be notified of your application status.

Applicants will be initially reviewed for Minimum Qualifications determinations.

All qualified applicants will then be screened by Rating and Ranking Panel Members and placed into one of three categories: Best-Qualified, Well-Qualified, and Qualified. Applicants that meet the Best Qualified category may be referred to the Selecting Official for further consideration.

If further evaluation or interviews are required, you will be contacted. Applicants will receive notification when a final selection has been made.

Read more
Fair & Transparent
The Federal hiring process is setup to be fair and transparent. Please read the following guidance.

Equal Employment Opportunity (EEO) Policy
Reasonable accommodation policy
Financial suitability
Selective Service
New employee probationary period
Signature and false statements
Privacy Act
Social security number request

Desired Class Level: Graduate/Alumni
Posting Date: November 1, 2021
Expiration Date: November 12, 2021
Contact: Carmelele Fortune Human Resources Specialist 1015 Half Street S.E., Third Floor Washington, District of Columbia 20570 United States
Resume Receipt: Other (see below)
How to Apply: https://www.usajobs.gov/GetJob/ViewDetails/619317300
Additional Documents: Other Documents

Requested Document Notes: Required Documents
In addition to your responses to the occupational questionnaire, you must submit the following additional documents specific for this vacancy:

Resume. Your resume must describe your job-related experiences and will be used to verify your qualifications. Therefore, it is important that the information be relevant, detailed where appropriate, and addresses the competencies for this position. Your resume must contain the dates of employment (i.e., month/year to month/year or month/year to present) to include the hours worked per week (i.e. 40 hours full-time per week). If your resume does not contain this information, your application may be marked as incomplete, and you will not receive consideration for this position.

Transcript of Positive Education. An unofficial copy of your transcript and/or letter from an education institute stating that you have meet all degree requirements; is sufficient with the application; however, if selected, an official college transcript will be required prior to entering on duty. The information presented in the transcript must be verifiable. At the minimum, the transcript and/or letter from the education institute should contain the name of the institution, applicant's name, list of completed courses, semester hours, and GPA/class rank - if law school assigns grades or class rank.

Bar Certification/License. A copy of your BAR License that certifies you are an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the US Constitution. Your active BAR license must reference BAR number and indicate the status of good standing. Self-Certification Forms are not acceptable for verification.

Legal Writing Sample. Legal Writing Sample of applicant's choice (preferably no more than five pages).

Personal Statement. Describewhy you would like to work for the NLRB (preferably no more than one page).

Other documents - if applicable. For more information, please click on the applicable link.

Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty

Disabled Veterans - DD-214, SF-15, and proof of disability, Department of Veterans Affairs letter dated 1991 or later

Disability Schedule A - Disability Letter

Family Member Preference (Derived Preference)

Reinstatement

Failure to submit any of the required documents by the closing date of the vacancy will result in your removal from consideration for this position. Please review your application prior to final submission and ensure you have submitted all appropriate documents. Uploading documents to USAJOBS does NOT ensure inclusion with your application to our system. You must verify that the documents are in the system with your application prior to final submission.

All materials must be received by 11/12/2021 to be considered for this announcement.

If you are relying on your education to meet qualification requirements: Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

ID: 8285

Law Clerk (Trainee) GS-904-11

National Labor Relations Board

Job Type: Full-time**Job Location(s):** Washington, District of Columbia United States**Job Description:****DutiesSummary**

This position is established as part of the National Labor Relations Board Honors Program. The Honors Program supports positions working in three different program areas. Program areas covered are: Board, General Counsel- Headquarters, and General Counsel-Field. This position is specifically for the General Counsel Headquarters program area.

The purpose of this position is to provide an experience that exposes the employee to the full range of agency legal practices.

Responsibilities

As a Law Clerk (Trainee), GS-0904-11, typical work assignments in the General Counsel Headquarters may include:

- Drafting district court and appellate briefs - with direct supervision;
- Drafting memoranda recommending whether to issue complaint in complex cases - with direct supervision;
- Assisting attorneys with investigations, preparing for trials and trials involving all aspects of civil and criminal contempt proceedings of court judgments and litigation in aid of enforcement of judgment - with direct supervision;
- Drafting various motions and other pleadings and participates in settlement and mediation sessions - with direct supervision; and
- Performing in-depth legal research to uncover applicable Court and Board decisions and/or any prior determinations
- of the General Counsel, as well as pertinent adjudications of other Federal and State administrative agencies - with direct supervision.

The Ideal Candidate for the GS-0904-11, Law Clerk (Trainee) General Counsel Headquarters position will have a strong academic law school record. Course study relevant to industrial, labor law and/or labor relations or similar courses in employment are preferred. The candidate should have excellent oral and written communication skills.

Desired Class Level(s): Graduate/Alumni**Posting Date:** November 1, 2021**Expiration Date:** December 5, 2021**Contact:** Strategic Recruiter
1015 Half St. SE Washington, District of Columbia 20570 United States**Resume Receipt:** Other (see below)**How To Apply:** <https://www.usajobs.gov/GetJob/ViewDetails/619320900>
<https://www.usajobs.gov/>
Application Deadline November 12, 2021**Additional Documents:** Unofficial Transcript**Visual ID:** 8281

Staff Attorney

Southwest Virginia Legal Aid Society, Inc

Position Type: Full-time**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** Marion, Virginia (United States)**Description:**

SVLAS is seeking to hire TWO staff attorneys to work from our Marion Field Office.

One attorney will provide a full range of civil legal services focusing on domestic violence and family law issues.

One attorney will provide a full range of civil legal services on a range of legal issues, such as housing, public benefits, consumer, family law and other legal issues.

Each attorney should have a credible interest in serving low-income people; should have a passion for equal justice; have excellent interpersonal skills; and be a licensed Virginia attorney with a valid driver license. We strongly prefer to hire attorneys with at least two or more years of experience, but others may apply. We are an equal opportunity employer.

The starting salary for this position is \$55,000 but is negotiable, DOE and other factors. SVLAS provides excellent fringe benefits including health insurance, retirement, generous leave, and training expenses. Student loan repayment assistance is available depending on your eligibility.

Apply by email to Joseph Carico, Executive Director at jcarico@svlas.org with the words MARION ATTORNEY APPLICATION on the subject line.

Please include:

1. A letter describing your interest in the position
2. Your current resume; and
3. Three professional references and their contact information.

All applicants, even unsuccessful ones, will be advised as our hiring process concludes.

Job Description follows.

SOUTHWEST VIRGINIA LEGAL AID SOCIETY, INC.

227 West Cherry Street • Marion, VA 24354

Offices in Castlewood, Christiansburg & Marion

Seeking ONE Justice for ALL Virginians Since 1972

Job Description: Staff Attorney

QUALIFICATIONS:

- Must be licensed and in good standing with the Virginia State Bar.
- Strong skills in communication, legal analysis and problem solving.
- An understanding of the dynamics of domestic violence and the impact of geographic isolation upon low-income people, the elderly, and the working poor.
- Ability to develop effective rapport with clients
- Ability to work as a team member with other program staff.
- Ability to work as a team member with staff from other community programs.
- Satisfactory clearance of required criminal background check.
- Commitment to the mission of Southwest Virginia Legal Aid Society.
- A credible interest in living and working in Southwest Virginia.

DUTIES:

- Maintain individual caseload commensurate with experience.
- Treat clients with dignity and respect and maintain client confidentiality.
- Work as a team member with other program staff in establishing and carrying out program priorities and maintaining the integrity of our client database.
- Participate in planning and implementation of project outreach and community education programs.
- Participate in continuing legal education
- Confer regularly with Supervising Attorney(s) concerning case status
- Participate in continuing legal education
- Attorney focusing on DV and Family Law will:
 - maintain regular contact and visits with the region's domestic violence programs and area agencies on aging.
 - will demonstrate an expertise in domestic violence and sexual assault, as well as elder abuse and elder exploitation.

Desired Class Level: Graduate/Alumni**Posting Date:** November 1, 2021**Expiration Date:** December 1, 2021**Salary Range:** 50,000 - 59,999

Contact: Joseph Carico
Executive Director
227 West Cherry Street Marion, Virginia 24354 United States

Resume Receipt: E-mail**Default email for resumes.:** jcarico@svlas.org**Additional Documents:** Cover Letter, Other Documents**Requested Document Notes:** Three professional references and their contact information.**ID:** 8287

Staff Attorney

Southwest Virginia Legal Aid Society, Inc

Position Type: Full-time**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** Christiansburg, Virginia (United States)**Description:**

SVLAS is seeking to hire TWO staff attorneys to work from our Christiansburg Field Office.

One attorney will provide a full range of civil legal services focusing on domestic violence and family law issues.

One attorney will provide a full range of civil legal services on a range of legal issues, such as housing, public benefits, consumer, family law and other legal issues.

Each attorney should have a credible interest in serving low-income people; should have a passion for equal justice; have excellent interpersonal skills; and be a licensed Virginia attorney with a valid driver license. We strongly prefer to hire attorneys with at least two or more years of experience, but others may apply. We are an equal opportunity employer.

The starting salary for this position is \$55,000 but is negotiable, DOE and other factors. SVLAS provides excellent fringe benefits including health insurance, retirement, generous leave, and training expenses. Student loan repayment assistance is available depending on your eligibility.

Apply by email to Joseph Carico, Executive Director at jcarico@svlas.org with the words CHRISTIANSBURG ATTORNEY APPLICATION on the subject line.

Please include:

1. A letter describing your interest in the position
 2. Your current resume; and
 3. Three professional references and their contact information.
- All applicants, even unsuccessful ones, will be advised as our hiring process concludes. Job Description follows.

SOUTHWEST VIRGINIA LEGAL AID SOCIETY, INC.
227 West Cherry Street ♦ Marion, VA 24354
Offices in Castlewood, Christiansburg & Marion

Seeking ONE Justice for ALL Virginians Since 1972

Job Description: Staff Attorney

QUALIFICATIONS:

- Must be licensed and in good standing with the Virginia State Bar.
- Strong skills in communication, legal analysis and problem solving.
- An understanding of the dynamics of domestic violence and the impact of geographic isolation upon low-income people, the elderly, and the working poor.
- Ability to develop effective rapport with clients
- Ability to work as a team member with other program staff.
- Ability to work as a team member with staff from other community programs.
- Satisfactory clearance of required criminal background check.
- Commitment to the mission of Southwest Virginia Legal Aid Society.
- A credible interest in living and working in Southwest Virginia.

DUTIES:

- Maintain individual caseload commensurate with experience.
- Treat clients with dignity and respect and maintain client confidentiality.
- Work as a team member with other program staff in establishing and carrying out program priorities and maintaining the integrity of our client database.
- Participate in planning and implementation of project outreach and community education programs.

- Participate in continuing legal education
- Confer regularly with Supervising Attorney(s) concerning case status
- Participate in continuing legal education

• Attorney focusing on DV and Family Law will:

maintain regular contact and visits with the region's domestic violence programs and area agencies on aging.

will demonstrate an expertise in domestic violence and sexual assault, as well as elder abuse and elder exploitation.

Desired Class Level: Graduate/Alumni**Posting Date:** November 1, 2021**Expiration Date:** December 1, 2021**Salary Range:** 50,000 - 59,999

Contact: Joseph Carico
Executive Director
227 West Cherry Street Marion, Virginia 24354 United States

Resume Receipt: E-mail**Default email for resumes.:** jcarico@svlas.org**Additional Documents:** Cover Letter, Other Documents**Requested Document Notes:** Three professional references and their contact information.**ID:** 8288

VOCA Staff Attorney

Appalachian Research & Defense Fund of Kentucky (AppalReD)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Prestonsburg, Kentucky (United States)

Description:

AppalReD Legal Aid is recruiting for a VOCA staff attorney in its Prestonsburg office located at 120 N. Front Avenue, Prestonsburg, KY. This well-established civil legal services program is in its 50th year of serving low-income and other vulnerable clients in a 37-county area, which includes the Appalachian Mountains of eastern Kentucky and rolling hills of south-central Kentucky. AppalReD Legal Aid operates a network of five field offices with a staff of 25 attorneys, 3 paralegals, and supporting personnel. Each branch office has excellent facilities and the necessary equipment to permit the staff to function as a first-class law firm.

AppalReD Legal Aid receives grant funding from the Kentucky Justice & Public Safety Cabinet under the federal Victims of Crime Act (VOCA) to provide legal services to victims of crime including victims of domestic violence, dating violence, sexual assault, stalking, fraud, and elder abuse. This full-time VOCA staff attorney position will address victims' legal needs in the areas of family law, housing, consumer, and public benefits.

Applicants should have a strong interest in serving the legal needs of low-income people and crime victims, a special desire to work in a rural area, and a particular interest in the problems of Appalachia. Admission to practice law in Kentucky or eligibility for limited admission under Kentucky Supreme Court Rule 2.112 if admitted in another state is preferred. Salary ranges from \$41,108 to \$61,535 depending on experience with generous benefits and leave time.

Interested applicants should apply to Robert C. Johns, Executive Director, AppalReD Legal Aid, 120 N. Front Avenue, Prestonsburg, KY 41653 or via email at robertj@ardfky.org. Applicants should send a resume under a cover letter indicating the specific nature of their interest in the position. Applicants should also enclose a writing sample and list of references. Selected applicants will be asked to visit the Prestonsburg office. For further information and questions, interested applicants may email or call Robert C. Johns at (606) 889-1984.

Submission Deadline: Friday, November 19, 2021

An Equal Opportunity Employer

Desired Class Level: Graduate/Alumni

Posting Date: November 1, 2021

Expiration Date: November 19, 2021

Contact: Mr. Robert Johns
Executive Director
120 North Front Avenue Prestonsburg, Kentucky 41653 United States

Resume Receipt: E-mail

Default email for resumes.: robertj@ardfky.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: Applicants should send a resume under a cover letter indicating the specific nature of their interest in the position. Applicants should also enclose a writing sample and list of references.

ID: 8293

Associate Attorney – Government Enforcement and Litigation

Hudson Cook, LLP

Job Type: Full-time**Job Location(s):** Washington, District of Columbia United States**Job Description:**

Hudson Cook, LLP, a consumer financial services law firm, seeks an experienced associate to join its government enforcement and litigation practices in Washington, DC.

ABOUT THE POSITION

The ideal candidate can quickly integrate into a busy and growing practice and immediately assume meaningful responsibility on government investigations and actively litigated cases. Responsibilities generally fall into three categories:

- (1) Research and Writing. The role involves substantive legal research and writing relating to consumer financial services, including drafting legal briefs, other memoranda, and court filings.
- (2) Discovery. The position requires reviewing documents, preparing documents and other discovery responses for production, analyzing opposing party discovery productions, and managing other aspects of the discovery process.
- (3) Organization. The successful candidate will be responsible for many day-to-day tasks associated with active government investigations, enforcement actions, and litigation. This includes planning and managing deadlines, docketing, and assisting with the supervision of support staff and paralegals. It includes management of case files and providing advice to the case team on compliance with local court and judge rules.

Applicants must have experience performing the tasks listed above and must be admitted in D.C. or eligible for admittance. Applicants should have at least two years of litigation, government investigation, or similar practice experience. Knowledge of or experience in the consumer financial services industry is welcome but not required. Similarly, experience with government investigations (particularly with the CFPB or FTC) is helpful, but not a prerequisite. In addition to the responsibilities listed above, the successful candidate will have the opportunity to participate in business development and marketing.

ABOUT THE FIRM

Established in 1997, Hudson Cook, LLP focuses on state and federal consumer and commercial financial services, banking and privacy compliance, regulation, enforcement and supervision, with 52 lawyers practicing in 13 offices throughout the United States. Our team includes former officials with federal regulatory agencies, including the CFPB and the FTC, former in-house lawyers from banks, sales finance companies and other financial services institutions; and attorneys with lengthy experience representing many financial services firms as outside counsel.

Our government investigations and enforcement practice helps clients respond to and resolve investigations and enforcement actions with federal regulators, such as the Consumer Financial Protection Bureau (CFPB), Federal Trade Commission (FTC), U.S. Department of Justice, state regulators and state Attorneys General. Hudson Cook litigators have represented clients in cases involving a variety of consumer protection statutes, including the Fair Debt Collection Practices Act (FDCPA), Fair Credit Reporting Act (FCRA), the Telephone Consumer Protection Act (TCPA), federal and state unfair, deceptive or abusive trade practices laws (UDAP or UDAAP), Fair Housing Act (FHA), and various state laws.

