



Associate

Lyne Ranson Law Office, PLLC (Charleston)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Family law firm in Charleston seeking an associate for immediate start. The law firm practices exclusively in family law, divorce, custody, adoption, grandparents' rights, and prenuptial agreements in many counties in the state. Very friendly, supportive firm and willing to teach an eager motivated attorney.

Desired Class Level: Graduate/Alumni

Posting Date: November 30, 2018

Expiration Date: January 1, 2019

Contact: Ms. Lyne Ranson
owner and senior attorney
1528 Kanawha Blvd., East Charleston, West Virginia 25311 United States
<http://lyneranson.net>

Resume Receipt: E-mail

Default email for resumes.: Lyne@LyneRanson.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 4032

Trial Attorney

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

GOVERNMENT OF THE DISTRICT OF COLUMBIA

OFFICE OF THE ATTORNEY GENERAL

POSITION VACANCY ANNOUNCEMENT ANNOUNCEMENT NO: #19-006

POSITION TITLE:

TRIAL ATTORNEY

(Civil Rights)

POSITION GRADE & SERIES: LS-13/1 to 14/4

SALARY RANGE: \$98,362 – \$127,856

Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

OPENING DATE: November 20, 2018

CLOSING DATE: December 11, 2018

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

WORKSITE LOCATION:

Office of the Attorney General

for the District of Columbia

Public Interest Division

Civil Rights Section
441 4th Street, N.W.
Washington, DC 20001

NO. OF VACANCIES: One (1)

This position is in the collective bargaining unit represented by AFGE Local 1403. If you opt to join the union, and consent, a service fee will be paid through direct payroll deduction.

DESCRIPTION OF DUTIES: The Public Interest Division (PID) of the Office of the Attorney General for the District of Columbia (OAG) is seeking an experienced civil rights attorney to help develop a program of civil rights enforcement and handle complex civil rights litigation on behalf of the District. The attorney will work in the Civil Rights Section (CRS) and will collaborate with attorneys across the Agency to develop creative litigation strategies to combat discrimination and civil rights abuses.

The successful candidate will be responsible for helping to develop OAG's civil rights work. The attorney will identify areas of concern to District residents for potential enforcement action, examine legal authorities available to address those concerns, design litigation strategies, and litigate civil rights cases on behalf of the District and its residents. The attorney must work independently to develop and litigate major cases, and will also work collaboratively across sections within OAG to bring multifaceted cases. The attorney will also identify potential gaps in authority and suggest legislative and policy solutions to ensure that OAG can develop a robust civil rights agenda. The successful candidate will also be charged with understanding best practices in civil rights litigation in other attorney generals' offices around the country and bringing those lessons to bear in developing the District's civil rights work.

QUALIFICATIONS: A minimum of five years of relevant, civil rights experience is required. The candidate should have excellent analytical, writing and litigation skills, including trial experience. The candidate must be

able to work independently to develop and then litigate significant cases. The candidate should have experience developing civil rights suits and should have a creative orientation toward the law. Knowledge of the District's laws and of the civil rights concerns facing District residents is a plus.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected

categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni
Posting Date: November 30, 2018
Expiration Date: December 11, 2018
Contact: Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt: E-mail
Default email for resumes.: Arlyntha.Love@dc.gov
Additional Documents: Cover Letter, Writing Sample, Other Documents
ID: 4033

Trial Attorney

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Description:

ANNOUNCEMENT NO: #19-007

POSITION TITLE:

TRIAL ATTORNEY

(Consumer Protection)

POSITION GRADE & SERIES: LS 13/1 to 14/1

SALARY RANGE: \$98,362 – \$116,228

Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

OPENING DATE: November 29, 2018

CLOSING DATE: December 20, 2018

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

WORKSITE LOCATION:

Office of the Attorney General

for the District of Columbia

Public Advocacy Division

Office of Consumer Protection

441 4th Street NW

Washington, DC 20001

NO. OF VACANCIES: One (1)

This position is in the collective bargaining unit represented by AFGE Local 1403. If you opt to join the union and consent, a service fee will be paid through direct payroll deduction.

DESCRIPTION OF DUTIES: The District of Columbia Office of the Attorney General (OAG) seeks a trial attorney for its Office of Consumer Protection, which is located in OAG's Public Advocacy Division (PAD).

The attorney will work on a range of public interest cases, with an emphasis on civil enforcement of the District's Consumer Protection Procedures Act and related local and federal consumer protection laws. Some of the enforcement work will involve participation in multi-state groups of assistant attorneys general that investigate, litigate, or resolve consumer protection issues on a national scale, including participation on the Executive Committees leading complex, document-intensive investigations. Other enforcement work will focus on "local" issues pertaining specifically to District consumers or to businesses based in District. The attorney may also coordinate with attorneys in PAD's Housing and Community Justice section on enforcement actions that include consumers issues along with housing and wage theft concerns.

Duties will include, but will not be limited to, identifying areas for investigation, conducting pre-complaint discovery using compulsory process and informal methods, working with expert witnesses, analyzing complex factual and legal issues, negotiating settlements, preparing matters for litigation, litigating cases through trial in D.C. Superior Court or federal district court, coordinating efforts with other District, state, and federal enforcement agencies, drafting and reviewing amicus filings and comments, drafting and reviewing proposed legislation, and engaging in consumer outreach and education activities.

QUALIFICATIONS: The ideal candidate should have at least 5 years of prior civil litigation experience, as well as strong legal research, writing, and analysis skills. The candidate must be able to handle several matters at one time. **Familiarity with consumer protection law, privacy and data breach issues, demonstrated interest in public service work, and creative orientation toward the law are desirable.**

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

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Resume Receipt: E-mail
Default email for resumes.: Arlyntha.Love@dc.gov
Additional Documents: Cover Letter, Writing Sample, Other Documents
ID: 4034

Attorney

U.S. Department of Justice - Federal Bureau of Investigation (OGC National Security)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

**Federal Bureau of Investigation (FBI)
Attorney
Washington, DC 20535
United States
OGC_MH_CJIS_2019**

About the Office:

The FBI's Office of the General Counsel (OGC) is looking for experienced and highly qualified attorneys to join its exciting and challenging legal practice. OGC provides legal advice to the entire FBI, including the Director, FBI headquarters officials and agents in the 56 domestic field offices, on a wide range of substantive issues. OGC works closely with other elements of the Department of Justice, other members of the Intelligence Community, including the Office of the Director of National Intelligence (ODNI), the CIA, and the NSA, and the White House. OGC also assists the FBI in forming partnerships with other federal, state, local and international agencies, as well as private sector entities, in support of FBI operations.

Mission:

The mission of the FBI is to protect the American People and uphold the Constitution of the United States.

Criminal Justice Information Law Unit (CJILU): Located in Clarksburg, West Virginia. This unit provides legal advice and support to facilitate criminal justice information sharing. It contributes to many programs, including: the National Crime Information Center (NCIC), Next Generation Identification (NGI), National Instant Criminal Background Check System (NICS), the provision of criminal history record information for non-criminal justice background checks, and the sharing/dissemination of FBI information with federal, state, local, tribal, and foreign criminal justice agencies. CJILU is seeking attorneys who have experience with criminal justice information systems, access to background check information, the ability to analyze complex issues of state and federal laws, and the desire to learn new technologies that require in depth legal analysis. Our office places a high value on diversity of experiences and perspectives and encourages applications from all qualified men and women from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.

Job Description:

GS-14:

Provides guidance regarding services provided by the FBI Criminal Justice Information Services (CJIS) Division. Conduct legal research and prepare written analyses on relevant topics. Advise clients verbally and in writing on legal issues relating to subject matter covered by programmatic unit.

GS-15: In addition to duties above;

Serve as a legal expert regarding legal issues faced by the FBI Criminal Justice Information Services (CJIS) Division. Brief executive management on legal conclusions derived from complex factual analysis and comprehensive legal research.

Qualifications:

Key Requirements:

Must be a U.S. citizen
Must be able to obtain a Top-Secret/SCI clearance
Selectee will be required to complete form FD-887, Request for Access to Sensitive Compartmented Information (SCI)
Selectee will be required to complete a Confidential Financial Disclosure Report, OGE-450 annually

Please be advised, candidates that are selected for this position must be approved by the Department of Justice.

Please make sure your experience/requirement(s) can be identified in your resume. Your resume and supporting documentation will be used to determine whether you meet the job qualifications listed in this announcement. Applicants must meet the qualification requirements at the time of application.

Candidates deemed most competitive will be sent to the hiring official for employment consideration.

All applicants will be rated on the following Competencies:

- **Governance and Legal Jurisprudence**
- **Analytic Thinking**
- **Communication**

BASIC REQUIREMENT: All applicants must possess a law degree from a law school accredited by the American Bar Association, and be an active member of the bar (any US jurisdiction).

Positive Education Requirement: This position has a specific education requirement; all applicants must verify completion of this basic education requirement by submitting both proof of JD degree and proof of good standing with a bar within US jurisdiction. Please see the "Required Documents" section of this announcement for additional information.

Education

Applicant must possess a J.D. degree from a law school accredited by the American Bar Association (or have a LLM degree or other graduate law degree in addition to a J.D.) and be an active member of the bar (any US jurisdiction).

GS-14: Applicants applying for the GS-14 must also have 2.5 or more years post J.D. attorney experience.

GS-15: Applicants applying for the GS-15 must also have 4 or more years of post J.D. attorney experience.

