



Title Agent

Percheron LLC (Bridgeport, WV)

Position Type:	Full-time
Practice Area(s):	Energy/Utility, Environmental, Real Property, PETROLEUM ENGINEERING, ENVIRONMENTAL SCIENCES
Geographic Preference:	Unknown
Description:	<p>The preferred candidate will also have an undergraduate degree in Energy Land Management or similar course of study. Must be familiar with “abstracting” courthouse records to determine the ownership of coal, oil, and natural gas. Must be able to interpret historical deeds to decipher granting language as well as exceptions and reservations. Should be familiar with state law of intestate succession.</p> <p>Additionally, the preferred candidate will have some experience working in a team environment both “in house” as well as remotely. Should have some management experience for possible advancement to project manager or team lead. Familiarity with the Microsoft Office Suite for Windows is a plus.</p> <p>Percheron Home Page</p>
Desired Class Level:	3L, Graduate/Alumni
Posting Date:	November 1, 2017
Expiration Date:	April 2, 2018
Salary Range:	60,000 - 69,999
Contact:	<p>Mr. Josh Gaddis Recruiting Manager 320 South View Drive Suite 400, Bridgeport West Virginia 26330 http://www.percheronllc.com</p>
Resume Receipt:	Accumulate Online
Additional Documents:	Cover Letter, Unofficial Transcript
Requested Document Notes:	Cover letter should be written in a business letter format with justified type. Cover letter should be signed in blue ink. Embolden the date submitted.
ID:	3097

Attorney

Legal Aid of West Virginia

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: NEW Attorney Positions
Immediate openings for two attorneys in Legal Aid of West Virginia's Charleston office. One attorney will provide civil legal services to domestic violence victims and one will provide civil legal service to victims of financial exploitation. Both positions will involve litigation, outreach, and close work with community partner service agencies and law enforcement. Highly rewarding work with terrific benefits (4+ weeks' vacation/holidays, PEIA medical coverage. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, November 8, 2017. EOE Qualified attorneys with military experience, women, minorities and people with disabilities are encouraged to apply.
Desired Class Level: Graduate/Alumni
Posting Date: October 30, 2017
Expiration Date: November 8, 2017
Contact: Ms. Kerry LeMasters Administrative Director 922 Quarrier Street Suite 400, Charleston West Virginia 25301
Resume Receipt: E-mail
Default email for resumes.: jobs@lawv.net
Additional Documents: Cover Letter
ID: 3099

Attorney

Legal Aid of West Virginia

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: NEW Attorney Position
Immediate opening for an attorney in Legal Aid of West Virginia's Clarksburg office to provide civil legal services to domestic violence victims. The positions will involve litigation, outreach, and close work with domestic violence service partners and law enforcement. Highly rewarding work with terrific benefits (4+ weeks' vacation/holidays, PEIA medical coverage). Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, November 8, 2017. EOE Qualified attorneys with military experience, women, minorities and people with disabilities are encouraged to apply.
Desired Class Level: Graduate/Alumni
Posting Date: October 30, 2017
Expiration Date: November 8, 2017
Contact: Ms. Kerry LeMasters Administrative Director 922 Quarrier Street Suite 400, Charleston West Virginia 25301
Resume Receipt: E-mail
Default email for resumes.: jobs@lawv.net
Additional Documents: Cover Letter
ID: 3100

Attorney

Legal Aid of West Virginia

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: NEW Attorney Position
Immediate opening for an attorney in Legal Aid of West Virginia's Martinsburg office to provide civil legal services to domestic violence and financial exploitation victims. Highly rewarding work with terrific benefits (4+ weeks' vacation/holidays, PEIA medical coverage). The position will involve litigation, outreach, and close work with community partner service agencies and law enforcement. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, November 8, 2017. EOE Qualified attorneys with military experience, women, minorities and people with disabilities are encouraged to apply.
Desired Class Level: Graduate/Alumni
Posting Date: October 30, 2017
Expiration Date: November 8, 2017
Contact: Ms. Kerry LeMasters Administrative Director 922 Quarrier Street Suite 400, Charleston West Virginia 25301
Resume Receipt: E-mail
Default email for resumes.: jobs@lawv.net
Additional Documents: Cover Letter
ID: 3101

Civil Litigation Associate

Carr Malhoney P.C. (Washington, D.C.)

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Description:	<p>Busy law firm is seeking a civil litigation associate to join its practice. Interested candidates should have 1 – 3 years of private law firm experience in deposition, discovery and motions practice. Opportunity to handle all aspects of trial preparation from the inception of the matter through completion. Some trial or arbitration experience as well as negotiating/settlement experience preferred. Candidate must have good written and oral skills, be detailed oriented and be able to handle a heavy caseload.</p> <p>Candidates licensed in MD, VA and DC preferred. West Virginia license a plus. Candidates with a MD or VA license and eligibility for admission to DC will be considered.</p> <p>Competitive salary and robust benefits program including bonus opportunities, flexible spending account and 401(k). Convenient to Red and Orange Line Metro.</p> <p>Send resume, writing sample, transcript and salary requirements to</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	October 30, 2017
Expiration Date:	December 31, 2017
Contact:	Marie Cashel Administrative Coordinator 2020 K Street NW Suite 850, Washington District of Columbia 20006 http://www.carrmaloney.com
Resume Receipt:	E-mail
Default email for resumes.:	humanresources@carrmaloney.com
Additional Documents:	Cover Letter, Unofficial Transcript
Requested Document Notes:	Include salary requirements
ID:	3098

Energy Litigation Associate

Step toe & Johnson, PLLC (Morgantown, Charleston, Huntington, Bridgeport, WV)

Position Type:	Full-time
Practice Area(s):	Litigation
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	Step toe & Johnson PLLC is seeking an experienced associate (1-5 years) for its energy litigation practice in Bridgeport, West Virginia. Qualified candidates should have energy litigation experience commensurate with time in practice, strong writing and analytical skills, excellent academic credentials, and a desire to appear in court. Knowledge of WV title is preferred. We offer a competitive starting salary and a comprehensive benefits package, along with opportunity for advancement.
Desired Class Level:	Graduate/Alumni
Posting Date:	October 30, 2017
Expiration Date:	December 30, 2017
Contact:	Claire Ellis Coordinator, Recruiting & Professional Development P.O. Box 1616 United Center 1085 Van Voorhis Rd., Suite 400 Morgantown West Virginia
Resume Receipt:	E-mail
Default email for resumes.:	Claire.Ellis@step toe-johnson.com
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
ID:	2627

Entry Level Immigration Attorney
Hudson Legal (Ann Arbor)

Position Type:	Full-time
Practice Area(s):	Immigration/Refuge
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	<p>Hudson is a rapidly growing professional service corporation with offices nationwide. We are searching for an entry level immigration attorney to be trained in employment-based immigration, including the I-140 stage, Immigrant Petition for Alien Worker.</p> <p>This position is an excellent opportunity for new graduates to receive training and exposure to the field of federal law and work on cases related to the advancement of the interests of the United States. We encourage long term commitment and ideal applicants should be able to work 40 hours every week.</p> <p>Website: http://www.hudsonpc.com/</p> <p>Job Responsibilities:</p> <ul style="list-style-type: none">- Prepare case and legal strategies.- Manage various projects and deadlines.- Negotiate, prepare, and revise documents.- Explain legal languages to clients.- Research unique legal issues by identifying applicable statutes and judicial decisions.- Keep abreast of legislative changes that may affect immigration.- Develop solutions to complex legal questions.- Provide training to companies and individuals on substantive legal topics and updates about new immigration laws and regulations.- Assist with the marketing of existing services.- Provide input on new services and market strategies. <p>Requirements:</p> <ul style="list-style-type: none">- JD degree- Active in bar association(s)- Excellent writing skills <p>Desired:</p> <ul style="list-style-type: none">- Internship or work experience in a variety of employment-based immigration law matters. <p>Compensation and Benefits:</p> <p>Total compensation for this position is \$60,000–\$80,000 (base salary plus annual bonus). We also provide excellent benefits. Our comprehensive benefits plan includes: short term and long term disability insurance, 6-8 weeks of paid maternity leave through disability insurance plan, health, dental and vision insurance, optional 401 (K), gym membership, paid time off and paid holidays.</p> <p>To Apply:</p> <p>Please submit your resume along with a cover letter to hrdept@hudsonpc.com. Hudson is proud to be an Equal Opportunity/Affirmative Action firm, making decisions without regard to race, color, religion, creed, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class.</p> <p>Thank you!</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	October 26, 2017
Expiration Date:	February 28, 2018
Contact:	<p>Ms. Joy Lee Lee 100 Phoenix Dr. Suite 305, Ann Arbor Michigan 48108 http://www.hudsonpc.com</p>
Resume Receipt:	E-mail
Default email for resumes.:	hrdept@hudsonpc.com
Additional Documents:	Cover Letter
ID:	2832

Associate Attorney

Nauman, Smith, Shissler & Hall LLP (Harrisburg, PA)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	<p>Nauman Smith, an established business-oriented law firm in Harrisburg, seeks an associate attorney to assume and build the firm's taxation practice. A candidate for or recent graduate with an LLM or Certification in Taxation is preferred. This is a collegial firm where you will work on complex domestic and foreign corporate, trusts, and estate tax projects in close association with the partners. Strong academic credentials and writing skills a must coupled with a personality that will thrive within the firm culture.</p> <p>Interested candidates should send their resume and a brief (no more than 3 pages) writing sample to:</p> <p>J. Stephen Feinour Hiring Partner Nauman, Smith, Shissler & Hall, LLP P.O. Box 840 Harrisburg, PA 17108-0840 sfeinour@nssh.com (717)236-3010 ext. 15</p>
Desired Class Level:	LLM, Graduate/Alumni
Posting Date:	October 25, 2017
Expiration Date:	December 25, 2017
Contact:	<p>J. Stephen Feinour Hiring Partner P.O. Box 840 Harrisburg, Pennsylvania 17108-0840 United States</p>
Resume Receipt:	E-mail
Default email for resumes.:	sfeinour@nssh.com
Additional Documents:	Writing Sample
ID:	3083

Associate Attorney
Earthjustice

Position Type: Full-time

Description: Earthjustice has requested that you include the following job opportunity in the listings you make available to your 3L's and recent graduates:

Job Title: Associate Attorney

Lawmatch Job ID
37261925
Company Name:
Earthjustice
Practice Setting:
Public Interest
Job Function:
Attorney
Required Exp.
0+ Years
Job Type:
Full-Time
Location(s):
Anchorage, Alaska; Juneau, Alaska
Job Expire Date:
12/31/2017
Job Admin. Contact*
hmarar@earthjustice.org

Job Description:

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups and supporters to engage the critical environmental issues of our time, and bring about positive change. We are here because the earth needs a good lawyer.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Los Angeles, Tallahassee, Honolulu, New York, Philadelphia, Denver, Miami, Seattle, Bozeman, and Washington, DC.

The Alaska office of Earthjustice is seeking applications for an Associate Attorney position.

The core issues for the Alaska office include protection of the Alaska coastal rain forest, safeguarding of America's Arctic, action to combat climate change and limit its effects, wildlife conservation, protection of lands and waters from mining activities, conservation of the Bering Sea and Gulf of Alaska marine ecosystem, air and water quality enforcement, and national park and other public lands management. Our clients include national, regional and local conservation organizations, Alaska Native tribal organizations, and community groups, as well as other organizations concerned about enforcing the laws to protect the environment.

The Alaska office has locations in Juneau and Anchorage.

The term for this position is three years.

Responsibilities

Among other responsibilities, the Associate Attorney will:

Conduct legal research and prepare memoranda on issues relating to ongoing or potential litigation projects.
Draft motions, briefs and other pleadings.
Prepare comments on proposed agency actions, permits, and environmental review documents.
Investigate facts and assist with case development.
Interact with clients and work with experts.

The Associate Attorney may have primary responsibility for some matters but will generally work collaboratively with other lawyers in the office.

Qualifications

Law school graduate admitted to or prepared to apply for admission to the Alaska Bar.
Excellent legal research, writing, and analytical skills.
Strong self-motivation.
An ability and willingness to work closely with others.
A commitment to public interest work and the role of Earthjustice and its mission.
Preferably, one to three years of litigation or other relevant experience post law school.
An awareness of and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations.
Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

To Apply

Interested candidates should submit a resume and other application materials online using the Jobvite system. We will be reviewing applicants on a rolling basis.

Please submit the following:

Resume.

A cover letter explaining your interest in and qualifications for the associate position.
A legal writing sample (not to exceed 10 pages).
A copy of your law school transcript.
Contact information for three professional references.

[Click here to apply.](#)

Applications will be reviewed on a rolling basis until the position is filled.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

[end of posting]

*Administrative Contact - For CSO inquiries about content of posting only; do not publish this address as part of the opportunity listing.

More About Lawmatch Job Posting

The above opportunity was posted by Earthjustice at www.lawmatch.com. The employer requested Lawmatch to distribute its listing to several law schools, including yours. If you have questions about this job listing, or about how our job posting distribution service connects actively hiring employers with law school job boards, please contact Sallie Friedman at (800) 529-6282 (1-800-LAWMATCH), or sales@lawmatch.com.

Sallie Friedman Executive Director, LAWMATCH
1-800-LAWMATCH | 770-309-4964
sallie@lawmatch.com | www.lawmatch.com

Desired Class Level:	Graduate/Alumni
Posting Date:	October 25, 2017
Expiration Date:	December 31, 2017
Contact:	Earthjustice California Regional Office Los Angeles, California United States
Resume Receipt:	E-mail
Default email for resumes.:	hmarar@earthjustice.org
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes:	To Apply Interested candidates should submit a resume and other application materials online using the Jobvite system. We will be reviewing applicants on a rolling basis. Please submit the following: <ul style="list-style-type: none">• Resume.• A cover letter explaining your interest in and qualifications for the associate position.• A legal writing sample (not to exceed 10 pages).• A copy of your law school transcript.• Contact information for three professional references. <p>Click here to apply.</p> <p>Applications will be reviewed on a rolling basis until the position is filled. Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.</p>
ID:	3084

POSITION TITLE: TRIAL ATTORNEY (Tax and Finance)
Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL
POSITION VACANCY ANNOUNCEMENT
AMENDED
The duration of appointment has been changed from Permanent to 13-month Term. ANNOUNCEMENT NO: #18-006 POSITION TITLE: TRIAL ATTORNEY (Tax and Finance) POSITION GRADE & SERIES: LS-13/1 to 14/1 SALARY RANGE: \$94,915 – \$112,155
Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines. OPENING DATE: October 24, 2017 CLOSING DATE: November 14, 2017 DURATION OF APPOINTMENT: 13-month Term AREA OF CONSIDERATION: Open to the Public
WORKSITE LOCATION:
Office of the Attorney General for the District of Columbia Commercial Division 441 4th Street NW Washington, DC 20001
NO. OF VACANCIES: One (1)
This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction.
DESCRIPTION OF DUTIES: The Commercial Division provides legal advice and transactional and litigation support to the District Government in the core areas of community and economic development, real estate, procurement, tax, finance, bankruptcy, land use, and public works. The successful candidate will be one of five attorneys in the Tax and Finance Section handling the District's affirmative and defensive litigation concerning tax matters (real property, personal property, business franchise, income, recordation, transfer, estate, and inheritance).
The Tax and Finance Section litigates primarily in the Tax Division of the Superior Court of the District of Columbia and, with respect to tax sale foreclosure litigation, in the Civil Division. Section attorneys may also handle transactional work such as negotiating, drafting, and reviewing transactional documents involved in the District's issuance of bonds and notes (e.g. general obligation, revenue, and tax increment financing), including the negotiation of terms and conditions of the issuance and preparation of the Attorney General's opinions for the bond and note issuances, and provide advice on other municipal finance transactions. In addition, Section attorneys assist the Land Acquisition and Bankruptcy Section in the acquisition of real property for municipal purposes. The incumbent exercises independent judgment and handles a substantial case load.
QUALIFICATIONS: Applicants must have three or more years of litigation experience, preferably in the area of tax, developable familiarity with property valuation concepts, and excellent oral and written communication skills.
ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.
OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.
HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlynthia Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.
PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.
EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.
VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.
DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.
EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.
NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended,

D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level:	Graduate/Alumni
Posting Date:	October 25, 2017
Expiration Date:	November 14, 2017
Contact:	Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt:	E-mail
Default email for resumes.:	Arlyntha.Love@dc.gov
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.
ID:	3082

Vermont Poverty Law Fellow
Vermont Legal Aid (Montpelier Vermont)

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: Vermont Legal Aid, Inc has requested that you include the following job opportunity to your current 3L's and recent graduates.

Job Title: Vermont Poverty Law Fellow

Lawmatch Job ID:
37685915
Company Name:
Vermont Legal Aid, Inc
Practice Setting:
Non-Profit
Job Function:
Fellowship-Legal
Required Exp.
0+ years
Job Type:
Two Year Fellowship
Location(s):
Burlington, VT, United States
Posting Expires:
11/25/2017
Job Admin Contact*
rwunrow@vtlegalaid.org

Job Description:

The Vermont Bar Foundation and the Vermont Access to Justice Campaign are pleased to announce the availability of a two-year Vermont Poverty Law Fellowship (VPLF) beginning in August 2018. The VPLF program is looking for outstanding graduating law students and other new lawyers to help expand the reach of Vermont's existing legal services providers. Funding for salary and benefits will be provided by the Vermont Access to Justice Campaign. Loan forgiveness (up to \$5,000) may be available from the Vermont Bar Foundation. Salary will be \$47,085 in the first year and \$48,576 in the second year, with excellent fringe benefits.

Job Responsibilities:

The 2018 Fellowship will incorporate the Fellow's interests and background, as well as the needs of Vermont's low-income community. The Fellowship's focus will include work on one or more specific projects broadly impacting the lives of low-income Vermonters, as well as the day-to-day delivery of legal services to low-income clients. The Fellowship will be fully integrated into the legal services being delivered by Vermont Legal Aid and Legal Services Law Line of Vermont. Past Fellowship projects have focused on foreclosure, rental housing, flood relief, children's rights, veterans' rights and the opioid crisis. Fellows will work with the Vermont Bar Foundation and the Vermont Bar Association to publicize Fellowship activities, contribute to the public awareness of legal services in Vermont, and participate in the Vermont Bar Association's continuing legal education activities.

Required Qualifications:

Applicants must have excellent written and oral skills. Experience in public interest law, civil rights law, or legal services is required. Applicants must be recent law school graduates or graduating law students and must be admitted to the Vermont Bar or willing to sit for the July 2018 Vermont Bar examination. Applicants must have a personal vehicle and some in-state travel will be required.

To Apply:
Visit our website <http://www.vtlegalaid.org/vermont-poverty-law-fellowship> for application instructions.

The deadline to apply is November 10, 2017.

[end of posting]

More About Lawmatch Job Posting

The above opportunity was posted by Vermont Legal Aid, Inc at www.lawmatch.com. The employer requested Lawmatch to distribute its listing to several law schools, including yours.

If you have questions about this job listing, or about how our job distribution service connects actively hiring employers with law school job boards, please contact Sallie Friedman at (800) 529-6282 (1-800-LAWMATCH), or sales@lawmatch.com.