ASSOCIATE LIFE & BENEFITS

Since its inception, Hudson Cook has fostered a collegial and inclusive workplace environment that values diversity, excellence in client service, work-life balance, and entrepreneurship. Two attributes of associate life at the firm contribute significantly to our culture and distinguish Hudson Cook from other comparable firms. First, the firm expects its lawyers to work hard but does not impose a minimum billable hour requirement. The absence of a billable hour requirement reflects our commitment to ensuring that associates have sufficient flexibility to meet their professional obligations, as well as their responsibilities and interests outside of work. Second, associates who wish to develop a practice and become equity partners have a real opportunity of achieving that goal at Hudson Cook. The firm does not limit the number of equity partners and does not impose any fixed ratio of partners to associates. This structure is consistent with our clients' expectations that seasoned practitioners bear primary responsibility for their legal matters, which are often sensitive and complex. To fulfill that expectation, we aim to hire interested and dedicated associates and to develop talent internally through meaningful training, mentorship, and other educational programs. The firm is proud of its long track record of promoting associates to equity partner. More than one-third of the equity partners were associates at the firm.

Salaries are competitive, and associates are eligible for discretionary year-end bonuses, dependent upon both tangible contributions to client work and intangible contributions, such as assisting partners with client and business development activities, being a valued team member, and the performance of the firm overall. The firm does not require associates to work exclusively from the office and allows remote work and flexibility in work hours to the extent needed to achieve a work-life balance, provided that client needs are being met. The firm regularly assesses its remote work policies in light of evolving public health guidance.

Other benefits include:

- Comprehensive Health Insurance
- Firm-Paid Group Insurance (Life and AD&D; Short and Long-Term Disability; Long-Term Care)
- 401(k) with firm-paid 3% match
- Paid Holidays
- Vacation and Sick Leave
- Parental Leave
- Employee Assistance Program

EQUAL OPPORTUNITY EMPLOYER

Hudson Cook, LLP is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status.

APPLICATION PROCEDURE

If you are interested in this position and have the required qualifications, please submit your resume, law school transcript, a writing sample and salary expectations via online application in the Firm's Career Portal.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 28, 2021**Expiration Date:** December 3, 2021

Contact: Human Resources Director Amy Ryan
Human Resources Director
7037 Ridge Road, Suite 300 Hanover, Maryland 21076 United States

Resume Receipt: Other (see below)**Default email address for resumes:** careers@hudco.com**How To Apply:** <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=40601&clientkey=B18879BBD87AAFFFF31453E07053B291>**Additional Documents:** Unofficial Transcript, Writing Sample**Visual ID:** 8268

Associate Attorney

alliantgroup

Job Type: Full-time

Job Location(s): Houston, Texas United States

Job Description:

alliantgroup's Tax Controversy Services team has defended clients in more than 500 state and federal audits and in tax-related litigation, often sustaining a large percentage of the claims. We serve clients in numerous industries including manufacturing, aerospace, architecture/engineering, electrical contracting, software, life sciences, chemical, brewing, apparel, and agriculture.

As an **Associate Attorney**, you will defend small and mid-size companies against the IRS and taxing authorities. This is a great opportunity to utilize your litigation background in a client focused environment as well as gain a specific, highly valued skill set.

Responsibilities:

- Evaluate evidence, develop realistic evaluations of cases and position our clients to prevail
- Develop, evaluate and implement defense strategies and represent clients in all IRS and state taxing audits and examinations
- Gather, review and analyze all required documentation and prepare primary responses to IRS requests
- Draft and prepare information for presentation to the IRS and State Taxing Authorities
- Serve as the main point of contact between clients and taxing authority and provide exceptional client service

Requirements:

- 1+ years litigation experience moot court or mock trial experience and/or significant deposition experience required.
- Outstanding verbal and written communication skills required
- Collaborative, self-motivated, competitive, and highly professional
- 15%-25% travel required

Desired Class Level(s): Graduate/Alumni

Posting Date: October 27, 2021

Expiration Date: December 3, 2021

Contact: Director Talent Acquisition Kandace Spivey
Director Talent Acquisition
3009 Post Oak Boulevard Houston, Texas 77056 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: kandace.spivey@alliantgroup.com

Visual ID: 8267

Criminal Defense Associate Attorney 0-3 years of experience

Scott Smith, The Law Office of (Atlanta, GA)

Job Type: Full-time

Job Location(s): Atlanta, Georgia United States

Job Description:

We are a midsized criminal defense law firm in downtown Atlanta. We have two locations - downtown Atlanta and at the Marietta Square. We travel North Georgia representing clients charged with crimes. We handle cases ranging from DUI defense to major felonies. The office environment is great. We work as a team. There are currently six lawyers in the office. We pride ourselves on training and being open to new and different ideas. The work is hard but rewarding.

New hire would have a case load assigned to them. Under the supervision of more seasoned lawyers assisting in successful representation of clients in court on various criminal charges in various venues around North Georgia.

Public speaking, open mindedness and easy to work with. No criminal defense experience necessary. As the need is immediate, we are only seeking members of the Georgia Bar to apply at this time.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 27, 2021

Expiration Date: December 1, 2021

Contact: Partner Scott Smith
Partner
100 Peachtree St NW #2060 Atlanta, Georgia 30303 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: scott@peachstatelawyer.com

Additional Documents: Cover Letter

Visual ID: 8262

Assistant State's Attorney - Entry Level Criminal Prosecutor

McHenry County State's Attorney

Job Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Woodstock, Illinois United States**Job Description:**

The McHenry County State's Attorney's Office in the historic city of Woodstock, Illinois is seeking an entry level Assistant State's Attorney for its Criminal Division. Our office offers flexible hours and a great work/life balance to start your legal career. It also offers budding trial attorneys unmatched opportunities to gain courtroom experience and make a meaningful difference in the lives of crime victims.

As an Assistant State's Attorney, you will perform responsible functions in the area of criminal litigation, including, but not limited to:

- Performing research and writing
- Preparing for trial by notifying and interviewing victims and witnesses
- Preparing written motions, briefs, orders, and other legal documents
- Negotiating and entering plea agreements by reviewing charges, police reports, and criminal records
- Preparing orders of supervision, conditional discharge, or probation
- Conducting adversarial hearings, bench trials, and/or jury trials
- Prosecuting criminal cases
- Interacting with staff, county officials, law enforcement officers, victims and the general public in person or by telephone in order to respond to inquiries, receive complaints, and resolve problems
- Performing other related duties as assigned

Benefits

- Medical/Dental/Vision/Accident/Life Insurance, Health Savings Account, IMRF Pension Plan, Deferred Compensation Plan through Nationwide Retirement Solutions, Paid Vacation, Sick, Personal Days and Holidays.
- In addition to the benefits listed above, **we are a qualifying employer for the Public Service Loan Forgiveness Program.** This program allows eligible attorneys in the public sector to have their law school loans forgiven, the average balance of loans discharged being \$82,804.

Please submit cover letter, resume and maximum three-page writing sample, via mail or email to:

Carolyn Grobe Communications Coordinator
McHenry County State's Attorney's Office
2200 North Seminary Avenue, Suite 150
Woodstock, IL 60098
CBGrobe@mchenrycountyll.gov
Experience: 0-3 years
Education: Juris Doctor License and Certifications: Must be licensed to practice law in the State of Illinois
Knowledge of: • Illinois Criminal Code and Criminal Procedure • Trial advocacy • Excellent oral and written communication skills
Skilled in: • Communicating effectively, both orally and in writing • Arguing persuasively before a judge and/or jury • Assimilating facts and drawing sound conclusions • Using tact, discretion, initiative and independent judgment within established guidelines • Organizing work, setting priorities, meeting critical deadlines and following up assignments with minimum direction • Preparing well-reasoned and well-researched motions and briefs • Accurately proofreading copy with accompanying knowledge of grammar, punctuation and spelling • Performing data entry using word processing, spreadsheet or database commands and formats material as required

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 26, 2021**Expiration Date:** November 28, 2021

Contact: Communications Coordinator Carolyn Grobe
Communications Coordinator
2200 North Seminary Avenue Woodstock, Illinois 60098 United States

Resume Receipt: Email Resume, Online**Default email address for resumes:** cbgrobe@mchenrycountyll.gov**Additional Documents:** Cover Letter, Writing Sample**Visual ID:** 8266

2021 MARGARET Fund Fellowship

National Women's Law Center (Washington, DC)

Job Type: Full-time

Job Location(s):

Washington, District of Columbia United States
Virginia United States
Maryland United States

Job Description:

The Position

The National Women's Law Center is now accepting applications from recent law school graduates for a Fellowship on NWLC's Education & Workplace Justice team, supported by the MARGARET Fund. The fellow will work to promote equal opportunities for women and girls in school, with a particular focus on fighting sexual harassment in schools, in addition to other projects addressing gender justice in schools, including athletics equity. This fellowship term is for one year and will begin in **Fall 2021**. Recent law school graduates as well as individuals completing judicial clerkships or legal fellowships are welcome to apply.

About the MARGARET Fund - May All Resolve Girls Achieve Real Equity Today

Deborah Slaner Larkin, a longtime NWLC Board member and passionate supporter of the National Women's Law Center, established the MARGARET Fund in 1992. The Fund has enabled the Law Center to establish a MARGARET Fund Fellowship for talented attorneys who advance the Law Center's efforts to ensure that all schools provide nondiscriminatory environments on the basis of sex. Over the years, the Law Center has used the Fund to expand and confirm the protections of Title IX by winning landmark Supreme Court victories, to secure millions in financial aid for athletes who are women and girls by establishing new standards for athletic scholarships, and to restore legal protections for victims of pay discrimination by leading a coalition effort to pass the Lilly Ledbetter Fair Pay Act.

The Organization

The National Women's Law Center fights for gender justice — in the courts, in public policy, and in our society — working across the issues that are central to the lives of women and girls.

We use the law in all its forms to change culture and drive solutions to the gender inequity that shapes our society and to break down the barriers that harm all of us — especially those who face multiple forms of discrimination, including women of color, LGBTQ people, and low-income women and families.

For almost 50 years, we have been on the leading edge of every major legal and policy victory for women, and we need you with us to continue this fight.

Responsibilities

The fellow's work will primarily focus on fighting sexual harassment and violence in schools and advocating for strong legal protections for student survivors of gender-based violence. Other projects the fellow may work on will support NWLC's advocacy for gender equity in education, including strengthening civil rights protections for women and girls athletics and for LGBTQ students, Black and brown girls, and pregnant and parenting students.

The fellow's responsibilities may include:

- Researching and analyzing policy and legal issues related to Title IX and gender equity in education, and drafting a variety of written materials for different audiences, such as memos, fact sheets, reports, know your rights and other outreach materials, and blog posts;
- Local, state, and federal administrative and legislative advocacy to strengthen Title IX protections and other civil rights protections for student survivors;
- Participating in coalitions and at external meetings with other stakeholders to identify and advance policy goals addressing civil rights protections for student survivors;
- Assisting in Title IX litigation, including reviewing documents and drafting portions of briefs, attending meetings with clients and co-counsel, and communicating with clients, as assigned;
- Developing and helping draft and edit amicus briefs;
- Responding to requests for legal assistance; and
- Other programmatic work as needed.

Key Relations

The fellow will report to the Director of Justice for Student Survivors and will work with members of the Education & Workplace Justice team.

Compensation & Benefits

The salary for first year fellows is \$64,834.

The Law Center offers a comprehensive benefits package, and four weeks of annual vacation.

NWLC is a non-profit organization whose headquarters and staff are based in Washington, D.C., with our office located in historic Dupont Circle. However, due to the COVID-19 public health emergency, all NWLC staff are temporarily working remotely. We continue to monitor public health guidance and keep safety, science, and flexibility top of mind as we evaluate what reopening looks like for our team.

Classification

NWLC recognizes a staff bargaining unit, NWLC United, affiliated with the Nonprofit Professional Employees Union/IFPTE Local 70, a union for non-profit workers. This position is included in NWLC's bargaining unit. Specific employment terms are subject to collective bargaining.

How to Apply

To apply for this position, please submit a cover letter outlining your interests and qualifications, resume, three references from supervisors, and a short writing sample, via e-mail to: MARGARETFundFellow2021@nwc.org and include the position title in the subject line. Electronic submissions are preferred. Applications accepted until position is filled.

The National Women's Law Center is an Equal Opportunity/Affirmative Action employer and values a diverse workforce. We strongly encourage and seek applications from people with disabilities; people of all gender identities and sexual orientations; people of color; and veterans.

REASONABLE ACCOMMODATIONS

If you require reasonable accommodations during any part of the hiring process, please email us at ldiala@nwlc.org

Qualifications The candidate must possess: A law degree - Excellent analytical and oral and written communication skills, including an ability to adjust communication style to suit various legal and non-legal audiences. - Attention to detail and strong organizational skills. - Demonstrated ability to collaborate effectively with team members and coalition partners. - Demonstrated ability to be self-directed, work well with competing priorities, meet deadlines, and be creative in legal thinking and approaches. - Demonstrated willingness to ask questions and to receive and learn from feedback. - Demonstrated commitment to and/or experience in gender justice, gender-based violence, racial justice, LGBTQ+ equality, or other progressive issues. - Interest or experience in legislative advocacy at the state or federal level. Additional preferred skills and knowledge: - Experience working in a research, advocacy, or policymaking environment; - Experience engaging allies and stakeholders across sectors or movements; - Experience working in coalitions; - Experience providing legal assistance or advice to individuals.

Desired Class Level(s): Graduate/Alumni
Posting Date: October 24, 2021
Expiration Date: November 23, 2021
Contact: HR Programs Associate Danielle Abrams 11 Dupont Circle Northwest Washington, District of Columbia 20036 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: MARGARETFundFellow2021@nwlc.org
Additional Documents: Cover Letter
Visual ID: 8223

Director of Diversity, Equity and Inclusion

Allegheny County Bar Association

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Job Information

Job ID: 59346402

Location: Pittsburgh, Pennsylvania, United States

Company Name: Allegheny County Bar Association

Position Title: Director of Diversity, Equity, and Inclusion

Job Function: Other

Job Type: Full-Time

Job Duration: Indefinite

Required Travel: 0-10%

Description

Director of Diversity, Equity and Inclusion

The Allegheny County Bar Association, a downtown Pittsburgh based professional trade association, is accepting applications for the position of Director of Diversity, Equity, and Inclusion.

The successful candidate will support the organization with respect to the issues of diversity, equity, and inclusion (DEI) in the Greater Pittsburgh legal community.

Major duties of the position include:

Identify current trends and best practices and perform research in this critical field and make recommendations to the organization's officers and leadership. Formulate plans for implementation in legal settings that can be utilized by law firms and other employers.

Develop strategies and programming to improve recruitment, retention, job satisfaction, perceptions and attitudes, advancement, and compensation disparity of women and diverse attorneys

Develop programs and seminars to educate ACBA members and the community on DEI issues and best practices.

Work with and support the ACBA's Affinity Groups to encourage greater participation by women and diverse attorneys in the ACBA and the legal profession.

Coordinate summer clerkship program for first-year diverse law students.

Develop and administer programming for the Women's Institute for Leadership in Law program and Institute for Gender Equality

Work with local law schools, law firms, and law departments to understand and improve on the retention and advancement of women and diverse individuals. Meet with women and diverse attorneys and law students to discuss career-related issues and provide guidance.

Serve as a representative of the ACBA and liaise with other DEI organizations, locally and nationally.

Requirements

Qualifications

A Bachelor's degree is required. A law degree from an ABA accredited law school and experience as a practicing attorney are preferred, but not required.

History of active involvement and/or demonstrated working knowledge of issues relating to diversity, equity, and inclusion in the legal profession

Excellent organizational, oral and written communication, and computer skills, including strong knowledge of MS Word and Excel and database experience, are a must. The successful candidate must be able to prioritize and move between tasks and meet firm deadlines.

Ability to work independently on daily tasks and complete projects without dedicated administrative support.

The ACBA offers a professional office environment, with a mix of on-site and remote work, and a competitive salary and benefits package. Employer is an equal opportunity employer. For consideration, please submit a cover letter and resume.

No telephone calls please.

Desired Class Level: Graduate/Alumni

Posting Date: October 22, 2021

Expiration Date: November 22, 2021

Contact: Lori E. McMaster

Executive Director, Office of Professional and Career Development

Barco Law Building 3900 Forbes Ave Pittsburgh, Pennsylvania 15260 United States

Resume Receipt: Other (see below)

How to Apply: <https://jobs.acba.org/job/director-of-diversity-equity-and-inclusion/59346402/>

ID: 8256

Executive Director

Western New York Law Center (Buffalo New York)

Position Type: Full-time**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)**Job Location(s):** Buffalo, New York (United States)**Description:**

Job Posting – Western New York Law Center, Buffalo, NY

For more than 25 years, the Western New York Law Center (Law Center) located in Buffalo, NY has been providing free, high-quality legal counsel and representation in civil matters when basic human needs are at stake, including foreclosure prevention, income maintenance, representation of consumers, addressing vacant and abandoned properties, representing low-income entrepreneurs, engaging in work around the Community Reinvestment Act, supporting technology for legal services providers in New York State, and engaging in policy work for our clients. Our services support thousands of poor and low-income families and individuals who cannot afford an attorney. With the gap separating those who can and cannot afford legal representation widening each day, we work to ensure that everyone has equal access to justice, regardless of their ability to pay. The Law Center has a budget with revenues of more than \$2.5 million with over 15 funding sources, including the NYS Office of Court Administration and the IOLA Fund of the State of New York.

