



3-Month Student/ Recent Graduate/ Rookie Attorney Internship

Troy Law, PLLC (Flushing, New York)

Position Type: Internship

Practice Area(s): Bankruptcy, Employment, Immigration/Refuge, Labor

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Gain hands-on legal experience in a friendly, fast-paced, 30 year-old boutique law firm with experienced attorneys and collegial staff by applying to the: 3-Month Legal Internship.

The internship program is offered in our bustling downtown Flushing, where we conduct a diverse practice specializing in WAGE AND HOUR (EMPLOYMENT) LAW. Our GENERAL PRACTICE also includes:

1. REAL ESTATE transactions;
2. IMMIGRATION -- Family & Employment-based;
3. MATRIMONIAL -- Contested & Uncontested;
4. CORPORATION -- Incorporating, Stock Subscription & Acquisition;
5. BANKRUPTCY -- Chapter 7, 13 & 11;
6. COMMERCIAL LITIGATION--IP; and
7. PERSONAL INJURY -- City, State & Federal Courts.

Successful candidate(s) will gain experience in all aspects of LITIGATION PRACTICE under direct attorney supervision and will receive training in:

1. Drafting Complaints, Answers, Affirmative Defenses & Counterclaims;
2. Conducting Discovery, such as Automatic Disclosures, Interrogatories, Requests for Document Production, Deposition Appearance;
3. Writing Legal Memos on Motions for Summary Judgment, Motions to Dismiss, Temporary Restraining Orders, PI, Attachment;
4. Preparing Trial Notebook, Pre-trial Order, Jury Instructions, Voir Dire, Motion in Limine, Evidentiary Hearing & Trial;
5. Training in ECF, PACER, NYSCEF for Fed, State and Bankruptcy;
6. Interviewing Clients, Court Appearances; and
7. Working with government agencies.

EXCELLENT TRAINING for

- Recent law school graduate or law student looking to obtain crucial experience in above specialty work in a competitive market or to apply to future careers,
- New attorney, awaiting admission, pending bar result
- July 2018/ February 2019 Bar Exam Takers and/or a
- Rookie attorney from a foreign state with limited knowledge about NY/Fed practice.

Detailed Description

Whether you are a recent law school graduate or law student, new attorney, bar exam taker, or rookie attorney from foreign state, this is a perfect opportunity for you to expose yourself to all aspects of the litigation process, hone your general skill set in database and calendar management skills while also making a positive impact for the immigrant-worker community in the United States. At the end of the three month term, you will have exposed yourself to all areas of litigation. Those interested in litigation practice, including the opportunity to conduct a trial at the back end of the initial term are strongly encouraged to apply.

Interning at Troy Law puts you at the cutting edge of the nation's wage-and-hour and employment litigation advocacy. We are one of the largest firms in case load in the nation's Fair Labor Standards Act wage-and-hour litigation, and the largest firm in case load for the Chinese-American immigrant community, with over 300 cases pending in federal and state courts throughout the nation.

It is a challenge that demands a demonstrated interest in the employment and consumer protection law, the keen intellectual curiosity of an academic and a passion for public interest. The experience, exposure and relationships you gain here will put you on a path to a distinguished career in the public services. The connections you forge and the experience you gain are invaluable, and Troy Team alumni have gone on become federal and state judicial clerks, civil rights attorneys at the ACLU, Legal Aid Society, and Public Defenders' Offices, leaders in the ABA, NYSBA, and NYC Bar Non-Profit/ Public

Interest Sector, and associates at Big Law.

You will be joining a diverse group of talented professionals in a close-knit team working to fight fiercely for the rights of the American immigrant worker community and fearlessly to protect the everyday consumers from big corporations. Fellow coworkers serve as mentors and are graduates of top law schools and universities across the nation including Harvard, Yale, University of Pennsylvania, University of Virginia, Columbia, NYU, Fordham, Cornell, Boston, Vanderbilt, Emory and Tulane Law Schools.

As 85% of our clients are Chinese-speaking immigrant workers and 10% of our clients are Spanish-speaking immigrant workers, fluency in either Chinese or Spanish is strongly preferred, and should be noted on your application.

Internship Timeline

Interns are accepted on a rolling basis until filled.

If accepted, during the internship, you will expect to gain expertise in all aspects of civil litigation process, including serving and drafting affidavits of service; draft mediation/ settlement position letters; propounding and responding to interrogatories, document production requests, requests to admit; drafting affidavits in support of motions of default and conditional collective certification; and enforcement of judgments. You will additionally have received training in Court Filing (ECF/ NYSCEF), legal research (WestLaw and LexisNexis) and have attended depositions or shadowed attorneys to court conferences, and communicating with state and federal agencies like the National Labor Relations Board and the Equal Employment Opportunity Commission.

You will be assigned administrative tasks, including the docketing of court emails, submission of electronics permit requests for conferences in the Southern District federal court, rescheduling court conferences with the judge and opposing counsel, and the mailing out of Notice of Pendency to potential Fair Labor Standards Act Conditional Collective Certification opt-

in Plaintiffs.

A stipend up to \$1000, subject to regular attendance and completion of the internship, will be provided. In addition, the internship may lead to future employment.

An intern can also receive academic credit under school program for an Internship, Externship, OPT, or 50 hours of Pro Bono, and a letter of recommendation upon request and successful completion.

Apply with a cover letter, resume, writing sample, and school transcript. Fluency in Mandarin Chinese and/or Spanish is a plus and should be noted on the cover letter, but is by no means required.

Desired Class Level: 1L, 2L, 3L, LL.M., Graduate/Alumni, Class Level

Posting Date: June 28, 2019

Expiration Date: August 31, 2019

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd, Suite 119 Flushing,
New York 11355 United States
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 4742

Chinese/ Spanish-Speaking Bilingual Junior Attorney

Troy Law, PLLC (Flushing, New York)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Troy Law is hiring a Junior Associate. We are a fast-growing Employment Litigation Boutique in Flushing, Queens, NY whose primary focus is fighting for underpaid and overworked immigrant workers throughout the United States.

Seeking a BILINGUAL JUNIOR ASSOCIATE to support all aspects of our fast-paced business.

Primary responsibilities include legal research for drafting briefs, responses, motions, and other forms of correspondence to courts, drafting discovery responses, interviewing clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions.

This position is a great opportunity for bilingual attorneys with a demonstrated interest in economic justice/ poverty alleviation. The ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.

Fluency in Chinese/ Spanish is a requirement. Admission to the NY Federal Bar is a must. (Note: Recent law graduates who have passed the bar but have not yet been admitted should apply only once they are admitted to the bar and to the district court as well.)

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It is a challenge that demands a demonstrated interest in the employment and consumer protection law, the keen intellectual curiosity of an academic and a passion for public interest. The experience, exposure and relationships you gain here will put you on a path to a distinguished career in the public services. The connections you forge and the experience you gain are invaluable, and Troy Team alumni have gone on become federal and state judicial clerks, civil rights attorneys at the ACLU, Legal Aid Society, and Public Defenders' Offices, leaders in the ABA, NYSBA, and NYC Bar Non-Profit/ Public Interest Sector, and associates at Big Law.

You will be joining a diverse group of talented professionals in a close-knit team working to fight fiercely for the rights of the American immigrant worker community and fearlessly to protect the everyday consumers from big corporations. Fellow coworkers serve as mentors and are graduates of top law schools and universities across the nation including Harvard, Yale, University of Pennsylvania, University of Virginia, Columbia, NYU, Fordham, Cornell, Boston, Vanderbilt, Emory and Tulane Law Schools.

To apply, please attach your Resume, Cover Letter, Legal Writing Sample, Chinese/Spanish Writing Sample, Transcript, and List of Cases in which you are the attorney of record to your application. Your application and supporting materials will be kept confidential.

Successful candidates must be available for an in-person interview in Flushing, Queens. The scheduling is flexible.

Desired Class Level: Graduate/Alumni

Posting Date: June 28, 2019

Expiration Date: August 31, 2019

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd, Suite 119 Flushing,
New York 11355 United States
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 4740

Experienced Wage and Hour Attorney (Flushing, New York)

Troy Law, PLLC (Flushing, New York)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Troy Law is seeking Experienced Wage and Hour Associates. We are a fast-growing Employment Litigation Boutique in Flushing, Queens, NY whose primarily focus is fighting for underpaid and overworked immigrant workers throughout the United States.

Primary responsibilities include managing and assigning cases to junior associates, directing the researching and drafting of discovery requests and responses, motions, and other forms of correspondence to courts, supervising intakes of clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions.

This position is a great opportunity for attorneys with a demonstrated interest in employment wage-and-hour law.

Requirements:

Candidates must have at least two (2) years of relevant TRIAL experience in wage-and-hour and employment discrimination law before US district courts; who is Admitted in New York Federal Bar for at least one (1) year, and preferably in New Jersey;

The ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.

Ability to speak Chinese and/or Spanish preferred, but not required.

Working at Troy Law puts you at the cutting edge of the nation's wage-and-hour and employment litigation advocacy. We are one of the largest firms in case load in the nation's Fair Labor Standards Act wage-and-hour litigation, and the largest firm in case load for the Chinese-American immigrant community, with over 300 cases

pending in federal and state courts throughout the nation.

It is a challenge that demands a demonstrated interest in the employment and consumer protection law, the keen intellectual curiosity of an academic and a passion for public interest. The experience, exposure and relationships you gain here will put you on a path to a distinguished career in the public services. The connections you forge and the experience you gain are invaluable, and Troy Team alumni have gone on become federal and state judicial clerks, civil rights attorneys at the ACLU, Legal Aid Society, and Public Defenders' Offices, leaders in the ABA, NYSBA, and NYC Bar Non-Profit/ Public Interest Sector, and associates at Big Law.

To apply, send a resume with writing sample, cover letter, school transcript, & list of cases in which you appear as the attorney of record. Please apply only if you meet all of the requirements above.

Summarize your Employment Law Trial Experience in a Table Format with the following pertinent information:

- Complaint Filing Date;
- Court;
- Index Number;
- Brief Description of Nature of Case (Wage-and-Hour or Employment Discrimination, including whether the case is a class-action case); and
- Your involvement in the case (in intake, computation of damages, motion drafting, and other pertinent information).

All your information will be kept confidential.

Successful candidates must be available for an in-person interview in Flushing, Queens. The scheduling is flexible.

Desired Class Level: Graduate/Alumni

Posting Date: June 28, 2019

Expiration Date: August 31, 2019

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd, Suite 119 Flushing,
New York 11355 United States

<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 4741

Associate Attorney West Virginia

The Nestor Law Office: William T. Nestor, PLLC (Elkins, WV)

Position Type: Full-time

Description:

Small town WV law firm is looking for an associate attorney to help expand services provided. Law firm was established in 2005 and currently has (2) lawyers, (2) support staff - one of which is a certified paralegal. The ideal candidate will desire to engage in the practice of family law and criminal litigation. The Nestor Law Office is presently a personal injury, criminal defense, and bankruptcy law firm.

Salary is fixed and is also tied to income the associate attorney produces. First year expectations should be 45K-65K per year.

We do not require a transcript.

West Virginia bar admission or ability to become licensed to practice law in West Virginia in the near future is required.

Desired Class Level: Graduate/Alumni

Posting Date: June 27, 2019

Expiration Date: July 27, 2019

Contact: Mgr. William T. Nestor
Mgr.
1062 Harrison Avenue Elkins, West Virginia
26241 United States

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: tynestor@yahoo.com

ID: 4721

Intellectual Property Prosecution Associate

Moore & Van Allen (Charlotte, NC)

Position Type: Full-time

Description:

Moore & Van Allen, PLLC has an immediate need in its Charlotte office for an Intellectual Property associate with one or two years of IP focused patent prosecution experience. Qualified individuals will have an undergraduate degree preferably in either Electrical Engineering, Mechanical Engineering, Computer Engineering or Chemical Engineering. Excellent academic performance and strong interpersonal skills required. Patent Bar membership is preferred but proper academic degree to sit for patent bar is required. Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: June 27, 2019

Expiration Date: August 3, 2019

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202
United States

Resume Receipt: Other (see below)

How to Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 4739

Litigation Associate

Cipriani & Werner, PC (Charleston, WV)

Position Type: Full-time

Practice Area(s): Litigation

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Well-established, multi-state firm, seeks a litigation associate with 1-5 years of experience for their Charleston, WV office. Apply with resume by July 10.

Desired Class Level: Graduate/Alumni

Posting Date: June 27, 2019

Expiration Date: July 10, 2019

Contact: Ashley French

Partner

500 Lee Street East Suite 900 Charleston,
West Virginia 25301 United States

<https://www.c-wlaw.com/>

Resume Receipt: E-mail

Default email for resumes.: afrench@c-wlaw.com

ID: 4738

Assistant Federal Public Defender

Federal Public Defender Northern District of West Virginia

Position Type: Full-time

Description:

The Federal Public Defender Office for the Northern District of West Virginia is accepting applications for the position of Assistant Federal Public Defender. The Federal Public Defender operates under authority of the Criminal Justice Act, 18 U.S.C. § 3006A, to provide defense services to indigent persons in federal criminal cases and related matters in the federal courts. Duty Station will be at the Clarksburg Defender Office. Some travel to Elkins, West Virginia and perhaps other points of holding court will be required.

Requirements: An Assistant Federal Public Defender must be: (1) a U.S. citizen or eligible to be employed in the United States; (2) a graduate of an accredited law school, and have admission and good standing in a state bar; (3) licensed to practice law in the U.S. District Court for the Northern District of West Virginia, or must become so licensed within one year after entrance on duty; and (4) licensed to practice law in the State of West Virginia, or must become so licensed within one year after entrance on duty.

Duties: Assistant Federal Public Defender duties include trials and court hearings, direct appeals to the circuit court, post-conviction, and representation in other matters such as supervised release hearings and probation and parole hearings. The position requires travel for investigation, litigation, and training. Federal Public Defender attorneys may not engage in the private practice of law.

Selection Criteria: The successful applicant must have a demonstrated capacity or aptitude for excellence in trial and appellate practice, a commitment to the representation of indigent accused persons, and sufficient experience to immediately undertake the defense of serious criminal cases in the United States courts. This position also requires

excellent research skills; proficiency in computer-assisted legal research; word processing capability; and time management skills. This position also requires the ability to communicate effectively with clients, witnesses, colleagues, staff, and court and agency personnel.

Conditions of Employment: The selected candidate will be subject to a background check or investigation, including an F.B.I. name and fingerprint check and an I.R.S. tax check. Employees of the Federal Public Defender Office are in the excepted service, are considered "atwill" employees, and are not covered by the Civil Service Reform Act.

Salary and benefits: This is a full-time, permanent position, and federal salary and benefits apply. Salary commensurate with Assistant U.S. Attorneys for the Northern District of West Virginia. This position is subject to mandatory electronic transfer (direct deposit) of net pay.

How to Apply: Qualified persons may apply by submitting a letter of interest, resume, three professional references, law school and undergraduate transcripts, and one writing sample to: Brian J. Kornbrath, Federal Public Defender, 230 West Pike Street, Suite 360, Clarksburg, WV 26301. Electronic submissions may be sent to Brian_Kornbrath@fd.org.

Closing Date: July 1, 2019. All responses will remain confidential. Women and minorities are encouraged to apply. This agency provides reasonable accommodations to applicants with disabilities.

**The Federal Public Defender is an Equal-Opportunity Employer.
No Telephone Calls Accepted for this Position Posting.**

Desired Class Level: Graduate/Alumni

Posting Date: June 26, 2019

Expiration Date: July 1, 2019

Contact: Brian Kornbrath
Federal Public Defender
230 West Pike Street, Ste. 360 Clarksburg,
West Virginia 26301 United States

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: Brian_Kornbrath@fd.org

How to Apply: <http://wvn.fd.org/>

Additional Documents: Cover Letter, Unofficial Transcript, Writing
Sample, Other Documents

ID: 4735

Assistant Prosecuting Attorney

Berkeley County, West Virginia Prosecuting Attorney
(Martinsburg, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

ASSISTANT PROSECUTING ATTORNEY.