Sallie Friedman Executive Director, LAWMATCH
1-800-LAWMATCH | 770-309-4964

sallie@lawmatch.com | www.lawmatch.com

Desired Class Level: Graduate/Alumni
Posting Date: October 25, 2017
Expiration Date: November 25, 2017
Contact: Eric Avildsen Executive Director 7 Court Street Montpelier, Vermont 05601 United States

Resume Receipt: E-mail
Default email for resumes.: rwunrow@vtlegalaid.org
ID: 3085

Assistant Attorney General-Civil Prosecution
The Office of the West Virginia Attorney General (Charleston, WV)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Assistant Attorney General-Civil Prosecution: The Attorney General is currently seeking an attorney to handle civil prosecution. Ideal candidates will have highly accomplished academic and employment credentials with a minimum of five (5) years of litigation and/or civil prosecution experience. Candidates will have superior written and oral communication skills. Successful candidates will be aggressive and focused with the ability to produce a high-quality legal product. Candidates must also have an active WV license or be eligible for admission. Please send your resume, a writing sample and preferred salary range to jobs@wvago.gov with "Civil Prosecution" in the subject line.
Desired Class Level: Graduate/Alumni
Posting Date: October 23, 2017
Expiration Date: November 20, 2017
Contact: Ms. Cara B. Lightner Director of Human Resources State Capitol Building 1, Room E-26 Charleston West Virginia
Resume Receipt: E-mail
Default email for resumes.: jobs@wvago.gov
Additional Documents: Cover Letter, Writing Sample, Other Documents
ID: 3079

In-House Counsel (Omaha, NE)
Fidelity National Title Group (Omaha, NE)

Position Type: Full-time
Practice Area(s): Insurance, Real Property
Geographic Preference: Upper Midwest (KS, NE, ND, SD)
Description: Fidelity National Financial, Inc. (NYSE:FNF), a Fortune 500 company, is the United States' largest provider of commercial and residential mortgage and diversified services. Fidelity National Title Group, a member of the Fidelity National Financial (NYSE: FNF) family of companies, is hiring Claims Counsels to fill multiple attorney positions in Omaha, Nebraska. Responsibilities of the Claims Counsel role includes: * Investigating the facts and issues of a claim, including but not limited to communicating with title officers, escrow officers, lenders, claimants, and other counsel * Determining whether coverage exists and evaluating loss under the title policy * Developing and carrying out a plan to resolve the claim * Negotiate settlements and resolutions with claimants, opposing counsels, and third parties * Directing outside counsel on litigation strategy through the course of claim administration and litigation * Appear as company representative in court proceedings, mediations, and settlement conferences * Managing the claim budget, review and approve outside counsel invoices and other expenses, and determine settlement and expense reserves * Identify and pursue sources for recovery Job Requirements * Must possess excellent written and verbal communication, negotiation and organizational skills * Law Degree required * Licensed and in good standing to practice law in any state of the United States Additional Preferred Qualifications * 0-3 years of experience * Excellent academic credentials The Claims Counsel position gives attorneys the ability to make independent analysis, utilize strategic thinking to resolve complex issues, and to further develop litigation expertise. The candidate does not need to have title claims experience.
Desired Class Level: 3L, Graduate/Alumni, Class Level
Posting Date: October 23, 2017
Expiration Date: November 23, 2017
Contact: Rennae Ross 2533 N. 117th Avenue Omaha, Nebraska 68164
Resume Receipt: E-mail
Default email for resumes.: rennae.ross@fnf.com
Additional Documents: Cover Letter
Requested Document Notes: Cover Letters should be addressed to: Ms. Rennae Ross Administrative Assistant Fidelity National Title Group 2533 North 117th Avenue Omaha, Nebraska 68164
ID: 3081

Mass Tort Attorney
Rosen Law Firm, P.A. (New York, NY)

Position Type: Full-time	
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)	
Description: Plaintiffs class action firm seeking attorneys with 5-10 years Mass Tort experience for new mass tort practice group. This is a ground floor opportunity for ambitious attorneys seeking greater responsibility and higher compensation. Offices are located in Jenkintown, PA, in Philadelphia suburbs on train line 25 minutes to Center City and in Midtown Manhattan, NYC. Experience with case selection, and litigation of mass tort claims from client intake to settlement.	
Desired Class Level: Graduate/Alumni	
Posting Date: October 23, 2017	
Expiration Date: November 29, 2017	
Contact: Mr. Laurence Rosen 275 Madison Avenue 34th Floor, New York New York 10016	
Resume Receipt: Accumulate Online	
ID: 3080	

Bilingual (Spanish/English) Staff Attorney Position Wenatchee, WA
Northwest Immigrant Rights Project

Position Type: Full-time
Geographic Preference: Pacific Northwest (WA, OR, ID)
Description: Bilingual (Spanish/English) Staff Attorney Position Wenatchee, WA https://nwirp.org/jobs
SUMMARY The Northwest Immigrant Rights Project (NWIRP) seeks a Bilingual Staff Attorney to work in our office in Wenatchee, Washington. Fluency in Spanish is required. The attorney will provide legal assistance to community members through: (1) direct representation; (2) individual consultations; (3) self-help assistance in the form of community workshops and legal clinics; and (4) community education. The attorney will focus on providing legal representation in various matters, but focusing on 1) defending individuals in removal proceedings; 2) representing victims of violent crimes in applying for immigration benefits (including self-petitions, U visas, T visas and other forms of relief; and 3). representing community members seeking immigration status through family visa petitions. The staff attorney may also be assigned work relating to other immigration matters as needed. The attorney will work closely with other staff members and community partners in the Eastern and Central Washington regions in conducting outreach and community education, and providing individual consultations to persons who may be eligible for immigration benefits. REPORTS TO Directing Attorney – Wenatchee Office RESPONSIBILITIES Provide direct representation to persons in removal proceedings; Provide direct representation to persons submitting affirmative applications with USCIS; Conduct presentations, workshops, legal clinics and individual consultations in Spanish and English; Provide support to other NWIRP staff on cases; Perform administrative tasks related to grant reporting and other requirements; Participate in NWIRP's outreach, community education and development efforts; and Perform other tasks as required and directed by supervisory staff. PROFESSIONAL QUALIFICATIONS, EXPERIENCE AND ATTRIBUTES Law degree; Admission to the bar of any state in the U.S. (will consider a law graduate planning on taking the next bar examination); Demonstrated commitment to immigrant rights and willingness to support NWIRP's mission, vision and values; Excellent written and oral communication skills; Commitment to working in a diverse working environment; Fluency in Spanish is required; Strong organizational skills and ability to work independently; and Proficiency in use of web-based software, MS Word and MS Excel. Beginning salary is \$49,289 or more depending on experience, plus health, dental, retirement and other benefits. TO APPLY Send cover letter, resume and references to: wenatcheeattorney@nwirp.org with the subject line "Staff Attorney Application - Wenatchee". Full consideration will be given to those who apply by November 10, 2017, but applications will be considered on a rolling basis until position is filled. Northwest Immigrant Rights Project (NWIRP) is an equal opportunity employer committed to diversity. It is the policy of Northwest Immigrant Rights Project to comply with all applicable federal, state, and local laws prohibiting employment discrimination. NWIRP is committed to providing a work environment free from discrimination and harassment. NWIRP does not discriminate on the basis of race, color, sex, marital status, sexual orientation, gender identity, veteran status, political ideology, age, creed, religion, ancestry, national origin, or the presence of any sensory, mental or physical disability. We encourage applications from people of color, immigrants, women, people with disabilities, members of the LGBT community and other minority groups.
Desired Class Level: 3L, Graduate/Alumni
Posting Date: October 21, 2017
Expiration Date: November 27, 2017
Contact: Human Resources 615 2nd Avenue Seattle, Washington 98104 United States
Resume Receipt: Other (see below)
How to Apply: For more information on how to apply, visit: https://nwirp.org/jobs
Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: Cover Letter, Writing Sample, References
ID: 3078

Associate Attorney
Jones Gregg Creehan & Gerace, LLP (Pittsburgh, PA)

Position Type: Full-time
Practice Area(s): Corporate, Estate Planning & Probate
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: Jones, Gregg, Creehan & Gerace, LLP, with offices in Pittsburgh and Sharon, PA seeks an associate with 0 - 3 years experience. Must be licensed in PA. Position will concentrate on Estate Administration and Planning, Guardianships and detailed, in-depth research supporting all practice areas of the firm. Successful candidate will have strong writing, research and oral presentation skills and be willing to work in a wide variety of law disciplines. Excellent opportunities for growth. NO TELEPHONE CALLS
Submit your resume and writing sample to:
VIA Email to: ADMINPITTS @ gmail.com
VIA US Mail to: Daryl Scott
Office Administrator
Jones Gregg Creehan & Gerace, LLP
411 Seventh Avenue, Suite 1200
Pittsburgh, PA 15219
Desired Class Level: Graduate/Alumni
Posting Date: October 20, 2017
Expiration Date: December 1, 2017
Salary Range: Not Applicable
Contact: Daryl D. Scott Office Administrator 411 Seventh Avenue Suite 1200 Pittsburgh, Pennsylvania 15219 United States http://www.jgcg.com
Resume Receipt: E-mail
Default email for resumes.: adminpitts@gmail.com
Additional Documents: Cover Letter, Writing Sample
ID: 3071

Contracts Administrator - General Counsel
SRE - Strategic Resolutions Experts, Inc. (Martinsburg, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Contracts Administrator - General Counsel at Strategic Resolution Experts (SRE) (View all jobs)Martinsburg, West Virginia The Contracts Administrator-General Counsel performs all procedures necessary for coordinating the preparation, consolidation, and analyses of corporate legal documents to include NDA, TA, Subcontracts and contracts management. Duties may include, but are not limited to: Interfacing with senior managers on interpretation of requirements Assessing and tendering recommendations on risk assumption Developing pricing strategies, preparing cost proposals, and conducting negotiations Monitoring contract progress and cost performance relative to plan Coordinating with Accounting function and overseeing account administration Preparing and administering contracts and subcontracts and related documentation Provide assistance and guidance in the preparation and processing of contract proposals to contract analysts Responsible for all aspects of research related to contracts and subcontracts, documentation and administration Plan, coordinate and administer activities of assigned programs to include developing, implementing, and supervising related procedures, processes, services and systems Establish and maintain tracking system for monitoring various contracts to include: modifications, period of performance, deliverables, and closeout Establishing and maintaining and ISO 9001:2015 and DCAA compliant Supplier Management System Works closely with Executive Management team to advise on all legal matters for the business Must be US Citizen and Clearable Education: JD Required LL.M preferred Skills: Intelligent and articulate individual who can relate to people at all levels of an organization and possesses excellent communication skills Strong professional, interpersonal, and organizational skills Experienced in analyzing and responding to federal government solicitations, proposal pricing and contract administration Possess knowledge of Cost Accounting Standards (CAS), Federal Acquisition Regulations (including DFAR and SCA), contract administration practices and procedures, contract types, contract terms and conditions Experience: Requires a minimum of 3 years' experience in contracts administration JD required, though licensure not required.
Desired Class Level: LLM, Graduate/Alumni
Posting Date: October 20, 2017
Expiration Date: December 1, 2017
Contact: Michael Ratliff Director of Human Capital Martinsburg, West Virginia
Resume Receipt: Other (see below)
How to Apply: Apply on SRE web site: http://www.sreinc.us/careers.php?gh_jid=887816
ID: 3077

Judicial Clerkship 2018-2019 Court Term

NJ Courts (Trenton, NJ)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: Court Term: August 27, 2018 through August 31, 2019 <p>Start your legal career in a court system recognized as one of the best in the nation and enhance your future career prospects. Professional law clerk positions are available in the New Jersey Judiciary for individuals with strong communication and analytical skills. Supreme Court law clerks work with justices on complex cases involving difficult issues of law. Appellate Division law clerks conduct research, analyze legal data, prepare legal memoranda, process emergent motion applications, and proofread published opinions. Law clerks for assignment judges learn all aspects of court administration and assist with processing emergent motions. Trial court law clerks gain practical experience while gaining valuable insight into the judicial process. Under the direction of one or more judges over the course of the year, trial court law clerks observe judicial proceedings, attend conferences with attorneys and judges, receive training in mediation and mediate small claims cases and summarize information for judges. Tax Court law clerks perform duties similar to those assigned to law clerks in the Appellate Division and trial courts, but do not mediate cases.</p> <p>To apply for a clerkship, please visit: http://www.judiciary.state.nj.us/public/lawclerks.html</p> <p>To view the New Jersey Judiciary Law Clerk Application and Hiring Process Fact Sheet, please visit: http://www.judiciary.state.nj.us/public/assets/lawclerkrecruitmentfactsheet.pdf.</p>
Salary Information
Salaries listed are based on a 53 week court term. These are salary levels for the 2017-2018 Court Term. The salaries for the 2018-2019 Court Term are to be determined based on funding availability.
Supreme Court \$64,294
Superior Court Appellate Division \$58,701
Superior Court Assignment Judge \$53,810
Superior Court Chancery Division, General Equity \$53,810
Superior Court Chancery Division, Family \$49,571
Superior Court Law Division (Civil Criminal) \$49,571
Tax Court \$49,571
Qualifications
Law clerks must have graduated from a law school approved by the American Bar Association by the time of their law clerk appointment. The Judiciary's law clerkship program is intended for recent law school graduates, which is defined as graduating within the last four years. Selected candidates will be required to provide an official, final law school transcript, not a photocopy, which includes the date of graduation from their law school at the time of hire. Excellent writing and analytical skills are essential.
It is helpful to have completed a course in mediation prior to the start of the clerkship. Under Court Rule, all trial court law clerks who will serve as mediators must first complete the Judiciary sponsored 12-hour mediation training or its equivalent. Applicants selected for clerkships can request a waiver from attending the Judiciary's training program at the start of the court term by providing documentation that confirms that they successfully completed an approved alternative dispute resolution course.
Supplemental Information
Note: Law clerks may hold outside employment with prior approval as provided in the Code of Conduct for Judiciary Employees. The Code is available online at https://www.njcourts.gov/attorneys/assets/rules/appemploy.pdf (Download PDF reader).
Driver's License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle is necessary to perform essential duties of the position.
Authorization to Work: US citizenship is not required. Selected candidate must be authorized to work in the US according to Department of Homeland Security, US Citizenship and Immigration Services regulations.
Special Note: Individuals selected for clerkships must agree to a thorough background check, which will include fingerprinting. All data received will be kept in the strictest confidence except to inform the individual of the findings and what action will be taken as a result of this information.
Residency Law: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all persons newly hired by the Judiciary must establish, and then maintain, principal residence in the State of New Jersey. Law clerks are not subject to the residency law during their 53 week term. Additionally, law clerks who serve a second clerkship in a higher court are exempt from the residency requirement. Clerks who anticipate moving into another state position immediately following their clerkship(s) must be mindful that, upon conclusion of their clerkship term, they will need to be New Jersey residents. Approximately 480 clerkships are available. Of those, a limited number of clerkships exist for the Supreme Court, Superior Court Appellate Division, Superior Court Assignment Judges, Superior Court Chancery Division in general equity court, and in the Tax Court. Applicants interested in those positions should apply early during the hiring process. Most openings exist in the Superior Court Law Division in civil and criminal court, and Superior Court Chancery Division in family court. For additional information see the Judiciary's website at http://www.njcourts.gov/public/lawclerks.html . Minorities, women, individuals with disabilities and other protected class members are encouraged to apply.
The NJ Judiciary requires all applicants to complete the application process fully and as instructed. All applicants must complete the work experience and education sections and attach any required documents. Applications must describe all relevant work experience in detail, beginning with your current or most recent job, including military service (indicate rank), internships and job-related volunteer work, if applicable. Use a separate section to describe each position or gap in employment. Applicants who do not include or enter all relevant education history or work experience or who indicate "see resume" or enter their initials to verify that they do not possess any education history or work experience in lieu of a completed application will not be considered, unless you do not possess any education history or work experience. If you have not fully completed the application or followed the application instructions, return to your application and update any incomplete or missing information before submitting. Only applicants that follow the application instructions and submit completed applications will be considered.
The New Jersey Judiciary consists of: the Supreme Court, the Superior Court including the Appellate Division and the Trial Court of the 15 vicinages in New Jersey, the Tax Court and the Municipal Court System. The Administrative Office of the Courts provides technical assistance, operational support, training, research and development, budget and personnel coordination, and development and operation of information systems for the Courts of New Jersey.
The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action Employer Committed to Ensuring an Open Door to Justice
Desired Class Level: 3L, Graduate/Alumni
Posting Date: October 20, 2017
Expiration Date: March 30, 2018
Contact: Lauren Morales 25 Market Street Trenton, New Jersey 08611
Resume Receipt: Other (see below)

How to Apply: https://www.governmentjobs.com/careers/njjudiciary/jobs/1740814/law-clerk?keywords=law%20clerks&pagetype=JobOpportunitiesJobs
ID: 3076

Personal Injury Associate
Franklin D. Azar & Associates

Position Type: Full-time
Geographic Preference: West (CA, NV, UT, CO, MT, WY)
Description: Franklin D. Azar & Associates is seeking Personal Injury Law attorneys to join its busy practice in Colorado. Qualified candidate will have strong dedication to personal injury law and a passion for helping people; will possess strong organizational and writing skills; has interest in complex litigation; is energetic, hard-working, and a team-player. Franklin D. Azar & Associates, P.C. is a well-established law firm with offices in Denver/Aurora, Colorado Springs, Pueblo, and Trinidad. The firm has represented thousands of people entitled to recover damages from injuries in all types of accidents, from dangerous and defective products, and from employers not paying adequate wages. The firm's objective is to help its clients receive complete and timely compensation for their injuries and losses.
Desired Class Level: 3L, Graduate/Alumni
Posting Date: October 20, 2017
Expiration Date: November 26, 2017
Contact: Olga Malcolm
Resume Receipt: E-mail, Accumulate Online
Default email for resumes.: malcolmo@fdazar.com
ID: 3074

Staff Attorney
United States Court of Appeals for the Fourth Circuit (Richmond, Virginia)

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Description:	<p>OFFICE OF STAFF COUNSEL UNITED STATES COURT OF APPEALS FOR THE FOURTH CIRCUIT Richmond, Virginia FEDERAL CLERKSHIP OPPORTUNITY October 16, 2017 Announcement Number: 17-01 Position Title: Staff Attorney Nature of Appointment: Successful candidates will be appointed to one-year term positions. Contingent on performance and budget availability, appointed candidates may be offered an extension of their appointments for a second year. Number of Vacancies: Up to seven positions. The number of staff attorneys to be hired will be determined by office needs, funding availability, and the strength of the applicant pool. Starting Salary: \$61,848 for recent law school graduates; successful candidates with relevant legal experience may qualify for a higher starting salary. Position Location: Richmond, Virginia Position Starting Date: Successful candidates will be expected to commence their service as soon as December 2017, and no later than September 2018. Recruitment Schedule: While this posting will remain open until all available staff attorney positions are filled, all hiring will likely be completed during November 2017 and December 2017. To ensure full consideration, application materials must be received by Wednesday, November 8, 2017. Application packages received or completed after November 8 may not be accorded a complete review. Application Procedures: Applications must be submitted online through the OSCAR (Online System for Clerkship Application and Review) website maintained by the Administrative Office of the U.S. Courts, . Applications received through other means will not be considered.</p> <p>POSITION SUMMARY: The Office of Staff Counsel, United States Court of Appeals for the Fourth Circuit, is soliciting applications for staff attorney positions from third-year law students, law clerks, and attorneys. Staff attorneys will be appointed to one-year term positions. Depending on office funding levels and employee performance, staff attorneys selected pursuant to this Vacancy Announcement may be offered an extension of their appointments for a second year. Applicants interested in part-time work may be considered, depending upon office needs. Some positions may be filled by candidates who are immediately available; the remaining positions will be filled by candidates who will commence employment in Summer or early Fall 2018. Exact starting dates will be determined by office needs and applicant availability.</p> <p>RESPONSIBILITIES: Staff attorneys assist the judges of the United States Court of Appeals for the Fourth Circuit in the consideration and resolution of cases on appeal. Attorneys review appeal records in cases that are diverted from the oral argument calendar and prepare memorandum and proposed opinions and orders for consideration by panels of three judges. The office reviews over 4000 appeals each year. Approximately half of the cases assigned to staff attorneys are prisoner civil rights and postconviction relief appeals, approximately one-fourth are direct appeals from criminal convictions in federal district courts, and the balance are counseled and pro se appeals from federal civil judgments and final decisions by various federal agencies.</p> <p>QUALIFICATIONS: Recruitment standards for staff attorney positions are selective, and the hiring process is highly competitive. Applicants must be students at, or graduates of, AALS-accredited law schools, and must be either United States citizens or noncitizens eligible to work for the United States government. In addition, the most competitive applicants will: ! rank in the top 10% of their law school graduating class; ! have law review or similar legal publication experience, writing experience as a member of an interscholastic moot court competition team, or equivalent exceptional writing experience; ! possess particular proficiency in legal analysis and writing ability; and ! demonstrate exemplary oral communication skills. Applicants should possess a genuine interest in the subject areas typically presented in the appeals assigned to staff attorneys. These subject areas include criminal law and procedure, constitutional law, evidence, employment law, civil rights litigation, federal jurisdiction, black lung benefits, immigration, Social Security, and prisoner postconviction relief law.</p> <p>SALARY AND BENEFITS: Applicants hired directly out of law school and those with minimal experience will be appointed at Court Personnel System (CPS) Classification Level 27, step 25, at a current annual salary of \$61,848. Starting salary offers above \$61,848 will reflect individual qualifications, experience, and salary history. Absent unique and pertinent post-law school experience, however, budgetary constraints will limit the maximum starting grade level to CPS Classification Level 28, step 13, at a current annual salary of \$66,714. Upon satisfactory performance, staff attorneys are ordinarily considered for promotion at the conclusion of their first year of employment. Staff attorneys receive annual and sick leave and are eligible to participate in federal health and life insurance programs. Funding is allotted to the Office of Staff Counsel on a fiscal year basis. The level of funding for Fiscal Year 2018 (October 1, 2017 – September 30, 2018) will not be finalized until Congress passes necessary appropriations bills. Inadequate funding may result in pay freezes, elimination or deferral of promotions, and in the case of extreme budgetary shortfall, the imposition of furloughs (mandatory unpaid leave).</p> <p>APPLICATION REQUIREMENTS AND PROCEDURES: Application packages will be accepted immediately. To ensure full consideration, completed application packages must be received by Wednesday, November 8, 2017. Application packages will be considered complete upon receipt of the following items: ! a cover letter; ! a current resume; ! a writing sample edited only by the applicant; ! a copy of the applicant's law school transcript; ! a statement of the applicant's current or final law school class ranking (if not reflected on the applicant's law school transcript) or a statement that explains why such information is unavailable; and ! the names, addresses, and telephone numbers of three references having first-hand bases for evaluating the applicant's aptitude for the work performed by staff attorneys. (Letters of reference are not required.) Application materials must be submitted through the OSCAR website maintained by the</p>

Administrative Office of the U.S. Courts, at .
The applicants considered most qualified will be invited for personal interviews. Interviews will be conducted at the Office of Staff Counsel in Richmond. Applicants invited for interviews must assume the cost of their own travel expenses. Relocation costs will not be reimbursed.
Inquiries regarding this recruitment may be addressed to:
Melissa L. Wood
Senior Staff Attorney
Office of Staff Counsel
1100 E. Main Street, Suite 325
Richmond, Virginia 23219
Melissa_Wood@ca4.uscourts.gov
OFFICE ENVIRONMENT:
In addition to the senior staff attorney, the Office of Staff Counsel currently employs five supervisory staff attorneys, twenty-nine attorneys, and seven administrative support personnel. It is conveniently located in downtown Richmond, in the historic Lewis F. Powell, Jr., United States Courthouse and Annex. The office is a smoke-free workplace. The standard computer set-up for staff attorneys' offices permits efficient handling of work assignments. All attorney offices are equipped with a desktop CPU, dual monitors, and a printer. In addition, laptop computers are available to permit secure remote access to all office files and databases.
OTHER PERTINENT INFORMATION:
Approximately one-half of the legal staff joined the Office of Staff Counsel directly upon graduation from law school; the remainder have come from other state and federal judicial clerkships, private practice, or public sector employment. Upon the conclusion of their appointments, staff attorneys have obtained other judicial clerkships, sought advanced legal degrees, and have assumed positions with law firms, prosecutors' and public defenders' offices, academia, the Department of Justice, and other state and federal agencies.
The Office of Staff Counsel provides reasonable accommodations to applicants with disabilities. If an applicant requires a reasonable accommodation for any part of the application or interview process, please contact Melissa L. Wood, Senior Staff Attorney, at the email address noted above. Requests for an accommodation will be individually considered, and decisions will be promptly made.
Applicants who accept offers of employment will be required to submit to a name and fingerprint background investigation. Employment is conditioned upon the satisfactory outcome of the required background inquiry.
In addition, each applicant who accepts an offer of employment is required to provide a certified copy of his or her final law school transcript that confirms the satisfactory completion of law school studies and the award of a degree. Failure to timely comply with this requirement, or the receipt of a certified transcript that materially differs from the transcript provided during the application process, may result in the withdrawal of the offer of employment.
Salaries are paid through mandatory Electronic Funds Transfers.
The Court reserves the right to modify the conditions of this job, to withdraw the job announcement, or to fill the position sooner than the closing date, if a closing date is shown; any of these actions may occur without any prior notice.
THE OFFICE OF STAFF COUNSEL IS AN EQUAL OPPORTUNITY EMPLOYER
THAT VALUES DIVERSITY AND INCLUSIVENESS.

