



Associate Attorney - Consumer Financial Services Compliance

Hudson Cook, LLP

Job Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	Portland, Maine United States
Job Description:	<p>Hudson Cook, LLP, a national consumer financial services law firm, seeks a junior-level associate with 1-3 years of law firm or in-house experience for its regulatory compliance practice. The associate will work primarily with attorneys in the Banking and Payments practice groups and the Debt Collection practice group, focusing on preparing commercial cash management agreements, advising clients on regulatory issues related to payment systems, and advising clients on compliance with federal and state laws related to consumer debt collection and recovery.</p> <p>Successful candidates should be able to demonstrate: (1) critical thinking; (2) strong analytical skills, (3) outstanding legal writing ability; (4) attention to detail; (5) willingness to work in a team environment; and (6) a desire to learn from experienced practitioners to develop depth in consumer financial services law. Weâ€™re looking for individuals with diverse backgrounds, interests, and experience who are interested in a career in financial services law.</p> <p><i>Application Procedure</i></p> <p>If you are interested in this position and have the required qualifications, please submit your resume, law school transcript and a writing sample via online application in the Firm's Career Portal.</p> <p>General inquiries may be directed to Amy Ryan, Human Resources Director, by fax at (410) 684-2001 or by email at careers@hudco.com. <i>Please Note: We are not considering applicants through outside recruiters at this time.</i></p> <p>ABOUT THE FIRM</p> <p>Established 25 years ago in 1997, Hudson Cook, LLP focuses on state and federal consumer and commercial financial services, banking and privacy compliance, regulation, enforcement and supervision, with 52 lawyers practicing in 13 offices throughout the United States. Our team includes former officials with federal regulatory agencies, including the CFPB and FTC; former in-house lawyers from banks, sales finance companies and other financial services institutions; and attorneys with lengthy experience representing many financial services firms as outside counsel.</p> <p>The successful applicantâ€™s responsibilities will generally include researching and analyzing consumer protection laws and explaining them orally and in writing. In the Firmâ€™s Payment Systems practice, we assist clients with a variety of payment products and issues, including drafting payment authorization forms and scripts, customer agreements and disclosures, as well as drafting and negotiating vendor agreements and outsourcing arrangements. In the Debt Collection practice, we counsel clients on technical aspects of effective collections and debt recovery programs to comply with state and federal law.</p> <p>ASSOCIATE LIFE & BENEFITS</p>

Since its inception, Hudson Cook has fostered a collegial and inclusive workplace environment that values diversity, excellence in client service, work-life balance, and entrepreneurship. Two attributes of associate life at the firm contribute significantly to our culture and distinguish Hudson Cook from other comparable firms. First, the firm expects its lawyers to work hard but does not impose a minimum billable hour requirement. The absence of a billable hour requirement reflects our commitment to ensuring that associates have sufficient flexibility to meet their professional obligations, as well as their responsibilities and interests outside of work. Second, associates who wish to develop a practice and become equity partners have a real opportunity of achieving that goal at Hudson Cook. The firm does not have pre-established limits or ratios on the number of equity partners versus associates. This structure is consistent with our clients’ expectations that seasoned practitioners bear primary responsibility for their legal matters, which are often sensitive and complex. To fulfill that expectation, we aim to hire interested and dedicated associates and to develop talent internally through meaningful training, mentorship and other educational programs. The firm is proud of its long track record of promoting associates to equity partner. More than one-third of the equity partners were associates at the firm.

Salaries are competitive, and associates are eligible for discretionary year-end bonuses, dependent upon both tangible contributions to client work and intangible contributions, such as assisting partners with client and business development activities, being a valued team member, and the performance of the firm overall. The firm does not require associates to work exclusively from the office, and allows remote work and flexibility in work hours to the extent needed to achieve a work-life balance, provided that client needs are being met.

Other benefits include:

- Comprehensive Health Insurance
- Firm-Paid Group Insurance (Life and AD&D; Short and Long-Term Disability; Long-Term Care)
- 401(k) with firm-paid 3% match
- Paid Holidays
- Vacation and Sick Leave
- Parental Leave
- Employee Assistance Program

EQUAL OPPORTUNITY EMPLOYER

Hudson Cook, LLP is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	March 10, 2022
Expiration Date:	April 16, 2022
Contact:	Human Resources Director Amy Ryan Human Resources Director 7037 Ridge Road, Suite 300 Hanover, Maryland 21076 United States
Resume Receipt:	Other (see below)
How To Apply:	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=43609&clientkey=B18879BBD87AAFFFF31453E07053B291

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 9169

Bankruptcy & Creditors' Rights

Burns White LLC (Pittsburgh)

Position Type:	Full-time
Practice Area(s):	Bankruptcy
Job Location(s):	Pittsburgh, Pennsylvania (United States)
Description:	<p>Burns White seeks an Attorney to lead the Bankruptcy and Creditors’ Rights practice group in its Pittsburgh office. The ideal candidate will have 7-10 years of experience representing corporate debtors, financial institutions and other secured and unsecured creditors. Experience in both the creditor and debtor sides is a plus as well as prior experience handling corporate and real estate matters. Candidate must be licensed to practice in Pennsylvania. Excellent oral and written communication skills, strong organizational skills, attention to detail and the ability to multi-task are prerequisites. Candidates must be self-starters with the ability to work individually and in teams.</p> <p>Burns White completes criminal background screenings and requires proof of COVID-19 vaccination (including booster when eligible) for all new hires as a condition of employment.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	March 10, 2022
Expiration Date:	April 10, 2022
Contact:	Jessica Gangjee Burns White Center 48 26th Street Pittsburgh, Pennsylvania 15222 United States
Resume Receipt:	E-mail
Default email for resumes.:	jobs@burnswhite.com
Additional Documents:	Cover Letter
ID:	9167

Corporate/Mining, Oil and Gas, and Energy Associate (#690)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Salt Lake City, Utah United States

Job Description:

Dorsey & Whitney LLP is seeking an associate with two to four years of experience to join our Salt Lake City office, providing support to our Regulatory Affairs Practice Group on mining, oil and gas, and energy mergers, acquisitions, joint ventures, and other transactional matters. This associate will have the opportunity to work on national and international natural resource-related transactions with teams of Dorsey lawyers located across our 19 offices with an emphasis on nationally-based energy companies, unique Canadian/U.S. commerce intersections and Asian-Pacific international markets. Dorsey’s Natural Resource Practice Group enjoys a strong and frequent working relationship among a string of offices that runs from Anchorage, through Seattle, Salt Lake City, and Denver to Washington, D.C. Dorsey has decades of experience successfully completing hundreds of deals and billions in worldwide transactions. Our firm has ranked in the top 25 in U.S. M&A deals completed for over 20 years, with a solid understanding of transactions of all sizes and complexity.

Qualified candidates will have:

- Two to four years of corporate experience, including substantial mergers and acquisitions experience;
- Experience working in the business/corporate group of a large law firm;
- Experience with natural resources or energy transactions is a plus;
- Utah bar admission
- Strong communication and writing skills; and
- Top academic credentials.

Candidates with additional Nevada, Wyoming, Texas, or Idaho bar admission preferred.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion,

ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5149.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	March 10, 2022
Expiration Date:	April 16, 2022
Contact:	Brianna Rod 50 South 6th Street Minneapolis, Minnesota 55402 United States
Resume Receipt:	Other (see below)
How To Apply:	http://www.dorsey.com/attorneyjobs
Additional Documents:	Cover Letter, Unofficial Transcript
Visual ID:	8919

Staff Attorney
Louisville-Jefferson County Public Defender Corporation (Louisville, KY)

Job Type: Full-time	
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)	
Job Location(s):	Louisville, Kentucky United States
Job Description:	<p>The Louisville-Jefferson County Public Defender Corporation offers you the opportunity to be a litigator at an established and recognized public defender office. It is now accepting applications from 3rd year law school students who will be graduating in May. It is also accepting applications for entry level staff attorney positions from licensed lawyers to begin immediately.</p> <p>The Louisville-Jefferson County Public Defender Corporation is a non-profit organization rendering legal services in the largest jurisdiction in the state of Kentucky to indigent adults and juveniles accused of crimes and status offenses, and to those who are subjected to involuntary hospitalization due to mental illness. The office functions as a full-service law firm providing defense representation in all state courts at every level, as well as appellate and post-conviction advocacy in the state courts.</p> <p>The office operates a mixed caseload/vertical representation system in accordance with the ABA Standards for Criminal Justice (both Providing Defense Services and Defense Function), as well as the ABA's Ten Principles of a Public Defense Delivery System. As such, individual clients are represented by the same attorney throughout all stages of the proceedings from appointment until final disposition of the case.</p> <p>Staff attorneys at the Louisville-Jefferson County Public Defender's office must be members in good standing of the Kentucky Bar Association (see Supreme Court Rule (SCR) 2.010). This may be accomplished by applying for admission in a timely manner (see SCR 2.022) and taking and passing the Kentucky Bar Examination, which is offered twice a year in February and July. If you are a licensed attorney in another state and a member in good standing of that state's bar, it may also be accomplished by seeking reciprocal admission pursuant to SCR 2.110 or by filing an application for a limited certificate of admission to practice law in an organized public defender program (see SCR 2.112). Law school graduates may be eligible for use of the Supervised Practice Rule (SCR 2.116). Admission can also be obtained by transferred Uniform Bar Examination (UBE) score pursuant to SCR 2.090. The various alternate types of admission can be found at the website for the Kentucky Office of Bar Admissions: https://www.kyoba.org/Views/public/Content.aspx?page_id=215</p> <p>Successful applicants will possess a background in criminal law and trial practice and/or equivalent law school courses or clinics. Applicants should also demonstrate strong advocacy and writing skills.</p>
Desired Class Level(s): Graduate/Alumni	

Posting Date: March 10, 2022
Expiration Date: April 16, 2022
Contact: Deputy Chief Public Defender Beth McMahon Deputy Chief Public Defender 719 West Jefferson St. Louisville, Kentucky 40202 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: bmcMahon@metrodefender.org
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Additional Documents Notes: References
Visual ID: 9168

Workers Compensation Associate - Pittsburgh

Burns White LLC (Pittsburgh)

Position Type:	Full-time
Practice Area(s):	Worker's Compensation
Job Location(s):	Pittsburgh, Pennsylvania (United States)
Description:	<p>Burns White seeks to hire a Workers’ Compensation associate attorney to join its Pittsburgh office. The ideal candidate will have 3-5 years of workers’ compensation experience. Candidates must be licensed to practice in Pennsylvania. Excellent oral and written communication skills, strong research and organizational skills, attention to detail and the ability to multi-task are prerequisites. Candidates must be self-starters with the ability to work individually and in teams.</p> <p>Burns White completes criminal background screenings and requires proof of COVID-19 vaccination (including booster when eligible) for all new hires as a condition of employment.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	March 10, 2022
Expiration Date:	April 10, 2022
Contact:	Jessica Gangjee Burns White Center 48 26th Street Pittsburgh, Pennsylvania 15222 United States
Resume Receipt:	E-mail
Default email for resumes.:	jobs@burnswhite.com
Additional Documents:	Cover Letter
ID:	9166

Capital Habeas Unit Attorney
Federal Defenders Middle District of Alabama (Montgomery, Alabama)

Position Type:	Full-time
Geographic Preference:	Southeast (NC, SC, GA, FL, MS, AL, TN)
Job Location(s):	Montgomery, Alabama (United States)
Description:	<p>POSITION ANNOUNCEMENT</p> <p>Capital Habeas Unit Attorney</p> <p>The Middle District of Alabama Federal Defender Program, Inc., in Montgomery, Alabama, is accepting applications for an attorney in its Capital Habeas Unit. The Capital Habeas Unit provides zealous representation in federal habeas proceedings to indigent prisoners on Alabama's Death Row in Alabama's three United States District Courts, in the Eleventh Circuit Court of Appeals, and in the United States Supreme Court. Responsibilities include managing a caseload which consists of cases at various stages of postconviction review; writing briefs, motions, and other pleadings; reviewing voluminous trial and appellate records; developing claims and litigation strategy; advocating at evidentiary hearings and oral arguments; working as a member of a case team; conducting case-related investigation; and meeting with clients, experts, witnesses, and family members. If you are interested in a job on the front lines of the battle for social justice, this is the position and place for you.</p> <p>Applicants must have excellent written and oral advocacy skills, ability to work as a member of a defense team, good organizational skills, proficiency in computer-based research, and the ability to task-prioritize. Experience is not required, but we are interested in any prior capital habeas experience, prior law practice, or past federal clerkships. Some overnight travel on investigative trips is required. Applicants must be a member in good standing of a State Bar by the initial hire date and have a driver's license and appropriate motor vehicle insurance. Staff in the Capital Habeas Unit, following appropriate training, are also expected to participate in the Trial Unit Duty Day assignments, the office's training events for the private bar, and community outreach. Attorneys in this office may not engage in private law practice. Salary depends on experience and is comparable to salaries provided to positions in the Office of the U.S. Attorneys. This office has excellent benefits.</p> <p>To apply for any position, mail, email or fax a letter describing your interest in the position, and enclose a resume, writing sample, and references. Send your letter to: Christine A. Freeman, Executive Director, Office of the Federal Defender for the Middle District of Alabama, 817 South Court Street, Montgomery, Alabama 36104. Our fax number is 334-834-0353. Ms. Freeman's email address is Christine_Freeman@fd.org. Do not phone.</p> <p>Applications will be taken until the position is filled. Hiring is dependent upon the approval of the funding source.</p> <p>This program is an Equal Opportunity Employer. We provide equal opportunity for all qualified people who desire to use their skills and abilities in our workplace on behalf of our clients, regardless of age, gender-identity, race, national origin, ethnicity, sexual orientation, religion, or disability. This program is committed to a diverse staff and will be hosting a Diversity Fellowship in FY2023.</p>

Desired Class Level:	3L, Graduate/Alumni
Posting Date:	March 9, 2022
Expiration Date:	April 9, 2022
Contact:	Christine A. Freeman Executive Director 817 South Court Street Montgomery, Alabama 36104 United States
Resume Receipt:	E-mail
Default email for resumes.:	christine_freeman@fd.org
Additional Documents:	Cover Letter, Writing Sample, Other Documents
Requested Document Notes:	To apply for any position, mail, email or fax a letter describing your interest in the position, and enclose a resume, writing sample, and references. Send your letter to: Christine A. Freeman, Executive Director, Office of the Federal Defender for the Middle District of Alabama, 817 South Court Street, Montgomery, Alabama 36104. Our fax number is 334-834-0353. Ms. Freeman's email address is Christine_Freeman@fd.org. Do not phone.
ID:	9163

Legal Sales Director - Law Schools
Quimbee

Job Type:	Full-time
Job Location(s):	United States
Job Description:	<p>Quimbee is looking for talented Sales Directors who know how to capitalize on the popularity of Quimbee's study aids to sell our newer bar review products! Join an amazing team of talented and dedicated professionals who truly are committed to providing the best legal content to our law students for their ongoing professional growth and success!</p> <p>We are recruiting for 7 roles:</p> <ul style="list-style-type: none">• Legal Sales Directors - DC, NYC, Northeast (Boston), and Southern California (x4). These roles will require approximately 75% travel to area law schools. The remainder of the time will be spent working remotely from home.• Legal Sales Directors - Virtual - East Coast (x1) and West Cost (x1). These will primarily work from home with occasional travel required.• Institutional B2B Legal Sales Director - US. This role will work remotely from home with regular travel required. <p>These roles require collaborative and innovative sales leaders with excellent networking and relationship-building skills. You will work to build and earn trust and respect from leading academic success professionals in area law schools, establishing yourself as a true business partner in the common quest to help their law students succeed in law school and beyond. Sales Directors will mentor, build, and develop a student representative sales team, who will emulate your business savvy while also developing their networking and relationship-building skills. Institutional Sales Director will build relationships with law school and law firm professionals to sell our legal study aids as well as bar review courses.</p> <p>Who You Are</p> <p><i>A true relationship manager.</i> You can talk to anyone, make friends easily, and love to nerd out about the law with people who can teach you a thing or two. You are passionate about maintaining the relationships you create.</p> <p><i>A confident and stylistic presenter.</i> You truly engage audiences with your presence, deliver sharp and lively presentations, and keep them coming back for more.</p> <p><i>An excellent communicator.</i> You communicate clearly, effectively, and politely with your teammates. In fact, you believe in “overcommunicating,” because you understand that lack of communication is the root cause of a dysfunctional team.</p> <p><i>A project manager at heart.</i> You can juggle multiple projects and personalities, manage a pipeline of tasks and deadlines, and track deliverables like a pro.</p> <p><i>A detail-oriented, tech-savvy, self-starter.</i> You’re comfortable with technology generally and eager to learn. You’re disciplined and motivated and the kind of person who doesn’t need someone looking over your shoulder to make sure you’re doing your job.</p>

Responsibilities

- Identify, target, and enroll students based on goals and objectives
- Demonstrate the unique features and benefits of Quimbee Bar Review
- Create and conduct sales presentations
- Host promotional events and tabling
- Identify students and create a diverse student representative team
- Educate the student representatives on the features and benefits of Quimbee Bar Review
- Actively work with student representatives to bring brand awareness
- Actively work with student representatives on lead generation
- Develop and nurture relationships with key administrators at the law schools
- Deliver great customer service to the students enrolled in the course during delivery

Requirements

- J.D. from an ABA-approved law school
- Must have taken the bar exam and passed the UBE
- Must have knowledge of the different components of the bar exam
- Excellent presentation and public speaking skills
- Strong leadership skills
- Desire and readiness to travel to assigned law schools

Preferred Qualifications

- Previous sales experience as a law school student rep and/or in another sales capacity
- Ability to work in a fast-paced environment
- Experience creating sales strategies and executing according to plan

Benefits

- Profit share. We set aside a percentage of profits each year and then share them with the team.
- Group health-insurance coverage.
- 401k matching up to 4% (100% matching up to 3% and 50% between 3% and 5%).
- Unlimited paid time off. Our philosophy is that if you feel you need time off (for example, because of overwork, sickness, personal matters, etc.), we're not going to question that. We just ask that you don't abuse it and that you give us at least two weeks notice if you plan to be away.

Desired Class Level(s): Graduate/Alumni
Posting Date: March 9, 2022
Expiration Date: April 9, 2022
Contact: Mr. Matthew Sellers CEO 964 Bridlepath Lane Charlotte, North Carolina 28211 United States
Resume Receipt: Other (see below)
How To Apply: https://apply.workable.com/quimbee/j/4FE090CB7D/
Visual ID: 9120

Attorney
Legal Aid of West Virginia

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Beckley, West Virginia (United States)
Description: <p>Legal Aid of West Virginia (LAWV) is seeking a skilled, motivated attorney to join our Beckley office. LAWV offers a superb, family-friendly work environment and excellent benefit package which includes a 403(b) retirement savings, medical, dental and life insurance, and generous paid leave.</p> <p>As a staff attorney in the Beckley office, you will represent clients facing a variety of legal problems, including public and private tenant rights, expungement, public benefits, Social Security, divorce and custody issues, and unemployment. This attorney will be a member of a dynamic team, and will regularly engage in new challenges with opportunities for creative problem solving. You will have direct responsibility for interacting with clients, and representing them in court and in administrative forums, with support from and collaboration with other attorneys and community partners. While experience is helpful, Legal Aid values the dedication and commitment of new attorneys, and offers an outstanding training regimen with in-office, program-wide, and multi-state training support.</p> <p>Lovers of natural beauty and outdoor activities will find plenty of recreational opportunities, including hiking, mountain biking, climbing and kayaking. The wonders of the New River Gorge National Park, with some of the best whitewater rapids in the world, are a short drive away. Skiers and snowboarders will appreciate the quick trip to Winterplace ski resort with its 27 trails, terrain park and 10 lifts.</p> <p>If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by Friday, March 25, 2022. Applications will be considered until the position is filled. LAWV is an organization dedicated to equity, justice and inclusion and our organization culture reflects that by seeking and supporting employees from diverse backgrounds and perspectives. EOE qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.</p>
Desired Class Level: Graduate/Alumni
Posting Date: March 8, 2022
Expiration Date: March 25, 2022
Contact: Ms. Kerry LeMasters Administrative Director Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia 25301 United States
Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 9156

Clinical Program Staff Attorney
Wayne State University Law School (Detroit, Michigan)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Detroit, Michigan (United States)
Description: <p>Wayne State University Law School seeks applicants for a Clinical Program Staff Attorney. This position will support the work of Wayne Law School’s Asylum and Immigration Law Clinic and Business and Community Law Clinic. Current admission to the Michigan bar, eligibility for admission without examination through reciprocity, or eligibility to practice as a recent graduate under MCR 8.120 would be a plus factor.</p> <p>Wayne State University is a premier, public, urban research university located in the heart of Detroit where students from all backgrounds are offered a rich, high quality education. Our deep-rooted commitment to excellence, collaboration, integrity, diversity, and inclusion creates exceptional educational opportunities, preparing students for success in a diverse, global society. WSU encourages applications from women, people of color, and other underrepresented people. WSU is an affirmative action/equal opportunity employer.</p> <p>The full job description and application can be found here and the job posting number is 046085.</p> <p>https://jobs.wayne.edu/applicants/jsp/shared/position/JobDetails_css.jsp?postingId=575869</p>
Desired Class Level: Graduate/Alumni
Posting Date: March 8, 2022
Expiration Date: April 8, 2022
Contact: David Moss Professor 471 W. Palmer Street Detroit, Michigan 48202 United States
Resume Receipt: Other (see below)
How to Apply: https://jobs.wayne.edu/applicants/jsp/shared/Welcome_css.jsp
ID: 9154

Corporate Securities M & A Finance Transactional Attorney
Cole Schotz PC

Job Type: Full-time	
Job Location(s):	Wilmington, Delaware United States
	Dallas, Texas United States
	Hackensack, New Jersey United States
	New York, New York United States
	Baltimore, Maryland United States
	Boca Raton, Florida United States
Job Description:	
COLE SCHOTZ P.C.	
Prominent mid-Atlantic law firm with multiple regional office locations seeks corporate attorneys for its Delaware, Florida, Maryland, New Jersey, New York or Texas offices. Candidates should have 6 + years of experience in corporate, mergers and acquisitions, fund formation, finance and/or securities. Applicable bar admission required. Strong academic credentials, excellent oral and written communication skills required. We offer an excellent compensation package and comprehensive benefits program. Please e-mail resume for consideration to:	
Gayle P. Englert	
Chief Human Resources Officer	
Cole Schotz P.C.	
Court Plaza North	
25 Main Street, P.O. Box 800	
Hackensack, NJ 07602-0800	
genglert@coleschotz.com	
Please visit us at our website www.coleschotz.com	
NEW JERSEY/NEW YORK/DELAWARE/MARYLAND/TEXAS/FLORIDA	
Cole Schotz is an Equal Opportunity Employer	
Desired Class Level(s): Graduate/Alumni	
Posting Date: March 8, 2022	
Expiration Date: April 14, 2022	
Contact: Chief Human Resources Officer Gayle Englert	

25 Main Street Hackensack, New Jersey 07601 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: genglert@coleschotz.com

Visual ID: 9155

Public Finance Attorney - housing group

Hawkins Delafield & Wood LLP

Job Type: Full-time

Job Location(s): New York, New York United States

Job Description:

Hawkins Delafield & Wood LLP seeks an associate to join our single family and multifamily housing finance practice in our New York City office. We are a nine-office national law firm with a practice focused on financings addressing society’s most pressing needs. Experience the daily professional and personal satisfaction of knowing that your participation in complicated, innovative transactions (many designated ESGs) will be instrumental in providing housing to lower-income borrowers and tenants across the country.

You will work on challenging transactions employing cutting-edge financial products. We are the nation’s leading firm for sophisticated housing finance, and maintain this position through our unrelenting commitment to client service, professional excellence, integrity and collaborative issue-solving. We offer a collegial work setting, a problem-solving environment and extensive direct contact with clients and senior partners.

Candidates must have 0-4 years’ experience, with 2+ years’ experience in Big Law or other experience in transaction law or securities law a plus, and be motivated self-starters with excellent communication skills, a commitment to ethics and professional excellence, and the ability to thrive in a fast-paced environment. New York bar admission, or pending bar admission, is required.

If you are looking for a unique opportunity to build a career in public finance, and a career perhaps more fulfilling than the typical large firm practice, we want to hear from you.

Please send a resume, cover letter and law school transcript to Bradafshar@hawkins.com

Desired Class Level(s): 3L, Graduate/Alumni

Posting Date: March 8, 2022

Expiration Date: April 14, 2022

Contact: Bonnie Radafshar
One Chase Manhattan Plaza New York, New York 10005 United States

Resume Receipt: Online

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 9157

Litigation Associate
KPM Law

Job Type: Full-time	
Job Location(s):	Roanoke, Virginia United States
	Richmond, Virginia United States
	Norfolk, Virginia United States
	Fairfax, Virginia United States
Job Description:	
<p>KPM LAW is a mid-sized civil litigation firm with offices in Richmond, Fairfax, Norfolk, and Roanoke. KPM has immediate openings for litigation associates to join its civil defense practice.</p> <p>KPM has created an atmosphere where the practice of law is challenging and professional, but also rewarding and innovative. The attorneys at KPM work in a collegial environment to ensure a successful partnership with both co-workers and clients. KPM handles a wide range of legal issues, including premises liability, employment, and automobile cases, as well as fraud, coverage, and construction defect matters. KPM also has a robust workers’ compensation department.</p> <p>The successful candidate must possess an ability to think critically, communicate effectively, and collaborate with others. This position is ideal for someone who wants to work directly with clients and manage their own cases. It will allow the applicant to enhance their skills in all aspects of the litigation process, from generating defense strategies and leading the discovery process to trying cases.</p> <p>KPM is an equal opportunity employer. KPM is committed to creating a diverse and inclusive workforce. We believe that our team must reflect the diversity of our clients and our community. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.</p> <p>Applicants must be licensed to practice in Virginia. KPM offers compensation commensurate with experience as well as a competitive benefits package. Please submit a cover letter (or email), resume with references, and a writing sample to jobs@kpmlaw.com.</p>	
Desired Class Level(s): Graduate/Alumni	
Posting Date: March 7, 2022	
Expiration Date: March 20, 2022	
Contact: Cindy O'Brien 901 Moorefield Park Drive Richmond, Virginia 23236 United States	
Resume Receipt: Email Resume, Online	

Default email address for resumes: jobs@kpmlaw.com

Visual ID: 8971

Post-Conviction Criminal Defense Trial Attorney [Remote]

Kirschbaum Law Group, LLC

Job Type: Full-time

Job Location(s):

West Hartford, Connecticut United States

Job Description:

Kirschbaum Law Group, LLC, a law firm located in West Hartford, Connecticut, is seeking to hire attorneys for a post-conviction criminal defense trial attorney position. This position gives attorneys the immediate opportunity to be lead trial counsel for a full caseload of post-conviction habeas corpus cases for indigent criminal defendants.

Habeas corpus cases are civil proceedings, but the underlying issues are related to criminal law and criminal procedure. Habeas corpus practice provides an extraordinary opportunity for new attorneys to quickly get significant trial experience, building a foundation for the attorneys to handle any type of litigation, as well as other types of cases. The firm provides extensive training, supervision, and mentoring to help our attorneys develop the skills necessary to provide exceptional representation to our clients.

This would be a good position for people in at least two situations. It is a good position for new attorneys that are seeking to become criminal defense attorneys or trial attorneys. It is also a good position for more experienced attorneys that are seeking to either change their area of practice or to re-enter the workforce after taking a break from practicing law.

We need attorneys that are admitted to the practice of law in Connecticut. We cannot hire attorneys that cannot practice law in Connecticut. Please do not apply for this job unless you are already admitted to the practice of law in Connecticut, or unless you are actively seeking to be admitted to the practice of law in Connecticut, and you reasonably expect that you will be admitted before the end of 2022.

You might be a good fit for the position if you satisfy the following criteria:

- You are a good writer. (Good writing requires good thinking, and good thinking is essential.)
- You are comfortable giving and receiving constructive criticism.
- You are conscientious. (Conscientiousness is a combination of orderliness and industriousness.)
- You are detail-oriented. (Details are important.)
- You are honest and candid. (Dishonesty and lack of candidness are toxic.)
- You are mature and responsible.
- You are smart. (Our work is complex, difficult, and important.)
- You are trustworthy and trusting.