POSITION SUMMARY

The Law Center is seeking an experienced leader to serve as its next Executive Director. Building on a strong foundation, the next leader will be responsible for leading the Law Center's strategic direction, ensuring its long-term financial sustainability and operational efficiency, and overseeing the organization's programs and staff.

The ideal candidate brings a deep passion for, and holistic approach to, serving the Law Center's mission and the ability to develop strong relationships with various audiences, including funders, partners and policymakers. The ideal applicant is also a dedicated team builder, committed to fostering a positive, supportive, and collaborative culture.

RESPONSIBILITIES**Financial Management and Administration:**

- Oversee the successful execution of the Law Center's day-to-day operations, including effective strategic financial decision-making, budgeting and management, reporting, and compliance

Strategic Leadership and Vision:

- Lead in the updating and formulating a strategic plan for the Law Center; collaborate with staff, the Board, and key stakeholders to develop innovative strategies to fulfill the organization's mission
- Maintain active engagement and knowledge of current issues and trends to inform cutting edge programs and strategies to advance the Law Center's mission
- Ensure and enhance the Law Center's reputation as a leading voice and authority on legal issues involving low-income people in Western New York

- Engage with decision makers in State, County and local government to advocate for policies that benefit low-income people in Western New York

Team Leadership and Culture:

- Actively champion equity, diversity and inclusion, and promote a climate that attracts, retains, and motivates a talented, dedicated, and diverse staff
- Promote a respectful workplace that encourages teamwork
- Lead, mentor, and develop a high-performing team and foster positive organizational culture

Fundraising:

- Oversee and work with the Board of Directors and staff to implement a comprehensive fundraising strategy with multiple sources of revenue (including foundation, individual, law firm, and corporate).
- Cultivate and maintain relationships with current and prospective funders and encourage active engagement in donor cultivation

Program Management:

- Develop and oversee major strategic initiatives including advocacy and litigation
- Support and expand the Law Center's network of community partners and volunteers to supplement and amplify program capacity
- Build, lead, and work as part of coalitions, and local, state, and national organizations, ensuring that the Law Center's programs reflect the goals and needs of people with lived experience

Board Engagement and Partnerships:

- Actively recruit, engage, support, and maintain effective communications with a strong and diverse Board of Directors; lead the Board in developing its own capacity to support the organization's strategic priorities and financial sustainability

- Maintain and develop relationships with key stakeholders and partners, including policymakers, key allied organizations, media, law firms and corporate legal departments, and volunteers

Communications:

- Serve as lead spokesperson for the organization's mission and goals, including with the media, partner organizations, and policymakers

- Oversee the organization's communications strategy to advance and support program goals, ensuring that key messages are communicated effectively

QUALIFICATIONS

- Juris Doctorate degree and current license (any state or jurisdiction) required; if not licensed in New York, the successful candidate will be required to obtain a license to practice in New York

- Passion for the Law Center's mission

- Minimum of 5 years relevant experience including management and supervisory experience

- Strong legal skills with a proven track record of high-quality lawyering

- Demonstrated commitment to equity, diversity, and inclusion

- Proven ability to lead and develop creative, thoughtful, and effective strategies to make systemic change

- Demonstrated aptitude for cultivating and stewarding funding relationships, including experience diversifying funding streams

- Engaging leadership style

- Exceptional interpersonal, oral, and written communication skills

- Ability to partner effectively with external stakeholders

- Strong professional ethics, transparency, integrity, and accountability

SALARY

Salary is commensurate with experience based on a competitive public interest salary scale. Available benefits include medical, dental, term life, short and long term disability, 403(b) retirement plan, and generous paid time off and holidays.

HOW TO APPLY

Applications will be accepted until the position is filled. To receive full consideration, candidates are urged to submit their materials electronically to jobs@wnylc.net by October 1, 2021. Please include a letter expressing in detail your interest in the position; your qualifications and what you hope to contribute to the organization's future; a current résumé; and the names and contact information for three professional references.

The Law Center is an equal opportunity/affirmative action employer. People of color and people with disabilities, women, and LGBTQ+ are encouraged to apply.

Desired Class Level: Graduate/Alumni**Posting Date:** October 22, 2021**Expiration Date:** November 30, 2021**Contact:** Human Resources

37 Franklin St 2nd floor Buffalo, New York 14202 United States

Resume Receipt: E-mail**Default email for resumes.:** jobs@wnylc.net**Additional Documents:** Cover Letter**Requested Document Notes:** HOW TO APPLY

Applications will be accepted until the position is filled. To receive full consideration, candidates are urged to submit their materials electronically to jobs@wnylc.net by October 1, 2021. Please include a letter expressing in detail your interest in the position; your qualifications and what you hope to contribute to the organization's future; a current résumé; and the names and contact information for three professional references.

ID: 8257

Attorney

Stark County Public Defender (Canton Ohio)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Canton, Ohio (United States)

Description:

The Stark County Public Defender is seeking an attorney licensed to practice law in Ohio to represent indigent clients in municipal court. The office covers Canton, Massillon, and Alliance Municipal Courts. The applicant must possess a valid driver's license. The position is full-time with a probationary salary of \$45,011.20 plus benefits, which increases to \$46,500 plus benefits after 90 days. Please submit resume no later than November 8, 2021 to Tammi R. Johnson, via e-mail at trjohnson@starkcountyohio.gov, or mail to Stark County Public Defender Office, 201 Cleveland Ave SW, Suite 104, Canton, OH 44702

Desired Class Level: Graduate/Alumni

Posting Date: October 21, 2021

Expiration Date: November 8, 2021

Contact: Tammi R. Johnson

201 Cleveland Ave SW #104 Canton, Ohio 44702 United States

Resume Receipt: E-mail

Default email for resumes.: trjohnson@starkcountyohio.gov

ID: 8254

Circuit Judge Law Clerk

The Supreme Court of Appeals of West Virginia

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Ripley, West Virginia (United States)
Description:
<p>Page 1 of 2 The Administrative Office of The Supreme Court of Appeals of West Virginia Position Announcement FIFTH JUDICIAL CIRCUIT JACKSON COUNTY EMPLOYMENT OPPORTUNITY Ripley, West Virginia Position open until filled (Posted 10-21-2021) The Position The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Judge Lora Dyer. This position works under the direct supervision of Judge Lora Dyer in the Fifth Judicial Circuit, Ripley, WV. This is a salaried position. The position is described as follows: CIRCUIT JUDGE LAW CLERK Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary. Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Lora Dyer. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment. Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail. All circuit judge law clerks must be current members or become members of the West Virginia State Bar and/or sit for the Uniform Bar Examination (UBE) each time it is offered. The failure to pass the Uniform Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination/Uniform Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination the UBE, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the Uniform Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school g.p.a. for these positions is 2.2. Duties and Responsibilities: Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:</p> <ul style="list-style-type: none"> • Perform legal research, • Prepare confidential legal memoranda, • Attend court hearings, as requested • Draft orders and opinions, • Advise and assist judge with legal issues, • Conduct discovery conferences, <p>Page 2 of 2</p> <ul style="list-style-type: none"> • Respond to attorneys and self-represented litigants, and • Monitor the court's docket. <p>Criminal Background Check: All successful candidates must submit to a criminal background check. Compensation and Benefits include:</p> <ul style="list-style-type: none"> • Competitive salary based on experience and qualifications, • Medical Insurance, • Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical), • Life insurance, • Defined benefit pension plan, • Section 457 deferred compensation plan, 12 paid holidays, and • Annual and sick leave. <p>The Administrative Office of the Courts The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary. West Virginia Courts West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov. Equal Opportunity in Employment It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable. Application Process To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.</p> <ul style="list-style-type: none"> • Cover Letter, • Resume, • Law School Transcript, • Writing Sample, • References (at least three, including current contact information), • Signed Court Employment Application (available on Court website), and • Signed, Notarized Release for Criminal/Background Check (available on Court website). <p>All of the requested documents and information must be received before a final employment decision will be made.</p>
Desired Class Level: Graduate/Alumni
Posting Date: October 21, 2021
Expiration Date: November 30, 2021
Contact: Sarah Loftus Law Clerk Program Coordinator Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States
Resume Receipt: E-mail
Default email for resumes.: sarah.loftus@courtswv.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 8255

Attorney - Housing Bond Associate

Hawkins Delafield & Wood LLP

Job Type: Full-time

Job Location(s): New York, New York United States

Job Description:

Hawkins Delafield & Wood LLP seeks an associate to join our single family and multifamily housing finance practice in our New York City office. We are a nine-office national law firm with a practice focused on financings addressing society's most pressing needs. Experience the daily professional and personal satisfaction of knowing that your participation in complicated, innovative transactions (many designated ESGs) will be instrumental in providing housing to lower-income borrowers and tenants across the country.

You will work on challenging transactions employing cutting-edge financial products. We are the nation's leading firm for sophisticated housing finance, and maintain this position through our unrelenting commitment to client service, professional excellence, integrity and collaborative issue-solving. We offer a collegial work setting, a problem-solving environment and extensive direct contact with clients and senior partners.

Candidates must have 0-4 years' experience, with 2+ years' experience in Big Law or other experience in transaction law or securities law a plus, and be motivated self-starters with excellent communication skills, a commitment to ethics and professional excellence, and the ability to thrive in a fast-paced environment. New York bar admission, or pending bar admission, is required.

If you are looking for a unique opportunity to build a career in public finance, and a career perhaps more fulfilling than the typical large firm practice, we want to hear from you. Interested candidates should submit a resume, law school transcript and cover letter to bradafshar@hawkins.com

Hawkins Delafield & Wood LLP is an equal-opportunity employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 20, 2021

Expiration Date: November 26, 2021

Contact: Bonnie Radafshar
One Chase Manhattan Plaza New York, New York 10005 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: bradafshar@hawkins.com

How To Apply: <https://www.hawkins.com/careers>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 8232

Conflicts Attorney

Morgan, Lewis & Bockius LLP - Philadelphia, PA (Philadelphia, PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Philadelphia, Pennsylvania (United States)

Description:

Conflicts Attorney

Morgan, Lewis & Bockius LLP, one of the world's leading global law firms with more than 4,000 lawyers and staff in 31 offices, is seeking a Conflicts Attorney in our Philadelphia office. Reporting to the Director, Conflicts Analysis and Lateral Intake, the Conflicts Attorney will be responsible for reviewing and analyzing potential conflicts, engagement letters, and client suitability issues for all incoming new business. The position will advise Firm counsel of any potential conflicts that may arise.

Hybrid work opportunity available.

Responsibilities:

Provide preliminary review and analysis of conflicts reports to identify and communicate potential issues with incoming new business and facilitate resolution with partnership.
Review related engagement letters for applicability and assist in the preparation of waivers and draft letters when applicable.
Participate in analysis and clearance of potential lateral partners and legal staff.
Assist with the onboarding of portable clients and matters for lateral partners.
Assist in the preparation of RFPs in coordination with Marketing Department.
Advise and engage Firm counsel and/or firm management as necessary throughout new business intake process.
Other duties as assigned.

Experience/Qualifications:

This job requires:

a Doctoral degree (J.D.), and
Minimum 1 year of experience in a law firm; or, equivalent combination of education and experience.

Other qualifications and requirements:

To perform the job successfully, an individual must demonstrate the following knowledge skills and abilities:

Technical skills
Written communication skills
Verbal communication skills
Customer service skills
Interpersonal skills
Strategic thinking
Self-starter
Project management skills
Teamwork
Planning/organizational skills
Problem solving skills
Ability to adapt to change and balance competing demands

Computer Skills:

To perform this job successfully, an individual must have a basic knowledge of / be proficient in the following software:

LexisNexis
Office Suite
Elite

Qualified candidates must apply online by visiting our website at www.morganlewis.com and selecting "Careers."

You must be fully vaccinated against COVID-19 by your hire date to be eligible for starting in the role. Proof of vaccination will be required. Morgan Lewis will provide reasonable accommodation(s) based on medical or religious grounds for qualified candidates.

Morgan, Lewis & Bockius LLP is committed to equal employment opportunity and providing reasonable accommodations to applicants with physical and/or mental disabilities. We value and encourage diversity and solicit applications from all qualified applicants without regard to race, color, gender, sex, age, religion, creed, national origin, ancestry, citizenship, marital status, sexual orientation, physical or mental disability, medical condition, veteran status, gender identity, genetic information, or any other characteristic protected by federal, state, or local law.

Pursuant to applicable state and municipal Fair Chance Laws and Ordinances, we will consider for employment qualified applicants with arrest and conviction records.

California Applicants: Pursuant to the California Consumer Privacy Act, the following link contains the Firm's California Consumer Privacy Act Privacy Notice for Candidates which explains the categories of personal information that we collect and the purposes for which we use such personal information. [CCPA Privacy Notice for Candidates](#)

Morgan Lewis & Bockius LLP is also an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law.

If you are interested in applying for employment with Morgan Lewis and need special assistance or an accommodation to use our website or to apply for a position, please call or email the following contacts:

Professional Staff positions: Please call 888.534.5003 or email talent.acquisition@morganlewis.com
Lawyer/Summer Associate positions: firmattorneyrecruiting@morganlewis.com

Determination on requests for reasonable accommodation are made on a case-by-case basis.

Desired Class Level: Graduate/Alumni

Posting Date: October 20, 2021

Expiration Date: November 20, 2021

Contact: Unknown
Unknown Philadelphia, Pennsylvania United States

Resume Receipt: Other (see below)

How to Apply: https://morganlewis.wd5.myworkdayjobs.com/en-US/morganlewis/job/Philadelphia-Pennsylvania/Conflicts-Attorney_R1580

ID: 8233

Division Counsel

Prince William County Public Schools

Job Type: Full-time

Job Location(s): Manassas, Virginia United States

Job Description:

This position serves as the chief in-house legal counsel for Prince William County Public Schools (PWCS); and performs related duties as required or assigned.

Prince William County Public Schools (PWCS) is the second largest School Division in Virginia. The Division serves nearly 90,000 students in 100 schools and learning centers. Our 11,700 dedicated staff include nearly 7,000 teachers. Students and parents speak more than 144 languages and represent 121 countries. Recently, Forbes ranked Prince William County Public Schools as 11th in Virginia in its ranking of America's best employers and the highest for a school division.

The full job description can be found at this link:

<https://pf.payfactors.com/client/job-description-management/job-descriptions/670004?jwt=eyJhbGciOiJIUzI1IiwiaWUiOiJhbnR5cC16IkpXVCJ9.eyJ0eXBliJjoxLCJjb250ZXh0Ijpw7kNvbXBhbmlJZCI6NzA0NCwiSnD0VHlwZSI6MX19.JeXrJ31fTCKd4Sxah9oKR5Ms8Xn5w7hRzb9uWEm7w9MOxoxjaWYCNZ8XEN21P8cD9puSMs8NBFVQZzhGydxntQ&viewName=Public>

An earned Juris Doctorate degree from an accredited law school and at least 10 years of experience in school law.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 19, 2021

Expiration Date: November 24, 2021

Contact: Associate Superintendent Donna Eagle
Associate Superintendent
14715 Bristow Road Manassas, Virginia 20112 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.pwcs.edu/cms/one.aspx?pageId=653790>

Additional Documents: Cover Letter, Other Documents

Additional Documents Notes: Resume

Visual ID: 8228

Quality Control Attorney

alliantgroup

Job Type: Full-time**Job Location(s):** Houston, Texas United States**Job Description:**

alliantgroup, LP is currently experiencing explosive growth! As a national consulting firm focused on being the voice to the middle market, our mission is simple: Strengthening American businesses. How do we do this? We hire the brightest talent with the most diverse backgrounds who are passionate about making a difference.

As a Quality Control Attorney, you have the opportunity to use your legal knowledge in a non-traditional way! You will work with other highly motivated individuals in a team environment that varies on a daily basis, including routine interactions with technical professionals such as engineers, scientists, accountants, MBAs, and PhDs. You will also have the opportunity to travel across the United States visiting and educating

clients about the R&D Tax Credit. There is no extensive knowledge of tax required – we have a thorough training program!

Responsibilities:

- Identify, analyze, and quantify research and development tax credit benefits for American businesses
- Draft phased reports and legal memoranda highlighting each client's unique activities while utilizing your legal prowess
- Collaborate with other members of the consulting team while serving as the legal expert
- Lead and develop a customized study process tailored to each client's needs
- Ability to own and actively manage your docket across a variety of industries including but not limited to software, apparel, construction, engineering, and food and beverage.
- Become and act as a Subject Matter Expert on tax specialty issues
- Ability to travel throughout the United States to interact with clients
- Directly impact and interact with clients, including high level executives, by serving as
- their legal consultant
- Opportunity to invest in yourself, others, and the firm.
- Immediately impact an ever evolving firm where new ideas are encouraged, hard work is valued, and there are no limits on what you can accomplish!