SALARY RANGE \$54,538 – \$86,576

APPLICATIONS MAY BE OBTAINED AT
www.berkeleywv.org **OR AT**

400 W. STEPHEN STREET, SUITE 201,
MARTINSBURG, WV

APPLICATIONS MAY BE RETURNED TO:

BERKELEY COUNTY COUNCIL OFFICE

400 W. STEPHEN STREET, SUITE 201,
MARTINSBURG, WV 25401

APPLICATIONS WILL BE ACCEPTED UNTIL **5:00**
PM, JULY 18, 2019

GENERAL RESPONSIBILITIES

Responsible for assisting the Prosecuting Attorney in the prosecution of criminal cases and certain civil violations. Supervision may be given to clerical personnel. Direction may be provided by the Prosecuting Attorney or Chief Assistant Prosecuting Attorney.

ESSENTIAL TASKS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Interviews victims and other witnesses.
2. Appears in Magistrate and Circuit Court for a

variety of matters such as hearings or trials in misdemeanor or felony criminal cases or civil matters such as juvenile abuse and neglect cases.

3. Prepares motions and other court pleadings.
4. Reviews cases for prosecutorial merit.
5. Works with police officers, victim's advocate, and in-house investigator.
6. Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

1. Thorough knowledge of court procedures and criminal law.
2. Ability to research and compile legal precedent as needed.
3. Ability to contact and interview victims and witnesses.
4. Excellent communication skills.
5. Ability to work with a wide variety of people under sometimes emotional conditions.

EDUCATION AND EXPERIENCE

1. Juris Doctor from an accredited law school.
2. Licensed to practice law in the State of West Virginia
3. Prior prosecution experience preferred.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. No significant standing, walking, moving, climbing, carrying, bending,

kneeling, crawling, reaching, and handling,
pushing, and pulling.

SPECIAL REQUIREMENTS

Possession of a valid Driver's License.

Exempt

Rev. 06/19

Reasonable accommodations may be made to
enable individuals with disabilities to perform the
essential tasks.

Desired Class Level: 3L, Graduate/Alumni
Posting Date: June 26, 2019
Expiration Date: July 18, 2019
Salary Range: Not Applicable
Contact: Alan J Davis County Administrator 400 W. Stephen Street, Suite 201 Martinsburg, West Virginia 25401 United States http://www.berkeleywv.org/info/employment.cfm
Resume Receipt: Other (see below)
How to Apply: www.berkeleywv.org or at 400 W. Stephen Street, Suite 201 Martinsburg, WV 25401
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 4737

Circuit Judge Law Clerk

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Kurt W. Hall. This position works under the direct supervision of Judge Kurt W. Hall in the 26th Judicial Circuit, Lewis County, WV. This is a salaried position. The position is described as follows:

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Kurt W. Hall. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:

Perform legal research,

Prepare confidential legal memoranda,

Attend court hearings,

Draft orders and opinions,

Advise and assist judge with legal issues,

Conduct discovery conferences,

Respond to attorneys and self-represented litigants, and

Monitor the court's docket.

Criminal Background Check: All Successful Candidates must submit to a criminal background check.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: June 26, 2019

Expiration Date: August 31, 2019

Salary Range: Not Applicable

Contact: Lori PalettaDavis
Building 1, Room E-100 1900 Kanawha
Boulevard, East Charleston, West Virginia
25305 United States

Resume Receipt: E-mail

Default email for resumes.: Lori.PalettaDavis@courtswv.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Requested Document Notes: To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at lori.palettadavis@courtswv.gov.
Cover Letter,
Resume,
Law School Transcript,
Writing Sample,
References (at least three, including current contact information),
Signed Court Employment Application (available on Court website), and
Signed, Notarized Release for Criminal/Background Check (available on Court website).
All of the requested documents and information must be received before a final employment decision will be made.

ID: 4736

NEPA Advocate

Earthjustice

Position Type: Full-time

Description:

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters, individuals and communities to engage the critical environmental issues of our time, and bring about positive change. We are here because the earth needs a good lawyer.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Miami, Chicago, Honolulu, New York, Philadelphia, Denver, Seattle, Bozeman, and Washington, DC.

This position provides legislative and administrative strategy development and implementation to defend the National Environmental Policy Act (NEPA) and to handle other issues (e.g., border wall, infrastructure) as assigned by Supervisor.

RESPONSIBILITIES

Lobby Strategy Development And Implementation:

- Track legislation and policy initiatives relating to assigned issues.
- Perform policy and legislative analysis.
- Work with Legislative Director, and when warranted other internal partners, to develop positions on relevant legislative and administrative actions.
- Develop and implement legislative and administrative advocacy strategies relating to assigned issues.
- Directly lobby Congress and the Administration.
- Create and maintain relationships with key congressional offices, including relevant committees of jurisdiction and

congressional leadership.

- Educate Congress and the Administration on key legal challenges and rulings.
- Develop lobby and education materials, including but not limited to fact sheets, letters, action alerts, and blogs.
- Collaborate with the Earthjustice Communications Department and/or media consultants to develop media strategies and serve as an Earthjustice spokesperson on assigned issues.
- Develop creative strategies in key geographic regions and with key constituencies to help further advocacy efforts on assigned issues.
- Serve as a liaison with Earthjustice litigation staff working on assigned issues.
- Brief Earthjustice development staff, donors, and trustees on assigned issues as requested.
- Manage projects and other efforts performed on assigned issues by Assistants, Interns, Contractors or others.

Coalition and Partnerships:

- Represent Earthjustice in coalitions and with allies on assigned issues.
- Cultivate and sustain allies, thoughtful partnerships, and coalitions in support of assigned issues.
- Create opportunities for partners and allies to engage in advocacy on assigned issues and to be engaged in strategy development as appropriate.
- Coordinate briefings, seminars, and informational sessions with partners as well as support partners' traditional and social media outreach as appropriate.

Internal Coordination and Administration:

- Represent the Earthjustice Policy and Legislation (PAL) team in internal working groups related to assigned issues.
- Ensure that PAL Vice President, Legislative Directors, and other PAL lobbyists are aware of work you are doing that may impact their work, etc.
- Act as a team player, including assisting other PAL lobbyists when time-pressed to complete actions on their assigned issues.
- Coordinate with other PAL lobbyists on

- shared legislation or crosscutting issues.
- Participate and contribute in strategy meetings on possible or pending litigation bound to impact advocacy efforts on assigned issues.
- Contribute to Earthjustice's Diversity, Equity and Inclusion (DEI) mission through involvement in trainings and internal working groups.
- Ensure timely submission of attendance, time accounting, and reimbursement requests.

QUALIFICATIONS

- Three or more years of experience with the legislative process.
- Bachelor's degree.
- JD preferred.
- Familiarity with the administrative rulemaking process.
- Familiarity with the legislative process.
- Three or more years of experience with the legislative process.
- Commitment to serving the public interest and passion for Earthjustice's mission.
- Ability to handle multiple tasks, projects, and deadlines.
- Detail oriented and good organizational skills.
- Excellent writing and oral communications skills.
- Proven ability to work in coalitions and with allies.
- Experience in working with traditional and social media.
- Proven ability to work independently and proactively.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.
- Spanish language fluency a plus.

We offer a competitive salary and excellent benefits that are comprehensive and competitive. We also offer an extremely congenial work environment and a casual dress code.

TO APPLY

Interested candidates should submit the following online via the Jobvite system:

- Cover letter
- Resume

Applications will be reviewed on a rolling basis.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level: Graduate/Alumni
Posting Date: June 26, 2019
Expiration Date: August 1, 2019
Contact: Earthjustice California Regional Office Los Angeles, California United States
Resume Receipt: Other (see below)
How to Apply: https://app.jobvite.com/j?cj=o6DmafWZ&s=OneStop
Additional Documents: Cover Letter
ID: 4734

Law Clerk

Kentucky Department of Public Advocacy (Kentucky)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Kentucky Department of Public Advocacy (DPA) is nationally recognized as a model statewide public defender system with an exceptional training and education program. Our defense teams ensure the criminal justice process is fair, results are just, and individual liberties are protected.

We are hiring a Law Clerk to assist the criminal defense team in the London Trial Office. Kentucky DPA looks for individuals who have demonstrated a desire to help the underprivileged and often the most vulnerable in their communities.

The ideal candidate recently completed all coursework at an ABA accredited law school to receive a JD degree and plans to take the next available bar exam or has recently received their license to practice law. This individual exhibits exceptional planning/organizational skills, is self-directed and comfortable working with their defense team which includes attorneys, investigators, alternative sentencing workers and office administrative staff. We seek to hire persons who understand it is a privilege to represent our clients and we do so on behalf of the people of Kentucky.

Responsibilities include, but are not limited to, the following: Clerks assist attorneys representing indigent defendants by providing support such as legal research and writing.

Interviewing clients and other duties as required.

Duties are performed primarily in both office and courtroom settings.

Travel is required.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: June 25, 2019

Expiration Date: June 30, 2019

Contact: Patti Heying
Recruiter

5 Mill Creek Park Frankfort, Kentucky
40601 United States

Resume Receipt: E-mail

Default email for resumes.: Patti.Heying@ky.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing
Sample

ID: 4727

Law Clerk

Kentucky Department of Public Advocacy (Kentucky)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Kentucky Department of Public Advocacy (DPA) is nationally recognized as a model statewide public defender system with an exceptional training and education program. Our defense teams ensure the criminal justice process is fair, results are just, and individual liberties are protected.

We are hiring a Law Clerk to assist the criminal defense team in the Hopkinsville Trial Office. Kentucky DPA looks for individuals who have demonstrated a desire to help the underprivileged and often the most vulnerable in their communities.

The ideal candidate recently completed all coursework at an ABA accredited law school to receive a JD degree and plans to take the next available bar exam or has recently received their license to practice law. This individual exhibits exceptional planning/organizational skills, is self-directed and comfortable working with their defense team which includes attorneys, investigators, alternative sentencing workers and office administrative staff. We seek to hire persons who understand it is a privilege to represent our clients and we do so on behalf of the people of Kentucky.

Responsibilities include, but are not limited to, the following: Clerks assist attorneys representing indigent defendants by providing support such as legal research and writing.

Interviewing clients and other duties as required.

Duties are performed primarily in both office and courtroom settings.

Travel is required.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: June 25, 2019

Expiration Date: June 30, 2019

Contact: Patti Heying
Recruiter

5 Mill Creek Park Frankfort, Kentucky
40601 United States

Resume Receipt: E-mail

Default email for resumes.: Patti.Heying@ky.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing
Sample

ID: 4728

Law Clerk

Kentucky Department of Public Advocacy (Kentucky)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Kentucky Department of Public Advocacy (DPA) is nationally recognized as a model statewide public defender system with an exceptional training and education program. Our defense teams ensure the criminal justice process is fair, results are just, and individual liberties are protected.

We are hiring a Law Clerk to assist the criminal defense team in the Shelbyville Trial Office. Kentucky DPA looks for individuals who have demonstrated a desire to help the underprivileged and often the most vulnerable in their communities.

The ideal candidate recently completed all coursework at an ABA accredited law school to receive a JD degree and plans to take the next available bar exam or has recently received their license to practice law. This individual exhibits exceptional planning/organizational skills, is self-directed and comfortable working with their defense team which includes attorneys, investigators, alternative sentencing workers and office administrative staff. We seek to hire persons who understand it is a privilege to represent our clients and we do so on behalf of the people of Kentucky.

Responsibilities include, but are not limited to, the following: Clerks assist attorneys representing indigent defendants by providing support such as legal research and writing.

Interviewing clients and other duties as required.

Duties are performed primarily in both office and courtroom settings.

Travel is required.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: June 25, 2019

Expiration Date: June 30, 2019

Contact: Patti Heying
Recruiter

5 Mill Creek Park Frankfort, Kentucky
40601 United States

Resume Receipt: E-mail

Default email for resumes.: Patti.Heying@ky.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing
Sample

ID: 4729

Law Clerk

Kentucky Department of Public Advocacy (Kentucky)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Kentucky Department of Public Advocacy (DPA) is nationally recognized as a model statewide public defender system with an exceptional training and education program. Our defense teams ensure the criminal justice process is fair, results are just, and individual liberties are protected.

We are hiring a Law Clerk to assist the criminal defense team in the Hopkinsville Trial Office. Kentucky DPA looks for individuals who have demonstrated a desire to help the underprivileged and often the most vulnerable in their communities.

The ideal candidate recently completed all coursework at an ABA accredited law school to receive a JD degree and plans to take the next available bar exam or has recently received their license to practice law. This individual exhibits exceptional planning/organizational skills, is self-directed and comfortable working with their defense team which includes attorneys, investigators, alternative sentencing workers and office administrative staff. We seek to hire persons who understand it is a privilege to represent our clients and we do so on behalf of the people of Kentucky.

Responsibilities include, but are not limited to, the following: Clerks assist attorneys representing defendants by providing support such as legal research and writing. Interviewing clients and other duties as required.

Duties are performed primarily in both office and courtroom settings. Travel is required.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: June 25, 2019

Expiration Date: July 2, 2019

Contact: Patti Heying
Recruiter
5 Mill Creek Park Frankfort, Kentucky

40601 United States

Resume Receipt: E-mail

Default email for resumes.: Patti.Heying@ky.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 4730

Law Clerk

Kentucky Department of Public Advocacy (Kentucky)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Kentucky Department of Public Advocacy (DPA) is nationally recognized as a model statewide public defender system with an exceptional training and education program. Our defense teams ensure the criminal justice process is fair, results are just, and individual liberties are protected.

We are hiring a Law Clerk to assist the criminal defense team in the Covington Trial Office. Kentucky DPA looks for individuals who have demonstrated a desire to help the underprivileged and often the most vulnerable in their communities.

The ideal candidate recently completed all coursework at an ABA accredited law school to receive a JD degree and plans to take the next available bar exam or has recently received their license to practice law. This individual exhibits exceptional planning/organizational skills, is self-directed and comfortable working with their defense team which includes attorneys, investigators, alternative sentencing workers and office administrative staff. We seek to hire persons who understand it is a privilege to represent our clients and we do so on behalf of the people of Kentucky.

Responsibilities include, but are not limited to, the following: Clerks assist attorneys representing defendants by providing support such as legal research and writing. Interviewing clients and other duties as required.

Duties are performed primarily in both office and courtroom settings. Travel is required.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: June 25, 2019

Expiration Date: July 2, 2019

Contact: Patti Heying
Recruiter
5 Mill Creek Park Frankfort, Kentucky

40601 United States

Resume Receipt: E-mail

Default email for resumes.: Patti.Heying@ky.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 4731

Litigation Associate

Bailey and Wyant, PLLC (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Charleston, WV. 3-5 years of experience.

Desired Class Level: Graduate/Alumni

Posting Date: June 25, 2019

Expiration Date: August 23, 2019

Contact: Michael W. Taylor
500 Virginia Street, East Suite 600 P.O. Box
3710 Charleston, West Virginia 25337-3710
United States

Resume Receipt: E-mail

Default email for resumes.: mtaylor@baileywyant.com

Additional Documents: Cover Letter, Writing Sample

ID: 4733

Staff Attorney II

Kentucky Department of Public Advocacy (Kentucky)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Kentucky Department of Public Advocacy (DPA) is nationally recognized as a model state-wide public defender system with an exceptional training and education program. Our defense teams ensure the criminal justice process is fair, results are just, and individual liberties are protected.

We are seeking to hire an experienced staff attorney as part of a criminal defense team for a vacancy in the Hopkinsville Trial Office. Kentucky DPA looks for individuals who have demonstrated a desire to help the underprivileged and often the most vulnerable in their communities.

The ideal candidate has some criminal defense experience and exhibits exceptional planning and organizational skills, is self-directed and also comfortable working with their defense team which includes other attorneys, investigators, alternative sentencing workers and office administrative legal staff. We seek persons who understand it is a privilege to represent our clients and we do so on behalf of the people of Kentucky.