Desired Class Level: Graduate/Alumni
Posting Date: October 20, 2017
Expiration Date: November 8, 2017
Contact: Mr. Robert W. Jaspen Senior Staff Counsel 600 East Main Street Suite 2200, Richmond Virginia 23219-2441
Resume Receipt: E-mail
Default email for resumes.: melissa_wood@ca4.uscourts.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes: APPLICATION REQUIREMENTS AND PROCEDURES: Application packages will be accepted immediately. To ensure full consideration, completed application packages must be received by Wednesday, November 8, 2017. Application packages will be considered complete upon receipt of the following items: ! a cover letter; ! a current resume; ! a writing sample edited only by the applicant; ! a copy of the applicant's law school transcript; ! a statement of the applicant's current or final law school class ranking (if not reflected on the applicant's law school transcript) or a statement that explains why such information is unavailable; and ! the names, addresses, and telephone numbers of three references having first-hand bases for evaluating the applicant's aptitude for the work performed by staff attorneys. (Letters of reference are not required.)
ID: 3075

Attorney

Hedges & Lyons (Morgantown, WV)

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	<p>Hedges & Lyons, PLLC is seeking additional attorneys to join this small, but thriving practice. The firm represents individuals and small businesses and is conveniently located at the corner of Walnut and Chestnut Street in Morgantown. The office currently boasts two excellent support staff members. The office also has a computer network and a website. Off-street parking for both firm and staff members as well as clients is also included. Financial arrangements would be based on work that firm members produce or generate.</p> <p>If this opportunity interests you please forward a cover letter and resume.</p> <p>More information on the firm can be located at https://www.hedgeslyons.com/</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	October 19, 2017
Expiration Date:	December 1, 2017
Contact:	<p>Teresa Lyons Partner/Owner 141 Walnut Street Morgantown, West Virginia 26505</p>
Resume Receipt:	E-mail
Default email for resumes.:	tlyons@hedgeslyons.com
Additional Documents:	Cover Letter
Requested Document Notes:	<p>Hedges & Lyons, PLLC is seeking additional attorneys to join this small, but thriving practice. The firm represents individuals and small businesses and is conveniently located at the corner of Walnut and Chestnut Street in Morgantown. The office currently boasts two excellent support staff members. The office also has a computer network and a website. Off-street parking for both firm and staff members as well as clients is also included. Financial arrangements would be based on work that firm members produce or generate.</p> <p>If this opportunity interests you please forward a cover letter and resume to:</p> <p>Ms. Teresa Lyons, Member Hedges & Lyons, PLLC 141 Walnut St. Morgantown, West Virginia 26505-5421</p> <p>For more information about the firm see: https://www.hedgeslyons.com/</p>
ID:	3070

Director of Recruiting & Professional Development
Steptoe & Johnson (Morgantown, WV.)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: <p>Prestigious NLJ 150 regional law firm, based in West Virginia, with more than 300 lawyers, and 14 offices in 6 states, is seeking a Director of Recruiting & Professional Development. The Director is responsible for handling firm-wide attorney recruiting over the entire recruiting life cycle. He or she also works closely with Department Heads, Practice Group Leaders and Team Leaders to develop and implement the firm's professional development programs for attorneys.</p> <p>Recruiting includes the recruitment of lateral partners and associates to meet the firm's strategic objectives and practice group talent needs. This responsibility includes designing workflows, managing the entire hiring process and successfully onboarding lateral attorneys. It involves service on the Recruiting Committee including the development of policies, procedures and initiatives. The Director is also responsible for overseeing the administration of on-campus and in-office interviews and coordination of orientation and summer associate programs.</p> <p>Professional development involves working closely with Department Heads, Practice Group Leaders and Team Leaders to develop and implement legal skills training programs that enhance general and practice-specific performance of attorneys, as well as a business skills curriculum and leadership training program. The Director manages the lateral attorney integration program and oversees the development and implementation of various associate engagement programs and initiatives, including the mentoring program.</p> <p>In addition, the Director will coordinate the non-partner attorney evaluation process, track and evaluate retention and attrition trends, track industry trends and initiatives in lawyer development and recommend strategies for improvement. The Director reports to the firm's Chief Operating Officer and works collaboratively with the Chair of the Recruiting Committee. The position also has frequent interaction with the CEO and other firm leaders. The Director supervises and works closely with the Manager of Professional Development.</p> <p>A bachelor's degree and significant professional recruiting experience are required. Law firm experience is highly preferred. A law degree or an advanced degree in the area of adult education, training and development is a plus. The compensation package is commensurate with the position and responsibilities.</p> <p>Please email your resume in confidence, along with salary requirements, to David Gorman, Director of Human Resources, at david.gorman@steptoe-johnson.com.</p>
Desired Class Level: LLM, Graduate/Alumni
Posting Date: October 19, 2017
Expiration Date: December 1, 2017
Contact: Mr. David Gorman Human Resources Director
Resume Receipt: E-mail
Default email for resumes.: dave.gorman@steptoe-johnson.com
Additional Documents: Cover Letter
Requested Document Notes: Include salary requirements.
ID: 3072

Attorney

Jan Dils (Parkersburg, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: JOIN THE JAN DILS TEAM EXPLORE OUR CAREER OPPORTUNITIES
IMMEDIATE OPENING AVAILABLE
Jan Dils Attorneys at Law is seeking an attorney to provide legal representation to their clients regarding Social Security and Veteran Affairs disability claims. We are looking to hire within the next 60 days at our offices throughout WV.
We are seeking an individual who possesses the following competencies: <ul style="list-style-type: none">• Compassion• Critical Thinking• Solution Focused• Proactive• Positive Outlook• Adaptable
Job Requirements: <ul style="list-style-type: none">• Juris Doctorate Degree• Proficiency in MS Office and Outlook; knowledge of any• case management software is a plus• Excellent organizational and follow up skills• Excellent client service skills• Excellent verbal skills• Excellent written skills• Excellent judgment and decision making skills• Experience Required
Jan Dils Attorneys at Law offers a competitive compensation package with benefits. For consideration, please send your resume and cover letter to jan@jandils.com or mail to:
Jan Dils Attorneys at Law ATTN:Jan Dils 963 Market Street Parkersburg, W.V. 26101
Jan Dils Attorneys at Law is an Equal Employment Opportunity Employer (EEO).
Desired Class Level: Graduate/Alumni
Posting Date: October 18, 2017
Expiration Date: December 18, 2017
Contact: Mr. Erich Hillyard Human Resource Manager 963 Market Street Parkersburg, West Virginia 26101 United States
Resume Receipt: E-mail
Default email for resumes.: jan@jandils.com
Additional Documents: Cover Letter
ID: 3068

TRIAL ATTORNEY – 2 vacancies (Criminal Section)
Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: <p>GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL</p> <p>POSITION VACANCY ANNOUNCEMENT ANNOUNCEMENT NO: 18-004 & 18-005 POSITION TITLE:</p> <p>TRIAL ATTORNEY – 2 vacancies (Criminal Section)</p> <p>POSITION GRADE & SERIES:</p> <p>#18-004: LS-11/1 to 12/2 #18-005: LS-12/1 to 13/1</p> <p>SALARY RANGE:</p> <p>#18-004: \$66,588 – \$82,472 #18-005: \$79,810 – \$94,915</p> <p>Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.</p> <p>OPENING DATE: October 18, 2017 CLOSING DATE: November 8, 2017 DURATION OF APPOINTMENT: Permanent AREA OF CONSIDERATION: Open to the Public</p> <p>WORKSITE LOCATION:</p> <p>Office of the Attorney General for the District of Columbia Public Safety Division 441 4th Street NW Washington, DC 20001</p> <p>NO. OF VACANCIES: Two (2)</p> <p>This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction.</p> <p>DESCRIPTION OF DUTIES: The Public Safety Division of the Office of the Attorney General for the District of Columbia believes that the challenges that face the criminal justice system today require innovative and unique solutions. OAG seeks a trial attorney for the Criminal Section who is a team player and highly motivated to be a prosecutor and trial attorney. You will have tremendous responsibility from day one with the ability to thrive in a fast-paced environment that involves a significant caseload and court experience. A sense of determination, strong work ethic, and the ability to handle the pressures of litigation are important. This is a great opportunity for any attorney with passion for learning as much as they can about the criminal justice system and how we can help shape solutions to not only make our communities safer but stronger. The Criminal Section prosecutes adults who commit certain types of offenses within the District of Columbia, including all adult misdemeanor traffic and quality of life offenses. Specifically, the Section prosecutes all alcohol and drug impaired driving cases, certain firearm offenses, quality of life offenses such as indecent exposure to adults and children, as well as tax and welfare fraud matters. Duties include interviewing and preparing police and civilian witnesses; making charging decisions; researching, writing, and litigating motions; and managing all aspects of a trial calendar from intake through sentencing, including bench and jury trials. The Public Safety Division's anagement is dedicated to extensive training and attentive support for its Assistant Attorney Generals, providing an atmosphere where their prosecutors learn to exercise discretion and sound judgment and can grow into strong, ethical, and confident trial attorneys.</p> <p>QUALIFICATIONS: The candidate must have one to five years of trial experience, the ability to work across disciplines, and the ability to work with a high degree of independence. The ideal candidate should also have a demonstrated commitment to work in the area of prosecution, with a sincere passion for seeking justice.</p> <p>ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.</p> <p>OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.</p> <p>HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must specify the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington,DC 20001.</p> <p>PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.</p> <p>EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.</p> <p>VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.</p> <p>DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or plea of guilty to a violation of any criminal drug statute occurring in the workplace.</p> <p>EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.</p> <p>NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.</p> <p>OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL</p>
Desired Class Level: Graduate/Alumni
Posting Date: October 18, 2017
Expiration Date: November 8, 2017
Contact: Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt: E-mail
Default email for resumes.: Arlyntha.Love@dc.gov
Additional Documents: Cover Letter, Writing Sample
Requested Document Notes: HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must specify the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

ID: 3069

Attorney (Honors)
United States Postal Service

Position Type: Full-time
Description: Qualified applicants must earn a Juris Doctor from an accredited law school no more than 30 months prior to the date of employment. Successful candidates possess outstanding analytical, advocacy, and writing skills. Additionally, applicants must satisfy at least one of the following requirements: <ul style="list-style-type: none">• Membership on the editorial board of an academic law journal accredited by the law school from which the applicant graduated.• Standing in the top 20% of his or her law school class upon graduation as measured by class standing statistics maintained by the applicant's law school.• A cumulative law school grade point average of at least 3.5 upon graduation.• Graduation from a law school ranked within the top 25 schools in the nation by an entity that conducts national law school rankings, with a cumulative law school grade point average of at least 3.0 upon graduation.• Completion of at least one year of a judicial clerkship in a federal court or in a state's highest court at the time of hire. Qualified applicants must be a U.S. citizen or have permanent resident alien status, and must successfully complete a pre-employment drug and background security screening process.
Desired Class Level: 3L, LLM, Graduate/Alumni
Posting Date: October 16, 2017
Expiration Date: November 22, 2017
Contact: Terri Richardson 475 L'Enfant Plaza Southwest Washington, District of Columbia 20260 United States
Resume Receipt: Accumulate Online
Additional Documents: Cover Letter, Writing Sample, Other Documents
ID: 3056

Client Manager, Inside - Carrolllton, TX
Thomson Reuters (Eagan, MN)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: South (LA, TX, OK, AR)
Description: The Inside Client Manager (CMI) is responsible for customer retention and increasing revenue, usage, and market-share in his/her assigned account territory. The Inside Client Manager leverages expertise in customer relations, practice experience or legal knowledge, and product mastery to increase customer retention and loyalty, remove obstacles, and communicate overall value to their customers, all while partnering with internal partners to renew existing contracts and create upsell opportunities.
As an Inside Client Manager you are expected to hit several key goals. These Include:
<div><div></div><div><div></div><div>Hit or exceed 100% penetration of renewal campaigns</div></div><div><div></div><div>Hit or exceed your annual targets around business reviews, sales referrals, training referrals and pre-sale demos and leverage the information gained to drive contract renewals and new sales revenue</div></div><div><div></div><div>Drive retention of accounts through adoption, value reinforcement/ROI discussions and usage within your territory.</div></div><div><div></div><div>Actively engage in the coaching process, partnering well with managers and individuals on your teams to share ideas and learn from each other.</div></div><div><div></div><div>Accurately, and in a timely manner, log all activities and customer contacts in Salesforce.</div></div><div><div></div><div>Pursue individualized development to improve performance not only in your current role, but for future career opportunities within Thomson Reuters.</div></div></div>
In order to be successful in attaining these goals, a strong candidate will:
<div><div></div><div>Be Receptive to Change. Demonstrating an openness and willingness to change behavior in response to new learnings and situations, and be an Agile Learner. Demonstrating the ability to rapidly learn new knowledge and acquire new skills</div></div> <div><div></div><div>Be Tenacious and Results Oriented by displaying resiliency in the face of adversity, creating an individual plan to achieve goals and measuring progress, and always acting with the end goal and business objective in mind.</div></div> <div><div></div><div>Work with a focus on Partnership by building and maintaining positive and productive working relationships with internal and external customers.</div></div> <div><div></div><div>Be Proactive. Always anticipating and preventing future problems, taking charge to bring about needed change, and taking initiative within your scope of responsibility.</div></div> <div><div></div><div>Prioritize. Self-direct your own activities and work through goal setting, time management and planning. Know what needs to be done first and act accordingly.</div></div> <div><div></div><div>Effectively negotiate. Explore all alternatives and positions to reach outcomes that gain the support and acceptance of all customers, both internal and external.</div></div>
To be considered, all candidates must have these qualifications:
J.D. or equivalent legal experience Strong communication and presentation skills, especially via telephone High degree of professionalism Customer centric focus required Well-developed negotiation skills Excellent verbal and written communication skills Strong attention to detail and excellent organizational skills Ability to work independently and as part of a team in a fast-paced, changing environment
We are the leading source of intelligent information for the world's businesses and professionals, providing customers with competitive advantage. Intelligent information is a unique synthesis of human intelligence, industry expertise and innovative technology that provides decision-makers with the knowledge to act, enabling them to make better decisions faster. We deliver this must-have insight to the financial and risk, legal, tax and accounting, intellectual property and science and media markets, powered by the world's most trusted news organization.
As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do that, we seek talented, qualified employees in all our operations around the world regardless of race, color, sex/gender, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, age, marital status, citizen status, veteran status, or any other protected classification under country or local law. Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.
Intrigued by a challenge as large and fascinating as the world itself? Come join us. To learn more about what we offer, please visit careers.thomsonreuters.com . More information about Thomson Reuters can be found on thomsonreuters.com .
Desired Class Level: 3L, Graduate/Alumni
Posting Date: October 16, 2017
Expiration Date: November 13, 2017
Contact: Mr. Robert A. Duncan Duncan 610 Opperman Drive Eagan, Minnesota 55123 United States http://www.thomsonreuters.com
Resume Receipt: Other (see below)
How to Apply: http://bit.ly/2geJzIK
ID: 3065

Client Manager, Inside - Eagan, MN
Thomson Reuters (Eagan, MN)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: The Inside Client Manager (CMI) is responsible for customer retention and increasing revenue, usage, and market-share in his/her assigned account territory. The Inside Client Manager leverages expertise in customer relations, practice experience or legal knowledge, and product mastery to increase customer retention and loyalty, remove obstacles, and communicate overall value to their customers, all while partnering with internal partners to renew existing contracts and create upsell opportunities.
As an Inside Client Manager you are expected to hit several key goals. These Include:
<div><div></div><div><ul style="list-style-type: none">Hit or exceed 100% penetration of renewal campaignsHit or exceed your annual targets around business reviews, sales referrals, training referrals and pre-sale demos and leverage the information gained to drive contract renewals and new sales revenueDrive retention of accounts through adoption, value reinforcement/ROI discussions and usage within your territory.Actively engage in the coaching process, partnering well with managers and individuals on your teams to share ideas and learn from each other.Accurately, and in a timely manner, log all activities and customer contacts in Salesforce.Pursue individualized development to improve performance not only in your current role, but for future career opportunities within Thomson Reuters.</div></div>
In order to be successful in attaining these goals, a strong candidate will:
<div><div></div><div><ul style="list-style-type: none">Be Receptive to Change. Demonstrating an openness and willingness to change behavior in response to new learnings and situations, and be an Agile Learner. Demonstrating the ability to rapidly learn new knowledge and acquire new skillsBe Tenacious and Results Oriented by displaying resiliency in the face of adversity, creating an individual plan to achieve goals and measuring progress, and always acting with the end goal and business objective in mind.Work with a focus on Partnership by building and maintaining positive and productive working relationships with internal and external customers.Be Proactive. Always anticipating and preventing future problems, taking charge to bring about needed change, and taking initiative within your scope of responsibility.Prioritize. Self-direct your own activities and work through goal setting, time management and planning. Know what needs to be done first and act accordingly.Effectively negotiate. Explore all alternatives and positions to reach outcomes that gain the support and acceptance of all customers, both internal and external.</div></div>
To be considered, all candidates must have these qualifications:
<div><div></div><div><p>J.D. or equivalent legal experience Strong communication and presentation skills, especially via telephone High degree of professionalism Customer centric focus required Well-developed negotiation skills Excellent verbal and written communication skills Strong attention to detail and excellent organizational skills Ability to work independently and as part of a team in a fast-paced, changing environment</p></div></div>
We are the leading source of intelligent information for the world's businesses and professionals, providing customers with competitive advantage. Intelligent information is a unique synthesis of human intelligence, industry expertise and innovative technology that provides decision-makers with the knowledge to act, enabling them to make better decisions faster. We deliver this must-have insight to the financial and risk, legal, tax and accounting, intellectual property and science and media markets, powered by the world's most trusted news organization.
As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do that, we seek talented, qualified employees in all our operations around the world regardless of race, color, sex/gender, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, age, marital status, citizen status, veteran status, or any other protected classification under country or local law. Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.
Intrigued by a challenge as large and fascinating as the world itself? Come join us. To learn more about what we offer, please visit careers.thomsonreuters.com. More information about Thomson Reuters can be found on thomsonreuters.com.
Desired Class Level: 3L, Graduate/Alumni
Posting Date: October 16, 2017
Expiration Date: November 13, 2017
Contact: Mr. Robert A. Duncan Duncan 610 Opperman Drive Eagan, Minnesota 55123 United States http://www.thomsonreuters.com
Resume Receipt: Other (see below)
How to Apply: http://bit.ly/2geJzIK
ID: 3064

Client Representative, Inside - Carrollton, TX
Thomson Reuters (Eagan, MN)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: South (LA, TX, OK, AR)
Description: Inside Client Representative Position

The Client Representative is responsible for leveraging their expertise to retain and increase Thomson Reuters' solution and product revenue, usage and market-share in small law firm accounts in an assigned territory / small law firm segment. The Client Representative works with the customer over the phone and via the web utilizing skills related to legal research, teaching, sales and marketing.

Responsibilities include:

Meets and exceeds goals of increasing Westlaw customer revenue and usage in the assigned territory through telephone and web trainings and other related activities. Contacts via phone required number of customers to provide customers with training on Westlaw and Thomson Reuters solutions to ensure customer's satisfaction. Maintains a superior level of knowledge and understanding/expertise on Westlaw, other business of law products and practice areas relevant to law firm customers. Maintains high level of knowledge and understanding of the business, systems, promotions and Thomson Reuter's objectives and all other applications as appropriate. Promotes new products Closely partners with appropriate field team and others on a formal and informal basis to achieve customer training and usage/revenue goals as well as overall customer satisfaction. Accurately log and report daily activities via various business systems and departmental processes. Perform other related duties/special projects as directed by management in a timely and accurate manner.

Qualifications:

- J.D. required; license preferred
- 1-2 years legal experience preferred
- Experience in law firm setting or with law firm customers preferred
- Strong communication and presentation skills (both verbal and written), especially via telephone required.
- Self-starter
- Interested in working independently and in determining how best to get through to users
- Desire to work closely with other departments
- Customer retention and revenue focus required
- Experience/background in online legal research tools
- High degree of professionalism and flexibility
- Strong customer-centric focus
- Computer proficiency, including Microsoft Office suite and internet required
- Ability to multi-task using phone and computer eight hours per day

In addition to competitive pay and benefits, Thomson Reuters offers specific sales and product training to ensure our employees have the abilities to meet and/or exceed expectations.

Thomson Reuters employees take pride in providing our customers around the world with information that is timely, accurate, unbiased and trusted. We have a profound respect for the professions and customers we serve and define our success in terms of their success. Our work environment is dynamic, innovative and entrepreneurial. We have a result-oriented culture that demands excellence, agility, and the desire to move quickly and precisely to seize opportunities. Our environment is both challenging and supportive - we give employees the opportunity to develop their skills and do their best work.

Thomson Reuters values diversity of culture and thought and seeks talented, qualified employees in all its operations around the world regardless of race, gender, national origin, religion, sexual orientation, disability, age or any other protected classification under country or local law.

Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer.

Desired Class Level: 3L, Graduate/Alumni
Posting Date: October 16, 2017
Expiration Date: November 13, 2017
Contact: Mr. Robert A. Duncan Duncan 610 Opperman Drive Eagan, Minnesota 55123 United States http://www.thomsonreuters.com
Resume Receipt: Other (see below)
How to Apply: http://bit.ly/2iaENGA
ID: 3067

Client Representative, Inside - Eagan, MN

Thomson Reuters (Eagan, MN)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Inside Client Representative Position

The Client Representative is responsible for leveraging their expertise to retain and increase Thomson Reuters' solution and product revenue, usage and market-share in small law firm accounts in an assigned territory / small law firm segment. The Client Representative works with the customer over the phone and via the web utilizing skills related to legal research, teaching, sales and marketing.