Salary:

GS 14 \$114,590 - \$148,967; GS 15 \$134,789 - \$164,200

Application Process:

How to Apply

To apply for this position, you must provide a complete application package which includes the following REQUIRED documents:

1. Your resume and cover letter
2. A Writing Sample, not to exceed 10 pages;
3. Proof of current and active Bar Association Membership
4. Photocopy of Law School Transcripts
5. Current SF-50 (if external government employee)

Please Note: FBI employees currently assigned to a General Attorney position do not need to provide Law School Transcripts or Proof of Bar Association Membership.

NO EXTENSIONS WILL BE GRANTED FOR REQUIRED DOCUMENTS

Step 1 - Create a new email and attach all required electronic documents. Include contact information (phone number) and a brief introduction (2-3 sentences) in the body of the email.

Step 2 - Title the subject of the email using the following format, indicating whether you are an internal or external candidate:

OGC_MH_[Vacancy Number]_[INTERNAL/EXTERNAL]

Example: OGC_MH_CJIS_2019

Step 3 - Submit the completed application email to OGC-JOBS@ic.fbi.gov.

What to Expect Next

Once your complete application is received, we will conduct an evaluation of your qualifications. The Most Competitive candidates will be referred to the hiring manager for further consideration and possible interview. Interviews will be conducted on a rolling basis. You will be notified of your status throughout the process.

- Management may select at any grade for which this position has been announced.
- Identification of promotion potential in this announcement does not constitute a commitment or an obligation on the part of management to promote the employee selected at some future date. Promotion will depend upon administrative approval and the continuing need for an actual assignment and performance of higher-level duties.
- **Limited Movement:** Policy has been implemented wherein support employees entering a position through a competitive OR non-competitive action may be precluded from moving to another position within the Bureau by means of reassignment or change to lower grade for a minimum of 12 months.

Internal Applicants Additional Information

Failure to provide necessary and relevant information required by this vacancy announcement may disqualify you from consideration. Additional information will not be requested if your application is incomplete. Your application will be evaluated solely on the basis of information you have submitted.

- Management may select at any grade for which this position has been announced.
- Identification of promotion potential in this announcement does not constitute a commitment or an obligation on the part of management to promote the employee selected at some future date. Promotion will depend upon administrative approval and the continuing need for an actual assignment and performance of higher-level duties.
- Probationary employees are precluded from being considered for all job opportunities until their two-year probationary period has concluded. Probationary employees may be considered for competitive vacancies that are advertised within their respective division or field office after serving 1 year with the FBI.
- Candidates will not be considered if currently on a Performance Improvement Plan (PIP); a Letter of Requirement (LOR); or have failed a PIP or LOR and are currently awaiting the final action by HRD.
- **Limited Movement:** Policy has been implemented wherein support employees entering a position through a competitive OR non-competitive action may be precluded from moving to another position within the Bureau by means of reassignment or change to lower grade for a minimum of 12 months. Probationary employees are generally precluded from being considered for all job opportunities until their 12-month probationary period has concluded. Probationary Employees may be considered for competitive vacancies that are advertised within their respective division or field office after serving 90 days within the FBI.
- Candidates will not be considered if currently on a Performance Improvement Plan (PIP); a Letter of Requirement (LOR); or have failed a PIP or LOR and are currently awaiting the final action by HRD.
 1. A Performance Improvement Plan (PIP) is a 90-day written developmental plan for an employee whose performance on one or more critical elements is rated "Unacceptable."
 2. A Letter of Requirement (LOR) is issued when a supervisor identifies leave abuse and/or when frequent absences negatively impact operations of an office.
- Relocation expenses will be borne by the selectee, except FBI employees returning from LEGAT assignment. Employees returning from LEGAT assignments must advise the Staffing Unit, Administrative Unit, and the international Operations Unit of their application to apply.
- On December 22, 2017, the President signed into law the Tax Cuts and Jobs Act. This law may impact your transfer.
 - This legislation made previously non-taxed moving expense reimbursements taxable as of January 1, 2018. Please see HR Link for a list of the FBI's current understanding of the applicable tax changes. However, this may change upon receipt of official guidance from GSA and DOJ.
 - Current law provides the FBI with the authority to compensate employees for much of the tax burden caused by a transfer through the Relocation Income Tax Allowance (RITA) process, in an effort to identify ways to minimize the additional tax burden on transferring employees.
- Candidates receiving a transfer of physical location, whether at the expense of the FBI or not, will be required to complete a one year commitment to the assignment, prior to moving to a new position at the FBI. The 12-month waiting period begins the day an employee reports for duty at the new location.
- Employees selected for positions at the GS-14 level or higher, as well as employees selected for positions where a transfer of location is required, will be processed through the name check program prior to being notified of their selection.
- **Memorandum of Understanding:** Work performed outside assigned duties (that would not normally be documented on a SF-50, i. e., back-up duties), has to be documented in detail by an immediate supervisor in order to receive full credit for amount of time worked in that position. If no documentation is furnished no credit will be given for time worked in that position. The following notations must be specified in the documentation (Memorandum of Understanding):
 1. Percent of time worked in the particular position (cannot conflict with main duties)
 2. The month/year work began
 3. Frequency worked (i.e., daily, monthly, etc.)
 4. Specific duties performed

Attach the Memorandum of Understanding to your application in the "Cover Letters and Attachments" section of My Career Tools on the Careers Home page. Please upload the attachment as type "Other."

External Applicants Additional Information

- The FBI is in the Executive Branch of the federal government. It is one of the components of the Department of Justice (DOJ). The FBI is the principle investigative arm of the DOJ. All FBI positions are in the excepted service.
- Applicants must be U.S. citizens and consent to a complete background investigation, urinalysis, and polygraph. You must be suitable for Federal employment; as determined by a background investigation.
- Failure to provide necessary and relevant information required by this vacancy announcement may disqualify you from consideration. Additional information will not be requested if your application is incomplete. Your application will be evaluated solely on the basis of information you have submitted.
- Management may select any grade for which this position has been announced.
- Identification of promotion potential in this announcement does not constitute a commitment or an obligation on the part of management to promote the employee selected at some future date. Promotion will depend upon administrative approval and the continuing need for an actual assignment and performance of higher-level duties.
- If you are hired, you will be required to serve a two-year probationary period. Probationary employees are generally

precluded from being considered for other FBI job opportunities until their 24-month probationary period has concluded.

- The probationary periods will be served concurrently.
- Memorandum of Understanding: Work performed outside assigned duties (that would not normally be documented on an SF-50, i. e., back-up duties), has to be documented in detail by an immediate supervisor in order to receive full credit for amount of time worked in that position. If no documentation is furnished no credit will be given for time worked in that position. The following notations must be specified in the documentation (Memorandum of Understanding):
 - Percent of time worked in the particular position (cannot conflict with main duties)
 - The month/year work began
 - Frequency worked (i.e., daily, monthly, etc.)
 - Specific duties performed

Attach the Memorandum of Understanding to your application in the "Cover Letters and Attachments" section of My Career Tools on the Careers Home page. Please upload the attachment as type "Other."

Nepotism

Nepotism is the act of favoring relatives in the hiring process, and is prohibited by law. Public officials are prohibited from hiring or promoting relatives or relatives of officials in their chain of command, as well as actively or indirectly endorse a relative's appointment or promotion.

During the hiring process, all selected candidates and FBI hiring managers will be required to certify they are not related to anyone involved in the hiring process.

Reasonable Accommodation Request

The FBI provides reasonable accommodations to qualified applicants with disabilities. If you need a reasonable accommodation for any part of the application and/or hiring process, please notify the Office of Equal Employment Opportunity Affairs (OEEOA) Reasonable Accommodation (RA) Program by either e-mail at REASONABLE_ACCOMMODATIONS@ic.fbi.gov, telephone at 202-324-4128, or FAX at 202-324-3976. Your request will receive an individualized assessment.

This e-mail address is only for reasonable accommodation requests. Please do not submit your application and/or any questions unrelated to reasonable accommodations. Should any applications be received, they will not be forwarded for consideration during the hiring process.

Equal Employment Opportunity

The FBI is an Equal Opportunity Employer and all qualified applicants will receive consideration for this vacancy. Except where otherwise prohibited by law, selection will be made without regard to, and there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, parental status, physical or mental disability, genetic information, age, sex, sexual orientation, membership or non-membership in an employee organization, or on the basis of personal favoritism, or any other non-merit factors.

Benefits

The FBI offers a comprehensive benefits package that includes, in part, paid vacation; sick leave; holidays; telework; life insurance; health benefits; and participation in the Federal Employees Retirement System.

This link provides an overview of the benefits currently offered to Federal employees:

http://www.opm.gov/insure/new_employ/index.asp

Number of Positions: 1

Updated November 28, 2018

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any other non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations

on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with targeted/severe disabilities are encouraged to register for the Office of Personnel Management (OPM) Shared List of People with Disabilities (the Bender Disability Employment Registry) by submitting their resume to resume@benderconsult.com and referencing "Federal Career Opportunities" in the subject line. Additional information about the Bender Registry is available at www.benderconsult.com. Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Class Level: Graduate/Alumni
Posting Date: November 29, 2018
Expiration Date: December 29, 2018
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Default email for resumes.: OGC-JOBS@ic.fbi.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 4029

Legal Fellowship

ACLU of Kentucky

Position Type: Fellowship

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

AMERICAN CIVIL LIBERTIES UNION OF KENTUCKY

Position Description: Legal Fellowship

Position Overview

The ACLU OF KENTUCKY is accepting applications from third-year law students, judicial clerks, and recent law school graduates for its Legal Fellowship. The Legal Fellowship is a two-year program that will begin in the late summer/fall of 2019 and is a full-time position. The Legal Fellow will participate in both litigation and non-litigation advocacy activities to advance civil liberties and civil rights in Kentucky. The Legal Fellow will work under the direction of the ACLU OF KENTUCKY's Legal Director to help develop and litigate cases at the trial and appellate level in state and federal courts on a wide variety of cutting-edge civil liberties issues. Likely areas of emphasis include criminal justice/smart justice, reproductive freedom, free speech, and immigration.