Requirements:

- Required: JD or equivalent, and active license to practice law in any state
- Professional experience preferred
- Excellent written and verbal communication skills
- Strong analytical and organizational skills
- High sense of urgency with the ability to meet deadlines
- Proficiency with Microsoft Office Suite of products is required
- Available to travel 20-30% within the US
- Ability to analyze legal documents

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 18, 2021**Expiration Date:** November 24, 2021**Contact:** Director Talent Acquisition Kandace Spivey
Director Talent Acquisition
3009 Post Oak Boulevard Houston, Texas 77056 United States**Resume Receipt:** Email Resume, Online**Default email address for resumes:** kandace.spivey@alliantgroup.com**Visual ID:** 7715

Corporate Counsel

OTC Markets

Job Type: Full-time**Job Location(s):**

New York, New York United States

Washington, District of Columbia United States

Job Description:

OTC Markets Group, operator of premier US financial marketplaces, is looking to add a Corporate Counsel to our legal team. Located in Washington, DC or New York City office, this role will report directly to the Associate General Counsel and will serve in a generalist function to support all areas of the business, including:

- Working with regulators and lawmakers to support regulatory and legislative policy initiatives related to market structure, small public companies, secondary trading, capital formation and investor protection issues
- Supporting the Market Surveillance and Corporate Services groups with legal guidance, policies and compliance decisions; manage the Corporation's regulatory response process, including responding to inquiries, subpoenas and regulatory requests from the SEC and FINRA and provide guidance to compliance analysts for regulatory referrals and document productions
- Assisting the General Counsel/Chief of Staff in legal employment and labor matters, including the development, implementation and adoption of firm-wide policies (e.g. Data Privacy, Insider Trading, Equity Compensation)
- Collaborating with, and provide legal guidance to, product development, technology and marketing teams developing legal-driven technology and compliance solutions to serve broker-dealer, market data and corporate services customers
- Managing general corporate governance matters for the Corporation, including state and federal filings; supporting public company matters, including annual shareholder meeting, preparing quarterly and annual reports
- Working with outside counsel to manage resolution of third-party adversarial matters (e.g., IP infringement, breach of contract, defamation)
- Drafting, reviewing and negotiating a variety of business line and vendor contracts; supporting business colleagues in responding to customer review of legal contracts

The ideal candidate will have strong subject matter expertise covering general corporate law, securities laws (Securities Act of 1933, Securities Exchange Act of 1934, FINRA rules), broker-dealer, Alternative Trading System (ATS) regulations and experience representing public companies or working in regulatory or capital markets space.

Qualifications:

- JD and NY or DC bar membership or registration as an in-house attorney in DC or NY
- 2-4 years of relevant regulatory agency (SEC, FINRA), law firm or in-house experience

For more information about OTC Markets Group, please visit our public policy advocacy and careers page.

What OTC Markets offers its Team Members (why you should choose us):

- Generous vacation policy in addition to 9 annual holidays observed and Summer Fridays.
- Snacks and sodas and a very chic coffee bar.
- Annual bonus and stock incentive program.
- Office refreshments and company happy hours.
- Monday Bagels and Friday Pizza.
- Life and disability insurance, including paid parental leave.
- Health insurance plans designed to meet the various coverage needs and preferences (Medical, Dental, Vision).
- Flexible Spending Accounts for health, transit, parking and dependent care, as well as Healthcare Savings.

No calls or e-mails please. No third-party recruiters.

Come as you are and just be you. We are an equal opportunity and e-verify employer and prohibit discrimination and harassment of any kind. All employment decisions are based on business needs, job requirements, and individual qualifications, without regard to race, creed, color, religion, gender, national origin, age, marital status, political belief, physical or mental disability, sexual orientation, military or veteran status, genetic information, family or parental status, gender identity, pregnancy, including childbirth or related medical condition, or any other characteristic protected by federal, state, or local law. We encourage applicants of all ages and backgrounds.

OTC Markets Group Inc. (OTCQX: OTCM) operates Open, Transparent and Connected financial markets for 10,000 U.S. and global securities. Through our OTC Link® ATS, we directly link a diverse network of broker-dealers that provide liquidity and execution services for a wide spectrum of securities. We organize these securities into markets to inform investors of opportunities and risks: the OTCQX® Best Market; the OTCQB® Venture Market; and the OTC Pink® Open Market. Our data-driven platform enables investors to easily trade through the broker of their choice at the best possible price and empowers a broad range of companies to improve the quality and availability of information for their investors. To learn more about how we create better informed and more efficient financial markets, visit www.otcmarkets.com.

OTC Link ATS is operated by OTC Link LLC, member FINRA/SIPC and SEC regulated ATS.

Applicants have rights under the federal law:

Equal Employment Opportunity is the Law

Polygraph Protection Act

FMLA

Desired Class Level(s): Graduate/Alumni

Posting Date: October 17, 2021

Expiration Date: November 20, 2021

Contact: Violeta Lisowska
300 Vesey Street New York, New York 10282 United States

Resume Receipt: Other (see below)

How To Apply: <https://otcmarkets.applytojob.com/apply/Y2GT8YnTc/Corporate-Counsel-Securities-Law-Capital-Markets-FinTech?source=GeorgetownLaw>

Visual ID: 8217

Staff Attorney

Central Minnesota Legal Services

Job Type: Full-time

Job Location(s): St. Cloud, Minnesota United States

Job Description:

Responsibilities: The attorney will focus primarily on family law and employment law, with expansion into other practice areas within CMLS priorities. This position will involve regular litigation. The office has a commitment to service work, including litigation, community legal education and community outreach, as appropriate client needs. These activities may take place in-person or remotely. Travel may be required through out the nine counties served by the CMLS office in Saint Cloud.

Background: The mission of Central Minnesota Legal Services is to increase access to justice by providing high quality legal services to individuals experiencing poverty, challenging inequities, and empowering community members to participate in our civil legal system. CMLS is a 3-office program with 28 employees providing free legal representation to low-income clients in 21 counties in central Minnesota. The Saint Cloud office serves Itasca, Chisago, Mille Lacs, Sherburne, Benton, Stearns, Morrison, Todd, and Wright counties.

CMLS is funded primarily by a grant from the Legal Services Corporation. CMLS also has other funding sources to provide civil legal services to specific low-income populations in its service area. CMLS enjoys a good rapport with, and strong support from, the organized bar and the local judiciary.

Qualifications: Demonstrated commitment and sensitivity to the problems of marginalized communities and individuals experiencing poverty. Prior family law experience preferred. Poverty law litigation experience or law school clinical experience a plus. Candidates should be licensed to practice law in Minnesota or be a candidate for Bar admission. Attorneys admitted to practice in another state with 18 months' employment in a poverty law office can obtain temporary pre-exam admission. Valid driver's license and reliable vehicle required. Ability to speak a second language, particularly Spanish or Somali, is a plus. Demonstrated commitment to furthering principles of diversity, equity, and inclusion, and ability to work effectively with people from different cultural backgrounds is essential. Must have strong communication skills, ability to work constructively in a team setting, exhibit good judgment, ability to learn quickly and work independently, and be able to effectively handle contested hearings.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 17, 2021

Expiration Date: November 20, 2021

Contact: Pat O'Neill
111 N 5th St Minneapolis, Minnesota 55403 United States

Resume Receipt: Other (see below)

How To Apply: <https://secure.entertimeonline.com/ta/CBIZ20278.careers?CareersSearch> (use Google search)

Additional Documents: Cover Letter, Writing Sample

Visual ID: 8218

Assistant Public Defender

Law Offices of Public Defender Carlos J. Martinez

Job Type: Full-time**Job Location(s):** Miami, Florida United States**Job Description:**

The Miami-Dade Public Defender seeks law student applicants for attorney positions in a fast-paced, client-centered office.

The Public Defender is an elected official who has a constitutional duty to provide legal representation to persons in jeopardy of losing their life or liberty who cannot afford to hire a private attorney. Our office employs nearly 200 lawyers plus investigators, mitigation specialists, secretaries, and paralegals to assist with the more than 70,000 cases we handle each year. We recruit locally and nationally with just one goal in mind: Putting together a diverse team of outstanding men and women from all racial and ethnic backgrounds who are able to provide high quality representation to our clients. Extensive entry-level training provided.

Position Type: Full time, entry-level assistant public defender position

Job Description: Assistant Public Defenders are accountable for providing high quality representation to our clients. Responsibilities include, but are not limited to:

- preparing each case efficiently and expeditiously;
- advising and counseling each client;
- establishing and maintaining a professional relationship with each client;
- effective and efficient use of investigators, mitigation and placement specialists and other support staff;
- seeking assistance from experts appropriate to the case;
- demonstrating professional demeanor;
- exercising sound judgment to achieve desired results; and,
- assisting the Public Defender in carrying out his responsibilities.

Requirements/Qualifications:

- 3L applicants must successfully complete prior to graduation a law school clinic or externship in which applicant was authorized to provide direct representation in litigation to individuals or entities for academic credit;
- law school graduates can apply but must be licensed to practice law in the State of Florida;
- excellent verbal, computer, and communication skills;
- demonstrated ability to write clearly and concisely;
- bilingual skills: English/Spanish and/or English/Creole helpful but not required;
- participation in a law school trial advocacy course or litigation skills program preferred;
- willingness to interview clients in jails and in juvenile detention facilities; and,
- valid Florida Driver's License, proof of automobile insurance and reliable vehicle, as travel is required.

How to Apply: Complete an Application for Employment at <https://www.pdmiami.com/public-defender/careers-and-internships/attorney-recruiting.page> and submit your resume, cover letter and writing sample, all in **PDF format, to jobs@pdmiami.com**. Please include information in your cover letter to support your qualifications for this position.

Due to the volume of applications, please do not call or make inquiries via email.

How you will be evaluated: Your submitted application materials will be reviewed to determine compliance with application requirements, level of position-relevant work experience, education and training.

After your application materials have been reviewed, you may be required to participate in a selection interview. Candidates who do not reside in Miami-Dade County may be interviewed initially via Skype or other electronic means.

Salary and benefits: \$53,000 upon admission to the Florida bar. Extensive entry-level training provided. Full range of state benefits including health insurance, retirement plan, paid vacation, sick leave and holidays.

The State of Florida is an Equal Opportunity Employer/Affirmative Action Employer and does not tolerate discrimination or violence in the workplace.

Applicants requiring a reasonable accommodation, as defined by the Americans with Disabilities Act, must notify the agency hiring authority. Notification to the hiring authority must be made in advance to allow sufficient time to provide the accommodation.

Veterans are encouraged to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 12, 2021

Expiration Date: November 17, 2021

Contact: Diane Yanez Ridgeway
1320 Northwest 14th Street Miami, Florida 33125 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.pdmiami.com/public-defender/careers-and-internships/attorney-recruiting.page>

Additional Documents: Cover Letter, Writing Sample

Visual ID: 8202

Attorney

Hawkins Delafield & Wood LLP

Job Type: Full-time

Job Location(s): Newark, New Jersey United States

Job Description:

Hawkins Delafield & Wood LLP is seeking an associate attorney with 1-4 years of experience in one or more of the following areas: public finance, project finance, secured transactions, corporate finance, or securitization finance. The position will be in our national public finance practice group, with specialization in financings for nonprofit organizations nationwide, in addition to debt securities, bank lending, and other capital markets transactions representing government agencies, investment banking firms, and a variety of nonprofit institutions, including hospitals, health care systems and other health care organizations, cultural institutions and university, secondary schools and other educational institutions. The position will be located in our Newark, New Jersey office. Preference for candidates who are admitted to practice and in good standing with the bar of the State of New Jersey. Will consider candidates who are currently eligible for admission to the bar of the State of New Jersey pursuant to the NJ bar rules for Uniform Bar Exam Score Transfer admission and candidates whose admission is currently pending with the bar of the State of New Jersey. Additional bar admissions in New York, Pennsylvania or other jurisdictions are preferred.

All candidates should include a resume and cover letter.

Hawkins Delafield & Wood LLP is the only national law firm in the United States whose practice is devoted primarily to public finance, and is a national leader in financings for universities and colleges, secondary schools and hospitals and healthcare systems.

Please send information to bradafshar@hawkins.com.

Management Committee: Hawkins Delafield & Wood LLP is an equal opportunity employer. The safety of our employees remains our overriding and paramount priority. In order to prevent the spread of the coronavirus (COVID-19) and reduce the potential risk of exposure to our workforce, Hawkins is implementing a vaccination policy requiring all employees to be vaccinated (subject to bona fide medical and religious reasons). This policy is intended to minimize transmission of the coronavirus (COVID-19) virus in the workplace to protect all employees and their families and to prevent transmission to members of the community. This policy is intended to comply with all federal, state, and local laws.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 12, 2021

Expiration Date: November 18, 2021

Contact: Bonnie Radafshar
One Chase Manhattan Plaza New York, New York 10005 United States

Resume Receipt: Online

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 8206

New Mexico Trial Lawyer

Zinda Law Group, PLLC

Job Type: Full-time**Job Location(s):** New Mexico United States**Job Description:**

Zinda Law Group is a rapidly growing, elite personal injury law firm based in Texas with offices and cases across the nation. We handle complex cases and maintain a small docket, enabling us to best serve our clients. Our trial attorneys pride themselves on their skills, compassion, and commitment to helping those in need. At Zinda Law Group, we do things differently. We are innovative, use cutting edge technology, and have a start-up mentality. Our firm is a member of the Inc. 5000 and was named one of the top Firms in the Austin area for 2020 by Austin Monthly Magazine.

We are looking for an ambitious and passionate Lead Trial Lawyer to join our growing team in New Mexico. As a Lead Trial Lawyer, you will work alongside a dynamic and experienced team of Attorneys across the nation in Texas, Colorado, New Mexico, and Florida. A typical day for a Litigation Attorney at Zinda Law Group involves client communication, taking and defending depositions, research and drafting, leading mediations, developing case strategies, and/or arguing in court. Our Trial Lawyers handle cases from intake through settlement or jury verdict.

Our core principles are:

1. Excellence Always;
2. Only the Best;
3. Failure is Not an Option;
4. We All Take Out the Trash;
5. Run the Firm Like a Business.

Qualifications and Experience:

- 3+ years of experience practicing personal injury or civil litigation;
- Licensed and in good standing with the New Mexico State Bar;
- Spanish bilingual a plus;
- Experience drafting and responding to motions;
- Substantial knowledge of Rules of Civil Procedure and Rules of Evidence.

Compensation and Benefits:

- \$125,000 - \$250,000 base salary;
- Uncapped quarterly bonuses;
- Contingency fee referral bonus opportunities;
- Medical, vision, and dental insurance;
- Paid time off and paid holidays;
- IRA Plan with company contribution match;
- Paid parental leave;
- Flexibility to work remotely;
- Opportunities to grow as a professional and advance in the company.
- Ongoing training and mentoring from our outstanding team.

Zinda Law Group is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, or other protected status as required by applicable law.

Zinda Law Group is still operational during COVID-19. While this crisis poses unique challenges, thanks to an incredible team of dedicated attorneys, paralegals, and staff we have been able to continue running our office virtually. We have full remote-work capabilities and technology that allows our team to continue assisting our clients. The health and safety of our team is our number one priority, and we are committed to complying with all local, state, and national orders and guidelines regarding COVID-19.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 12, 2021**Expiration Date:** November 18, 2021**Contact:** Christie Feyen
8834 North Capital of Texas Highway Austin, Texas 78759 United States**Resume Receipt:** Other (see below)**How To Apply:** <https://zdfirm.bamboohr.com/jobs/view.php?id=433>**Visual ID:** 7559

Supervisory Trial Attorney, Civil Litigation Division

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Job Location(s): Washington, District of Columbia (United States)

Description:
Supervisory Trial Attorney, Civil Litigation Division (Equity), (#2021-86; Open Until Filled) AMENDED
Legal Washington, District Of Columbia

Apply
Description

POSITION TITLE: Supervisory Trial Attorney (Section Chief)

LOCATION:

Office of the Attorney General for the District of Columbia
Civil Litigation Division
Equity Section
400 Sixth Street, N.W.
Washington, D.C. 20001

REMOTE WORK STATUS: Temporarily remote. A phased return to onsite work is scheduled to begin Monday, January 24, 2021 for this division. Telework/remote schedule options are available and may be requested by the selectee.

COVID-19 VACCINATION REQUIREMENT: The Office of the Attorney General for the District of Columbia (OAG) is committed to providing the highest quality legal and programmatic services to the District and its residents while ensuring the health and safety of employees, customers, clients, volunteers, contractors, and other visitors.

Please note that OAG currently has a COVID-19 vaccine requirement for all employees, contractors, and interns. Those seeking a medical or religious exemption may submit a request if selected for employment.

JOB REQUISITION NUMBER: 2021-86

NUMBER OF VACANCIES: One (1)

OPENING DATE: September 1, 2021

CLOSING DATE: Open Until Filled

This position is being re-advertised. Candidates who have applied previously need not re-apply.