- You are well organized.
- You enjoy being part of a team that is doing important work.
- You enjoy working. (We love our work!)
- You have good communication skills.
- You have good computer skills. (The firm is almost entirely paperless, and almost all of our work is done on computers.)
- You have good judgment.
- You have good people skills.
- You understand that miscommunications and misunderstandings are a normal and expected part of interacting with other people, and you have the emotional and social maturity to resolve them efficiently and effectively.
- You understand that work requires constant problem solving, and you enjoy solving problems.
- You understand the importance of systems, and you enjoy working with systems.

The firm administers employment assessments as part of the hiring process.

If you are interested in the position, and you think that you would be a good fit for the position, please submit a resume and a cover letter. If you do not submit a cover letter, your application will not be seriously considered. Your cover letter should explain in detail why the position is appealing to you, and why you think that you would be a good fit for the position. Your cover letter is extremely important. If you cannot submit a cover letter and resume through this platform, you should send your application materials to jobs@kirschbaumlaw.com, and explain that you saw the job posting on this platform. We have a strong preference to receive cover letters and resumes in PDF format.

Equal Opportunity Employer. Kirschbaum Law Group, LLC is an equal opportunity employer (EOE). We make hiring decisions based upon merit. We do not engage in illegal discrimination. We are inclusive. We embrace diversity. We treat everyone with dignity and respect.

Desired Class Level(s): 3L, Graduate/Alumni
Posting Date: March 7, 2022
Expiration Date: April 3, 2022
Contact: Managing Attorney Damon Kirschbaum Managing Attorney 433 South Main Street West Hartford, Connecticut 06110 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: jobs@kirschbaumlaw.com
Additional Documents: Cover Letter

Visual ID: 9080

Attorney-Advisor (Freedom of Information Action (FOIA))
National Labor Relations Board

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Job Location(s):	Washington, District of Columbia (United States)
Description:	<div>Overview</div> <div>Accepting applications</div> <div>Open & closing dates</div> <div>03/03/2022 to 03/15/2022</div> <div>Salary \$106,823 - \$164,102 per year</div> <div>Pay scale & grade GS 13 - 14</div> <div>Location</div> <div>1 vacancy in the following location:</div> <div></div> <div>Washington, DC1 vacancy</div> <div>Telework eligible</div> <div>Yes—as determined by the agency policy.</div> <div>Travel Required</div> <div>Not required</div> <div>Relocation expenses reimbursed</div> <div>No</div> <div>Appointment type</div> <div>Permanent</div> <div>Work schedule</div> <div>Full-time</div> <div>Service</div> <div>Excepted</div> <div>Promotion potential</div> <div>14</div> <div>Job family (Series)</div> <div>0905 Attorney</div> <div>Supervisory status</div> <div>No</div> <div>Security clearance</div> <div>Other</div> <div>Drug test</div> <div>No</div> <div>Position sensitivity and risk</div> <div>High Risk (HR)</div> <div>Trust determination process</div> <div>Credentialing</div> <div></div> <div>Suitability/Fitness</div> <div></div> <div>Announcement number</div> <div>NL22EX11380349MR</div> <div>Control number</div>

640548900

Summary

This General Attorney (Labor) position is in the FOIA Branch of the Division of Legal Counsel. This Branch prepares responses to formal FOIA requests and appeals, provides advice to other Agency Offices with regard to FOIA policy, prepares for distribution by the General Counsel certain guidance memoranda, identifies and prepares frequently requested records for release, and coordinates the implementation of requirements under the FOIA.

Learn more about this agency
HelpTHIS JOB IS OPEN TO

Federal employees - Excepted service

Current excepted service federal employees.

Clarification from the agency

The applications of all US citizens/Public will be considered under this announcement.

Duties

As an Attorney-Advisor (Freedom of Information Action (FOIA)) GS-0905-13/14, your typical work assignments may include:

Providing expert legal and technical guidance regarding the application of controlling statutes, regulations, case law, and procedures pertaining to the Freedom of Information Act (FOIA), including processing information electronically. Demonstrates expert knowledge of the (FOIA), the Privacy Act, and/or the National Labor Relations Act (NLRA).
Preparing and orally presents facts and law clearly and logically. Conducts presentations for Agency staff, and/or conducts presentations for parties external to the agency involving problems or issues of considerable importance in FOIA and/ or NLRA matters. Contacts requesters and negotiates parameters of FOIA requests and appeals, among other issues.
Contacts parties to an unfair labor practice or representation case to negotiate submission of evidence to further an investigation.
Preparing and presenting facts and law clearly and logically in FOIA and NLRA matters. Prepares memoranda, determinations, and appeals based on the FOIA and/or the NLRA, their regulations, and the applicable case law.
Reviewing and analyzes facts and makes determinations on FOIA cases involving controversial and sensitive issues covered by unsettled legal principles. Examines cases of substantial factual complexity and evaluates information and related documentation to determine whether exemptions have been properly asserted.
Using electronic case handling systems to gather and retrieve records to prepare timely responses to FOIA requests and appeals. Ensures responses comply with all applicable laws and regulations.

Requirements

Conditions of Employment

As required by Executive Order 14043, Federal employees were required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement. PLEASE SEE "ADDITIONAL INFORMATION? FOR FURTHER GUIDANCE.

U. S. Citizenship Required.

Males born after 12/31/1959 must be registered for Selective Service.

You must successfully pass a background investigation.

Relocation expenses are not authorized.

This position is part of the bargaining unit.

Selectee must be an active member of the bar in good standing. Bar license is required for

verification.

Two year trial period is required.

Your resume and supporting documents must be submitted by 11:59PM EST to receive consideration for the position.

This is not a virtual appointment.

Qualifications

All qualifications and eligibility requirements must be met by the closing date of the announcement.

Ideal Candidate Statement

The Ideal Candidate for the Attorney-Advisor (FOIA) position will have experience in providing and preparing responses to complex Freedom of Information Act (FOIA) matters, demonstrating expert knowledge the of electronic processing or handling of FOIA requests, or experience handling complex unfair labor practice and representation cases filed under the NLRA. Candidate must use a high degree of judgment in reviewing Agency records to prepare responses to FOIA cases and submissions to legal cases. Excellent communication and interpersonal skills to interact with colleagues and senior level management and strong legal research and writing skills are desired.

MINIMUM QUALIFICATIONS for GS-13

Applicant must have one year of specialized experience equivalent to the GS-12 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the GS-13, Attorney-Advisor (FOIA), and that is typically related to the work of the position to be filled.

Specialized experience includes: Experience drafting clear and concise agency determinations, appeals, correspondence, memoranda, and reports that are accurate, objective, and complete for the purpose of transmitting records under the FOIA and/or the NLRA; and

Experience providing legal guidance regarding the application of regulations, case law, and procedures under either the FOIA for the purpose of disclosing federal agency records, or under the NLRA for purposes of investigating or litigating unfair labor practice and representation cases; and

Experience drafting briefs, legal research memoranda, and/or other documents to gather and analyze all evidence or submissions pertaining to a FOIA lawsuit or a hearing involving an unfair labor practice or representation case under the NLRA.

This experience must be fully supported and articulated in your resume to receive consideration.

MINIMUM QUALIFICATIONS for GS-14

Applicant must have one year of specialized experience equivalent to the GS-13 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the GS-14, Attorney-Advisor (FOIA), and that is typically related to the work of the position to be filled.

Specialized experience includes: Experience writing and reviewing clear and concise agency determinations, appeals, correspondence, memoranda, and reports that are accurate, objective, and complete for the purpose of transmitting records under the FOIA and/or the NLRA; and

Experience providing expert legal and technical guidance regarding the application of regulations, case law, and procedures under either the FOIA for the purpose of disclosing federal agency records, or under the NLRA for purposes of investigating or litigating unfair labor practice and representation cases; and

Experience writing briefs, legal research memoranda, and/or other documents to gather and

analyze all evidence or submissions pertaining to a FOIA lawsuit or a hearing involving an unfair labor practice or representation case under the NLRA.

This experience must be fully supported and articulated in your resume to receive consideration.

BAR MEMBERSHIP AND CERTIFICATION

Applicants must be an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial court under the US Constitution.

Your active BAR license must reference BAR number and indicate the status of good standing.

Substitution of education in lieu of specialized experience may not be used for these grade levels listed above.

WRITING SAMPLE Applicants are requested to submit a writing sample of a legal document of their choice of no more than ten pages.

NOTE: Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

Education

An applicant must have successfully completed a full course of study in a school of law accredited by the American Bar Association (ABA) and have the first professional law degree (LLB or JD).

(NOTE: Current NLRB Attorneys may not be required to submit a copy of their transcripts. However, NLRB employees within 3 years from receiving their juris doctorate degree, must provide a transcript with their application package.)

Education must be accredited by an accredited institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). You **MUST** provide transcripts or other documentation to support your educational claims. Applicants can verify accreditation [here](#).

All education claimed by applicants will be verified by the appointing agency accordingly. (Note: If you are selected for this position based on education, an official transcript will be required, prior to your first day.) You must meet all qualification requirements. (Required - if applicable) All academic degrees and coursework must be completed at a college or university that has obtained accreditation or pre-accreditation status from an accrediting body recognized by the U.S. Department of Education. For a list of schools that meet these criteria, [here](#).

All education claimed by applicants will be verified by the appointing agency accordingly.

Special Instructions for Foreign Education

If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in accredited U.S. education programs; or full credit has been given for the courses at a U.S. accredited college or university.

For further information regarding Foreign Education, please [click here](#).

Additional information

COVID-19 MANDATE

As required by Executive Order 14043, Federal employees were required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g. telework, remote work, etc.), subject to such exceptions as required by law.

To ensure compliance with an applicable preliminary nationwide injunction, which may be supplemented, modified, or vacated, depending on the course of ongoing litigation, the Federal Government will take no action to implement or enforce the COVID-19 vaccination requirement pursuant to Executive Order 14043 on Requiring Coronavirus Disease 2019 Vaccination for Federal Employees. Therefore, to the extent a Federal job announcement includes the requirement that applicants must be fully vaccinated against COVID-19 pursuant to E.O. 14043, that requirement does not currently apply.

Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine."

SUPPLEMENTARY VACANCIES: Supplementary vacancies may be filled in addition to the number stated in this announcement.

EQUAL EMPLOYMENT OPPORTUNITY/REASONABLE ACCOMMODATION: The National Labor Relations Board is an equal opportunity employer. All qualified applicants will receive consideration for appointment without regard to race, color, national origin, religion, sex (including pregnancy, gender identity, and sex orientation), age, disability, genetic information, political affiliations, or any other non-merit factor. Applicants with disabilities who need reasonable accommodation for any part of the application and hiring process should contact the Agency's Selective Placement Coordinator by email [here](#). NLRB offers a wide array of reasonable accommodations and programs for individuals with disabilities. (Note: for additional information for job seekers with disabilities, please click on the following website [here](#).)

REASONABLE ACCOMMODATION POLICY: Federal agencies must provide reasonable accommodation to applicants with disabilities as appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow instructions in the job announcement.

ALTERNATE APPLICATION INFORMATION

If you are unable to apply online or need to fax a document you do not have in electronic form, view the following link for information regarding an Alternate Application.

PLACEMENT POLICY: The posting of this announcement does not obligate management to fill a vacancy or vacancies by promotion. The position may be filled by reassignment, change to lower grade, transfer, appointment, or reinstatement. Management may use any one or any combination of these methods to fill the position.

WORK SCHEDULE: NLRB supports the use of flexible work schedules as a way to help attract and retain talented individuals in public service, increase worker productivity, and better prepare the agency to operate during emergencies. This position may be authorized for telework.

[Read more](#)

[Benefits](#)

[How You Will Be Evaluated](#)

You will be evaluated for this job based on how well you meet the qualifications above.

Once the application process is complete, a review of resume and supporting documentation will be made and compared against your responses to the occupational questionnaire to determine if you are qualified for this job. If, after reviewing your resume and/or supporting documentation, a determination is made that your scores do not reflect that you meet the knowledge, skills, and abilities required for this position, you will lose consideration for this position. You will be further evaluated on the following:

Competencies required for the position:

Legal, Government, and Jurisprudence
Oral Communication
Planning and Evaluation
Technology Application
Written Communication

For further clarification of the competencies listed above, please [click here](#).

If you meet the minimum qualifications, you will be placed in one of the following categories:

Best-Qualified: Applicants possessing experience that substantially exceeds the minimum qualifications of the position and demonstrate high proficiency in all of the critical competencies, including all Selective Placement Factors (SPF) and appropriate Quality Ranking Factors (QRF) as determined by the job analysis.

Well-Qualified: Applicants possessing experience that exceeds the minimum qualifications of the position and demonstrates acceptable proficiency in all of the critical competencies, including all SPFs and appropriate QRFs as determined by the job analysis

Qualified: Applicants possessing experience that meets the minimum qualifications of the position and demonstrate basic proficiency in most of the critical competencies, including all SPFs and appropriate QRFs as determined by the job analysis.

If you are best qualified, you may be referred to the hiring manager for consideration and may be called for an interview.

To preview the assessment questionnaire, please [click here](#)

All qualifications and eligibility requirements must be met by the closing date of the announcement.

HelpRequired Documents

In addition to your responses to the occupational questionnaire, you must submit the following additional documents specific for this vacancy:

Resume. Your resume must describe your job-related experiences and will be used to verify your qualifications. Therefore, it is important that the information be relevant, detailed where appropriate, and addresses the competencies for this position. Your resume must contain the dates of employment (i.e., month/year to month/year or month/year to present) to include the hours worked per week (i.e., 40 hours full-time per week). If your resume does not contain this information, your application may be marked as incomplete and you will not receive consideration for this position.

Other documents (if applicable). For more information, please click on the applicable link:

Proof of Bar Certification. A copy of your BAR License that certifies you are an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the US Constitution. Your active BAR license must reference BAR number and indicate the status of good standing. An Agency's Internal or a Self-Certification Form is not acceptable for verification.

Transcript. An unofficial copy of your transcript and/or letter from an education institute stating that you have meet all degree requirements; is sufficient with the application; however, if selected, an official college transcript will be required prior to entering on duty. The information presented in the transcript must be verifiable. At the minimum, the transcript should contain the name of the institution, applicant's name, list of completed courses, semester hours, and GPA. Current NLRB Attorneys may not be required to submit a copy of their transcripts. However, NLRB employees within 3 years from receiving their juris doctorate degree must provide a transcript with their application package.

Notification of Personnel Action (SF-50). (Current or Former Federal Employee). Most recent SF-50 showing your current grade and tenure; (you may be removed from consideration if not submitted). An SF-50 showing highest (permanent) grade ever held, if different from your current grade. (NOTE: Performance Award, Realignment/Reassignment, Name Change and Detail SF-50s will not be accepted as proof of grade and tenure.) If you are applying for a higher grade, please provide an SF-50 or SF-50s which shows the length of time in the current/highest grade (examples of appropriate SF-50s include promotions, With-in Grade/Range Increases, and SF-50s with dates that show proof of you holding the grade for at least a year) to support meeting time in grade requirements. This position is open to the public as an excepted service appointment. Both Excepted Service Employees and Competitive Employees may apply. Tenure and Position Occupied Codes for Competitive employees selected for Excepted appointments may be converted to reflect the new Excepted Appointment. If you are a current or former federal employee, you may determine your status by checking block 24 on your SF-50. The block may reflect "1" or "2. Also, block 34 may reflect "1, 2 or 3". A copy of your SF-50 must be provided for verification.

Most Recent Performance Appraisal. (Current or Former Federal Employee). If performance appraisal is not dated within the last year or if you are unable to provide a performance appraisal, an explanation of why must be provided. Please include a document in your application package explaining why the performance appraisal is not available.

Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty

Disabled Veterans - DD-214, SF-15, and proof of disability, Department of Veterans Affairs letter dated 1991 or later

Disability Schedule A - Disability Letter

Family Member Preference (Derived Preference)

Reinstatement

Career Transition Assistance Program (CTAP) or Interagency Career Transition Assistance Program (ICTAP) (NOTE: To be Well Qualified and exercise selection priority for this vacancy, displaced Federal employees must be rated at 85 or above on the rating criteria for this position. CTAP and ICTAP eligible applicants must submit documentation as proof to be considered.)

Former Peace Corps or VISTA Volunteers

Failure to submit any of the required documents by the closing date of the vacancy will result in your removal from consideration for this position. Please review your application prior to final submission and ensure you have submitted all appropriate documents. Uploading documents to USAJOBS does NOT ensure inclusion with your application to our system. You must verify that the documents are in the system with your application prior to final submission.

All materials must be received by 03/15/2022 to be considered.

If you are relying on your education to meet qualification requirements: Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

HelpHow to Apply

To apply for this position, you must provide a complete Application Package, which includes:

Resume;

Occupational Questionnaire; and

Any other documents needed to verify your qualifications or eligibility.

Please follow the instructions listed below for submitting your complete application package.

Application procedures are specific to this vacancy announcement. Please read all instructions before you begin.

To begin the process, click the APPLY ONLINE button at the right side of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the assessment questionnaire. Please ensure you click the SUBMIT MY ANSWERS button at the end of the process.

If you have never applied through USA Jobs for a position with the Federal Civil Service, you will need to create a USAJOBS account.

To change or update your application, simply reapply through My USAJOBS, before the closing date. New or updated resumes are considered "incomplete" applications until the required virus scan is cleared.

To check the status of your application, log into your USAJOBS account, select Application Status and click on the more information link under the application status for this position.

To check the status of your application, log into your USAJOBS account, select Application Status and click on the more information link under the application status for this position. s of your application, log into your USAJOBS account (USA Jobs Account Login), select Application Status and click on the more information link under the application status for this position.

CloseAgency contact information

Madalyn Robinson

Phone

202-273-1703

Email
madalyn.robinson@nlrb.gov
Address

FOIA AND PRIVACY ACT BRANCH
1015 Half St SE
Washington, DC 20570-0023
US

Learn more about this agency
Next steps

When the application process is complete, a review of your resume and supporting documentation will be made and compared against your responses to the assessment questionnaire to determine if you are minimally qualified for this job.

All qualified applicants will be placed into one of three categories: Best Qualified, Well Qualified, and Qualified.

If further evaluation or interviews are required, you may be contacted. Applicants will receive notification when a final selection has been made.

Desired Class Level:	Graduate/Alumni
Posting Date:	March 4, 2022
Expiration Date:	March 15, 2022
Contact:	Strategic Recruiter 1015 Half St. SE Washington, District of Columbia 20570 United States
Resume Receipt:	Other (see below)
How to Apply:	https://www.usajobs.gov/job/640548900
ID:	9134

General Attorney (Labor)
National Labor Relations Board

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Job Location(s):	Washington, District of Columbia (United States)
Description:	<div>Open & closing dates 03/02/2022 to 03/14/2022</div> <div>Salary \$106,823 - \$164,102 per year</div> <div>Pay scale & grade GS 13 - 14</div> <div>Location 1 vacancy in the following location:</div> <div><div>Washington, DC</div><div>Telework eligible Yes—as determined by the agency policy.</div><div>Travel Required Not required</div><div>Relocation expenses reimbursed No</div><div>Appointment type Permanent</div><div>Work schedule Full-time</div><div>Service Excepted</div><div>Promotion potential 14</div><div>Job family (Series) 0905 Attorney</div><div>Supervisory status No</div><div>Security clearance Other</div><div>Drug test No</div><div>Position sensitivity and risk High Risk (HR)</div><div>Trust determination process Credentialing</div><div>Suitability/Fitness</div></div> <div>Announcement number NL22EX11390821MR</div> <div>Control number</div>

640195600

Summary

This General Attorney (Labor) position is in the Contempt, Compliance, and Special Litigation Branch of the Division of Legal Counsel. This Branch conducts civil contempt litigation in the U.S. Courts of Appeals to coerce compliance with judgments enforcing orders of the Board and assist the Regions in their compliance work. The Branch also defends the Agency when programs, statutes, or outside proceedings threaten the Agency's ability to carry out its mission.

Learn more about this agency

THIS JOB IS OPEN TO

Federal employees - Excepted service

Current excepted service federal employees.

Clarification from the agency

The applications of all US Citizens will be considered under this announcement.

HelpDuties

As an General Attorney (Labor) GS-0905-11/12/13/14, your typical work assignments may include:

Serving as expert regarding the interpretation and application of laws including one or more of the following: the National Labor Relations Act, the Bankruptcy Code, the Federal Rules of Civil Procedure, the Federal Rules Appellate Procedure and/or the Administrative Procedure Act. Possible experience working with the Federal Debt Collection Procedures Act, the Equal Access to Justice Act, the Freedom of Information Act, the Privacy Act, and/or the Right to Financial Privacy Act.

Negotiating with parties to determine if compliance litigation is necessary. Confers with and advises supervisors as to the merits of a case. Interviews witnesses, takes depositions, and delivers oral arguments during trials and hearings.

Exercising independent judgment to advise on determining the best course of action in responding to lawsuits challenging Agency action, or to questions or circumstances that arise during discovery, oral arguments, and evidentiary hearings. Analyzes submissions from Regional Offices to determine if contempt proceedings are appropriate. Recommends appropriate courses of action regarding matters which may require litigation or in the event of adverse decisions. Conferring and advises upper management on the merit of cases and on legal and policy issues; and recommends the course of action when necessary.

Preparing necessary pleadings, motions, briefs, depositions, affidavits, proposed orders, recommendations, replies, responses, and legal memoranda. Corresponds with courts, parties, their counsel, and Regional Offices. Drafts and edits case-handling guidance for the Agency on behalf of the Branch and in conjunction with other Agency offices.

Requirements

Conditions of Employment

As required by Executive Order 14043, Federal employees were required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement. PLEASE SEE ?ADDITIONAL INFORMATON? FOR FURTHER GUIDANCE?.

U.S. Citizenship is required

Relocation expenses are not authorized.

May be subject to a background investigation prior to appointment.

Must submit a complete resume and application package.

This position is part of a bargaining unit.

Two year trial period is required.

Bar certification is required. An Agency's Internal or a Self-Certification Form is not acceptable

for verification.

Your resume and supporting documents must be submitted by 11:59PM EST to receive consideration for the position.

This is not a virtual appointment.

Qualifications

All qualifications and eligibility requirements must be met by the closing date of the announcement.

Ideal Candidate Statement:

The Ideal Candidate for the General Attorney (Labor) position will have experience providing advice and assistance regarding NLRA matters, as well as effectively managing complex legal matters involving other statutes. Excellent communication, interpersonal skills to interact with colleagues and senior level management are desired. Superior legal research, writing, and analytical skills are preferred.

MINIMUM QUALIFICATIONS for GS-13

Applicant must have one year of specialized experience equivalent to the GS-12 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the GS-13, General Attorney (Labor), and that is typically related to the work of the position to be filled.

Specialized experience GS-13 includes: Experience litigating unfair labor practice and/or federal court proceedings; and

Experience conducting extensive legal research and analysis to prepare legal strategies; and

Experience providing guidance regarding the National Labor Relations Act (NLRA), the Bankruptcy Code, the Administrative Procedure Act (APA), the Federal Rules of Civil Procedure, and/or the Federal Rules of Appellate Procedure.

(This experience must be fully supported and articulated in your resume to receive consideration.)

MINIMUM QUALIFICATIONS for GS-14

Applicant must have one year of specialized experience equivalent to the GS-13 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the GS-14, General Attorney (Labor), and that is typically related to the work of the position to be filled.

Specialized experience GS-14 includes: Experience conducting discovery - to include the taking of depositions, interviewing witnesses, and preparing for and conducting trials or filing dispositive motions; and

Experience providing recommendations for disposition of cases involving legal questions and/or factual issues; and

Experience providing extensive and expert guidance regarding the National Labor Relations Act (NLRA), the Bankruptcy Code, the Administrative Procedure Act (APA), the Federal Rules of Civil Procedure, and/or the Federal Rules of Appellate Procedure.

(This experience must be fully supported and articulated in your resume to receive consideration.)

Substitution of education in lieu of specialized experience may not be used for these grade levels.

BAR MEMBERSHIP AND CERTIFICATION

Applicants must be an active member of the Bar in good standing of any state, District of

Columbia, Puerto Rico, or any Territorial court under the US Constitution.

Your active BAR license must reference BAR number and indicate the status of good standing.

WRITING SAMPLE

Applicants are requested to submit a legal document of their choice of no more than ten pages.

NOTE: Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

Education

An applicant must have successfully completed a full course of study in a school of law accredited by the American Bar Association (ABA) and have the first professional law degree (LLB or JD).

(NOTE: Current NLRB Attorneys may not be required to submit a copy of their transcripts. However, NLRB employees within 3 years from receiving their juris doctorate degree, must provide a transcript with their application package.)

Education must be accredited by an accredited institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). You MUST provide transcripts or other documentation to support your educational claims. Applicants can verify accreditation [here](#).

All education claimed by applicants will be verified by the appointing agency accordingly. (Note: If you are selected for this position based on education, an official transcript will be required, prior to your first day.) You must meet all qualification requirements. (Required - if applicable) All academic degrees and coursework must be completed at a college or university that has obtained accreditation or pre-accreditation status from an accrediting body recognized by the U.S. Department of Education. For a list of schools that meet these criteria, [here](#).

All education claimed by applicants will be verified by the appointing agency accordingly.

Special Instructions for Foreign Education

If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in accredited U.S. education programs; or full credit has been given for the courses at a U.S. accredited college or university.

For further information regarding Foreign Education, please [click here](#).

Additional information

COVID-19 MANDATE

As required by Executive Order 14043, Federal employees were required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law.

To ensure compliance with an applicable preliminary nationwide injunction, which may be supplemented, modified, or vacated, depending on the course of ongoing litigation, the Federal Government will take no action to implement or enforce the COVID-19 vaccination requirement

pursuant to Executive Order 14043 on Requiring Coronavirus Disease 2019 Vaccination for Federal Employees. Therefore, to the extent a Federal job announcement includes the requirement that applicants must be fully vaccinated against COVID-19 pursuant to E.O. 14043, that requirement does not currently apply.

Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine.

SUPPLEMENTARY VACANCIES: Supplementary vacancies may be filled in addition to the number stated in this announcement.

EQUAL EMPLOYMENT OPPORTUNITY/REASONABLE ACCOMMODATION: The National Labor Relations Board is an equal opportunity employer. All qualified applicants will receive consideration for appointment without regard to race, color, national origin, religion, sex (including pregnancy, gender identity, and sex orientation), age, disability, genetic information, political affiliations, or any other non-merit factor. Applicants with disabilities who need reasonable accommodation for any part of the application and hiring process should contact the Agency's Selective Placement Coordinator by email here. NLRB offers a wide array of reasonable accommodations and programs for individuals with disabilities. (Note: for additional information for job seekers with disabilities, please click on the following website here.

REASONABLE ACCOMMODATION POLICY: Federal agencies must provide reasonable accommodation to applicants with disabilities as appropriate. Applicants requiring reasonable accommodation for any part of the application process should follow instructions in the job announcement.

ALTERNATE APPLICATION INFORMATION

If you are unable to apply online or need to fax a document you do not have in electronic form, view the following link for information regarding an Alternate Application.

PLACEMENT POLICY: The posting of this announcement does not obligate management to fill a vacancy or vacancies by promotion. The position may be filled by reassignment, change to lower grade, transfer, appointment, or reinstatement. Management may use any one or any combination of these methods to fill the position.

WORK SCHEDULE: NLRB supports the use of flexible work schedules as a way to help attract and retain talented individuals in public service, increase worker productivity, and better prepare the agency to operate during emergencies. This position may be authorized for telework.

[Read more](#)

[Benefits](#)

[How You Will Be Evaluated](#)

You will be evaluated for this job based on how well you meet the qualifications above.

Once the application process is complete, a review of resume and supporting documentation will be made and compared against your responses to the occupational questionnaire to determine if you are qualified for this job. If, after reviewing your resume and/or supporting documentation, a determination is made that your scores do not reflect that you meet the knowledge, skills, and abilities required for this position, you will lose consideration for this position. You will be further evaluated on the following:

Competencies required for the position:

Decision Making
Legal, Government, and Jurisprudence
Oral Communication
Problem Solving
Written Communication

For further clarification of the competencies listed above, please [click here](#).

If you meet the minimum qualifications, you will be placed in one of the following categories: Best-Qualified: Applicants possessing experience that substantially exceeds the minimum qualifications of the position and demonstrate high proficiency in all of the critical competencies, including all Selective Placement Factors (SPF) and appropriate Quality Ranking Factors (QRF) as determined by the job analysis.