The Legal Fellow will be involved in investigation, client interviewing, legal and factual research, discovery, and brief writing. In addition, the Legal Fellow will have non-litigation advocacy responsibilities including public speaking and outreach.

The ACLU OF KENTUCKY works to defend and expand individual rights and personal freedoms guaranteed by the Constitution, the Bill of Rights, and state and federal civil rights laws. The ACLU legal team litigates a broad range of constitutional cases in state and federal courts, including, but not limited to, free speech, freedom of religion, LGBTQ rights, reproductive freedom, criminal justice, prison and jail conditions of confinement, immigrants' rights, and privacy rights. An affiliate of the national ACLU, the state affiliate has members throughout Kentucky and engages with all levels of government.

Specific Responsibilities

(1) Legal

- Participate in investigating, developing, and litigating impact civil liberties and civil rights cases in federal and state court.
- Conduct factual and legal research, prepare memoranda, draft Open Records Act requests, write demand letters, draft pleadings and briefs, conduct discovery, and help write appellate and amicus briefs.
- Review, comment, and edit letters and briefs of co-counsel and other ACLU staff.
- Support the legal work of the Legal Director and Staff Attorney, as needed.

(2) Advocacy/Public Education

- Advocate for civil liberties and represent the ACLU at events and in coalitions, as appropriate.
- Work with ACLU staff to implement integrated advocacy campaigns and high-impact strategies utilizing ACLU's communication, legislative, field organizing, and legal programs.

(3) Administration, Coordination and Support

- Contribute to the maintenance of the legal docket.
- Work with the Legal Department and the ACLU of Kentucky's Litigation Committee to screen and develop promising civil liberties cases.

Supervision

The Legal Fellow will work within the Legal Program under the direct supervision of the ACLU OF KENTUCKY's Legal Director. The Legal Fellow may also work on assignments with other departments, as needed.

Qualifications

- JD (or an expectation of receiving one by the Spring of 2019). Must be a member of the Kentucky Bar Association or eligible to be immediately admitted into the Kentucky Bar Association pursuant to SCR 2.110 or 2.111.
- A strong understanding of, and demonstrated commitment to, civil liberties, civil rights, and the mission of the ACLU. Experience in non-profit advocacy or other community- based groups is valuable.
- Exceptional writing and analytical skills are required. Judicial clerkships and/or experience litigating federal civil rights and civil liberties cases are a plus.
- Substantive knowledge and understanding of constitutional law and civil liberties issues.
- Demonstrated skills in working independently, jointly, and under pressure.
- Excellent communication skills as to both legal and non-legal audiences.
- Demonstrated skills in legal analysis, research, and strategic thinking.
- Demonstrated ability to work cooperatively on a variety of projects with lawyers, other staff members, and with community organizations and coalitions.
- A commitment to diversity; a personal approach that values the individual and respects differences of race, ethnicity, age, gender, sexual orientation, gender identity and expression, religion, ability, and socioeconomic circumstance.
- Creative, result-oriented, self-starting, willing to learn, and able to manage an aggressive schedule.
- Proficiency with computers: Windows and Microsoft Office in particular.

Personal Characteristics

Ideally, the successful candidate will be the following:

- Personally committed to advancing the ACLU's values, mission, goals, and programs, with an understanding of the range of civil liberties issues and their implications.
- A flexible, well-organized, reliable, creative, and energetic person who can handle and prioritize multiple activities and responsibilities; a self-starter and finisher.
- A team player who inspires collaboration and functions decisively; flexible and well organized.
- Willing to work beyond 9-5 as needed, including occasional weekend meetings and travel.

Compensation

This is a two-year position with a salary of \$50,000. The ACLU OF KENTUCKY offers a generous and comprehensive compensation and benefits package including paid vacation, medical and dental insurance, pension plan, life and long-term disability insurance and generous paid holidays.

Application Procedure

Please submit in digital form, via email, a detailed letter of interest, resume, legal writing sample, and contact information for three references to info@aclu-ky.org. The start date for this two-year position is set for September 2019 but a different start date may be negotiable. In your letter of interest, please indicate how you learned about the fellowship.

Applications should be emailed to info@aclu-ky.org and include "Legal Fellow Application" in the subject line.

The position will remain open until filled.

The ACLU of Kentucky is an equal opportunity employer. We value a diverse workforce and an inclusive culture. The ACLU of Kentucky encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity and expression, age, national origin, marital status, citizenship, immigration status, disability, veteran status, and record of arrest or conviction.

Desired Class Level: 3L, Graduate/Alumni
Posting Date: November 29, 2018
Expiration Date: January 19, 2019
Contact: Frank Bencomo-Suarez 313 Guthrie Street, Suite 300 Louisville, Kentucky 40202 United States
Resume Receipt: E-mail, Other (see below)
Default email for resumes.: info@aclu-ky.org
How to Apply: Applications should be emailed to info@aclu-ky.org and include "Legal Fellow Application" in the subject line.
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 4031

Financial Services Regulatory Attorney - Entry Level

DLA Piper (Washington, District of Columbia)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: EOE-Protected Veterans/Disability

The Washington DC office of DLA Piper seeks an entry-level (Class of 2018 or Class of 2017) attorney (non-partnership track) to join its financial services regulatory group.

This role is designed to provide top-tier training to a recent law school graduate who will work with a team of experienced lawyers on cutting edge banking and financial services regulatory matters for clients ranging from established domestic and international clients to start-up "fintech" or financial technology companies. The position will require research and analysis of state and federal laws impacting our client's products and transactions. The candidate should have a strong work ethic; attention to detail; a high level of motivation and self-initiative; excellent interpersonal, analytical, communication (particularly writing), and organizational skills; and a practical approach to problem solving. The candidate is expected to be admitted to the DC bar or the bar of another state and be eligible to waive into the DC bar.

Please apply on line if you are a direct applicant. If you have a request for an accommodation during the application process or if you have any questions about the process, please contact the Legal Recruiting Team at LegalRecruiting-bos@dlapiper.com. Please add noreply@dlapipertalent.com to your list of safe senders.

Direct applicants only. No third party submissions.
JD and eligibility for DC bar admission

Desired Class Level: Graduate/Alumni

Posting Date: November 28, 2018

Expiration Date: December 28, 2018

Resume Receipt: Other (see below)

How to Apply: <https://dlapiperus.referrals.selectminds.com/jobs/finance-services-regulatory-attorney-1910>

Additional Documents: Cover Letter

ID: 4025

5 Openings

Reed Smith LLP (Pittsburgh, PA)

Position Type: Full-time**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)**Description:**

Reed Smith - Pittsburgh - 5 openings

Please contact Heather Spielmaker (heather.spielmaker@mail.wvu.edu or 304-293-8229) for more information.

Bankruptcy Associate

Description: The Restructuring & Insolvency practice group is looking to hire a mid-level Associate with 3-5 years of experience to join our Pittsburgh office with a focus on corporate restructuring, including chapter 11 cases, complex bankruptcy litigation, and other insolvency-related matters, both in and out of bankruptcy court. Candidates should be capable of handling and running multiple significant matters at once, and should be able to work in a team.

Mid-Level Global Corporate Associate- Mergers & Acquisitions

Description: The Global Corporate practice group is looking to hire a highly motivated mid-level (3-5 year) associate with sophisticated mergers and acquisitions experience to join our Pittsburgh corporate team. The position requires significant experience with M&A, private equity, venture capital, finance, and securities. A successful candidate will have experience leading deal teams and preparing, reviewing and negotiating documents for transactions, including private and public company M&A. Cross border deal experience a plus. Excellent client interface and client service skills required. Experience in preparing and reviewing '34 act reports, registration statements and other sec documents is beneficial.

Senior Global Corporate Associate- Mergers & Acquisitions

Description: The Global Corporate practice group is looking to hire a highly motivated senior associate with sophisticated mergers and acquisitions experience to join our Pittsburgh corporate team. The position requires significant experience with M&A, private equity, venture capital, finance, and securities. A successful candidate will have experience leading deal teams and preparing, reviewing and negotiating documents for transactions, including private and public company M&A. Cross border deal experience a plus. Excellent client interface and client service skills required. Experience in preparing and reviewing '34 act reports, registration statements and other sec documents is beneficial.

Labor & Employment Associate

Description: The Labor & Employment practice group is looking to hire a mid-level associate to join our Pittsburgh office. The candidate must have big law experience in employment litigation and/or commercial litigation, including single plaintiff cases and wage and hour class actions. Candidate must also be familiar with Federal Court Rules and E-Discovery. Candidate must have excellent writing analytical skills, experience handling multiple cases, and able to serve as point person on litigation, including supervising junior associates and staff and serving as client contact. Candidate must have demonstrated project management skills and be able to take a case and run with it. Deposition and/or courtroom experience required. Employment advice and counseling experience also desired. Candidate must possess strong academic credentials from a highly ranked nationally recognized law school. We value collegiality and diversity among our lawyers and seek to make the practice both professionally and personally rewarding.

Real Estate Associate

Description: The Real Estate practice group is looking to hire a mid-level Associate with at least 3 years of experience to join our Pittsburgh office with an interest in all aspects of real estate development. Ideal experience would include an understanding of acquisition and disposition, financing and leasing of commercial real estate. Familiarity with land use, zoning and land development approvals would be a plus. Important attributes include excellent oral and research skills, including the ability to communicate effectively with clients, the ability to manage small-to-mid sized matters, or portions of large matters, effectively and efficiently.