SALARY RANGE: \$130,000 – \$150,000

This position is in the Legal Supervisory Service salary schedule in the LX-1 range. The salary range is based on a multitude of factors including applicable rules, regulations and guidelines.

PAY PLAN, SERIES AND GRADE: LX-905-1

TYPE OF APPOINTMENT: Legal Supervisory Service – Permanent

COLLECTIVE BARGAINING UNIT: This position is outside of the collective bargaining unit.

AREA OF CONSIDERATION: Open to the Public

JOB SUMMARY

DESCRIPTION OF DUTIES: The Civil Litigation Division of the Office of the Attorney General for the District of Columbia is seeking a supervisory trial attorney to serve as Chief for the Equity Section. Equity defends the District of Columbia and its officials and employees in complex civil litigation seeking injunctive and other relief that impacts substantially on executive level agencies. This includes class action and other systemic challenges to the services, practices, conditions and/or care provided by District agencies and departments, and challenges to their component operations; civil actions seeking to enjoin enforcement of or otherwise challenge any District laws; and civil actions concerning a variety of regulatory actions taken by District agencies. These cases vary from individual to class action complaints and from singular to system-wide challenges. Equity also advises a number of District agencies on matters related to pending litigation and matters in which orders awarding permanent injunctive relief have been entered.

The duties of the Section Chief include, but are not limited to:

Supervising 12 Assistant Attorneys General (AAG), one Ruff Fellow, and three paralegals in all aspects of civil litigation in the United States District Court for the District of Columbia and the Superior Court of the District of Columbia;

Ensuring proper case assignment and case transfers to and coverage by AAGs to meet court, mediation, and other schedules or deadlines;

Reviewing and approving pleadings, motions, memoranda, discovery, and correspondence;

Evaluating cases for settlement purposes and authorizing or recommending settlement amounts

Monitoring compliance of AAGs and staff with the Attorney General's Performance Contract requirements, including response to contacts within 24 hours and successful litigation outcome rates;

Reviewing litigation outcomes and making timely recommendations where appellate review is needed;

Attending management meetings with the Deputy and Office of the Attorney General as requested, as well as attend such management and other specific meetings with District agencies, their units, or personnel as necessary or requested;

Assisting in interviewing, reviewing, evaluating, and, where necessary, disciplining AAGs, in accord with D.C. Rule of Professional Conduct and OAG standards and policies;

Maintaining requisite legal, management, inter-agency, human relations, and management-labor knowledge and skills; and

Collecting, maintaining, and disseminating timely, accurate and up-to-date data on the Section's activities.

The candidate must also have considerable prior experience handling complex civil litigation, including class action, constitutional, and § 1983 litigation, particularly cases that seek a broad range of injunctive relief, as well as prior managerial experience, and excellent writing skills.

QUALIFICATIONS: The successful candidate for this position must have a JD degree, supervisory experience, strong interpersonal skills, and effective oral and written communication skills. The candidate must also possess strong managerial and organization skills, substantive knowledge of the practice areas in the Section and substantial litigation experience.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

The selected candidate will be subject to a general background investigation, including reference checks.

HOW TO APPLY: Interested candidates must apply online. Applications will continue to be accepted until the position has been filled. All applications must include the completed questionnaire, along with a cover letter, resume, a list of three professional references including supervisors, and a writing sample.

Please ensure that all required documents are included prior to submitting the application.

OTHER SIGNIFICANT FACTS

COVID-19 VACCINATION REQUIREMENT: The Government of the District of Columbia values the safety of our employees, our residents, and our visitors. In support of these values, if you are selected for this job you must be fully vaccinated against COVID-19, except when vaccination is not medically advised or violates your sincerely held religious beliefs. If you are invited to join our team, you must submit proof that you are fully vaccinated against COVID-19 to your initial HR representative, or you must request an exemption by contacting OAGHRConfidential@dc.gov. New employees must either provide proof of vaccination or be granted a religious exemption before working with the Government of the District of Columbia.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Important: Your COMPLETE application is important to OAG hiring process. Please ensure that you have read through the requisition in its entirety. Any REQUIRED document/s i.e. Resume, Cover Letter, DC2000RP, and/or KSAs as applicable, are included BEFORE you SUBMIT the application. You will NOT be able to re-submit. Thank you.

Desired Class Level:	Graduate/Alumni
Posting Date:	October 12, 2021
Expiration Date:	November 30, 2021
Contact:	Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt:	E-mail
Default email for resumes:	oag.recruitmentattorney@dc.gov
Additional Documents:	Cover Letter
ID:	8212

Associate Attorney, Midwest Regional

Earthjustice

Job Type: Full-time**Job Location(s):** Chicago, Illinois United States**Job Description:**

Earthjustice is seeking an Associate Attorney to join our Midwest Regional Office. The Midwest Regional Office partners with tribal nations and frontline communities to fight for clean air, drinking water, and soil; we fight to protect the region's treasures, including the Great Lakes and the pristine Boundary Waters, and every creature that depends on these places; and we work to transform the way our food is grown and power is generated to combat climate change and provide for a more sustainable future. We are committed to working with communities across the Midwest with special attention to Detroit and Flint, Chicagoland including Northwest Indiana, and St. Louis.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups to engage on the critical environmental issues of our time and bring about positive change. We are here because the earth *needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters is in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Miami, Honolulu, New York, Philadelphia, Denver, Chicago, Seattle, Bozeman, and Washington, DC.

The Associate Attorney position is a three-year position with the potential for extension, designed to help attorneys who are in the early stages of their careers to develop into thoughtful, professional, and effective advocates skilled in the various phases of public interest litigation. As Associate Attorneys gain experience, they gradually take on more independent responsibility for their cases. Throughout their tenure under the supervision of Senior Attorneys, Deputy Managing Attorneys, or the Managing Attorney. Many Associates have gone on to other positions within Earthjustice and with other public interest organizations.

Responsibilities:

The duties and responsibilities for an Associate Attorney will vary depending on experience. Among other responsibilities, the Associate should be able to:

- Work closely with Associate Attorneys, Senior Attorneys, Deputy Managing Attorneys, Managing Attorney, and Litigation Assistants and clients to investigate, develop, and prosecute cases.
- Participate in the full range of tasks involved in complex litigation, including factual investigation, legal research and analysis, discovery, briefing, witness preparation, and oral advocacy.
- Prepare memoranda on issues relating to ongoing and potential litigation projects.
- Draft motions, briefs, and other pleadings.
- Prepare comments on proposed agency actions, permits, and environmental review documents.
- Engage in proceedings before state and federal courts, public utility commissions, and other administrative tribunals.
- Appear in court under the supervision of a more senior attorney.
- Engage with clients, coalition partners, and experts, as well as internal communications and legislative staff.
- Communicate with the news media.
- Hire and supervise law students who work at Earthjustice as interns or clerks.

Qualifications:

- Law school graduates who are admitted to, or eligible and willing to apply for admission to, the Illinois Bar.
- Up to five years of litigation experience.
- Excellent research, analytic, writing, and communication skills.
- Strong work ethic and initiative, and sound yet creative judgment.
- Strong desire to fight for the right of all to a healthy environment.
- Ability to work both independently and in collaboration with others.
- Willingness to travel at least 15% of the time.
- Commitment to serving the public interest.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- Contributes to the creation of a diverse, equitable, and inclusive work culture that encourages and celebrates differences.

Salary depends on experience and location.**Salary range in Chicago, IL: \$83,000 - \$104,400**

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Application Procedure:

Interested candidates should submit via Jobvite:

- Resume.
- One or two page cover letter that addresses each of the following: (1) why you are drawn to Earthjustice's mission; and/or (2) any experiences you have working with people or communities from backgrounds that differ from your own or with those who have been disproportionately affected by environmental harms.
- Writing sample, preferably a legal brief or memorandum that primarily reflects your work.
- Law school transcript.
- List of three references.

Earthjustice brings our associate attorneys on board on a quarterly schedule during the months of January, April, June and September.

For this position, we are looking to hire a candidate that is available to start in January 2022. Please apply by **October 31, 2021**. After that, applications will be reviewed on a rolling basis until the position is filled.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 6, 2021**Expiration Date:** November 11, 2021**Contact:** Earthjustice California Regional Office
Los Angeles, California United States**Resume Receipt:** Other (see below)**How To Apply:** <https://app.jobvite.com/j?cj=o5c7gfwo&s=symplcity>**Visual ID:** 8167

PwC career opportunities are still available!

PwC

Job Type: Full-time

Job Location(s): United States

Job Description:

Explore our opportunities:

We're inspiring and empowering our people to change the world. Here, you'll learn with purpose, lead with heart and put your skills to work to make a meaningful difference in the world. As part of a diverse team, you'll build trust and create innovative client solutions in unexpected ways.

If you join us, you can help organizations meet the challenges and opportunities of the US marketplace in the areas of audit, tax, consulting, and products and services. The PwC new joiner experience includes a personalized digital experience, exposure to diverse client work, real-time development from your coaching team and tools to support your well-being.

PwC currently has a number of available internship and full-time opportunities across our audit, tax, consulting and products and services teams in various locations across the United States. You can explore our featured entry level opportunities on the **Featured Jobs page**.

PwC's application process:

- In order to be considered for one of PwC's open positions **it is required that you apply directly to PwC via the entry level featured jobs site**.
- Review our PwC Entry Level Visa Sponsorship Eligibility site prior to applying.
- You'll be asked to confirm your top two preferred PwC office locations. When you apply, check that the opportunity for which you are interested in is available in your preferred office location(s) by reviewing the Job Posting Location(s) section. Location flexible to any PwC office? If so, you have the option to select "I'm open to any US office location" in the drop down for second location preference.
- After reviewing the position(s) in further detail, select "Apply" if you would like to apply to a particular position. You will be asked to upload a current resume. **Do not** submit your resume on your school/university career website.
- For the majority of entry-level roles at PwC, job seekers are required to complete an assessment to be considered for the role. After you submit an application for an entry-level position, you should expect to receive the assessment via email within a few hours.
- **You must complete the assessment within three calendar days after receiving it.** If you do not complete the assessment by the deadline, the link will expire and you will not be considered for the position. Please keep this timing in mind as you prepare to apply.
- Current students and alumni interested in entry level opportunities are encouraged to apply.

Get connected and get prepared!

Join our Talent Community to stay connected, learn more about PwC, career opportunities and events that interest you! Our talent community is a great place to tell us more about yourself and it helps recruiters find you if there's an opportunity that aligns with your background, skills and interests.

Explore more about our entry level recruiting process and how to get started, virtual interview tips and what to expect during the recruitment process. Use our US careers recruiting map to find your school recruiter's contact information.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 6, 2021

Expiration Date: November 12, 2021

Contact: Associate Brittany Robertson
Associate
1 Embankment Place London WC2N 6RH United Kingdom

Resume Receipt: Other (see below)

How To Apply: <https://pwc.cm/tp/rj6.17zjX.J.K>

Visual ID: 8171

Remote Junior Associate Attorney

Merrigan Legal (Sausalito, California)

Job Type: Full-time

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Job Location(s):

Sausalito, California United States

United States

Job Description:

Seeking remote associate attorney for fast-paced remote law firm representing claimants under the Longshore and Harbor Workers' Compensation Act and its extensions. Most cases are brought under the Defense Base Act and involve workers who were injured while working under private contracts in support of the United States military in Iraq and Afghanistan.

Candidates should be excited about learning this unusual practice area, smart, motivated, and capable of tackling a high-volume practice with early responsibility. Our clients are all over the world, and many suffer mental illnesses due to war zone traumas, so a willingness to embrace the study of cultural competency is critical. This job requires strong writing skills and involves frequent briefing and motions practice. There are also several factors that would be a bonus, but are not necessary. One is military experience (particularly with deployments). Another is fluency in a language from a country where US government contractors heavily recruit: e.g., Albanian, Serbian, Macedonian, Hindi, Arabic, Urdu, Pashto, Nepali, or Spanish. Familiarity with practice under the federal rules and/or before the Department of Labor Office of Administrative Law Judges would also be a plus. Also helpful would be international discovery experience. If you are otherwise qualified and interested but lack any of these factors, please do not hesitate to apply.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 6, 2021

Expiration Date: November 11, 2021

Contact: Lara Merrigan

One Harbor Drive Sausalito, California 94965 United States

Resume Receipt: Online

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 8168

Staff Attorney

American Civil Liberties Union - ACLU - of West Virginia (Charleston, WV)

Position Type: Full-time**Practice Area(s):** Civil Rights**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)
, West Virginia (United States)
Morgantown, West Virginia (United States)**Description:**

The American Civil Liberties Union of West Virginia (ACLU-WV) seeks a dynamic Staff Attorney to work under and closely with our legal director to successfully navigate the diverse and challenging legal activities of the organization. The ACLU of West Virginia is a non-partisan, non-profit public interest organization dedicated to protecting and expanding civil liberties for all people in West Virginia. A major focus of our work is to extend the promise of the Bill of Rights to those groups who have traditionally been denied its protections. We accomplish our goals through litigation, advocacy, public education, and grassroots organizing. Given the policies currently being pursued on the state and local levels, we believe that our mission is as relevant and important today as it has ever been.

The Staff Attorney can anticipate working on issues such as freedom of speech, expression and association, religious liberty, privacy, racial justice, reproductive freedom, LGBTQ rights, criminal legal reform and drug policy reform, and protection from government abuses. The job duties will also include non-litigation advocacy involving community outreach, coalition building, writing and publishing reports, planning and participating in public meetings, legislative research and advocacy, and media interviews. The Staff Attorney reports to the Legal Director.

Our office is located in the heart of Wild, Wonderful West Virginia in the East End of Charleston, just steps away from the state's Capitol building. Charleston offers a pleasant and cosmopolitan lifestyle in a smaller, affordable metropolitan area with active civic organizations, exciting arts and performance venues, institutions of higher education, and excellent medical facilities. West Virginia's beautiful state parks, wildlife, and trails for hiking and biking are within easy reach.

To learn more about the work of the ACLU-WV and the ACLU nationwide, please visit www.acluwv.org and www.aclu.org.

POSITION OVERVIEW:

The Staff Attorney will help us expand the ACLU-WV legal program and increase the affiliate's visibility across West Virginia. The Staff Attorney, in coordination with the Legal Director and Executive Director, will be responsible for executing the overall legal strategy to advance the ACLU-WV mission. This includes developing and litigating high-impact, complex federal and state cases. The Staff Attorney will work closely with peers in the organization, foster relationships among the legal community, advocate for change in the civil liberties landscape, and engage supporters in achieving our mission. The position requires a willingness to work beyond the normal work day, including evening and weekend meetings and events. Our office is based in Charleston, but this position could be remote in other locations in West Virginia depending on experience.

RESPONSIBILITIES:

- Help develop and execute integrated strategies using litigation, public education, and legislative and policy advocacy to further the organization's priority issues;
- Research civil liberties issues, and prepare legal memoranda and demand letters;
- Conduct complex federal and state court civil liberties litigation, including all aspects of discovery, motion practice, briefs, trials, appellate work, and amicus briefs;
- Secure the services and expand the pool of cooperating attorneys;
- Monitor litigation handled by cooperating attorneys and provide back-up assistance as needed;
- Participate directly in litigation in selected cases, either as co-counsel with cooperating attorneys or, when necessary, as lead counsel;
- Analyze and draft legislation;
- Prepare and/or provide testimony at legislative hearings;
- Update Know Your Rights Seminars and present as needed;
- Recruit and supervise legal interns;
- Prepare necessary dockets and reports for the Legal Director, Executive Director and Board;
- Develop and maintain relationships with the legal staff at the national ACLU, its projects, and other affiliates;
- Participate in national ACLU legal conferences and maintain the requisite CLE requirements (at the ACLU-WV Foundation's expense).

AT THE DISCRETION OF THE LEGAL DIRECTOR:

- Engage in public speaking and articulate ACLU-WV views to the public and the media on a broad range of issues;
- Write press releases, op-ed pieces, and newsletter articles;
- Travel to attend local, statewide or national meetings;
- Assist in fund-raising efforts by participating in meetings with donors, speaking at donor events, and otherwise working with development staff to ensure consistent funding of our work.

QUALIFICATIONS:

- J.D. and admission to the West Virginia Bar (or admission within one year of hire);
- A deep and demonstrated commitment to civil liberties and civil rights, and strong support for the goals of the ACLU;
- Ability to develop and implement non-litigation strategy;
- Ability to analyze and articulate legal concepts and other complex issues and communicate them to a variety of audiences;
- Excellent research, writing and analytical skills;
- Skills as an articulate public advocate;
- Excellent organizational skills;

- Flexibility for travel;
- Personal enthusiasm, optimism, and a sense of humor;
- Strong interpersonal skills, including the ability to work collaboratively with other lawyers, staff members, and within diverse community organizations and coalitions.