Responsibilities include:

Meets and exceeds goals of increasing Westlaw customer revenue and usage in the assigned territory through telephone and web trainings and other related activities. Contacts via phone required number of customers to provide customers with training on Westlaw and Thomson Reuters solutions to ensure customer's satisfaction. Maintains a superior level of knowledge and understanding/expertise on Westlaw, other business of law products and practice areas relevant to law firm customers. Maintains high level of knowledge and understanding of the business, systems, promotions and Thomson Reuter's objectives and all other applications as appropriate. Promotes new products Closely partners with appropriate field team and others on a formal and informal basis to achieve customer training and usage/revenue goals as well as overall customer satisfaction. Accurately log and report daily activities via various business systems and departmental processes. Perform other related duties/special projects as directed by management in a timely and accurate manner.

Qualifications:

- J.D. required; license preferred
- 1-2 years legal experience preferred
- Experience in law firm setting or with law firm customers preferred
- Strong communication and presentation skills (both verbal and written), especially via telephone required.
- Self-starter
- Interested in working independently and in determining how best to get through to users
- Desire to work closely with other departments
- Customer retention and revenue focus required
- Experience/background in online legal research tools
- High degree of professionalism and flexibility
- Strong customer-centric focus
- Computer proficiency, including Microsoft Office suite and internet required
- Ability to multi-task using phone and computer eight hours per day

In addition to competitive pay and benefits, Thomson Reuters offers specific sales and product training to ensure our employees have the abilities to meet and/or exceed expectations.

Thomson Reuters employees take pride in providing our customers around the world with information that is timely, accurate, unbiased and trusted. We have a profound respect for the professions and customers we serve and define our success in terms of their success. Our work environment is dynamic, innovative and entrepreneurial. We have a result-oriented culture that demands excellence, agility, and the desire to move quickly and precisely to seize opportunities. Our environment is both challenging and supportive - we give employees the opportunity to develop their skills and do their best work.

Thomson Reuters values diversity of culture and thought and seeks talented, qualified employees in all its operations around the world regardless of race, gender, national origin, religion, sexual orientation, disability, age or any other protected classification under country or local law.

Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer.

Desired Class Level: 3L, Graduate/Alumni
Posting Date: October 16, 2017
Expiration Date: November 13, 2017
Contact: Mr. Robert A. Duncan Duncan 610 Opperman Drive Eagan, Minnesota 55123 United States http://www.thomsonreuters.com
Resume Receipt: Other (see below)
How to Apply: http://bit.ly/2iaENGA
ID: 3066

Judge Louis H. Bloom - Thirteenth Judicial Circuit (Kanawha County, WV)((Charleston, WV)

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Judge Bloom's Bio:

Judge Bloom was born and raised in Charleston. He received an undergraduate degree in accounting from West Virginia University in 1978 and a law degree from West Virginia University College of Law in 1981. Judge Bloom was elected to the Thirteenth Judicial Circuit (Kanawha County) in 2000 and re-elected in 2008.

He has served as Chief Circuit Judge several times and in 2012 took over all truancy cases in Kanawha County involving the parents of elementary school children. He has been active in the Robes to Schools program, the West Virginia Law Adventure program, and other civic education programs. He is a member of the Court Improvement Program Board and is Chairman of the CIP Behavioral Health Care Committee.

Judge Bloom began his legal career with the Charleston firm of Preiser and Wilson before establishing his own firm, Bloom Law Offices, in 1985. He was elected Kanawha County Commissioner in 1986 and served until 2000, when he became a circuit judge. He also served as a member of the Kanawha County Regional Development Authority, The West Virginia Prosecutors Institute from 1995 to 2000, the West Virginia County Officials Board of Directors from 1994 to 1999, the Yeager Airport Board of Directors from 1989 to 1994 and 1996 to 2000, the board of the Business and Industrial Development Council (BIDCO) from 1987 to 2000, and the West Virginia Regional Jail and Correctional Facility Authority from 1989 to 1995. He was on the State Bar Committee on Law School and Law Admissions from 1982 to 1983 and State Bar Committee on Continuing Legal Education from 1986 to 1990.

He and his wife, Carole, a Charleston attorney and former municipal judge, have two children.

Posting Date: October 13, 2017

Contact: Louis H. Bloom

The Honorable
Circuit Court of Kanawha County Kanawha County Judicial Building P.O. Box 2351 111 Court Street Charleston, West Virginia 25301

Resume Receipt: Other (see below)

How to Apply: Please apply directly via U.S. mail by Monday, November 6, 2017 :
Include (1) cover letter, (2) resume, (3) transcript, and (4) writing sample

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 3053

POSTED 10/12/2017 - HARRITY – PATENT ASSOCIATE TRAINEE PROGRAM (Fairfax - VA)
Harrity & Harrity, LLP (Fairfax, VA)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: Harrity & Harrity is hiring for its successful training program for new patent attorneys who are looking for an opportunity to get their foot in the door at a patent law firm and prove that they have what it takes to be a superstar patent associate. Our patent associate trainee program provides in-depth training in patent application drafting with the potential to become a full-time associate with our firm. The patent associate trainee program is a temporary position with our firm for about six (6) months, during which time, you will be trained in the skills that are needed to prepare high quality patent applications for leading technology companies. To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well. Should you successfully complete the training program, there is a strong possibility that you would be offered a full-time associate position with our firm. First year full-time associates at Harrity & Harrity earn higher salaries than their peers at other patent firms—the salary potential, for your first full year of employment as a full-time professional, is \$200K+. To apply for this position, submit a resume and a cover letter explaining why you would be a good candidate for the program to pat@harrityllp.com. To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus.
Desired Class Level: 3L, LL.M., Graduate/Alumni
Posting Date: October 13, 2017
Expiration Date: November 19, 2017
Contact: Jazmine Hitt 11350 Random Hills Road Suite 600, Fairfax Virginia 22030
Resume Receipt: Other (see below)
Default email for resumes.: pat@harrityllp.com
How to Apply: pat@harrityllp.com
Additional Documents: Cover Letter
ID: 3052

Support Person

Samuel White PC Attorneys at Law (Morgantown WV)

Position Type: Part-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Busy law firm seeking a Part Time energetic, organized, dependable person who is able to work under limited daily supervision to handle multiple tasks. This position will include but not be limited to responsibilities of filing, faxing, copying, and mail. Must be able to work four hours a day between the hours of 9 to 5 with a total of twenty hours a week.
Fax resumes to 304-413-0014 or email at scrichigno@siwpc.com
Desired Class Level: 1L, 2L, 3L, LL.M, Graduate/Alumni, Class Level
Posting Date: October 13, 2017
Expiration Date: November 13, 2017
Contact: Sarah A. Crichigno Esq 5000 Coombs Farm Drive Suite 104 Morgantown, West Virginia 26508 United States
Resume Receipt: E-mail
Default email for resumes.: scrichigno@siwpc.com
ID: 3055

Trial Attorney (Juvenile Section)
Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL POSITION VACANCY ANNOUNCEMENT ANNOUNCEMENT NO: #18-002 POSITION TITLE: TRIAL ATTORNEY (Juvenile Section) POSITION GRADE & SERIES: LS-12/1 to 13/1 SALARY RANGE: \$79,810 – \$94,915 Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines. OPENING DATE: October 12, 2017 CLOSING DATE: November 2, 2017 DURATION OF APPOINTMENT: Permanent AREA OF CONSIDERATION: Open to the Public WORKSITE LOCATION: Office of the Attorney General for the District of Columbia Public Safety Division 441 4th Street NW Washington, DC 20001 NO. OF VACANCIES: One (1) This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction. DESCRIPTION OF DUTIES: Youth involved in the juvenile justice system present myriad issues that may contribute to their court involvement. The District of Columbia Office of Attorney General seeks a creative and motivated trial attorney for the Juvenile Section of its Public Safety Division, which handles all juvenile prosecutions in the District of Columbia and cases involving delinquency offenses. The Section has jurisdiction to charge a juvenile for any criminal offense under the D.C. Code, Federal Code, or D.C. Municipal Regulations. Section attorneys work closely with other juvenile justice stakeholders to make appropriate charging decisions, interact with victims and witnesses, evaluate appropriate dispositions for involved juveniles, and litigate appropriate cases in the Superior Court's Family Division. The selected attorney will manage a caseload involving juvenile offenders and be expected to both litigate and develop comprehensive rehabilitative resolutions that will ensure the public safety. Trial attorneys engage in all aspects of criminal litigation, including interviewing and preparing for testimony police and civilian witnesses, making charging decisions, researching, writing and litigating motions, managing all aspects of a trial calendar from intake through sentencing, and conducting community outreach. QUALIFICATIONS: The candidate must have one to five years of trial experience, the ability to work across disciplines, and the ability to work with a high degree of independence. The ideal candidate should also have a demonstrated commitment to work in the area of prosecution, with a sincere passion for seeking justice including through treatment courts and creative resolutions. The successful candidate must have a law degree, one to five years of legal experience and be an active member in good standing of the bar of any jurisdiction at the time of application. ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia. OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks. HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001. PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified. EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment. VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application. DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace. EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation. NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action. OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL
Desired Class Level: Graduate/Alumni
Posting Date: October 13, 2017
Expiration Date: November 2, 2017
Contact: Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt: E-mail
Default email for resumes.: Arlyntha.Love@dc.gov
ID: 3054

Appalachian Gas Working Group (AGWG) Coordinator
West Virginia Rivers Coalition (Charleston, WV)

Position Type: Part-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Appalachian Gas Working Group (AGWG) Coordinator
Reports to WV Rivers Coalition Program Director
The primary function of the AGWG Coordinator is to work closely with the WV Rivers Program Director and other AGWG Partners' staff on the overall management of AGWG Strategic Plan and facilitate communication and coordination among the working group and across its teams.
Position Description:
This is an hourly contracted position designed for a period of 6 months dependent on funding availability. Compensation rate is \$20/hour with an expected workload averaging approximately 40 hours/month. Candidate must reside in West Virginia and have phone/internet access. Required travel expenses will be reimbursed.
Associated Tasks Include:
Plan quarterly meetings to enable the AGWG to meet face-to-face; to update, coordinate and assess work on the short-term goals identified in the teams' workplans. Coordinate monthly teleconferences of the team leaders to continue the work between the face-to-face meetings. Organize a skill-building workshop in the Spring of 2018 for emerging local groups to build their capacity for community organizing, coalition building, and working with the media. AGWG Vision Statement:
A coordinated effort to end public harm from fracking and fracked oil and gas infrastructure, and to support healthy communities, property rights and a just transition to clean renewable energy.
AGWG Teams:
Legal and Environmental team focuses on scientific and legal analysis of permits needed to construct three major pipelines and other fracking related infrastructure. The team provides technical comments on the permits. Effective comments call out deficiencies in the permits to lay the groundwork for legal intervention. Organizing and Education team conducts outreach to landowners in the path of the pipelines and citizens otherwise affected by fracking infrastructure. Use the Legal and Environmental Team's analysis to help citizens comment on the permits at the public hearings. Organize trainings and other events to educate communities. Media and Communications team provides unified messaging and a cohesive voice to oppose impacts of fracking development by drafting press releases and letters to the editor. Legislative and Political team identifies bills that are expected in the legislative session that threaten property rights and citizens' rights or allow loopholes for the oil and gas industry to circumvent environmental regulations. Additionally, the team identifies candidates for public office who will stand up for citizen's rights and public health.
AGWG Partners:
WV Rivers Coalition, Ohio Valley Environmental Coalition (OVEC), WV & VA Sierra Club, WV Highlands Conservancy, Appalachian Voices, Appalachian Mountain Advocates, PA League of Women Voters, Preserving Our Water Heritage and Rights (POWHR), Ohio River Citizens Alliance (ORCA), Friends of the Harmed, Mountain Lakes Preservation Alliance, Wetzel County Citizen Action Group, Headwaters Defense, Greenbrier River Watershed Association, Indian Creek Watershed Association, Eight Rivers Council, Christians for the Mountains, Preserve Monroe, Summers County Residents Against the Pipeline, Doddridge County Watershed Association, SW PA Environmental Health Project, Southwings, WV Citizens Action Group, WV Surface Owners Rights Organization
To Apply for Position:
Send resume and cover letter to wvrivers@wvrivers.org by October 20, 2017. Please include "Appalachian Gas Working Group Coordinator" in the subject line.
Desired Class Level: 1L, 2L, 3L, LL.M., Graduate/Alumni, Class Level
Posting Date: October 11, 2017
Expiration Date: October 20, 2017
Contact: Autumn Crowe Director 3501 MacCorkle Ave SE #129 Charleston, West Virginia 25304 United States
Resume Receipt: E-mail
Default email for resumes.: wvrivers@wvrivers.org
Additional Documents: Cover Letter
ID: 3050

Associate - Columbus, OH
Reminger

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	Associate Posting
	Large regional firm is looking for a litigation associate with less than 4 years' experience for its Columbus, Ohio office. Recent graduates will be considered. The successful candidate will have excellent grades, self-motivation and an outstanding work ethic. Minority candidates are encouraged to apply.
	Resume, cover letter, writing sample, transcript to Ms. T'Lisa Macon at TMacon@reminger.com
Desired Class Level:	Graduate/Alumni
Posting Date:	October 8, 2017
Expiration Date:	October 26, 2017
Contact:	T'Lisa Macon Executive Legal Assistant 200 South Civic Center Drive Suite 800 Columbus, Ohio 43215 United States
Resume Receipt:	E-mail
Default email for resumes.:	TMacon@reminger.com
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
ID:	3049

Assistant Prosecuting Attorney
Jefferson County Prosecuting Attorney's Office (Charles Town, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: October 5, 2017
Assistant Prosecuting Attorney – Jefferson County Prosecuting Attorney's Office
Prosecute all aspects of criminal cases (and some civil matters as provided by statute) in magistrate and circuit court of the two divisions of the 23rd Judicial Circuit in Jefferson County;
Review police reports and charging decisions made by police agencies and make appropriate recommendations and changes as needed;
Handle arraignments in court, make bail requests, motions for conditions of release, motions for detention such as dangerousness hearings and bail revocation hearings as appropriate;
Provide mandatory discovery to defendants/defense counsel;
Handle all pre-trial motions filed by defense counsel including requests for further discovery, evidentiary and non-evidentiary motions to suppress, dismiss, etc. and to prepare written memoranda and briefs where appropriate;
Review case files, applicable statutes and case law, victim information and input, and determine an appropriate recommendation for case resolution;
Handle case resolution by way of plea, trial, or dismissal where appropriate;
Follow the mandates of the Victim's Bill of Rights;
Accept any other assignment as required.
All full time positions offer a County benefit package that includes health, life, and dental/vision insurances, retirement plan, vacation, sick leave and more. Payroll is paid bi-weekly and the position is salaried based upon experience. All job offers are contingent upon successful completion of background check. All positions serve at the will and pleasure of the Prosecuting Attorney.
Qualifications
Required: Law school graduate (Juris Doctorate Degree) with preference for West Virginia State Bar members (current or pending).
To be proficient with Microsoft Office products (Word, Outlook, PowerPoint) and database access;
To be familiar with and to follow the provisions of the Jefferson County Prosecuting Attorney's Office Personnel Policies; Assistant Prosecuting Attorneys must be familiar with and adhere to the West Virginia Rules of Professional Conduct;
To participate in trainings relevant to office functions; To interact in a respectful & professional manner with the public, victims, witnesses judicial and law enforcement personnel and office staff; To complete work assignments in a timely, accurate & efficient manner;
All job offers contingent upon successful completion of background check;
Must relocate to the surrounding area.
This requisition will remain open until filled; however, first consideration will be given to those applicants that apply by October 20, 2017
SEND RESUME, WRITING SAMPLE & REFERENCES TO MATTHEW L. HARVEY, PROSECUTING ATTORNEY, P. O. BOX 729, CHARLES TOWN, WV 25414 OR EMAIL mharvey@jeffersoncountywv.org
Desired Class Level: Graduate/Alumni
Posting Date: October 5, 2017
Expiration Date: October 20, 2017
Contact: Matthew L. Harvey Prosecuting Attorney 201 North George Street 2nd Floor Post Office Box 729, Charles Town West Virginia 25414
Resume Receipt: E-mail
Default email for resumes.: mharvey@jeffersoncountywv.org
Additional Documents: Writing Sample, Other Documents
Requested Document Notes: SEND RESUME, WRITING SAMPLE & REFERENCES TO MATTHEW L. HARVEY, PROSECUTING ATTORNEY, P. O. BOX 729, CHARLES TOWN, WV 25414 OR EMAIL mharvey@jeffersoncountywv.org
ID: 3045

Assistant Public Defender
WV Public Defender Corporation (Pocahontas and Greenbrier Counties)

Position Type: Full-time	
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)	
Description: The Public Defender Office of the 11th Judicial Circuit is seeking an Assistant Public Defender to be based in the Lewisburg, WV office. Salaried with PEIA health insurance and state retirement. Must be admitted to the West Virginia Bar. If interested, please submit a cover letter, your resume, references and a writing sample to the Public Defenders Office, 207 North Court Street, Lewisburg, WV 24901, ATTN: Chief Defender or email to jedwards@wvdp11.org. If you have questions please call 304-645-5588. The position will remain open until filled.	
Desired Class Level: Graduate/Alumni	
Posting Date: October 5, 2017	
Expiration Date: October 19, 2017	
Contact: Mr. Joshua L. Edwards Chief Public Defender 207 N. Court Street Lewisburg, West Virginia 24901 United States	
Resume Receipt: Other (see below)	
How to Apply: If interested, please submit a cover letter, your resume, references and a writing sample to the Public Defenders Office, 207 North Court Street, Lewisburg, WV 24901, ATTN: Chief Defender or email to jedwards@wvdp11.org. If you have questions please call 304-645-5588. The position will remain open until filled.	
ID: 1614	

Koch Associate Program (KAP)
Charles Koch Institute

Position Type:	Full-time
Description:	<p>KAP is a year-long program that offers professionals the opportunity to gain paid, full-time work experience. Roles are available in a variety of fields within think tanks, policy institutes, and other non-profit organizations. We encourage applicants from all disciplines, as well as those with advanced degrees. Areas of focus include:</p> <ul style="list-style-type: none">- Policy and research analysis.- Communications and public relations.- Marketing and digital media.- Operations and technology.- Development and fundraising.- Graphic design and video production.- External Relations and coalition building.- Human resources. <p>Work in Washington, DC, or in the States - Through KAP, participants are selected by a partner organization – in the Washington, DC area or by a partner organization in their state – and attend weekly professional development sessions online or in-person at the Charles Koch Institute in Arlington, Virginia. Additionally, participants will also attend three networking summits in Washington, DC, throughout the year, enabling participants to build a cross-country network of talented individuals.</p> <p>The Charles Koch Institute admits applicants of any race, color, national or ethnic origin, we are an equal opportunity employer M/F/D/V. Degree not required. Candidates are expected to have a strong desire to develop professionally and a commitment to limited government and individual liberties.</p> <p>By [submitting your resume], you understand that the information you provide may be used by the Charles Koch Institute in accordance with its terms of use and privacy statement. We look forward to providing you with future updates about the Charles Koch Institute's educational programs.</p>
Desired Class Level:	3L, Graduate/Alumni
Posting Date:	October 5, 2017
Expiration Date:	November 11, 2017
Contact:	Alexandra Stevens Talent Outreach Specialist 1320 North Courthouse Road Arlington, Virginia 22201 United States
Resume Receipt:	Other (see below)
How to Apply:	https://www.charleskochinstitute.org/professional-education/application/?utm_source=onestop&utm_campaign=edu_Ad&utm_medium=digital&utm_content=20171003_KAP&tfa_347=701C0000000se2Q
ID:	3043

Associate

Ford Marrin Esposito Witmeyer & Gleser, L.L.P. (New York, NY)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	Entry level associate position at established New York City general practice firm with heavy emphasis on litigation. Top 25% of graduating class and review experience required.
	Clerkship preferred not required
Desired Class Level:	Graduate/Alumni
Posting Date:	October 4, 2017
Expiration Date:	November 10, 2017
Contact:	Michael L. Anania Partner Wall Street Plaza 23rd Floor New York, New York 10005 United States
Resume Receipt:	Accumulate Online
Additional Documents:	Unofficial Transcript
ID:	3039

Deputy Legislative Counsel
Nevada Legislative Counsel Bureau (Carson City, Nevada)

Position Type:	Full-time
Geographic Preference:	West (CA, NV, UT, CO, MT, WY)
Description:	Seeking Deputy Legislative Counsel to provide nonpartisan legal support to the Nevada Legislature and the Nevada Legislative Counsel Bureau. The Deputy Legislative Counsel drafts legislation and amendments to legislation, provides support to legislative committees, conducts legal research and drafts legal opinion letters, reviews and drafts administrative regulations for the Executive Branch of Government, prepares contracts and provides other in-house support, assists in litigation support, and works on various other special projects.
Position Type	Full time with significant paid overtime during the legislative session and certain other periods to meet the demands of the Nevada Legislature.
Job Location(s)	Carson City, Nevada The Legal Division of the Legislative Counsel Bureau is housed within the Legislative Building located in Carson City, Nevada. Carson City is ideally located in close proximity to many desirable areas. By car, one can reach Lake Tahoe in approximately 20 minutes, Reno in approximately 30 minutes and San Francisco in approximately 4 hours. Carson City is known for its expansive open spaces, clean air, beautiful mountain and valley views, moderate climate and lack of traffic congestion. Carson City sits at the base of the beautiful Sierra Nevada mountain range which offers world class skiing and golfing as well as hiking, biking, river rafting and various other outdoor activities and cultural events. With an estimated average of over 320 days of sunshine each year, recreational possibilities abound. The Legislative Building shares grounds with the State Capitol Building and the Supreme Court Building, providing a beautiful and pleasant work environment. Because of its unique location, a variety of housing options are available which allow a person to choose whether to live in a small town, in the mountains or in a large urban area.
	Graduation from an accredited law school with a Juris Doctorate is required. Admission to the State Bar of Nevada is not initially required but is necessary for advancement. Coursework involving advanced legal writing and research, participation in Law Review or other law journals or experience involving significant legal writing and legal research and analysis is desirable.
	Position requires excellent attention to detail; strong analytical and organizational skills; the ability to adhere to and meet demanding deadlines; exceptional reading comprehension; strong analytical and writing skills; and an excellent command of formal English.
	Other necessary skills include the ability to exercise good judgment and discretion, to work, independently or on a team, productively for extended periods, to maintain the confidentiality of sensitive information and to accept and adapt to changes in the work environment.
Desired Class Level:	Graduate/Alumni
Posting Date:	October 4, 2017
Expiration Date:	November 5, 2017
Contact:	Angela Hartzler United States
Resume Receipt:	Other (see below)
How to Apply:	https://www.leg.state.nv.us/App/CareerOpenings/Postings/LCB/LCBEmploymentApplication.pdf
	Submit application, cover letter and resume to: LGL2017@lcb.state.nv.us
Additional Documents:	Cover Letter, Other Documents
Requested Document Notes:	Resume and Legislative Counsel Bureau Employment Application
ID:	3036