Duties and Responsibilities include, but are not limited to, the following: Represent criminal defendants in District Court cases vigorously, effectively, ethically, and with integrity.

Conduct client interviews and maintain notes and records of pertinent case facts sufficient to provide proper client representation.

Research legal issues and write clear, concise motions.

Obtain knowledge of the case through discovery and investigation sufficient to provide advice to clients regarding disposition.

Develop a theory of the case that is consistent with the facts and the law.

Willing to try appropriate cases.

Duties are performed primarily in both

office and courtroom settings.
Travel is required.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: June 25, 2019

Expiration Date: June 30, 2019

Contact: Patti Heying
Recruiter
5 Mill Creek Park Frankfort, Kentucky
40601 United States

Resume Receipt: E-mail

Default email for resumes.: Patti.Heying@ky.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing
Sample

ID: 4732

STAFF ATTORNEY POSITION Wenatchee, WA

Northwest Immigrant Rights Project

Position Type: Full-time

Geographic Preference: Pacific Northwest (WA, OR, ID)

Description:

STAFF ATTORNEY POSITION

BILINGUAL (Spanish/English)

Wenatchee, WA

Full time, exempt

<https://nwirp.org/jobs>

SUMMARY:

Northwest Immigrant Rights Project (NWIRP) seeks a Spanish-speaking attorney, or law graduate taking the July 2019 bar examination to provide direct representation and community outreach and education to individuals seeking legal assistance in a variety of affirmative and defensive immigration matters. This position will be based in NWIRP's Wenatchee Office.

The staff attorney will provide legal assistance to community members through: (1) direct representation (2) individual consultations; (3) self-help assistance in the form of community workshops and legal clinics; and (4) community education. The attorney will provide legal representation in various matters, but will focus on 1) defending individuals in removal proceedings; 2) representing victims of crime in applying for immigration benefits (including self-petitions, U visas, T visas, and other forms of relief); and 3) representing community members seeking immigration status through family visa petitions. The attorney may also be assigned work relating to other immigration matters as needed.

Beginning annual salary is \$62,017 for a licensed attorney with no experience and is higher for attorneys with specific types of experience. For example, for someone with 10 years of non-profit immigration attorney experience the annual salary would be \$84,644; 20 years = \$100,355.

NWIRP is proud to be a unionized employer and this full time position is covered by NWIRP's Collective Bargaining Agreement. NWIRP offers a generous benefits package, including 100% of

premiums for excellent health, vision and dental plans; 3% employer retirement contributions; disability/life/AD&D coverage; annual leave of 16 paid vacation days, 13 paid holidays, 12 paid health-related days; subsidized transit pass; 12 weeks of paid parenthood leave after 6 months of employment; partially paid sabbatical after 6 years of employment.

COMMITMENT TO INCLUSIVITY, EQUITY AND REPRESENTATION:

Northwest Immigrant Rights Project is an equal opportunity employer committed to diversity. We strongly encourage applications from people of color, immigrants (including individuals who were formerly detained, undocumented, or who have navigated the immigration legal system), women, people with disabilities, members of the LGBTQ+ community, and other underrepresented and historically marginalized groups.

Our goal is to have a diverse Board, Staff, and Volunteer base that is reflective of the communities we serve. We believe having a Board, Staff and Volunteer base with diverse personal and professional backgrounds enhances our ability to meet our mission and creates a vibrant environment where all members of the NWIRP community thrive.

It is the policy of NWIRP to comply with all applicable federal, state, and local laws prohibiting employment discrimination. NWIRP is committed to providing a work environment free from discrimination and harassment. NWIRP does not discriminate on the basis of class, race, color, sex, marital status, sexual orientation, gender identity, veteran status, political ideology, age, creed, religion, ancestry, national origin, or the presence of any sensory, mental or physical disability.

RESPONSIBILITIES:

- Provide direct representation to clients in removal proceedings before the Immigration Court, on appeal to the Board of Immigration Appeals or before the federal courts, and before the Department of Homeland Security
- Maintain a working knowledge of significant policies, laws and trends in immigration law, particularly as it impacts low-income immigrants and those impacted by the criminal justice system

- Participate in NWIRP's fundraising efforts
- Participate in NWIRP's outreach, community education, and development efforts
- Perform administrative tasks related to grant reporting and other requirements
- Other responsibilities may be assigned depending upon NWIRP's needs

Physical demands: While performing the duties of this job, the employee is regularly required to sit, stand and walk; use hands to finger, handle, or feel; reach with hands and arms; talk and hear; utilize a phone, computer, keyboard, pen and paper. Emotional demands: While performing the duties of this job, the employee is regularly required to discuss topics including, but not limited, to discrimination, domestic abuse and violence.

SKILLS AND QUALIFICATIONS:

- Law degree
- Admission to the bar of any state in the U.S. (or planning to sit for July 2019 bar exam)
- Demonstrated commitment to advancing and defending immigrant rights and willingness to support NWIRP's mission, vision, and values
- Fluent in English and Spanish
- Commitment to working in a diverse working environment
- Excellent written and oral communication skills
- Strong organizational skills and ability to work independently
- Proficiency in use of MS Word and MS Excel
- The applicant must have a valid driver's license as the position involves some travel.

REPORTS TO:

Directing Attorney, Wenatchee Office

TO APPLY:

Send cover letter, resume and references to: wenatcheeattorney@nwirp.org with the subject "Staff Attorney Application Wenatchee - NAME". Applications will be considered on a rolling basis until the position is filled.

Desired Class Level: Graduate/Alumni
Posting Date: June 25, 2019
Expiration Date: July 28, 2019
Contact: Human Resources 615 2nd Avenue Seattle, Washington 98104 United States
Resume Receipt: Other (see below)
How to Apply: TO APPLY: Send cover letter, resume and references to: wenatcheeattorney@nwirp.org with the subject "Staff Attorney Application Wenatchee - NAME". Applications will be considered on a rolling basis until the position is filled.
Additional Documents: Cover Letter, Other Documents
ID: 4724

Attorney

ABR Judgment Recovery, LLC (513 3rd Street, Ellwood City,
(PA) 16117)

Position Type: Full-time

Practice Area(s): Bankruptcy

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY,
NJ, PA)

Description:

The Attorney main job task would be to prepare Writs of Execution, Wage Garnishment, Withdrawals of Writs, Dissolution of Garnishee, attend hearings and motion court on behalf of ABR, conduct depositions and other duties in accordance with PA RCP Title 231 Chapter 3000 and Chapter 4000.

Desired Class Level: Graduate/Alumni

Posting Date: June 24, 2019

Expiration Date: July 24, 2019

Contact: Mr Brian Bush
Vice President
513 3rd Street Ellwood City, Pennsylvania
16117 United States
<http://www.americanbusiness.com>

Resume Receipt: E-mail

Default email for resumes.: brian@americanbusinessresource.com

Additional Documents: Cover Letter, Unofficial Transcript, Other Documents

Requested Document Notes:

- Cover Letter
- Curriculum vitae
- Law School Transcript
- Reference (at least three, including current information)

ID: 4725

Assistant Trial Attorney

The Second Judicial District Attorney's Office (Albuquerque)

Position Type: Full-time

Description:

The Office of the Second Judicial District Attorney improves the quality of life of the citizens of Bernalillo County by reducing crime through thoughtful enforcement of the law and the development of a criminal justice system. The Office is an Equal Employment Opportunity Employer and is seeking applicants for Assistant Trial Attorney positions. Pursuant to the New Mexico District Attorneys Compensation Plan, the position of attorney is At Will and serves at the pleasure of the District Attorney.

* **Knowledge, Skills, and Abilities:** This position requires basic knowledge and skills in the areas of criminal prosecution; rules of evidence and rules of criminal procedure; public relations; organization; basic computer skills; effective trial skills; research and drafting legal documents; ability to work effectively with other criminal justice agencies; mentor and guide less experienced attorneys; communicate effectively; analyze information and situations. This position works independently and makes decisions within guidelines which include decisions to dismiss, proceed to trial or negotiate plea agreements. Successful candidate seeks guidance from assigned supervisor and/or higher level attorneys.

* **Requirements:** J.D degree and a current license to practice law in New Mexico or another State with a New Mexico limited license.

* **Preferred Qualifications:** Legal experience totaling up to at least one (1) year.

* **Working Conditions:** Work is performed in office, courtroom, and community environments. Physical effort and travel may be required. Incumbent may be required to work under stressful situations and/or conditions.

Salary is commensurate with experience. Resume, writing sample and three professional references must be received at the Office of the Second Judicial District Attorney. This advertisement will remain open until filled. Applicants selected for an interview must notify the Office of the Second Judicial District Attorney of the need for a reasonable accommodation due to a Disability.

Desired Class Level: Graduate/Alumni

Posting Date: June 21, 2019

Expiration Date: July 21, 2019

Contact: Director of Recruiting Dean Woulard
Director of Recruiting
520 Lomas Blvd. NW Albuquerque, New Mexico
87102 United States

Resume Receipt: Accumulate Online

How to Apply: <https://berncoda.com/careers/>

ID: 4692

Corporate Staff Attorney

Moore & Van Allen (Charlotte, NC)

Position Type: Full-time

Description:

Moore & Van Allen, a large southeastern law firm with a national practice, has an opportunity for a staff attorney with corporate/business experience to assist with document preparation for asset and equity transactions. Seeking at least two to four years of experience drafting transaction documents, including acquisition documents, stock and asset purchase agreements, due diligence materials and related ancillary agreements. Candidates should also have excellent practice experience and excellent written and verbal communication ability. Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: June 21, 2019

Expiration Date: July 28, 2019

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina

28202 United States

Resume Receipt: Other (see below)

Default email for resumes.: charlotterecruiting@mvalaw.com

How to Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 4720

Attorney I

WV Tax Department-Legal Division (West Virginia)

Position Type: Full-time

Description:

The Tax Department is seeking an entry-level attorney to join its legal team. Under direct guidance of the managing attorneys, the chosen candidate will perform entry level work providing legal advice and representation on behalf of the agency. Once admitted to the Bar, the chosen candidate will represent the WV State Tax Department and Tax Commissioner before the WV Office of Tax Appeals with regard to taxpayer petitions for refund and petitions for reassessment. This administrative-level litigation representation involves research and writing of briefs and presentation of evidence before the tribunal. May also represent the agency before County Commissions regarding property tax valuations.

Performs extensive legal research in order to respond to requests for information from taxpayers and other government entities; writes draft letter rulings, guidance on taxability of certain goods and services, and past practices issued to taxpayers. Writes responses to other government agencies, professional organizations such as law firms and accounting firms, and other entities outside state government about a variety of issues involving tax requirements. Examples include but are not limited to the impact to proposed economic development and the potential impact of changes to the tax code on the Tax Department and the administration of state taxes, or vice versa. May assist in the drafting of legislation and rules required to implement changes in tax code, law, rule, and policy.

This is an entry level position, and it is expected that the incumbent will require specific training before they are able to operate independently. An Attorney 1 will typically start with the more technical aspects of the division's work in order to gain familiarity with the taxes administered by the Department. Once a level of proficiency is obtained, the incumbent may be assigned more complicated matters, including litigation.

Performs related work as required. Intermittent travel may be needed, so a valid driver's license is required. Applicants are subject to an extensive criminal background investigation and tax compliance check.

The chosen applicant must be a member of the WV State Bar, or be admitted to the WV State Bar within twelve (12) months of hire.

Desired Class Level: Graduate/Alumni

Posting Date: June 19, 2019

Expiration Date: July 19, 2019

Contact: Stephen Stockton
1001 Lee Street, East Charleston, West
Virginia 25301 United States

Resume Receipt: E-mail

Default email for resumes.: Stephen.B.Stockton@wv.gov

ID: 4715

Judicial Law Clerk

Thirty-First Judicial Circuit of Virginia (Prince William County, Manassas & Manassas Park)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

Judicial Law Clerk Recruiting - Term August 2020-2021

The Circuit Court of the Thirty-First Judicial Circuit of Virginia, for the cities of Manassas, Manassas Park and Prince William County, is accepting applications for multiple Judicial Law Clerk positions for the term commencing **August 2020**. Typically, these positions are for a one year period.

The responsibilities of a law clerk are diverse and include:

- Legal research, review of interlocutory motions, and the drafting and review of legal opinions.
- Review civil files and proposed orders, provide daily and weekly briefings on criminal and civil dockets.
- May be required to manage scheduling for cases assigned to a specific judge.
- Assist with serious criminal matters including capital cases.

Applicants for these positions must plan to graduate from law school by June of 2020 and are expected to take the Virginia Bar examination in July, 2020.

The court will begin reviewing applications and interviewing prospective candidates as applications are received and ranked. The court encourages applicants to apply early. **The final deadline for applications will be August 30, 2019 with interviews to follow in early September 2019 for any remaining unfilled positions.**

For consideration, please submit a cover letter, resume, transcript, any letters of

recommendation and optional writing
sample to:

The Honorable Judges of the
Thirty-First Judicial Circuit Court of Virginia
Attn: Charlie Glenn
9311 Lee Avenue, Third Floor
Manassas, VA 20110

Desired Class Level: 3L, Graduate/Alumni

Posting Date: June 19, 2019

Expiration Date: August 30, 2019

Contact: Charlie Glenn
The Honorable Judges of the Thirty-First
Judicial Circuit of Virginia. Attn: Susan
Freche 9311 Lee Avenue, Third Floor
Manassas, Virginia 20110 United States

Resume Receipt: E-mail

Default email for resumes.: cglenn@vacourts.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing
Sample, Other Documents

ID: 4716

Staff Attorney

Southwest Virginia Legal Aid Society, Inc

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

SVLAS is seeking to hire a staff attorney to provide comprehensive legal services to low income victims of the New River Valley working from our Christiansburg Field Office.

This attorney will provide a full range of civil legal services which may involve all of these legal issues: family law including domestic violence, employment, consumer, housing, and public benefits.

The attorney should have a credible interest in serving low-income people; should have a passion for equal justice; have excellent interpersonal skills; and be a licensed Virginia attorney with a valid driver license. We strongly prefer to hire attorneys with at least two or more years of experience, but others may apply. We are an equal opportunity employer.

The salary range for this position is \$50,000 to \$65,000, DOE. SVLAS provides excellent fringe benefits including health insurance, retirement, generous leave, and training expenses.

Apply by email to Joseph Carico, Executive Director at jcarico@svlas.org with the words CHRISTIANSBURG ATTORNEY APPLICATION on the subject line.

Please include:

- 1. A letter describing your interest in the position**
- 2. Your current resume; and**
- 3. Three professional references and their contact information.**

All applicants, even unsuccessful ones, will be advised as our hiring process concludes.

Job Description: Staff Attorney

QUALIFICATIONS:

- Must be licensed and in good standing with the Virginia State Bar.
- Strong skills in communication, legal analysis and problem solving.
- An understanding of the dynamics of domestic violence and the impact of geographic isolation upon low-income people, the elderly, and the working poor.
- Ability to develop effective rapport with clients
- Ability to work as a team member with other program staff.
- Ability to work as a team member with staff from other community programs.
- Satisfactory clearance of required criminal background check.
- Commitment to the mission of Southwest Virginia Legal Aid Society.
- A credible interest in living and working in Southwest Virginia.

DUTIES:

- Maintain individual caseload commensurate with experience.
- Treat clients with dignity and respect and maintain client confidentiality.
- Work as a team member with other program staff in establishing and carrying out program priorities and maintaining the integrity of our client database.
- Participate in planning and implementation of project outreach and community education programs.
- Participate in continuing legal education
- Confer regularly with Supervising Attorney(s) concerning case status.