Desired Class Level: Graduate/Alumni**Posting Date:** November 27, 2018**Expiration Date:** December 27, 2018**Contact:** Heather Spielmaker
Pittsburgh, Pennsylvania United States**Resume Receipt:** E-mail**Default email for resumes.:** heather.spielmaker@mail.wvu.edu**Additional Documents:** Cover Letter**ID:** 4018

Law Clerk

Supreme Court of Appeals of West Virginia (Charleston WV)

Position Type: Part-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Judge Bridget M. Cohee, WV Circuit Court Judge, 23rd Judicial Circuit in Martinsburg, WV seeks interim law clerk to start work mid December through August of 2019...with a potential for the candidate to stay on longer. If you are interested, do two things:

1. Send a letter of interest, your resume, your transcript, and a recent writing sample to Judge Cohee ASAP at Bridget M. Cohee, Circuit Court Judge, 23rd Judicial Circuit, 380 W. South Street, Suite 4100, Martinsburg, WV 25401

2. Apply also to the WV Supreme Court by following these procedures:

To be considered for the pool of qualified candidates from which the circuit judges will select the successful applicants, please submit a completed West Virginia Judiciary Application for Employment (page 3 of which must be notarized), along with a letter of interest that reflects the specific positions in which you are interested and all state bar memberships. If you are not a member of the West Virginia State Bar, please list the West Virginia Bar Examinations you have taken. Include with your letter of interest copies of your résumé, law school transcript, and writing sample equal of the number of positions for which you want to be considered [plus one additional copy of your résumé and writing sample and one Official Copy of your law school transcript to be retained by this Court] to:

Sarah Massey

Law Clerk Program Coordinator

Supreme Court of Appeals of West Virginia

Room E- 100, Bldg. 1, State Capitol

1900 Kanawha Boulevard, East

Charleston, WV 25305-0830

All of the requested documents and information must be received before a final employment decision will be made.

http://www.courtswv.gov/jobs_clerks.html

Desired Class Level: Graduate/Alumni

Posting Date: November 27, 2018

Expiration Date: December 27, 2018

Contact: Sarah Massey

Esquire

Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: Sarah.Massey@courtswv.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 4014

Paralegal

Bridgeline Solutions

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Premier law firm in Wheeling West Virginia has several openings for junior or senior paralegals to assist as project managers. This career building opportunity combines legal, business, and human resource skills. Experience in litigation or e-discovery helpful. The positions are permanent and temporary to permanent with a starting salary of \$17 to \$20 an hour. If you are interested in jettisoning your career, please send a resume and cover letter to Marie Sennett at msennett@bridgelinesolutions.com.

Desired Class Level: Graduate/Alumni

Posting Date: November 27, 2018

Expiration Date: December 27, 2018

Contact: Marie Sennett
United States

Resume Receipt: E-mail

Default email for resumes.: msennett@bridgelinesolutions.com

Additional Documents: Cover Letter

ID: 4017

Staff Attorney

United States Court of Appeals for the Fourth Circuit (Richmond, Virginia)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

Announcement Number: 18-03

Position Title: Staff Attorney

Nature of Appointment: Successful candidates will be appointed to one-year term positions. Contingent on performance and budget availability, appointed candidates may be offered an extension of their appointments for a second year.

Number of Vacancies: Up to seven positions. The number of staff attorneys to be hired will be determined by office needs, funding availability, and the strength of the applicant pool.

Starting Salary: \$63,032 for recent law school graduates; successful candidates with relevant legal experience may qualify for a higher starting salary.

Position Location: Richmond, Virginia

Position Starting Date: Successful candidates will be expected to commence their service no later than September 2019; earlier starting dates may be available.

Recruitment Schedule: While this posting will remain open until all available staff attorney positions are filled, all hiring will likely be completed during December 2018 and January 2019. To ensure full consideration, application materials must be received by Wednesday, December 12, 2018. Application packages received or completed after December 12 may not be accorded a complete review.

Application Procedures: Applications must be submitted online through the OSCAR (Online System for Clerkship Application and Review) website maintained by the Administrative Office of the U.S. Courts, <oscar.uscourts.gov/>. **Applications received through other means will not be considered.**

POSITION SUMMARY:

The Office of Staff Counsel, United States Court of Appeals for the Fourth Circuit, is soliciting applications for staff attorney positions from third-year law students, law clerks, and attorneys. Staff attorneys will be appointed to one-year term positions. Depending on office funding levels and employee performance, staff attorneys selected pursuant to this Vacancy Announcement may be offered an extension of their appointments for a second year. Applicants interested in part-time work may be considered, depending upon office needs. Some positions may be filled by candidates who are immediately available; the remaining positions will be filled by candidates who will commence employment in Summer or early Fall 2019. Exact starting dates will be determined by office needs and applicant availability.

RESPONSIBILITIES:

Staff attorneys assist the judges of the United States Court of Appeals for the Fourth Circuit in the consideration and resolution of cases on appeal. Attorneys review appeal records in cases that are diverted from the oral argument calendar and prepare memorandum and proposed opinions and orders for consideration by panels of three judges. The office reviews over 3600 appeals each year. Approximately half of the cases assigned to staff attorneys are prisoner civil rights and postconviction relief appeals, approximately one-fourth are direct appeals from criminal convictions in federal district courts, and the balance are counseled and pro se appeals from federal civil judgments and final decisions by various federal agencies.

QUALIFICATIONS:

Recruitment standards for staff attorney positions are selective, and the hiring process is highly competitive. Applicants must be students at, or graduates of, AALS-accredited law schools, and must be either United States citizens or noncitizens eligible to work for the United States government. In addition, the most competitive applicants will:

- rank in the top 10% of their law school graduating class;
- have law review or similar legal publication experience, writing experience as a member of an interscholastic moot court competition team, or equivalent exceptional writing experience;
- possess particular proficiency in legal analysis and writing ability; and
- demonstrate exemplary oral communication skills.

Applicants should possess a genuine interest in the subject areas typically presented in the appeals assigned to staff attorneys. These subject areas include criminal law and procedure, constitutional law, evidence, employment law, civil rights litigation, federal

jurisdiction, black lung benefits, immigration, Social Security, and prisoner postconviction relief law.

SALARY AND BENEFITS:

Applicants hired directly out of law school and those with minimal experience will be appointed at Court Personnel System (CPS) Classification Level 27, step 25, at a current annual salary of \$63,032. Starting salary offers above \$63,032 will reflect individual qualifications, experience, and salary history. Absent unique and pertinent post-law school experience, however, budgetary constraints will limit the maximum starting grade level to CPS Classification Level 28, step 12, at a current annual salary of \$67,366. Upon satisfactory performance, staff attorneys are ordinarily considered for a salary increase at the conclusion of their first year of employment. Staff attorneys receive annual and sick leave and are eligible to participate in federal health and life insurance programs.

Funding is allotted to the Office of Staff Counsel on a fiscal year basis. The level of funding for Fiscal Year 2019 (October 1, 2018 – September 30, 2019) will not be finalized until Congress passes necessary appropriations bills. Inadequate funding may result in pay freezes, elimination or deferral of promotions, and in the case of extreme budgetary shortfall, the imposition of furloughs (mandatory unpaid leave).

APPLICATION REQUIREMENTS AND PROCEDURES:

Application packages will be accepted immediately. To ensure full consideration, completed application packages must be received by Wednesday, December 12, 2018. Application packages will be considered complete upon receipt of the following items:

- a cover letter;
- a current resume;
- a writing sample edited only by the applicant;
- a copy of the applicant's law school transcript;
- a statement of the applicant's current or final law school class ranking (if not reflected on the applicant's law school transcript) or a statement that explains why such information is unavailable; and
- the names, addresses, and telephone numbers of three references having first-hand bases for evaluating the applicant's aptitude for the work performed by staff attorneys. (Letters of reference are not required.)

Application materials must be submitted through the OSCAR website maintained by the Administrative Office of the U.S. Courts, at <oscar.uscourts.gov>.

The applicants considered most qualified will be invited for personal interviews. Interviews will be conducted at the Office of Staff Counsel in Richmond. Applicants invited for interviews must assume the cost of their own travel expenses. Relocation costs will not be reimbursed.

Inquiries regarding this recruitment may be addressed to:

Melissa L. Wood

Senior Staff Attorney

Office of Staff Counsel

1100 E. Main Street, Suite 325

Richmond, Virginia 23219

Melissa_Wood@ca4.uscourts.gov

OFFICE ENVIRONMENT:

In addition to the senior staff attorney, the Office of Staff Counsel currently employs four supervisory staff attorneys, twenty-nine attorneys, and seven administrative support personnel. It is conveniently located in downtown Richmond, in the historic Lewis F. Powell, Jr., United States Courthouse and Annex. The office is a smoke-free workplace.

The standard computer set-up for staff attorneys' offices permits efficient handling of work assignments. All attorney offices are equipped with a desktop CPU, dual monitors, and a printer. In addition, laptop computers are available to permit secure remote access to all office files and databases.

OTHER PERTINENT INFORMATION:

Approximately one-half of the legal staff joined the Office of Staff Counsel directly upon graduation from law school; the remainder have come from other state and federal judicial clerkships, private practice, or public sector employment. Upon the conclusion of their appointments, staff attorneys have obtained other judicial clerkships, sought advanced legal degrees, and have assumed positions with law firms, prosecutors' and public defenders' offices, academia, the Department of Justice, and other state and federal agencies.