Well-Qualified: Applicants possessing experience that exceeds the minimum qualifications of the position and demonstrates acceptable proficiency in all of the critical competencies, including all SPFs and appropriate QRFs as determined by the job analysis

Qualified: Applicants possessing experience that meets the minimum qualifications of the position and demonstrate basic proficiency in most of the critical competencies, including all SPFs and appropriate QRFs as determined by the job analysis.

If you are best qualified, you may be referred to the hiring manager for consideration and may be called for an interview.

To preview the assessment questionnaire, please [click here](#).

All qualifications and eligibility requirements must be met by the closing date of the announcement.

Required Documents

In addition to your responses to the occupational questionnaire, you must submit the following additional documents specific for this vacancy:

Resume. Your resume must describe your job-related experiences and will be used to verify your qualifications. Therefore, it is important that the information be relevant, detailed where appropriate, and addresses the competencies for this position. Your resume must contain the dates of employment (i.e., month/year to month/year or month/year to present) to include the hours worked per week (i.e. 40 hours full-time per week). If your resume does not contain this information, your application may be marked as incomplete and you will not receive consideration for this position.

Proof of Bar Certification. A copy of your BAR License that certifies you are an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial Court under the US Constitution. Your active BAR license must reference BAR number and indicate the status of good standing. An Agency's Internal or a Self-Certification Form is not acceptable for verification.

Transcript. An unofficial copy of your transcript and/or letter from an education institute stating that you have meet all degree requirements; is sufficient with the application; however, if selected, an official college transcript will be required prior to entering on duty. The information presented in the transcript must be verifiable. At the minimum, the transcript should contain the name of the institution, applicant's name, list of completed courses, semester hours, and GPA. Current NLRB Attorneys may not be required to submit a copy of their transcripts. However, NLRB employees within 3 years from receiving their juris doctorate degree must provide a transcript with their application package.

Other documents (if applicable). For more information, please click on the applicable link:

Notification of Personnel Action (SF-50). (Current or Former Federal Employee). Most recent SF-50 showing your current grade and tenure; (you may be removed from consideration if not submitted). An SF-50 showing highest (permanent) grade ever held, if different from your current grade. (NOTE: Performance Award, Realignment/Reassignment, Name Change and Detail SF-50s will not be accepted as proof of grade and tenure.) If you are applying for a higher grade, please provide an SF-50 or SF-50s which shows the length of time in the current/highest grade (examples of appropriate SF-50s include promotions, With-in Grade/Range Increases, and SF-50s with dates that show proof of you holding the grade for at least a year) to support meeting time in grade requirements. This position is open to the public as an excepted service appointment. Both Excepted Service Employees and Competitive Employees may apply. Tenure and Position Occupied Codes for Competitive employees selected for Excepted appointments may be converted to reflect the new Excepted Appointment. If you are a current or former federal employee, you may determine your status by checking block 24 on your SF-50. The block may reflect "1" or "2. Also, block 34 may reflect "1, 2 or 3". A copy of your SF-50 must be provided for verification.

Most Recent Performance Appraisal. (Current or Former Federal Employee). If performance appraisal is not dated within the last year or if you are unable to provide a performance appraisal, an explanation of why must be provided. Please include a document in your application package explaining why performance appraisal is not available.

Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty

Disabled Veterans - DD-214, SF-15, and proof of disability, Department of Veterans Affairs letter dated 1991 or later

Disability Schedule A - Disability Letter

Family Member Preference (Derived Preference)

Reinstatement Career Transition Assistance Program (CTAP) or Interagency Career Transition Assistance Program (ICTAP) (NOTE: To be Well Qualified and exercise selection priority for this vacancy, displaced Federal employees must be rated at 85 or above on the rating criteria for this position. CTAP and ICTAP eligible applicants must submit documentation as proof to be considered.)

Former Peace Corps or VISTA Volunteers

Failure to submit any of the required documents by the closing date of the vacancy will result in your removal from consideration for this position. Please review your application prior to final submission and ensure you have submitted all appropriate documents. Uploading documents to USAJOBS does NOT ensure inclusion with your application to our system. You must verify that the documents are in the system with your application prior to final submission.

All materials must be received by 03/14/2022 to be considered.

If you are relying on your education to meet qualification requirements:
Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

HelpHow to Apply

To apply for this position, you must provide a complete Application Package, which includes:

Resume;

Occupational Questionnaire; and

Any other documents needed to verify your qualifications or eligibility.

Please follow the instructions listed below for submitting your complete application package.

Application procedures are specific to this vacancy announcement. Please read all instructions before you begin.

To begin the process, click the APPLY ONLINE button at the right side of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the assessment questionnaire. Please ensure you click the SUBMIT MY ANSWERS button at the end of the process.

If you have never applied through USA Jobs for a position with the Federal Civil Service, you will need to create a USAJOBS account.

To change or update your application, simply reapply through My USAJOBS, before the closing date. New or updated resumes are considered "incomplete" applications until the required virus scan is cleared.

To check the status of your application, log into your USAJOBS account, select Application Status and click on the more information link under the application status for this position.

CloseAgency contact information

Madalyn Robinson

Phone

202-273-1703

Email

madalyn.robinson@nlrb.gov

Address

CONTEMPT, COMPLIANCE & SPEC LIT B

1015 Half St SE

Washington, DC 20570-0001

US

Learn more about this agency

Next steps

When the application process is complete, a review of your resume and supporting documentation will be made and compared against your responses to the assessment questionnaire to determine if you are minimally qualified for this job.

All qualified applicants will be placed into one of three categories: Best Qualified, Well Qualified, and Qualified.

If further evaluation or interviews are required, you may be contacted. Applicants will receive notification when a final selection has been made.

Posting Date: March 4, 2022
Expiration Date: March 14, 2022
Contact: Strategic Recruiter 1015 Half St. SE Washington, District of Columbia 20570 United States
Resume Receipt: Other (see below)
How to Apply: https://www.usajobs.gov/job/640195600
ID: 9135

General Attorney (Labor)
National Labor Relations Board

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Job Location(s):	Washington, District of Columbia (United States)
Description:	<div>Overview</div> <div>Accepting applications</div> <div>Open & closing dates</div> <div>03/02/2022 to 03/14/2022</div> <div>Salary</div> <div>\$74,950 - \$116,788 per year</div> <div>Pay scale & grade</div> <div>GS 11 - 12</div> <div>Location</div> <div>1 vacancy in the following location:</div> <div><div>Washington, DC</div><div>Telework eligible</div><div>Yes—as determined by the agency policy.</div><div>Travel Required</div><div>Not required</div><div>Relocation expenses reimbursed</div><div>No</div><div>Appointment type</div><div>Permanent</div><div>Work schedule</div><div>Full-time</div><div>Service</div><div>Excepted</div><div>Promotion potential</div><div>14</div><div>Job family (Series)</div><div>0905 Attorney</div><div>Supervisory status</div><div>No</div><div>Security clearance</div><div>Other</div><div>Drug test</div><div>No</div><div>Position sensitivity and risk</div><div>High Risk (HR)</div><div>Trust determination process</div><div>Credentialing</div><div>Suitability/Fitness</div><div>Announcement number</div></div>

NL22EX11390820MR

Control number

640198100

Summary

This General Attorney (Labor) position is in the Contempt, Compliance, and Special Litigation Branch of the Division of Legal Counsel. This is a developmental position leading to the full performance grade of GS-0905-14. The incumbent performs developmental assignments intended to broaden knowledge and skills to reach the full performance grade level. THIS JOB IS OPEN TO

Federal employees - Excepted service

Current excepted service federal employees.

Clarification from the agency

The applications of all US citizens/Public will be considered under this announcement.

Duties

As an General Attorney (Labor) GS-0905-11/12, your typical work assignments may include:

The purpose of this statement is to establish a career ladder developmental position which would allow progressively higher-level duties and responsibilities to be performed leading to the successful promotion to the full performance level GS-0905-14.

Working under direct supervision, provides interpretation and application of laws including one or more of the following: the National Labor Relations Act, the Bankruptcy Code, the Federal Rules of Civil Procedure, the Federal Rules of Appellate Procedure and/or the Administrative Procedure Act. Possible experience with the Federal Debt Collection Procedures Act, the Equal Access to Justice Act, the Freedom of Information Act, the Privacy Act, or the Right to Financial Privacy Act.

Working under direct supervision, negotiating with parties to determine if compliance litigation is necessary. Confers with and advises supervisors as to the merits of a case. Interviews witnesses, takes depositions, and delivers oral arguments during trials and hearings.

Working under the direct guidance of a supervisor, exercises judgment in advising on determining the best course of action in responding to lawsuits challenging Agency action, or to questions or circumstances that arise during discovery, oral arguments, and evidentiary hearings. Analyzes submission from Regional Offices to determine if contempt proceedings are appropriate. Make recommendations for appropriate courses of action regarding matters that may require litigation or in the event of adverse decisions.

Working under the direct guidance of a supervisor, confers and advises upper management on the merit of cases and on legal and policy issues; and recommends the course of action when necessary.

Providing assistance in preparing pleadings, motions, briefs, depositions, affidavits, proposed orders, recommendations, replies, responses, and legal memoranda. Corresponds with courts, parties, their counsel, and Regional Offices. Assists in drafting and editing case-handling guidance for the Agency on behalf of the Branch and in conjunction with other Agency offices.

Requirements

Conditions of Employment

As required by Executive Order 14043, Federal employees were required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement. PLEASE SEE ?ADDITIONAL INFORMATON? FOR FURTHER GUIDANCE?.

U.S. Citizenship is required

Relocation expenses are not authorized.

May be subject to a background investigation prior to appointment.

Must submit a complete resume and application package.

This position is part of the bargaining unit.

Two year trial period is required.

Bar certification is required. An Agency's Internal or a Self-Certification Form is not acceptable for verification.

Your resume and supporting documents must be submitted by 11:59PM EST to receive consideration for the position.

This is not a virtual appointment.

Qualifications

All qualifications and eligibility requirements must be met by the closing date of the announcement.

Ideal Candidate Statement:

The Ideal Candidate for the General Attorney (Labor) position will have experience providing guidance and assistance regarding NLRA matters, as well as effectively assisting managing legal matters involving other statutes. Excellent communication, interpersonal skills in interacting with colleagues and senior level management are desired. Superior legal research, writing, and analytical skills are preferred.

MINIMUM QUALIFICATIONS for GS-11

Applicant must have one year of specialized experience equivalent to the GS-09 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the GS-11, General Attorney (Labor), and that is typically related to the work of the position to be filled.

Specialized experience includes: Experience analyzing factual and legal issues; and Experience conducting research to develop sound recommendations; and Experience effectively communicating facts and issues relevant to case matters. (This experience must be fully supported and articulated in your resume to receive consideration.)

OR

Education: Ph.D. or equivalent doctoral degree; or 3 full years of progressively higher-level graduate education leading to such a degree; or possession of a LL.M. degree, if related. Graduate level education must demonstrate the competencies necessary to do the work of the position.

OR

Combination of Education and Experience: A combination of education and experience may be used to qualify for this position as long as the computed percentage of the requirements is at least 100%.

MINIMUM QUALIFICATIONS for GS-12

Applicant must have one year of specialized experience equivalent to the GS-11 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the GS-12, General Attorney (Labor), and that is typically related to the work of the position to be filled.

Specialized experience includes: Experience conducting legal research such as reviewing case files, records and witness testimony to assist in case preparation; and

Experience making recommendations based on labor law decisions, regulations and ordinances to determine the effects and probable outcome of assigned cases; and
Experience producing written work products, such as draft judicial decisions or legal briefs; and
Experience effectively communicating facts and issues relevant to case matters.
(This experience must be fully supported and articulated in your resume to receive consideration.)
Substitution of education in lieu of specialized experience may not be used for this grade level.

BAR MEMBERSHIP AND CERTIFICATION

Applicants must be an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial court under the US Constitution.

Your active BAR license must reference BAR number and indicate the status of good standing.

WRITING SAMPLE

Applicants are requested to submit a writing sample of a legal document of their choice of no more than ten pages.

NOTE: Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

Education

An applicant must have successfully completed a full course of study in a school of law accredited by the American Bar Association (ABA) and have the first professional law degree (LLB or JD).

(NOTE: Current NLRB Attorneys may not be required to submit a copy of their transcripts. However, NLRB employees within 3 years from receiving their juris doctorate degree, must provide a transcript with their application package.)

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All academic degrees and coursework must be completed at a college or university that has obtained accreditation or pre-accreditation status from an accrediting body recognized by the U.S. Department of Education. For a list of schools that meet these criteria, [here](#).

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If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in accredited U.S. education programs; or full credit

has been given for the courses at a U.S. accredited college or university.

For further information regarding Foreign Education, please [click here](#).

Additional information

COVID-19 MANDATE

As required by Executive Order 14043, Federal employees were required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement (e.g., telework, remote work, etc.), subject to such exceptions as required by law.

To ensure compliance with an applicable preliminary nationwide injunction, which may be supplemented, modified, or vacated, depending on the course of ongoing litigation, the Federal Government will take no action to implement or enforce the COVID-19 vaccination requirement pursuant to Executive Order 14043 on Requiring Coronavirus Disease 2019 Vaccination for Federal Employees. Therefore, to the extent a Federal job announcement includes the requirement that applicants must be fully vaccinated against COVID-19 pursuant to E.O. 14043, that requirement does not currently apply.

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If you meet the minimum qualifications, you will be placed in one of the following categories:

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Qualified: Applicants possessing experience that meets the minimum qualifications of the position and demonstrate basic proficiency in most of the critical competencies, including all SPFs and appropriate QRFs as determined by the job analysis.

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Veterans - DD-214 (Member Copy 4) Certificate of Release or Discharge from Active Duty

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Disability Schedule A - Disability Letter

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Career Transition Assistance Program (CTAP) or Interagency Career Transition Assistance Program (ICTAP) (NOTE: To be Well Qualified and exercise selection priority for this vacancy, displaced Federal employees must be rated at 85 or above on the rating criteria for this position. CTAP and ICTAP eligible applicants must submit documentation as proof to be considered.)

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Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

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To apply for this position, you must provide a complete Application Package, which includes:

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CloseAgency contact information

Madalyn Robinson

Phone

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Learn more about this agency
Next steps

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Desired Class Level:	Graduate/Alumni
Posting Date:	March 4, 2022
Expiration Date:	March 14, 2022
Contact:	Strategic Recruiter 1015 Half St. SE Washington, District of Columbia 20570 United States
Resume Receipt:	Other (see below)
How to Apply:	https://www.usajobs.gov/job/640198100
ID:	9136

Research and Drafting Attorney

Zinda Law Group, PLLC

Job Type: Full-time

Job Location(s):
United States

Job Description:
Love legal research and writing? But, not all the other aspects of litigation? If so, this position is for you!

Zinda Law Group is looking for a research and drafting attorney to join our growing team. The research and drafting attorney will work alongside our litigation attorneys on diverse personal injury dockets.

This is a permanent full-time remote opportunity

Zinda Law Group is a rapidly growing, elite personal injury law firm. We handle complex cases and maintain a small docket, enabling us to best serve our clients. Our attorneys pride themselves on their skills, compassion, and commitment to helping those in need. At Zinda Law Group, we do things differently. We are innovative, use cutting edge technology, and have a start-up mentality. Our firm is a member of the Inc. 5000 and was named one of the top Firms in the Austin area for 2020 by Austin Monthly Magazine.

Our core principles are:

1. Excellence Always;
2. Only the Best;
3. Failure is Not an Option;
4. We All Take Out the Trash;
5. Run the Firm Like a Business.

Responsibilities:

- Research;
- Draft pleadings and discovery;
- Deposition preparation;
- Organize evidence;
- Drafting motions in limine;
- Briefing;
- Pre-trial assistance;
- Preparing motions for summary judgment.

Qualifications and Experience:

- 2+ years of experience as a practicing attorney;
- Exceptional research and writing skills;
- Previous experience in plaintiff's personal injury a plus;
- A JD from an ABA-accredited law school is required, and candidate must be an active

- member in good standing of any U.S. state bar.
- Excellent work ethic with the drive to "get the job done";
- Great attitude;
- Must work well with support staff and be very organized.

Compensation and Benefits:

- Commensurate with experience;
- Ability to work remotely;
- Opportunities for ongoing training and mentoring;
- Opportunities to advance and grow within the firm.
- Contingency fee referral bonus opportunities;
- Paid time off and paid holidays;
- IRA plan with company contribution match;
- Medical, vision, and dental insurance;
- Paid parental leave.

To apply, please send a resume and cover letter though the following link:

<https://zdfirm.bamboohr.com/jobs/view.php?id=505>

Zinda Law Group is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, or other protected status as required by applicable law.

Zinda Law Group is still operational during COVID-19. While this crisis poses unique challenges, thanks to an incredible team of dedicated attorneys, paralegals, and staff we have been able to continue running our office virtually. We have full remote-work capabilities and technology that allows our team to continue assisting our clients. The health and safety of our team is our number one priority, and we are committed to complying with all local, state, and national orders and guidelines regarding COVID-19.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	March 4, 2022
Expiration Date:	April 10, 2022
Contact:	Christie Feyen 8834 North Capital of Texas Highway Austin, Texas 78759 United States
Resume Receipt:	Other (see below)
How To Apply:	https://zdfirm.bamboohr.com/jobs/view.php?id=505
Additional Documents:	Cover Letter, Writing Sample
Visual ID:	8875

Attorney
Federal Bureau of Investigations (Clarksburg, WV)

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Clarksburg, West Virginia (United States)
Description:	<p>FEDERAL BUREAU OF INVESTIGATION (FBI)</p> <p>ATTORNEY</p> <p>CLARKSBURG, WV 26306</p> <p>UNITED STATES</p> <p>OGC_MH_PCLU-WV_2022</p> <p>About the Office:</p> <p>The mission of the FBI is to protect the American People and uphold the Constitution of the United States.</p> <p>The FBI’s Office of the General Counsel (OGC) is seeking highly qualified attorneys with privacy and civil liberties experience to join its exciting and challenging legal practice. OGC provides legal advice to the entire FBI, including the Director, FBI Headquarters officials and agents in the 56 domestic field offices, on a wide range of substantive issues. OGC works closely with other elements of the Department of Justice, other members of the Intelligence Community, including the Office of the Director of National Intelligence (ODNI), the Central Intelligence Agency, the National Security Agency and the White House. OGC also assists the FBI in forming partnerships with other federal, state, local and international agencies, as well as private sector entities, in support of FBI operations.</p> <p>Privacy and Civil Liberties Unit (PCLU): Attorneys working in PCLU apply their expertise, skills, and education to protect the nation by providing legal advice and counsel across all FBI investigative and intelligence collection programs. These attorneys ensure that FBI activities comply with the U.S. Constitution, federal privacy laws (such as the Privacy Act and Section 208 of the E-Government Act), executive actions regulations, and policies. PCLU attorneys provide expertise in the following areas: privacy and civil liberties affecting the FBI both operationally and as an employer; the authorized sharing of information about individuals by FBI personnel; Privacy Impact Assessments and Systems of Records Notice for FBI information technology systems; Memorandums of Understanding and information sharing agreements; data breaches involving FBI information; and legal analysis of legislation, regulations, and policies.</p> <p>Our office places a high value on diversity of experiences and perspectives and encourages applications from all qualified individuals from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.</p> <p>Job Description:</p> <p>Consults and provides comprehensive legal guidance to FBI clients on issues related to privacy and civil liberties;</p>

Reviews and edits privacy documentation and information sharing agreements submitted by clients;

Drafts memos, policies, and other documents for FBI executive management, ensuring compliance with law and policy;

Briefs FBI executive management on issues related to privacy and civil liberties;

Conducts training for FBI personnel on privacy and civil liberties matters;

Supports the component's Privacy and Civil Liberties Officer, who is responsible for ensuring component-wide compliance with information privacy and civil liberties mandates; and

Develops and evaluates legislative, regulatory, and other policy proposals that implicate privacy issues.

Due to COVID-19, if selected, you may be expected to telework for an undefined period under the Department's evacuation authority, even if your home is located outside the local commuting area. Employees in this status may be notified of a requirement to report in person to the component workplace with an advance notice of not less than 30 days.

Prior to a requirement to report to the workplace, employees may be eligible to request to continue to telework one or more days a pay period depending upon the terms of the component's telework policy.

Qualifications:

Key Requirements:

Must be a U.S. citizen

Must be able to obtain a Top-Secret/SCI clearance

Selectee may be required to complete form FD-887, Request for Access to Sensitive Compartmented Information (SCI)

Selectee may be required to complete a Confidential Financial Disclosure Report, OGE-450 annually.

The Department of Justice will approve candidates that are selected for this position.

Please ensure work experience/requirement(s) are identifiable in the resume. The resume and supporting documentations will determine whether the candidate meets the job qualifications listed in this announcement. Applicants must meet the qualification requirements at the time of application.

Applicants deemed most competitive will be sent to the hiring official for employment consideration.

All applicants are rated on the following competencies:

Analytic Thinking

Communication

Governance and Legal Jurisprudence

Leadership

Oral/Written Communication

Research

BASIC REQUIREMENT:

Possess a law degree from an accredited American Bar Association law school; and

Proof of active membership and good standing with any U. S. jurisdiction bar association

Positive Education Requirement: This position has a specific education requirement; all applicants must verify completion of this basic requirement by submitting both proof of JD

degree and proof of good standing with a bar within a US jurisdiction. Please see the "Required Documents" under How to Apply for additional information.

Education: Applicant must possess a J.D. degree from a law school accredited by the American Bar Association (or have a LLM degree or other graduate law school degree in addition to a J.D.) and be an active member of the bar (any US jurisdiction).

GS-14: Applicants applying for the Gs-14 must have 2.5 or more years post J.D. attorney experience.

GS-15: Applicants applying for the GS-15 must have 4 or more years of post J.D. attorney experience.

Salary:

(effective Jan. 2022) GS-14: \$111,521 - \$144,976 GS-15: \$131,298 - \$170,532

Travel:

Some travel is required

Application Process:

How to Apply-

To apply for this position, provide a complete application package which includes the following REQUIRED documents:

Your cover letter and resume

A writing sample, not to exceed 10 pages

Proof of current and active bar association membership

Copy of Law School Transcripts

Current SF-50 (if external government employee)

DD 214 (proof of Veteran's Preference)

Please Note: FBI employees currently assigned to a General Attorney position do not need to provide Law School Transcripts or Proof of Bar association Membership.

Step 1: Create a new email and attach all required electronic documents. Include contact information (phone number) and a brief introduction (2-3) sentences in the body of the email.

Step 2: Title the subject of the email using the following format, indicating whether you are an internal or external candidate. (Example: OGC_MH_PCLU_2022_External/Internal)

Step 3: Submit the completed application email to OGC-JOBS@fbi.gov

What to Expect Next

Once your complete application is received, we will conduct an evaluation of your qualifications. The Most Competitive candidates will be referred to the hiring manager for further consideration and possible interview. Interviews will be conducted on a rolling basis. You will be notified of your status throughout the process.

Internal Applicants Additional Information

Management may select at any grade for which this position is announced. Identification of promotion potential in this announcement does not constitute a commitment or an obligation on the part of management to promote the employee selected at some future date. Promotion will depend upon administrative approval and the continuing need for an actual assignment and performance of higher-level duties. Probationary employees are precluded from being considered for all job opportunities until 12-months of their 24-month probationary period has concluded. Probationary employees may be considered for competitive vacancies that are advertised within their respective division or field office after serving 90 days within the FBI. Candidates will not be considered if currently on a Performance Improvement Plan (PIP); a Letter of Requirement (LOR); or have failed a PIP or LOR and are currently awaiting the final action by HRD.

A Performance Improvement Plan (PIP) is a 90-day written developmental plan for an employee whose performance on one or more critical elements is rated "Unacceptable."

A Letter of Requirement (LOR) is issued when a supervisor identified leave abuse and/or when frequent absences negatively impact operations of the office.

Limited Movement: Policy has been implemented wherein support employees entering a position through competitive OR non-competitive action may be precluded from moving to another position within the Bureau by means of reassignment or change to lower grade for a minimum of 12 months.

Relocation expenses will be borne by the selectee, except FBI employees returning from LEGAT assignment. Employees returning from LEGAT assignments must advise the Staffing Unit, Administrative Unit, and the International Operations Unit of their application to apply.

On December 22, 2017, the President signed into law the Tax Cuts and Jobs Act. This law may impact your transfer.

This legislation made previously non-taxed moving expenses reimbursements taxable as of January 1, 2018. Please see HR Link for the list of FBI's current understanding of the applicable tax changes. However, this may change upon receipt of official guidance from GSA and DOJ.

Current law provides the FBI with the authority to compensate employees for much of the tax burden caused by a transfer through the Relocation Income Tax Allowance (RITA) process, in an effort to identify way to minimize the additional tax burden on transferring employees.

Candidates receiving a transfer of physical location, whether at the expense of the FBI or not, will be required to complete a one-year commitment to the assignment, prior to moving to a new position at the FBI. The 12-month waiting period begins the day an employee reports for duty at the new location.

Employees selected for positions at the GS-14 level or higher, as well as employees selected for positions where a transfer of location is required, will be processed through the name check program prior to being notified of their selection.

Memorandum of Understanding: Work performed outside assigned duties (that would not normally be documented on a SF-50, i.e., back-up duties), has to be documented in detail by an immediate supervisor in order to receive full credit for amount of time worked in that position. If no documentation is furnished, no credit will be given for the time worked in that position. The following notations must be specified in the documentation

(Memorandum of Understanding):

Percent of time worked in the particular position (cannot conflict with main duties)

The month/year work began

Frequency worked (i.e., daily, monthly, etc.)

Specific duties performed

Attach the Memorandum of Understanding to your application in the "Cover Letters and Attachments" section of My Career Tools on the Careers Home page. Please upload the attachment as type "Other."

External Applicants Additional Information

The FBI is in the Executive Branch of the federal government. It is one of the components of the Department of Justice (DOJ). The FBI is the principle investigative arm of the DOJ. All FBI positions are in the excepted service.

Applicants must be a U.S. citizen and consent to a complete background investigation, urinalysis, and polygraph. You must be suitable for Federal employment, as determined by a background investigation.

Failure to provide necessary and relevant information required by this vacancy announcement may disqualify you from consideration. Additional information will not be requested if your application is incomplete. Your application will be evaluated solely on the basis of information you have submitted.

Management may select any grade for which this position is announced.

Identification of promotion potential in this announcement does not constitute a commitment or an obligation on the part of management to promote the employee selected at some future date. Promotion will depend upon administrative approval and the continuing need for an actual assignment and performance of higher-level duties.

If you are hired, you will be required to serve a two-year probationary period.

Probationary employees are precluded from being considered for all job opportunities until 12-months of their 24-month probationary period has concluded. Probationary Employees may be considered for competitive vacancies that are advertised within their respective division or field office after serving 90 days within the FBI. The probationary periods will be served concurrently.

Memorandum of Understanding: Work performed outside assigned duties (that would not normally be documented on a SF-50, i.e., back-up duties), has to be documented in detail by an immediate supervisor in order to receive full credit for amount of time worked in that position. If no documentation is furnished, no credit will be given for the time worked in that position. The following notations must be specified in the documentation

(Memorandum of Understanding):

Percent of time worked in the particular position (cannot conflict with main duties)

The month/year work began

Frequency worked (i.e., daily, monthly, etc.)

Specific duties performed

Veterans Preference

If you are entitled to Veterans' Preference, you should indicate the type of veterans' preference you are claiming on your resume and application. Your veterans' preference entitlement will be verified by the employing agency.

Nepotism

Nepotism is the act of favoring relatives in the hiring process and is prohibited by law. Public officials are prohibited from hiring or promoting relatives or relatives of officials in their chain of command, as well as actively or indirectly endorse a relative's appointment of promotion.

Reasonable Accommodation Request

The FBI provides reasonable accommodations to qualified applicants with disabilities. If you need a reasonable accommodation for any part of your application and/or hiring process, please notify the Office of Equal Employment Opportunity Affairs (OEEOA) Reasonable Accommodation (RA) Program by either email at REASONABLE_ACCOMMODATION@fbi.gov, telephone at (202) 324-4128, or FAX at (202) 324-3976. Your request will receive an individualized assessment.