Desired Class Level: Graduate/Alumni

Posting Date: June 18, 2019

Expiration Date: July 18, 2019

Contact: Joseph Carico
Executive Director
227 West Cherry Street Marion, Virginia
24354 United States

Resume Receipt: E-mail

Default email for resumes.: jcarico@svlas.org

Additional Documents: Cover Letter, Other Documents

ID: 4713

Corporate/Mergers & Acquisition Associate

Moore & Van Allen (Charlotte, NC)

Position Type: Full-time

Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)

Description:

Moore & Van Allen, a large southeastern law firm with a national practice, is seeking a Mergers & Acquisitions Associate with four to six years of high level general corporate experience and with the skills to take a lead role in complicated mergers and acquisitions transactions. Qualified candidates will have experience with drafting and negotiating commercial acquisition documentation including stock and asset purchase agreements, shareholder agreements and joint venture agreements. Qualified candidates will also have experience with managing transaction teams across multiple disciplines and practice groups and with taking transactions from due diligence, negotiation and documentation through closing. Candidates should also have excellent written and verbal communication skills and excellent academic credentials. Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 21, 2019

Contact: Mollie Clark

New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina
28202 United States

Resume Receipt: Other (see below)

Default email for resumes.: charlotterecruiting@mvalaw.com

How to Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 4697

Financial Services Associate

Moore & Van Allen (Charlotte, NC)

Position Type: Full-time

Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking an experienced transactional lawyer for its Charlotte office working in the Financial Services practice. Typical transactions include representation of both lenders in senior bank credit facilities and investors making structured capital investments. Preferred candidates would have two to six years of transactional experience, and must have a working knowledge of structured capital investments and documentation used in connection therewith, including senior debt documents, warrants, direct equity investments and convertible notes. Unique opportunity to represent both banks and structured capital investors. Excellent academic performance and strong interpersonal skills are required. Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 21, 2019

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina
28202 United States

Resume Receipt: Other (see below)

Default email for resumes.: charlotterecruiting@mvalaw.com

How to Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 4696

Staff Attorney (Hedge Reviews)

Moore & Van Allen (Charlotte, NC)

Position Type: Full-time

Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)

Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, has an immediate need for a staff attorney to work in its finance practice reviewing and summarizing certain provisions of credit documents with respect to the treatment of derivatives products. The preferred candidate will have significant experience in finance and documenting syndicated loans. Qualified candidates must also have strong academic credentials. The position has outstanding pay. Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 21, 2019

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina
28202 United States

Resume Receipt: Other (see below)

Default email for resumes.: charlotterecruiting@mvalaw.com

How to Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 4694

Supervisory Trial Attorney (Chief), Civil Rights Section
Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Description:

REQUISITION NO.: 2019-21

OPENING DATE: June 11, 2019

CLOSING DATE: July 2, 2019

SALARY RANGE*: \$130,000 – \$145,000

*This salary range is within the Legal Supervisory Service salary schedule in the LX-1 pay grade. Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

This position is outside of the collective bargaining unit.

The Public Interest Division (PID) of the Office of the Attorney General for the District of Columbia is seeking a Chief for the Civil Rights Section. This section enforces and safeguards the civil rights and liberties of District of Columbia residents and visitors. The section works to end discrimination, and to ensure equal and meaningful opportunity for District residents to participate in civic society. In furtherance of this goal, the section develops policies and legislative initiatives to strengthen District of Columbia civil rights laws and works with civil rights organizations and other stakeholders to engage and educate the community on important civil rights matters. The section also serves as an advocate for individuals who allege that violations of civil rights or other discriminatory acts have been committed against them in the District.

The duties of the Chief include, but are not limited to:

- Establishing priorities, policies and procedures for the Civil Rights Section;
- Directly supervising all lawyers, paraprofessionals and administrative staff in the section, including overseeing all phases of litigation and other program work, providing training and professional development opportunities, evaluating performance, and managing personnel-related issues;

- Managing complex litigation;
- Engaging the public on civil rights education through town hall meetings, media and outreach materials, as well as reaching out to community and legal services groups to amplify OAG's work;
- Developing legislative proposals to strengthen existing District of Columbia civil rights laws;
- Advising the Attorney General, Chief Deputy, PID Deputy, and other senior government officials on legal and policy issues related to civil rights; and
- Representing the Attorney General in meetings with high government officials.

QUALIFICATIONS: The candidate must have substantive knowledge of relevant laws, policies and practices relating to civil rights, excellent oral and written communication skills, and outstanding legal research skills. The candidate must also have strong management and organization skills, and possess the ability to multi-task in a fast-paced environment. The candidate must have strong interpersonal skills and the ability to build and maintain working relationships with stakeholders at all levels. Previous management experience is required.

HOW TO APPLY: Interested candidates must apply online. **All applications must include the completed questionnaire, along with a resume, cover letter and a writing sample.** Candidates will only be able to submit the application once, and will not be able to return to add attachments or make any changes to their application once it has been submitted. [Apply Here](#)

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 2, 2019

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington,
District of Columbia 20001 United States

Resume Receipt: Other (see below)

How to Apply: <http://jobs.jobvite.com/oagdc/job/od0I9fwO/apply>

Additional Documents: Cover Letter, Writing Sample, Other Documents

ID: 4698

Supervisory Trial Attorney (Chief), Elder Abuse Section
Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Description:

REQUISITION NO.: 2019-22

OPENING DATE: June 11, 2019

CLOSING DATE: July 2, 2019

SALARY RANGE*: \$130,000 – \$145,000

*This salary range is within the Legal Supervisory Service salary schedule in the LX-1 pay grade. Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

This position is outside of the collective bargaining unit.

The Public Interest Division (PID) of the Office of the Attorney General for the District of Columbia is seeking a Chief for the Elder Abuse Section. Elder abuse is a major concern in the District and a high priority for OAG. Under the Criminal Abuse, Neglect and Financial Exploitation of Vulnerable Adults and the Elderly Act of 2016, OAG can seek civil penalties and various forms of injunctive relief against those who exploit the elderly and other vulnerable adults. The section investigates referrals received from Adult Protective Services, the Metropolitan Police Department, Legal Counsel for the Elderly, other District agencies and the community.

The duties of the Chief include, but are not limited to:

- Directly supervising all lawyers and administrative staff in the section, including overseeing all phases of investigations, litigation and other program work;
- Providing training and professional development opportunities, evaluating performance, and managing personnel-related issues;
- Engaging the public on the financial exploitation of the elderly and other vulnerable adults through town hall meetings, media and outreach materials, as well as reaching out to community and legal services groups to amplify OAG's work.

QUALIFICATIONS: The candidate must have substantive knowledge of relevant laws, policies and practices relating or analogous to financial exploitation of the elderly, excellent oral and written communication skills, and outstanding legal research skills. The candidate must also have strong management and organization skills, and possess the ability to multi-task in a fast-paced environment. The candidate must have strong interpersonal skills and the ability to build and maintain working relationships with stakeholders at all levels. Previous management experience is desired.

HOW TO APPLY: Interested candidates must apply online. **All applications must include the completed questionnaire, along with a resume, cover letter and a writing sample.** Candidates will only be able to submit the application once, and will not be able to return to add attachments or make any changes to their application once it has been submitted. [Apply Here](#)

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at

the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 2, 2019

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington,
District of Columbia 20001 United States

Resume Receipt: Other (see below)

How to Apply: <http://jobs.jobvite.com/oagdc/job/ox1I9fw9/apply>

Additional Documents: Cover Letter, Writing Sample, Other Documents

ID: 4699

Supervisory Trial Attorney, Public Advocacy Division
Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Description:

REQUISITION NO.: 2019-79

OPENING DATE: June 11, 2019

CLOSING DATE: July 2, 2019

SALARY RANGE*: \$150,000 – \$175,000

*This salary range is within the Legal Supervisory Service salary schedule on the LX-2 band. Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

DURATION OF APPOINTMENT: At-Will, Senior Executive Attorney Service

AREA OF CONSIDERATION: Open to the Public

This is an at-will appointment in the Senior Executive Attorney Service (SEAS) and requires District residency within 180 days of appointment and during the tenure of the appointment.

This position is outside of the collective bargaining unit.

The Office of the Attorney General for the District of Columbia (OAG) is seeking candidates for the position of Deputy Attorney General for the Public Advocacy Division. The Deputy is the lead attorney in the Public Advocacy Division and plays a critical role in promoting and defending the rights of District residents.

The Division investigates and brings affirmative litigation in civil cases aimed at protecting the public interest. This includes cases seeking damages or injunctive relief for violations of the District's antitrust, consumer protection, environmental, false claims, nonprofit, and charities laws. The Division has three components: the Public Integrity Section, the Housing and Community Justice Section, and the Office of Consumer Protection.

The Public Integrity Section focuses on strengthening fraud and financial abuse protections for District residents, whether through litigation, policy development, or proposed legislation. The Section also investigates and

brings actions under the District's antitrust and non-profit laws. The Housing and Community Justice Section works with community groups, tenant organizations, and District government agencies to address nuisance properties, litigates cases essential to protecting affordable housing and tenants' rights, and brings cases to protect residents from other abuses such as wage theft and harm to the environment. The Office of Consumer Protection protects the District's consumers through enforcement of consumer laws and educating consumers about their rights. It investigates and brings actions to stop unlawful trade practices and to obtain monetary relief, including restitution, damages, and penalties.

The Deputy works closely with the Attorney General and the Chief Deputy Attorney General in developing and implementing the vision for the Office's affirmative civil litigation work, with a specific emphasis on protecting vulnerable and disadvantaged District residents. The Deputy's responsibilities include, but are not limited to:

- Strengthening the Division's policies and procedures to create a best-in-class public advocacy practice, including:
 - Consulting with the Chief Deputy Attorney General on the Division's legal and policy objectives;
 - Incorporating best practices from the affirmative litigation groups of other state attorney general offices;
 - Developing practices that encourage testing novel legal strategies or categories of cases that seek to promote the public interest, especially when seeking to protect the vulnerable or disadvantaged; and
 - Developing policies, including internal procedures as well as potential regulation or legislation, to strengthen existing protections for District

- Managing the litigation work of the Division, including:
 - Establishing litigation priorities and ensuring that all cases – whether national or local in scope – further the interests of District residents;
 - Supervising the Division's affirmative civil litigation practice, which includes personally managing the day-to-day activities of the Division's Assistant Attorneys General. The Deputy may also personally handle some litigation;
 - Reviewing pleadings, motions, memoranda, and correspondence;
 - Recommending settlement when appropriate;
 - Reviewing litigation outcomes to determine when appellate review may be needed; and

- Generating monthly case reports and other evaluative tools to the Attorney General and the Chief Deputy Attorney

- Managing the operations of the Division, including:
 - Preparing annual budget requests and performing ongoing programmatic monitoring and reporting;
 - Managing personnel, including support staff, in a manner that encourages professional development and employee satisfaction; and
 - Otherwise managing the operation of the Division in compliance with OAG policies and procedures to ensure timely delivery of high-quality legal services.

- Other duties associated with leading the Division, including:
 - Advising the Attorney General on legal issues within the Public Advocacy arena;
 - Fielding complaints from the public;
 - Handling public speaking requests, press, and media inquiries;
 - Participating in relevant work groups or OAG special projects, continuing legal education, and other opportunities to expand or inform the Division's work;
 - Coordinating with other OAG Divisions on joint enforcement or other opportunities;
 - Liaising, as needed, with members of the District of Columbia Council, members of the Executive, and other District officials on matters relating to the work of the Division; and
 - Working closely with counterparts in other state attorney general offices to maximize synergies and collaborate on investigations and/or litigation.

QUALIFICATIONS: The candidate must have at least 8 years of civil litigation experience, preferably in affirmative or other public interest litigation, excellent oral and writing skills, and significant experience supervising legal work, including the day-to-day activities of attorneys and support staff. The candidate should have a creative orientation toward the law and bring innovative thinking to the ways in which OAG can expand its work to meet the needs of District residents.

This position is an at-will appointment by the Attorney General of the District of Columbia. The position is in the Senior Executive Attorney Service (SEAS), with compensation set by the Attorney General on the LX-2 pay scale using a multitude of

factors, including prior managerial experience. The selected candidate must be a resident of the District of Columbia within 180 days of appointment and remain a District resident during the tenure of the appointment.

HOW TO APPLY: Interested candidates must apply online. **All applications must include the completed questionnaire, along with a resume, cover letter and a writing sample.**

Candidates will only be able to submit the application once, and will not be able to return to add attachments or make any changes to their application once it has been submitted. **APPLY HERE**

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a

plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (the Act), the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 2, 2019

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington,
District of Columbia 20001 United States

Resume Receipt: Other (see below)

How to Apply: <http://jobs.jobvite.com/oagdc/job/ohGeafw5/apply>

Additional Documents: Cover Letter, Writing Sample, Other Documents

ID: 4702

Trial Attorney (Firearms Prosecutor), Criminal Section
Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Description:

REQUISITION NO.: 2019-83

OPENING DATE: June 11, 2019

CLOSING DATE: July 2, 2019

SALARY RANGE*: \$98,362 – \$116,228

*This salary range is within the Legal Service salary schedule from grade 13 step 1 to grade 14 step 1. Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

This position is in the collective bargaining unit represented by AFGE Local 1403. If you opt to join the union, and consent, a service fee will be paid through direct payroll deduction.

The Public Safety Division of the Office of the Attorney General for the District of Columbia is seeking a Firearms Prosecutor for the Criminal Section who will be responsible for the prosecution of firearm offenses. The ideal candidate must be a team player and highly motivated to be a prosecutor and trial attorney. The candidate will have tremendous responsibility from day one handling some of the Criminal Section's most important cases. A sense of determination, strong work ethic, and the ability to handle the pressures of litigation are important.

The Criminal Section prosecutes adults who commit certain types of offenses within the District of Columbia, including all adult misdemeanor traffic and quality of life offenses. Specifically, the Section prosecutes all alcohol and drug impaired driving cases, quality of life offenses such as indecent exposure to adults and children, as well as tax and welfare fraud matters. The Criminal Section also has criminal and regulatory jurisdiction over the possession of firearms and ammunition in the District. The Section reviews firearm and ammunition arrests resulting from police encounters with individuals in public or

during search warrant seizures from private residences. The Criminal Section Firearms Prosecutor will screen all related arrests, review applications for arrest warrants, interview witnesses, secure additional DNA or other search warrants if needed, make charging decisions, and manage all aspects of the case from intake through sentencing, including bench and jury trials. Firearm trials oftentimes involve highly technical forensic testimony and a significant number of exhibits. The ideal candidate should have experience with expert witnesses, advanced trial skills, and be able to handle a large volume of cases.

The Public Safety Division's management is dedicated to extensive training and attentive support for its Assistant Attorneys General, providing an atmosphere where their prosecutors learn to exercise discretion and sound judgment and can grow into strong, ethical, and confident trial attorneys.

QUALIFICATIONS: The candidate must have five years of trial experience, prior jury trial and expert witness experience, a strong understanding of search and seizure law, and the ability to work with a high degree of independence. The ideal candidate should also have a demonstrated commitment to work in the area of prosecution, with a sincere passion for seeking justice.

HOW TO APPLY: Interested candidates must apply online. **All applications must include the completed questionnaire, along with a resume, cover letter and a writing sample.** Candidates will only be able to submit the application once, and will not be able to return to add attachments or make any changes to their application once it has been submitted. **APPLY HERE**

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are

eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE

OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 2, 2019

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington,
District of Columbia 20001 United States

Resume Receipt: Other (see below)

How to Apply: <http://jobs.jobvite.com/oagdc/job/oN4gafw1/apply>

Additional Documents: Cover Letter, Writing Sample, Other Documents

ID: 4704

Trial Attorney, Civil Rights Section

Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Description:

REQUISITION NO.: 2019-75

OPENING DATE: June 11, 2019

CLOSING DATE: July 2, 2019

SALARY RANGE*: \$98,362 – \$111,474

*This salary range is within the Legal Service salary schedule from grade 13 step 1 to grade 13 step 5. Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

This position is in the collective bargaining unit represented by AFGE Local 1403. If you opt to join the union, and consent, a service fee will be paid through direct payroll deduction.

The Public Interest Division (PID) of the Office of the Attorney General for the District of Columbia (OAG) is seeking an experienced civil rights attorney to help develop a program of civil rights enforcement and handle complex civil rights litigation on behalf of the District. The attorney will work in the Civil Rights Section (CRS) and will collaborate with attorneys across the Agency to develop creative litigation strategies to combat discrimination and civil rights abuses.