Experienced Immigration Attorney

Hudson Legal (Ann Arbor)

Position Type:	Full-time
Practice Area(s):	Immigration/Refuge
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	<p>Hudson is a rapidly growing professional service corporation with offices nationwide.</p> <p>We are looking for an experienced immigration attorney to work in the employment-based immigration area, including the I-140 stage, Immigrant Petition for Alien Worker.</p> <p>We encourage long term commitment and ideal applicants should be able to work full-time (40 hours every week) in our Ann Arbor (preferred) and Chicago office.</p> <p>Website: http://www.hudsonpc.com/</p> <p>Job Responsibilities:</p> <ul style="list-style-type: none">- Prepare case and legal strategies.- Manage various projects and deadlines.- Negotiate, prepare, and revise documents.- Explain legal languages to clients.- Research unique legal issues by identifying applicable statutes and judicial decisions.- Keep abreast of legislative changes that may affect immigration.- Develop solutions to complex legal questions.- Provide training to companies and individuals on substantive legal topics and updates about new immigration laws and regulations.- Assist with the marketing of existing services.- Provide input on new services and market strategies. <p>Requirements:</p> <ul style="list-style-type: none">- JD degree and an active bar license- 3-5 years of experience in immigration- Excellent writing skills <p>Desired:</p> <ul style="list-style-type: none">- Proficient in a second language, such as Mandarin, Korean, Vietnamese, Malay, or Tamil <p>Compensation and Benefits:</p> <p>We also provide competitive compensation and excellent benefits. Our comprehensive benefit plan includes: short term and long term disability insurance, 6-8 weeks of paid maternity leave through disability insurance plan, health, dental and vision insurance, optional 401 (K), gym membership, paid time off and paid holidays.</p> <p>To Apply:</p> <p>Please submit your resume along with a cover letter to this post or our website.</p> <p>Hudson is proud to be an Equal Opportunity/Affirmative Action firm, making decisions without regard to race, color, religion, creed, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class.</p> <p>Thank you!</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	October 4, 2017
Expiration Date:	December 30, 2017
Contact:	<p>Ms. Joy Lee Lee 100 Phoenix Dr. Suite 305, Ann Arbor Michigan 48108 http://www.hudsonpc.com</p>
Resume Receipt:	E-mail
Default email for resumes.:	hrdept@hudsonpc.com
ID:	3041

Immigration & Refugee Attorney
Diocese of Wheeling - Charleston, Catholic Charities West Virginia

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Diocese of Wheeling-Charleston Catholic Charities West Virginia is looking for a full-time Immigration Attorney to be located in Martinsburg. The duties include conducting consultations with prospective clients about their immigration need and preparing immigration cases in immigration matters; ensuring clients' paperwork is processed accurately; maintaining client records; keeping current on immigration law; working with local social service agencies to educate about the needs of the local immigrant population; and assisting clients in translating written documents as well as interpretation services. Qualified individuals will have be licensed to practice law in any State; one year experience practicing immigration law preferred; Spanish language proficiency required; and ability to travel. Please submit a resume, cover letter, and three references to Kim Keene at kkeene@ccwva.org.
Desired Class Level: Graduate/Alumni
Posting Date: October 4, 2017
Expiration Date: December 30, 2017
Contact: Kim Keene 1322 Eoff St 4th Floor PO Box 230, Wheeling West Virginia 26003
Resume Receipt: E-mail
Default email for resumes.: kkeene@ccwva.org
Additional Documents: Cover Letter, Other Documents
ID: 3042

Staff Attorney
Los Angeles Dependency Lawyers, Inc (Lancaster, CA)

Position Type: Full-time
Geographic Preference: West (CA, NV, UT, CO, MT, WY)
Description: Los Angeles Dependency Lawyers is a non-profit organization responsible for providing legal representation for indigent parent clients in Juvenile Dependency Court. It is our mission to assure that parents receive their substantive and procedural rights and that they are provided legal representation at low or no cost affording them a fair and reasonable opportunity to parent their child. Too many children are lost to the foster care system, and it is our goal to provide legal assistance to our clients to preserve the family and, in those instances where required, reunify the family through the use of innovative, effective, affirmative, and ethical legal principles and skills. Staff Attorneys duties include but are not limited to: 1. Legal representation of parents in juvenile dependency proceedings in the Los Angeles County Juvenile Dependency Court. This duty includes in court and out of court representation of parents at all phases of dependency case proceedings. 2. Attorneys are to establish and maintain an attorney-client relationship with their client. Attorneys are determine their clients interests and desires and advocated for those interest and desires whenever ethically possible. 3. Attorneys are to conduct thorough, continuing, and independent investigations and interviews at every stage of the proceedings on behalf of their client. Attorneys shall utilize the services of law firm social workers and investigators as necessary. Attorneys are to file pleadings, motions, responses, or objections as necessary on behalf of their client. Ideal candidate would have previous public interest experience and/or criminal law experience. Interested candidates should submit a resume and cover letter. We have offices in Monterey Park and Lancaster.
Desired Class Level: Graduate/Alumni
Posting Date: October 4, 2017
Expiration Date: November 5, 2017
Contact: Human Resources Administrator Cindy Jackson Human Resources Administrator 901 Corporate Center Drive Monterey Park, California 91754 United States
Resume Receipt: E-mail, Accumulate Online
Default email for resumes.: jacksonc@ladlinc.org
ID: 3034

Deputy Clerk of Court
Supreme Court of Appeals of West Virginia (Charleston, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: DEPUTY CLERK OF COURT POSITION ANNOUNCEMENT The Supreme Court of Appeals of West Virginia has a distinctive employment opportunity, available immediately -- Deputy Clerk of Court. The position reports directly to the Clerk of Court of the Supreme Court of Appeals of West Virginia and is an integral part of the Office of the Clerk of Court. The Deputy Clerk assists the Clerk of Court with various aspects of court operations, including opinion and order processing, case management, and the effective use of information technology. The Deputy Clerk also assists in the supervision of employees within the Office of the Clerk of Court, provides guidance and direction to the public and members of the Bar, and renders legal analysis with regard to court rules, lawyer admission and disciplinary matters, as well as other duties as assigned by the Clerk. The successful candidate for the Deputy Clerk position must: have a Juris Doctorate from an accredited law school; be a member in good standing of The West Virginia State Bar or the equivalent in another state; have a minimum of seven (7) years of law practice or relevant equivalent legal experience; possess an exacting attention to detail; have a superior academic record of accomplishment; be an effective communicator, at all levels; possess an ability to simultaneously manage and complete multiple tasks with minimal supervision; be adept in producing a variety of documents for print and Web publication; and, have a working familiarity and basic understanding of databases and statistical reporting. Full details for applying Deputy Clerk position are included on the Court website at http://www.courtswv.gov/Employment_packet.pdf . Preference will be given to applicants that submit their application materials by October 12, 2017, including a completed West Virginia Judiciary Application for Employment AND a release for criminal background check, a cover letter of interest and resume detailing appropriate education and experience, a recent sample of documents or presentations you have authored, and, at least three (3) professional references. The Court will not consider incomplete application packets so be sure to check the website for application instructions and details. It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. For additional information about the position, the Court, and the compensation and benefits for the Deputy Clerk position, check the website for the Supreme Court of Appeals of West Virginia at www.courtswv.gov .
Desired Class Level: Graduate/Alumni
Posting Date: October 3, 2017
Expiration Date: October 12, 2017
Contact: Jill Connolly Law Clerk Program Coordinator 600 7th Street Moundsville, West Virginia 26041 United States
Resume Receipt: Other (see below)
How to Apply: http://www.courtswv.gov/Employment_packet.pdf www.courtswv.gov .
Additional Documents: Cover Letter, Writing Sample
ID: 3038

Appellate Trial Attorney (Family Services Division)
Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
<p>Description: The Office of the Attorney General for the District of Columbia is seeking an appellate attorney for its Family Services Division. All candidates must have a law degree and be a member of a bar of any jurisdiction – with eligibility to waive into DC – at the time of application to qualify. Ideal candidates we are seeking for this position must have at least 10 years of significant litigation experience, and substantial knowledge of D.C. family law including child abuse and neglect, termination of parental rights, and adoption.</p> <p>GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL POSITION VACANCY ANNOUNCEMENT ANNOUNCEMENT NO: #17-049 POSITION TITLE: TRIAL ATTORNEY (Appellate) POSITION GRADE & SERIES: LS-14/1 to 15/1 SALARY RANGE: \$112,155 – \$131,935 Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines. OPENING DATE: September 26, 2017 CLOSING DATE: October 17, 2017 DURATION OF APPOINTMENT: Permanent AREA OF CONSIDERATION: Open to the Public WORKSITE LOCATION: Office of the Attorney General for the District of Columbia Family Services Division 441 4th Street NW Washington, DC 20001 NO. OF VACANCIES: One (1) This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction. DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia is seeking an appellate attorney for the Family Services Division. The incumbent will have offices at both the Office of the Solicitor General and the Family Services Division. The Family Services Division represents the District of Columbia on behalf of the Child and Family Services Agency (“CFSA”) in all aspects of child abuse and neglect matters before the Family Court of the District of Columbia. The attorney selected for this position will handle appellate briefing and oral argument before the District of Columbia Court of Appeals in cases coming from the Family Services Division. The incumbent will also assist trial attorneys within the Family Services Division in framing cases for appellate review, such as by collaborating on motions for review before the Family Court; implementing changes in the law, overseeing trial strategy that may affect subsequent appeals; providing training and guidance on appellate practice; ensuring consistency in positions taken before the Court at the Magistrate and Associate Judge level, and long-term strategic planning. The candidate may also handle trial work before the Family Court or other duties assigned to the trial attorneys in the Family Services Division. QUALIFICATIONS: The candidate should have the following qualifications: Significant litigation experience (10+ years preferred); Substantial knowledge of D.C. family law including child abuse and neglect, termination of parental rights, and adoption; Exceptional legal research and writing skills; Strong oral advocacy skills; Experience training staff or guiding practice; and A demonstrated commitment to work in the area of child welfare as well as appellate clerkship experience is preferred, but not required. ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia. OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks. HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001. PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia’s Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified. EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government’s retirement plan. However, if selectee was previously employed in the District of Columbia’s government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment. VETERANS’ PREFERENCE: Applicants claiming veterans’ preference must submit official proof at the time of application. DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace. EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation. NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action. OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL</p>
Desired Class Level: Graduate/Alumni
Posting Date: September 26, 2017
Expiration Date: October 17, 2017
Contact: Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt: E-mail
Default email for resumes.: Arlyntha.Love@dc.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 3031

Attorney
Legal Aid of West Virginia

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	Attorney Position <p>Immediate opening for an attorney in Legal Aid of West Virginia's Huntington office to provide civil legal services to domestic violence and sexual assault victims. This position will involve litigation, outreach, and close work with community partners with expertise in working with survivors of domestic violence and sexual assault. Highly rewarding work with terrific benefits (4+ weeks' vacation/holidays, PEIA medical coverage). This is a great opportunity to improve your community and your quality of life at the same time. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, October 11, 2017. EOE Qualified attorneys with military experience, women, minorities and people with disabilities are encouraged to apply.</p> <p>Thank you, Kerry LeMasters Administrative Director Legal Aid of West Virginia 304-343-3013 x 2140 www.lawv.net</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	September 26, 2017
Expiration Date:	October 11, 2017
Contact:	Ms. Kerry LeMasters West Virginia United States
Resume Receipt:	E-mail
Default email for resumes.:	jobs@lawv.net
Additional Documents:	Cover Letter
Requested Document Notes:	. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, October 11, 2017. EOE Qualified attorneys with military experience, women, minorities and people with disabilities are encouraged to apply
ID:	3028

Contract Title Attorney
McClelland Legal Search

Position Type:	Part-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	Contract Title Attorney: Position Type: Full-time contract position Employer Name: McClelland Legal Search Job Title: Title Attorney Job Description: Title practice position Hiring Criteria: Must have West VA title experience. . PA or Ohio title experience, a plus. Admission to West Virginia bar a plus but not a necessity. Experience with abstracting (or West Virginia abstracting) also a plus. Location: Pittsburgh Materials requested: Resume Deadline to apply: No deadline but search is active and interviews ongoing Compensation Details: Compensation determined by experience Desired years of Experience: Candidates should have 2+ years of experience How we would like to receive the materials: Interested candidates should send their information to : dianne@mcclellandlegalsearch@gmail.com
Desired Class Level:	Graduate/Alumni
Posting Date:	September 26, 2017
Expiration Date:	December 30, 2017
Contact:	Dianne McClelland
Resume Receipt:	E-mail
Default email for resumes.:	dianne@mcclellandlegalsearch.com
ID:	3030

Title Attorney (Oil & Gas)

McClelland Legal Search

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: Position Type: Full-time permanent
Employer Name: McClelland Legal Search
Job Title: Title Attorney
Job Description: Preferred 3+ years of solid title experience in PA, WV or OH (or any combination of the three states)
Hiring Criteria: Experience as noted above. PA bar preferred, but West Virginia and/or Ohio admitted candidates also eligible
Location: Pittsburgh
Materials requested: Resume
Deadline to apply: No deadline but search is active and interviews ongoing
Compensation Details: Compensation determined by experience
Desired years of Experience: 3+ years of experience
How we would like to receive the materials: Interested candidates should send their information to : dianne@mcclellandlegalsearch@gmail.com
Desired Class Level: Graduate/Alumni
Posting Date: September 26, 2017
Expiration Date: December 30, 2017
Contact: Dianne McClelland
Resume Receipt: E-mail
Default email for resumes.: dianne@mcclellandlegalsearch.com
ID: 3029

Trial Attorney (Appellate)
Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL POSITION VACANCY ANNOUNCEMENT ANNOUNCEMENT NO: #17-049 POSITION TITLE: TRIAL ATTORNEY (Appellate) POSITION GRADE & SERIES: LS-14/1 to 15/1 SALARY RANGE: \$112,155 – \$131,935 Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines. OPENING DATE: September 26, 2017 CLOSING DATE: October 17, 2017 DURATION OF APPOINTMENT: Permanent AREA OF CONSIDERATION: Open to the Public WORKSITE LOCATION: Office of the Attorney General for the District of Columbia Family Services Division 441 4th Street NW Washington, DC 20001 NO. OF VACANCIES: One (1) This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction. DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia is seeking an appellate attorney for the Family Services Division. The incumbent will have offices at both the Office of the Solicitor General and the Family Services Division. The Family Services Division represents the District of Columbia on behalf of the Child and Family Services Agency ("CFSA") in all aspects of child abuse and neglect matters before the Family Court of the District of Columbia. The attorney selected for this position will handle appellate briefing and oral argument before the District of Columbia Court of Appeals in cases coming from the Family Services Division. The incumbent will also assist trial attorneys within the Family Services Division in framing cases for appellate review, such as by collaborating on motions for review before the Family Court; implementing changes in the law, overseeing trial strategy that may affect subsequent appeals; providing training and guidance on appellate practice; ensuring consistency in positions taken before the Court at the Magistrate and Associate Judge level, and long-term strategic planning. The candidate may also handle trial work before the Family Court or other duties assigned to the trial attorneys in the Family Services Division. QUALIFICATIONS: The candidate should have the following qualifications: Significant litigation experience (10+ years preferred); Substantial knowledge of D.C. family law including child abuse and neglect, termination of parental rights, and adoption; Exceptional legal research and writing skills; Strong oral advocacy skills; Experience training staff or guiding practice; and A demonstrated commitment to work in the area of child welfare as well as appellate clerkship experience is preferred, but not required. ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia. OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks. HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001. PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified. EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment. VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application. DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace. EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation. NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action. OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL
Desired Class Level: Graduate/Alumni
Posting Date: September 26, 2017
Expiration Date: October 17, 2017
Contact: Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States
Resume Receipt: E-mail

Default email for resumes.: Arlyntha.Love@dc.gov

Requested Document Notes: HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

ID: 3033

Associate Attorney
Deuterman Law Group (Greensboro NC)

Position Type: Full-time
Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)
Description: Good morning all, I received pre-approval from Patty to post an announcement that my firm and I are seeking a passionate VA advocate who is also willing to assist with Social Security disability. Our firm is small but growing (close to hitting 50 staff) and they only recently expanded into VA practice. Our VA lead has just been appointed as an ALJ for SSA so I'm the lone remaining VA attorney to go with (3) VA paralegals. While my firm and I would much prefer an experienced VA advocate with an active PIV card in hand (and I like having a mentor close), knowing that that pool of candidates is small means even recent bar passers will likely be considered if they have experience in a law school veterans clinic or similar. While we work on a contingent fee as a business for most clients, the firm encourages pro bono and especially local community involvement. I came from Legal Aid as many of you may remember so no great push needed there plus I'm the chair of the state bar association's military and veterans law section hoping to oversee many great pro bono projects across the state so you'll get roped into something of my choosing if you don't take something up yourself! There's no official job posting yet – I was asked to see if I can locate ideal candidates before they put one up. Interested individuals or questions can be directed to me. We have offices in Greensboro and Winston-Salem (RO), North Carolina but I imagine it would require sticking close with me in Greensboro at least at the beginning. MY PERSONAL BLURB – One of the things I love most about my job is that my former colleague and I are the subject matter experts and get to plan the firm processes and procedures as needed. With the recent legislative changes, this next year is going to be a ton of planning and brainstorming (and on the pro bono side, sharing our planning and brainstorming with the profession) so I'm excited to track the regulatory/manual rewrite process and be prepared upon the date changes go live. I would love to work with someone who thinks that sounds exciting as well! I'd prefer hand-picked or select referrals from you all rather than repeating this out as I couldn't manage a ton of referrals. If you can vouch for the work and passion, it'll get to the top of the list. Thanks! Sincerely, Matthew Wilcut Attorney 317 South Greene Street Greensboro, NC 27401 Phone: (336) 373.1130 ext. 334 Fax: (336) 373.1466 Find out more about the Deuterman Law Group, Visit our Website: www.deutermanlaw.com Read our blog and stay up to date on North Carolina Workers' Compensation Law http://deutermanlaw.com/news
Desired Class Level: Graduate/Alumni
Posting Date: September 25, 2017
Expiration Date: October 25, 2017
Contact: Matthew Wilcut Attorney 317 South Greene Street Greensboro, North Carolina 27401 United States
Resume Receipt: E-mail
Default email for resumes.: Matt@deutermanlaw.com
Requested Document Notes: There's no official job posting yet – I was asked to see if I can locate ideal candidates before they put one up. Interested individuals or questions can be directed to me. We have offices in Greensboro and Winston-Salem (RO), North Carolina but I imagine it would require sticking close with me in Greensboro at least at the beginning.
ID: 3024

Connecticut Public Service Fellowship
Connecticut Bar Foundation (CBF) (Hartford Connecticut)

Position Type: Fellowship
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: About the Singer Connecticut Public Service Fellowship Program In recent years, we have seen a significant increase in the number of people in Connecticut who qualify for free civil legal assistance. For many of these people, their ability to secure the most basic human needs depends entirely on the legal aid lawyers who are willing to advocate on their behalf. Without the zealous and passionate representation of these lawyers, those who face the loss of basic human needs – including housing, safety from domestic violence, health care benefits, employment, and educational opportunities – are often ill-equipped to protect their legal rights. At the same time that the poverty population in Connecticut has grown, funding for civil legal has steady decreased. Our state's legal service providers have done their best to deal with the challenges of reduced funding. They need help to build additional resources to provide critically needed legal services to the state's most underserved communities. It is for these reasons that the Singer Connecticut Public Service Fellowship was created. The mission of the Singer Connecticut Public Service Fellowship program is to have a long term impact on access to justice in Connecticut by funding and supporting the placement of talented new lawyers with legal services organizations within the state. By working together, the Singer Foundation and the Connecticut Bar Foundation seek to achieve the shared goals of encouraging new attorneys to enter the field of public service law in Connecticut and creating a fairer system of justice for all our residents, particularly for those who cannot afford a lawyer. Beginning in 2018, the Singer Connecticut Public Service Fellowship Program will support three to five Fellows to work for a Connecticut legal aid organization. Please see our brochure for additional information about our program.
About the Fellowship Program Brochure Application Contact Us
Desired Class Level: 3L, LLM, Graduate/Alumni
Posting Date: September 25, 2017
Expiration Date: December 29, 2017
Contact: Don Philips Executive Director 31 Pratt Street Suite 420, Hartford Connecticut 06103
Resume Recelpt: E-mail
Default email for resumes.: ctbfcbf-1.org
ID: 3025

Director of Membership & Continuing Legal Education
Allegheny County Bar Association