Benefits

The FBI offers a comprehensive benefits package that includes, in part, paid vacation; sick leave; holidays; telework; life insurance; health benefits; and participation in the Federal Employees Retirement System.

This link provides an overview of the benefits currently offered to Federal employees: http://www.opm.gov/insure/new_employ/index.asp

Application Deadline: No deadline. Applicants can submit applications on any date.

Applicants should familiarize themselves and comply with the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Relocation Expenses:

Not applicable

Number of Positions:

Multiple

Updated January 21, 2022

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Department Policies

COVID-19 Vaccination: Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine.

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of race, color, religion, national origin, sex - including gender identity, sexual orientation, or pregnancy status - or because of age (over 40), physical or mental disability, protected genetic information, parental status, marital status, political affiliation, or any other non-merit based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more

information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent

disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Class Level:	Graduate/Alumni
Posting Date:	March 3, 2022
Expiration Date:	May 31, 2022
Contact:	Whitney Barnhart Community Outreach Specialist 320 W Pike St # 310 Clarksburg, West Virginia 26301 United States
Resume Receipt:	Other (see below)
How to Apply:	OGC-JOBS@fbi.gov ;
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes:	1. Your cover letter and resume 2. A writing sample, not to exceed 10 pages 3. Proof of current and active bar association membership 4. Copy of Law School Transcripts 5. Current SF-50 (if external government employee) 6. DD 214 (proof of Veteran’s Preference) Submit the completed application email to OGC-JOBS@fbi.gov
ID:	9130

Financial Services Associate
Nelson Mullins Riley & Scarborough

Position Type: Full-time
Practice Area(s): Corporate, Litigation, Real Property
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Huntington, West Virginia (United States)

Description:

Overview

Nelson Mullins is adding a Financial Services Associate to its litigation group in the West Virginia office.

A Day in the Life

In the heart of downtown Huntington, our West Virginia office is within walking distance of the scenic Ohio River, Marshall University, and a variety of shopping and dining options. You will be joining a highly skilled team of attorneys who have substantial courtroom experience at the state and federal levels. Want to know more about the West Virginia office? Find out Why Nelson Mullins from Managing Partner of the West Virginia office, Marc Williams, or check out the office here.

All candidates are asked to submit the following application materials:

- Cover letter
- Resume
- Copy of law school transcript

We Know You

You have at least a year of corporate/transactional experience, with an emphasis in real estate. This position will also include some litigation, so you have gained general experience in this area as well. You are a first-rate communicator whose written and oral advocacy skills are outstanding. Excellent academic credentials are required, and West Virginia Bar admission strongly preferred.

Who We Are

At Nelson Mullins, we help advance our clients’ business goals through flexibility, business sense, and tireless advocacy based on a deep understanding of their business worlds. A team of more than 900 attorneys, policy advisors, e-discovery professionals, and other business professionals work side-by-side with you towards shared goals. With more than 100 diversified practice areas, including government relations, and policy services, as well as our Encompass e-discovery and information governance services, the Firm provides lateral attorneys joining us with a broad bench from which to pull in practitioners who can team with you to provide client

services.

Desired Class Level:	Graduate/Alumni
Posting Date:	March 3, 2022
Expiration Date:	April 5, 2022
Contact:	Latara Christian 1320 Main Street Meridian/17th Floor Columbia, SC 29201 Columbia, South Carolina 29201 United States
Resume Receipt:	Other (see below)
How to Apply:	https://internal-nelsonmullins.icims.com/jobs/2943/financial-services-associate/job
Additional Documents:	Cover Letter, Unofficial Transcript
ID:	9125

Law Clerk

McKean County Courts (48th Judicial District) (McKean County)

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s): Smethport, Pennsylvania (United States)

Description:

JOB DESCRIPTION FOR LAW CLERK POSITION
48TH JUDICIAL DISTRICT – McKEAN COUNTY

JOB TITLE: McKean County Court of Common Pleas Law Clerk

DEPARTMENT: McKean County Courts (48th Judicial Operations)

REPORTS TO: Court and Court Administration.

SCHEDULE: Salary Position. Normal Hours/Week: 35 Full Time position.

SALARY RANGE: Starting rate of \$43,000 subject to modification upward based on prior experience and/or work history

JOB SUMMARY:

Law clerk duties include conducting legal research, preparing bench memos, drafting orders and opinions, proofreading Judges’ orders and opinions, verifying citations, assisting with case management, attending court proceedings, and maintaining the law library. The work is performed directly for and under the supervision of an assigned Judge serving on the Court of Common Pleas. The position is both a paid position and a learning experience. The goal is for each clerk to gain direct experience and knowledge of the operation of the court system and to assist each clerk in the development of their own career and future goals.

REPORTING RELATIONSHIPS:

The law clerk reports directly to the Common Pleas Judge they are assigned to. Further,

each clerk falls under the umbrella and supervision of the McKean County Court of Common Pleas.

ESSENTIAL JOB FUNCTIONS:

Law clerks perform a variety of job functions, including reviewing pretrial briefs and other submissions for completeness; summarizing information presented; identifying pertinent issues and other noteworthy elements; conducting research into precedential and related cases, laws and opinions; summarizing such findings, including likely outcome based on information available; attending court hearings and trials; observing proceedings and taking notes on arguments, points made, testimony presented and other activities of potential use in reaching decisions; conferring with judge when questions of law arise during proceedings; researching such questions so trial or hearing can continue unimpeded; attending pretrial conferences to identify issues raised, points of law to be addressed and any particular circumstances that may arise during trial; anticipating likelihood of such points of law, motions, and other procedural issues, and; preparing research/opinions necessary to resolve same.

Law clerks discuss cases with the judge, ensuring consideration of all salient points raised and related issues of law. Law clerks must be able to understand judge's viewpoint and intention so that they may draft opinions and orders for cases, including both civil and criminal, sentencing decisions and related matters. Law clerks ensure proper citation of applicable statutory and precedential guidelines and answer judge's questions. Clerks receive final documents from their judge and may edit for style, grammar, or other non-legal matters. Law clerks perform related work as required.

MINIMUM QUALIFICATIONS:

Applicants must either be a member of the Bar of Pennsylvania or must have received a Bachelor of Laws or Juris Doctor degree from a law school accredited at the time of matriculation or graduation.

APPLICATION REQUIREMENTS:

Interested applicants should submit the following information to Patricia Brown, Court Administrator, by email at PABrown@mckeancountypa.org:

1. Resume or Curriculum Vitae

- 2. Unofficial law school transcript (an official transcript may be required following the job interview)
- 3. Writing sample

Any offer of employment following the interview is contingent upon the applicant passing a criminal background check and drug screen.

Questions regarding the application process and/or requests to speak with McKean County’s current law clerks should be directed to Patricia Brown, Court Administrator, by email at PABrown@mckeancountypa.org or by telephone at (814) 887-5571 x4306.

Desired Class Level:	3L, Graduate/Alumni
Posting Date:	March 2, 2022
Expiration Date:	May 31, 2022
Contact:	Patricia Brown Court Administrator 500 W. Main Street Smethport, Pennsylvania 16749 United States
Resume Receipt:	E-mail
Default email for resumes.:	PABrown@mckeancountypa.org
Additional Documents:	Unofficial Transcript, Writing Sample
ID:	9116

Appellate Attorney
Tonkon Torp LLP (Portland, OR)

Job Type: Full-time

Job Location(s): Portland, Oregon United States

Job Description: Tonkon Torp LLP, a medium-sized law firm in Portland, Oregon, is looking for an Appellate attorney with substantial experience to serve as the firm’s primary appellate attorney and to support the Litigation department’s law and motion practice.

The successful candidate will have:

- Substantial experience briefing and arguing appeals in state and/or federal courts, preferably in Oregon
- Natural curiosity and enthusiasm for new challenges
- Excellent communications and presentation (oral and written) skills
- J.D. and strong academic credentials from an ABA-accredited law school
- Judicial clerkship, particularly at an appellate court, preferred (but not required)

We offer:

- Competitive salary and benefits commensurate with local, large firms
- Consideration for position as an associate or of counsel, with due consideration for partnership, depending on experience
- A unique culture that values collaboration in everything we do
- A team of professionals driven by a sense of excellence, integrity, commitment to learning, mutual respect, and adaptability
- Professionals committed to a diverse and inclusive workplace and giving back to the communities in which we live and work
- Varied career paths supported by strong professional development programs and resources
- Opportunities for service through pro bono activities

Qualified and interested candidates should submit a PDF of their cover letter, résumé, and law school transcripts to Jeri Chavis, Manager of Attorney Recruiting.

We are committed to creating a diverse work environment and are proud to be an equal opportunity employer.

We are not accepting submissions from third-party recruiters for this position at this time.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	March 1, 2022
Expiration Date:	April 7, 2022
Contact:	Manager of Attorney Recruiting Jeri Chavis Manager of Attorney Recruiting 888 SW 5th Avenue Portland, Oregon 97204 United States
Resume Receipt:	Other (see below)
How To Apply:	https://careers.tonkon.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=2&FilterJobCategoryID=1&FilterJobID=20
Additional Documents:	Cover Letter, Unofficial Transcript, Other Documents
Additional Documents Notes:	Résumé
Visual ID:	9104

Associate Attorney-Consumer Financial Services

Hudson Cook, LLP

Job Type: Full-time

Job Location(s): Ooltewah, Tennessee United States

Job Description: Hudson Cook, LLP, a national consumer financial services law firm, seeks a junior-level associate with 1-3 years of law firm, in-house, or government experience for its regulatory compliance practice; will also consider a third-year law student with strong academic performance.

Successful candidates should be able to demonstrate: (1) critical thinking; (2) strong analytical skills, (3) outstanding legal writing ability; (4) attention to detail; (5) willingness to work in a team environment; and (6) a desire to learn from experienced practitioners to develop depth in consumer financial services law. We're looking for individuals with diverse backgrounds, interests, and experience interested in financial services laws. Candidates should have a Tennessee bar license or commit to obtaining one as soon as possible.

Application Procedure

If you are interested in this position and have the required qualifications, please submit your resume, law school transcript and a writing sample via online application in the Firm's Career Portal.

General inquiries may be directed to Amy Ryan, Human Resources Director, by fax at (410) 684-2001 or by email at careers@hudco.com.

ABOUT THE FIRM

Established in 1997, Hudson Cook, LLP focuses on financial services, banking and privacy compliance, regulation, enforcement and supervision, with 51 lawyers practicing in 13 offices throughout the United States. Our team includes former officials with federal regulatory agencies, including the CFPB, FTC and the Office of the Comptroller of the Currency (OCC); former in-house lawyers from banks, sales finance companies and other financial services institutions; and attorneys with lengthy experience representing many financial services firms as outside counsel.

Responsibilities generally include researching and analyzing consumer protection regulations and explaining those requirements. The Small Dollar Lending and Alternative Consumer Financial Services practice area advises consumer lenders, internet lenders, buy-now-pay later providers, earned wage advance providers, small-dollar lenders, pawnbrokers, rent-to-own providers, and installment lenders. For more information about work in this practice area, please see: <https://www.hudsoncook.com/practices/small-dollar-lending/>.

ASSOCIATE LIFE & BENEFITS

Since its inception, Hudson Cook has fostered a collegial and inclusive workplace environment that values diversity, excellence in client service, work-life balance, and entrepreneurship. Two attributes of associate life at the firm contribute significantly to our culture and distinguish

Hudson Cook from other comparable firms. First, the firm expects its lawyers to work hard but does not impose a minimum billable hour requirement. The absence of a billable hour requirement reflects our commitment to ensuring that associates have sufficient flexibility to meet their professional obligations, as well as their responsibilities and interests outside of work. Second, associates who wish to develop a practice and become equity partners have a real opportunity of achieving that goal at Hudson Cook. The firm does not have pre-established limits or ratios on the number of equity partners versus associates. This structure is consistent with our clients’ expectations that seasoned practitioners bear primary responsibility for their legal matters, which are often sensitive and complex. To fulfill that expectation, we aim to hire interested and dedicated associates and to develop talent internally through meaningful training, mentorship and other educational programs. The firm is proud of its long track record of promoting associates to equity partner. More than one-third of the equity partners were associates at the firm.

Salaries are competitive and based on Maryland and District of Columbia markets, and associates are eligible for discretionary year-end bonuses, dependent upon both tangible contributions to client work and intangible contributions, such as assisting partners with client and business development activities, being a valued team member, and the performance of the firm overall. The firm values work-life balance and does not require associates to work exclusively from the office.

Other benefits include:

- Comprehensive Health Insurance
- Firm-Paid Group Insurance (Life and AD&D; Short and Long-Term Disability; Long-Term Care)
- 401(k) with firm-paid 3% match
- Paid Holidays
- Vacation and Sick Leave
- Parental Leave
- Employee Assistance Program

EQUAL OPPORTUNITY EMPLOYER

Hudson Cook, LLP is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status.

Please Note: We are not considering applicants through outside recruiters at this time.

Desired Class Level(s): 3L, LLM, Graduate/Alumni
Posting Date: March 1, 2022
Expiration Date: April 7, 2022
Contact: Human Resources Director Amy Ryan Human Resources Director 7037 Ridge Road, Suite 300 Hanover, Maryland 21076 United States
Resume Receipt: Other (see below)
How To Apply: https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=43398&clientkey=B18879BBD87AAFFFFF31453E07053B291

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 9110

Law Clerk
Somerset County, Pennsylvania

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	Somerset, Pennsylvania (United States)
Description:	<p>SOMERSET COUNTY</p> <p>JOB DESCRIPTION</p> <p>DATED: 4/7/08</p> <p>POSITION: Law Clerk</p> <p>REPORTS TO: Judges of the 16th Judicial District</p> <p>POSITION OVERVIEW:</p> <p>The law clerk position is for a term of one year. The law clerk is responsible for research, analysis, and writing on various legal issues including, but not limited to, criminal law, civil law, and family law. The law clerk works closely with other clerks, courthouse personnel, and the Judges.</p> <p>EDUCATION / EXPERIENCE:</p> <p>Graduate of an accredited college or university; J.D. from an ABA-accredited law school; and admission to practice before the Pennsylvania Supreme Court preferred, or, at minimum, must be actively seeking admission. Prior law clerk experience a plus.</p> <p>EMPLOYMENT STANDARDS:</p> <p>To perform this job successfully, an individual must be a self-starter as well as be able to work with others. The law clerk must possess excellent legal research and writing skills and a superior ability to interpret and apply the law in various situations. The position requires knowledge of how to use both print legal materials as well as computer-based legal research systems such as Westlaw.</p> <p>ESSENTIAL DUTIES AND RESPONSIBILITIES:</p> <p>The law clerk is primarily responsible for legal research, analysis, and writing. Additionally,</p>

the law clerk is responsible for maintaining the law library.

Specific job duties include the following:

- Review petitions, motions, memoranda, and other documents.
- Perform research on various legal issues.
- Analyze factual and legal issues.
- Interpret and apply law.
- Draft legal memoranda and opinions.
- Attend court proceedings.
- Discuss cases and legal issues with the Judges.
- Prepare cases for publication in the Somerset Legal Journal.
- Maintain law library materials and billing.
- Assist library patrons with basic use of law library materials.

WORK ENVIRONMENT / PHYSICAL STANDARDS:

The work environment is relatively quiet, but, at times, the law clerk must interact with other personnel and library patrons. The law clerk must be able to read both print and computer-format text for extended periods of time. The position requires the ability to type and write, move around within the courthouse, stand for brief periods of time, as well as light lifting and carrying of case files and books.

This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents will follow other instructions, and perform any other related duties, as may be required by the Judge.

SIGNATURE: _____ Date:_____

SUPERVISOR SIGNATURE: _____ DATE:_____

Desired Class Level: 3L, LLM, Graduate/Alumni

Posting Date: March 1, 2022
Expiration Date: April 29, 2022
Contact: Mrs Tammy Escalera District Court Administrator 111 East Union Street Somerset, Pennsylvania 15501 United States http://www.co.somerset.pa.us
Resume Receipt: E-mail
Default email for resumes.: escalerat@co.somerset.pa.us
Additional Documents: Unofficial Transcript, Writing Sample
ID: 9107

Litigation Associate

Tonkon Torp LLP (Portland, OR)

Job Type:	Full-time
Geographic Preference:	Pacific Northwest (WA, OR, ID)
Job Location(s):	Portland, Oregon United States
Job Description:	<p>Tonkon Torp LLP, a medium-sized law firm in Portland, Oregon, is looking for a mid-level Litigation Associate with 1-3 years’ experience.</p> <p>The qualified candidate will have:</p> <ul style="list-style-type: none">• J.D. and strong academic record from an ABA-accredited law school• 1-3 years of litigation experience, ideally including drafting and arguing motions, taking and defending depositions, and trial preparation• Experience in general business litigation• Natural curiosity and enthusiasm for new challenges• Excellent communications and presentation (oral and written) skills• Judicial clerkship experience will be considered in lieu of or in addition to litigation experience <p>We offer:</p> <ul style="list-style-type: none">• Competitive salary and benefits commensurate with local, large firms• A unique culture that values collaboration in everything we do• A team of professionals driven by a sense of excellence, integrity, commitment to learning, mutual respect, and adaptability• Professionals committed to a diverse and inclusive workplace and giving back to the communities in which we live and work• Varied career paths supported by strong professional development programs and resources• Opportunities for service through pro bono activities <p>Qualified and interested candidates should submit a PDF of their cover letter, résumé, and law school transcripts to Jeri Chavis, Manager of Attorney Recruiting.</p> <p><i>We are committed to creating a diverse work environment and are proud to be an equal opportunity employer.</i></p> <p>We are not accepting submissions from third-party recruiters for this position at this time.</p>
Desired Class Level(s):	Graduate/Alumni
Posting Date:	March 1, 2022
Expiration Date:	April 7, 2022
Contact:	Manager of Attorney Recruiting Jeri Chavis Manager of Attorney Recruiting

888 SW 5th Avenue Portland, Oregon 97204 United States

Resume Receipt: Other (see below)

How To Apply: <https://careers.tonkon.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=2&FilterJobCategoryID=1&FilterJobID=16>

Additional Documents: Cover Letter, Unofficial Transcript, Other Documents

Additional Documents Notes: Résumé

Visual ID: 9104

Staff Attorney
Advocates for Basic Legal Equality, Inc (Dayton)

Position Type: Full-time
Job Location(s): , Nationwide (United States)
Description: <p>Advocates for Basic Legal Equality, Inc., a non-profit law firm that provides high-quality legal assistance to low-income clients in western Ohio, seeks a resourceful, culturally competent, hardworking attorney in its Dayton office to represent tenants facing eviction in seven counties surrounding ABLE and LAWO’s Dayton, Springfield, and Lima offices.</p> <p>This position will provide legal representation in eviction actions, advocacy for tenant protections in local policies and programs, coordination with rental assistance funds, and legal education and information. This position is part of a team working on a grant-funded project and will involve working closely with community-based partners.</p> <p>Excellent legal, communication, and interpersonal skills; experience with computer software and Microsoft Office; ability to relate well with and commitment to providing legal services to people living in poverty required. Previous experience in areas of housing or poverty law in general is highly preferred. Must work well in a team environment. Ability to communicate fluently in Spanish is helpful. Remote work is likely; however, court appearances are required.</p> <p>Membership in Ohio Bar or ability to be admitted by motion or temporary certification is required. Attorneys with recent bar admissions are encouraged to apply.</p> <p>Salary depends on experience. Excellent fringe benefits, including loan repayment assistance.</p> <p>To Apply: If you are interested in applying for this position, please visit https://www.ablelaw.org/careers-with-able/ to complete your application. Position will remain open until filled.</p> <p>ABLE is an Equal Opportunity Employer and places a high value on diversity in our workplace, including diversity in race, ethnicity, gender, sexual orientation, age, and physical ability. We strive to create an environment welcoming to all individuals and we encourage applications from individuals traditionally underrepresented in the legal profession. Applicants requiring accommodation for the interview/application process should contact the recruitment coordinator at ablejobs@freelawyers.org.</p>
Desired Class Level: Graduate/Alumni
Posting Date: March 1, 2022
Expiration Date: April 29, 2022
Contact: Human Resources United States
Resume Receipt: E-mail

Default email for resumes.: ablejobs@freelawyers.org
ID: 9109

Senior Attorney- Housing Advocacy
Advocates for Basic Legal Equality, Inc (Dayton)

Position Type:	Full-time
Job Location(s):	, Nationwide (United States)
Description:	<p>Advocates for Basic Legal Equality, Inc., a non-profit law firm that provides high-quality legal assistance to low-income clients in western Ohio, seeks a resourceful, culturally competent, hardworking senior attorney to supervise a grant-funded project representing tenants facing eviction in seven counties surrounding ABLE and LAWO's Dayton, Springfield, and Lima offices.</p> <p>This project provides legal representation in eviction actions, advocacy for tenant protections in local policies and programs, coordination with rental assistance funds, legal education and information, and works closely with community-based partners. The senior attorney position is a leadership position in the law firm. The senior attorney will carry a caseload, assist with implementation and management of the project, and supervise the project staff and their legal work.</p> <p>Excellent legal, communication, and interpersonal skills; experience with computer software and Microsoft Office; ability to relate well with and commitment to providing legal services to people living in poverty required. Previous experience in areas of housing or poverty law in general is highly preferred. Must work well in a team environment. Ability to communicate fluently in Spanish is helpful. Remote work is likely; however, court appearances are required.</p> <p>Membership in Ohio Bar or ability to be admitted by motion or temporary certification is required. Five or more years' legal experience and significant experience with the client communities ABLE serves is required. Prior supervisory or administrative experience with a legal services program or a law office is desirable.</p> <p>Salary depends on experience. Excellent fringe benefits, including loan repayment assistance.</p> <p>To Apply: If you are interested in applying for this position, please visit https://www.ablelaw.org/careers-with-able/ to complete your application. Position will remain open until filled.</p> <p>ABLE is an Equal Opportunity Employer and places a high value on diversity in our workplace, including diversity in race, ethnicity, gender, sexual orientation, age, and physical ability. We strive to create an environment welcoming to all individuals and we encourage applications from individuals traditionally underrepresented in the legal profession. Applicants requiring accommodation for the interview/application process should contact the recruitment coordinator at ablejobs@freelawyers.org.</p>

Posting Date: March 1, 2022
Expiration Date: April 29, 2022
Contact: Human Resources United States
Resume Receipt: E-mail
Default email for resumes.: ablejobs@freelawyers.org
ID: 9108

Staff Attorney- Housing Advocacy

Legal Aid of Western Ohio, Inc

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): , Nationwide (United States)
Description: <p>Legal Aid of Western Ohio, Inc. a non-profit law firm that provides high-quality legal assistance to people living in poverty in western Ohio, seeks a resourceful, culturally competent, hardworking attorney for its Lima office to represent tenants facing eviction in seven counties surrounding LAWO’s Dayton, Springfield, and Lima offices.</p> <p>This attorney will provide legal representation in eviction actions, advocacy for tenant protections, coordination with rental assistance funds, and legal education and information. The attorney is part of a team working on a grant-funded project and will involve working closely with community-based partners.</p> <p>Excellent legal, communication, and interpersonal skills; experience with computer software and Microsoft Office; ability to relate well with and commitment to providing legal services to people living in poverty required. Previous experience in areas of housing or poverty law in general is highly preferred. Must work well in a team environment. Ability to communicate fluently in Spanish is helpful. Remote work is likely; however, court appearances are required.</p> <p>Membership in Ohio Bar or ability to be admitted by motion or temporary certification is required. Attorneys with recent bar admissions are encouraged to apply.</p> <p>Competitive salary based on relevant experience; comprehensive fringe benefits, including loan repayment assistance.</p> <p>To Apply: Please visit https://www.lawolaw.org/careers-with-lawo/ to submit your application. Position will remain open until filled.</p> <p>LAWO is an Equal Opportunity Employer and places a high value on diversity in our workplace, including diversity in race, ethnicity, gender, sexual orientation, age, and physical ability. We strive to create an environment welcoming to all individuals and we encourage applications from individuals traditionally underrepresented in the legal profession. Applicants requiring accommodation for the interview/application process should contact the recruitment coordinator at lawojobs@freelawyers.org.</p>
Desired Class Level: Graduate/Alumni
Posting Date: March 1, 2022
Expiration Date: April 29, 2022
Contact: Human Resources

Human Resources
United States

Resume Receipt: E-mail
Default email for resumes.: awojobs@ablelaw.org
ID: 9106

Term Law Clerk to a United States District Judge

U.S. District Court for the Northern District of West Virginia - Judge Gina M. Groh (Martinsburg)

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Martinsburg, West Virginia (United States)
Description:	<p>Position: Term Law Clerk to a United States District Judge Classification Level: JSP 11-13 Starting Salary Range: \$72,750 – \$103,690 Location: Martinsburg, West Virginia Opening Date: Closing Date: Open Until Filled Number of Positions: 1</p> <p>POSITION OVERVIEW The United States District Court for the Northern District of West Virginia invites applications for the position of term law clerk to a United States District Judge located in Martinsburg, West Virginia. Principal duties of the position include researching substantive issues of federal and state law; drafting legal memoranda, reports and recommendations, opinions, and orders; and attending court proceedings relative to a broad range of matters in felony/misdemeanor cases, civil cases, Social Security appeal cases, and prisoner litigation (28 U.S.C. §§ 2255, 2254, 2241 and 42 U.S.C. §1983). Additional duties include interacting with chambers staff, court personnel, litigants and/or the public; assisting in settlement conferences; preparing continuing legal education materials; and generally providing trusted legal support to the judge.</p> <p>The successful candidate will exhibit, at all times and to all persons, a courteous, professional, and cooperative attitude and a self-imposed standard of integrity and excellence. This term judicial law clerk position is for two years and is available in September 2023.</p> <p>QUALIFICATIONS The successful candidate will have excellent academic credentials from an ABA-accredited law school, strong research and exceptional writing skills, and keen analytical ability. Law Review, Journal, moot court, or prior litigation and practice experience is preferred. The successful candidate must also be a United States Citizen.</p> <p>COMPENSATION AND BENEFITS Compensation will be set based on the experience and qualifications of the successful candidate and subject to the policies and guidelines set forth in the Judicial Salary Plan. Term law clerks qualify for federal employees’ group health and life insurance.</p> <p>HOW TO APPLY Interested persons must submit to Judge’s Chamber or through OSCAR a resume, two (2) recent writing samples, law school and undergraduate transcripts, at least three (3) references (preferably current or former employers) and two (2) recommendations to:</p> <p>Hon. Gina M. Groh U.S. District Court for the</p>

Northern District of West Virginia
217 W. King Street, Ste. 214
Martinsburg, West Virginia 25401
Court's web site: www.wvnd.uscourts.gov

Desired Class Level:	3L, Graduate/Alumni
Posting Date:	March 1, 2022
Expiration Date:	April 1, 2022
Contact:	Johnna Oehlsen Judicial Assistant to the Honorable Judge Gina M. Groh 217 W. King Street, Room 214 Martinsburg, West Virginia 25401 United States
Resume Receipt:	Other (see below)
How to Apply:	OSCAR
Additional Documents:	Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes:	HOW TO APPLY Interested persons must submit to Judge's Chamber or through OSCAR a resume, two (2) recent writing samples, law school and undergraduate transcripts, at least three (3) references (preferably current or former employers) and two (2) recommendations to:
	Hon. Gina M. Groh U.S. District Court for the Northern District of West Virginia 217 W. King Street, Ste. 214 Martinsburg, West Virginia 25401 Court's web site: www.wvnd.uscourts.gov
ID:	9101

Litigation Associate
Spencer LLP (Richmond, Virginia)

Job Type:	Full-time
Job Location(s):	Richmond, Virginia United States
Job Description:	<p>Spencer LLP, a litigation boutique with strong local and national practices, seeks an associate attorney with 3+ years of experience to assist with our complex litigation matters.</p> <p>The ideal candidate is resourceful, clever, writes well, speaks well, and has good common sense. You will be responsible for your cases—working them up, getting them ready for trial, and keeping them going along the way. Personal initiative and attention to detail are crucial. You will work as part of a team with others in the firm and with experts, local counsel, and clients. You should have the stuff to handle tough opponents, tough experts, tough issues, and tough jurisdictions. You must have a high level of creativity and integrity.</p> <p>This is an excellent opportunity for anyone who wants to work at the highest levels and get compensated accordingly.</p> <p>Our workplace is flexible. Our excellent IT infrastructure makes it as easy to work remotely as on site; most of us work from home or from the road several days a week. We are interested in hiring the best from across the country, not just in Richmond. Bar admission to Maryland or North Carolina is a plus.</p> <p>If you are interested, send a resume, cover letter, and writing sample to krobertson@spencerllp.com.</p>
Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 28, 2022
Expiration Date:	March 30, 2022
Contact:	Katy Robertson Business Manager 6806 Paragon Place Suite 200 Richmond, Virginia 23230 United States http://www.spencershuford.com
Resume Receipt:	Email Resume, Online
Default email address for resumes:	krobertson@spencerllp.com
Additional Documents:	Cover Letter, Writing Sample