The successful candidate will be responsible for helping to develop OAG's civil rights work. The attorney will identify areas of concern to District residents for potential enforcement action, examine legal authorities available to address those concerns, design litigation strategies, and litigate civil rights cases on behalf of the District and its residents. The attorney must work independently to develop and litigate major cases; and will also work collaboratively across sections within OAG to bring multifaceted cases. The attorney will also identify potential gaps in authority and suggest legislative and policy solutions to ensure that OAG can develop a robust civil rights agenda. The successful candidate will also be charged with understanding best practices

in civil rights litigation in other attorney generals' offices around the country and bringing those lessons to bear in developing the District's civil rights work.

QUALIFICATIONS: A minimum of five years of relevant, civil rights experience is required. The candidate should have excellent analytical, writing and litigation skills, including some trial experience. The candidate must be able to work independently to develop and then litigate significant cases. The candidate should have experience developing civil rights suits and should have a creative orientation toward the law. Knowledge of the District's laws and of the civil rights concerns facing District residents is a plus.

HOW TO APPLY: Interested candidates must apply online. **All applications must include the completed questionnaire, along with a resume, cover letter and a writing sample.** Candidates will only be able to submit the application once, and will not be able to return to add attachments or make any changes to their application once it has been submitted. [Apply Here](#)

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-

employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 2, 2019

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington,
District of Columbia 20001 United States

Resume Receipt: Other (see below)

How to Apply: <http://jobs.jobvite.com/oagdc/job/oQseafwq/apply>

Additional Documents: Cover Letter, Writing Sample, Other Documents

Trial Attorney, Elder Abuse Section

Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Description:

REQUISITION NO.: 2019-76

OPENING DATE: June 11, 2019

CLOSING DATE: July 2, 2019

SALARY RANGE*: \$82,708 – \$98,362

*This salary range is within the Legal Service salary schedule from grade 12 step 1 to grade 13 step 1. Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

This position is in the collective bargaining unit represented by AFGE Local 1403. If you opt to join the union, and consent, a service fee will be paid through direct payroll deduction.

The Public Interest Division (PID) of the Office of the Attorney General for the District of Columbia is seeking a trial attorney for the Elder Abuse Section. Elder abuse is a major concern in the District and a high priority for OAG. Under the Criminal Abuse, Neglect and Financial Exploitation of Vulnerable Adults and the Elderly Act of 2016, OAG can seek civil penalties and various forms of injunctive relief against those who exploit the elderly and other vulnerable adults. The section investigates referrals received from Adult Protective Services, the Metropolitan Police Department, Legal Counsel for the Elderly, other District agencies and the community.

The successful candidate will be responsible for investigating and prosecuting elder abuse matters. The attorney will identify areas of concern to District residents for potential enforcement action, examine legal authorities available to address those concerns, design litigation strategies, and litigate elder abuse cases on behalf of the District and its residents. The attorney must work independently to develop and litigate major cases; and will also work collaboratively across divisions within OAG to address the financial abuse of elders. The

attorney will also identify potential gaps in authority and suggest legislative and policy solutions to ensure that OAG can develop a robust elder abuse agenda. The successful candidate will also be charged with understanding best practices in elder abuse litigation in other attorney generals' offices around the country, and bringing those lessons to bear in developing the District's elder abuse work.

QUALIFICATIONS: The candidate must have substantive knowledge of relevant laws, policies and practices relating or analogous to financial exploitation of the elderly, excellent oral and written communication skills, and outstanding legal research skills. The candidate must also have strong organization skills, and possess the ability to multi-task in a fast-paced environment. The candidate must have strong interpersonal skills and the ability to build and maintain working relationships with stakeholders at all levels.

HOW TO APPLY: Interested candidates must apply online. **All applications must include the completed questionnaire, along with a resume, cover letter and a writing sample.** Candidates will only be able to submit the application once, and will not be able to return to add attachments or make any changes to their application once it has been submitted. **APPLY HERE**

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's

retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 2, 2019

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington,

District of Columbia 20001 United States

Resume Receipt: Other (see below)

How to Apply: <http://jobs.jobvite.com/oagdc/job/oYseafwy/apply>

Additional Documents: Cover Letter, Writing Sample, Other Documents

ID: 4701

Trial Attorney, Equity Section

Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Description:

REQUISITION NO.: 2019-81

OPENING DATE: June 13, 2019

CLOSING DATE: July 4, 2019

SALARY RANGE*: \$82,708 – \$116,228

*This salary range is within the Legal Service salary schedule from grade 12 step 1 to grade 14 step 1. Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

This position is in the collective bargaining unit represented by AFGE Local 1403. If you opt to join the union, and consent, a service fee will be paid through direct payroll deduction.

The Office of the Attorney General for the District of Columbia seeks a trial attorney for the Equity Section of its Public Interest Division. The Equity Section defends the District of Columbia in class actions and other major civil lawsuits filed in the United States District Court for the District of Columbia and the Superior Court of the District of Columbia, particularly those cases that seek declaratory and injunctive relief.

The successful candidate will defend the District of Columbia and its executive level agencies, officials, and employees in complex constitutional litigation brought against the District challenging its laws, regulations, policies and practices. These cases are high-profile and seek injunctive and other declaratory relief, with substantial effect on executive level agencies and their programs and policies. The cases often implicate claims under the First, Second, Fourth, Fifth, and Eighth Amendments to the U.S. Constitution. The candidate will defend all class action and other systemic challenges to the services, practices, conditions and care provided by District agencies and departments, and challenges to their component operations; civil actions seeking to enjoin enforcement of or otherwise challenge

District laws; and civil actions challenging regulatory actions taken by District agencies. These cases vary from individual to class action complaints and from singular to system-wide challenges. Because the cases often involve alleged systemic problems with agency programs, practices, and policies, the candidate typically will advise several constituent District agencies on matters related to pending litigation and matters where there are orders awarding permanent injunctive relief. This includes Court oversight of various consent decrees and other ongoing court monitoring of judicial relief.

The successful candidate will file pleadings, conduct and respond to written and oral discovery, file dispositive motions, negotiate settlements, advise agency personnel on policies and practices challenged in litigation, and conduct trials and contested hearings. There is substantial contact with client agencies. The position requires knowledge of municipal law and significant civil litigation experience. Prior civil litigation experience must include trials or evidentiary hearings, motions and discovery practice, taking and defending depositions, and a thorough knowledge of the Federal Rules of Civil Procedure.

QUALIFICATIONS: The successful candidate must possess strong negotiation, litigation, and analytical skills, and excellent legal research, oral and written advocacy skills. The candidate also must have significant discovery and courtroom experience, including trials, and the ability and willingness to thrive in a fast-paced environment and manage several complex cases at one time.

HOW TO APPLY: Interested candidates must apply online. **All applications must include the completed questionnaire, along with a cover letter, resume and a writing sample.** Candidates will only be able to submit the application once, and will not be able to return to add attachments or make any changes to their application once it has been submitted. **APPLY HERE**

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate

will be subject to a background investigation including reference checks.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

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not be tolerated. Violators will be subject to disciplinary action.

**OFFICIAL JOB OFFERS ARE TO BE MADE
ONLY BY THE HUMAN RESOURCES SECTION
OF THE OFFICE OF THE ATTORNEY GENERAL**

Desired Class Level: Graduate/Alumni

Posting Date: June 14, 2019

Expiration Date: July 4, 2019

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington,
District of Columbia 20001 United States

Resume Receipt: Other (see below)

How to Apply: <http://jobs.jobvite.com/oagdc/job/oQ8fafw7/apply>

Additional Documents: Cover Letter, Writing Sample, Other Documents

ID: 4703

Associate Attorney, Toxics

Earthjustice

Position Type: Full-time

Description:

Earthjustice is now accepting applications for an Associate Attorney to join our team of lawyers and advocates who are working to reduce exposures to toxic chemicals in communities, workplaces, and homes. The position will be based in our New York City office.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups, supporters, individuals and communities to engage the critical environmental issues of our time, and bring about positive change. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Honolulu, New York, Philadelphia, Denver, Seattle, Bozeman, Chicago, and Washington, DC.

The Healthy Communities program is at the heart of Earthjustice's mission to defend the right of all people to a healthy environment. This program encompasses work on clean air, clean water, toxic chemicals, pesticides, and waste facilities, as well as related domestic and international issues. The Associate Attorney will help develop and implement innovative legal strategies – at the state and federal level -- designed to identify and reduce exposures to toxic chemicals, including through advocacy to defend sound, independent science.

The Associate Attorney position is a three-year position, with potential for extension. The Associate Attorney program is designed to help attorneys who are in the early stages of their careers to develop into thoughtful, professional, and effective advocates skilled in the various aspects of public interest law. As Associate Attorneys gain experience, they gradually take on more independent responsibility for their cases, but work throughout their tenure under the supervision of more-senior attorneys. Many Associates have gone on to other positions within Earthjustice and with other public interest organizations.

Responsibilities:

- Work closely with other attorneys and professional staff to investigate, develop, and prosecute cases.
- Participate in the full range of tasks involved in complex litigation, including factual investigation, legal research and analysis, discovery, briefing, witness preparation, and oral advocacy.
- Advocate in proceedings before state and federal courts, and other administrative tribunals.
- Develop and engage in legal advocacy, including draft and review legislation; draft rulemaking petitions, comments to agencies, letters, fact sheets and other materials; and, participate in coalition meetings and events.
- Handle other legal work to further the work of the Healthy Communities program.
- Engage with clients, coalition partners, and experts.
- Hire and supervise law students who work at Earthjustice as interns or clerks.

Qualifications:

- Law school graduates who are admitted, or willing to apply for admission, to the state bar where they are located.
- Up to four years of litigation experience.
- Science background preferred.

Excellent research, legal writing, analytical and communication skills.

- Strong work ethic and initiative, and sound yet creative judgment.
- Strong desire to fight for the right of all to a healthy environment.
- Ability to work well both independently and in collaboration with others.
- Commitment to serving the public interest.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
- Contributes to the creation of a diverse, equitable, and inclusive work culture that encourages and celebrates differences.

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Application Procedure:

Interested candidates should submit a:

- Resume.
- One or two page cover letter that addresses each of the following: (1) why you are drawn to working to reduce human exposures to toxic chemicals; (2) aspects of your background that are relevant to qualifications listed above; and (3) how your time at Earthjustice would contribute to your career aspirations.
- Writing sample, preferably a legal brief or memorandum that is either unedited or lightly edited by someone other than you. Please include a cover sheet explaining the extent of editing by someone else.
- Law school transcript.
- List of three references with contact information.

Applications will be reviewed on a rolling basis.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment-qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level: Graduate/Alumni
Posting Date: June 13, 2019
Expiration Date: July 20, 2019
Contact: Earthjustice California Regional Office Los Angeles, California United States
Resume Receipt: Other (see below)
How to Apply: https://app.jobvite.com/j?cj=omthafw0&s=OneStop
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes: List of three references with contact information.
ID: 4693

Circuit Judge Law Clerk for Judge Christopher McCarthy The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Description:

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Judge Christopher McCarthy. This position works under the direct supervision of Judge Christopher McCarthy in the Fifteenth Judicial Circuit, Harrison County, WV. This is a salaried position. The position is described as follows:

CIRCUIT JUDGE LAW CLERK

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Christopher McCarthy. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must sit for the West Virginia Bar Examination each time it is offered. The failure to pass the West Virginia Bar Examination

within two (2) attempts will result in a loss of employment. West Virginia Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the West Virginia Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school g.p.a. for these positions is 2.2.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:

- Perform legal research,
- Prepare confidential legal memoranda,
- Attend court hearings,
- Draft orders and opinions,
- Advise and assist judge with legal issues,
- Conduct discovery conferences,
- Respond to attorneys and self-represented litigants, and
- Monitor the court's docket.

Criminal Background Check:

All successful candidates must submit to a criminal background check.

Compensation and Benefits include:

- Competitive salary based on experience and qualifications,
- Medical Insurance,
- Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical),
- Life insurance,
- Defined benefit pension plan,
- Section 457 deferred compensation plan, 12 paid holidays, and
- Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at lori.palettadavis@courtswv.gov.

- Cover Letter,
- Resume,
- Law School Transcript,
- Writing Sample,
- References (at least three, including current contact information),

- Signed Court Employment Application (available on Court website), and
- Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia.

Desired Class Level: Graduate/Alumni
Posting Date: June 12, 2019
Expiration Date: July 12, 2019
Contact: Lori PalettaDavis Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States
Resume Receipt: E-mail
Default email for resumes.: Lori.PalettaDavis@courtswv.gov
Additional Documents: Cover Letter, Unofficial Transcript, Other Documents
ID: 4687

Corporate Attorney

McClelland Legal Search

Position Type: Full-time

Description:

3-4 years of experience with M&A, venture capital and general corporate work. Securities experience a plus. Accounting or finance background preferred.

Hiring Criteria:

Experience with M&A, venture capital and general corporate work. Admitted in PA or willing to take the PA bar.

Location:

Pittsburgh area

Materials requested:

Resume , law school transcript and deal sheet

Deadline to apply:

No deadline but search is active and interviews ongoing

Compensation Details:

Compensation determined by experience

Desired years of Experience:

3-6 years experience

How we would like to receive the materials:

Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: June 12, 2019

Expiration Date: September 30, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Unofficial Transcript, Other Documents

Corporate/Real Estate Attorney

McClelland Legal Search

Position Type: Full-time

Description:

Our client is looking for candidates with 5+ years of corporate/real estate experience . No book of business necessary. The position involves transactional corporate and real estate work. Collegial working environment, work-life balance firm.

Hiring Criteria:

Experience with real estate and general corporate work. Admitted in PA

Location:

Pittsburgh area

Materials requested:

Resume

Deadline to apply:

No deadline but search is active and interviews ongoing

Compensation Details:

Compensation determined by experience

Desired years of Experience:

5+ years experience

How we would like to receive the materials:

Interested candidates should send their information to:

dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: June 12, 2019

Expiration Date: September 30, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Other Documents

ID: 4691

Litigation Associate

Moore & Van Allen (Charlotte, NC)

Position Type: Full-time

Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)

Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national and international practice, is seeking an associate to join the litigation team in our Charlotte office. The ideal candidate will have three to six years of complex litigation experience, ideally including experience managing discovery, handling motions and mediations, preparing and examining witnesses, and taking and defending depositions. Trial or arbitration experience is a plus. Responsibilities will include regular client contact and managing junior members of the team. Particularly helpful areas of litigation experience would be complex commercial, construction, securities, real estate, class action, and financial services cases. Candidates should have strong academic credentials, strong research and writing skills, and be admitted in North Carolina or able to waive in or take the bar at the next opportunity. Federal clerkship experience is a plus.

Desired Class Level: Graduate/Alumni

Posting Date: June 12, 2019

Expiration Date: July 19, 2019

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202
United States

Resume Receipt: Other (see below)

How to Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 4690

Litigation Attorney

McClelland Legal Search

Position Type: Full-time

Description:

We have multiple litigation positions with several of our Pittsburgh clients. Qualified candidates will have 5+ years of litigation experience. No book of business necessary.

Hiring Criteria:

Litigation experience and admitted in Pennsylvania.