SALARY & BENEFITS:

ACLU-WV has a unionized workforce; this is a bargaining unit position. Salary is commensurate with experience and within the parameters of the ACLU-WV compensation scale (\$65,000-\$85,000). Excellent benefits offered, including generous health insurance plan, life and long-term disability insurance, 401(k), generous sick, vacation, holiday leave and parking.

APPLICATION PROCEDURE:

Submit a letter of interest, resume, legal writing sample, law school transcript (if in practice less than 5 years), and a list of three professional references including contact information, to mail@acluwv.org with a subject line of "Attorney Position."

DEADLINE:

Applications will be reviewed as they are received and will continue until the position is filled. Applicants are encouraged to apply early.

The ACLU of West Virginia is an Equal Opportunity/Affirmative Action employer and encourages women, people of color, people with disabilities and LGBTQ people to apply. We value a diverse workforce and an inclusive culture. The ACLU of West Virginia strongly encourages applications from all qualified individuals without regard to race, color, religion, gender, gender identity or expression, sexual orientation, age, national origin, marital status, citizenship, disability, history in the criminal legal system, and veteran status.

Desired Class Level: Graduate/Alumni
Posting Date: October 6, 2021
Expiration Date: January 1, 2022
Salary Range: 60,000 - 69,999
Contact: Mr. Zaki Michaels Operations Manager 1614 Kanawha Blvd. E. Charleston, West Virginia 25311 United States http://acluwv.org
Resume Receipt: E-mail
Default email for resumes.: mail@acluwv.org
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes: APPLICATION PROCEDURE: Submit a letter of interest, resume, legal writing sample, law school transcript (if in practice less than 5 years), and a list of three professional references including contact information, to mail@acluwv.org with a subject line of "Attorney Position."
ID: 8170

Associate

Dreher Tomkies LLP (Columbus Ohio)

Position Type: Full-time

Practice Area(s): Banking & Finance

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Columbus, Ohio (United States)

Description:

Ohio firm with national practice and clients, but informal small firm atmosphere, seeks enterprising attorney for sophisticated statutory/regulatory based business law position and early client contact. Practice involves detailed legal analysis and writing. Firm regularly assists clients in strategic planning and problem solving. Seeking candidate with 0 to 4 years legal experience and willingness to change practice areas. Candidates must have solid analytical skills and excellent academic record. Firm offers competitive salary and benefits package.

Desired Class Level: Graduate/Alumni

Posting Date: October 5, 2021

Expiration Date: November 30, 2021

Contact: Elizabeth L. Anstaett

Partner

2750 Huntington Center 41 South High Street Columbus, Ohio 43215 United States

<https://www.dtlaw.com/>

Resume Receipt: E-mail

Default email for resumes.: recruiting@dtlaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 8155

Title Settlement Counsel

Raber Law Offices PLLC (Parkersburg, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Parkersburg, West Virginia (United States)**Description:**

Raber Law Offices, PLLC, founded in 2004 and headquartered in Parkersburg, West Virginia, is a fast paced law firm specializing in real estate and various forms of litigation. The Title Operations division of our firm is dedicated to creating outstanding settlement services, from contract to closing, throughout all of West Virginia. We also have our Relocation Division based in Martinsburg, West Virginia.

Job description

Raber Law Offices, PLLC is currently seeking an individual for our Title Settlement Counsel position in the state of West Virginia to provide answers and guidance to customers and other stakeholders in the real estate industry.

A Juris Doctorate is required. 3-5 years experience in the real estate and settlement industry is preferred. Must have knowledge of title insurance rules and regulations and be abreast of all current developments in rules in West Virginia. A West Virginia license to practice law is required. Must have experience and knowledge of title insurance underwriting standards and settlement process. Must have the ability to discuss and review proposed requests for coverage to determine potential risks; to suggest and provide adequate language in title commitments, policies and endorsements, which will protect the firm's interest. This position will oversee our title and settlement services department.

Essential Functions

- Provides legal support regarding title insurance, title opinions/examinations, settlement and closing processes.
- Provides guidance to firm personnel in the performance of real estate settlement services.
- Reviews and issues title opinions, commitments, policies and endorsements.
- Ability to manage a department with processors and other management.

Qualifications and Skills

- A law degree and bar admission is required
- Candidates with least three years of experience in real estate transactions is preferred.
- Experience in real estate settlement, service as a title agent, or consumer financial service compliance is a plus.
- Ability to collaborate and act decisively.
- Detail oriented.
- Excellent listening, verbal and written communication skills.
- Good organizational skills with the ability to multi-task, prioritize and timely follow up.

Position Location

This position is based out of our Parkersburg, West Virginia headquarters.

Start Date

It is our goal to have a candidate in place beginning January, 2022.

How to Apply

Email cover letter and resume to resumes@raberlawoffices.com

Desired Class Level: Graduate/Alumni**Posting Date:** October 4, 2021**Expiration Date:** November 30, 2021

Contact: Justin Raber
Attorney
P.O. Box 3456 Parkersburg, West Virginia 26103-3456 United States

Resume Receipt: E-mail**Default email for resumes.:** resumes@raberlawoffices.com**Additional Documents:** Cover Letter**ID:** 8153

Attorney

Sherman Law Firm (Romney)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Romney, West Virginia (United States)

Description:

law firm located in the Potomac Highlands area of West Virginia seeking a lawyer with at least five (5) years experience or a lateral hire. If you know of anyone who may be interested, please pass this along. Please send Resume/cover letter me via e-mail at lesherman@leshermanlaw.com or by contacting my cell phone at 1-304-851-6905.

https://www.lshermanlawfirm.com/?dm_device=desktop

Desired Class Level: Graduate/Alumni

Posting Date: October 4, 2021

Expiration Date: November 30, 2021

Contact: Mr. Lawrence E. Sherman, Jr.
CEO/Attorney
255 West Main Street romney, West Virginia 26757 United States
<http://lshermanlawfirm.com>

Resume Receipt: E-mail

Default email for resumes.: lesherman@leshermanlaw.com

Additional Documents: Cover Letter

ID: 8154

Real Estate Associate Attorney

The Law Firm of Palmer & Titus (Parkersburg, WV)

Job Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Parkersburg, West Virginia United States

Job Description:

Palmer & Titus is a small three lawyer family-oriented law firm which is actively seeking a partner-track associate to join the Real Estate practice in our office. This position offers excellent potential for the right candidate to take a leading role in the firm's real estate practice. Palmer & Titus is a general practice law firm but has a significant client base in the area of real estate, which real estate practice covers over one-fourth of the West Virginia counties. The main office is located in Parkersburg and a satellite office is located in Spencer, WV. Our real estate practice completes title work and facilitates loan and cash real estate closings for both residential and commercial transactions while working closely with Lenders, Realtors, Buyers, Sellers and Borrowers.

We are seeking candidates with two or more years of experience in broad based real estate matters, ideally in residential and commercial real estate transactions. Less experience will be considered for the right candidate.

In this role you will conduct real estate closing transactions and will work with our staff in the drafting and preparation of the various documents required for closings, including, but not limited to, deeds, contracts, powers of attorney, memorandums of trust, and escrow agreements. The candidate will also be reviewing title and survey issues.

The candidate would also have the flexibility to practice other types of law such as estate planning and probate law through our firm.

The successful candidate must be personable, confident, self-motivated, and with exceptional attention to detail. They must also be outgoing and excel at both written and verbal communication, as well as having strong time management and organizational skills.

The candidate must have the ability to think independently to appropriately resolve title issues that may arise.

Requirements:

Must have a JD degree from an ABA-approved law school, be licensed to practice law in the State of West Virginia and be in good standing with the West Virginia State Bar.

Salary: Commensurate with experience

Apply with resume, unofficial transcript and cover letter to:

David G. Palmer
law@palmerandtitus.com

Desired Class Level(s): Graduate/Alumni

Posting Date: October 4, 2021

Expiration Date: November 30, 2021

Contact: Mr. David G. Palmer
1034 Garfield Avenue Parkersburg, West Virginia 26101 United States
<https://www.palmerandtitus.com/>

Resume Receipt: Email Resume, Online

Default email address for resumes: law@palmerandtitus.com

Additional Documents: Unofficial Transcript

Visual ID: 8150

Staff Attorney

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time
Practice Area(s): Civil Rights, Housing, Litigation
Job Location(s): New Philadelphia, Ohio (United States) Steubenville, Ohio (United States) Chillicothe, Ohio (United States)
Description: Southeastern Ohio Legal Services (SEOLS) is part of the Ohio State Legal Services Association (OSLSA), a three-part legal aid program headquartered in Columbus. OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty. SEOLS is actively seeking dedicated, professional Staff Attorneys to provide comprehensive legal services for civil issues in pursuit of SEOLS mission and priorities. Staff Attorneys balance systemic advocacy with practical day-to-day legal representation. In this role, you will be responsible for providing legal counsel and advice as well as direct representation in the areas of housing, public benefits, tax, domestic, consumer, education, employment and re-entry and collaborating with partner organizations in providing legal assistance to our communities through special projects and grants. -->Are You Someone Who: Is dedicated to improving the lives of low-income individuals in our communities? Enjoys helping clients triumph over adversity? Is motivated, professional and thrives within a collaborative, team-driven environment? Believes successful resolution can be reached beyond traditional litigation? Is interested in developing a wide range of legal skills and experiences? -->You Will: Handle all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies Maintain a caseload that includes both direct service and impact work Participate in one of our substantive teams focused on learning one area of the law more in depth and on addressing systemic issues Participate in outreach activities, clinics and other community events Collaborate with other legal services attorneys on statewide advocacy Promote community relations and build community relationships by engaging with the public and partner service providers Have the opportunity to participate in excellent on-going professional development including CLE-approved trainings on substantive poverty law and advocacy skills among others Be a part of a community of collaborative and mission driven professionals -->You Have: Strong legal advocacy skills Strong analytical and problem-solving skills Ability to manage multiple priorities in a dynamic environment High ability to exercise sound judgement and discretion High ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations Excellent communication skills, both orally and written, with diverse audiences A commitment to diversity and inclusion both internally and externally Strong work ethic Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, expected to obtain admission within 12 months from date of hire) preferred Prior Legal Aid or related work experience a plus, but not required -->Other Details: It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law. These positions report to the Managing Attorney in the respective office and opportunities are available based in Chillicothe, New Philadelphia and Steubenville, Ohio. These roles require some travel throughout the service area. Salary begins at \$53,000 DOE. OSLSA offers an excellent comprehensive benefits package, LRAP of up to \$6,000, and ongoing training and development opportunities.
Desired Class Level: Graduate/Alumni
Posting Date: September 27, 2021
Expiration Date: December 31, 2021
Contact: Sara Frank HR Director 1108 City Park Ave Columbus, Ohio 43206 United States https://www.oslsa.org/
Resume Receipt: Other (see below)
How to Apply: -->To Apply: Apply directly at: https://recruiting.paylocity.com/recruiting/jobs/Details/742679/Ohio-State-Legal-Services-Association/Staff-Attorney Submit resume, writing sample, references and letter of interest. In your letter, please address the following in order for your application to be considered: OSLSA's clientele is diverse, and all of our clients are low income. To ensure that our program is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued. How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences. To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.
Additional Documents: Cover Letter, Writing Sample, Other Documents
ID: 8125

Fellowship Lawyer

AFL-CIO (Washington, D.C.)

Position Type: Fellowship**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** Washington, District of Columbia (United States)**Description:**

Fellowship Lawyer

- 130 - Legal \$65,000 - \$70,000 Salary Temporary Medical and dental insurance plus paid vacation.

The Legal Department of the American Federation of Labor and Congress of Industrial Organizations ("AFL-CIO") is offering a one-year fellowship beginning in September 2022. The fellowship offers an excellent opportunity for recent law school graduates to work with experienced union-side lawyers on a wide variety of issues.

The AFL-CIO is a voluntary federation of 57 national and international unions which represent over 12 million working women and men in the United States. The AFL-CIO works on a variety of fronts to improve the lives of working families, to secure social and economic justice in the United States, and to protect the interests of working people in the global economy. The AFL-CIO and its affiliates have been instrumental not only in negotiating good pay and benefits for union members, but also in the enactment and enforcement of laws that protect important rights for all workers, such as Title VII of the Civil Rights Act, the Occupational Safety and Health Act, and the Family and Medical Leave Act.

The Legal Department works on a wide range of litigation, policy, regulatory and legislative matters, and assists with organizing campaigns, corporate governance issues, and other AFL-CIO initiatives. The Legal Department also houses the Union Lawyers Alliance, a national organization of 2000 union-side attorneys, which issues various publications and holds educational conferences on a regular basis.

The AFL-CIO Fellow will work with lawyers in the AFL-CIO Legal Department and with other union lawyers around the country on a wide variety of matters. The Fellow will assist experienced lawyers working on cases and regulatory matters that affect the labor movement and the rights of workers. The AFL-CIO's litigation caseload includes cases in the U.S. Supreme Court and the U.S. Courts of Appeals and before the NLRB and a small number of state appellate courts. In addition, the AFL-CIO Legal Department frequently presents the views of the labor movement on federal regulatory initiatives affecting workers. Whenever possible, the Fellow will be given the opportunity to participate in meetings with union lawyers and to attend oral arguments. The AFL-CIO Fellow will also participate in Union Lawyers Alliance activities, including preparation for attorney conferences, writing papers and columns, outreach to new labor lawyers and law students, and regular opportunities to attend Union Lawyers Alliance meetings and conferences.

The fellowship salary is in the range of \$65,000 to \$70,000 depending on experience. Benefits include excellent medical and dental insurance plus paid vacation.

Recent law graduates, judicial clerks, and third year law students are welcome to apply. Applicants should have excellent legal research and writing skills and enjoy legal research and appellate work. Applicants should also have a commitment to workers' rights and a desire to practice union-side labor law. The AFL-CIO is an equal opportunity employer and encourages all qualified applicants to apply.

To Apply: Applicants should submit a cover letter explaining their interest in the fellowship, a current resume, a transcript, a short writing sample, a letter of reference and a list of two additional references online. Letters of reference may also be mailed to AFL-CIO's Office of the General Counsel ATTN: Fellowship Position, 815 Black Lives Matter Plaza, NW, Washington, DC 20006. The application process is rolling but for full consideration, an application should be complete by November 12, 2021. Telephone inquiries are discouraged.

<https://afcio.hirecentric.com/jobs/202777.html>

Desired Class Level: 3L, Graduate/Alumni**Posting Date:** September 23, 2021**Expiration Date:** November 12, 2021**Contact:** Ms. Nancy Schiffer

Associate General Counsel

815 16th Street, N.W., Washington, District of Columbia 20006 United States

Resume Receipt: Other (see below)**How to Apply:** <https://afcio.hirecentric.com/jobs/202777.html>**Requested Document Notes:** Applicants should submit a cover letter explaining their interest in the fellowship, a current resume, a transcript, a short writing sample, a letter of reference and a list of two additional references online.<https://afcio.hirecentric.com/jobs/202777.html>

Letters of reference may also be mailed to AFL-CIO's Office of the General Counsel ATTN: Fellowship Position, 815 Black Lives Matter Plaza, NW, Washington, DC 20006.

ID: 8103

Charleston, WV - Labor & Employment Associate

Littler Mendelson P.C. (Nationwide)

Position Type: Full-time**Practice Area(s):** Employment, Labor, Litigation**Job Location(s):** Charleston, West Virginia (United States)**Description:**

Littler Mendelson P.C. is seeking an attorney with a minimum of 1-3 years of labor and employment law experience to join the Charleston, WV office. The candidate should possess excellent academic credentials and their experience should include significant litigation experience. The candidate must be licensed to practice law in West Virginia.

We offer a generous benefits package to all full-time employees. Benefits include comprehensive health, dental and vision plan for you and your dependents or domestic partners. In addition, we provide a superior 401(k) plan, ample time off programs, generous paid parental leave, life insurance, disability insurance, a wellness program, flexible spending accounts, pretax commuter programs and an employee referral bonus program. For more information visit: www.littler.com.

Littler is the largest global employment and labor law practice in the world exclusively devoted to representing management. With more than 1,600 attorneys in 100 offices worldwide, Littler serves as the single source solution provider to the global employer community. Consistently recognized in the industry as a leading and innovative law practice, Littler has been litigating, mediating and negotiating some of the most influential employment law cases and labor contracts on record for 75 years. For more information visit: www.littler.com. Littler Mendelson is proud to be an affirmative action/equal opportunity employer.

Littler's unparalleled commitment to labor and employment law helps clients navigate a complex business world with nuanced legal issues—building better solutions for clients' toughest challenges. With deep experience and resources that are local, everywhere, Littler is fully focused on its clients. With a diverse team of the brightest minds, Littler fosters a culture that celebrates original thinking. And with powerful proprietary technology, Littler disrupts the status quo—delivering bold, groundbreaking innovation that prepares employers not just for what's happening today, but for what's likely to happen tomorrow. For more information, visit www.littler.com.