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: DIRECTOR OF MEMBERSHIP AND CONTINUING LEGAL EDUCATION
CLASSIFICATION: EXEMPT STATUS: FULL-TIME DEPARTMENT: MEMBERSHIP & CLE Current as of: July 2015
POSITION SUMMARY The Director of Membership and Continuing Legal Education is responsible for developing and delivering programs and services that provide value to our current and prospective members and for the daily administration of the Department. The major functions of this position include developing and administering new state-accredited continuing legal education programs, creating and delivering an innovative slate of non-CLE programming, developing and implementing membership recruitment and retention efforts, overseeing the dues billing and the membership database, and planning and executing the annual Bench Bar Conference and other events. The Director also works with the ACBA Membership Committee on various tasks related to member recruitment and retention and members benefit programs. The position is responsible for the supervision of three (3) full time employees. A bachelor's degree in Business Administration or a related field with five (5) years progressive management experience is required for this position. The Director must possess strong oral and written communication skills as well as excellent organizational, customer service, and interpersonal skills.
MAJOR DUTIES AND RESPONSIBILITIES 1. Develop and implement membership recruitment and retention campaigns, working to meet member retention goals and coordinating annual member billing efforts 2. Track and provide periodic reports of membership numbers and trends 3. Develop, expand, maintain, and administer a portfolio of member benefits, including non-CLE programming 4. Serve as liaison to the ACBA Membership Committee, working with members on efforts to recruit, retain, and support members, evaluate and develop new programs that add value to membership, and monitor membership types and the dues structure 5. Direct all aspects of CLE seminar programming, working with ACBA Committees, Sections, and Divisions to develop, coordinate, receive PACLE Board accreditation for, and schedule a full and diverse slate of CLE programming 6. Work with Director of Marketing and Media Relations to market membership and CLE programming to members and non-members. 7. Schedule necessary registration coverage for PBI programs, as per agreement 8. Oversee selection, development, and release of online CLE programs and materials 9. Prepare annual operating and capital budgets for Membership and CLE 10. Coordinate Bench-Bar Conference, semi-annual Admissions Ceremony, and other special events 11. Coordinate yearly Committee/Section Chair Handbook and orientation program 12. Oversee data entry and maintenance of the member information and event registration in the ClearVantage system 13. Coordinate the annual election, including compiling candidate information and administering the confidential online election. 14. Oversee new member application process 15. Provide customer service to the ACBA membership by being accessible at events and answering inquiries of members or potential members professionally and courteously 16. Supervise and assign work to three full-time employees (Membership Coordinator, CLE Coordinator, and Manager of Member Services and Events), establishing the workflow of the department 17. Prepare performance evaluations for Membership/CLE Department staff 18. Serve as staff liaison to Divisions, Committees, and Sections, as assigned 19. Any other duties, as assigned
QUALIFICATIONS The qualifications and skills needed for this position are as follows: 1. Bachelor's degree in Business Administration or related field 2. Five years of prior management and leadership experience in a membership association, business, non-profit or public sector setting 3. Ability to work both independently, prioritizing tasks and completing projects, and collaboratively, as an integral member of a team 4. Excellent organizational skills 5. Strong written communication skills, as well as oral communications skills, including the abilities to provide excellent customer service and to make public presentations 6. Excellent interpersonal and customer service skills 7. Ability to operate personal computer, including Microsoft Office programs and membership database software 8. Ability to commute to CLE programs and other offsite events and the travel to the annual PACLE Providers Conference and other state and regional events
WORK ENVIRONMENT The Director's office is air-conditioned and well lit. The office is equipped with a telephone, computer terminal and furniture. The Director also is required to attend events, seminars, and meetings outside of the ACBA space during business and after-work hours.
WORK DIRECTION This position reports directly to the Assistant Executive Director. As a result of the various duties of the Member Services and CLE Director, the employee generally works independent of direct supervision. However, the Executive Director and the Assistant Executive Director will assign projects or responsibilities on an as-needed basis. The Director is responsible for consulting the Assistant Executive Director and Executive Director on policy issues as they relate to the Membership and CLE Department and the ACBA Membership. At times it will be necessary to coordinate educational programs with Committee and Section Heads. The Director is responsible for following up on all requests from these individuals for CLE programs.
CONTACT WITH OTHERS The Director of Membership and CLE has extensive contact with a variety of individuals on a daily basis. These contacts include ACBA staff, Committee and Section members and ACBA members. The Director will also have contact with individuals outside the ACBA, including vendors, affiliated organizations prospective members, and, court personnel. The Director must be courteous and tactful when dealing with these individuals.
Desired Class Level: Graduate/Alumni
Posting Date: September 25, 2017
Expiration Date: November 30, 2017
Contact: Lori E. McMaster Executive Director, Office of Professional and Career Development Barco Law Building 3900 Forbes Ave Pittsburgh, Pennsylvania 15260 United States
Resume Receipt: E-mail

Default email for resumes.: mcmaster@pitt.edu

ID: 3026

LABOR AND EMPLOYMENT ASSOCIATE (Bridgeport, WV)
Steptoe & Johnson, PLLC (Morgantown, Charleston, Huntington, Bridgeport, WV)

Position Type: Full-time
Practice Area(s): Labor
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Steptoe & Johnson PLLC is actively searching for an experienced associate (2-5 years of experience) for its Labor and Employment Law practice in Bridgeport, WV. This particular position concentrates on labor and employment law, litigation, and higher education law. The associate position includes significant involvement in complex wage and hour disputes, defending private and public employers, and appearing before various administrative agencies. Qualified candidates should have labor and employment experience commensurate with time in practice, strong writing and analytical skills, and excellent academic credentials. We offer a competitive starting salary and a comprehensive benefits package, along with opportunity for advancement.
Desired Class Level: Graduate/Alumni
Posting Date: September 22, 2017
Expiration Date: December 1, 2017
Contact: Claire Ellis Coordinator, Recruiting & Professional Development P.O. Box 1616 United Center 1085 Van Voorhis Rd., Suite 400 Morgantown West Virginia
Resume Receipt: E-mail
Default email for resumes.: Claire.Ellis@Steptoe-Johnson.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 3021

Law Clerk

The Family Court of the State of Delaware In And For Sussex County (Georgetown, Delaware)

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Description:	<p>The Family Court of the State of Delaware In And For Sussex County</p> <p>The Honorable Kenneth M. Millman The Honorable Peter B. Jones The Honorable Paula T. Ryan</p> <p>22 The Circle Georgetown, Delaware 19947 (302) 855-7445</p> <p>September 2017 LAW CLERKSHIP OPPORTUNITIES</p> <p>The Family Court of the State of Delaware has jurisdiction over family and child matters, both civil and criminal. There are presently three Family Court Judges resident in Sussex County. We employ three law clerks on an annual basis beginning September 1st. The current annual salary for these positions is \$51,213.001 plus a benefits package. Sussex County is geographically the largest and southernmost of Delaware's three counties. It is a largely rural county highlighted by the Atlantic beach resorts. Although Georgetown, the county seat, is located at the center of the county, law clerks have generally chosen to reside in the Lewes-Rehoboth Beach area some twelve to seventeen miles away. Applications for these clerkships will be accepted until October 20, 2017. We anticipate completing the interview process during the month of November and December and making our decision shortly thereafter. Applications should be sent to Mrs. Carol Wilkins at Family Court, 22 The Circle, Georgetow n, Delaware, 19947.</p> <p>A writing sample and transcript of grades must accompany each letter of application. We would expect to receive an evaluation prepared by a faculty judicial clerkship committee should such a committee exist at your law school, or other appropriate faculty letter of recommendation. We look forward to hearing from interested and qualified students and hope that such students would make arrangements to visit the Court if they are in the area. THE FAMILY COURT OF THE STATE OF DELAWARE IS AN EQUAL OPPORTUNITY EMPLOYER.</p> <p>1 Subject to change based on budget review.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	September 22, 2017
Expiration Date:	October 20, 2017
Contact:	Mrs. Carol Wilkins 22 The Circle Georgetown, Delaware 19947 United States
Resume Receipt:	E-mail
Default email for resumes.:	Carol.wilkins@state.de.us
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
ID:	3020

e-Discovery Project Attorney
Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: e-Discovery Project Attorney Orrick, Herrington & Sutcliffe LLP Location: Wheeling, WV Job#1330WH
<p>Orrick currently has an excellent opening for an e-Discovery Project Attorney in the Global Operations Center (GOC) in Wheeling, WV.</p> <p>Orrick is again one of the Fortune 100 Best Companies to Work For, the annual list that recognizes companies with extraordinary workplace cultures. Selected among hundreds of companies that Fortune considered this year, Orrick is one of only five law firms to make the 2017 list.</p> <p>Orrick Analytics is a team of lawyers, statisticians and other professionals that uses state-of-the-art technology and probability modeling in document-heavy engagements. The type of work we do ranges from massive document reviews, including e-discovery, in litigation to large-scale contract reviews and other due diligence.</p> <p>Unlike Legal Process Outsourcers (LPOs), our in-house team model offers the benefits of full integration with the litigation and transactional lawyers leading the engagement. We work together on a regular basis to ensure that the culling of data from documents is performed with the utmost care, and the purpose of the review always remains at the forefront.</p> <p>Your Responsibilities</p> <p>Are you looking to work in a dynamic team oriented work environment? As a Project Attorney in the Orrick Analytics group, you will share responsibility for ensuring discovery document review projects and transactions are performed in an efficient and effective manner. We work with litigation teams to understand project requirements and, teams of contractors and support staff to lead projects to completion.</p> <ul style="list-style-type: none">•Project Attorneys are tasked with handling project intake, staffing, planning, budgeting, execution, documentation, communication and related project tasks.•You will be responsible for due diligence and related transaction support.•You have the responsibility to ensure the proper integration of technology at the project level.•You will maintain knowledge of developments in technology including e-discovery to ensure project efficiency.•We are devoted to the continuous improvement of the processes and methodologies we utilize to execute document review projects. <p>Your Qualifications</p> <ul style="list-style-type: none">•A Juris Doctor and successful bar passage and admission to practice in good standing in a U.S. jurisdiction is required.•Some practice experience preferred.•Significant document review experience, including experience making privilege determinations and preparing privilege logs.•A successful Project Attorney will possess strong supervisory and team-building skills.•Two years of experience in project lead or supervisory roles, preferably of both small and large teams.•Excellent communication and interactive skills at all levels and a shown ability to work with a wide variety of personality types.•Planning and organization skills are important in this role, including the ability to meet deadlines and to lead multiple projects concurrently.•Do you have the ability to problem solve and make decisions? A can-do approach in these areas is crucial.•Proficiency in spreadsheet and other office software, as well as litigation support and document review software.•Good writing skills. <p>Orrick is a leading global law firm with a particular focus on serving companies in the technology, energy and financial sectors. We are recognized worldwide for delivering the highest-quality, legal advice and for our culture of innovation and collaboration.</p> <p>Our formula for success—we provide quality service to our clients and we hire the brightest and most talented individuals at every level. As an employer of choice we will provide our employees with challenging work, training opportunities, team oriented culture, and the opportunity to work with the best talent in the legal profession.</p> <p>Our GOC in Wheeling, West Virginia, is home to more than 300 members. Established more than a decade ago, it was the first centralized administrative operation in a major law firm.</p> <p>Orrick offers a friendly work environment, competitive salary, and excellent benefits.</p> <p>Please visit www.orrick.com for more information about the firm.</p> <p>To submit your resume and cover letter for this position, please visit our Project Attorney listing at www.orrick.com/careers/. Please include your salary expectations in your cover letter. Submissions without salary expectations may not be considered.</p> <p>No phone calls please.</p> <p>All qualified applicants will receive consideration for employment without regard to race, sex, color, religion, national origin, sexual orientation, gender identity, protected veteran status, or on the basis of disability.</p>
Desired Class Level: Graduate/Alumni
Posting Date: September 21, 2017
Expiration Date: October 31, 2017
Contact: Karen L. Sincavich HR Recruiter 2121 Main Street Wheeling, West Virginia 26003 United States http://www.orrick.com

Resume Receipt: Other (see below)
How to Apply: https://orrick.com/Careers/
Additional Documents: Cover Letter, Unofficial Transcript
ID: 3019

Various Temporary Disaster Relief Jobs

U.S. Small Business Administration

Position Type:	Part-time
Geographic Preference:	Unknown
Description:	<p>The U.S. Small Business Administration (SBA) is hiring temporary employees to assist with disaster relief efforts this hurricane season from September 1 – December 31, 2017</p> <p>Good Morning!</p> <p>As you may know, SBA is the Federal Government’s primary source of funds for homeowners, renters, businesses of all sizes, and private, non-profit organizations throughout the United States, American Samoa, Commonwealth of the Northern Mariana Islands, Federated States of Micronesia, Puerto Rico, Republic of the Marshall Islands, and the U. S. Virgin Islands who have suffered property damage in a disaster. SBA makes these low-interest, long-term disaster loans to help pay for repairs to damaged real estate, personal property, and businesses.</p> <p>Because disasters are unpredictable, the number of SBA employees needed to respond varies greatly. To accomplish our mission of helping disaster victims in floods, earthquakes, hurricanes, wildfires, and other disasters, SBA hires most disaster relief staff on a temporary appointment.</p> <p>SBA is currently seeking:</p> <ul style="list-style-type: none">- Loan Specialists- Lawyers, Paralegals and Legal Assistants- Customer Service Representatives- Construction Analysts (Loss Verifiers)- Damage Verifiers- Program Support Assistant and Call Center Specialist- Customer Service Representatives and Public Information Officers- Information Technology Specialists (Customer support)- Administrative Support Assistants <p>Position locations include: Sacramento, CA, Dallas, TX, or Buffalo, NY.</p> <p>Substantial paid overtime, up to seven days a week and twelve to fourteen hours a day, may be required without flexibility in scheduling such overtime. Also, substantial travel to disaster areas is required. Travel assignments are expected to involve both extended duration and extensive frequency with very short notice at any time of the year. Employees must report for duty whenever assigned within 48 hours.</p> <p>If you know any West Virginia residents interested in this temporary employment opportunity please feel free to share this email with them.</p> <p>Thanks! SBA’s West Virginia District Office</p> <p>Hurricane response jobs at the SBA The Small Business Administration is hiring temporary employees to assist with disaster relief efforts this hurricane season from September 1st to December 31st, 2017. Bilingual language skills a plus.</p> <p>Content</p> <p>Damage Verifiers Lawyers, Paralegals and Legal Assistants Loan Specialists Program Support Assistant and Call Center Specialist Customer Service Representatives and Public Information Officers Customer Service Representatives Customer Service Representatives, Bilingual Information Technology Specialists (Customer support) Construction Analysts (Loss Verifiers) Administrative Support Assistants</p> <p>Damage Verifiers</p> <p>Locations Nationwide</p> <p>Description This position requires individuals to be able to perform one or multiple of the following functions: cost and damage estimation, damage verification, and flood zone mapping. As a damage verifier you will be asked to conduct on-site damage assessments to personal, real, and business property in disaster affected areas. Specific type of work will be based upon the individual qualifications of each person but basic functions include:</p> <p>Evaluating project documentation such as contractor estimates and proposals</p> <p>Writing and reviewing engineering reports</p> <p>Reviewing construction plans/blueprints</p> <p>Reviewing insurance adjuster’s reports and recoveries</p> <p>Reviewing other supporting rebuilding project documentation</p> <p>Cost estimation to include the use of computerized cost estimation tools</p> <p>Assessment of general building practices and regulations</p> <p>Customer service</p> <p>Qualifications Due to the broad array of required loan tasks we are looking for individuals with a range of qualifications. The position calls for various skills such as construction analysts, home inspectors, insurance assessors, or equivalent career or educational experience. In addition to the above qualifications any applicant with fluency in a foreign language is encouraged to highlight their language and level of proficiency on their application.</p> <p>Expectations All damage verifiers will become temporary SBA employees and as such will be required to meet the following requirements:</p> <p>Be a U.S. Citizen</p> <p>Pass a credit and background check</p>

Able to work between 40 to 84 hours a week based upon case load

Compensation
The SBA will cover all travel and per diem based on the government rate for every individual. Compensation will be based on each individual's qualifications, skillsets, responsibility, hours, and location. Compensation will range from \$20.77 to \$33.03 per hour. Overtime pay is authorized and will range from \$31.16 to \$41.97).

If you are interested in this position, please send your resume; questions should be directed to Scott Truman at 703-487-8100, ext. 6031. SBA is an Equal Opportunity Employer.

Lawyers, Paralegals and Legal Assistants

Locations
Sacramento, CA, Dallas, TX, or Buffalo, NY

Description
These positions require individuals to be able to perform one or more of the following functions, including but not limited to: speak with borrowers and prepare associated legal documents, review closing documents, and validate deeds and collateral. While a background in these areas is useful, training on all required tasks will be provided by SBA Staff. Personnel will be located in one of our 3 processing centers in Sacramento, CA, Dallas, TX, or Buffalo, NY.

Qualifications
Due to the broad array of required legal tasks we are looking for individuals with a range of qualifications. The positions call for skill sets with a background in law, so attorneys and paralegals and legal assistants are encouraged to apply. In addition to the above qualifications any applicant with fluency in a foreign language is encouraged to highlight their language and level of proficiency on their application.

Expectations
All legal specialists will become temporary SBA employees and as such will be required to meet the following requirements:

Be a U.S. Citizen

Pass a credit and background check

Able to work between 40 to 84 hours a week based upon case load

Compensation
The SBA will cover all travel and per diem based on the government rate for every individual. Compensation will be based on each individual's qualifications, skillsets, responsibility, hours, and location. Compensation for attorneys and paralegals will range from \$25.41 to \$39.96 per hour. Overtime (\$38.12 to \$41.97) will be paid for hours over 40 weekly. Compensation for legal assistants will range from \$16.77 to \$27.01 per hour. Overtime (\$25.16 to \$40.52) will be paid for hours over 40 weekly.

If you are interested in an individual position as a lawyer, paralegal or legal assistant, please click here to send your resume or call 817-868-2300 and ask for Human Resources. SBA is an Equal Opportunity Employer.

Loan Specialists

Locations
Sacramento, CA, Dallas, TX, or Buffalo, NY

Description
This position requires individuals to be able to perform one or multiple of the following functions: credit analysis, loan processing, and mortgage underwriting. Loan specialist will be located in one of our 3 processing centers in Sacramento, CA, Dallas, TX, or Buffalo, NY. Specific type of work will be based upon the individual qualifications of each person but basic functions include:

Evaluating Financial Information

Determining Credit worthiness and repayment ability of individuals and businesses using income related tax documents such as tax returns, W-2, paystubs, consumer credit reports, etc.

Making loan recommendations and decisions

Evaluation of overall financial condition

Qualifications
Due to the broad array of required loan tasks we are looking for individuals with a range of qualifications. The position calls for 4 types of skill sets which are credit analysts, loan officers, mortgage underwriters, and recent college graduates with a minimum of a Bachelor's degree in finance, statistics, business administration or a related business field. In addition to the above qualifications any applicant with fluency in a foreign language is encouraged to highlight their language and level of proficiency on their application.

Expectations
All loan specialists will become temporary SBA employees and as such will be required to meet the following requirements:

Be a U.S. Citizen

Pass a credit and background check

Able to work between 40 to 84 hours a week based upon case load

Compensation
The SBA will cover all travel and per diem based on the government rate for every individual. Compensation will be based on each individual's qualifications, skillsets, responsibility, hours, and location. Compensation will range from \$16.77 to \$39.96 per hour. Overtime pay is authorized and will range from \$25.16 to \$41.97).

If you are interested in this position, please send your resume; questions should be directed to Human Resources at 817-868-2300. SBA is an Equal Opportunity Employer.

Program Support Assistant and Call Center Specialist

Locations
Sacramento, CA, Atlanta, GA, or Buffalo, NY

Description
This position requires individuals to be able to perform one or multiple of the following functions: loan processing assistance, clerical data entry, and document scanning. Specific type of work will be based upon the individual qualifications of each person but basic functions include:

Data Input

Reviewing of correspondence or reports for correct grammar and format

Mail Services

Scanning and Uploading documents

Maintaining Databases

Responding to requests for information

Establishing and maintain records

Corresponding with Customers through email, phone, or in person

Qualifications
Due to the broad array of required tasks we are looking for individuals with a range of qualifications. The position calls for various skills but all individuals must be comfortable using Microsoft Office Suite programs to produce a variety of documents such as reports, spreadsheets, and correspondence. In addition to the above qualifications any applicant with fluency in a foreign language is encouraged to highlight their language and level of proficiency on their application.

Expectations
All Program Support Assistants and Call Center Specialists will become temporary SBA employees and as such will be required to meet the following requirements:

Be a U.S. Citizen

Pass a credit and background check

Able to work between 40 to 84 hours a week based upon case load

Compensation
The SBA will cover all travel and per diem based on the government rate for every individual. Compensation will be based on each individual's qualifications, skillsets, responsibility, hours, and location. Compensation will range from \$16.77 to \$27.01 per hour. Overtime pay is authorized and will range from \$25.16 to \$40.52).

If you are interested in this position, please send your resume or fax it to 716-843-4290; questions should be directed to Human Resources at 703-487-8100, ext. 6031. SBA is an Equal Opportunity Employer.

Customer Service Representatives and Public Information Officers

Locations
Nationwide

Description
SBA has immediate opening for temporary positions for Customer Service Representatives and Public Information Officers to help people impacted by Hurricane Harvey recover. Customer Service Representatives will assist businesses and residents in completing loan applications.

Expectations
Weekend work required and mandatory overtime could be substantial. Overtime is paid for hours in excess of 40-hours per week.

Qualifications
Experience in finance/loan processing and customer service is needed. Public Information Officers should have public speaking/communication skills. Finance background a plus. Bilingual speakers are needed for all positions.

If you are interested in this position, please send your resume. SBA is an Equal Opportunity Employer.

Customer Service Representatives

Locations
Atlanta, GA, Buffalo, NY, Sacramento, CA

Description
The U.S. Small Business Administration's Disaster Assistance office is seeking customer service representatives to assist with the Agency's response to Hurricane Harvey. Successful candidates will help individuals and businesses affected by Hurricane Harvey apply for SBA disaster loans.

Qualifications
Applicants must have prior customer service experience and be skilled in using Windows-based software. Call center experience is a plus. Bilingual fluency in English and Spanish is a plus.

Expectations
There will be substantial overtime and weekends.

Compensation
These positions are temporary and have a starting pay of \$16.23 per hour.

If you are interested in this position, please send your resume or fax it to 716-843-4290. SBA is an Equal Opportunity Employer.

Customer Service Representatives, Bilingual

Locations
Orlando, FL

Description
The U.S. Small Business Administration's Disaster Assistance office is seeking bilingual customer service representatives to assist with the Agency's response to Hurricanes Harvey, Irma, and Maria. Successful candidates will help individuals and businesses affected by the hurricanes apply for SBA disaster loans.

Qualifications
Applicants must have prior customer service experience, be skilled in using Windows-based software, and be fluent in English and Spanish. Call center experience is a plus.

Expectations
There will be substantial overtime and weekends.

Compensation
These positions are temporary and have a starting pay of \$16.23 per hour.

If you are interested in this position, please send your resume or fax it to 716-843-4290. SBA is an Equal Opportunity Employer.