The Office of Staff Counsel provides reasonable accommodations to applicants with disabilities. If an applicant requires a reasonable accommodation for any part of the application or interview process, please contact Melissa L. Wood, Senior Staff Attorney,

at the email address noted above. Requests for an accommodation will be individually considered, and decisions will be promptly made.

Applicants who accept offers of employment will be required to submit to a name and fingerprint background investigation. Employment is conditioned upon the satisfactory outcome of the required background inquiry.

In addition, each applicant who accepts an offer of employment is required to provide a certified copy of his or her final law school transcript that confirms the satisfactory completion of law school studies and the award of a degree. Failure to timely comply with this requirement, or the receipt of a certified transcript that materially differs from the transcript provided during the application process, may result in the withdrawal of the offer of employment.

Salaries are paid through mandatory Electronic Funds Transfers.

The Court reserves the right to modify the conditions of this job, to withdraw the job announcement, or to fill the position sooner than the closing date, if a closing date is shown; any of these actions may occur without any prior notice.

THE OFFICE OF STAFF COUNSEL IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES DIVERSITY AND INCLUSIVENESS.

Desired Class Level: Graduate/Alumni
Posting Date: November 27, 2018
Expiration Date: December 12, 2018
Contact: Melissa L. Wood 1100 E. Main Street, Suite 325 Richmond, Virginia 23219 United States
Resume Receipt: E-mail
Default email for resumes.: Melissa_Wood@ca4.uscourts.gov
Additional Documents: Cover Letter, Writing Sample, Other Documents
ID: 4012

WV Underwriting Attorney

Title First Agency, Inc. (Huntington, WV)

Position Type: Full-time

Practice Area(s): Real Property

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

This position will have the primary responsibility of serving as legal counsel to support the branch location as well as individual customers. This shall involve closing the real estate transactions and responding to questions posed by branch office with respect to title and real estate law related concerns. As well as assisting clients, realtors, builders and lenders with legal related needs as it relates to a real estate transaction.

Desired Class Level: Graduate/Alumni

Posting Date: November 27, 2018

Expiration Date: February 1, 2019

Salary Range: Not Applicable

Contact: Katie
Human Resources Generalist
<http://www.titlefirst.com>

Resume Receipt: E-mail

Default email for resumes.: katie.moody@titlefirst.com

ID: 4015

Associate Attorney

Farrell White and Legg PLLC (Huntington, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Huntington defense firm seeks associate with 1-3 years of litigation experience. Responsible for handling complex matters in active litigation practice.

Desired Class Level: Graduate/Alumni

Posting Date: November 26, 2018

Expiration Date: December 18, 2018

Contact:

Mr. Erik W. Legg
Recruiter
914 Fifth Avenue Huntington, West Virginia 25701 United States

Resume Receipt: E-mail

Default email for resumes.: ewl@farrell3.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 3999

Attorney

Burnside Law LLC (Portsmouth, Ohio)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Job Description

Full-time Entry Level Ohio Attorney sought for position in growing personal injury firm to assist with the Firm's nursing home practice and larger personal injury files.

- Medical background a plus (and may qualify for larger compensation);
- Dual license (OH + KY and/or WV) a plus;
- Must be open to relocating to Portsmouth, Ohio, area; and
- Health and other benefits offered.

Our firm represents underdogs against insurance companies. We are looking for people who have a solid work history, are capable of thinking outside the box and who love working with people.

Job Type: Full-time

Send resume and cover letter to: Jeremy@burnsidelaw.com

Desired Class Level: Graduate/Alumni

Posting Date: November 15, 2018

Expiration Date: December 31, 2018

Contact: Jeremy Burnside
1118 Hutchins St. Suite A Portsmouth, Ohio 45662 United States

Resume Receipt: E-mail

Default email for resumes.: Jeremy@burnsidelaw.com

Additional Documents: Cover Letter

Requested Document Notes: Send resume and cover letter to: Jeremy@burnsidelaw.com

ID: 3943

Maryland Army National Guard - Part-time

Maryland Army National Guard - Staff Judge Advocate

Position Type: Part-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

Include a resume and a cover letter to 1LT Wayne Xu at wayne.h.xu.mil@mail.mil

Lt. Xu is a 2009 graduate of the WVU College of Law

Applicant must have Maryland bar license (or be able to obtain Maryland bar license before commissioning).

No prior military experience required.

Once accepted, the applicant will commission as a 1st Lieutenant into the Army. He/she will then be scheduled to attend 6 weeks of Army officer basic in Georgia and 10.5 weeks of JAG school located at UVA in Charlottesville, VA.

There the soldier will then be assigned to one of multiple locations in Maryland, where he/she will do his/her monthly drills. Pay is the standard military pay scale (based on rank and years of service).

Further information at:

<https://www.nationalguard.com/jag>

<https://www.goarmy.com/jag.html>

Desired Class Level: Graduate/Alumni

Posting Date: November 15, 2018

Expiration Date: November 14, 2019

Contact: Wayne Xu

Resume Receipt: E-mail

Default email for resumes.: wayne.h.xu.mil@mail.mil

Additional Documents: Cover Letter

ID: 3944

ANNOUNCEMENT NO: #19-005 POSITION TITLE: DEPUTY ATTORNEY GEN

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL

POSITION VACANCY ANNOUNCEMENT ANNOUNCEMENT NO: #19-005 POSITION TITLE:

DEPUTY ATTORNEY GENERAL

(Legal Counsel Division)

POSITION GRADE & SERIES: LX-2

This position is an At-Will appointment in the Senior Executive Attorney Service (SEAS)

SALARY RANGE: \$150,000 – \$175,00

Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

OPENING DATE: November 5, 2018 CLOSING DATE: December 3, 2018

DURATION OF APPOINTMENT: At-Will AREA OF CONSIDERATION: Open to the Public

WORKSITE LOCATION:

Office of the Attorney General for the District of Columbia

Legal Counsel Division

1350 Pennsylvania Avenue NW Washington, DC 20004

NO. OF VACANCIES: One (1)

This position is outside of the collective bargaining unit and requires District residency within 180 days of appointment and during the tenure of the appointment.

DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia is seeking candidates for the position of Deputy Attorney General for the Legal Counsel Division. The Deputy of the Legal Counsel Division reports to the Attorney General through the Chief Deputy Attorney General.

The Legal Counsel Division is responsible for providing legal advice on a broad range of legal issues to the Attorney General and officials and employees in the Executive Office of the Mayor, District agencies, the Council of the District of Columbia, Advisory Neighborhood Commissions, and instrumentalities of the District government. The Division regularly advises on sensitive, complex, and high priority issues involving constitutional law, statutory construction, the Home Rule Act, administrative law, appropriations, and other legal matters particular to the unique status of the District. It also reviews all draft legislation introduced on the Mayor's behalf, all draft rulemakings from the Executive Branch, and all Council-enrolled bills presented to the Mayor for legal sufficiency and proposes language necessary to obviate legal objections to them. In addition, the Division is responsible for drafting legal opinions of the Attorney General and performing other duties assigned by the Attorney General or Chief Deputy Attorney General.

Attorneys in the Division perform extensive legal research and provide detailed oral advice and written advice in the form of opinions, legal memoranda, letters, and other documents for the signature of the Division Deputy or Attorney General.

Duties of the Deputy Attorney General include:

- Reviewing and revising draft memoranda, letters, and opinions before they are submitted to clients, the Chief Deputy, or the Attorney General to ensure that they are thoroughly researched, persuasive, well- organized, well-reasoned, and consistent with applicable law and prior legal positions of the Legal Counsel Division and Attorney General.
- Consulting with the Attorney General, the Chief Deputy, and their senior staff about important legal questions and legislation with significant legal concerns or policy implications. The Deputy keeps the Attorney General, Chief Deputy, and senior staff informed on all matters that they may be called upon to discuss with other members of the executive, the legislature, or the public.

- Consulting with other Division Deputies as needed for information and guidance in providing clients with legal advice, and advising other Division Deputies of proposed laws and legal issues affecting the work of their divisions.
- Advising high-level officials throughout the District on important, sensitive, and complex legal issues in a clear, concise and professional manner.
- Monitoring significant changes in laws and regulations applicable to the District.
- Managing and directing the Legal Counsel Division's functions, workload, and assigned attorneys and staff.
- Supervising and evaluating attorneys and support staff assigned to the Legal Counsel Division.
- Identifying training needs of the Division and suitable professional development programs.
- Meeting with high-level District and federal government officials as needed.

QUALIFICATIONS: The successful candidate should have strong managerial, organizational, and interpersonal skills; a demonstrated record of leading teams to produce high-performance results; the ability to operate in a fast-paced environment under tight deadlines; and effective oral and written communication skills. The ideal candidate will have significant demonstrated experience in legal research and writing and prior experience in drafting legislation and in rulemaking. The ideal candidate will also possess substantive knowledge of some or all of the practice areas in the Division, experience with construing provisions in the U.S. Constitution, the Home Rule Act, federal and District statutes and regulations, and an understanding of the operations of the District government and separation-of-powers issues inherent in its structure.