Location:

Pittsburgh area

Materials requested:

Resume

Deadline to apply:

No deadline but search is active and interviews ongoing

Compensation Details:

Compensation determined by experience

Desired years of Experience:

5+ years experience

How we would like to receive the materials:

Interested candidates should send their information to:
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: June 12, 2019

Expiration Date: August 30, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Other Documents

ID: 4688

Workers' Compensation Associate Attorney
McAngus Goudelock & Courie, LLC (Greenville, SC)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

MGC is coming to Richmond, VA. We are seeking attorneys with 5 or more years of experience in workers' compensation law and attorneys with established relationships in the insurance defense industry are encouraged to apply. Candidates must be licensed to practice in Virginia.

workers' compensation; insurance defense; litigation

Desired Class Level: Graduate/Alumni

Posting Date: June 12, 2019

Expiration Date: July 12, 2019

Contact: Courtney Williams
55 E. Camperdown Way Greenville, South Carolina 29601 United States

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: scresumes@mgclaw.com

Additional Documents: Cover Letter

ID: 4673

Staff Attorney, Covington KY

Legal Aid of the Bluegrass

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Legal Aid of the Bluegrass seeks a **Staff Attorney** for its **Covington Kentucky** based office. Staff Attorneys will practice in typical poverty law areas, such as foreclosure, housing, family law, domestic violence, public benefits, and veteran's benefits. Legal Aid of the Bluegrass is a dynamic civil legal aid provider with offices in Ashland, Covington, Lexington and Morehead KY. Legal Aid of the Bluegrass seeks public interest minded attorneys to help us reach our goal of alleviating the profound and brutal effect of poverty on people's lives. As a team member at Legal Aid of the Bluegrass, attorneys can participate with us in ensuring fairness, protecting families and changing lives through the civil legal system. **This position is based in Covington, KY.**

Responsibilities:

The Staff Attorney provides high-quality civil legal advice and advocacy for eligible clients in all forums, including the courts, administrative agencies, and community outreach initiatives.

The Attorney will:

- Provide civil legal representation to eligible clients consistent with professional standards and policies and procedures of Legal Aid of the Bluegrass and funding sources, including preparing legal briefs and documents, and developing strategy, arguments and testimony in order to present cases in court and other forums.
- Work with private attorneys as required facilitating the delivery of legal services to eligible clients through the private bar.
- Maintain accurate and complete files and records, and prepare timely and complete forms and records required for client services and/or related administrative tasks.
- Enter accurate data into LABG's electronic case management system.

- Interact with clients, other staff members, service providers, and court and administrative officials in a professional, appropriate, collegial, and cooperative manner.
- In coordination with the Program Administration, develop and implement a plan for advocacy work within program priorities and funding that balances service, community education, and other activities.
- Identify and pursue individual training needs and work with Program Administration to address those needs.
- Actively participate in staff and planning meetings, task forces, and trainings if required.
- Maintain time records of all work related activities and enter accurate data on a timely basis into LABG's electronic case management system

Why work at Legal Aid:

Legal Aid of the Bluegrass is a benevolent employer that offers a competitive benefits package like student loan repayment; health, dental and vision insurance; retirement; wellness benefits; flexible scheduling; and family friendly time off, among others. Legal Aid of the Bluegrass believes in training new lawyers to meet the challenges of representing our clients and developing the leaders of tomorrow while caring for our staff's need for a healthy work/life balance. Come join our team.

Requirements, Skill & Abilities include: • Must hold a Law degree (J.D.) from an accredited School of Law, be admitted to practice law in the State of Kentucky, and be in good standing with the Kentucky Bar or be eligible for admission to the Kentucky Bar under Kentucky Supreme Court Rule 2.112 if admitted to practice law in another state. • Ability to use office and computer technology, including case management and word processing software. • Ability to balance client-advocacy and administrative responsibilities. Legal Aid of the Bluegrass is an equal opportunity employer that celebrates diversity and encourages professional development. The position is open until filled. Qualified Candidates should send resume and statement of interest to Resumes@lablaw.org with the subject line Staff Attorney-Morehead or Ashland

Desired Class Level: Graduate/Alumni

Posting Date: June 11, 2019

Expiration Date: July 17, 2019

Contact: Mr. Richard A. Cullison
Executive Director, Legal Aid of the Bluegrass
104 East 7th Street Covington, Kentucky 41011
United States

Resume Receipt: Other (see below)

How to Apply: Tips for submitting your resume:
1. Submit your resume to resumes@lablaw.org with Staff Attorney-Covington in the subject line.
2. Include a writing sample and cover letter with your resume.
3. Apply only for those jobs for which you qualify.
4. Verify your contact information, particularly your email and telephone number before you send your resume.

For more information and how to apply, visit:
<https://lablaw.org/career-opportunities>

Additional Documents: Cover Letter, Writing Sample

ID: 4686

Assistant Prosecuting Attorney

Berkeley County, West Virginia Prosecuting Attorney
(Martinsburg, WV)

Position Type: Full-time

Description:

ASSISTANT PROSECUTING ATTORNEY.

SALARY RANGE \$54,538 – \$86,576

APPLICATIONS MAY BE OBTAINED AT
www.berkeleywv.org **OR AT**

400 W. STEPHEN STREET, SUITE 201,
MARTINSBURG, WV

APPLICATIONS MAY BE RETURNED TO:

BERKELEY COUNTY COUNCIL OFFICE

400 W. STEPHEN STREET, SUITE 201,
MARTINSBURG, WV D 25401

APPLICATIONS WILL BE ACCEPTED UNTIL **5:00**
PM, JULY 18, 2019

GENERAL RESPONSIBILITIES

Responsible for assisting the Prosecuting Attorney in the prosecution of criminal cases and certain civil violations. Supervision may be given to clerical personnel. Direction may be provided by the Prosecuting Attorney or Chief Assistant Prosecuting Attorney.

ESSENTIAL TASKS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Interviews victims and other witnesses.
2. Appears in Magistrate and Circuit Court for a variety of matters such as hearings or trials in misdemeanor or felony criminal cases or civil

matters such as juvenile abuse and neglect cases.

3. Prepares motions and other court pleadings.
4. Reviews cases for prosecutorial merit.
5. Works with police officers, victim's advocate, and in-house investigator.
6. Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

1. Thorough knowledge of court procedures and criminal law.
2. Ability to research and compile legal precedent as needed.
3. Ability to contact and interview victims and witnesses.
4. Excellent communication skills.
5. Ability to work with a wide variety of people under sometimes emotional conditions.

EDUCATION AND EXPERIENCE

1. Juris Doctor from an accredited law school.
2. Licensed to practice law in the State of West Virginia
3. Prior prosecution experience preferred.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. No significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling.

SPECIAL REQUIREMENTS

Possession of a valid Driver's License.

Exempt

Rev. 06/19

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Desired Class Level: Graduate/Alumni

Posting Date: June 10, 2019

Expiration Date: July 18, 2019

Contact: Alan J Davis
County Administrator
400 W. Stephen Street, Suite 201 Martinsburg,
West Virginia 25401 United States
<http://www.berkeleywv.org/info/employment.cfm>

Resume Receipt: Other (see below)

How to Apply: <http://www.berkeleywv.org/>

ID: 4684

Associate Attorney (Employment Law)

Correia & Puth (Washington, DC)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

Top employment law firm seeking associates with 0-3 years experience for their busy employment litigation practice. Applicants must have a demonstrated commitment to civil rights and employment law, and may apply with a cover letter, resume, writing sample, and law school transcript (unofficial OK) (no phone calls please).

Correia & Puth, PLLC is dedicated to representing employees confronting sexual harassment, retaliation, workplace discrimination and unfair treatment. The firm's lawyers have decades of experience aggressively fighting discrimination, retaliation, and sexual harassment in the workplace. The firm also advocates for employees in severance negotiations, seeks to protect disability and leave rights, and counsels employees facing workplace difficulties. Correia & Puth's lawyers have earned a reputation as fierce advocates for employee rights.

Correia & Puth, PLLC has earned recognition both locally and nationally by U.S. News & World Reports "Best Law Firms," and is rated as among the top "Tier 1" law firms in the areas of both Civil Rights Law and Litigation – Labor & Employment. Linda Correia and Jonathan Puth are recognized leaders in the law and have been selected for inclusion by both Super Lawyers and The Best Lawyers in America® for their work representing employees. Both were selected by Trial Lawyers for Public Justice as Trial Lawyer of the Year in 2000 for their work as co-counsel in a sex discrimination case that garnered the largest employment discrimination award in the history of the Civil Rights Act. The lawyers at Correia & Puth have achieved a reputation as tenacious advocates for their clients.

Information about the firm:
<https://www.correiaputh.com/>

Desired Class Level: Graduate/Alumni

Posting Date: June 6, 2019

Expiration Date: August 6, 2019

Contact: Johnathan Puth
Founding Member
1400 16th Street NW, Suite 450
Washington, District of Columbia 20036
United States

Resume Receipt: E-mail

Default email for resumes.: firm@correiaputh.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 4679

Bankruptcy Associate Attorney – Virginia Offices

Whiteford Taylor & Preston L.L.P. (Baltimore, Maryland)

Position Type: Full-time

Practice Area(s): Bankruptcy, Corporate

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

Whiteford, Taylor & Preston L.L.P. is seeking an associate to join its expanding bankruptcy practice in our Virginia offices (including Richmond, Falls Church and Roanoke). Candidates should have 3-5 years of experience preferably including business reorganizations, debtor and creditors' rights, international insolvency law and related commercial litigation. Must possess excellent research and writing skills, and have outstanding academic record. Must be currently barred in Virginia. Please send resume, law school transcript and writing sample to:

Susan M. Bolyard
Recruitment Administrator
Whiteford, Taylor & Preston L.L.P.
7 Saint Paul Street, Suite 1300
Baltimore, MD 21202
Email: sbolyard@wtplaw.com

About Whiteford, Taylor & Preston LLP: With over 170 attorneys, Whiteford, Taylor & Preston provides a comprehensive range of sophisticated, cost-effective business law and litigation services to clients ranging from innovative start-ups to middle market companies to global enterprises. Its growing Mid-Atlantic footprint includes sixteen offices in Delaware, Maryland, Virginia, Pennsylvania, New York, Michigan and Kentucky. Please visit our website at www.wtplaw.com.

Whiteford, Taylor & Preston LLP is an equal opportunity employer. All employment is decided on the basis of qualifications, merit and business need, without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, pregnancy, marital status, genetic information, veteran status or any other characteristic protected by local, state or federal law.

Desired Class Level: Graduate/Alumni

Posting Date: June 6, 2019
Expiration Date: July 5, 2019
Contact: Melissa Myers 7 St. Paul Street Baltimore, Maryland 21202 United States http://www.wtplaw.com
Resume Receipt: E-mail
Default email for resumes.: sbolyard@wtplaw.com
Additional Documents: Other Documents
ID: 4675

Bankruptcy Associate

Cole Schotz PC

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

COLE SCHOTZ P.C.

**BANKRUPTCY ASSOCIATE-
MARYLAND OFFICE:**

Regional law firm with multiple office locations seeks a Bankruptcy Associate to join our Baltimore Maryland Office and be part of a team working on matters in Maryland, Delaware, New York, New Jersey, Texas and Florida. We seek a motivated individual devoted to meeting the highest standards of excellence and serving clients, and who wants to be part of an established and dynamic office and firm. Litigation experience is a plus; interest in litigation is required. Admission to Maryland Bar or willingness to sit for Maryland Bar required. Additional Bar(s) Delaware, New York, New Jersey, Pennsylvania, Texas, District of Columbia and/or Virginia a plus. Strong academic credentials and excellent oral and written communication skills are required.

We offer a competitive starting salary and a comprehensive benefits program. Please e-mail resume for consideration to:

Gayle P. Englert

Chief Human Resources Officer

Cole Schotz P.C.

Court Plaza North

25 Main Street, P.O. Box 800 Hackensack, NJ
07602-0800

genglert@coleschotz.com

Please visit us at our website.
www.coleschotz.com

NEW JERSEY/ NEW YORK/ DELAWARE/
MARYLAND/ TEXAS/ FLORIDA

Cole Schotz is an Equal Opportunity Employer

Desired Class Level: Graduate/Alumni

Posting Date: June 5, 2019

Expiration Date: July 12, 2019

Contact: Chief Human Resources Officer Gayle Englert
25 Main Street Hackensack, New Jersey 07601
United States

Resume Receipt: Accumulate Online

ID: 4670

Director and Clinical Instructor, LGBTQ+Advocacy Clinic

Harvard Law School - Legal Services Center

Position Type: Full-time

Description:

Job Code

167058 Clinical Lawyer

Duties & Responsibilities

Harvard Law School (HLS) seeks to hire a Clinical Instructor to serve as the founding director of our new LGBTQ+ Advocacy Clinic. The new LGBTQ+ Advocacy Clinic will provide students with opportunities to develop practical lawyering skills that respond to the unmet needs of the LGBTQ+ communities. The Clinic can be structured as a traditional externship program or as a hybrid program that offers both an in-house clinical component and externship placements. The precise shape of the Clinic and its docket will be based on the skills and interests of the Clinical Instructor, an assessment of community priorities, student lawyering opportunities, and on-going feedback from clinic students, the community stakeholders and others. Under the Clinical Instructor's leadership, the structure of the Clinic may evolve over time to ensure the best fit among community need, student practice interests and pedagogical goals.

Candidates should have extensive experience advocating on behalf of LGBTQ+ communities and a commitment to expanding educational opportunities for law students in this area. Candidates should have the ability to form relationships with LGBTQ+ organizations, to develop externships placements and to pursue collaborative projects with community organizations, service providers, HLS in-house clinics, the pro bono private bar, etc. The Clinical Instructor will direct the Clinic, manage its day-to-day operation, supervise and mentor Clinic students. Pending nomination and faculty review, the Clinical Instructor will serve as a Lecturer on Law, teaching an accompanying clinical seminar on LGBTQ+ Advocacy.

The Clinical Instructor will join HLS's vibrant clinical community. HLS offers over 30 separate clinics through which over 1000 students per year provide high-quality, free legal services to thousands of people each year. HLS clinics also work on cutting edge law reform efforts across the United states and the world. This large and diverse clinical legal education program provides numerous opportunities for connection, collaboration and pedagogical innovation.

- Serve as Founding Director of the Clinic

- Develop and maintain relationships with internal and external organizations working on LGBTQ+ advocacy;
- Develop collaborative projects with external LGBTQ+ organizations
- Cultivate collaborative projects across HLS in-house clinics working on LGBTQ+ advocacy;
- Lead and manage the day-to-day operational and administrative tasks of the Clinic, including student outreach, communications, clinical policy compliance with internal and external requirements, and other tasks that arise;
- Match students to clinical projects
- Supervise clinical students on projects and train students on broad range of lawyering skills including problem-solving, law and policy analysis, research and writing, oral communication, and leadership;
- Mentor HLS students and build an inclusive community
- Teach Clinical seminar, pending faculty committee review
- Performs other duties as assigned by the Vice Dean concerning the work of the Clinic

Basic Qualifications

J.D. degree from an ABA-accredited law school earned at least three years ago, and a minimum of 3 years of related work experience. Active membership in at least one Bar with eligibility to be admitted to the Massachusetts Bar.

Additional Qualifications

Clinical teaching experience preferred; demonstrated commitment to protect and advocate for LGBTQ+ rights; demonstrated commitment to fostering diversity and inclusion and building community; experience with clinical pedagogy and in training, supervising, teaching and mentoring law students preferred; excellent interpersonal skills, excellent oral and written communication skills, strong organizational skills.

Additional Information

The position is available as of July 1, 2019. However, we have flexibility as to the start date. It is anticipated that the Clinic will enroll its first students in Spring semester 2020. The position is for an initial two-year appointment, with the potential for renewal.

How to Apply: See the online job posting here and apply online via the job application link.

All offers to be made by HLS Human Resources.

Job Function

Faculty & Student Services

Location

USA - MA - Cambridge

Department

Clinical Programs

Time Status

Full-time

Union

00 - Non Union, Exempt or Temporary

Salary Grade

058

Pre-Employment Screening

Education, Identity, License/Cert.

EEO Statement

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions, or any other characteristic protected by law.

Desired Class Level: Graduate/Alumni

Posting Date: June 5, 2019

Expiration Date: July 1, 2019

Contact: Mr. Daniel L. Nagin
Clinical Professor of Law
United States

Resume Receipt: Other (see below)

How to Apply: https://sjobs.brassring.com/TGnewUI/Search/Home/Home?partnerid=25240&siteid=5341#jobDetails=1459344_5341

Additional Documents: Cover Letter

ID: 4669

Entry Level Attorney

The Wright Law Group, P.C. (Las Vegas, Nevada)

Position Type: Full-time

Practice Area(s): Commercial

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description:

Entry-Level Attorney

The Wright Law Group, P.C. is a premier boutique law firm located in Las Vegas, Nevada. We are seeking a new associate attorney to join our firm as we expand our practice areas and grow our clientele. The Wright Law Group, P.C. is a fast-paced, litigation law firm. This position will require both trial court and appellate advocacy in both state and federal court. Weekly (and sometimes daily) court appearances are required. Applicants must be seeking a court-intensive attorney position. Candidates who have prior legal experience with depositions, mediations, motions hearings, or any other court related experience (i.e., third-year practice) will be given priority consideration.