Desired Class Level: Graduate/Alumni**Posting Date:** September 21, 2021**Expiration Date:** December 21, 2021**Contact:** Matt Merrigan

Assistant – Attorney Recruiting & Development
2301 McGee Street, 8th Floor Kansas City, Missouri 64108 United States
<http://www.littler.com>

Resume Receipt: Other (see below)**How to Apply:** <https://www.littler.com/careers>**Additional Documents:** Unofficial Transcript, Writing Sample**ID:** 8099

Managing Attorney – Health & Public Benefits

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time**Practice Area(s):** Health, Litigation, PUBLIC AFFAIRS/SERVICES/ADMIN, LAW**Job Location(s):** Columbus, Ohio (United States)**Description:**

Legal Aid Society of Columbus (LASC) is part of a three-part legal aid program headquartered in Columbus, Ohio State Legal Services Association (OSLSA). OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

LASC is actively seeking a dedicated, professional Managing Attorney to provide leadership and support to the Health and Public Benefits Practice Group work as well as ensure the team is providing comprehensive legal services for civil issues in pursuit of the organization's mission and priorities. Managing Attorneys balance systemic advocacy with practical day-to-day legal representation and staff support.

In collaboration with the Advocacy Directors, you will be responsible for providing leadership to attorneys and paralegals, identifying and engaging in impact representation (including litigation and other advocacy), litigation planning, strategy, community education, assisting in identifying and pursuing funding, and collaborating with the leadership team to balance both the needs of individual clients and the need for broader systemic change for the future.

Are You Someone That:

- Is dedicated to improving the lives of low-income individuals in our communities?
- Enjoys helping clients triumph over adversity?
- Is motivated, professional and thrives within a collaborative, team-driven environment?
- Believes successful resolution can be reached beyond traditional litigation?
- Is interested in developing a wide range of legal skills and experiences?
- Promotes a culture of high performance and continuous improvement that values learning and quality?
- Has expertise in a wide range of Health and Public Benefits litigation and experiences?
- Is able to effectively balance being responsive to emerging issues raised by attorneys and driving to meet organizational priorities?

You Will:

- Manage and support Health and Public Benefits practice group including attorneys with a wide range of skills and experiences
- Lead and support all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies
- Develop, implement and participate in active strategic involvement in the local community including legal education, outreach activities, clinics and other community events to positively impact client communities
- Collaborate with other legal services attorneys on statewide advocacy
- Promote community relations and build community relationships by engaging with the public and partner service providers
- Develop and maintain local bar/bench relationships, relationships with local legislators and other community leaders
- Remain current on emerging legal topics and identify relevant trends related to Health and Public Benefits
- Be a part of a community of collaborative and mission driven professionals
- Facilitate professional development of attorneys across practice groups
- Co-counsel, when appropriate as well as determine other methods of effectively supporting attorneys' success in and out of the courtroom
- Collaborate with across departments to assist with applications and reports and for funding sources and government agencies

You Have:

- Demonstrated progressive experience practicing law in a variety of substantive areas and specific expertise in the area of Health & Public Benefits
- Excellent legal and communications skills with a proven record of performance and achievement
- High ability to manage multiple priorities in a dynamic environment
- High ability to exercise sound judgement and discretion
- Ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
- Demonstrated ability to successfully lead, manage and develop a diverse team of professionals
- Excellent communication skills, both orally and written, with diverse audiences
- A commitment to diversity and inclusion both internally and externally
- Strong work ethic with an ability to connect big picture ideas to day-to-day work
- Ability to prioritize workload to manage time and tasks and delegate responsibilities in an effective and efficient manner
- Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
- English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better
- Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, eligible to waive in) required
- Prior Legal Aid or related work experience a plus, but not required

Other Details:

It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.

The position reports to the Executive Director, is based in Columbus, Ohio and requires regular travel throughout the service area.

Salary is dependent upon level of experience. OSLSA offers an excellent comprehensive benefits package and ongoing training and development opportunities.

Desired Class Level: Graduate/Alumni**Posting Date:** September 20, 2021**Expiration Date:** December 31, 2021

Contact: Sara Frank
HR Director
1108 City Park Ave Columbus, Ohio 43206 United States
<https://www.oslsa.org/>

Resume Receipt: E-mail**Default email for resumes.:** employment@oslsa.org**Additional Documents:** Cover Letter, Writing Sample, Other Documents**Requested Document Notes:** Submit resume, writing sample, references and letter of interest to employment@oslsa.org with Managing Attorney – Health & Public Benefits in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is diverse and all of our clients are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

ID: 8068

Associate Attorney

Law Office of Heather Dern MyersPLLC (Martinsburg, WV)

Position Type: Full-time

Practice Area(s): Estate Planning & Probate

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Martinsburg, West Virginia (United States)

Description:

Attorney with experience in estate planning to join a firm whose sole practice is in the areas of estate planning, elder law, estate administration and associated areas. Potential to become owner of firm within the next 5 years.

Desired Class Level: Graduate/Alumni

Posting Date: September 14, 2021

Expiration Date: December 31, 2021

Salary Range: 60,000 - 69,999

Contact: Heather Dern Myers

President

298 Rock Cliff Dr Martinsburg, West Virginia 25401 United States

<http://www.heatherdernmyers.com>

Resume Receipt: E-mail

Default email for resumes.: heather@heatherdernmyers.com

ID: 8054

Staff Attorney - Housing

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time**Practice Area(s):** Civil Rights, Housing, PUBLIC AFFAIRS/SERVICES/ADMIN, PRE-LAW, LAW**Job Location(s):** Columbus, Ohio (United States)**Description:**

Legal Aid Society of Columbus (LASC) is part of the Ohio State Legal Services Association (OSLSA), a three-part legal aid program headquartered in Columbus. OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

LASC is actively seeking a dedicated, professional Staff Attorney in our Housing Law Practice Group to provide comprehensive legal services for civil issues in pursuit of LASC's mission and priorities. Staff Attorneys balance systemic advocacy with practical day-to-day legal representation. While the position will start with the housing team, it is a general staff attorney position that may be shifted to other areas as the needs of the organization and community change.

In this role, you will be responsible for providing legal counsel and advice as well as direct representation initially in the area of housing law and collaborating with partner organizations in providing legal assistance to our communities through special projects and grants.

Are You Someone That:

- Is dedicated to improving the lives of low-income individuals in our communities?
- Has a demonstrated commitment to making a difference in the lives of indigent people and their communities?
- Enjoys helping clients triumph over adversity?
- Is motivated, professional and thrives within a collaborative, team-driven environment?
- Believes successful resolution can be reached beyond traditional litigation?
- Is interested in developing a wide range of legal skills and experiences?

You Will:

- Handle all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies
- Maintain a caseload that includes both direct service and impact work
- Participate in one of our substantive teams focused on learning one area of the law more in depth and on addressing systemic issues
- Participate in outreach activities, clinics and other community events
- Collaborate with other legal services attorneys on statewide advocacy
- Promote community relations and build community relationships by engaging with the public and partner service providers
- Have the opportunity to participate in excellent on-going professional development including CLE-approved trainings on substantive poverty law and advocacy skills among others
- Be a part of a community of collaborative and mission driven professionals

You have:

- Strong legal advocacy skills
- Strong analytical, problem-solving, planning and organizational skills
- Demonstrated experience in legal services or advocacy in the area of social justice
- Demonstrated project development and management skills
- Ability to manage multiple priorities in a dynamic environment
- High ability to exercise sound judgement and discretion
- High ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
- Excellent communication skills, both orally and written, with diverse audiences
- A commitment to diversity and inclusion both internally and externally
- Strong work ethic
- Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
- English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better
- Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, expected to obtain admission within 12 months from date of hire) preferred
- Prior Legal Aid or related work experience a plus, but not required

Other Details:

It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law. LASC is an equal opportunity employer.

The position reports to the Managing Attorney and is based in Columbus, Ohio. The role requires some travel throughout the service area.

Salary begins at \$53,000 DOE. OSLSA offers an excellent comprehensive benefits package, LRAP of up to \$6,000 and ongoing training and development opportunities.

Desired Class Level: Graduate/Alumni**Posting Date:** September 14, 2021**Expiration Date:** December 31, 2021**Salary Range:** 50,000 - 59,999

Contact: Sara Frank
HR Director
1108 City Park Ave Columbus, Ohio 43206 United States
<https://www.oslsa.org/>

Resume Receipt: Accumulate Online**Additional Documents:** Cover Letter, Writing Sample, Other Documents**Requested Document Notes:** To Apply:

Submit resume, writing sample, references and letter of interest to employment@oslsa.org with Staff Attorney - Housing in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is diverse and all of our clients are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

ID: 8049

Staff Attorney - SEOLS

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time**Practice Area(s):** Civil Rights, Housing, PUBLIC AFFAIRS/SERVICES/ADMIN, PRE-LAW, LAW**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** New Philadelphia, Ohio (United States)
Steubenville, Ohio (United States)**Description:**

Southeastern Ohio Legal Services (SEOLS) is part of the Ohio State Legal Services Association (OSLSA), a three-part legal aid program headquartered in Columbus. OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

SEOLS is actively seeking dedicated, professional Staff Attorneys to provide comprehensive legal services for civil issues in pursuit of SEOLS mission and priorities. Staff Attorneys balance systemic advocacy with practical day-to-day legal representation.

In this role, you will be responsible for providing legal counsel and advice as well as direct representation in the areas of housing, public benefits, tax, domestic, consumer, education, employment and re-entry and collaborating with partner organizations in providing legal assistance to our communities through special projects and grants.

Are You Someone Who:

- Is dedicated to improving the lives of low-income individuals in our communities?
- Enjoys helping clients triumph over adversity?
- Is motivated, professional and thrives within a collaborative, team-driven environment?
- Believes successful resolution can be reached beyond traditional litigation?
- Is interested in developing a wide range of legal skills and experiences?

You Will:

- Handle all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies
- Maintain a caseload that includes both direct service and impact work
- Participate in one of our substantive teams focused on learning one area of the law more in depth and on addressing systemic issues
- Participate in outreach activities, clinics and other community events
- Collaborate with other legal services attorneys on statewide advocacy
- Promote community relations and build community relationships by engaging with the public and partner service providers
- Have the opportunity to participate in excellent on-going professional development including CLE-approved trainings on substantive poverty law and advocacy skills among others
- Be a part of a community of collaborative and mission driven professionals

You Have:

- Strong legal advocacy skills
- Strong analytical and problem-solving skills
- Ability to manage multiple priorities in a dynamic environment
- High ability to exercise sound judgement and discretion
- High ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
- Excellent communication skills, both orally and written, with diverse audiences
- A commitment to diversity and inclusion both internally and externally
- Strong work ethic
- Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
- English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better
- Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, expected to obtain admission within 12 months from date of hire) preferred
- Prior Legal Aid or related work experience a plus, but not required

Other Details:

It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.

These positions report to the Managing Attorney in the respective office and opportunities are available based in New Philadelphia and Steubenville, Ohio. These roles require some travel throughout the service area.

Salary begins at \$53,000 DOE. OSLSA offers an excellent comprehensive benefits package, LRAP of up to \$6,000, and ongoing training and development opportunities.

Desired Class Level: Graduate/Alumni**Posting Date:** September 14, 2021**Expiration Date:** December 31, 2021**Salary Range:** 50,000 - 59,999

Contact: Sara Frank
HR Director
1108 City Park Ave Columbus, Ohio 43206 United States
<https://www.oslsa.org/>

Resume Receipt: Accumulate Online**Additional Documents:** Cover Letter, Writing Sample, Other Documents**Requested Document Notes:** To Apply:

Submit resume, writing sample, references and letter of interest to employment@oslsa.org with Staff Attorney in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is diverse, and all of our clients are low income. To ensure that our program is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

ID: 8051

Debt Finance Counsel

McGuireWoods LLP (Pittsburgh, PA)

Position Type: Full-time

Practice Area(s): Corporate

Job Location(s): Richmond, Virginia (United States)
Charlottesville, Virginia (United States)
Houston, Texas (United States)
Jacksonville, Florida (United States)
Austin, Texas (United States)
Pittsburgh, Pennsylvania (United States)
Los Angeles, California (United States)
Chicago, Illinois (United States)
Charlotte, North Carolina (United States)
Dallas, Texas (United States)
Raleigh, North Carolina (United States)
Baltimore, Maryland (United States)
Atlanta, Georgia (United States)
San Francisco, California (United States)
New York, New York (United States)
Norfolk, Virginia (United States)
Washington, District of Columbia (United States)
Tysons Corner, Virginia (United States)

Description:

McGuireWoods seeks a Counsel for the Debt Finance Department.

McGuireWoods has one of the largest finance practices in the United States and is recognized as a preeminent firm in debt finance and general corporate lending.

McGuireWoods consistently ranks among the top 10 U.S. law firms by deal count and dollar volume for representing lenders in debt financings in reputable, benchmarking league tables published by Refinitiv. In 2020, for the 10th consecutive year, the firm ranked among the top 5 in the world by deal count and proceeds for advising lenders in syndicated loans, and through the first half of 2021, ranked No. 3 in deal count and No. 4 in proceeds. In addition, McGuireWoods earned top five rankings for representing lead banks and borrowers in leveraged loans in league tables published by the market intelligence service Debtwire and was named a 2020 "Banking Practice Group of the Year" for advising national banks in multibillion-dollar financings and deals by Law360. These rankings and recognitions demonstrate our commitment to client service and quality counsel, no matter the size or nature of the financing transaction.

The firm represents each of the top 10 U.S. banks ranked by assets and has handled domestic and cross-border commitments exceeding \$100 billion in each of the past eight years. We regularly serve as lead counsel to major global financial institutions, lead arrangers, administrative agents, and other borrowers and issuers across the spectrum of credit profiles, including investment grade, leveraged, middle market and troubled credit profiles, and in a full range of structures. We are equally prepared to help regional banks, funds and other lending clients handle middle market, mission-critical deals efficiently and cost-effectively.

Qualified candidates will have 6+ years of corporate transactional experience. The position will involve syndicated credit facilities, secured and unsecured senior debt, acquisition financing and ABL finance. Candidates must have strong work ethic, attention to detail, ability to work in a fast-paced team environment and the drive to manage and lead deals and projects to success. Applicants with debt finance or commercial lending experience, business experience in financial transactions or banking will be preferred.

Disclaimer: At this time, McGuireWoods will not be accepting applicants submitted through search firms or headhunters for this position. All qualified candidates must submit their own applications for consideration.

California residents have special rights with respect to personal information. If you are a California resident applying for a position at McGuireWoods, our statement describes your rights and personal information the firm collects.