This position is an at-will appointment by the Attorney General of the District of Columbia. The position is in the Senior Executive Attorney Service (SEAS), with compensation set by the Attorney General on the LX-2 pay scale using a multitude of factors, including prior managerial experience. The selected candidate is required to be a resident of the District of Columbia within 180 days of appointment and remain a District resident during the tenure of the appointment.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority

Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: The selectee will be eligible for health and life insurance, annual (vacation) and sick leave, and will be covered under the District of Columbia government's retirement plan. However, if the selectee was previously employed in the District of Columbia government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation. **NOTICE OF NON-DISCRIMINATION:** In accordance with the D.C. Human Rights Act of 1977, as amended,

D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or

business. Sexual harassment is a form of sex discrimination, which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni
Posting Date: November 7, 2018
Expiration Date: December 3, 2018
Contact: Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt: E-mail
Default email for resumes.: Arlyntha.Love@dc.gov
Additional Documents: Cover Letter, Writing Sample
ID: 3835

Career Associate, Intellectual Property

Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time

Practice Area(s): Intellectual Property

Description:

Orrick is looking for a **Career Associate** to join our **Intellectual Property Practice Group**. This position will be located in our **Wheeling, West Virginia, Seattle, Washington, and/or Sacramento, California offices**.

Under the direct supervision of Responsible Attorneys, this attorney works to support the needs of the Intellectual Property Practice Group throughout the firm on the full range of intellectual property litigation. Orrick is seeking an experienced candidate who can exercise discretion and take initiative in a fast-paced environment. The candidate must possess excellent research and writing skills with the ability to communicate complex information in both oral and written communications.

Job Requirements:

- JD from accredited law school required.
- Technical degree in Electrical Engineering, Chemical Engineering and/or Physics required.
- Licensure from at least one (1) jurisdiction; if applying for position in Wheeling, West Virginia bar admission will be required within twelve months of hire.
- 1-5 years prior Intellectual Property experience required.
- Patent Bar Registration a plus

To submit your resume and cover letter for this position, please visit our Career Associate listings at <https://www.orrick.com/Careers>.

We are an Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: November 7, 2018

Expiration Date: January 5, 2019

Contact: Karen L. Sincavich
HR Generalist
2121 Main Street Wheeling, West Virginia 26003 United States
<http://www.orrick.com>

Resume Receipt: Other (see below)

How to Apply: To submit your resume and cover letter for this position, please visit our Career Associate listings at <https://www.orrick.com/Careers>.

Additional Documents: Cover Letter, Unofficial Transcript

ID: 3832

Staff Attorney (Law Clerk)

Supreme Court of Appeals of West Virginia (Charleston WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

The Supreme Court of Appeals of West Virginia

Position Announcement

Staff Attorney (Law Clerk)

Justice Beth Walker of the Supreme Court of Appeals of West Virginia is accepting applications for a term Staff Attorney (Law Clerk) in Charleston, West Virginia beginning on August 1, 2019. The term is 2 years. The successful candidate will join Justice Walker's team of staff attorneys who perform complex and high quality legal research and writing in a fast-paced, collaborative environment. Applicants must be admitted to or become admitted to the West Virginia State Bar. Recent or rising law graduates (classes of 2018 or 2019) strongly preferred.

Criminal Background Check: Successful candidates must submit to criminal background check.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex.

More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin.

Further, it is the policy of the West Virginia

judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis.

As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply, please submit cover letter, resume, law school transcript, writing sample and two professional references to Whitney Humphrey (whitney.humphrey@courtsv.gov).

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.

Desired Class Level: Graduate/Alumni**Posting Date:** November 2, 2018**Expiration Date:** December 31, 2018**Contact:** Whitney Humphrey

Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States

Resume Receipt: E-mail**Default email for resumes.:** whitney.humphrey@courtsv.gov**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample**ID:** 3828

Attorney

The West Virginia State Bar (Charleston, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

The West Virginia State Bar is seeking candidates for the position of Commissioner of the Legislature Claims Commission. The State Bar Board of Governors will nominate three (3) lawyers (the applicant should be affiliated with Democratic Party) and will submit these names to the Speaker of the House and the President of the Senate for appointment to the Claims Commission. The term is for six (6) years. A minimum of ten (10) years' experience as a licensed attorney is required. A full description of qualifications can be found in W.Va. Code Section 14-2-4 and 14-2-10, and compensation is provided for in W.Va. Code Section 14-2-8. This position involves hearing and deciding claims filed against state agencies and the Crime Victims Fund. The main offices of the Claims Commission are at the State Capitol with travel to other parts of the state for hearings. Some administrative law, mediation, or other judicial experience would be beneficial.

If you qualify for appointment, and would like to be considered for nomination, please send your resume, with any supporting information and/or letters of reference, to Anita R. Casey, Executive Director, The West Virginia State Bar, 2000 Deitrick Blvd., Charleston, WV 25311 or caseya@wvbar.org. Nominations must be received by midnight, December 31, 2018

Desired Class Level: Graduate/Alumni**Posting Date:** October 30, 2018**Expiration Date:** December 31, 2018**Contact:** Ms Anita R. Casey
Executive Director
2006 Kanawha Blvd., East Charleston, West Virginia 25304 United States
<http://www.wvbar.org>**Resume Receipt:** E-mail**Default email for resumes.:** caseya@wvbar.org**ID:** 3813

Associate Attorney - Part time - Full time

Adams Legal Group (Morgantown, WV)

Position Type: Full-time

Practice Area(s): Criminal - Defense, Litigation, Malpractice - Plaintiff, Negligence & Personal Injury

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Small downtown Morgantown, WV law firm, with general practice has an immediate opening for an entry-level/associate attorney who is motivated and who is comfortable working in a fast-paced law firm environment. Primary practice areas include criminal defense, family law, and some personal injury cases. Must be willing to handle all areas of practice.

Responsibilities Include The Following

Assist in all aspects of civil, criminal and family-law litigation, including conducting discovery, taking and defending depositions, motion practice, pretrial hearings, and trial. Must be able to communicate effectively and appropriately with clients, client representatives, and opposing attorneys. Needs to work collaboratively with other firm attorneys and support staff to provide excellent client service; and perform other related duties as assigned. This is a contract position and compensation is commensurate with receivables. Applicants are encouraged to supplement hours with criminal or other appointment work, as/if necessary.

Requirements Include the Following:

Membership in good standing with the WV State Bar; prefer 1-2 years of experience. Resume/CV, references, and writing sample are required. Related law firm experience preferred, but judicial clerkship and other relevant job experience considered. Excellent legal research and writing skills. Strong organizational and time management skills; and proficient computer skills including legal research and Microsoft Office-related products. Must be able to work within a team environment and communicate clearly and concisely, both orally and in writing, with clients and other team members. Must be motivated and a self starter. Must be able to work independently; however, guidance and mentoring will be provided.

Desired Class Level: Graduate/Alumni

Posting Date: October 25, 2018

Expiration Date: December 31, 2018

Salary Range: Not Applicable

Contact: William S. Adams
Owner
344 high street morgantown, West Virginia 26505 United States
<http://www.adams-legal.com>

Resume Receipt: E-mail

Default email for resumes.: badams@adams-legal.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 3801

Attorney

DiCenzo Personnel Specialists

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: Attorney is needed in downtown Pittsburgh.
Desired Class Level: Graduate/Alumni
Posting Date: October 25, 2018
Expiration Date: December 26, 2018
Salary Range: 30,000 - 39,999
Contact: Mr. John Walko Recruiter Pittsburgh, Pennsylvania 15212 United States http://www.dicenzo.com
Resume Receipt: E-mail
Default email for resumes.: john@dicenzo.com
Additional Documents: Unofficial Transcript, Other Documents
Requested Document Notes: 2 references
ID: 3800

JUNE D.W. KALIJARVI EMPLOYMENT LAW FELLOWSHIP

Kalijarvi, Chuzi, Newman, & Fitch, P.C. (Washington, DC)

Position Type: Fellowship

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

JUNE D.W. KALIJARVI EMPLOYMENT LAW FELLOWSHIP

June D.W. Kalijarvi, who founded the law firm of Kalijarvi, Chuzi, Newman & Fitch (KCNF) more than forty years ago, was a fierce and tireless advocate for federal-sector employees facing discrimination or discipline in the workplace. In her memory, KCNF is inviting applications for an early-career attorney who has demonstrated a commitment to the public interest and/or employment law.

Fellows will have the opportunity to take on significant responsibility in cases covering a broad range of employment matters including workplace discrimination, whistleblower retaliation, discipline, labor disputes, and wage violations, among others. The Fellow will gain hands-on experience by working closely with experienced attorneys on all phases of litigation in various forums (EEOC, MSPB, Office of Special Counsel, Department of Labor, federal court, labor arbitration).

One Fellow will be chosen for a two-year fellowship, commencing in the summer of 2019, but no later than September 1, 2019. Our ideal candidate has a commitment to workplace fairness and the public interest, has outstanding writing and analytical skills, is able to work collaboratively and independently, and is an effective and compassionate communicator.

KCNF is a nationally recognized law firm dedicated to fighting for the workplace rights of federal employees. We help employers navigate legal matters such as employment discrimination, personnel issues, labor issues, and obtaining and maintaining federal security clearances. Our attorneys are highly skilled and respected litigators and negotiators, many of whom have received AV Preeminent* ratings from Martindale-Hubbell, been repeatedly rated as Super Lawyers in the area of employment law, written seminal books and treatises, served as professors and teachers, and been elected members of The Fellows of the American Bar Foundation, an honorary organization of attorneys, judges, law faculty, and legal scholars, who have demonstrated outstanding achievements and dedication to the welfare of their communities and to the highest principles of the legal profession.

POSITION REQUIREMENTS:

- A law degree;
- Admitted to the DC Bar, eligible to waive into the DC Bar, or sitting for the July 2019 bar exam;
- Recent completion of a law degree, a clerkship, or another fellowship;
- A superior academic record;
- Strong analytical and communication skills, both oral and written;
- Excellent research and writing skills;
- Coursework in Employment and/or Labor law or a demonstrated interest in these areas of the law (including participation in pro bono work and clinics).