Description of Duties:

Conducting advanced legal research regarding rapidly changing areas of the law and preparing legal memos regarding same.

Meeting and collaborating with senior attorneys regarding research and legal strategies.

Communicating directly with the firm's clients to keep clients up to date on their cases as well as how the latest legal developments may affect future outcomes.

Oversee discovery matters on all assigned cases, including depositions, document review, and related discovery motions.

Drafting of complaints, answers, counter-claims, cross-claims, defenses, pre-trial and dispositive motions, and all related oppositions, and replies.

Independently represent our clients in court regarding pre-trial and post-trial motions in complex civil litigation and criminal defense cases.

Representing clients as second-chair attorney during trials with senior attorneys. Drafting appellate briefs and creating records for appeal.

Experience and Skills:

Minimum 0-2 years of litigation experience required.

Applicants must have a J.D. from an accredited law school.

Newly licensed attorneys and those waiting for bar results are encouraged to apply.

Applicants must be admitted (or able to be admitted) to the Federal District Court as well as the 9th Circuit Court of Appeals.

Applicants must demonstrate excellent legal research skills.

Applicants must also demonstrate excellent legal writing skills.

Applicants must be able to produce quality written work under tight deadlines.

Applicant must demonstrate an ability to organize assignments and manage multiple deadlines. Time management is a critical component to this position.

Must have working knowledge of Microsoft Word, WordPerfect, Outlook Excel, Adobe, LexisNexis, WestLaw, and be comfortable learning other software programs as needed.

The best candidates are those who have prior paralegal/law clerk experience who are familiar with the day-to-day operations of a fast-paced litigation firm.

Other Details:

This is a full-time position. Regular office hours are Monday-Friday 9:00 AM – 5:00 PM. Office is closed on state/federal holidays. Part-time applicants will not be considered.

Office maintains a relaxed office dress code.

We offer competitive salaries, as well as paid time off and insurance (medical, dental, and vision plans are available).

Interested applicants should provide a cover letter explaining their interest in our firm, a resume, and two writing samples.

Writing samples should be edited to no more than 10 pages each. Please submit all materials in PDF format

Desired Class Level: Graduate/Alumni

Posting Date: June 5, 2019

Expiration Date: June 29, 2019

Salary Range: 70,000 - 79,999

Contact: John H. Wright, Esq.
2340 Paseo Del Prado, Suite D-305 Las Vegas, Nevada 89102 United States
<http://wrightlawgroupnv.com>

Resume Receipt: E-mail

Default email for resumes.: employment@wrightlawgroupnv.com

Additional Documents: Cover Letter, Writing Sample

ID: 4674

Career Associate, Employment Law

Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time

Practice Area(s): Employment

Description:

Orrick is looking for a **Career Associate** to join our **Employment Law Practice Group** in our **Wheeling or Sacramento** offices. The Employment Law Career Associate provides litigation and business development support to attorneys in the Employment Law Practice Group. Under the direct supervision of Responsible Attorneys, this attorney works to support the needs of the Employment Law Practice on the full range of employment litigation including multi-plaintiff, individual, and class action discrimination and wage and hour suits, government enforcement actions, internal investigations, client counseling, as well as business development activities. Orrick is seeking an experienced candidate who can exercise discretion and take initiative in a fast-paced environment.

Orrick is again one of the Fortune 100 Best Companies to Work For, the annual list that recognizes companies with extraordinary workplace cultures. Selected among hundreds of companies that Fortune considered this year, Orrick is ranked #15 on this list.

Job Requirements:

This position requires employment legal experience, exceptional writing skills, attention to detail and the ability to effectively communicate.

Candidates must have experience in some or all of the following areas of litigation:

- employment discrimination
- whistleblowing
- post-employment restrictions
- wage and hour

Key skills and experience include:

- researching a range of employment issues
- drafting position statements, briefs, motions, and discovery document
- handling discovery tasks, including e-discovery
- assisting with preparation of witnesses

for depositions

- assisting with preparation for arbitrations and trials

Qualifications include: 3-10 years of experience in Employment Law; JD from accredited law school, and licensure from at least one (1) jurisdiction. Excellent academic credentials required. The position also requires excellent legal research, writing, and interpersonal communication skills.

Sacramento office applicants must be admitted to the California State Bar.

Wheeling office applicants must be admitted to the West Virginia State Bar, be eligible to join the West Virginia State Bar via reciprocity or by transferring a UBE score, or be willing to take the West Virginia State Bar Exam.

To submit your resume and cover letter for this position, please visit our Career Associate listings at <https://www.orrick.com/Careers>.

We are an Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: June 4, 2019

Expiration Date: August 6, 2019

Contact: Karen L. Sincavich
HR Generalist
2121 Main Street Wheeling, West Virginia 26003
United States
<http://www.orrick.com>

Resume Receipt: Other (see below)

How to Apply: To submit your resume and cover letter for this position, please visit our Career Associate listings at <https://www.orrick.com/Careers>.

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 4665

Licensed Attorey with 2yrs experience

Anonymous

Position Type: Full-time**Practice Area(s):** Criminal - Defense**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

A Morgantown law office seeks a WV-licensed attorney with 2+ years of experience to work with its medical malpractice defense team. The successful candidate will have experience in pre-trial litigation procedures, and a track-record for being organized and hard-working. The firm offers a highly competitive pay structure. To apply, send 1) resume, 2) reference list or reference letters, and 3) a writing sample if available to: heather.spielmaker@mail.wvu.edu. Application materials will be forwarded to the employer on a rolling basis until the position is filled.

Desired Class Level: LLM, Graduate/Alumni**Posting Date:** May 30, 2019**Expiration Date:** July 1, 2019**Salary Range:** Not Applicable**Contact:** Anonymous
United States**Resume Receipt:** E-mail**Default email for resumes.:** heather.spielmaker@mail.wvu.edu**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents**Requested Document Notes:** . To apply, send 1) resume, 2) reference list or reference letters, and 3) a writing sample if available to: heather.spielmaker@mail.wvu.edu. Application materials will be forwarded to the employer on a rolling basis until the position is filled.**ID:** 4662

Attorney

Law Office of Peter D. Dinardi (Morgantown, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Seeking entry-level attorney to begin in September or October - post-2019 bar exam passage.

Successful candidate will enjoy working in a local/small, general practice law office, doing a variety of legal work i.e. criminal defense, civil litigation, family/divorce law, wills and simple estates, preparation of Deeds, title searches, etc. Informal office atmosphere.

Desired Class Level: Graduate/Alumni

Posting Date: May 29, 2019

Expiration Date: August 1, 2019

Contact: Peter D. Dinardi
198 Spruce Street Morgantown, West
Virginia 26505 United States

Resume Receipt: E-mail

Default email for resumes.: peterdi711@gmail.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 4656

Attorneys or JDs for document review

DiCenzo Personnel Specialists

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Major Firm seeks attorneys or JDs for document review .

Excellent opportunity with NO EXPERIENCE or BAR admission necessary. Starting wage \$24 per hour with overtime @ \$36. Growth opportunity.

Wheeling WV area - Immediate need and interview

Please email your resume ASAP

Desired Class Level: Graduate/Alumni

Posting Date: May 21, 2019

Expiration Date: June 29, 2019

Contact: John Walko
8110 Ohio River Blvd. Pittsburgh,
Pennsylvania 15202 United States
<http://www.dicenzo.com>

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: John@dicenzo.com

How to Apply: Please call John at 412-766-0500 and send resume to John@dicenzo.com

Additional Documents: Unofficial Transcript

ID: 4630

Securities/Corporate Associate

Moore & Van Allen (Charlotte, NC)

Position Type: Full-time

Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)

Description:

Moore & Van Allen, a large southeastern firm with a national practice, is seeking a securities/corporate associate for the Capital Markets team. This attorney will handle capital markets transactions, securities regulation issues, mergers & acquisitions and general business matters. Preferred experience will include preparing and reviewing disclosure filings including offering materials and periodic reports, handling corporate governance matters, and drafting acquisition documents, joint venture agreements and general commercial contracts. Accounting and/or finance background and understanding of financial statements helpful. Excellent academic record and strong communication skills are required.

Desired Class Level: Graduate/Alumni

Posting Date: May 21, 2019

Expiration Date: June 27, 2019

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina
28202 United States

Resume Receipt: Other (see below)

Default email for resumes.: charlotterecruiting@mvalaw.com

How to Apply: <http://www.mvalaw.com/f-20.html>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 4631

Lexington - Labor & Employment Associate

Little Mendelson P.C. (San Francisco, CA)

Position Type: Full-time

Practice Area(s): Employment, Labor

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Little Mendelson P.C. is seeking an attorney with 1-3 years of labor and employment law experience to join the Lexington office. The candidate should possess excellent academic credentials and his/her experience should include significant litigation experience. The candidate must be licensed to practice law in Kentucky. We offer a generous benefits package to all full-time employees.

Little is the largest global employment and labor law practice in the world exclusively devoted to representing management. With more than 1,500 attorneys in over 75 offices worldwide, Little serves as the single source solution provider to the global employer community. Consistently recognized in the industry as a leading and innovative law practice, Little has been litigating, mediating and negotiating some of the most influential employment law cases and labor contracts on record for 75 years. For more information visit: www.littler.com. Little Mendelson is proud to be an equal opportunity employer.

Desired Class Level: Graduate/Alumni

Posting Date: May 15, 2019

Expiration Date: August 13, 2019

Contact: Hannah Engelke
2301 McGee St STE 800 Kansas City, Missouri
64108 United States
<http://www.littler.com>

Resume Receipt: Other (see below)

How to Apply: <https://www.littler.com/careers>

Additional Documents: Unofficial Transcript, Writing Sample

ID: 4618

Office Manager/Legal Researcher

Burke, Schultz, Harman & Jenkinson (Martinsburg, WV)

Position Type: Full-time

Description:

A well-established personal injury firm, located in Martinsburg WV, seeks an Office Manager/Legal Researcher:

Successful candidates will have strong abilities in legal research as well as excellent organizational and technical skills. While this position does not require licensed attorney, a law degree/strong legal knowledge, will be very helpful. Duties will include managing a busy office with efficiency and attention to detail, marketing and advertising liaison for the firm, legal research, assistance in modernizing office procedures, bill paying, and other clerical duties.

This is a full-time J.D. preferred, position with competitive pay, and excellent benefits, including a generous 401K program, health insurance, and vacation. Interested applicants should apply with a resume, cover letter, and writing sample.

Desired Class Level: Graduate/Alumni

Posting Date: May 10, 2019

Expiration Date: August 1, 2019

Contact: Logan Burke
85 Aikens Center Martinsburg, West
Virginia 25404 United States

Resume Receipt: E-mail

Default email for resumes.: lburke@burkeandschultz.com

Additional Documents: Cover Letter, Writing Sample

ID: 4616

Business and Consumer Court Law Clerk 2020-2021 term

The State of Maine Judicial Branch (Portland, ME)

Position Type: Full-time

Description:

The State of Maine Judicial Branch is accepting applications for the Maine Business and Consumer Court Clerkship for the 2020-2021 term, which runs from August 17, 2020 through August 13, 2021. One position is expected to be available in Portland.

Maine's Business and Consumer Court is a specialized docket designed exclusively for business and/or consumer cases drawn from the regular dockets of the District and Superior Courts. It was created for the purpose of providing predictable judicial action in selected cases (1) in which the principal claims involve matters of significance to the transactions, operations, or governance of business entities and/or the rights of consumers, and (2) that require specialized and differentiated judicial management. Jury and non-jury trials are available in the Business and Consumer Court.

The Business and Consumer Court is managed by two or more judges designated by the Chief Justice of the Supreme Judicial Court. The Law Clerk works with these judges. The Law Clerk's principal duties involve assisting the judges in the various areas of the court's jurisdiction, researching and preparing memoranda or draft decisions, and monitoring trials and other proceedings and matters in the Business and Consumer Court.

In selecting a Law Clerk, the Business and Consumer Court judges will consider academic and class standing; Law Review, Moot Court, and other significant research or writing experience; prior employment; demonstrated writing ability; and faculty, employer, and personal recommendations.

Salary: \$53,435.20 plus fringe benefits.

How to Apply: The application consists of the following documents:

- Cover letter
- Résumé
- School-issued law school transcript (official or

unofficial, but not self-prepared)

- Writing sample: The writing sample should be no longer than ten pages double-spaced. Although it may be edited or critiqued by others, the sample should primarily reflect the applicant's own work.
- Two letters of recommendation: The letters of recommendation may be sent separately. The letters of recommendation may be addressed to the Court as a whole and may be emailed separately from the other application materials.

The above materials must be submitted in .pdf format to Colleen Heal at the following email address: colleen.heal@courts.maine.gov. Applications must be received by August 9, 2019, at 4:00 p.m.

Successful candidates will be required to submit to criminal, motor vehicle, and other records checks.

Interviews will be conducted in Portland, Maine in mid-September 2019.

Applicants are also encouraged to complete the **Applicant Information Survey** that may be found at <http://www.courts.maine.gov/jobs/clerkships.html> and return it to the following email address: HR.Team@courts.maine.gov.

Inquiries may be directed to Colleen Heal at colleen.heal@courts.maine.gov or 207-822-4269.

The State of Maine Judicial Branch is an equal opportunity employer.

Desired Class Level: Graduate/Alumni
Posting Date: May 3, 2019
Expiration Date: August 9, 2019
Contact: Colleen Heal 125 Presumpscot Street Portland, Maine 04112-4820 United States
Resume Receipt: E-mail
Default email for resumes.: colleen.heal@courts.maine.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 4590

Law Clerk - Maine Superior Court 2020-2021 term

The State of Maine Judicial Branch (Portland, ME)

Position Type: Full-time

Description:

The State of Maine Judicial Branch is accepting applications for clerkship positions with the Maine Superior Court for the 2020-2021 term, which runs from August 17, 2020 through August 13, 2021. Law Clerks are based in Portland, Augusta, and Bangor.

The Superior Court is the trial court of general jurisdiction in Maine, with jurisdiction extending to all criminal offenses, including murder and felonies; all major civil and equitable matters; and appeals from state agencies, municipalities, and courts of limited jurisdiction. Jury trials are available only in the Superior Court. The seventeen justices of the Superior Court have statewide jurisdiction and travel on circuit.

Each Law Clerk will be assigned to work primarily with several justices. Assignments are based on geography and expected workload. Law Clerk duties include, but are not limited to, assisting the justices in the various areas of the court's jurisdiction, researching and preparing memoranda or draft decisions, and monitoring trials and other proceedings.

Qualified candidates have a degree in law or expect to obtain a degree in law before July 2020. Selection criteria include academic performance and class standing; law review, moot court, or other significant research or writing experience; demonstrated writing ability; faculty and employment recommendations; and strong work ethic. Law Clerks are not required to have taken the Maine bar examination.

Salary: \$53,435.20 plus fringe benefits.

How to Apply: The application consists of the following documents:

- **Cover letter:** Applicants must identify in their cover letter the location or locations (Portland, Augusta, and/or Bangor) at which they are willing to accept a clerkship assignment.
- **Résumé**
- **School-issued law school transcript** (official or unofficial, but not self-prepared)
- **Writing sample:** The writing sample should be

no longer than ten pages double-spaced. Although it may be edited or critiqued by others, the sample should primarily reflect the applicant's own work.

• **Two letters of recommendation:** The letters of recommendation may be sent separately. The letters of recommendation may be addressed to the Court as a whole and may be emailed separately from the other application materials.