Information Technology Specialists (Customer support)

Locations
Nationwide

Description
As an Information Technology Specialist, you will provide desktop, laptop, and iPad support to internal customers conducting on-site damage verification assessments to personal, real, and business property in disaster areas. You will be responsible for providing active directory account support, problem resolution for remote users, and iOS deployments and account maintenance in an Enterprise environment. This position will require extensive travel and per diem will be paid in accordance with government travel regulations.

Expectations
This employment will last approximately 90-180 days, but could last longer.

Compensation
The salary is \$26.34 - \$31.87 per hour depending on your qualifications.

If interested in this position, please send your resume. Questions should be directed to Brian Mullins at 703-487-8100, ext. 6657. SBA is an Equal Opportunity Employer.

Construction Analysts (Loss Verifiers)

Locations
Nationwide

Description
The U.S. Small Business Administration (SBA) is establishing an inventory/list of applicants interested in temporary employment as a Construction Analyst (Loss Verifier) to assist with disaster activity this hurricane season (1 June - 30 November 2017). If qualified, you will be contacted and extended a job offer when needed. Travel and per diem will be paid in accordance with government travel regulations. A valid driver's license is required. As a Construction Analyst, you will conduct on-site damage assessments to personal, real, and business property. You will determine the extent of the damage, estimate the cost of repairs or replacement of damaged property, and work primarily in disaster affected areas.

Expectations
This employment will last approximately 30-90 days, but could last longer.

Compensation
Base pay is \$20.72 - \$32.59 per hour depending on your qualifications; locality pay will be added and will be determined based on the location of your home residence.

If interested in this position, please send your resume; questions should be directed to Scott Truman at 703-487-8100, ext. 6031. SBA is an Equal Employment Opportunity provider.

Administrative Support Assistants

Locations
Herndon, VA

Description
As an Administrative Support Assistant, you will provide administrative support to personnel who are conducting disaster relief activities. The support you will provide includes, but is not limited to: travel arranging, travel voucher processing, credit card administration, payroll, and logistics services (mail, accountable property, etc.)

Expectations
This employment will last approximately 30-90 days, but could last longer.

Compensation
Pay is \$17.38 - \$21.53 per hour depending on your qualifications.

If interested in this position, please send your resume. Questions should be directed to John Sweet at 703-487-8100, ext. 6718.

Desired Class Level: Graduate/Alumni
Posting Date: September 21, 2017
Expiration Date: December 30, 2017
Contact: Karen Friel WV District Director 320 West Pike Street Ste. 330, Clarksburg West Virginia 26301
Resume Receipt: E-mail
Default email for resumes.: karen.friel@sba.gov
Requested Document Notes: For more information, or to apply by email, go to the SBA website: https://www.sba.gov/disaster-assistance/hurricane-response-jobs-sba
ID: 3018

Energy Litigation Attorney
McClelland Legal Search

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	Energy Litigation Attorney : Position Type: Full-time permanent Employer Name: McClelland Legal Search Job Title: Energy Litigation Attorney Job Description: Energy Litigation Hiring Criteria: JD,admitted in WV (or willing to take WV Bar exam or able to waive into WV Bar) plus preferred experience Location: West Virginia office Materials requested: Resume Deadline to apply: No deadline but search is active and interviews ongoing Compensation Details: Compensation determined by experience Desired years of Experience: Preferably 2-5 years of experience with energy or related litigation How we would like to receive the materials: Interested candidates should send their information to : dianne@mcclellandlegalsearch@gmail.com
Desired Class Level:	Graduate/Alumni
Posting Date:	September 15, 2017
Expiration Date:	October 31, 2017
Contact:	Dianne McClelland
Resume Receipt:	E-mail
Default email for resumes.:	dianne@mcclellandlegalsearch.com
Requested Document Notes:	Materials requested: Resume How we would like to receive the materials: Interested candidates should send their information to : dianne@mcclellandlegalsearch@gmail.com
ID:	3014

Tax Attorney
McClelland Legal Search

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	Tax Attorney : Position Type: Full-time permanent Employer Name: McClelland Legal Search Job Title: Tax Attorney Job Description: Attorney who practices in the area of tax law Hiring Criteria: JD,admitted in WV (or willing to take WV Bar exam or able to waive into WV Bar) , requisite experience plus LLM in Tax required Location: Charleston, WV Materials requested: Resume Deadline to apply: No deadline but search is active and interviews ongoing Compensation Details: Compensation determined by experience Desired years of Experience: Candidates should have 1+ years of experience How we would like to receive the materials: Interested candidates should send their information to : dianne@mcclellandlegalsearch@gmail.com
Desired Class Level:	Graduate/Alumni
Posting Date:	September 15, 2017
Expiration Date:	October 31, 2017
Contact:	Dianne McClelland
Resume Receipt:	E-mail
Default email for resumes.:	dianne@mcclellandlegalsearch.com
Requested Document Notes:	Materials requested: Resume
ID:	3013

Litigation Associate
Lamp Bartram Levy Trautwein & Perry, PLLC (Huntington, West Virginia)

Position Type: Full-time	
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)	
Description: Small to medium sized Huntington multi-practice firm is seeking qualified candidates for a position as a litigation associate in its civil litigation department. This department focuses primarily on defense of personal injury cases and insurance related matters. Qualified candidates can expect to be involved in all facets of a litigation practice and will work with various attorneys in the firm. Candidates should have strong research, writing and analytical skills. In person interviews will be scheduled for candidates on a date to be determined.	
Required Documents: resume/cover letter/writing sample/transcript	
Desired Class Level: Graduate/Alumni	
Posting Date: September 14, 2017	
Expiration Date: November 14, 2017	
Contact: Donna Myers 720 Fourth Avenue Huntington, West Virginia 25701 United States	
Resume Receipt: E-mail	
Default email for resumes.: dmyers@lbtlplaw.com	
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample	
ID: 3012	

Associate Attorney
McGrath McCall, P.C.

Position Type: Full-time	
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)	
Description: Progressive boutique banking, real estate and business law firm with a thriving practice located in the heart of downtown Pittsburgh is seeking a talented and highly motivated associate attorney to join our team. For nearly 25 years, McGrath McCall, P.C. has represented financial institutions and business clients throughout the Tri-State area in all aspects of banking, business and real estate law. Candidates must have a J.D. degree from an ABA-approved law school and be an active member in good standing with the Pennsylvania Bar. Membership in the Ohio and/or West Virginia Bar is considered a plus but is not required. Candidates are expected to be personable, detail-oriented, have excellent writing, verbal and analytical skills, as well as be confident and comfortable in a client-facing role. The ideal candidate will have a strong interest in representing financial institutions and business clients in the areas of loan documentation transactions, creditor's rights, bankruptcy, business transactions, real estate and regulatory compliance. While experience in these areas is preferred, we will consider recent graduates who have strong academic credentials and possess the skill and personality that mesh well with the firm's culture. McGrath McCall, P.C. offers a competitive compensation package, quarterly productivity bonuses, an excellent benefits package including a 401(k) Plan, and a very collegial and casual yet professional working environment. Candidates should send a resume with cover letter and salary requirements to KHayden@lenderlaw.com. Please note that we will not accept telephone calls or inquiries from recruiters.	
Desired Class Level: Graduate/Alumni	
Posting Date: September 13, 2017	
Expiration Date: October 19, 2017	
Contact: Firm Administrator Kelly A. Hayden Firm Administrator Four Gateway Center Suite 1040 444 Liberty Avenue, Pittsburgh Pennsylvania	
Resume Receipt: E-mail, Accumulate Online	
ID: 3005	

Associate Attorney
Atwill, Troxell & Leigh, P.C. (Leesburg, VA)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: Atwill, Troxell & Leigh, P.C. is an AV rated law firm in Loudoun County, Virginia, one of the fastest growing jurisdictions in the US. The Firm seeks an Associate Attorney for Business and Estate Planning matters. Tax and business experience strongly preferred, although LLM not required. CPA experience viewed favorably. Intermediate and higher end estate planning, business formation, document review and negotiation, general business counseling, asset sale and stock transactions, protection and transfer of intellectual property also desired. Candidate to have primary and secondary document responsibility and carry significant load in transactions and/or client service delivery and communications. Excellent opportunity to enter existing market and client base.
Desired Class Level: Graduate/Alumni
Posting Date: September 13, 2017
Expiration Date: October 20, 2017
Contact: Office Manager Caroline Athey 50 Catoctin Circle Northeast Leesburg, Virginia 20176 United States
Resume Receipt: Accumulate Online
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 3009

Assistant Public Defender - Wheeling
Public Defender Corporation First Circuit (Wheeling)

Position Type: Full-time
Practice Area(s): Criminal - Defense
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Public Defender Employment First Judicial Circuit Public Defender Corporation--Wheeling, West Virginia The Public Defender Corporation for the First Judicial Circuit of West Virginia anticipates one (1) Assistant Public Defender position available in the Corporation's Wheeling office. Assistant Public Defenders represent indigent clients at the trial court and appellate stages in the following proceedings: criminal, extradition, probation and parole, contempt, juvenile, abuse and neglect and mental hygiene. Salary depends upon experience and available funding. Benefits include a pension (upon eligibility) as well as medical and life insurance (provided our carrier accepts your application). Forward inquiries or résumés by September 29, 2017, or until position is filled, to Shayne M. Welling, Chief Public Defender; First Judicial Circuit Public Defender Corporation: P.O. Box 347; Wheeling, WV 26003; Phone (304) 232-5062; Fax: (304) 233-7342; Electronic submissions are encouraged. E-mail: Shayne@wheelingpdc.org. This office is an Equal Opportunity Employer
Desired Class Level: Graduate/Alumni
Posting Date: September 7, 2017
Expiration Date: October 2, 2017
Contact: Shayne M. Welling Chief Public Defender
Resume Receipt: E-mail
Default email for resumes.: Shayne@wheelingpdc.org
Additional Documents: Cover Letter
ID: 2997

POSTED 9/5/2017 - HARRITY – PATENT ASSOCIATE TRAINEE PROGRAM (Fairfax - VA)

Harrity & Harrity, LLP (Fairfax, VA)

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Description:	<p>Harrity & Harrity is hiring for its successful training program for new patent attorneys who are looking for an opportunity to get their foot in the door at a patent law firm and prove that they have what it takes to be a superstar patent associate. Our patent associate trainee program provides in-depth training in patent application drafting with the potential to become a full-time associate with our firm. The patent associate trainee program is a temporary position with our firm for about six (6) months, during which time, you will be trained in the skills that are needed to prepare high quality patent applications for leading technology companies.</p> <p>To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well. Should you successfully complete the training program, there is a strong possibility that you would be offered a full-time associate position with our firm. First year full-time associates at Harrity & Harrity earn higher salaries than their peers at other patent firms—the salary potential, for your first full year of employment as a full-time professional, is \$200K+ .</p> <p>To apply for this position, submit a resume and a cover letter explaining why you would be a good candidate for the program to pat@harrityllp.com.</p> <p>To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus.</p>
Desired Class Level:	2L, 3L, Graduate/Alumni
Posting Date:	September 6, 2017
Expiration Date:	October 12, 2017
Contact:	Jazmine Hitt 11350 Random Hills Road Suite 600, Fairfax Virginia 22030
Resume Receipt:	E-mail, Accumulate Online
Additional Documents:	Cover Letter
ID:	2994

Assistant Prosecutor
Hardy County Prosecutor's Office (Moorefield, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: There is a current opening in the Hardy County Prosecutor's Office for an assistant prosecutor. The position will handle primarily Abuse & Neglect, Magistrate Court, and some Civil/Contract work. The position is available immediately, although the selected applicant will be afforded reasonable opportunity for notice to current employer, if applicable. The salary is negotiable, and will be commensurate with applicant's experience, within the salary range available under current budget parameters. Must be a member of the WV State Bar and in good standing. Any interested applicant must send resume to Lucas J. See, 204 Washington St., Moorefield, WV 26836 or may email to hcpasec@hardynet.com .
Desired Class Level: Graduate/Alumni
Posting Date: September 5, 2017
Expiration Date: November 1, 2017
Contact: Mr. Lucas J. See Hardy CountyProsecuter 204 Washington Street Room 104, Moorefield West Virginia 26836
Resume Receipt: E-mail
Default email for resumes.: hcpasec@hardynet.com
ID: 2993

Equal Justice Works Fellowship Candidate - Immigration

Legal Services of Eastern Missouri, Inc. (St. Louis)

Position Type:	Full-time, Fellowship
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	<p>Legal Services of Eastern Missouri (LSEM) is seeking candidates who are 3rd year law students to apply for a two year Equal Justice Works Fellowship (due 9/27/2017) to serve immigrants with civil legal assistance in St. Louis City and County, from September 2018 through August 2020.</p> <p>Legal Services of Eastern Missouri's (LSEM) mission is to advance equal access to justice through legal representation, education, and supportive services throughout 21 counties in Missouri. LSEM partners with the community to improve lives, promote fairness, and create opportunities for those in need. To fulfill its mission, LSEM offers free legal advice, advocacy, and representation to clients in court and before administrative agencies. We accomplish our mission through systemic advocacy/impact litigation and individual case work in a wide range of substantive civil areas which are in our priorities, e.g., family law for victims of domestic violence, prevention of homelessness/housing, health, public benefits, consumer, education, community economic development, and immigration. As part of our community education/outreach efforts, LSEM works with over 150 agencies and participates in over 35 task forces/coalitions. LSEM also has a vibrant Volunteer Lawyers Program.</p> <p>In pursuing its mission, LSEM has been seeking to better serve immigrants and their family members. LSEM seeks to host a student interested in applying for an Equal Justice Fellowship, primarily to assist with increasing our capacity to provide direct services for immigrant crime victims, engage in outreach/education to improve law enforcement and judicial responses for immigrant crime victims, and strengthen the Statewide Legal Services Immigration taskforce to help serve this population.</p> <p>Between 2016 and 2017, LSEM served over 100 immigrant crime victims, but many other survivors remain in need. As a hosted Equal Justice Fellow at LSEM, the law graduate would represent immigrant survivors in applying for appropriate legal relief, under appropriate supervision by the managing attorney of LSEM's Immigration Law Program, in addition to other immigration cases. For immigrant victims of violent crimes like Domestic Violence and Human Trafficking, law enforcement, courts, and other government agencies serving our clients need ongoing education about the nature of domestic violence and human trafficking, and the forms of immigration relief available to survivors. This education needs to happen for courts and local law enforcement agencies across the state, but it also needs to happen right in our service area which includes St Louis City, St Louis County, Jefferson County, Warren County, St. Charles County, and Franklin County. As an Equal Justice Fellow with LSEM, the project would include outreach/education to courts and law enforcement in our 21 county service area. It would also include strengthening the existing Statewide Legal Services Immigration Law Taskforce (made up of the all 4 Missouri Legal Services programs (Mid-Missouri Legal Services, Legal Aid of Western Missouri, Legal Services of Southern Missouri, and LSEM), as part of the effort to better serve immigrant crime victims and immigrants in general.</p> <p>Recent data released by the American Community Survey shows that the St. Louis region's foreign-born population grew by 8.9% in 2015, placing the region as the fastest growing of the 20 largest metropolitan areas.</p> <p>In the US, 1 in 3 women will be abused in her lifetime. Yet only about 48% of all violent crime is actually reported to law enforcement. The reporting rate is even lower for victims of rape and sexual assault, especially if the perpetrator was an intimate partner, friend, or acquaintance. Studies also show that immigrant women are 3-6 times more likely to experience abuse than native-born women. And the National Human Trafficking Resource Center reported that Missouri ranked among the top 15 states in the nation for reports related to human trafficking.</p> <p>Given Eastern Missouri's fast growing foreign-born population, the high rates of domestic violence and human trafficking, severe underreporting of these crimes, and the need for civil legal services to help victims, additional civil legal resources are needed to adequately improve community safety.</p> <p>A past President of the American Immigration Lawyer's Association confirmed that, "Immigration law is complex and ever changing. It can be a mine field for lawyers who don't specialize in this field and unfortunately the client is the ultimate loser. Immigrant clients are particularly vulnerable because they often do not speak English and are unfamiliar with how the American legal system works."</p> <p>The ideal candidate will have a demonstrated passion for and experience working with immigrants and/or in public interest work. The candidate chosen by LSEM must work with LSEM staff to complete and submit a fellowship application to Equal Justice Works by 9/27/17 (Equal Justice Works Fellowships Equal Justice Works) requesting to be a fellow at LSEM for two years starting in September 2018. LSEM is an equal opportunity employer.</p> <p>Excellent benefits including medical, dental and vision insurance, a generous time off policy, 403(b) and profit sharing plans, long-term disability and life insurance, employee assistance plan, flexible spending account, and paid CLE and Bar dues.</p> <p>If interested, please send your resume, a cover letter, a list of three references and a writing sample to John Early, Human Resources Director at LSEM, via email at: JGEarly@lsem.org, as soon as possible and not later than September 11, 2017.</p> <p>Equal access to LSEM's office is available. Those applicants requiring accommodation to the interview/application process should contact the Human Resources Director at the e-mail address listed above.</p>
Desired Class Level:	3L, Graduate/Alumni
Posting Date:	September 3, 2017
Expiration Date:	October 9, 2017
Contact:	John G. Early 4232 Forest Park Ave. St. Louis, Missouri 63108 United States
Resume Receipt:	E-mail, Accumulate Online
Additional Documents:	Cover Letter, Writing Sample, Other Documents
Requested Document Notes:	3 references
ID:	2991

Assistant Prosecuting Attorney
Tyler County Prosecuting Attorney (Middlebourne, WV)

Position Type: Part-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: Employment Opportunity – Assistant Prosecuting Attorney Tyler County, West Virginia
<p>D. Luke Furbree, Prosecuting Attorney of Tyler County, West Virginia, is seeking candidates for employment in the position of Assistant Prosecuting Attorney. The position will be part-time at twenty (20) hours per week. Health insurance is available.</p> <p>The successful applicant will become a duly appointed assistant prosecuting attorney for Tyler County, West Virginia. License to practice law in West Virginia is required. The duties of the position will primarily include, but not be limited to, the following:</p> <ol style="list-style-type: none">1. Conducting misdemeanor and felony prosecutions as assigned2. Representing and advising the W.Va. D.H.H.R. in matters of child abuse and neglect and conducting litigation relevant thereto3. General representation of County Commission and Board of Education as assigned <p>The successful applicant will be expected to conduct all phases of litigation, including jury trials and should demonstrate an interest and willingness to become an authority on child welfare law. Guidance and training will be provided by the Prosecuting Attorney.</p> <p>Please send a letter of interest, resume, and law school transcript to:</p> <p>D. Luke Furbree Prosecuting Attorney P.O. Box 125 Middlebourne, WV 26149</p> <p>The Tyler County Prosecuting Attorney is an Equal-Opportunity Employer.</p>
Desired Class Level: Graduate/Alumni
Posting Date: August 31, 2017
Expiration Date: October 31, 2017
Contact: D. Luke Furbree Prosecuting Attorney P.O. Box 125 Middlebourne, West Virginia 26149 United States
Resume Receipt: E-mail
Default email for resumes.: dlfburbee@court.state.wv.us
Additional Documents: Cover Letter, Unofficial Transcript
Requested Document Notes: Please send a letter of interest, resume, and law school transcript to:
<p>D. Luke Furbree Prosecuting Attorney P.O. Box 125 Middlebourne, WV 26149</p> <p>The Tyler County Prosecuting Attorney is an Equal-Opportunity Employer.</p>
ID: 2989

Associate Attorney
Oths, Heiser, Miller, Waigand & Clagg LLC

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: JOB POSTING
Law Firm is seeking an Associate Attorney to assist, learn, and mentor in a law practice wherein there is potential for rapid advancement.
The Associate Attorney will assist and learn the practice of a Senior Shareholder with 27 years' experience. The Associate Attorney will be mentored, by the Senior Shareholder, and will assist the remaining Shareholders as needed. Practice areas include: plaintiff personal injury, general litigation, and commercial and institutional transactions and collections. The Associate Attorney will be expected to immediately observe, and participate in, all aspects of the practice. The ideal candidate should have a strong desire to aggressively learn all aspects of litigation, at all levels, in the court system. Past experience working for a prosecuting attorney's office and/or public defender's office; participating in legal clinics, during law School, is important to the Senior Shareholder who may be transitioning from the practice within the next ten years.
The Firm is a regional practice, located in rural, Southeastern Ohio, and is active in representing clients, in most all counties, as encompassed by the Fourth District Court of Appeals. The ideal candidate must be willing to practice in a rural area which includes routine travel between counties.
The Associate Attorney will learn to prioritize casework, while keeping track of all deadlines, depositions and hearings, and will make adjustments accordingly.
The ideal candidate is expected to have passed the Ohio bar exam, to be self-motivated and energetic, have a clean driving record, and must be available to work, as needed, in excess of 40 hours a week.
The Associate Attorney can expect an appropriate, entry-level salary, commensurate with experience; annual evaluations and increases; health insurance; retirement program; and mentoring from all Shareholders of various practices and personalities. The Associate Attorney may qualify for rapid advancement to shareholder.
Desired Class Level: Graduate/Alumni
Posting Date: August 30, 2017
Expiration Date: December 31, 2017
Contact: Denise Ellenberger Office Manager 16 East Broadway Wellston, Ohio 45692 United States
Resume Receipt: E-mail
Default email for resumes.: dellenberger@ohlaw.com
Requested Document Notes: Please send a cover letter, resume with reference and a writing sample. Either email or fax, or mail to PO Box 309 Wellston, OH 45692
ID: 2987

E-Discovery Attorney/Unlicensed JD

LexInsight (CUPERTINO, CA)

Position Type:	Part-time
Practice Area(s):	All Practice Areas
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	<p>E-Discovery Attorneys/unlicensed JDs are needed for upcoming projects in Pittsburgh area. LexInsight's client is a prestigious global law firm that offers competitive compensation and good work-life balance. Qualified candidates will have either a JD or an active bar license in any jurisdiction. You must be able to commit at least 40 hours per week for projects. These projects are a great way to build your resume and earn a steady paycheck while waiting for the bar.</p> <p>If you are interested in working on these projects please register on LexInsight at http://lexinsight.com/joinus?loc=PittsburghC and complete your profile. Registration on LexInsight marketplace is absolutely free.</p> <p>For any queries, please contact us at info@lexinsight.com.</p> <p>Learn more about us - blog.lexinsight.com</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	August 9, 2017
Expiration Date:	December 31, 2017
Contact:	<p>MR Ayush Pal 19925 Stevens Creek Blvd Suite 100 Cupertino, California 95014 United States http://www.lexinsight.com</p>
Resume Receipt:	Other (see below)
How to Apply:	http://lexinsight.com/joinus?loc=PittsburghC
ID:	2952