Visual ID: 9029

Staff Attorney

Disability Rights of WV (Charleston, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Charleston, West Virginia (United States)
Description: <p>Disability Rights of West Virginia (DRWV), the federally mandated protection and advocacy system for people with disabilities, is seeking a staff attorney for a time limited project. Special funding for the project ends 09/30/2024, however, employment beyond that date may be available. Candidate must have excellent written and oral communication skills; preferred knowledge and experience with Medicaid, Medicaid Waiver, Olmstead, the Americans with Disabilities Act; other state and federal regulations concerning disability rights, knowledge of the rights of persons with disabilities; experience in public speaking and educating Legislators is a plus, (no lobbying) knowledge of community-based residential programs; and ability to work well with others. DRWV is looking for a self-starter who is comfortable working independently and also in small groups. Compassion for our constituents. New attorneys are encouraged to apply. DRWV is an Equal Employment Opportunity employer.</p> <p>Excellent benefit package. Salary range depending on qualifications and experience: \$46,200 - \$65,000</p> <p>To Apply: Please submit a resume and cover letter with your salary expectation to: Hiring Director, Disability Rights of West Virginia, 1207 Quarrier Street, Suite 400, Charleston, W. Va., 25301</p> <p>This position will be open until filled.</p> <p>Job Type: Full-time</p> <p>Job Type: Full-time</p> <p>Pay: \$46,200.00 - \$65,000.00 per year</p> <p>Benefits:</p> <p>401(k) Dental insurance Flexible schedule Health insurance Paid time off Vision insurance Schedule:</p> <p>Monday to Friday License/Certification:</p> <p>Bar Admission in WV (Preferred) Work Location: One location.</p>
Desired Class Level: Graduate/Alumni

Posting Date:	February 25, 2022
Expiration Date:	March 25, 2022
Contact:	Mr. Russell Cook Legal Director 1207 Quarrier Street, 4th Floor Charleston, West Virginia 25301 United States
Resume Receipt:	Other (see below)
How to Apply:	To Apply: Please submit a resume and cover letter with your salary expectation to: Hiring Director, Disability Rights of West Virginia, 1207 Quarrier Street, Suite 400, Charleston, W. Va., 25301
Additional Documents:	Cover Letter
ID:	9078

U.S. Case Law Summary Legal Writer Remote Contract Position

Justia Inc (Mountain View, CA)

Job Type:	Part-time, Full-time
Job Location(s):	Not Specified, United States
Job Description:	<p>Justia (www.justia.com) provides the community with open and free access to the law. We strongly believe that the law belongs to all of us and that everyone should have access to the laws that touch and affect our lives.</p> <p>SUMMARY</p> <p>Justia is looking for legal writers, on a contract basis, who possess strong analytical and writing skills. This role is remote and will be responsible for writing daily case law summaries which will be provided to visitors of Justia's portal and free law databases.</p> <p>JOB RESPONSIBILITIES</p> <p>Write daily case law summaries for U.S. appellate courts clearly identifying key components and findings within prescribed editorial guidelines. Classify judicial opinions by topic based upon a controlled legal taxonomy. Quickly digest key holdings in opinions and draft short, complete and accurate summaries.</p> <p>JOB REQUIREMENTS</p> <p>JD Degree from an ABA accredited law school</p> <p>Proven ability to write in a clear, concise, understandable manner</p> <p>Excellent analytical skills</p> <p>Strong attention to detail</p> <p>Demonstrated ability to work independently and meet challenging deadlines</p> <p>DISCLAIMER</p> <p>The above information on this description has been designed to indicate the general nature, and level, of the work performed by this position. It is not designed to contain, or be interpreted, as a comprehensive inventory of all duties, responsibilities and qualifications required.</p> <p>JUSTIA IS AN EQUAL OPPORTUNITY EMPLOYER</p>
Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 25, 2022
Expiration Date:	April 3, 2022
Contact:	Mr. David Potts

Vice President, HR & Administration
1380 Pear Avenue, Suite 2B Mountain View, California 94043 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: careers@justia.com

Additional Documents: Cover Letter

Visual ID: 9081

Vermont Poverty Law Fellow
Vermont Law School (South Royalton, VT)

Position Type:	Fellowship
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	South Royalton, Vermont (United States)
Description:	<p>Vermont Poverty Law Fellow South Royalton, VT • Vermont Immigrant Assistance (VIA)</p> <p>Job Type Contract</p> <p>Description Vermont Poverty Law Fellow</p> <p>Application Deadline: March 25, 2022</p> <p>Vermont Law School is committed to cultivating and preserving a culture of inclusion and connectedness. We grow and learn better together with a diverse group of faculty, staff, and students. In recruiting for faculty and staff, we seek unique backgrounds to enrich and challenge our community. As part of our commitment to compliance with the Americans with Disabilities Act, candidates who meet the qualifications for this position and who require accommodations to apply should contact Human Resources at jobs@vermontlaw.edu. Vermont Law School strives to raise the bar for being an Equal Opportunity Employer, and we prohibit discrimination based on race, color, religion, ancestry, sex, sexual orientation, gender identity, age, national origin, place of birth, marital status, disability, veteran's status, HIV status, pregnancy, genetic information, health insurance status, and crime victim status.</p> <p>Position Summary:</p> <p>The Vermont Bar Foundation and the Vermont Access to Justice Campaign are pleased to announce the availability of a two-year Vermont Poverty Law Fellowship (VPLF) beginning in August 2022 and reporting to the Vermont Immigrant Assistance (VIA) clinic. The VPLF program seeks an outstanding graduating law student or new lawyer to help address immigration-related barriers to justice by expanding the reach of Vermont’s existing immigration and related legal services providers.</p> <p>Essential Functions and Principal Accountabilities:</p> <p>Integrate fully into educational and legal services programs at VIA/South Royalton Legal Clinic, including delivering legal services to noncitizen clients. Develop and deliver one or more projects aimed at broadly improving access to justice for low-income noncitizen Vermonters. Collaborate with legal and lay advocates from Vermont Law School, Vermont Legal Aid, and other regional partners to progress Fellowship projects and increase public awareness of available legal services and remedies. Work with the Vermont Bar Foundation and the Vermont Bar Association to publicize Fellowship activities and participate in continuing legal education activities.</p>

Requirements
Required Education, Skills, and Experience:

To apply, submit a resume, cover letter, three references, and a writing sample.
Applicants must be recent law school graduates or graduating law students, and must be admitted to the Vermont Bar, eligible to waive into licensure, or willing to sit for the July 2022 Vermont Bar examination.
Demonstrated commitment to public interest lawyering, including through prior legal services or civil rights work experience.
Understanding of, appreciation for, and commitment to inclusion, including the ability to work with clients, students, faculty, and staff from diverse backgrounds, identities, and viewpoints.
Excellent writing, editing, organizational, and managerial skills.
Outstanding interpersonal and collaboration skills.
Strong academic credentials.
Proficiency in Microsoft Windows and Microsoft 365 applications.
Must be able to adapt to new and emerging technology as established and communicated by the law school.
Prior immigration legal experience a plus.
Multilingual language skills a plus.

Other Requirements:

Some regional travel with a personal vehicle will be required (applicants must have access to a personal vehicle).
Attendance at events and meetings after traditional business hours, overnight or on weekends may be required.
Primary work is done sitting and/or standing at a desk.
Repetitive motion (keyboard, mouse, etc.).
Physical ability to perform all essential functions of the job with or without basic accommodations.
Ability to prioritize multiple tasks and deadlines and reorganize under pressure.
Ability to work independently and collaboratively within a team.
Must be able to work legally within the United States without sponsorship.
Willingness and ability to follow Covid-19 safety policies and guidelines as laid out by the One VLS Action Team based on the changing landscape of the Covid-19 pandemic.

Note: All job requirements are subject to possible revision to reflect changes in the position requirements or to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a threat or risk to the health and safety of themselves or other employees. This job description in no way states or implies that these are the only duties to which will be required in this position. Employees will be required to follow other job-related duties as requested by their supervisor/manager (within guidelines and compliance with Federal and State Laws). Continued employment remains on an “at-will” basis.

PM20

Salary Description
57,000

Posting Date:	February 25, 2022
Expiration Date:	March 25, 2022
Contact:	Vermont Law School Associate Dean PO Box 96, Chelsea Street, South Royalton, Vermont 05068 United States
Resume Receipt:	Other (see below)
How to Apply:	https://recruiting.paylocity.com/recruiting/jobs/Details/950057/Vermont-Law-School/Vermont-Poverty-Law-Fellow
Additional Documents:	Cover Letter, Writing Sample, Other Documents
Requested Document Notes:	To apply, submit a resume, cover letter, three references, and a writing sample.
ID:	9079

Assistant Attorney General for Tax and Revenue
The Office of the West Virginia Attorney General (Charleston, WV)

Position Type:	Full-time
Practice Area(s):	All Practice Areas
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Charleston, West Virginia (United States)
Description:	<p>Assistant Attorney General: The West Virginia Attorney General’s Office seeks an attorney to join the Tax, Revenue, Claims Commission, and Transportation Division. Ideal candidates will have been practicing law for 8 to 10 years. Experience with tax law is preferred as well as litigation experience, excellent academic and professional credentials; superior oral and written communication skills; have outstanding legal research, analytical, and legal reasoning skills; and, the ability to function with minimal guidance in a demanding legal environment.</p> <p>Candidates must also have an active WV law license or be eligible for admission.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	February 24, 2022
Expiration Date:	June 30, 2022
Contact:	Lori Sovel Director of Human Resources 1900 Kanawha Blvd., East State Capitol, Building 1, Room E-26 Charleston, West Virginia 25305 United States
Resume Receipt:	E-mail
Default email for resumes.:	jobs@wvago.gov
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	Please send your resume, a writing sample, and preferred salary range to jobs@wvago.gov with "Revenue Attorney" in the subject line.
ID:	9064

Assistant Attorney General/Miners’ Health, Safety&Training

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type:	Full-time
Practice Area(s):	All Practice Areas
Job Location(s):	Charleston, West Virginia (United States)
Description:	<p>Assistant Attorney General / Office of Miners’ Health, Safety, and Training: The Office of the West Virginia Attorney General is seeking a full-time attorney to join its Arts, Education, Commissions, and Boards Division to represent the Office of Miners’ Health, Safety, and Training. Ideal candidates will have a minimum of five (5) years of litigation experience. Candidates will primarily be responsible for litigating matters in administrative hearings and state circuit courts, with possible appellate work before the West Virginia Supreme Court of Appeals. Responsibilities will include assisting with policy development and implementation; engaging with other state and federal agencies on the client’s behalf; drafting legislative rules; appearing before legislative committees; presenting to administrative boards; responding to Freedom of Information Act requests; advising the client on day-to-day operations; and general counsel and advice.</p> <p>Strong written and oral advocacy skills are required, as well as the ability to travel and to go underground in a coal mine. The candidate must be comfortable practicing independently with limited clerical support. Knowledge or experience in coal mining law is preferred but not required.</p> <p>Candidates must have an active WV license or be eligible for admission.</p> <p>To apply, please submit a cover letter, resume, writing sample, and salary requirements to jobs@wvago.gov with "Miners’ Health & Safety" in the subject line.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	February 24, 2022
Expiration Date:	June 30, 2022
Contact:	Lori Sovel Director of Human Resources 1900 Kanawha Blvd., East State Capitol, Building 1, Room E-26 Charleston, West Virginia 25305 United States
Resume Receipt:	E-mail
Default email for resumes.:	jobs@wvago.gov
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	To apply, please submit a cover letter, resume, writing sample, and salary requirements to jobs@wvago.gov with "Miners’ Health & Safety" in the subject line.
ID:	9062

Associate Partner Track Position
Armstrong Law, PLLC (Gassaway, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Gassaway, West Virginia (United States)
Description: <p>Interested in achieving a good work-life balance? Our current job opening for an associate partner track position is for you! The ideal candidate will vigorously litigate cases and resolve legal disputes on behalf of clients. 3Ls and recent graduates are encouraged to apply. Low billable hour requirement and performance bonuses available</p> <p>Responsibilities:</p> <p>Represent clients in Court and before government agencies Negotiate settlements, mediate cases and depositions Prepare and draft pleadings, motions and discovery tailored to each client and case</p> <p>Qualifications:</p> <p>3L graduating in May of 2022 OR JD with the West Virginia Bar admittance Familiarity with various legal documents Strong analytical and problem-solving skills Ability to build rapport with clients Excellent written, verbal communication and interpersonal skills</p> <p>Apply with Resume, cover letter, writing sample, transcript</p> <p>Dakota Johnson</p> <p>Office Manager</p>
Desired Class Level: 3L, Graduate/Alumni
Posting Date: February 24, 2022
Expiration Date: April 17, 2022
Contact: Ms. Dakota Johnson 624 Elk St Gassaway
Resume Receipt: E-mail
Default email for resumes.: dakota@wvlegalhelp.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 9056

Consumer Protection Attorney

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type:	Full-time
Practice Area(s):	All Practice Areas
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Charleston, West Virginia (United States)
Description:	Consumer Protection Attorney: The West Virginia Attorney General’s Office seeks an attorney for the Consumer Protection Division. Ideal candidates will have consumer protection experience. Successful candidates will have a minimum of eight (8) years of aggressive litigation experience as well as mediation experience. Strong written and oral communication skills are required. Candidates will be expected to communicate complex legal matters in a clear manner. Candidates must have an active WV license or be eligible for admission
Desired Class Level:	Graduate/Alumni
Posting Date:	February 24, 2022
Expiration Date:	June 30, 2022
Contact:	Lori Sovel Director of Human Resources 1900 Kanawha Blvd., East State Capitol, Building 1, Room E-26 Charleston, West Virginia 25305 United States
Resume Receipt:	E-mail
Default email for resumes.:	jobs@wvago.gov
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	Please send your resume, a writing sample, and preferred salary range to jobs@wvago.gov with "Consumer Attorney" in the subject line.
ID:	9065

Principal Deputy Solicitor General

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type:	Full-time
Practice Area(s):	All Practice Areas
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Charleston, West Virginia (United States)
Description:	<p>Principal Deputy Solicitor General - The West Virginia Attorney General's Office is accepting applications for a senior-level attorney to be considered for the position of Principal Deputy Solicitor General. Excellent writing and editing skills and appellate and/or administrative law litigation experience required; U.S. Supreme Court or other appellate clerkship strongly preferred. Must be eligible to waive into the WV Bar or willing to pursue state bar membership. This position is based out of Charleston, WV, with potential geographic flexibility within the State on a case-by-case basis.</p> <p>Responsibilities of the Principal Deputy Solicitor General include working with the Attorney General and Solicitor General to develop a strategy for high-profile litigation involving the State of West Virginia and state officers and agencies; editing and some primary drafting for major appellate briefs, administrative comments, and dispositive motions; coordinating multi-state litigation and amicus briefs with other States; and researching and providing strategic advice on other important issues for the State.</p> <p>All attorneys in the SG group gain significant appellate, administrative, and general litigation experience. The group practices at all levels in state and federal courts, including before the U.S. Supreme Court. Attorneys in the group can expect oral argument experience in the West Virginia Supreme Court of Appeals, as well as opportunities to present an argument or second chair in federal appellate courts. The group is a small team, with all attorneys contributing at highly substantive levels.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	February 24, 2022
Expiration Date:	June 30, 2022
Contact:	Lori Sovel Director of Human Resources 1900 Kanawha Blvd., East State Capitol, Building 1, Room E-26 Charleston, West Virginia 25305 United States
Resume Receipt:	E-mail
Default email for resumes.:	jobs@wvago.gov
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	Applicants should submit their resume, a writing sample, and a cover letter to jobs@wvago.gov, or may reach out to Solicitor General Lindsay See for more information at lindsay.s.see@wvago.gov.
ID:	9063

Senior Attorney

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type: Full-time
Practice Area(s): All Practice Areas
Job Location(s): Charleston, West Virginia (United States)
Description: Senior Attorney: The West Virginia Attorney General’s Office seeks an experienced Senior Litigation Attorney to manage litigation. Candidates must have at least ten (10) years of litigation and management experience which reflects a strong work ethic, integrity, and professionalism. Successful candidates will have excellent interpersonal, organizational, and verbal/written communication skills. Experience with complex and multi-state litigation is preferred. Candidates must also have an active WV license or be eligible for admission. Please send your resume, a writing sample and preferred salary range to jobs@wvago.gov with "Senior Attorney" in the subject line.
Desired Class Level: Graduate/Alumni
Posting Date: February 24, 2022
Expiration Date: June 30, 2022
Contact: Lori Sovel Director of Human Resources 1900 Kanawha Blvd., East State Capitol, Building 1, Room E-26 Charleston, West Virginia 25305 United States
Resume Receipt: E-mail
Default email for resumes.: jobs@wvago.gov
Additional Documents: Cover Letter, Writing Sample
ID: 9061

Junior Associate

Katz, Marshall & Banks, LLP (Washington DC)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Job Location(s): District of Columbia, District of Columbia (United States)
Description: <p>Katz, Marshall & Banks, a boutique employment and whistleblower law firm in Washington, D.C. and Philadelphia, PA is now accepting applications for a junior associate position for attorneys with between two and ten years' experience.</p> <p>The attorney hired for this position will have the opportunity to work on important whistleblower, employment discrimination, and civil rights cases with experienced practitioners at Katz, Marshall & Banks. Our associates work closely with the firm's attorneys and are deeply involved in all aspects and stages of our whistleblower and employment discrimination cases, from developing and investigating cases, interviewing clients, settlement negotiations, drafting pleadings, conducting discovery and attending legal proceedings with the Firm's experienced attorneys.</p> <p>Applicants should have a demonstrated commitment to employment law, civil rights, and/or public interest issues; strong academic credentials; superior analytical, research, writing, and verbal skills; the ability to balance a varied case load; and Bar membership pending or obtained prior to starting with the firm. Applications will be reviewed on a rolling basis, with April 1, 2022, as the deadline for submission.</p> <p>For more information on the firm see https://www.kmblegal.com/</p> <p>Please send cover letter, resume, law school transcript and writing sample to hiring@kmblegal.com</p>
Desired Class Level: Graduate/Alumni
Posting Date: February 23, 2022
Expiration Date: April 1, 2022
Contact: Hiring Washington, District of Columbia United States
Resume Receipt: E-mail
Default email for resumes.: hiring@kmblegal.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 9051

Staff Attorneys

Neighborhood Legal Services (Pittsburgh, PA)

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s): Pittsburgh, Pennsylvania (United States)
Description: <p>Several Positions with Neighborhood Legal Services:</p> <p>See complete descriptions for each position at: NLS Job Opportunities</p> <p>Staff Attorney - Housing, Pittsburgh Office (#0721-203) Staff Attorney - Housing, Pittsburgh Office (#0122-207) Staff Attorney - Housing, Pittsburgh Office (#0122-209) Staff Attorney - Housing/Eviction Helpline (#0122-208) Staff Attorney - Family Law (#0721-204) Staff Attorney - Family Law, Beaver Office (#0222-210) Staff Attorney - Medical Legal Collaborative, Pittsburgh (#0122-205) Staff Attorney - Medical Legal Collaborative, Beaver, Butler and Lawrence (#0122-206)</p> <p>All applications should be directed to hr@nlsa.us and include your resume, unofficial transcript (attorney positions) and letter of interest.</p> <p>Neighborhood Legal Services offers an engaging work community and an excellent benefit package and is an equal opportunity employer.</p>
Desired Class Level: Graduate/Alumni
Posting Date: February 23, 2022
Expiration Date: April 1, 2022
Contact: Human Resources 928 Penn Avenue Pittsburgh, Pennsylvania 15222 United States
Resume Receipt: E-mail
Default email for resumes.: hr@nlsa.us
Additional Documents: Cover Letter, Unofficial Transcript
ID: 9049

Logan Supervising Attorney
Legal Aid of West Virginia

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Logan, West Virginia (United States)
Description: <p>Legal Aid of West Virginia is seeking an energetic, skilled, and committed leader for its Logan Office. Applicant must be a West Virginia licensed attorney with minimum three years of practice/management experience. Looking for a talented lawyer with strong supervisory and management skills. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.</p> <p>As the Logan Supervising Attorney, you will lead and supervise the work of two staff attorneys, a paralegal/advocate and a legal assistant; represent clients in a variety of poverty-law cases; and through planning, outreach and case-handling decisions ensure that legal aid services are reaching where they are most needed across the Logan service area.</p> <p>The Logan office of LAWV serves Logan and Mingo Counties in West Virginia, rural counties where poverty and inequity have historically been (and continue to be) particularly acute. This position is chance to work at the front lines in the battle against poverty and injustice, in a setting of historic significance and great natural beauty. Lovers of mountain hikes, biking, kayaking and other outdoor activities will find ample opportunities to get outside and play. In addition, the capital city of Charleston, as well as the wonders of the New River Gorge (with some of the best whitewater rapids in the world) are a short drive away. (Learn more at https://wvtourism.com/places-to-go/travel-regions/hatfield-mccoy-mountains/)</p> <p>If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by March 8, 2022. Applications will be considered until the position is filled. LAWV is an organization dedicated to equity, justice and inclusion and our organization culture reflects that by seeking and supporting employees from diverse backgrounds and perspectives. EOE qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.</p>
Desired Class Level: Graduate/Alumni
Posting Date: February 22, 2022
Expiration Date: March 8, 2022
Contact: Ms. Kerry LeMasters Administrative Director Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia 25301 United States
Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net
Additional Documents: Cover Letter
ID: 9042

Associate Attorney
Babst Calland Clements & Zomnir, PC (Charleston, WV)

Position Type:	Full-time
Practice Area(s):	Environmental
Job Location(s):	Washington, District of Columbia (United States) Pittsburgh, Pennsylvania (United States)
Description:	<p>Babst, Calland, Clements and Zomnir, P.C. is seeking a four- to eight- year Associate Attorney for its nationally recognized Environmental practice. Babst Calland’s Environmental practice is highly respected, known for its sophisticated and practical representation in a wide array of federal and state environmental issues. Practice areas include stationary and mobile air sources, wastewater, streams/wetlands, waste management, brownfields, RCRA, Superfund, remediation, endangered species and energy. Clients include large and small companies in the industrial, energy, manufacturing and chemical sectors, as well as commercial, financial and municipal entities.</p> <p>The selected candidate will have the opportunity to practice many aspects of environmental law, including federal and state regulatory compliance, permitting, enforcement defense and transactional due diligence.</p> <p>Strong academics, analytical skills, and verbal and written communication skills are required. Positions are available in Babst Calland’s Pittsburgh, PA or Washington, D.C. offices.</p> <p>Babst Calland is a highly collaborative firm with a broad, nationwide client base. In addition to a competitive salary and bonus plan, benefits include medical, dental, optical and life insurance, 401(k), phone allowance, and generous vacation.</p> <p>If interested, please submit your resume and cover letter to careers@babstcalland.com.</p> <p>Babst, Calland, Clements and Zomnir, P.C. values and strives to be an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, ancestry, religion, sex, sexual orientation, gender identity, age, national origin, disability, protected veteran status, or any other characteristic protected by law.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	February 21, 2022
Expiration Date:	March 31, 2022
Contact:	Pamela Chiavetta HR Administrator 300 Summers Street Charleston, West Virginia 25301 United States http://www.babstcalland.com
Resume Receipt:	E-mail
Default email for resumes.:	pchiavetta@babstcalland.com

Additional Documents: Unofficial Transcript, Writing Sample

ID: 9032

Senior Associate Attorney
Babst Calland Clements & Zomnir, PC (Charleston, WV)

Position Type: Full-time
Practice Area(s): Environmental
Job Location(s): Pittsburgh, Pennsylvania (United States) Washington, District of Columbia (United States)
Description: <p>Babst, Calland, Clement and Zomnir, P.C. is seeking a six- to nine- year Senior Associate or Junior Partner for its nationally recognized Environmental practice. Comprised of more than 25 attorneys, Babst Calland’s Environmental Section is the largest environmental practice in western Pennsylvania. Clients include large and small companies in the industrial, energy, manufacturing and chemical sectors, as well as commercial, financial and municipal entities.</p> <p>The selected candidate will engage in varied aspects of environmental law, with an emphasis on federal and state remediation projects under Superfund, RCRA and state brownfield/remediation programs. Superfund and RCRA experience is required. Previous experience at state or federal regulatory agencies (e.g., USEPA, USDOJ) welcomed. Positions are available in the Pittsburgh, PA or Washington, D.C. offices.</p> <p>Babst Calland is a highly collaborative firm with a large, established client base. In addition to a competitive salary and bonus plan, benefits include medical, dental, optical and life insurance, 401(k), phone allowance, and generous vacation.</p> <p>If interested, please submit your resume and cover letter to careers@babstcalland.com.</p> <p>Babst, Calland, Clements and Zomnir, P.C. values and strives to be an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, ancestry, religion, sex, sexual orientation, gender identity, age, national origin, disability, protected veteran status, or any other characteristic protected by law.</p>
Desired Class Level: Graduate/Alumni
Posting Date: February 21, 2022
Expiration Date: March 31, 2022
Contact: Pamela Chiavetta HR Administrator 300 Summers Street Charleston, West Virginia 25301 United States http://www.babstcalland.com
Resume Receipt: E-mail
Default email for resumes.: pchiavetta@babstcalland.com
Additional Documents: Unofficial Transcript, Writing Sample
ID: 9031

Staff Attorney, Disney Television Animation
Disney (Glendale, CA)

Position Type:	Full-time
Geographic Preference:	West (CA, NV, UT, CO, MT, WY)
Job Location(s):	Glendale, California (United States)
Description:	<p>Job ID 930485BR</p> <p>Location Glendale, California, United States</p> <p>Business Disney Television Animation</p> <p>Date posted Feb. 16, 2022</p> <p>Job Summary: Disney Television Animation (“TVA”), the production studio responsible for developing animated content across Disney’s linear networks and digital platforms such as Disney+, is looking for an attorney to serve as a staff attorney for the Production Legal team. The Staff Attorney for TVA is expected to work in a collaborative fashion with other departmental members and members of related departments at both the TVA studio and The Walt Disney Company as a whole, including Business Affairs, Creative, Production, Casting, Production Finance, Programming, Marketing, Brand Management, Publishing and Digital Media, and will report to a Principal Counsel, Legal Affairs. The position will have day-to-day responsibilities in connection with the development and production of animated television, TV movies, shorts, and multi-platform projects for Disney Channel, Disney XD, Disney Junior, Disney+ as well as on-line platforms. The position may also entail responsibilities as legal counsel to Disney networks/platforms.</p> <p>Responsibilities: The Staff Attorney will support the delivery of compelling creative and great storytelling, while building their legal career in the entertainment industry. The Staff Attorney’s work will be closely supervised initially until they reach a comfort level to work more independently on a particular type of project, with the goal of providing more autonomy and latitude as projects become more familiar. It is anticipated that the Staff Attorney might initially receive assignments daily and weekly from the other attorneys, but eventually work directly with clients (working collaboratively with other lawyers, Business Affairs executives and other company executives). After a reasonable period of initiation, the Staff Attorney would be responsible for prioritizing their own projects (with the supervising attorney always available for guidance and consult whenever needed). Specific responsibilities may include: Drafting, reviewing, and negotiating various contracts, primarily for the development and production of animated content, such as contracts with writers, directors, artists, independent contractors, production services, license agreements, and vendor agreements; Working with internal and external Casting teams with respect to the negotiation of voice over talent agreements; Liaise with internal business and creative clients, internal legal contacts and other advisory departments (e.g., Labor, Tax, Intellectual Property, etc.), and external talent attorneys/agents; Reviewing agreements, analyzing and researching chain of title and other rights issues, and preparing summaries of rights, obligations, and related matters; Developing and maintaining tracking systems for rights, talent approvals/restrictions, screen credits, and other systems to efficiently manage attorney workflow; Creating and managing a library of form agreements, negotiated language, and responses to</p>

common requests;
Researching and responding to legal inquiries from TVA studio and The Walt Disney Company as a whole, and providing direction and guidance in connection with all legal issues related to the development and production of original content;
Performing special legal projects and other related duties as assigned or requested.