Desired Class Level: Graduate/Alumni

Posting Date: August 26, 2021

Expiration Date: November 26, 2021

Contact: Ms. Kendall Rush
Attorney Recruiting Coordinator
<https://www.mcguirewoods.com/>

Resume Receipt: Other (see below)

How to Apply: https://mcguire.careers.micronapps.com/job_post.aspx

ID: 7977

Assistant Prosecutor

Hampshire County, West Virginia (Hampshire County, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Hampshire County, West Virginia (United States)

Description:

Hampshire County, West Virginia (Hampshire County, WV)

Contact

Rebecca L. Miller, Prosecuting Attorney

hcpa1@outlook.com

Description

Opening in Hampshire County

The Hampshire County Prosecuting Attorney's Office is accepting applications for an **Assistant Prosecutor position**. The primary responsibilities shall include Magistrate Court, Circuit Court and a variety of County Civil matters. Membership in good standing with the WV State Bar is required. Salary is commensurate with experience to include a full benefits package. Interested applicants should send a resume to HCPA1@outlook.com

Deadline for submission: November 19, 2021

Geographic Preference

Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Desired Class Level

Graduate/Alumni

Approved

Desired Class Level: Graduate/Alumni

Posting Date: August 3, 2021

Expiration Date: November 19, 2021

Contact: Rebecca L. Miller
50 S. High Street Suite 153 Romney, West Virginia 26757 United States

Resume Receipt: E-mail

Default email for resumes.: hcpa1@outlook.com

ID: 7853

Litigation Associate

Lamp Bartram Levy Trautwein Perry & Powell, PLLC (Huntington, West Virginia)

Position Type:	Full-time
Practice Area(s):	Litigation
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Huntington, West Virginia (United States)
Description:	Huntington, WV law firm has immediate opening for a litigation associate. Experience of 1 - 3 years is preferred. Qualified candidates can expect to be involved in all facets of a litigation practice primarily focusing on defense of personal injury cases and insurance related matters. Candidates should have strong research, writing, and analytical skills. Please send cover letter, resume, and transcript to dmyers@720legal.com or mail to PO Box 2488, Huntington, W V 25725-2488.
Desired Class Level:	Graduate/Alumni
Posting Date:	July 19, 2021
Expiration Date:	December 31, 2021
Contact:	Donna G. Myers Office Manager PO Box 2488 HUNTINGTON, West Virginia 25725-2488 United States http://www.720legal.com
Resume Receipt:	E-mail
Default email for resumes:	dmyers@720legal.com
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
ID:	7801

Associate Attorney Morgantown and Charleston West Virginia

Shuman McCuskey and Slicer, PLLC (Charleston, Morgantown, WV & Winchester, VA)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Morgantown, West Virginia (United States) Charleston, West Virginia (United States)
Description: Associate Attorney - Charleston, WV Associate Attorney - Morgantown, WV Shuman McCuskey Slicer PLLC is looking to hire an attorney with 2+ years of defense litigation experience to join the firm in our Charleston, West Virginia office and one to join our Morgantown, West Virginia office. SMS is a nationally recognized law firm with a proven reputation for providing aggressive litigation representation to clients in West Virginia, Virginia, Kentucky, Ohio, Pennsylvania, Maryland, and New York. The ideal candidate is a team player with a strong work ethic and willingness to learn. They must be confident, highly motivated, possess excellent communication skills, and work well in a fast-paced office environment. We offer very competitive salaries, bonuses, and comprehensive benefits, including health insurance and a 401(k) plan. Qualified candidates should apply by submitting their resume in confidence to the attention of Natalie Schaefer by email at nschaefer@shumanlaw.com. Only applicants granted an interview will be contacted. Shuman McCuskey Slicer PLLC provides equal employment opportunity in compliance with all local, state, and federal laws and regulations and does not discriminate against any individual based on race, color, age, religion, national origin, sexual orientation, gender identity, disability, veteran status, pregnancy, or non-pregnancy conditions, including childbirth or other legally protected classes. Associate Attorney - Morgantown, WV Shuman McCuskey Slicer PLLC is looking to hire an attorney with 2+ years of defense litigation experience to join the firm in our Morgantown, West Virginia office. SMS is a nationally recognized law firm with a proven reputation for providing aggressive litigation representation to clients in West Virginia, Virginia, Kentucky, Ohio, Pennsylvania, Maryland, and New York. The ideal candidate is a team player with a strong work ethic and willingness to learn. They must be confident, highly motivated, possess excellent communication skills, and work well in a fast-paced office environment. We offer very competitive salaries, bonuses, and comprehensive benefits, including health insurance and a 401(k) plan. Qualified candidates should apply by submitting their resume in confidence to the attention of Natalie Schaefer by email at nschaefer@shumanlaw.com. Only applicants granted an interview will be contacted. Shuman McCuskey Slicer PLLC provides equal employment opportunity in compliance with all local, state, and federal laws and regulations and does not discriminate against any individual based on race, color, age, religion, national origin, sexual orientation, gender identity, disability, veteran status, pregnancy, or non-pregnancy conditions, including childbirth or other legally protected classes.
Desired Class Level: Graduate/Alumni
Posting Date: July 15, 2021
Expiration Date: November 16, 2021
Contact: Natalie C. Schaefer Member 1411 Virginia Street, East Suite 200 Charleston, West Virginia 25301 United States http://www.shumanlaw.com
Resume Receipt: E-mail
Default email for resumes: nschaefer@shumanlaw.com
ID: 7778

Health Associate Attorney (#601)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time**Job Location(s):** Minneapolis, Minnesota United States**Job Description:**

Dorsey & Whitney LLP's Health group is seeking a highly motivated health law associate with three to five years of experience for its Minneapolis office. The position will focus on transactions and regulatory compliance work (e.g., assisting on M&A teams, negotiating and drafting contracts, researching state and federal licensure and certification requirements, and advising on compliance with the Stark Law, AKS and HIPAA) for clients in the health industry.

Successful candidates will have three to five of transactional health law and regulatory experience, superior academic credentials, and very strong communication, organization, writing, research and analytical skills. We prefer candidates with a background in the health industry and Minnesota bar admission. The candidate must have a deep knowledge of the business and regulatory aspects of health law and strong drafting skills.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/careers/attorneys>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 31, 2021**Expiration Date:** December 7, 2021

Contact: HR, Lawyer Recruiting Assistant Josephine DeAngelo
 HR, Lawyer Recruiting Assistant
 50 S 6th St Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)**How To Apply:** <http://www.dorsey.com/attorneyjobs>**Visual ID:** 7316

Intellectual Property Patent Prosecution Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s): Charlotte, North Carolina United States

Job Description:

Moore & Van Allen, PLLC has an immediate need in its Charlotte office for an Intellectual Property associate.

The background of our patent team spans a variety of engineering and applied sciences disciplines as well as significant applied technical experience. Many of our attorneys have substantial industry experience. Our patent team provides comprehensive patent services, including U.S. and foreign patent prosecution, infringement and patent validity opinions, licensing, due diligence, litigation, maintenance, patent portfolio development and management, and work on patent-related commercial matters.

Moore & Van Allen, PLLC has an immediate need in its Charlotte office for an Intellectual Property associate with IP focused patent prosecution experience in chemistry, biochemistry, and biosensors. Qualified individuals will preferably have a post-grad degree in Chemistry or Biochemistry and 3+ years of patent prosecution experience and are registered and are registered to practice before the USPTO. Particular interest in candidates with experience in the fields of continuous monitoring devices, analyte sensing chemistry, electrochemical or amperometric signaling, RNA/DNA/Aptamer signal transducers, polymer coatings, membranes and mediators. Excellent academic performance and strong interpersonal skills required.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 25, 2021

Expiration Date: November 28, 2021

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <https://lawcruit.micronapps.com/sup/JobPostingDetails.aspx?lawfirm=MW4ybw%3d%3d&JobId=MW1nMW9g&at=OF9DRw%3d%3d&jobpostpreview=true>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 8258

Private Client Services Associate - Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Philadelphia, Pennsylvania United States

Job Description:

Our Philadelphia office seeks to hire an associate with 3-6 years of experience to join the Private Client Services Group of our Business & Transactions Department. Ideal candidates will have experience in one or more areas of estate and trust planning and administration -- including estate, gift and GST tax planning, charitable giving and preparation of wills, trusts, petitions for adjudication and nonjudicial settlement agreements. Exceptional academic credentials and excellent written and oral communication skills are required. Active PA bar license is preferred.

Our Business & Transactions Department has a regional, national, and international practice involving public and private companies, financial institutions, private equity firms, and nonprofit organizations. Our clients are focused across a broad range of industries, including technology, manufacturing and service functions, pharmaceuticals, energy and telecommunications, and include real estate investment trusts, investment companies, sports and other franchises, public utilities, and hospitals and health services providers.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 21, 2021

Expiration Date: November 27, 2021

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=538>

Additional Documents: Unofficial Transcript

Visual ID: 7455

Debt Finance Associate

McGuireWoods LLP (Pittsburgh, PA)

Position Type: Full-time

Practice Area(s): All Practice Areas

Job Location(s): Los Angeles, California (United States)
Tysons Corner, Virginia (United States)
Pittsburgh, Pennsylvania (United States)
Jacksonville, Florida (United States)
Charlottesville, Virginia (United States)
Charlotte, North Carolina (United States)
Chicago, Illinois (United States)
Houston, Texas (United States)
Raleigh, North Carolina (United States)
Dallas, Texas (United States)
Richmond, Virginia (United States)
Austin, Texas (United States)
San Francisco, California (United States)
Atlanta, Georgia (United States)
Washington, District of Columbia (United States)
Baltimore, Maryland (United States)
New York, New York (United States)
Norfolk, Virginia (United States)

Description:

McGuireWoods seeks an Associate for the Debt Finance Department.

McGuireWoods has one of the largest finance practices in the United States and is recognized as a preeminent firm in debt finance and general corporate lending.

McGuireWoods consistently ranks among the top 10 U.S. law firms by deal count and dollar volume for representing lenders in debt financings in reputable, benchmarking league tables published by Refinitiv. In 2020, for the 10th consecutive year, the firm ranked among the top 5 in the world by deal count and proceeds for advising lenders in syndicated loans, and through the first half of 2021, ranked No. 3 in deal count and No. 4 in proceeds. In addition, McGuireWoods earned top five rankings for representing lead banks and borrowers in leveraged loans in league tables published by the market intelligence service Debtwire and was named a 2020 "Banking Practice Group of the Year" for advising national banks in multibillion-dollar financings and deals by Law360. These rankings and recognitions demonstrate our commitment to client service and quality counsel, no matter the size or nature of the financing transaction.

The firm represents each of the top 10 U.S. banks ranked by assets and has handled domestic and cross-border commitments exceeding \$100 billion in each of the past eight years. We regularly serve as lead counsel to major global financial institutions, lead arrangers, administrative agents, and other borrowers and issuers across the spectrum of credit profiles, including investment grade, leveraged, middle market and troubled credit profiles, and in a full range of structures. We are equally prepared to help regional banks, funds and other lending clients handle middle market, mission-critical deals efficiently and cost-effectively.

Qualified candidates will have 2-6 years of experience. Preferred candidates will have senior secured, mezzanine, second lien and/or syndicated finance experience as well as solid law firm work experience.

Disclaimer: Search firms with a current preferred agreement in place with McGuireWoods LLP may submit resumes directly to the Recruiting Manager. All other unsolicited submissions by search firms will be deemed not accepted.

California residents have special rights with respect to personal information. If you are a California resident applying for a position at McGuireWoods, our statement describes your rights and personal information the firm collects.

Desired Class Level: Graduate/Alumni

Posting Date: October 7, 2021

Expiration Date: December 31, 2021

Contact: Ms. Kendall Rush
Attorney Recruiting Coordinator
<https://www.mcguirewoods.com/>

Resume Receipt: Other (see below)

How to Apply: https://mcguire.careers.micronapps.com/job_post.aspx

ID: 8195

Patent Attorney

Brooks, Cameron & Huebsch, PLLC (Minneapolis, MN)

Position Type: Full-time

Practice Area(s): Intellectual Property

Job Location(s): Minneapolis, Minnesota (United States)

Description:

Brooks, Cameron & Huebsch, PLLC is seeking associates to join its patent prosecution team. Candidates must have a bachelor's degree or higher in a scientific or engineering field. Candidates must be eligible to sit for the United States Patent and Trademark Office (USPTO) Patent Bar exam and must have (or expect) a JD from an accredited institution. Candidates already admitted to practice before the USPTO are preferred. Ideal candidates will be self-driven with a high learning agility and a willingness to learn new technologies, excellent writing skills, strong oral and written communication skills, and effective time management skills.

Desired Class Level: Graduate/Alumni

Posting Date: January 12, 2021

Expiration Date: January 11, 2022

Contact: Mr. Zachary James Schenfisch
Partner, Patent Attorney
1201 Marquette Avenue South Suite 400 Minneapolis, Minnesota 55403 United States
<http://www.bipl.net>

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: schenfisch@bipl.net

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 6949

Litigation Associate

BakerHostetler (Columbus, OH)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Columbus, Ohio (United States)

Description:

The Columbus office of BakerHostetler is seeking a litigation associate with 2-5 years' experience. This is a unique opportunity to work at an AmLaw 100 firm with 17 offices around the country. In doing so, you would be part of the Firm's ongoing representation of major corporate clients in all kinds of complex commercial litigation, including class actions. This opportunity is ideal for those individuals who wish to further their careers in a supportive, collegial and thriving environment. This is a partner-track position with competitive salary, benefits and bonus program. Please send your resume and transcript to: jadducchio@bakerlaw.com. Jeanie Adducchio Manager Legal Recruitment & Special Events at BakerHostetler

Desired Class Level: Graduate/Alumni

Posting Date: October 8, 2021

Expiration Date: November 8, 2021

Contact: Jeanie Adducchio
Manager Legal Recruitment & Special Events

Resume Receipt: E-mail

Default email for resumes.: jadducchio@bakerlaw.com

Additional Documents: Other Documents

Requested Document Notes: Please send your resume and transcript

ID: 8196

Free Office Space for New Attorney & Mentor program

Law Office of Kenneth Vercommen Metuchen Public Defender

Position Type: Part-time
Practice Area(s): All Practice Areas
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s): Edison, New Jersey (United States)
Description: <p>Free Office Space for Transitional or New Attorney and go to Court & Mentor program- Edison, NJ Kenneth Vercommen's Law Office has a space sharing opportunity for new lawyer or recent Transitional attorney to get experience and go to court and learn NJ Law office procedures and handle some Municipal court cases. This is a mentoring experience where you can learn NJ Law Office Procedure. Attorney will be provided with use of desk, plus if needed additional private office space in furnished basement to start their practice, rent-free. They can see clients in first floor office rooms. In return they will handle municipal court appearances, Telephone communications with courts, prosecutors, clients, etc, Will signings and other legal work and criminal law website updates in lieu of rent for maximum 5 hours per week.</p> <ul style="list-style-type: none"> -Call Courts to follow up on Letter of Representation and scheduling of hearings - Prepare timesheets on Fatal Accident cases -Call Police Departments to follow up on discovery -Call clients and remind them of hearing dates and what to do - Update Criminal and Civil blogs with recent cases <p>Go to court and get court experience. Excellent opportunity to jump-start your career. You will get to represent people in Municipal Courts in Middlesex, Union and Monmouth County and meet the top Prosecutors and Judges. Must be admitted in NJ and have a car. Learn to interview potential Municipal Court/Criminal clients. Also learn to draft Wills and work on Litigation files. Attorney may also help provide legal assistance to members of prepaid legal plans and public defender clients. Follow up contact calls with clients, courts, prosecutors and bar associations. Excellent mentoring position for the right attorney. Are you hardworking and aggressive? Visit our website: www.njlaws.com to learn about our office. More details at www.njlaws.com/lease.htm If interested, fax, email or mail a resume and cover letter. KENNETH VERCOMMEN & ASSOCIATES, PC ATTORNEY AT LAW 2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500 (Fax) 732-572-0030 vercommenlaw@njlaws.com</p> <p>The following is included with office use: Desk space Reception room for clients and use as Bona Fide Office You can copy and use our Complaints, Motions, Form Letters and Pleadings. Use our marketing books, marketing CDs, Criminal, Municipal Court and Elder law audiotapes and video library now located in basement Use of our computer forms Motions, Complaints, and Form Letters Ability to use a file cabinet in basement to store your old files Lighting/ Utilities Bathroom Supplies Landscaping / Snow Removal Valuable advice Hot water, municipal water/sewer charge paid</p> <p>Other Duties/ Services to Clients - Help add our 900+ criminal articles and statutes to our new criminal articles blog [We will teach you how to add articles to Blogs] -Prepare Police Chief letters - Whatever else needed to assist clients [ex Motions,]</p> <p>About Mentor Program Director: Kenneth Vercommen is an Edison, Middlesex County, NJ trial attorney. Mr. Vercommen has published 125 articles in national and New Jersey publications on criminal, traffic, DWI, probate, estate planning, and litigation topics. He has been selected to write the book on Criminal Law for the American Bar Association. He often lectures to trial lawyers of the American Bar Association, New Jersey State Bar Association and Middlesex County Bar Association. Kenneth Vercommen was the NJ State Bar Municipal Court Attorney of the Year and past president of the Middlesex County Municipal Prosecutor's Association. He is the past chair of the NJ State Bar Association Municipal Court Section and is the Co-Chair of the ABA Criminal Law committee, GP Division. He is a highly regarded lecturer on litigation issues for the American Bar Association, ICLE, New Jersey State Bar Association and Middlesex County Bar Association. His articles have been published by New Jersey Law Journal, ABA Law Practice Management Magazine, and New Jersey Lawyer. As the Editor in Chief of the New Jersey Municipal Court Law Review. Mr. Vercommen is also a recipient of the NJSBA- YLD Service to the Bar Award. In his private practice, he has devoted a substantial portion of his professional time to the preparation for trial of litigated matters. He has appeared in Courts throughout New Jersey several times each week on Criminal personal injury matters, Municipal Court trials, and contested Probate hearings. He serves as the Editor of the popular legal websites www.njlaws.com and www.BeNotGuilty.com He has served as a Special Acting Prosecutor in nine different cities and towns in New Jersey and also successfully handled over One thousand Municipal Court and Superior Court matters in the past 25 years. Kenneth Vercommen was included in the 2013 "Super Lawyers" list published by Thomson Reuters. He was a member of the Law Review and top 10% law school grad.</p>
Desired Class Level: Graduate/Alumni
Posting Date: December 24, 2020
Expiration Date: December 31, 2022
Salary Range: Not Applicable
Contact: Kenneth Vercommen Esq. 2053 Woodbridge Ave. Edison, New Jersey 08817 United States http://www.njlaws.com/public-defender-volunteer.html
Resume Receipt: Other (see below)
How to Apply: f interested, fax, email or mail a resume and cover letter. KENNETH VERCOMMEN & ASSOCIATES, PC ATTORNEY AT LAW 2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500 (Fax) 732-572-0030
Additional Documents: Cover Letter
Requested Document Notes: f interested, fax, email or mail a resume and cover letter. KENNETH VERCOMMEN & ASSOCIATES, PC ATTORNEY AT LAW 2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500 (Fax) 732-572-0030
ID: 6831