Corporate Counsel
McClelland Legal Search

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: In-house Corporate Counsel: Position Type: Full-time permanent Employer Name: McClelland Legal Search Job Title: Corporate Counsel Job Description: In-house opportunity. Three plus years of health care, regulatory and contracts experience. Experience with insurance product and rate filings through SERFF (electronic filing system operated by the NAIC.) highly desirable. Experience with customization of insurance contracts, certifications and applications to comply with other states a plus. Hiring Criteria: JD and admitted in PA, plus requisite experience Location: Pittsburgh Materials requested: Resume Deadline to apply: No deadline but search is active and interviews ongoing Compensation Details: Compensation determined by experience Desired years of Experience: Candidates should have 3+ years of experience How we would like to receive the materials: Interested candidates should send their information to : dianne@mcclellandlegalsearch@gmail.com
Desired Class Level: Graduate/Alumni
Posting Date: August 8, 2017
Expiration Date: December 1, 2017
Contact: Dianne McClelland
Resume Receipt: E-mail
Default email for resumes.: dianne@mcclellandlegalsearch.com
ID: 2950

Title Attorney

McClelland Legal Search

Position Type: Full-time	
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)	
Description:	<div>Title Attorney: Position Type: Full-time permanent</div> <div>Employer Name: McClelland Legal Search Job Title: Title Attorney Job Description: Candidate needs to have experience writing titles as well as experience signing off on the titles, not just reviewing or drafting. Hiring Criteria: Five to seven plus years of solid experience and must be admitted in PA Location: Pittsburgh Materials requested: Resume Deadline to apply: No deadline but search is active and interviews ongoing Compensation Details: Compensation determined by experience Desired years of Experience: Candidates should have 5+ years of experience How we would like to receive the materials: Interested candidates should send their information to : dianne@mcclellandlegalsearch@gmail.com</div>
Desired Class Level:	Graduate/Alumni
Posting Date:	August 8, 2017
Expiration Date:	October 31, 2017
Contact:	Dianne McClelland
Resume Receipt:	E-mail
Default email for resumes.:	dianne@mcclellandlegalsearch.com
ID:	2949

Law Clerk

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description: The City of Chicago Department of Law is hiring PAID law clerks. Please share the following job opportunity with your students and alumni. The actual posting can be found at https://chicago.taleo.net/careersection/108/jobsearch.ftl?lang=en . Applications must be submitted in accordance with the posting below. The City of Chicago is a diverse organization and welcomes diverse applicants. JOB ANNOUNCEMENT LAW CLERK - Posting #1631-DOL-2017 Department of Law Building &License Enforcement (BLE) Division Legal Information &Prosecutions (LIP) Division Collections, Ownership, and Administrative Litigation (COAL) Division Number of Vacancies: TBD (to be determined based upon Budget approval and vacancies per Division) Law Clerk -Part Time & Full Time: Minimum 21 hours per week The City of Chicago's Department of Law is seeking persons who are interested in working as a Law Clerk. This is the ideal position for an attorney licensed to practice law in Illinois or a law student who is looking for experience preparing cases for litigation, prosecuting violations and administrative review of the Chicago Municipal Code in Circuit Court or at the Department of Administrative Hearings; collecting debts owed to the City; and prosecuting violations of the Illinois Vehicle Code in Circuit Court. Duties may include: trying cases; conducting hearings; researching and writing motions, memoranda and briefs; litigating administrative appeals; arguing motions; engaging in settlement negotiations; working closely with client departments; reviewing and analyzing files in a variety of cases; and recommending appropriate courses of action. This is a great opportunity to improve your litigation, negotiation, and writing skills. Law Clerks will be randomly assigned to work in one of the following Divisions: Building & License Enforcement (BLE) - This Division handles fire, building, health and zoning code violations as well as licensing issues. Legal Information &Prosecutions (LIP) - The Prosecutions unit within this Division handles cases that may include fatal and multiple-vehicle traffic accidents, routine traffic citations and other Chicago Municipal Code violations punishable by a jail time penalty and/or fine. This division requires the applicant to be eligible to practice pursuant to Supreme Court Rule 711 or a licensed attorney at the time of application. Collections, Ownership, and Administrative Litigation (COAL) Division - This Division is responsible for collecting debts due and owing the City; determining real property ownership and responsible parties in preparing for litigation; recovering demolition costs through lien foreclosure; and bankruptcy matters. Location: Department of Law Address: 30 North LaSalle, 740 North Sedgwick, or 121 North LaSalle Shift: Monday -Friday (Flexible Hours between 8am - 6pm) Hours: Year-round full-time and part-time (part-time is a minimum of 20 hours per week/4 hour shift) THIS POSITION IS EXEMPT FROM THE CAREER SERVICE. Qualifications Completion of at least one semester in an American Bar Association (ABA) accredited law school. Disclaimer - "Accredited" means any American law school that has passed and maintains the requirements of accreditation by the American Bar Association (www.americanbar.org). Education & Employment Verification - Please be advised that if you are selected to be hired you must provide, upon request, adequate information regarding your educational and employment history as it relates to the qualifications of the position for which you are applying. If you received your degree internationally, all international transcripts/diploma must be accompanied by a Foreign Credential Evaluation. If the City of Chicago cannot verify this information, any offer extended to you will be withdrawn and you will not be hired. SELECTION REQUIREMENTS This position does not require a test or interview. Applicants who successfully apply for the position, meet the minimum qualifications, and possess the qualifications best suited to fulfill the responsibilities of the position will be hired in a lottery/random order. AND Preference will be given to applicants who meet the following criteria: • Possess a cumulative Grade Point Average (GPA) of 2.5 or above on a 4.0 scale or 3.5 or above on a 5.0 scale from an ABA accredited Law School. NOTE: To be considered for this position you must provide information about your educational background and your work experience. You must include job titles, dates of employment, and specific job duties. (If you are a current City employee, Acting Up cannot be considered.) If you fail to provide this information at the time you submit your application, it will be incomplete and you will not be considered for this position. There are three ways to provide the information: 1) you may attach a resume; 2) you may paste a resume; or 3) you can complete the online resume fields. Evaluation: Your initial evaluation will be based on information provided on the application form and documents submitted with the application. Applications must be submitted by the individual applicant. No second party applicants will be accepted. Residency Requirement: All employees of the City of Chicago must be actual residents of the City of Chicago as outlined in 2-152-050 of the City of Chicago Municipal Code. Proof of residency will be required. If you would like to request a reasonable accommodation due to disability or pregnancy in order to participate in the application process, please contact the City of Chicago, Department of Human Resources, at 312-744-4976 (voice) or 312-744-5035 (TTY). Please be prepared to provide information in support of your reasonable accommodation request. ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ANY AND ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT. The City of Chicago is an Equal Employment Opportunity Employer and Military Friendly Employer. City of Chicago Department of Law Department of Human Resources Rahm Emanuel Edward N. Siskel Soo Choi Mayor Corporation Counsel Commissioner Posting Date: Aug 3, 2017 ~ Closing Date (Period for Applying) - External: Dec 16, 2017 BU: 09 ~ Salary: \$14.51 Pay Basis: Yearly
Desired Class Level: Graduate/Alumni
Posting Date: August 3, 2017
Expiration Date: December 16, 2017
Contact: Bonnie Tunick Chicago, Illinois United States
Resume Receipt: E-mail
Default email for resumes.: Bonnie.Tunick@cityofchicago.org
ID: 2948

HARRITY – PATENT ASSOCIATE TRAINEE PROGRAM (Fairfax - VA)
Harrity & Harrity, LLP (Fairfax, VA)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: Harrity & Harrity is hiring for its successful training program for new patent attorneys who are looking for an opportunity to get their foot in the door at a patent law firm and prove that they have what it takes to be a superstar patent associate. Our patent associate trainee program provides in-depth training in patent application drafting with the potential to become a full-time associate with our firm. The patent associate trainee program is a temporary position with our firm for about six (6) months, during which time, you will be trained in the skills that are needed to prepare high quality patent applications for leading technology companies. To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well. Should you successfully complete the training program, there is a strong possibility that you would be offered a full-time associate position with our firm. First year full-time associates at Harrity & Harrity earn higher salaries than their peers at other patent firms—the salary potential, for your first full year of employment as a full-time professional, is \$200K+ . To apply for this position, submit a resume and a cover letter explaining why you would be a good candidate for the program to pat@harrityllp.com. To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus.
Desired Class Level: 2L, 3L, LLM, Graduate/Alumni
Posting Date: July 24, 2017
Expiration Date: December 31, 2017
Contact: Jazmine Hitt 11350 Random Hills Road Suite 600, Fairfax Virginia 22030
Resume Receipt: E-mail, Accumulate Online
Additional Documents: Cover Letter
ID: 2916

Constitutional Litigation Attorneys
Pacific Legal Foundation (Sacramento, CA)

Position Type: Full-time
Practice Area(s): Appellate, Environmental, Litigation, Real Property, Zoning & Land Use
Geographic Preference: West (CA, NV, UT, CO, MT, WY)
Description: Constitutional Litigation Attorneys <p>Pacific Legal Foundation offers entry-level attorney positions to recent law school graduates interested in strategic liberty-advancing litigation, including major constitutional cases. The positions are open to all graduating individuals of demonstrated high achievement. Constitutional litigators will immediately participate in hands-on litigation – including lead attorney responsibilities at both the trial and appellate levels. In addition, our attorneys are expected to author legal scholarship, give speeches, and interact with print, radio, and television media.</p> <p>Pacific Legal Foundation is the leading public interest law foundation dedicated to advancing a free society. PLF's freedom-fighting attorneys bring lawsuits to advance property rights, individual liberty, limited government, and free enterprise. Applicants accepted for the constitutional litigation positions will begin September, 2018. Full-time opportunities are available in PLF's Sacramento, Washington, D.C., Bellevue, Washington, and Palm Beach Garden, Florida, offices.</p> <p>Starting salary is \$65,000, plus medical, dental, and vision benefits, participation in a 403(b) savings plan, and insurance coverage.</p> <p>Applicants must submit a resume and personal statement. The resume should include your GPA, class rank (if not given, please indicate), journal and moot court affiliations, and participation in any other law school organizations. The personal statement should explain your interest in the liberty movement, your interest in issues that PLF litigates, and what distinguishes you from typical students at your school.</p> <p>Applications are reviewed as they are received. Please send (e-mail preferred) to:</p> <p>Ms. Tawnda Elling Hiring Secretary Pacific Legal Foundation 930 G Street Sacramento, California 95814 phone: (916) 419-7111 fax: (916) 419-7747 email: attyjobs@pacificlegal.org</p> <p>The Foundation is an equal opportunity employer and is committed to policies to achieve equitable hiring, assignment, and promotion practices. The Foundation encourages applications from all individuals interested in working to promote the principles of free enterprise, private property, limited government, and freedom of the individual.</p>
Desired Class Level: 3L, Graduate/Alumni
Posting Date: July 11, 2017
Expiration Date: October 31, 2017
Salary Range: 60,000 - 69,999
Contact: Ms. Tawnda Elling Hiring Comm. Coordinator 930 G Street Sacramento, California 95814 United States http://www.pacificlegal.org
Resume Receipt: E-mail
Default email for resumes.: attyjobs@pacificlegal.org
Additional Documents: Other Documents
Requested Document Notes: Personal statement may be in the form of a cover letter or essay. See job description for details.
ID: 2894

Attorney

Lateral Link (New York)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	Prominent law firm in Northern WV seeks several JDs OR admitted attorneys to assist on various document review projects. No experience is necessary. Positions are open to recent law school graduates AND experienced attorneys. Pay is \$26/hour for admitted attorneys (and \$39/hour for OT) and \$24/hour for unadmitted JDs (and \$36/hour for OT). Potential for a future permanent Staff Attorney position with our client. If you're studying for the Bar Exam this summer (good luck!), there's an opportunity to get pre-approved to start after the Bar Exam. Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions." Thank you and enjoy your summer!
Desired Class Level:	Graduate/Alumni
Posting Date:	June 23, 2017
Expiration Date:	October 7, 2017
Contact:	Craig Brown Principal 600 Third Avenue 2nd Floor, New York New York 10016
Resume Receipt:	E-mail
Default email for resumes.:	mmarie@laterallink.com
Requested Document Notes:	Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions."
ID:	2877

Attorney

Lateral Link (New York)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	Prominent law firm in Northern WV seeks several JDs OR admitted attorneys to assist on various document review projects. No experience is necessary. Positions are open to recent law school graduates AND experienced attorneys. Pay is \$26/hour for admitted attorneys (and \$39/hour for OT) and \$24/hour for unadmitted JDs (and \$36/hour for OT). Potential for a future permanent Staff Attorney position with our client. If you're studying for the Bar Exam this summer (good luck!), there's an opportunity to get pre-approved to start after the Bar Exam. Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions." Thank you and enjoy your summer!
Desired Class Level:	Graduate/Alumni
Posting Date:	June 23, 2017
Expiration Date:	October 7, 2017
Contact:	Craig Brown Principal 600 Third Avenue 2nd Floor, New York New York 10016
Resume Receipt:	E-mail
Default email for resumes.:	mmarie@laterallink.com
Requested Document Notes:	Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions
ID:	2878

One Year Judicial Clerkships with New Jersey Judiciary (approx 480 separate clerkships)

New Jersey Courts Central Office (Trenton, NJ)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	The New Jersey Judiciary seeks upcoming and recent law school graduates to fill approximately 480 one year judicial clerkships that will commence August 27, 2018 and end August 31, 2019.
DESCRIPTION	<p>Law clerks who serve in the Supreme Court, Appellate Division and Tax Court perform a substantial amount of legal research and prepare extensive memoranda; assist judges in processing emergent motion applications; proofread published opinions in the advance sheets; and maintain chambers' libraries. Trial Court law clerks perform legal research; make recommendations to judges regarding dispositions of motions, both verbally and via written bench memoranda; draft, edit and proofread legal correspondence; maintain chambers libraries; attend and assist with case conferences, motion hearings, trials; and mediate small claims cases. Law clerks to Assignment Judges handle the same work as other trial court law clerks but also assist in processing emergent matters and may assist in vicinage administration.</p>
REQUIREMENTS	<p>Recent graduate of an American Bar Association approved law school (J.D. or LL.M.). Graduation date must be within four years of the start of the clerkship term. U.S. Citizenship, New Jersey Bar membership and New Jersey residency are not requirements. Excellent writing and analytical skills are essential.</p>
HOW TO APPLY	<p>Visit our web-based portal to apply to individual justices and judges beginning June 19, 2017. Access to the portal can be found on the Law Clerk Web Page at www.njcourts.gov/public/lawclerks.html.</p> <p>Within the portal, you will find descriptions of the work performed by justices and judges, as well as profiles and biographies, hiring timelines, and clerkship availability information for the upcoming term. Applicants will be able to search the portal by judge, location, or court. Judges will indicate whether you may submit electronic applications via the portal.</p> <p>You may also mail your applications directly to judges' chambers. The Law Clerk Web Page has the most up to date information to assist in preparing your application materials. To request a List of Minority Judges, please contact the Judiciary's Equal Employment Opportunity/Affirmative Action Unit at (609) 815-2915.</p> <p>It is highly recommended that applicants apply early in the process (but no earlier than June 19th) to increase the likelihood of securing interviews. When preparing your application materials, your cover letter and resume should emphasize skills (legal research, writing, analytical and communication skills, etc.) as well as past work and prior legal experience that relates directly to the law clerk position, and should be tailored to the particular courts to which you are applying. Although GPA is important, judges consider other factors to recognize particular strengths and qualities.</p>
QUESTIONS?	<p>Any questions about the application process may be directed to Kimberly Douglas, Esq., at (609) 815-2915 or kimberly.douglas@njcourts.gov.</p> <p>The New Jersey Judiciary is an Equal Employment Opportunity/ Affirmative Action employer committed to ensuring an open door to justice. We appreciate your referrals for our judicial clerkships.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	June 19, 2017
Expiration Date:	August 27, 2018
Contact:	Ms.1 Kimberly B. Douglas, Esq. EEO/AA Unit P.O. Box 037 Trenton, New Jersey 08625 United States
Resume Receipt:	E-mail
Default email for resumes.:	kimberly.douglas@njcourts.gov
Additional Documents:	Cover Letter, Writing Sample, Other Documents
Requested Document Notes:	www.njcourts.gov/public/lawclerks.html
ID:	2879

Document Review
DiCenzo Personnel Specialists

Position Type: Full-time
Practice Area(s): All Practice Areas
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description: We are seeking Attorneys or JDs for a Major Firm located in Wheeling WV. Starting wage \$24 per hour with overtime @ \$36. Growth opportunity. Please call John at 412-766-0500 and send resume, references, and transcripts to John@dicenzo.com
DiCenzo Personnel Specialists (412) 766-0500
Desired Class Level: Graduate/Alumni
Posting Date: May 16, 2017
Expiration Date: December 30, 2017
Salary Range: 50,000 - 59,999
Contact: John Walko 8110 Ohio River Blvd. Pittsburgh, Pennsylvania 15202 United States http://www.dicenzo.com
Resume Receipt: E-mail, Other (see below)
Default email for resumes.: ResumeReview@inbox.com
How to Apply: Please call John at 412-766-0500 and send resume, references, and transcripts to John@dicenzo.com
Additional Documents: Unofficial Transcript
ID: 2780

Law Clerk
Judge Frederick K. Stamp (Wheeling, WV)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Description:	Clerkship

Status: Clerkship Type: Clerkship Term: Open Date: Close Date: Term Start: Term End:
Number of Positions: Interview Dates:
Interview Methods Accepted:

Description:

Renewable: City:
State:

Cover Letter Required?: Resume Required?:

Writing sample Required?:

Available

Term Law Clerk-Chambers 1 Year
April 6, 2017

November 30, 2017

August 20, 2018

October 25, 2019

1

Tentatively scheduled from September 6, 2017 to September 8, 2017 In Person
Judge Stamp Is currently accepting applications for a law clerkship with a one-year term beginning
In August 2018 and ending In October 2019. Judge Stamp has tentatively scheduled Interviews on
September 6-September 8, 2017. Quallfications Include upper 20%; law review or other journal
preferred; completion of at least one year of law school; competency In Westlaw and WordPerfect
required; at least two letters of recommendation from law school professors preferred. Applications
may be submitted through OSCAR or by United States mall.

No Wheeling
West Virginia Yes
Yes

Yes
a, Number of Writing Samples Required:
1

Law Grade Sheet Required?:
Minimum Number of Years of Law School Grades Required?:
Undergraduate Grade Sheet Required?:
Other Grade Sheet Required?:
Number of Recommendations Required:
Law Review Preferred?: Other Journal Preferred?:
Moot Court Participation Preferred?: Class Standing Preferred:

Yes
1

Yes No 2
Yes Yes No 20%

[https://oscar.uscourts.gov/utls/print Job.php?id• 9d38f2ab564df1 695f1 95dd8e9a8e4a7&jobt...](https://oscar.uscourts.gov/utls/print%20Job.php?id%3D9d38f2ab564df1695f195dd8e9a8e4a7&jobt...)
4/6/2017

Desired Class Level: Graduate/Alumni
Posting Date: April 6, 2017
Expiration Date: November 30, 2017
Contact: Ms. Dolly Jaworski Wheeling, West Virginia United States
Resume Receipt: E-mail
Default email for resumes.: dolly_jaworski@wvnd.uscourts.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes: I will be accepting applications by United States mail and online
ID: 2692

Product Tort and Insurance Litigation Associate

Frost Brown Todd, LLC (Louisville, KY)

Position Type:	Full-time
Practice Area(s):	Insurance, Litigation
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks a litigation associate for the Charleston, West Virginia office. The candidate should have 3-5 years of experience to support our Product, Tort and Insurance Litigation Practice Group with depositions, hearings and drafting pleadings. More experienced candidates will also be considered. Applicants must have a strong academic record and excellent research and writing skills. Please visit our web page and use the "self-apply" feature at http://www.frostbrowntodd.com/careers-openings-attorneys.html to submit your application. Frost Brown Todd LLC is an equal opportunity employer.
Desired Class Level:	Graduate/Alumni
Posting Date:	December 21, 2016
Expiration Date:	December 30, 2017
Contact:	Ms. Sonya Yadon Attorney Recruiting and Development Manager 400 West Market Street 32nd Floor, Louisville Kentucky 40202-3363
Resume Receipt:	Other (see below)
How to Apply:	http://www.frostbrowntodd.com/careers-openings-attorneys.html
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
ID:	2484

HARRITY PATENT ASSOCIATE TRAINEE PROGRAM
Harrity & Harrity, LLP (Fairfax, VA)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Description: Harrity & Harrity is hiring for its successful training program for new patent attorneys who are looking for an opportunity to get their foot in the door at a patent law firm and prove that they have what it takes to be a superstar patent associate. Our patent associate trainee program provides in-depth training in patent application drafting with the potential to become a full-time associate with our firm. The patent associate trainee program is a temporary position with our firm for about six (6) months, during which time, you will be trained in the skills that are needed to prepare high quality patent applications for leading technology companies. To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well. Should you successfully complete the training program, there is a strong possibility that you would be offered a full-time associate position with our firm. First year full-time associates at Harrity & Harrity earn higher salaries than their peers at other patent firms the salary potential, for your first full year of employment as a full-time professional, is \$200K+. To apply for this position, submit a resume and a cover letter explaining why you would be a good candidate for the program to pat@harrityllp.com. To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well.
Desired Class Level: 2L, 3L, LLM, Graduate/Alumni
Posting Date: November 3, 2016
Expiration Date: December 31, 2017
Contact: Jazmine Hitt 11350 Random Hills Road Suite 600, Fairfax Virginia 22030
Resume Receipt: E-mail, Accumulate Online
Additional Documents: Cover Letter
ID: 2360