Basic Qualifications:
Ability to draft and interpret contracts and articulate legal issues.
Strong organization and time management skills with careful attention to detail.
Excellent oral and written communication skills, discretion and sound judgment.
Ability to identify and analyze legal issues and propose solutions and strategies for resolution.
Ability to coordinate with multiple stakeholders and prioritize high-volume work in a fast-paced, highly collaborative environment.
Excellent work ethic and interpersonal skills, with a desire and ability to contribute positively as a collaborative member of a team.

Preferred Qualifications:
Prior experience in media / production legal, preferably animation.
Strong academic credentials, ideally including entertainment and IP law classes.
California Bar membership preferred.
Required Education
JD or equivalent
Strong academic credentials
Admission to California State Bar in good standing or willingness and qualification to be Registered In-House Counsel

Additional Information:
#legalaffairs #corp_media #li-jb3

Desired Class Level: Graduate/Alumni
Posting Date: February 21, 2022
Expiration Date: March 21, 2022
Contact: Disney Television Animation 1200 Grand Central Ave Glendale, California 91201 United States
Resume Receipt: Other (see below)
How to Apply: https://jobs.disneycareers.com/job/glendale/staff-attorney-disney-television-animation/391/23819115952?fbclid=IwAR3e-qZJfgK1IDciBeWLnmmhrA5AU2EHqw-EruAmlrRXYyf_CVta_HKoGI_c
ID: 9030

Assistant Public Defender
23rd Judicial Circuit Public Defender Office (Martinsburg, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): , Nationwide (United States)
Description: 23rd Judicial Circuit (Berkeley, Jefferson, Morgan counties) Position: Assistant Public Defender (2) Description: The Eastern Panhandle Public Defender Office, with offices located in Martinsburg and Charles Town, is seeking qualified applicants for the position of fulltime Assistant Public Defender/Staff Attorney. Experience is preferred but not required. Applicants must be licensed to practice law in West Virginia and be in good standing with the State Bar. Salary based on qualifications and experience. Benefits include paid leave and holidays, life and health insurance, and participation in the WV Public Employee Retirement System. How to apply: Resume, cover letter and WV State Bar Number to: Chief Public Defender, 301A West Burke Street, Martinsburg, WV 25401; E-Mail: tedelaney53@hotmail.com
Desired Class Level: Graduate/Alumni
Posting Date: February 18, 2022
Expiration Date: April 30, 2022
Contact: Thomas E. Delaney Chief Public Defender 301 West Burke Street Martinsburg, West Virginia 25401 United States
Resume Receipt: E-mail
Default email for resumes.: tedelaney53@hotmail.com
Additional Documents: Cover Letter
ID: 9024

Clinical Fellow, Emmett Environmental Law & Policy Clinic

Harvard Law School - Legal Services Center

Position Type:	Fellowship
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	Cambridge, Massachusetts (United States)
Description:	<p>Clinical Fellow, Emmett Environmental Law & Policy Clinic Location: Harvard Law School, Cambridge, MA (with potential flexibility for limited remote work between semesters, depending on the fellow’s circumstances) Time Status: Full-time Expected Start Date: Summer 2022, with some flexibility depending on the chosen candidate</p> <p>DUTIES & RESPONSIBILITIES: The Emmett Environmental Law & Policy Clinic typically works with scientists, medical professionals, nonprofit and public interest organizations, and state, municipal, and tribal government clients on environmental and energy issues at the federal, state, and local level. The work includes writing comments and briefs about federal and state regulations, drafting climate change mitigation and adaptation regulations and policies for municipalities, preparing guidance documents and manuals for non-lawyers, drafting model legislation, and preparing policy papers. The Clinic’s current core areas of work are:</p> <p>Supporting the Transition to a Carbon-Free Energy System Assisting Municipalities and Tribes in Developing Innovative Climate Change Mitigation and Adaptation Strategies Advocating for Strong, Science-based Federal Environmental Regulations Advancing Access, Equity, and Environmental Justice Given the breadth of the Clinic’s work, the Fellow should be interested, and able, to dive deeply and relatively quickly into new areas of law.</p> <p>The Clinical Fellow will work with the Clinic Director and staff attorneys on a broad array of environmental, energy, and natural resource cases and projects and assist with the supervision of the students working in the Clinic. The Fellow’s work will involve a mix of litigation, administrative advocacy, policy work, legislative drafting, and client advising. The Fellow will typically have a portfolio of ongoing projects and tasks. Specifically, the Clinical Fellow will be expected to do some or all of the following:</p> <p>Participate in researching, writing, and editing briefs, comment letters, petitions for rulemakings, complaints, legislation, and other case and project documents; Investigate and develop new Clinic projects and follow up on inquiries for the Clinic’s assistance; Assist in the development of educational materials (e.g., research guides), seminars, and webinars offered by the Clinic; Work with students and engage in student outreach; Promote the Clinic’s work, including via blog posts and website updates; Assist with event planning and organizing; and Perform other duties as assigned. The fellowship offers ample opportunity for professional development through working closely with Clinic faculty, staff, students, clients, and partners; developing expertise in</p>

particular issue areas; gaining experience with a broad range of advocacy and client counseling strategies; and teaching and mentoring law students. The Clinic Fellow will be part of the intellectual community at Harvard Law School and will have opportunities to attend workshops and conferences.

QUALIFICATIONS:

J.D., with superior academic achievement;
0–3 years of legal experience;
Some specialized knowledge and/or experience in environmental law, administrative law, energy law, and/or local government law;
Clerkships, litigation experience, legislative or policy experience, or advanced degrees in relevant disciplines are valued;
The ideal candidate will have strong legal research, writing, and editing skills, have strong interpersonal skills, good time management, and be comfortable working both independently and in teams.
Harvard University views equity, diversity, inclusion, and belonging as the pathway to achieving inclusive excellence and fostering a campus culture where everyone can thrive. We strive to create a community that draws upon the widest possible pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values.

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions, or any other characteristic protected by law.

TERMS OF EMPLOYMENT:

This is a one-year term appointment with the potential to be extended another year, subject to performance, funding, and departmental need. The fellowship position includes certain Harvard benefits and a salary commensurate with other public interest fellowship programs.

TO APPLY:

Please submit the following materials by email to Jacqueline Calahong (jcalahong@law.harvard.edu):

A cover letter describing your interest in the position and relevant experience;
Resume/CV;
Law school transcript;
One or two writing samples (preferably independently-authored articles, briefs, memoranda, comment letters, or white papers);
The names of three references.

Applications will be considered on a rolling basis.

Desired Class Level: Graduate/Alumni
Posting Date: February 17, 2022
Expiration Date: March 17, 2022
Contact: Shaun A. Goho Acting Director - Senior Staff Attorney 6 Everett St., Suite 5116 Cambridge, Massachusetts 02138 United States

Resume Receipt: E-mail	
Default email for resumes.: jcalahong@law.harvard.edu	
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents	
Requested Document Notes:	TO APPLY: Please submit the following materials by email to Jacqueline Calahong (jcalahong@law.harvard.edu):
	A cover letter describing your interest in the position and relevant experience; Resume/CV; Law school transcript; One or two writing samples (preferably independently-authored articles, briefs, memoranda, comment letters, or white papers); The names of three references.
ID: 9012	

Director, Environmental Justice Clinic
University of Miami School of Law (Coral Gables, FL)

Position Type: Full-time
Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)
Job Location(s): Coral Gables, Florida (United States)

Description:
The University of Miami School of Law’s Clinical Program is pleased to announce that it is hiring a Director of its Environmental Justice Clinic, one of ten clinics offered at Miami Law. The position is anticipated to begin on July 1, 2022. Applicants will be considered on a rolling basis until the position is filled. Applicants are encouraged to apply as soon as possible and no later than April 30, 2022.

The Director will have the opportunity to join the vibrant and supportive clinical community at the School of Law. The Director’s duties include teaching clinic classes, supervising students, managing cases/projects, and representing clients in litigation. The Clinic is engaged in projects and cases before local, state, and federal administrative tribunals and courts, and other domestic and international fora, as well as other forms of advocacy including fact-finding investigations, report-writing, law reform and legislative initiatives, and community organizing campaigns.

The Director will join the vibrant and supportive Miami Law clinical program, currently ranked in the top 25 on U.S. News and World Reports list of best clinical training programs. The Director will have the opportunity to articulate a vision to take the Environmental Clinic’s strong foundation to the next level. The Director will run all aspects of the clinic including the teaching of clinic classes, supervising students and managing cases and projects. The position is designed for a lawyer with deep practice or clinical experience in the environmental field. The candidate should have teaching experience or a demonstrated interest in pursuing a career in law school clinical teaching. The Director will have the opportunity to participate in the academic life of the law school and in relevant academic and advocacy conferences.

Qualifications

Applicants should have

- At least five years of legal practice experience;
- Significant experience in environmental law;
- Teaching experience or an enthusiasm for clinical teaching, student development, and training;
- A demonstrated commitment to social justice and public service;
- Strong oral and written communication skills;
- Demonstrated organizational skills or experience managing a team of attorneys and other professionals; and

- A Florida Bar license (or willingness to sit for the Florida Bar).

Responsibilities

Job responsibilities include:

- Develop a vision for the Environmental Clinic to achieve the highest quality legal experience for students, representation for clients and contribution to the community.
- Teach the classroom component of the clinic, including developing a syllabus, designing course materials, and delivering high quality instruction.
- Handle all aspects of the Clinic's claims and projects and supervise students to ensure the highest standards of ethical representation.
- Oversee and manage all aspects of running the Clinic's practice.
- Contribute to the law school, legal education, the legal profession or the public good through leadership, service or publications that foster the professional development of our students or advance social justice.

Salary

Commensurate with qualifications and experience. This position is an Educator Faculty appointment at the Associate Professor of Professional Practice rank. Lateral hires at the rank of Professor of Professional Practice will also be considered. Educator Faculty have governance rights and the possibility of presumptively renewable long-term contracts. The University of Miami offers competitive salaries and a comprehensive benefits package, including medical and dental benefits, tuition remission, vacation, paid holidays, and much more. For more information, please contact Professor Bernard Perlmutter, Chair of the Appointments Committee, at AppointmentsCommittee@law.miami.edu.

To apply for this position, please submit the following materials via the University of Miami employment portal:

(1) resume/CV; (2) statement of interest, including career goals and prior experience providing legal services, teaching, and other relevant experience; (3) two recent writing samples; (4) a list of at least three references and their contact information; and (5) a complete law school transcript. Applications will be considered on a rolling basis until the position is filled, however applicants are strongly encouraged to apply as soon as possible and no later than April 30, 2022.

The University of Miami is an Equal Opportunity Employer - Females/Minorities/Protected Veterans/Individuals with Disabilities are encouraged to apply. Applicants and employees are protected from discrimination based on certain categories protected by Federal law. [Click here for additional information.](#)

Desired Class Level:	Graduate/Alumni
Posting Date:	February 17, 2022
Expiration Date:	April 30, 2022
Contact:	Bernard P. Perlmutter Professor of Law Board Certified in Juvenile Law Co-Director, Children & Youth Law Clinic 1311 Miller Dr., F305 Coral Gables, Florida 33146 United States
Resume Receipt:	Other (see below)
How to Apply:	https://www.hr.miami.edu/careers/
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes:	To apply for this position, please submit the following materials via the University of Miami employment portal: (1) resume/CV; (2) statement of interest, including career goals and prior experience providing legal services, teaching, and other relevant experience; (3) two recent writing samples; (4) a list of at least three references and their contact information; and (5) a complete law school transcript. Applications will be considered on a rolling basis until the position is filled, however applicants are strongly encouraged to apply as soon as possible and no later than April 30, 2022.
ID:	9010

First Amendment Law Fellow

SMU Southern Methodist University Dedman School of Law (Dallas, Texas)

Position Type:	Fellowship
Geographic Preference:	South (LA, TX, OK, AR)
Job Location(s):	Dallas, Texas (United States)
Description:	<div>Job Description</div> <div>First Amendment Law Fellow - (DED00000265)</div> <div>Description</div> <div>Salary Range:</div> <div>Salary commensurate with experience and qualifications</div> <div>About SMU</div> <div>SMU’s more than 12,000 diverse, high-achieving students come from all 50 states and 90 countries to take advantage of the University’s small classes, hands-on research opportunities, leadership development, community service, international study, and innovative programs. The University offers a strong foundation in the humanities and sciences and undergraduate, graduate, and professional degree programs through eight schools.</div> <div>Now in its second century of achievement, SMU is increasingly recognized for the ways it supports students, faculty, and alumni as they become ethical leaders in their professions and communities. On the most beautiful college campus in the country, SMU Mustangs are energized by unbridled opportunities – from teaching, learning and research to creativity, performance, and athletic endeavor.</div> <div>About Dedman School of Law:</div> <div>The School of Law at SMU was established in February 1925. Highlighting the celebration of its 75th year, SMU School of Law was named Dedman School of Law in 2001 in honor of Dallas benefactors Nancy and Robert H. Dedman, Sr., and their family. With more than 15,000 graduates, SMU Dedman School of Law has a national and international reputation of training prominent lawyers in both law and business. As the first law school in Dallas, we are fortunate to be in a city with a thriving economy, many corporate headquarters, and an outstanding legal community. SMU Dedman School of Law continues to strive to develop the next century of leaders.</div> <div>About the Clinic:</div> <div>The First Amendment Clinic is supported by the Stanton Foundation, which was created by Dr. Frank Stanton, the long-time president of CBS and one of the founding fathers of the television industry. Dr. Stanton was a fierce defender of freedom of speech and the First Amendment and received numerous awards in recognition of his efforts to ensure the freedom of the press. The Clinic launched in the fall semester of 2020. It joined not only a vibrant clinical program at SMU comprised of 10 specialty clinics, but also a national network of First Amendment Clinics at select law schools. The Clinic focuses on two core First Amendment objectives: (1) representing individuals and entities in matters that further free speech and aid the newsgathering process; and (2) cultivating a new group of diverse lawyers prepared to pursue careers defending free speech principles.</div>

About the Position:

The Fellow will report to and collaborate with the Director of the First Amendment Clinic at SMU Dedman School of Law, Tom Leatherbury, to support the management and activities of the clinic.

This is a full-time position for a two-year term, and is benefits eligible. Reappointment for an additional one-year term is possible based on performance and funding availability. Expected start date is June 1, 2022.

Essential Functions:

Provide supervision to students in the Clinic, including feedback, mentoring, and training. Manage ongoing cases, ensuring that the work is done in a timely and professional manner.

Assist with the development of curriculum and teaching of the Clinic's classroom component, focusing on substantive knowledge of First Amendment doctrine and the litigation process, as well as effective legal writing, advocacy, and client relations skills. Work with the Director to develop the focus of cases the Clinic will work on, such as libel and privacy defense, protection of sources and the newsgathering process, other significant First Amendment issues amenable to amicus efforts, and access to courtrooms and government meetings and information.

Collaborate with the Director on programming to bring free speech issues to the broader Law School and University communities.

Support the research and writing of policy papers, as well as shorter articles, columns, and op-eds, with the goal of influencing the public debate on free speech matters.

Develop and maintain relationships within the legal and journalism community, including regional (DFW and Texas) news platforms and journalists, law firms and advocacy organizations that focus on free speech and related fields, and First Amendment clinics at other law schools.

Assist in managing the financial resources for the program, including monitoring financial activities and transactions.

Qualifications

Education and Experience:

J.D. is required.

Three years of litigation-related practice experience (may include judicial clerkships) and a background in constitutional law is required.

Additional work experience or a judicial clerkship or clerkships are desirable, but not required.

The Fellow must be a member of the Texas Bar, or eligible to waive in to the Texas Bar.

Knowledge, Skills and Abilities:

The successful candidate should demonstrate strong verbal and interpersonal communication skills, as well as the ability to communicate effectively in writing. The successful candidate should also demonstrate the ability to establish and maintain effective working relationships within the law school and university as well as with external partners. In addition, the Fellow should possess strong time management, organizational,

and planning skills

Physical and Environmental Demands:

Sit for long periods of time

Deadline to Apply:

Review of applications will begin immediately and full consideration will be given to all applications received by March 15, 2022.

The position is open until filled.

Submit the following items to complete your application:

Cover Letter

Curriculum Vitae

Law School or Other Graduate Degree Program Transcript

Other Significant Supporting Material (optional)

Writing Sample

Three References (no actual letters, just names and email addresses)

EEO Statement:

SMU will not discriminate in any program or activity on the basis of race, color, religion, national origin, sex, age, disability, genetic information, veteran status, sexual orientation, or gender identity and expression. The Executive Director for Access and Equity/Title IX Coordinator is designated to handle inquiries regarding nondiscrimination policies and may be reached at the Perkins Administration Building, Room 204, 6425 Boaz Lane, Dallas, TX 75205, 214-768-3601, accessequity@smu.edu.

Benefits:

SMU offers staff a broad, competitive array of health and related benefits. In addition to traditional benefits such as health, dental, and vision plans, SMU offers a wide range of wellness programs to help attract, support, and retain our employees whose work continues to make SMU an outstanding education and research institution.

SMU is committed to providing an array of retirement programs that benefit and protect you and your family throughout your working years at SMU and, if you meet SMU's retirement eligibility criteria, during your retirement years after you leave SMU.

The value of learning at SMU isn't just about preparing our students for the future. Employees have access to a wide variety of professional and personal development opportunities, including tuition benefits.

Primary Location: USA-TX-Dallas

Job: Research

Organization: Dedman School of Law

Schedule: Regular

Shift: Staff

Employee Status: Individual Contributor

Job Type: Full-time

Job Level: Day Job

Travel: Yes, 25 % of the Time

Job Posting: Feb 9, 2022, 2:22:56 PM

Desired Class Level:	Graduate/Alumni
Posting Date:	February 17, 2022
Expiration Date:	March 17, 2022
Contact:	Natalie Nanasi Associate Professor Director, Judge Elmo B. Hunter Legal Center for Victims of Crimes Against Women Dallas, Texas United States
Resume Receipt:	Other (see below)
How to Apply:	https://smu.taleo.net/careersection/ex/jobdetail.ftl?job=DED00000265&tz=GMT-06%3A00&tzname=America%2FChicago
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes:	Submit the following items to complete your application: Cover Letter Curriculum Vitae Law School or Other Graduate Degree Program Transcript Other Significant Supporting Material (optional) Writing Sample Three References (no actual letters, just names and email addresses)
ID:	9014

Immigration Staff Attorney- Kingston, NY
Legal Services of the Hudson Valley (United States)

Job Type: Full-time

Job Location(s):
Kingston, New York United States

Job Description:
About Us

For more than 50 years, Legal Services of the Hudson Valley (LSHV) has been providing free, high-quality legal counsel in civil matters when basic human needs are at stake including: eviction and foreclosure prevention, domestic violence, disability, elder law, healthcare, consumer fraud and more. Our services support almost 600,000 poor and low-income families and individuals who cannot afford an attorney in our seven-county service area. With the gap separating those who can and cannot afford legal representation widening each day, we work to ensure that everyone has equal access to justice, regardless of their ability to pay. As the only provider of comprehensive civil legal services in the lower and mid-Hudson Valley (Westchester, Putnam, Dutchess, Rockland, Orange, Ulster and Sullivan), LSHV is proud to have handled over 12,000 cases impacting nearly 27,500 household members including 10,000 children last year. LSHV is made up of ten offices, and a dedicated and highly skilled staff of attorneys, paralegals and administrative professionals.

Legal Services of the Hudson Valley is dedicated to building a highly skilled workforce that reflects the diverse communities we serve and where everyone feels empowered to bring their authentic selves to work. We are committed to racial justice and promoting equity for all, and we continuously review and strengthen our processes and practices to empower our staff, clients and the communities we serve. Respect is a cornerstone of relationships among our staff. Our affinity groups are self-directed and provide a space for members to support one another and their shared vision. We encourage applications from people of all identities.

Position Description

Legal Services of the Hudson Valley (LSHV) has an immediate opening in our Kingston, New York, office for a full time Staff Attorney to work with clients who are victims of domestic violence on immigration matters. Matters include: VAWA Self-Petitions, Battered Spouse Waivers, Special Immigrant Juvenile Status, U-Visas, T-Visas, Removal Defense, Asylum, Naturalization and other immigration remedies that assist victims of crime. The Scope of Work may also include appearances in Immigration court and/or Family Court. The attorney will serve clients in the upper-Hudson Valley region of LSHV’s service area.

Duties of the Position: Individual client representation, litigation in state and federal courts as well as administrative hearings and appellate practice. The person hired will be expected to handle a high-volume case load in an often fast paced and demanding environment. Participation in community legal education and outreach activities directed at community members, advocates and service providers. Additionally, the person hired will also be expected to adhere to program and case handling standards, funder requirements, the highest professional standards, and be available as a resource to LSHV staff and access to justice communities.

Requirements

• Admission to the New York State Bar or passed the NY bar and awaiting admission; or out of state admission with eligibility for pro hac vice status;

- One or more years of legal experience, preferably in immigration, including litigation and handling high volume caseload;
- Excellent people skills;
- Excellent written and verbal communication skills;
- Ability to handle high stress situations;
- Ability to work effectively with a diverse group of stakeholders; and
- Valid driver’s license and own transportation

Preferred

- Demonstrated commitment to serving low-income persons with prior experience in legal services or similar program;
- English/Spanish bi-lingual strongly preferred

Salary: Competitive union scale, with excellent benefits. After a probationary period, this position may permit work from home.

Upon commencing employment at LSHV, candidates will be required to show proof of either being fully vaccinated against COVID-19, or produce, on a weekly basis, a negative COVID-19 test. Fully vaccinated is defined as two weeks after having completed a sequence of FDA approved COVID-19 vaccinations, followed by an FDA approved Covid-19 booster shot. Reasonable accommodations will be considered on a case-by-case basis for exemptions to this requirement in accordance with applicable law.

Please apply through this link and include cover letter, resume, writing sample and three references.

Immigration Staff Attorney- Kingston, NY, Legal Services of the Hudson Valley

Legal Services of the Hudson Valley is a proud equal opportunity employer. People of all races, color, religion, gender, sexual orientation, gender identity, national origin, age, disability and veteran status, are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni
Posting Date: February 17, 2022
Expiration Date: March 26, 2022
Contact: Human Resource Assistant Berenice Andaur Human Resource Assistant 90 Maple Ave White Plains, New York 10601 United States
Resume Receipt: Other (see below)
How To Apply: https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=f7851cad-0ee5-4966-a07d-95b3052624d4&ccId=19000101_000001&jobId=432792&source=CC2&lang=en_US
Additional Documents: Writing Sample
Visual ID: 9016

Investment Management Associate
Hirschler

Job Type: Full-time	
Job Location(s):	Richmond, Virginia United States
	Fredericksburg, Virginia United States
	Tysons, Virginia United States
	Charlottesville, Virginia United States
Job Description:	
Hirschler, a multispecialty mid-sized law firm headquartered in Virginia, is seeking an experienced investment management associate to join our sophisticated and growing investment management practice.	
The associate will counsel a wide range of clients, including institutional investors (universities, foundations, pension plans, OCIOs and family offices), fund managers and investment advisers. Services will include counselling on regulatory and compliance matters, and negotiation of fund investment, investment management and custodial agreements. General knowledge of general corporate and securities matters is required.	
Candidates should have excellent written and oral skills and have 3 - 6 years of legal experience in investment management matters. The candidate will be considered for any of our locations: Richmond, Tysons (DC), Charlottesville or Fredericksburg. This is a unique opportunity to join a well-established firm with a sophisticated national investment management practice group.	
Hirschler is an equal opportunity employer and strongly encourages diversity candidates.	
Desired Class Level(s): Graduate/Alumni	
Posting Date: February 17, 2022	
Expiration Date: March 25, 2022	
Contact: Director of Legal Recruiting and Events Myrna H. Rooks Director of Legal Recruiting and Events 2100 East Cary Street Richmond, Virginia 23223 United States	
Resume Receipt: Email Resume, Online	
Default email address for resumes: mrooks@hirschlerlaw.com	
Additional Documents: Cover Letter, Unofficial Transcript	

Visual ID: 9008

Law Clerk

Court of Common Pleas of Washington County (Washington PA)

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s): Washington, Pennsylvania (United States)
Description: <p>There is a Law Clerk position available with President Judge John F. DiSalle in the Court of Common Pleas of Washington County, Pennsylvania. A law degree from an accredited institution is required, and admission to the Pennsylvania bar is preferred.</p> <p>The applicant must possess the ability to perform extensive legal research and writing, as well as assist the Judge in court proceedings.</p> <p>The salary is \$48,380.98, in addition to medical coverage, vacation time, and other benefits.</p> <p>Please apply with cover letter, resume, unofficial transcript, and writing sample to:</p> <p>Patrick R. Grimm, Esq.</p> <p>District Court Administrator</p> <p>Washington County Courthouse</p> <p>One South Main Street, Suite 1003</p> <p>Washington, PA 15301</p>
Desired Class Level: Graduate/Alumni
Posting Date: February 17, 2022
Expiration Date: April 4, 2022
Contact: Pene Cecil Secretary One South Main Street, Suite 2004 Washington, Pennsylvania 15301 United States
Resume Receipt: E-mail
Default email for resumes.: pene.cecil@washingtoncourts.us
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 8581

Leveraged Finance Associate
Hirschler

Job Type: Full-time	
Job Location(s):	Fredericksburg, Virginia United States
	Richmond, Virginia United States
	Tysons Corner, Virginia United States
Job Description:	
Hirschler, a multispecialty mid-sized law firm headquartered in Virginia with a regional and national presence, is seeking a leveraged finance associate to join our sophisticated and growing practice.	
Candidates should have 2 - 4 years of experience in leveraged finance transactions, as well as counseling expertise. General corporate law experience is not required, but a plus.	
The ideal candidate should have experience in a wide range of financing transactions, including acquisition finance and private equity backed transactions, representing borrowers, banks and private credit lenders in commercial senior secured financings, project financings, mezzanine debt issuances or counselling clients with respect to distressed credit situations, credit agreements, security agreements, guaranty agreements and UCC Article 9 matters . The candidate should have a desire to work as a member of a dynamic transactional team representing both lenders and borrowers in a variety of matters. Qualified candidates must possess excellent academic credentials and strong writing/drafting skills.	
Candidates must be licensed or eligible to be licensed to practice in Virginia. The candidate will be considered for any of our locations: Richmond, Tysons (DC), or Fredericksburg. Employment opportunity is immediate.	
Hirschler is an equal opportunity employer and strongly encourages diversity candidates.	
Desired Class Level(s): Graduate/Alumni	
Posting Date: February 17, 2022	
Expiration Date: March 25, 2022	
Contact: Director of Legal Recruiting and Events Myrna H. Rooks Director of Legal Recruiting and Events 2100 East Cary Street Richmond, Virginia 23223 United States	

Resume Receipt: Email Resume, Online

Default email address for resumes: mrooks@hirschlerlaw.com

Visual ID: 9007

Staff Attorney
Center for Constitutional Rights (New York, NY)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	New York, New York (United States)
Description:	<p>Staff Attorney February 3, 2022 Apply by March 18, 2022</p> <p>Description</p> <p>The Center for Constitutional Rights seeks two dynamic, visionary attorneys, preferably with 7+ years of litigation experience, who are politically aligned with our vision and approach to movement lawyering. While these attorneys may ultimately work on a broad range of the organization’s litigation and advocacy campaigns, the Center for Constitutional Rights seeks attorneys with demonstrated experience in racial justice, policing, immigration, economic and gender justice (including LGBTQIA+ justice), and FOIA/open records, or capacity to grow and master these areas in creative and accountable ways. These attorneys should have strong litigation skills, preferably experience in federal court and with the substantive and procedural aspects of civil rights law, as well as experience in non-legal advocacy/communications methodologies, including a demonstrated commitment and ability to work alongside social/political movements and impacted communities. Familiarity with international human rights mechanisms and non-English language skills are a plus.</p> <p>Responsibilities</p> <p>Conceive, develop, and manage visionary, politically-aligned complex litigation that advances our organizational mission, including developing case theory, conducting factual and legal research, identifying appropriate clients, pursuing appropriate and strategic litigation opportunities, and filing claims in domestic and/or international fora</p> <p>Initiate and engage in all aspects of litigation, including drafting pleadings, briefs, affidavits, and correspondence; taking and defending depositions; managing complex discovery; conducting negotiations with opposing counsel; appearing in court and examining witnesses; negotiating, implementing, and monitoring settlement agreements</p> <p>In collaboration with Advocacy staff, develop and implement advocacy strategies in support of our clients, cases, and/or projects in support of movement partnersEngage in public outreach and education efforts including drafting or reviewing of advocacy materials (such as reports, FAQs, Action Alerts), participation in legislative efforts, and public speaking</p> <p>Engage with community groups, cooperating attorneys, co-counsel, progressive lawyers, law students, legal groups, and other allies</p> <p>Support all aspects of the organization’s Communications department activity, including reviewing press materials, responding to press inquiries, appearing in various media interviews, and timely opinion drafting, review and editing</p> <p>Work with and supervise legal workers, Bertha Justice Fellows, student interns, and volunteers; where appropriate collaborate with pro bono or cooperating counsel assisting on our cases and projects</p> <p>Assist Development department in managing individual and foundation relationships, including development and review of grant proposals, participation in donor meetings, fundraising and donor appreciation activities, and periodic out-of-state travel for</p>

development trips and activities
Maintain good standing in New York and other state bars as appropriate, including fulfilling requirements for continuing legal education (CLE)
Participate in departmental and organizational planning and projects and organization-wide committees, as designated
Other related work as, assigned by the Legal Director
Qualifications
7+ years of legal experience preferred, with at least some of that experience in complex federal litigation (including substantive and procedural aspects of civil rights law) and with commitment to using multi-dimensional non-litigation approaches to social change
J.D. required; admission to the New York Bar preferred; if hired, should become admitted to New York Bar
Political alignment and belief in the mission of the Center for Constitutional Rights and approach in working with progressive social movements
Experience in range of substantive social justice subject areas, with preference for experience with racial justice, policing, immigration, economic and gender justice (including LGBTQIA+ justice), and FOIA/open records, or capacity to grow and master these areas in creative and accountable ways; familiarity with international human rights norms and mechanisms a plus
Practical experience working with impacted communities and working with policy, advocacy, and grassroots campaigns and grassroots organizations is preferred
Strengths in complex legal analytical work and excellent legal research and writing skills as well as oral advocacy skills, including communication with non-legal audiences
Experience representing clients at hearings and on appeal; trial experience a plus
Outstanding organizational and time management skills, including proven ability to efficiently manage multiple tasks and priorities under tight deadlines and in a fast- paced environment
Interest and commitment to supervising and mentoring junior attorneys, fellows, legal workers, and interns
Ability to work both independently and as a member of a team
Proficiency in non-English language a plus
Ability and willingness to travel as necessary
Compensation
Salary is commensurate with experience and subject to union collective bargaining agreement. The salary range for the proposed years of experience desired for this position (7 to 10 years) is \$107,955 to \$117,501.