The above materials must be submitted in .pdf format to Colleen Heal at the following email address: colleen.heal@courts.maine.gov. Applications must be received by August 9, 2019, at 4:00 p.m.

Successful candidates will be required to submit to criminal, motor vehicle, and other records checks.

Interviews will be conducted in Portland, Maine in mid-September 2019.

Applicants are also encouraged to complete the **Applicant Information Survey** that may be found at <http://www.courts.maine.gov/jobs/clerkships.html> and return it to the following email address: HR.Team@courts.maine.gov.

Inquiries may be directed to Colleen Heal at colleen.heal@courts.maine.gov or 207-822-4269.

The State of Maine Judicial Branch is an equal opportunity employer.

Desired Class Level: Graduate/Alumni
Posting Date: May 3, 2019
Expiration Date: August 9, 2019
Contact: Colleen Heal 125 Presumpscot Street Portland, Maine 04112-4820 United States
Resume Receipt: E-mail
Default email for resumes.: colleen.heal@courts.maine.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 4592

Maine District Court Law Clerk 2020-2021 Term

The State of Maine Judicial Branch (Portland, ME)

Position Type: Full-time

Description:

The State of Maine Judicial Branch is accepting applications for legal clerkship positions with the Maine District Court for the 2020-2021 term, which runs from August 17, 2020, through August 13, 2021. Five positions are expected to be available. Law clerks are based in Portland, Lewiston, Bangor, Augusta, Rockland, and Springvale, but may have to travel to other courts from time to time.

The thirty-nine judges of the District Court have statewide jurisdiction to adjudicate criminal, civil, and family matters. Eight family law magistrates assist in the processing of family matter proceedings involving children. The District Court Law Clerks receive assignments from all District Court judges and magistrates.

Duties include, but are not limited to, assisting judges and magistrates with legal research regarding the various areas of the court's jurisdiction, preparing memoranda and draft opinions, and monitoring trials and other proceedings in the District Court. The Chief Judge also assigns the District Court Law Clerks to assist in administrative projects.

Qualified candidates have a degree in law or expect to obtain a degree in law by July of 2020. Selection criteria include excellent analytical skills, excellent communication skills, class standing, Law Review, Moot Court, other significant research or writing experience, faculty and/or employer recommendations, and strong work ethic. Term Law Clerks are not required to have taken the Maine bar examination. Travel is required. Law Clerks may not engage in other employment.

Salary: \$53,435.20 plus fringe benefits.

How to Apply: The application consists of the following documents:

- **Cover letter:** Applicants must identify in their cover letter which locations—Portland, Lewiston, Bangor, Augusta, Rockland, and Springvale—they are willing to accept a clerkship assignment.
- **Résumé**
- **School-issued law school transcript** (official

or unofficial, but not self-prepared)

- **Writing sample:** (double spaced, ten-page maximum, unedited by others)

- **Two letters of recommendation:** The letters of recommendation do not need to be addressed to a judge, and may be emailed separately from the other application materials.

The above materials must be submitted in .pdf format to Karen Morin, Judicial Administrative Assistant, at the following email address:

Karen.G.Morin@courts.maine.gov.

Applications must be received by August 9, 2019, at 4 p.m.

Preliminarily successful candidates will be required to submit to criminal, motor vehicle, and other records checks.

Interviews will be held in Augusta, Maine, in September 2019. Applicants selected for an interview may be required to submit an additional writing sample responding to a prompt supplied by the Chief Judge of the District Court.

Applicants are also encouraged to complete the Applicant Information Survey that may be found at <http://www.courts.maine.gov/jobs/clerkships.html> and return it to the following email address: HR.Team@courts.maine.gov.

Inquiries may be directed to Karen Morin at Karen.G.Morin@courts.maine.gov or 207-213-2971.

The State of Maine Judicial Branch is an equal opportunity employer.

Desired Class Level: Graduate/Alumni
Posting Date: May 3, 2019
Expiration Date: August 9, 2019
Contact: Karen Morin Judicial Administrative Assistant 125 Presumpscot Street Portland, Maine 04112-4820 United States
Resume Receipt: E-mail
Default email for resumes.: Karen.G.Morin@courts.maine.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 4591

HIPAA Investigator/Law Clerk

Leidos (Reston, Virginia)

Position Type: Full-time

Practice Area(s): Civil Rights, Health

Description:

Leidos is seeking HIPAA Privacy Investigator(s) to join our team. The Mid-Level Privacy Investigator, follows established guidelines to investigate complaints alleging violations of the Privacy, Security and Breach Notification Rules of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). This includes gathering, summarizing, and analyzing evidence pursuant to investigations and making recommendations for effectuating compliance to management and legal counsel. The HIPAA Investigator is also responsible for maintaining case files and responding to citizen correspondence and telephone calls. Currently, Leidos is seeking qualified individuals to join teams in Philadelphia, Dallas, Washington D.C., Denver, Seattle, Chicago, Los Angeles, Atlanta, San Francisco, New York City, Boston, and Kansas City.

Basic Qualifications:

- Experience reviewing and analyzing documents
- Comprehensive knowledge of the application of health information privacy laws to covered entities
- Law degree, or comparable combination of education and experience
- Prior experience conducting investigations and resolving difficult and complex matters
- Excellent interpersonal skills and a demonstrated ability to develop partnerships with external and internal stakeholders to advance the agency's mission
- Outstanding written and oral communication skills (i.e. Expertise in legal research, including use of LexisNexis and Westlaw, or equivalent, writing, and analytics)

Desired Skills:

- Knowledge of the Health Insurance Portability and Accountability Act (HIPAA) Act of 1996 and ability to use this knowledge in performing tasking;
- J.D. or master's degree (preferably in health or related field)
- CISSP and/or CISM, CISA, CIPP/CIPM/CIPT

- Experience in public speaking
- Strong interest in civil rights

Desired Class Level: 3L, LLM, Graduate/Alumni
Posting Date: May 2, 2019
Expiration Date: October 31, 2019
Contact: Liz Hoffman Recruiter 230 Mall Blvd. King Of Prussia, Pennsylvania 19406 United States https://careers.leidos.com/
Resume Receipt: Other (see below)
How to Apply: https://careers.leidos.com/search/jobs?q=mega&ns_job_category=mega-jobs
ID: 4587

Law Clerk 2020-2021 Term

Maine Supreme Judicial Court

Position Type: Full-time

Description:

The State of Maine Judicial Branch is accepting applications for legal clerkship positions with the Maine Supreme Judicial Court for the 2020-2021 term, which runs from August 17, 2020, through August 13, 2021.

The Maine Supreme Judicial Court is the State's highest court and its court of final appeal. It decides appeals on questions of law that arise in a wide variety of civil and criminal cases. The Court also has original jurisdiction in some matters and is the procedural rulemaking authority for all of the State's courts.

Law Clerk duties include, but are not limited to, the preparation of bench memoranda, legal research, and assistance with opinion drafting. Law Clerks work for the entire Court but are assigned to work in the chambers of the individual justice who appoints the Law Clerk. Clerkships are full-time positions, and Law Clerks often must work extensive hours. Law Clerks may not engage in other employment.

Qualified candidates have a degree in law or expect to obtain a degree in law by July of 2020. Selection criteria include academic performance and class standing, journal experience or other significant research or writing experience, faculty and employer recommendations, and work ethic. Law Clerks are not required to have taken the Maine bar examination.

Salary: \$53,435.20 plus fringe benefits.

How to Apply: The application consists of the following documents:

- **Cover letter:** Justices currently have chambers in Portland, Augusta, and Bangor. Applicants must identify in their cover letters in which of these locations they are willing to accept a clerkship assignment. A single cover letter may be directed to the Court as a whole.
- **Résumé**
- **School-issued law school transcript** (official or unofficial, but not self-prepared)
- **Writing sample:** The writing sample should be no longer than 10 pages

double-spaced. Although the sample may have been edited lightly upon review by others, the sample must represent the applicant's own work.

- **Three letters of recommendation:** Two from law school faculty and one stemming from summer 2019 work experience or other most recent work experience. The letters of recommendation should be addressed to the Court as a whole and may be emailed separately from the other application materials.

The above materials must be submitted in .pdf format to Crystal Bulges, Supervisory Law Clerk to the Maine Supreme Judicial Court, at the following email address: Crystal.Bulges@courts.maine.gov. Applications must be received by August 9, 2019, at 4 p.m.

Preliminarily successful candidates will be required to submit to criminal, motor vehicle, and other records checks.

En banc interviews will be conducted in Portland, Maine, in mid-September 2019.

Applicants are also encouraged to complete the **Applicant Information Survey** that may be found at <http://www.courts.maine.gov/jobs/clerkships.html> and return it separately to the following email address: HR.Team@courts.maine.gov.

Inquiries may be directed to Crystal Bulges at Crystal.Bulges@courts.maine.gov or 207-822-4179.

The State of Maine Judicial Branch is an equal opportunity employer.

Desired Class Level: 3L, Graduate/Alumni
Posting Date: April 8, 2019
Expiration Date: August 9, 2019
Contact: Crystal Bulges 205 Newbury Street Portland, Maine 04101 United States
Resume Receipt: E-mail
Default email for resumes.: Crystal.Bulges@courts.maine.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 4525

Real Estate Attorney

McClelland Legal Search

Position Type: Full-time

Description:

We are seeking a Pennsylvania-licensed real estate attorney for one of our Pittsburgh clients. Qualified candidates will have 3 - 6 years of experience. Candidates should have experience in drafting real estate - related agreements, negotiating commercial acquisitions and dispositions, leasing, and financing as well as handling title and survey matters and conducting due diligence reviews. The firm affords a highly collegial working environment.

Hiring Criteria:

Real estate experience and admitted in Pennsylvania.

Location:

Pittsburgh area

Materials requested:

Resume

Deadline to apply:

No deadline but search is active and interviews ongoing

Compensation Details:

Highly competitive

Desired years of Experience:

3 - 6 years experience

Interested candidates should send their information to:

dianne@mcclellandlegalsearch@gmail.com

Desired Class Level: Graduate/Alumni

Posting Date: March 27, 2019

Expiration Date: June 30, 2019

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

Additional Documents: Other Documents

ID: 4444

Solo Practitioners Needed for Legal Plan

Debt Cleanse Group Legal Services (Chicago, IL)

Position Type: Part-time

Practice Area(s): Civil Rights, Litigation

Description:

Debt Cleanse Group Legal Services is a nationwide legal plan that empowers people to settle their unaffordable debts at big discounts, or not pay them at all. We operate an online platform to help consumers and small business owners get out of debt by providing them access to trained attorneys, along with technology tools to maximize the efficiency and effectiveness of their journey to debt freedom. We provide a powerful and affordable alternative to traditional bankruptcy, debt settlement and credit counseling services. Your efforts can help consumers and small businesses resolve debts including mortgages, student loans, business loans, vehicle loans, credit cards, payday loans and other types of debts.

We seek new and established solo practitioners to join our panel of attorneys. Applicants must be licensed to practice in at least one state.

We provide attorneys:

- *Monthly capitated payment for each member assigned to you;
- *Prospective clients with no marketing expense;
- *Access to online platform with tools to maximize efficiencies in working with members;
- *Training in debt resolution strategies;
- *Ability to make a meaningful impact in the lives of those struggling with unaffordable debts.

This is an independent contractor position and you set your own hours, full- or part-time. You are welcome to work from anywhere, including from home.

You set your own rates, although our members have demonstrated a demand for attorneys with regular rates of up to \$150 per hour. One plan benefit is that participating attorneys provide a 25% discount off their regular rates to members.

If you want to make a living helping people,

we want to hear from you.

Desired Class Level: Graduate/Alumni

Posting Date: March 25, 2019

Expiration Date: August 10, 2019

Contact: Mr Jorge Newbery
CEO & Founder
819 S Wabash Ave, #606 Chicago, Illinois
60605 United States
<https://www.debtcleanse.com>

Resume Receipt: E-mail

Default email for resumes.: attorneys@debtcleanse.com

ID: 4415

Litigation Attorney

Taylor Law Office (Morgantown, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Taylor Law Office has an immediate opening for a full-time litigation attorney. The ideal candidate should have at least three years of experience in insurance defense, but others with less experience are encouraged to apply. This individual should possess excellent client relationship skills, along with excellent written and oral communication skills. West Virginia Bar admission is required. The position requires significant client contact and the ability to excel when working independently. Superior client communication, writing, research, computer and organizational skills are a must. Attractive Benefits package, which includes Health Insurance, 401 (k) Plan, and Paid Vacation. This is an excellent opportunity to join a busy and growing practice area of an established firm.

Expiration Date: June 30, 2019

Contact: Emily Taylor

How to Apply: Interested applicants should send their cover letter and resume to:

Via Email: etaylor@taylorlawofficewv.com

Via Mail:

Taylor Law Office

Attn: Emily Taylor

330 Scott Avenue, Suite 3

Morgantown, WV 26508

Via Email:

Additional Documents: Two legal writing samples (no more than 10 pages), two or more references

Desired Class Level: Graduate/Alumni

Posting Date: February 28, 2019
Expiration Date: June 30, 2019
Contact: Emily A Taylor Office Manager 34 Commerce Drive, Suite 201 Morgantown , West Virginia 26501 United States http://taylorlawofficewv.com/
Resume Receipt: E-mail
Default email for resumes.: etaylor@taylorlawofficewv.com
Additional Documents: Cover Letter, Writing Sample, Other Documents
ID: 4339

Immigration Attorney

Goldstein & Associates LLC (1125 Penn Ave, 3rd Floor,
Pittsburgh, PA 15222)

Position Type: Full-time

Practice Area(s): Immigration/Refuge

Description:

Goldstein & Associates, LLC is a small, tight-knit immigration law firm seeking two qualified candidates for Associate Attorney positions. The first is at the firm's Pittsburgh office, and the second is at the firm's expanding Philadelphia office. For both positions, no previous experience is required, but candidates should have a strong interest in immigration law. This is a wonderful opportunity to practice the full spectrum of immigration law, as the firm deals with family-based petitions, removal defense, as well as business immigration on a daily basis. Necessary skills include strong writing ability and fine-tuned attention to detail. The ability to speak another language is also a plus. We are happy to consider recent grads, and we are looking to fill the Pittsburgh position by March 2019 and the Philadelphia position by October 2019. To apply, please send your resume and a writing sample.

Desired Class Level: Graduate/Alumni

Posting Date: January 15, 2019

Expiration Date: October 1, 2019

Contact: Laura Barton
Associate Attorney
1125 Penn Ave., 3rd Floor Pittsburgh,
Pennsylvania 15222 United States
<https://mglaw.com/>

Resume Receipt: E-mail

Default email for resumes.: lbarton@mglaw.com

Additional Documents: Cover Letter, Writing Sample

ID: 4211

Maryland Army National Guard - Part-time

Maryland Army National Guard - Staff Judge Advocate

Position Type: Part-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

PART-TIME

Include a resume and a cover letter to 1LT Wayne Xu at wayne.h.xu.mil@mail.mil

Lt. Xu is a 2009 graduate of the WVU College of Law

Applicant must have Maryland bar license (or be able to obtain Maryland bar license before commissioning.

No prior military experience required.

Once accepted, the applicant will commission as a 1st Lieutenant into the Army. He/she will then be scheduled to attend 6 weeks of Army officer basic in Georgia and 10.5 weeks of JAG school located at UVA in Charlottesville, VA.

There the soldier will then be assigned to one of multiple locations in Maryland, where he/she will do his/her monthly drills. Pay is the standard military pay scale (based on rank and years of service).

Further information at:

[Https://www.nationalguard.com/jag](https://www.nationalguard.com/jag)

[Https://www.goarmy.com/jag.html](https://www.goarmy.com/jag.html)

Desired Class Level: 3L, Graduate/Alumni

Posting Date: November 15, 2018

Expiration Date: November 14, 2019

Contact: Wayne Xu

Resume Receipt: E-mail

Default email for resumes.: wayne.h.xu.mil@mail.mil

Additional Documents: Cover Letter

ID: 3944