818 CONNECTICUT AVENUE, NW ■ SUITE 1000 ■ WASHINGTON DC 20006 ■ PH 202.331.9260 ■ FX 866.452.5789 ■ WWW.KCNLAW.COM

COMPENSATION:

Compensation is \$70,000 plus benefits.

HOW TO APPLY:

Applicants must send a cover letter indicating their interest in the fellowship; a resume; a writing sample of recent, independent work; a law school transcript; and two letters of recommendation. The deadline for submitting applications is December 31, 2018. Please submit all materials to:

Elaine L. Fitch

Kalijarvi, Chuzi, Newman & Fitch

818 Connecticut Ave., NW, Suite 1000
Washington, DC 20006 efitch@kcnlaw.com

Desired Class Level: Graduate/Alumni
Posting Date: October 11, 2018
Expiration Date: December 31, 2018
Contact: Elaine L, Fitch 818 Connecticut Ave., NW, Suite 1000 Washinton, District of Columbia 20006 United States
Resume Receipt: E-mail
Default email for resumes.: efitch@kcnlaw.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 3790

Corporate Associate (Norfolk, Virginia)

LeClairRyan (Richmond, VA)

Position Type: Full-time**Practice Area(s):** Corporate**Description:**

Since its inception, LeClairRyan has grown exponentially and is now home to over 325 attorneys with offices in 15 states and the District of Columbia. LeClairRyan is currently seeking a Corporate Associate Attorney who will contribute to overall success and help secure the bright future of the Firm.

LeClairRyan's Norfolk, Virginia office is located in downtown Norfolk at 999 Waterside Drive in the Dominion Tower along the Elizabeth River and Norfolk's historic Harbor Park. With approximately ten attorneys and ten professional support staff, the Norfolk office provides our clients with services in practice areas that include business litigation, bank finance and lending, bankruptcy and creditors' rights, medical malpractice defense, healthcare, estate and trust litigation, taxation, and real estate.

The associate will work closely with a dynamic corporate team whose practice focuses on commercial real estate, land use, financing and business matters. The team represents a variety of clients ranging from individual and institutional owners, developers, financial institutions, telecommunications companies and utilities. This is a great opportunity for an individual to work closely with distinguished colleagues who have been recognized as Virginia Super Lawyer in Land Use/Zoning and Best Lawyers in America for Corporate Law, Land Use and Zoning Law, and Real Estate Law while learning and expanding their knowledge with an emphasis on commercial real estate, land use, financing and business matters.

Required Skills**Experience:**

2-4 years of transactional/ corporate law experience.

Excellent writing skills.

Strong verbal communication.

Advocacy and organizational skills.

The ability to work independently and as a team, and demonstrated ability to build a relationship network.

LeClairRyan is not accepting unsolicited resume submissions from contracted or non-contracted agencies for this position. LeClairRyan is not responsible for any fees related to unsolicited resumes.

Desired Class Level: Graduate/Alumni**Posting Date:** October 8, 2018**Expiration Date:** December 31, 2018

Contact: Ms. Cally A. Melton
 Recruiting Manager
 951 East Byrd Street 8th Floor Richmond, Virginia 23219 United States
<http://www.leclairryan.com>

Resume Receipt: Other (see below)**How to Apply:** To Apply

To be considered for this position, copy and paste the following link into your web browser and follow the steps for submitting application materials:

[https://leclairryan-openhire.silkroad.com/epostings/index.cfm?](https://leclairryan-openhire.silkroad.com/epostings/index.cfm?fuseaction=app.jobinfo&id=23&jobid=1009&company_id=17277&version=1&source=ONLINE&JobOwner=993211&level=levelid2&levelid2=36335&startflag=3)

[fuseaction=app.jobinfo&id=23&jobid=1009&company_id=17277&version=1&source=ONLINE&JobOwner=993211&level=levelid2&levelid2=36335&startflag=3](https://leclairryan-openhire.silkroad.com/epostings/index.cfm?fuseaction=app.jobinfo&id=23&jobid=1009&company_id=17277&version=1&source=ONLINE&JobOwner=993211&level=levelid2&levelid2=36335&startflag=3)

ID: 3787

Corporate Associate (Richmond, Virginia)

LeClairRyan (Richmond, VA)

Position Type: Full-time

Practice Area(s): Corporate

Description:

Since its inception, LeClairRyan has grown exponentially and is now home to over 325 attorneys with offices in 15 states and the District of Columbia. LeClairRyan is currently seeking a Corporate Associate Attorney who will contribute to overall success and help secure the bright future of the Firm.

LeClairRyan was started in Richmond, Virginia in 1988 and we maintain a presence in the heart of downtown Richmond today. Located in the 'SunTrust' building at 919 East Main Street, this location offers expansive views of the State Capitol, the James River, and the Richmond Skyline. LeClairRyan teams in Richmond represent clients in a myriad of practice areas in both Corporate and Litigation matters and maintain high standards of client service and legal practice.

A goal of LeClairRyan is to continue to expand our footprint in the Richmond region and we are looking to add a talented associate attorney to our team. This individual will primarily focus on the representation of companies and individuals in a broad range of matters, with an emphasis represents clients in general corporate matters, mergers and acquisitions, real estate and financings.

Experience:

3- 5 years handling general corporate services matters required.
Superior communication and organizational skills.
Exceptional analytical, research and writing skills.
Excellent attention to detail.
Confidence to work directly with clients and colleagues in a fast-paced environment.
Strong academic credentials.
Virginia Bar admissions required.

LeClairRyan is not accepting unsolicited resume submissions from contracted or non-contracted agencies for this position. LeClairRyan is not responsible for any fees related to unsolicited resumes.

Desired Class Level: Graduate/Alumni

Posting Date: October 8, 2018

Expiration Date: December 31, 2018

Contact: Ms. Cally A. Melton
Recruiting Manager
951 East Byrd Street 8th Floor Richmond, Virginia 23219 United States
<http://www.leclairryan.com>

Resume Receipt: Other (see below)

How to Apply: To Apply

To be considered for this position, copy and paste the following link into your web browser and follow the steps for submitting application materials:

https://leclairryan-openhire.silkroad.com/epostings/index.cfm?fuseaction=app.jobinfo&id=23&jobid=1005&company_id=17277&version=1&source=ONLINE&JobOwner=993211&level=levelid2&levelid2=36335&startflag=3

ID: 3786

Assistant Public Defender

Office of the Public Defender/Beckley, WV (Beckley, West Virginia) Tenth Judicial Court

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Criminal defense representation, felony and misdemeanor, appeal work before the West Virginia Supreme Court of Appeals, juvenile cases, Writ of Habeas Corpus, Abuse and Neglect cases, Extradition, Parole and Probation violations.

This position provides invaluable trial and appellate experience with immediate responsibility. The salary is negotiable depending upon experience; benefits included. We are looking either for the law graduate or an attorney with criminal defense experience. This position is open immediately.

Please send resumes, references and telephone numbers immediately. Thank you for your assistance in this matter.

220 N. Kanawha Street, Suite 2

Beckley, WV 25801

Or email:

info@raleighdefender.org

Desired Class Level: Graduate/Alumni

Posting Date: October 1, 2018

Expiration Date: December 7, 2018

Contact: Susan Delp
Office Manager/Legal Assistant
220 N. Kanawha Street, Suite 2 Beckley, West Virginia 25801 United States

Resume Receipt: E-mail

Default email for resumes.: info@raleighdefender.org

Requested Document Notes: PLEASE STATE IN YOUR LETTERS AND RESUMES THAT APPLICATION IS FOR THE ASSISTANT PUBLIC DEFENDER POSITION.

ID: 3770

Commercial Litigation / IP Litigation Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Position Type: Full-time, permanent

Employer Name: McClelland Legal Search

Job Title: Commercial litigation/IP litigation attorney

Job Description: We have an opportunity for a commercial litigation and/or IP litigation attorney. The position is a mix of commercial litigation, IP litigation to include, brand enforcement and e-commerce. The position offers a highly collegial environment with competitive salary and benefits. PA Bar required.

Hiring Criteria: 3-5 years of experience of commercial litigation/IP litigation. Candidates must possess strong academic credentials and excellent writing skills and must be admitted in Pennsylvania.

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation details: Compensation determined by experience

Desired years of experience: 3-5 years of experience of commercial litigation and/or IP litigation.

How we would like to receive the materials: Interested candidates should send their information to:
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: September 27, 2018

Expiration Date: January 31, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Cover Letter

ID: 3765

Family Law Attorney
McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Position Type: Full-time, permanent Attorney

Employer Name: McClelland Legal Search

Job Title: Family Law Attorney

Job Description: We have an opportunity for an experienced family law attorney. PA Bar required. The firm affords a highly collegial working environment, very reasonable billing requirement and bonus incentives.

Hiring Criteria: 4 plus years of family law experience preferred , admitted to practice in PA

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation detail will be shared with candidates who apply -- includes base salary and bonuses

Desired years of experience: solid family law experience -- at least four years preferred -- candidates with less years but who otherwise have solid experience, exclusively family law, may also be considered.

How we would like to receive the materials: Interested candidates should send their information to:
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: September 27, 2018

Expiration Date: January 31, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Cover Letter

ID: 3762

Intellectual Property Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Position Type: Full-time, permanent attorney

Employer Name: McClelland Legal Search

Job Title: Intellectual Property attorney

Job Description: Our client is seeking a candidate with 1-5 years of Intellectual Property experience. A technical degree in Electrical Engineering, Chemical Engineering or Physics is a plus. Patent Bar registration a plus. The candidate must possess excellent research and writing skills with the ability to communicate complex information in both oral and written communications.