Benefits include employer contribution to 401K plan and flexible spending account, vacation, sick leave, and holidays, and 100-percent organization-paid health benefits including medical, dental, life, and short- and long-term disability insurance.
Contact
Qualified candidates should visit <https://ccrjustice.wufoo.com/forms/staff-attorney-x6rhkf60yvv8hk/> to submit an online application. Applicants will be asked to submit a resume and cover letter along with three (3) writing samples. No phone calls please.

THE CENTER FOR CONSTITUTIONAL RIGHTS IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ACTIVELY RECRUITS WOMEN, PEOPLE OF COLOR, PERSONS WITH DISABILITIES, AND LGBTQIA+ AND GENDER NON-CONFORMING PEOPLE.

Desired Class Level: Graduate/Alumni

Posting Date: February 17, 2022

Expiration Date:	March 18, 2022
Contact:	Baher Azmy Legal Director 666 Broadway. 7th Floor New York, New York 10012 United States
Resume Receipt:	Other (see below)
How to Apply:	https://ccrjustice.org/home/get-involved/jobs/staff-attorney
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	3 writing samples
ID:	9009

Title Abstractor Landman
Purple Land Management (Canonsburg, PA)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	Canonsburg, Pennsylvania (United States)
Description:	<p>The company is seeking a Title Abstractor Landman to report to, and work directly with, the project management team. The company’s significant growth necessitates the addition of a team member who can work independently in a team-oriented environment while utilizing their natural ability to perform with little deviation to their internal set schedule. The individual will be responsible for mineral and title research while maintaining production goals and deadlines. The overall purpose of the role will be to provide the client with research they need to proceed with drilling operations and lease payouts.</p> <p>Responsibilities</p> <p>Research county records to determine surface and mineral ownership by utilizing online databases or travel to the local county courthouse to review county records. Analyze and document research results to select the relevant information to input into reports for submission to the client. Meet deadlines and balance multiple priorities in an environment with shifting timeframes. Contribute to other duties assigned by management and determined by business needs</p> <p>Mandatory Requirements</p> <p>Must be local to the area</p> <p>Must be willing to go into courthouse</p> <p>Minimum of 2-3 years of experience in title/mineral research Juris Doctorate or a degree in Energy Management may be substituted, but must accompanied with sufficient job-related experience</p> <p>Ability to meet specific deadlines, daily and weekly, based on current internal and client needs</p> <p>Ability to work with minimal supervision</p> <p>Ability to communicate professionally with all levels of management and clients (in writing and verbally)</p> <p>Proficiency in Microsoft Office; specifically, Excel and Word</p> <p>Experience with Adobe Acrobat</p> <p>Preferred Qualifications (Not Required)</p> <p>AAPL membership</p> <p>Bachelor’s degree</p>

Juris Doctorate Degree in Energy Management/Commerce

Company Description

Purple Land Management, LLC (“Purple”) is one of the nation’s largest tech-enabled provider of land services that negotiates the buying, selling, and leasing of mineral rights, determines and cures title, prepares mineral ownership reports, and performs other related services required for oil and gas operators to drill and produce wells. Overdrive, Purple’s proprietary software-as-a-service (“SaaS”), allows customers to track lease, well, and contract data in a web-based geographic information system (“GIS”) mapping platform powered by ESRI, a leader in GIS mapping software. Based in Fort Worth, Texas, and founded in 2010, Purple has the financial support of Satori Capital, a Texas-based multi-strategy investment firm founded upon the principles of conscious capitalism. Satori’s private equity business partners with leadership teams of companies that operate with a long-term perspective, commit to their mission or purpose, and create value for all stakeholders.

Compensation: Commensurate with experience

Career Path: Opportunity for promotion based on performance and the team’s needs

Start Date: Immediately

Work Authorization: Candidates must already be authorized to work in the United States.

Employment type
Full-time

Desired Class Level: Graduate/Alumni
Posting Date: February 17, 2022
Expiration Date: March 17, 2022
Contact: Breyanne Mays Land Operations Manager 210 E 8th Street Fort Worth, Texas 76102 United States
Resume Receipt: E-mail
Default email for resumes.: bmays@purplelandmgmt.com
ID: 9015

Contracts Officer

The University of Pittsburgh College of Law (Pittsburgh,PA)

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	Pittsburgh, Pennsylvania (United States)
Description:	<p>Contracts Officer (Remote or Hybrid Available) Office of Sponsored Programs - Pennsylvania-Pittsburgh - (22000998)</p> <p>The Contracts Officer on the Clinical and Corporate Contracts team is responsible for reviewing and negotiating a wide variety of research contracts, for both non-financial arrangements and externally-sponsored research. Award documents will include material transfer agreements, confidentiality agreements, data use agreements, collaboration agreements, corporate/sponsored research agreements, clinical trial agreements, subcontracts, and other forms of agreement, where required. The incumbent must successfully manage a complex portfolio with little oversight, keeping all tasks timely. Must have the ability to work both independently and as an effective team member to accomplish office and University goals. This position must work collaboratively within the Office of Research as well as with other central University offices, other academic institutions, and sponsors. Candidate should have demonstrated facilitation and communication skills and ability to work with individuals of all levels to develop and accomplish shared goals. Negotiation skills to balance sponsor and University needs while assuring compliance with applicable policies and regulations are essential. Applicant must be able to promptly review and analyze complex contracts and other agreements in compliance with sponsor and/or internal deadlines, must be able to offer new and innovative solutions when required, and must effectively negotiate acceptable terms and conditions in a timely manner. Must be detail-oriented in high-volume, fast-paced environment, and possess working knowledge of Microsoft Office Suite. Position requires strong interpersonal skills, exercise of appropriate tact and discretion, as well as ability to prioritize multiple tasks. Routine tasks include daily review and negotiation of complex contracts; multiple conferrals with constituents, researchers and sponsors; and variety of written and electronic correspondence. Position provides other assistance, including coverage for team and training as delegated. Individual must have Must have 1-3 years relevant experience in either (i) negotiating contracts or (ii) grants management in educational environment. Preference to those candidates with 2+ years relevant experience in sponsored research or University setting.</p> <p>B.A./B.S. degree required; Paralegal certificate from ABA-approved program or Master's degree desired. A working knowledge of federal and state laws and regulations in areas relevant to academic research, including but not limited to animal and human subject research, intellectual property, indemnification, warranties, and export controls. Strong written and oral communication skills and interpersonal skills. Knowledge of Microsoft Office Suite required. Must have 1-3 years relevant experience in either (i) negotiating contracts or (ii) grants management in educational environment. Preference to those candidates with 2+ years relevant experience in sponsored research or University setting. Prior University experience is preferred. Must be detail-oriented and possess strong writing skills as evidenced by ability to appropriately draft and edit research contract language. The University of Pittsburgh is an Affirmative Action/Equal Opportunity Employer and values equality of opportunity, human dignity and diversity. EOE, including disability/vets The University of Pittsburgh requires all Pitt constituents (employees and students) on all campuses to be vaccinated against COVID-19 or have an approved</p>

exemption. Visit coronavirus.pitt.edu to learn more about this requirement.

Department Details The Office of Sponsored Programs (OSP), a central office reporting to the Senior Vice Chancellor for Research, is charged with assisting faculty, staff, and students in their efforts to promote and secure sponsored research funding. The OSP reviews, negotiates, endorses, and provides administrative oversight related to proposals and awards in accordance with all applicable laws, policies and regulations. The Vice Chancellor for Sponsored Programs and Research Operations of the Office of Sponsored Programs serves as the designated University Officer empowered for all sponsored research activities.

Assignment Category Full-time regular

Job Classification Staff.Administrator.III

Campus Pittsburgh

Minimum Education Level Required Baccalaureate

Minimum Experience Level Required 1-2 years experience

Work Schedule Monday - Friday, 8:30 a.m. - 5:00 p.m.

Hiring Range \$35,100.00 - \$56,784.00

Relocation Offered No

Visa Sponsorship Provided No

Background Check For position finalists, employment with the University will require successful completion of a background check

Child Protection Clearances Not Applicable

Required Documents Resume, Cover Letter

Optional Documents Not Applicable

Desired Class Level:	Graduate/Alumni
Posting Date:	February 16, 2022
Expiration Date:	March 31, 2022
Contact:	Human Resources 100 Craig Hall Pittsburgh, Pennsylvania 15260 United States
Resume Receipt:	Other (see below)
How to Apply:	Applicants will need to apply on Pitt's portal.
Additional Documents:	Cover Letter
Requested Document Notes:	https://cfopitt.taleo.net/careersection/pitt_staff_external/jobdetail.ftl?job=22000998&tz=GMT-05%3A00&tzname=America%2FNew_York
ID:	9001

Guam is calling - trial experience on a tropical island

Guam Attorney General

Job Type:	Full-time
Job Location(s):	Guam
Job Description:	<p>Are you interested in gaining criminal trial experience, practicing administrative law, or handling complex civil matters all while living on a beautiful tropical island? If you are a licensed attorney, this is your chance! The Guam Bar allows licensed attorneys in good standing to practice as a government attorney for up to five years.</p> <p>We are looking for lawyers, including recent graduates, who are licensed and in good standing and experienced attorneys looking for professional growth.</p> <p>The Office of the Attorney General of Guam is led by elected Attorney General Leevin Taitano Camacho. He leads our management team together with a chief deputy attorney general and eight other deputies who head each of our divisions. The Office is home to approximately 200 employees, approximately 50 of whom are attorneys.</p> <p>With alumni from over thirty law schools across the country, our Office has had great success in hiring professional and capable attorneys and we are looking to continue to build on that foundation.</p> <p>For those just entering the profession, working here will provide unmatched opportunities for hands-on legal experience under the guidance and mentorship of the experienced attorneys on our team. For those more seasoned in the profession, our office provides opportunities to sharpen your skills or apply your skills in new areas of law.</p> <p>Whether novice or seasoned, our office also offers extensive opportunities for professional development, training, and networking through our strong partnerships with member organizations, such as the National Association of Attorneys General and the Conference of Western Attorneys General. In 2019, we also launched an in-house Continuing Legal Education credits program.</p> <p>General information can be found at our website: http://oagguam.org/attorney-recruitment/</p> <p>For questions about the hiring process or employment benefits, please contact our Human Resources Office at humanresources@oagguam.org.</p>
Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 16, 2022
Expiration Date:	March 25, 2022
Contact:	Leevin Camacho 590 South Marine Corps Drive Tamuning 96913 Guam
Resume Receipt:	Other (see below)
How To Apply:	Applications are available online at http://oagguam.org/employment-opportunities/ General information can be found at our website: http://oagguam.org/

For questions about the hiring process or employment benefits, please contact our Human Resources Office at humanresources@oagguam.org.

Visual ID: 9003

Housing Attorney

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Full-time

Job Location(s): Minneapolis, Minnesota United States

Job Description: Mid-Minnesota Legal Aid (Legal Aid) is seeking a full-time Staff Attorney as part of the Minneapolis Housing Unit. The Minneapolis Housing Unit defends hundreds of eviction actions per year and represents tenants in affirmative actions to secure their rights and allow them to lead safe, healthy, and independent lives in their communities. This position will start as soon as possible after an offer is extended.

As an equal opportunity employer, Legal Aid is committed to inclusive hiring and dedicated to diversity in our work and staff. We strongly encourage candidates of all identities, experiences, and communities to apply. We welcome information about how your experience can contribute to serving our diverse client communities. Applicants are encouraged to share in their cover letter how they can further our goal of equal justice for all. We are committed to a discrimination- and harassment-free workplace.

RESPONSIBILITIES:

- Apply the principles of Legal Aid’s Racial Justice Values Statement in all interactions
- Advise and represent clients in a variety of court and administrative forums
- Provide training for tenants and advocates about housing rights
- Assist with community outreach and education as needed for clients’ needs
- May engage in policy advocacy
- Other duties as assigned

QUALIFICATIONS:

- Must be licensed to practice in Minnesota or eligible for admission by reciprocity
- Demonstrated interest in and commitment to the needs of people with low incomes and other vulnerable clients
- Commitment to working as a team member to serve clients’ needs
- Desire to appear in court to litigate client rights
- Excellent analytical and written and verbal communication skills
- Proficiency using Microsoft Office required
- Legal training, knowledge of community resources, and experience with case management software preferred
- Language proficiency, particularly in Arabic, Hmong, Oromo, Somali, or Spanish, preferred
- Diverse economic, social, and cultural experiences preferred

SALARY: \$53,500 to \$60,500 per year, depending on experience, plus benefits. Benefits include family medical and dental insurance, short- and long-term disability, life insurance, 403(b) with employer match, FSA, employee assistance programs, and generous paid time off.

APPLICATIONS: Submit resume, cover letter expressing interest in the position, three job-related references, and a writing sample online at <https://mylegalaid.org/employment> by March 2nd, 2022, or until position is filled.

If you require a reasonable accommodation for completing this application, interviewing, or otherwise participating in our employee selection process, please contact Jolene Chestnut at jchestnut@mylegalaid.org.

Please direct all other inquiries to hiring@mylegalaid.org.

Mid-Minnesota Legal Aid is an Equal Opportunity/Affirmative Action employer.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 16, 2022
Expiration Date:	March 25, 2022
Contact:	Legal Secretary Cathy Sobotka 430 North 1st Avenue Minneapolis, Minnesota 55401 United States
Resume Receipt:	Other (see below)
How To Apply:	https://mylegalaid.org/employment
Additional Documents:	Cover Letter, Writing Sample
Visual ID:	9000

Practice Support Attorney
Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type:	Full-time
Practice Area(s):	Corporate Securities
Job Location(s):	Wheeling, West Virginia (United States) Menlo Park, California (United States) Sacramento, California (United States) Portland, Oregon (United States) San Francisco, California (United States) Seattle, Washington (United States) Boston, Massachusetts (United States) Washington, District of Columbia (United States) Orange County, California (United States) Austin, Texas (United States) New York, New York (United States) Santa Monica, California (United States) Houston, Texas (United States) Los Angeles, California (United States)
Description:	<p>What you need to know: Successful applicants will be required to provide proof of being fully vaccinated against COVID-19 prior to the commencement of employment. Applicants who wish to apply for a medical, religious accommodation or any other accommodation required under applicable law can do so later in the process (accommodations are not guaranteed and are decided on a case by case basis).</p> <p>Are you a self-starter with a high level of initiative and drive? Would you like to be part of a high performing collaborative team and complete projects that have a significant impact on the delivery of legal services to clients? If so, this may be the position for you!</p> <p>Orrick currently has an excellent opportunity for a Practice Support Attorney with our Capital Markets (CAPM) group. This position could be based in any of our U.S. offices (Austin; Boston; Houston; Los Angeles; New York; Menlo Park; Orange County, Portland, Sacramento; San Francisco; Santa Monica, Seattle, Washington DC or Wheeling, WV) and consideration given for 100% remote U.S. locations.</p> <p>Responsibilities:</p> <p>The Capital Markets (CAPM) group is seeking a Practice Support Attorney, to create, update, and maintain forms and other reference materials useful for corporate governance and '34 and '33 Act matters. The Practice Support Attorney will also help create thought leadership and conduct research on related issues. The Practice Support Attorney will also advise public and/or private company clients on a limited basis (not to exceed 25% of the Practice Support Attorney's time)</p>

on securities and corporate governance matters.

- Create, update, and maintain forms and other reference materials useful for corporate governance and '34 and '33 Act matters:
 - o Charters, by-laws and corporate governance guidelines
 - o Insider Trading, Reg FD, Related Party Transaction, and other corporate governance and securities policies
 - o Model form registration statements
 - o Annual governance and reporting calendars
 - o Client and internal trainings
 - o Legal opinions
- Create automated versions of the above, as appropriate
- Create thought leadership and conduct research on related matters
 - o Help identify topics for, and create initial draft of, client alerts
 - o Help create client and board update presentations and trainings
 - o Project manage, and draft, creation of articles and other publications
 - o Help identify and set up panel discussions, including presentations and outlines
- As a member of our client service team, advise late stage private tech companies on their corporate governance and public company readiness, as well as public companies on their ongoing corporate governance and compliance requirements. This will not exceed 25% of the Practice Support Attorney's time.

Work independently on a broad range of projects and perform other tasks as needed

Qualifications:

- Juris doctorate (J.D.) from an accredited university or college and admission to practice in good standing in a US jurisdiction required.
- Minimum of six (6) years of experience as a capital markets, securities and/or corporate governance attorney, in a client billable and/or knowledge management capacity, in a large law firm.
- Superior written and verbal communication skills with demonstrated ability to present complex ideas to attorneys, managers, clients, and the general public in layman's terms.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization and/or specific direction exists.
- Understanding of the importance and relevance of knowledge management, practice and project management and efficiency to help the firm meet its overall business plan.

Excellent analytical, project management, prioritization, and organization skills.

- Ability to work independently with good judgment, handle multiple tasks simultaneously, and quickly prioritize projects.

Ability to work collaboratively at all organizational levels.

- Flexible team player with ability to approach problems with a sense of ownership, enthusiasm, and innovation.
- Strong interpersonal and customer service skills coupled with a positive outlook; public relations and diplomacy skills must be excellent.
- Desire and ability to work beyond the position's written duties and assist on other projects and initiatives, as needed.
- Travel not required except as desired, or in exceptional circumstances.

Who is Orrick? Orrick is a global law firm focused on serving the technology & innovation, energy & infrastructure and finance sectors. Founded more than 150 years ago in San Francisco, Orrick today has offices in 25+ markets worldwide. We are recognized worldwide for delivering the highest-quality legal advice through our diverse teams and for our culture of innovation and collaboration. Financial Times selected Orrick as the Most Digital Firm of 2020, and in the past five years, the Most Innovative Law Firm of the Year three times and runner-up twice. For the sixth year in a row, Fortune named Orrick to its 2021 list of the 100 Best Companies to Work For. Learn more about our awesome employee experience here: [Fortune 100 Great Place To Work certified company*](#).

Orrick offers a collaborative work environment, competitive salary, and excellent benefits, from wellness and mindfulness programs to social impact opportunities, professional staff affinity group communities and generous paid time off.

Please visit www.orrick.com for more information about the firm.

Colorado Residents Only: Please use the following link for information required by the Colorado Equal Pay for Equal Work Act: <https://www.orrick.com/en/Careers/002REM>

How to Apply: If you are searching for a chance to create an impact, you have a little grit and you love working with a team, we want to talk with you. To submit your resume and cover letter for this position, please visit our Staff and Paralegal Opportunities Listings at www.orrick.com/Careers.

No phone calls please.

We are an Equal Opportunity Employer.

Consistent with the SF Fair Chance Ordinance, an arrest and conviction record will not automatically disqualify a qualified applicant from consideration.

Qualified applicants with criminal histories will be considered for the position in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level:	Graduate/Alumni
Posting Date:	February 16, 2022
Expiration Date:	March 16, 2022
Contact:	Karen L. Sincavich HR Generalist 2121 Main Street Wheeling, West Virginia 26003 United States http://www.orrick.com
Resume Receipt:	Other (see below)
How to Apply:	https://www.orrick.com/en/Careers/Lawyer-Job-Opportunities
Additional Documents:	Cover Letter
ID:	8998

Associate Attorney

The Nestor Law Office: William T. Nestor, PLLC (Elkins, WV)

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Elkins, West Virginia (United States)
Description:	<p>Small town WV law firm is looking for an associate attorney to help expand services provided. Law firm was established in 2005 and currently has (2) lawyers, (2) support staff - one of which is a certified paralegal. The ideal candidate will desire to engage in the practice of family law, wills and real estate services, and criminal litigation. The Nestor Law Office is presently a personal injury, criminal defense, and bankruptcy law firm.</p> <p>Salary is fixed and is also tied to income the associate attorney produces. First year expectations should be 55k - 75K per year.</p> <p>We do not require a transcript.</p> <p>West Virginia bar admission or ability to become licensed to practice law in West Virginia in the near future is required.</p>
Desired Class Level:	3L, Graduate/Alumni
Posting Date:	February 15, 2022
Expiration Date:	May 2, 2022
Contact:	Mgr. William T. Nestor Mgr. 1062 Harrison Avenue Elkins, West Virginia 26241 United States
Resume Receipt:	E-mail
Default email for resumes.:	tynestor@yahoo.com
Additional Documents:	Cover Letter, Writing Sample
ID:	8993

Assistant Public Defender

First Judicial Circuit Public Defender Corporation--West Virginia (Weirton, West Virginia)

Position Type:	Full-time
Practice Area(s):	Criminal - Defense
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Weirton, West Virginia (United States)
Description:	<p>The Public Defender Corporation for the First Judicial Circuit of West Virginia has an immediate opening for the position of Assistant Public Defender in the Corporation’s Weirton office. Assistant Public Defenders represent indigent clients at the trial court and appellate stages in the following proceedings: criminal, extradition, probation and parole, contempt, juvenile, and abuse and neglect.</p> <p>Salary depends upon experience and available funding. Benefits may include pension as well as medical and life insurance.</p> <p>Forward applications to Shayne M. Welling, Public Defender; First Judicial Circuit Public Defender Corporation: P.O. Box 347; Wheeling, WV 26003; Phone (304) 232-5062; Fax: (304) 233-7342: Electronic submissions are encouraged. E-mail: Shayne@wheelingpdc.org.</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	February 15, 2022
Expiration Date:	March 15, 2022
Salary Range:	50,000 - 59,999
Contact:	Shayne M. Welling Public Defender P.O. Box 347 Wheeling, West Virginia 26003 United States
Resume Receipt:	E-mail, Accumulate Online
Default email for resumes.:	shayne@wheelingpdc.org
ID:	8990

Associate Attorney-Consumer Financial Svcs. (Due Diligence)

Hudson Cook, LLP

Job Type: Full-time

Job Location(s):
Hanover, Maryland United States

Job Description:
Hudson Cook, LLP, a national consumer financial services law firm, seeks a junior-level associate with 0-5 years of legal experience for its regulatory compliance practice that focuses on fast-paced regulatory due diligence work for investors.

Successful candidates should be able to demonstrate: (1) strong analytical skills, (2) outstanding legal writing ability; (3) willingness to work in a team environment; (4) a desire to learn from experienced practitioners to develop depth in consumer financial services law; and (5) initiative and ability as a self-starter. Ideal candidates will have non-legal career experience as well.

Application Procedure:

If you are interested in this position and have the required qualifications, please submit a **cover letter with an overview of your experience, resume, law school transcript** and a **writing sample** via online application.

General inquiries may be directed to Amy Ryan, Human Resources Director, by fax at (410) 684-2001 or by email at careers@hudco.com. Please Note: We are not considering applicants through outside recruiters at this time.

ABOUT THE FIRM

Established in 1997, Hudson Cook, LLP focuses on state and federal consumer and commercial financial services, banking and privacy compliance, regulation, enforcement and supervision, with 51 lawyers practicing in 13 offices throughout the United States. Our team includes former officials with federal regulatory agencies, including the CFPB, FTC and the Office of the Comptroller of the Currency (OCC); former in-house lawyers from banks, sales finance companies and other financial services institutions; and attorneys with lengthy experience representing many financial services firms as outside counsel.

In our practice, Hudson Cook, LLP works with investors and operating companies in the merchant cash advance (MCA) and small business loan industries. We guide companies through the assessment of regulatory compliance and operational risks. Our Small Dollar Lending and Alternative Consumer Financial Services practice advises clients on federal and state lending and consumer protection laws. Our FinTech practice provides legal services to a variety of clients, including internet lenders, lead generators, money transmitters and other money services businesses, open- or closed-end business credit providers, payment processors and other third-party service providers. We also advise traditional financial institutions on how to mitigate risk and leverage partnerships with innovative technology service providers in compliance with evolving state and federal regulatory regimes and federal bank regulatory guidance concerning management of third-party risks.

ASSOCIATE LIFE & BENEFITS

Since its inception, Hudson Cook has fostered a collegial and inclusive workplace environment

that values diversity, excellence in client service, work-life balance, and entrepreneurship. Two attributes of associate life at the firm contribute significantly to our culture and distinguish Hudson Cook from other comparable firms. First, the firm expects its lawyers to work hard but does not impose a minimum billable hour requirement. The absence of a billable hour requirement reflects our commitment to ensuring that associates have sufficient flexibility to meet their professional obligations, as well as their responsibilities and interests outside of work. Second, associates who wish to develop a practice and become equity partners have a real opportunity of achieving that goal at Hudson Cook. The firm does not have pre-established limits or ratios on the number of equity partners versus associates. This structure is consistent with our clients’ expectations that seasoned practitioners bear primary responsibility for their legal matters, which are often sensitive and complex. To fulfill that expectation, we aim to hire interested and dedicated associates and to develop talent internally through meaningful training, mentorship and other educational programs. The firm is proud of its long track record of promoting associates to equity partner. More than one-third of the equity partners were associates at the firm.

Salaries are competitive, and associates are eligible for discretionary year-end bonuses, dependent upon both tangible contributions to client work and intangible contributions, such as assisting partners with client and business development activities, being a valued team member, and the performance of the firm overall. The firm does not require Associates to work exclusively from the office and allows remote work and flexibility in work hours to the extent needed to achieve a work-life balance, provided that client needs are being met.