Hiring Criteria: 1-5 years of experience of Intellectual Property experience. Candidates must possess strong academic credentials and excellent writing skills.

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation details: Compensation determined by experience

Desired years of experience: 1-5 years of Intellectual Property experience.

How we would like to receive the materials: Interested candidates should send their information to:
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: September 27, 2018

Expiration Date: January 31, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Cover Letter

ID: 3766

Labor & Employment Associate

McClelland Legal Search

Position Type: Full-time

Description:

Position Type: Full-time, permanent Associate

Employer Name: McClelland Legal Search

Job Title: Labor & Employment Associate

Job Description: We have several positions for mid-level labor & employment attorneys. Must have experience in employment litigation. Counseling and traditional labor experience a plus. PA Bar required. The positions are in highly collegial working environments with competitive salaries and benefits.

Hiring Criteria: 3-7 years of experience with employment litigation. Employment counseling and/or traditional labor experience is a plus. Candidates must possess strong academic credentials and excellent writing skills, as well being admitted in Pennsylvania.

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation details: Compensation determined by experience

Desired years of experience: 3-7 years of experience employment litigation. Counseling and/or traditional labor is a plus.

How we would like to receive the materials: Interested candidates should send their information to:
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: September 27, 2018

Expiration Date: January 31, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Cover Letter

ID: 3763

Staff Attorney
McClelland Legal Search

Position Type: Part-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Position Type: reduced hours schedule, permanent Staff attorney

Employer Name: McClelland Legal Search

Job Title: Commercial Litigation and/or Intellectual Property litigation attorney

Job Description: Our client is looking for an attorney with 2+ years of litigation or trademark experience. This is a reduced schedule (1500-1600 hours) position with commensurate compensation and benefits package.

Hiring Criteria: 2+ years of experience of general litigation or trademark experience. Candidates must possess strong academic credentials and excellent writing skills.

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation details: competitive compensation commensurate with reduced hours schedule

Desired years of experience: 2+ years of litigation or trademark experience. Must be admitted in PA

How we would like to receive the materials: Interested candidates should send their information to: dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: September 27, 2018

Expiration Date: January 31, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Cover Letter

ID: 3767

Attorney

Jenkins Fenstermaker (Huntington and Clarksburg, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Jenkins Fenstermaker, PLLC is seeking associate attorneys for its Clarksburg and Huntington offices. The open positions are in general and energy litigation and attorneys of varied experience levels will be considered. Please submit cover letter and resume to Firm Administrator Stephanie Rigsby at SLR@jenkinsfenstermaker.com.

Desired Class Level: Graduate/Alumni

Posting Date: August 29, 2018

Expiration Date: January 1, 2019

Contact: Stephanie Rigsby
Firm Administrator
325 8th St. Huntington, WV 25701 Huntington, West Virginia 25701 United States
<https://www.jenkinsfenstermaker.com/>

Resume Receipt: E-mail

Default email for resumes.: SLR@jenkinsfenstermaker.com

Additional Documents: Cover Letter

ID: 3676

Attorney

Dickie McCamey & Chilcote (Pittsburgh, PA)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: WHEELING, WV Established, AV rated law firm seeks an attorney for its Wheeling, WV office. An attorney with 1-3 years WV litigation experience is preferred. This position requires West Virginia bar admission, and the attorney will be engaged in primarily civil defense litigation, including insurance defense litigation. The firm offers a competitive salary commensurate with experience and excellent benefits package. Please submit application including resume, writing sample, and references.
Desired Class Level: Graduate/Alumni
Posting Date: July 24, 2018
Expiration Date: December 11, 2018
Contact: Melissa M. Barr Attorney The Wagner Building 2001 Main Street, Suite 501 Wheeling, West Virginia 26003 United States
Resume Receipt: E-mail
Default email for resumes.: MBarr@dmclaw.com
Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: References
ID: 1173

Law Clerk 2019-2020

NJ Courts (Trenton, NJ)

Position Type: Full-time

Practice Area(s): All Practice Areas

Description:

Law Clerk 2019-2020

Court Term: August 26, 2019 through August 31, 2020

Salary Information

Supreme Court - \$65,580

Superior Court Appellate Division - \$59,875

Superior Court Assignment Judge - \$54,886

Superior Court Chancery Division, General Equity - \$54,886

Superior Court Chancery Division, Family - \$50,562

Superior Court Law Division (Civil and Criminal) - \$50,562

Tax Court - \$50,562

Salaries listed are based on a 53 week court term. These are salary levels for the 2018-2019 Court Term. The salaries for the 2019-2020 Court Term are to be determined based on funding availability.

Individuals who have served or are currently serving a trial court or Tax Court clerkship may be eligible to serve an additional one year clerkship in the Appellate Division or Supreme Court.

Start your legal career in a court system recognized as one of the best in the nation and enhance your future career prospects. Professional law clerk positions are available in the New Jersey Judiciary for individuals with strong communication and analytical skills. Supreme Court law clerks work with justices on complex cases involving difficult issues of law. Appellate Division law clerks conduct research, analyze legal data, prepare legal memoranda, process emergent motion applications, and proofread published opinions. Law clerks for assignment judges learn all aspects of court administration and assist with processing emergent motions. Trial court law clerks gain practical experience while gaining valuable insight into the judicial process. Under the direction of one or more judges over the course of the year, trial court law clerks observe judicial proceedings, attend conferences with attorneys and judges, receive training in mediation and mediate small claims cases and summarize information for judges. Tax Court law clerks perform duties similar to those assigned to law clerks in the Appellate Division and trial courts, but do not mediate cases.

As of June 18, 2018, applicants may apply directly to justices or judges through the Judiciary's web-based portal. Applications will not be accepted before that date. Applicants will be contacted directly by the justices or judges for interviews on or after June 25, 2018.

To apply for a clerkship, please click here <http://www.judiciary.state.nj.us/public/lawclerks.html> (available June 18, 2018).

For questions regarding clerkships, please email LawClerkFAQ@njcourts.gov

Qualifications

Law clerks must have graduated from an American Bar Association-approved law school and must not have practiced law by the time of their law clerk appointment.

The Judiciary's law clerkship program is intended for recent law school graduates (defined as graduating law school within the past four (4) years) who have not yet engaged in the practice of law. Selected candidates will be required to provide an official, final law school transcript, not a photocopy, which includes the date of graduation from their law school at the time of hire. Excellent writing and analytical skills are essential.

It is helpful to have completed a course in mediation prior to the start of the clerkship. Under Court Rule, all trial court law clerks who will serve as mediators must first complete the Judiciary sponsored 12-hour mediation training or its equivalent. Applicants selected for clerkships can request a waiver from attending the Judiciary's training program at the start of the court term by providing documentation that confirms that they successfully completed an approved alternative dispute resolution course.

Supplemental Information

Note: Law clerks may hold outside employment with prior approval as provided in the Code of Conduct for Judiciary Employees. The Code is available online at https://njcourts.gov/public/assets/access/codeofconduct_hr.pdf

Driver's License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle is necessary to perform essential duties of the position.

Authorization to Work: US citizenship is not required. Selected candidate must be authorized to work in the US according to Department of Homeland Security, US Citizenship and Immigration Services regulations.

Special Note: Individuals selected for clerkships must agree to a thorough background check, which will include fingerprinting. All data received will be kept in the strictest confidence except to inform the individual of the findings and what action will be taken as a result of this information.

Residency Law: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all persons newly hired by the Judiciary must establish, and then maintain, principal residence in the State of New Jersey. Law clerks are not subject to the residency law during their 53 week term. Additionally, law clerks who serve a second clerkship in a higher court are exempt from the residency requirement. Clerks who anticipate moving into another state position immediately following their clerkship(s) must be mindful that, upon conclusion of their clerkship term, they will need to be New Jersey residents.

Approximately 480 clerkships are available. Of those, a limited number of clerkships exist for the Supreme Court, Superior Court Appellate Division, Superior Court Assignment Judges, Superior Court Chancery Division in general equity court, and in the Tax Court. Applicants interested in those positions should apply early during the hiring process. Most openings exist in the Superior Court Law Division in civil and criminal court, and Superior Court Chancery Division in family court. For additional information see the Judiciary's website at <https://njcourts.gov/public/lawclerks.html>. Minorities, women, individuals with disabilities and other protected class members are encouraged to apply.

The NJ Judiciary requires all applicants to complete the application process fully and as instructed. All applicants must complete the work experience and education sections and attach any required documents. Applications must describe all relevant work experience in detail, beginning with your current or most recent job, including military service (indicate rank), internships and job-related volunteer work, if applicable. Use a separate section to describe each position. Applicants who indicate "see resume" or enter their initials to acknowledge that they have skipped the Work History and Education sections will not be considered, unless they do not possess any education history or work experience. Only applicants that follow the application instructions and submit completed applications will be considered.

The New Jersey Judiciary consists of: the Supreme Court, the Superior Court including the Appellate Division and the Trial Court of the 15 vicinages in New Jersey, the Tax Court and the Municipal Court System. The Administrative Office of the Courts provides technical assistance, operational support, training, research and development, budget and personnel coordination, and development and operation of information systems for the Courts of New Jersey.

The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action Employer Committed to Ensuring an Open Door to Justice

Desired Class Level: 3L, LLM, Graduate/Alumni

Posting Date: June 5, 2018

Expiration Date: March 30, 2019

Contact: Lauren Morales
25 Market Street Trenton, New Jersey 08611 United States

Resume Receipt: Other (see below)

How to Apply: <https://www.governmentjobs.com/careers/njjudiciary/jobs/2069251>

ID: 3511