Other benefits include:

- Comprehensive Health Insurance
- Firm-Paid Group Insurance (Life and AD&D; Short and Long-Term Disability; Long-Term Care)
- 401(k) with firm-paid 3% match
- Paid Holidays
- Vacation and Sick Leave
- Parental Leave
- Employee Assistance Program

EQUAL OPPORTUNITY EMPLOYER

Hudson Cook, LLP is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status, or any other protected characteristic under Maryland law.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 15, 2022
Expiration Date:	March 16, 2022
Contact:	Human Resources Director Amy Ryan Human Resources Director 7037 Ridge Road, Suite 300 Hanover, Maryland 21076 United States
Resume Receipt:	Other (see below)
How To Apply:	https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=42867&clientkey=B18879BBD87AAFFFF31453E07053B291
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample

Associate Attorney
Cattie & Gonzalez, PLLC

Job Type:	Full-time
Job Location(s):	United States
Job Description:	<p>Position: Associate Attorney</p> <p>Practice Area: Medicaid</p> <p>Cattie & Gonzalez is the nation’s leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is “A Higher Standard in MSP Compliance.” We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client’s needs, a willingness to listen to our client’s concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client’s best interest.</p> <p>We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicaid lien resolution practice area on a full-time basis. Significant client interaction and case responsibility from Day 1 with oversight from the firm’s partners.</p> <p>Job responsibilities will include but not be limited to:</p> <ul style="list-style-type: none">· Attorney to attorney consultations on Medicaid lien resolution issues· Evaluate case specific facts to determine best path forward for maximum lien reduction· Negotiate lien reductions with state Medicaid agencies and lienholders· Assess chances of success in pursuing judicial relief via Ahlborn hearing· Draft and file complaints for judicial determinations of Medicaid recovery rights· Appear and advocate zealously in court for our client’s best interest· Protecting a claimant’s future Medicaid eligibility post-settlement· Drafting Special Needs Trusts (SNTs) and creating ABLE accounts· Tracking Medicaid compliance developments on a federal and state level· Creating written content (<i>i.e.</i> articles and blog posts) about Medicaid compliance

Benefits: Cattie & Gonzalez offers full time employees benefits which may include but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance
- Generous paid time off (PTO)
- 401(k) + firm match program
- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at www.cattielaw.com.

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to info@cattielaw.com and include salary requirements.

Desired Class Level(s): 3L, LLM, Graduate/Alumni
Posting Date: February 14, 2022
Expiration Date: March 23, 2022
Contact: Managing Partner John V. Cattie Managing Partner 831 East Morehead Street Charlotte, North Carolina 28202 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: info@cattielaw.com
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Visual ID: 8982

Entry Level Attorney - 100K Salary Plus Monthly Bonus

Thomas J Henry Law, PLLC

Job Type: Full-time

Geographic Preference: South (LA, TX, OK, AR)

Job Location(s):

- Austin, Texas United States
- Houston, Texas United States
- Corpus Christi, Texas United States
- San Antonio, Texas United States
- Dallas, Texas United States

Job Description:

The Entry Level Attorney will deliver stellar client service to clients on behalf of Thomas J. Henry Law while adhering to the highest ethical standards of the legal profession. Plan, organize, lead and control support staff in their performance of: development of assigned matters, analysis of legal issues individual to each case, demand review, negotiations on behalf of clients, initial litigation, resolution of matters, and disbursement of client funds.

Preferred Education and Experience

- JD; must be licensed in Texas and in good standing
- 0-3 Years Personal Injury experience
- Bilingual (Spanish a plus)

Benefits

- Paid vacation, all-purpose leave and holidays
- 401 (k) plan
- Medical, dental, vision, and supplemental insurance available
- Gym membership
- Career growth opportunities
- Relocation expense reimbursement

Pay

- **\$100,000 Annual Salary** plus monthly performance based bonuses.

Our law firm has been named a “Best Place to Work” in the country by Glassdoor two years in a row!

We consistently outperform our peers in categories such as:

- Career Opportunities

- Compensation and Benefits
- Culture and Values
- Senior Leadership
- Work life balance
- Diversity

If you are looking for the opportunity to make the most of your experience, talents and work ethic, we have the cases, reputation, and resources to make your goals a reality.

Position openings in San Antonio, Austin, Dallas, Houston or Corpus Christi, Texas.

Desired Class Level(s): 3L, LLM, Graduate/Alumni
Posting Date: February 15, 2022
Expiration Date: March 24, 2022
Contact: Cristina Garcia 5711 University Heights Blvd #101, San Antonio, Texas 78249 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: cristinagarcia@thomasjhenrylaw.com
Visual ID: 8994

Staff Attorney

University of Nevada, Las Vegas (Las Vegas)

Position Type: Full-time
Geographic Preference: West (CA, NV, UT, CO, MT, WY)
Job Location(s): Las Vegas, Nevada (United States)

Description:

Staff Attorney, Immigration Clinic Community Advocacy Office, William S. Boyd School of Law [R0128685]

UNLV1-Maryland Campus

Apply

The University of Nevada, Las Vegas (UNLV) appreciates your interest in employment. We ask that you keep in mind the following when completing your application:

Once you start the application process you cannot save your work. Please ensure you have all required attachment(s) available to complete your application before you begin the process.

Required attachments are listed below on the posting. Your application will not be considered without the required attachments.

Please note that applications must be submitted prior to the close of the recruitment.

Once a recruitment has closed, applications will no longer be accepted. If you need assistance or have questions regarding the application process, please contact Human Resources at (702) 895-3504 or unlvjobs@unlv.edu.

Job Description

The University of Nevada, Las Vegas invites applications for a Staff Attorney, Immigration Clinic Community Advocacy Office, William S. Boyd School of Law [R0128685]

PROFILE of the UNIVERSITY

Founded in 1957, UNLV is a doctoral-degree-granting institution comprised of approximately 31,000 students and more than 3,900 faculty and staff. To date, UNLV has conferred more than 136,000 degrees, producing more than 120,000 alumni around the world. UNLV is classified by the Carnegie Foundation for the Advancement of Teaching as an R1 research university with very high research activity. The university is committed to recruiting and retaining top students and faculty, educating the region's diversifying population and workforce, driving economic activity through increased research and community partnerships, and creating an academic health center for Southern Nevada that includes the launch of a new UNLV School of Medicine. UNLV is located on a 332-acre main campus and two satellite campuses in Southern Nevada.

Here at UNLV, we have come together and created one of the most affirmative and dynamic

academic environments in the country. UNLV sits in the top spot in U.S. News & World Report's annual listing of the nation's most diverse universities for undergraduates. The university has ranked in the top ten since the rankings debuted more than a decade ago. We continue to show our commitment to serving our wonderfully diverse population and building the future for Las Vegas and Nevada.

For more information, visit us online at: <http://www.unlv.edu>

COMMITMENT to DIVERSITY

The successful candidate will demonstrate support for diversity, equity and inclusiveness as well as participate in maintaining a respectful, positive work environment.

PROFILE of the WILLIAM S. BOYD SCHOOL OF LAW

The University of Nevada, Las Vegas William S. Boyd School of Law, a state-supported law school, is the only law school in Nevada. The Law School offers day and evening JD programs to nearly 400 students, as well as an LL.M in Gaming Law and Regulation. The Law School is recognized nationally for its lawyering process program (ranked #1 in the country), the Saltman Center for Dispute Resolution, and its clinical programs. The Law School is a diverse community of faculty, students, and staff who work together, collegially, and respectfully, to maximize the potential of students and to fulfill the mission and aspirations of the Law School.

ROLE of the POSITION

The UNLV Immigration Clinic seeks a Staff Attorney for a new off-campus Community Advocacy Office in Las Vegas under the umbrella of the UNLV Immigration Clinic. The office will provide free deportation defense primarily to unaccompanied children and immigrants in detention, as well as legal assistance to immigrants in higher education in Nevada.

The Community Advocacy Office will be supported by new funding appropriated by the Nevada Legislature and Clark County Commission in 2021, the first public funding for immigrant legal defense in the state. The Community Advocacy Office will build on the public service work of the UNLV Immigration Clinic, which has maintained a small team of legal fellows to provide limited free legal services to the public since 2014.

The UNLV Immigration Clinic offers law students real world experience providing pro bono deportation defense and is a community leader in protecting children and families in Nevada. It includes the Bernstein Children's Rights Program, which defends unaccompanied children fleeing violence. It is part of the Thomas & Mack Legal Clinic at the UNLV William S. Boyd School of Law, which aims to offer students an integrated academic and practice-based educational experience, to teach them to be reflective practitioners and community-

oriented professionals, to provide service to communities in need of legal assistance, and to improve the quality of access to legal systems in those communities. For more information, visit: <https://law.unlv.edu/clinics/immigration>.

The University of Nevada, Las Vegas William S. Boyd School of Law, a state-supported law school, is the only law school in Nevada. The Law School offers day and evening JD programs to nearly 400 students, as well as an LL.M in Gaming Law and Regulation. The Law School is recognized nationally for its lawyering process program (ranked #1 in the country), the Saltman Center for Dispute Resolution, and its clinical programs. The Law School is a diverse community of faculty, students, and staff who work together, collegially, and respectfully, to maximize the potential of students and to fulfill the mission and aspirations of the Law School.

The UNLV Immigration Clinic has developed three main areas of legal practice:

Deportation defense for unaccompanied children
Deportation defense for detained adults
Immigration legal assistance to students, staff, and their families at UNLV and the College of Southern Nevada

The new Community Advocacy Office is intended expand and improve these services. With the establishment of the Community Advocacy Office, the UNLV Immigration Clinic seeks to build a durable institution to serve Southern Nevada. The staff attorney's responsibilities will include:

Direct representation of immigrant clients in cases before the immigration court, BIA, USCIS, state family court, Ninth Circuit, and/or federal district court.
Assisting with training and mentoring junior legal fellows, paralegal staff, and interns to deliver high quality legal representation to immigrants.
Supervising, including reviewing junior legal fellow work, if the managing attorney is absent.
Performing community education work consistent with the mission of the office.
Interacting with community organizations and partners that promote the mission of the office.
Contributing to the development and participating in community service projects that further the work of the clinic and create opportunities for learning and service by UNLV students.

VACCINATION MANDATE POLICY

Per the Nevada System of Higher Education (NSHE) Emergency COVID-19 Employee Vaccination Policy, all NSHE employees must be vaccinated against COVID-19 or have an approved medical or religious waiver request. All candidates for employment must have this information on file with Human Resources prior to their start date. Information about how

the policy applies to new hires is now available on the COVID-19 Employee Vaccine Mandate webpage.

MINIMUM QUALIFICATIONS

Must have a J.D. and a law license in good standing in any U.S. state.
Minimum 3 years experience as a practicing attorney.
Experience working with vulnerable clients.
Strong written and oral advocacy skills generally.
Demonstrated ability to work independently but also within a team setting, solve problems creatively, handle multiple responsibilities, and take initiative.
Demonstrated ability to work professionally under pressure with a diverse team.

PREFERRED QUALIFICATIONS

Specific experience in removal defense, Board of Immigration Appeals practice, federal Court of Appeals litigation, Nevada family courts, or USCIS applications. The successful candidate may have demonstrated expertise in some relevant areas of law but not necessarily all.
Federal district court litigation experience generally.
Fluency in Spanish would be a significant asset.
Strong public speaking, media, and online communication skills.
Admission to the Ninth Circuit Court of Appeals and/or the federal district court of Nevada.
Admission to practice law in the State of Nevada would be an asset, though not essential for a successful candidate.

Credentials must be obtained prior to the start of employment.

SALARY RANGE

\$68,000 - \$75,000. Funding is secured through mid-2023. Continued employment contingent upon availability of funding.

APPLICATION DETAILS

Submit a letter of interest, a detailed resume listing qualifications and experience, and the names, addresses, and telephone numbers of at least three professional references who may be contacted. Applicants should fully describe their qualifications and experience, with specific reference to each of the minimum and preferred qualifications because this is the information on which the initial review of materials will be based.

Although this vacancy will remain open until filled, review of candidates' materials will begin on February 15, 2022. Materials should be addressed to Alissa Cooley, Search Committee Chair, and are to be submitted online as we do not accept emailed materials. For assistance with the application process, please contact UNLV Human Resources at (702) 895-3504 or

UNLVJobs@unlv.edu.

SPECIAL INSTRUCTIONS FOR INTERNAL NSHE CANDIDATES

UNLV employees or employees within the Nevada System of Higher Education (NSHE) MUST use the "Find Jobs" process within Workday to find and apply for jobs at UNLV and other NSHE Institutions. Once you log into Workday, type "Find Jobs" in the search box which will navigate to the internal job posting site. Locate this specific job posting by typing the requisition number, "R0128685" in the search box.

If you complete an application outside of the internal application process, your application will be returned and you will have to reapply as an internal applicant which may delay your application.

SAFETY AND SECURITY STATEMENT

UNLV is committed to assisting all members of the UNLV community in providing for their own safety and security. The Annual Security Report and Annual Fire Safety Report compliance document is available online.

EEO/AA STATEMENT

UNLV is an Equal Opportunity / Affirmative Action educator and employer committed to achieving excellence through diversity. All qualified applicants will receive consideration for employment without regard to, among other things, race, color, religion, sex, age, creed, national origin, veteran status, physical or mental disability, sexual orientation, genetic information, gender identity, gender expression, or any other factor protected by anti-discrimination laws. The University of Nevada, Las Vegas employs only United States citizens and non-citizens lawfully authorized to work in the United States. Women, under-represented groups, individuals with disabilities, and veterans are encouraged to apply.

TITLE IX STATEMENT

UNLV does not discriminate in its employment practices or in its educational programs or activities, including admissions, on the basis of sex/gender pursuant to Title IX, or on the basis of age (40 or older), disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related conditions), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race, color or religion pursuant to Title 4, Chapter 8, Section 13 of the NSHE Handbook. Reports of discriminatory misconduct, questions regarding Title IX, and/or concerns about noncompliance with Title IX or any other anti-discrimination laws or policies should be directed to UNLV's Title IX Coordinator Michelle Sposito. The Title IX Coordinator can be reached through the online reporting form, by email at titleixcoordinator@unlv.edu, by phone at (702) 895-4055, by mail at 4505 S. Maryland Parkway, Box 451062, Las Vegas, NV, 89154-1062, or in person at Frank and Estella Beam

Hall (BEH), Room 555.

Job Category

Administrative Faculty

Exempt

Yes

Full-Time Equivalent

100.0%

Required Attachment(s)

Submit a letter of interest, a detailed resume listing qualifications and experience, and the names, addresses, and telephone numbers of at least three professional references who may be contacted.

Posting Close Date

01/27/2022

Note to Applicant

This position may require that a criminal background check be conducted on the candidate(s) selected for hire.

HR will attempt to verify academic credentials upon receipt of hiring documents. If the academic credentials cannot be verified, HR will notify the faculty member that an official transcript of their highest degree must be submitted within thirty days of the faculty member's first day of employment.

References will be contacted at the appropriate phase of the recruitment process.

As part of the hiring process, applicants for positions in the Nevada System of Higher Education may be required to demonstrate the ability to perform job-related tasks.

For positions that require driving, evidence of a valid driver's license will be required at the time of employment and as a condition of continued employment.

All document(s) must be received on or before the closing date of the job announcements (if a closing date is provided).

Recruitments that provide a work schedule are subject to change based on organizational needs.

Desired Class Level:	Graduate/Alumni
Posting Date:	February 14, 2022
Expiration Date:	March 31, 2022
Contact:	Human Resources Nevada United States
Resume Receipt:	E-mail
Default email for resumes.:	unlvjobs@unlv.edu
Additional Documents:	Cover Letter
ID:	8983

Staff Attorney - Multiple Locations
OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time
Practice Area(s): All Practice Areas
Job Location(s): Marion, Ohio (United States) Steubenville, Ohio (United States) Newark, Ohio (United States) Chillicothe, Ohio (United States)

Description: Southeastern Ohio Legal Services (SEOLS) is part of the Ohio State Legal Services Association (OSLSA), a three-part legal aid program headquartered in Columbus. OSLSA’s mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

SEOLS is actively seeking dedicated, professional Staff Attorneys to provide comprehensive legal services for civil issues in pursuit of SEOLS mission and priorities. Staff Attorneys balance systemic advocacy with practical day-to-day legal representation.

In this role, you will be responsible for providing legal counsel and advice as well as direct representation in the areas of housing, public benefits, tax, domestic, consumer, education, employment and re-entry and collaborating with partner organizations in providing legal assistance to our communities through special projects and grants.

Are You Someone That:

- Is dedicated to improving the lives of low-income individuals in our communities?
- Enjoys helping clients triumph over adversity?
- Is motivated, professional and thrives within a collaborative, team-driven environment?
- Believes successful resolution can be reached beyond traditional litigation?
- Is interested in developing a wide range of legal skills and experiences?

You Will:

- Handle all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies

- Maintain a caseload that includes both direct service and impact work
- Participate in one of our substantive teams focused on learning one area of the law more in depth and on addressing systemic issues
- Participate in outreach activities, clinics and other community events
- Collaborate with other legal services attorneys on statewide advocacy
- Promote community relations and build community relationships by engaging with the public and partner service providers
- Have the opportunity to participate in excellent on-going professional development including CLE-approved trainings on substantive poverty law and advocacy skills among others
- Be a part of a community of collaborative and mission driven professionals

You Have:

- Strong legal advocacy skills
- Strong analytical and problem-solving skills
- Ability to manage multiple priorities in a dynamic environment
- High ability to exercise sound judgement and discretion
- High ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
- Excellent communication skills, both orally and written, with diverse audiences
- A commitment to diversity and inclusion both internally and externally
- Strong work ethic
- Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
- English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better

Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, expected to obtain admission within 12 months from date of hire) preferred

- Prior Legal Aid or related work experience a plus, but not required

Other Details:

- It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.
- These positions report to the Managing Attorney in the respective offices and opportunities are available based in Newark, Portsmouth, and Steubenville, Ohio. The role requires some travel throughout the service area.
- Salary begins at \$51,000 DOE. OSLSA offers an excellent comprehensive benefits package, LRAP of up to \$6,000, and ongoing training and development opportunities.

To Apply:

Submit resume, writing sample, references and letter of interest to employment@oslsa.org with Staff Attorney in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA’s clientele is extremely diverse and all of our clients are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including People of Color and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

Desired Class Level: Graduate/Alumni
Posting Date: February 10, 2022

Expiration Date: April 30, 2022

Contact: Sara Frank
HR Director
1108 City Park Ave Columbus, Ohio 43206 United States
<https://www.oslsa.org/>

Resume Receipt: Other (see below)

How to Apply: Apply here: <https://recruiting.paylocity.com/recruiting/jobs/Details/742679/Ohio-State-Legal-Services-Association/Staff-Attorney>

ID: 8969

Associate/Litigation Associate/Attorney
Smith Debnam Narron Drake Saintsing & Myers, LLP (Raleigh, NC)

Job Type:	Full-time
Job Location(s):	Raleigh, North Carolina United States
Job Description:	<p>Smith Debnam (www.smithdebnamlaw.com) is seeking candidates for a full-time litigation associate position to assist in the representation of Creditors' Rights in consumer matters.</p> <p>The following are prerequisites for this position:</p> <ul style="list-style-type: none">• Minimum of two years' experience in litigation in a private practice• Minimum qualification of SC license in good standing• Live/work out of Raleigh-Durham-RTP area in NC• Handle substantial case volume with minimal supervision• Handle hearings, trials and other matters in various jurisdictions throughout SC (and NC/VA as licensing allows)• Manage staff effectively in support of practice• Negotiate effective settlements and case resolution on behalf of clients• <p>Ideal candidate's experience will include:</p> <ul style="list-style-type: none">• Five years practice experience representing creditors in state court• Licensed in SC, NC, and VA (or willingness to become licensed in additional states)• <p>Smith Debnam has been providing legal services to businesses and individuals in the Carolinas for 50 years. Our attorney development philosophy supports and encourages associate attorneys in building a practice with the goal of becoming a Partner in our Firm. We provide employees with an enriching, professional work environment that rewards employee excellence, fosters teamwork, and supports professional development.</p> <p>Our employees also enjoy:</p> <ul style="list-style-type: none">• Competitive compensation• Quality benefit programs• Flexible work hours• <p>To apply please submit your resume and cover letter to our career site at:</p> <p>https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101_000001&jobId=421950&source=CC2&lang=en_US</p> <p>See Job Description</p>
Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 9, 2022

Expiration Date:	March 18, 2022
Contact:	Brian Gilman 4601 Six Forks Road Raleigh, North Carolina 27609 United States
Resume Receipt:	Other (see below)
How To Apply:	https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101_000001&jobId=421950&source=CC2&lang=en_US
Additional Documents:	Cover Letter
Additional Documents Notes:	Please include a list of references along with your cover letter, resume, transcript and writing sample
Visual ID:	8959

Staff Attorney
Commonwealth of Kentucky (Kentucky)

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Somerset, Kentucky (United States)
Description:	<p>TITLE: STAFF ATTORNEY -- NT</p> <p>STAFF ATTORNEY -- NT JOB SPECIFICATION WORKSHEET</p> <p>JOB CODE : 89410V001260</p> <p>Job ID : 840</p> <p>SALARY : \$39,790.80 - \$52,957.92 (Monthly) GRADE : 14 TENURED : NO DEPARTMENT: FAMILY COURT CIRCUIT COURT CHARACTERISTICS OF THE JOB RESPONSIBLE FOR PERFORMING UNDER THE DIRECT SUPERVISION OF A JUDGE AND ENGAGING IN PROFESSIONAL LEGAL WORK PERTAINING TO THE COURT’S DOCKET. MINIMUM REQUIREMENTS Education : ADVANCED DEGREE - GRADUATE OF ACCREDITED LAW SCHOOL Experience : NONE Education Substitute : NONE SPECIAL REQUIREMENTS: (LICENSES, REGULATIONS, CERTIFICATES, ADVANCED EDUCATION ETC.) MUST BE A MEMBER OF THE KY BAR ASSOCIATION OR BE TAKING EVERY REASONABLE STEP TO GAIN ADMISSION TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS:</p> <p>WORK TYPICALLY WITHIN OFFICE SETTING TRAVEL MAYBE REQUIRED</p> <p>EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THIS CLASSIFICATION:</p> <p>PERFORM LEGAL RESEARCH AND RECORD ANALYSIS PERTAINING TO CASES BEFORE THE COURT DRAFTING OF OPINIONS, ORDERS, AND JUDGEMENTS Ÿ ASSIST COURT IN EDITING AND RELEASE OF OPINIONS Ÿ ASSIST COURT IN PREPARING JURY INSTRUCTIONS ADVISE COURT AS TO CURRENT CHANGES IN THE LAW AND RECENT DECISIONS OTHER DUTIES AS ASSIGNED</p> <p>Date Class Established: 08/19/2021</p>

Date of Last Revision : 08/19/2021

Desired Class Level:	Graduate/Alumni
Posting Date:	February 9, 2022
Expiration Date:	March 31, 2022
Contact:	Katie Nichols 28th Judicial Circuit, Division 2 Pulaski County Court of Justice 50 Public Square Somerset, Kentucky 42501 United States
Resume Receipt:	E-mail
Default email for resumes.:	katienichols@kycourts.net
ID:	8961

Judicial Law Clerk
Commonwealth of Kentucky (Kentucky)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Somerset, Kentucky (United States)
Description: <p>Re: Judicial Law Clerk in Somerset Area</p> <p>To Recent Law School Graduates:</p> <p>There is an immediate opening in the 28th Judicial Circuit (Pulaski, Lincoln and Rockcastle counties) for the position of judicial law clerk to the Circuit Judge, Division II. This position provides invaluable experience for one who plans to practice as a trial lawyer or general practitioner.</p> <p>I would consider the resume of any interested attorney or recent law school graduate who is planning on taking the Bar Exam. I especially encourage the application of those persons with a good academic record, a good degree of common sense, excellent research writing skills, top half of the class and an amicable personality.</p> <p>We do not discriminate in hiring on the basis of race, color, age, religion, national origin, sex, sexual orientation, physical or mental disabilities or status as a disabled veteran.</p> <p>Applicants may send their resumes and writing samples to the following email, katienichols@kycourts.net. Our office will contact qualifying applicants to arrange interviews.</p>
Desired Class Level: Graduate/Alumni
Posting Date: February 9, 2022
Expiration Date: March 31, 2022
Contact: Katie Nichols 28th Judicial Circuit, Division 2 Pulaski County Court of Justice 50 Public Square Somerset, Kentucky 42501 United States
Resume Receipt: E-mail
Default email for resumes.: katienichols@kycourts.net
Additional Documents: Writing Sample
ID: 8960

Misdemeanor Trial Bureau Assistant District Attorney

Harris County District Attorney's Office (Houston, TX)

Position Type:	Full-time
Geographic Preference:	South (LA, TX, OK, AR)
Job Location(s):	Houston, Texas (United States)
Description:	<p>Alumni seeking ADA opportunities with HCDAO, please use the following directions to apply: Go to: https://app.dao.hctx.net/ At the top of the page, hover over: "ABOUT HCDAO" Click on: CAREERS Scroll down and click on: Misdemeanor Trial Bureau Assistant District Attorney-Trial Bureau Click on: START APPLICATION This will take you to our application tracking system. Please set up a profile and complete the application in its entirety. Upload your: Cover letter Resume Official transcripts Any trial experience ***Your completed application and required documents will be reviewed. If approved, you will receive a call from our HR Director, Elizabeth Stevens, with some pre-screen questions. If you are considered a fit for HCDAO, you will receive an ADA panel interview invite from our HR Professional Coordinator, Stacie Barclay. Your interview will be held via Zoom before the HCDAO ADA panel. If you do well, your file will then be subject to a background investigation which take about 2 weeks to complete. Once complete, your file will go to our Chief of Staff, Vivian King, for final review and offer letter approval. You can reach out to Stacie Barclay with any questions or concerns at barclay_stacie@dao.hctx.net.***</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	February 8, 2022
Expiration Date:	March 8, 2022
Contact:	Stacie J. Barclay HR Professional Coordinator 500 Jefferson, Suite 600 Houston, Texas 77002 United States
Resume Receipt:	Other (see below)
How to Apply:	https://app.dao.hctx.net/
Additional Documents:	Cover Letter, Unofficial Transcript, Other Documents
Requested Document Notes:	Any trial experience
ID:	8949

Senior Attorney, Northern Rockies Office
Earthjustice

Job Type: Full-time

Job Location(s):
Bozeman, Montana United States

Job Description:

The Northern Rockies office of Earthjustice, located in Bozeman, Montana, has an opening for a senior attorney to begin as soon as possible.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people’s health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups to engage on the critical environmental issues of our time and bring about positive change. We are here because the earth needs a good lawyer.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Bozeman, Chicago, Denver, Honolulu, Juneau, Los Angeles, Miami, New York, Philadelphia, Seattle, Tallahassee, and Washington, DC.

In the Northern Rockies, we are engaged in litigation focused on protecting and preserving the iconic wildlife species and wild lands of this incomparable region. The Northern Rockies office has played a leading and long-standing role as the last line of defense for the ecosystems encompassing Yellowstone and Glacier national parks, as well as the grizzly bears, wolves, bison and other species that depend upon the integrity of these spectacular areas.

We are equally engaged in the battle to combat global warming by challenging coal mining and coal-fired power plants, ensuring fair opportunities for development of renewable energy sources, and responding to a rapid gas development boom that is spreading and raising new environmental protection and human health issues across the Northern Rockies region.

The work of the Northern Rockies office also advocates for environmental interests held by Native American communities and organizations, including work to oppose oil and gas exploration on public national forest lands of extreme cultural and spiritual importance to the Blackfeet people; to protect and restore native wildlife species of environmental and cultural importance to numerous Tribes, such as the grizzly bear and American bison; and to halt proposals for coal mining on lands significant to the Northern Cheyenne in southeast Montana.

We regularly litigate federal and state court cases and administrative proceedings in an effort to defeat the major threats to the region’s ecological integrity. For more information about our office’s work, visit <http://earthjustice.org/about/offices/northern-rockies>.

Due to Covid-19, Earthjustice staff are temporarily working remotely from approved locations.

Responsibilities

- Work with clients, other attorneys, experts and partners to investigate, develop, and litigate cases in a strategic fashion.

- Collaborate in team problem solving, litigation strategy, project management and trial work.
- Lead complex cases and the full range of litigation tasks, including factual investigation, legal research, discovery, briefing, witness preparation, trials, and oral advocacy, and otherwise manage new and existing cases in state or federal courts and administrative tribunals from beginning to end.
- Supervise and mentor associate attorneys, interns, and litigation assistants, including by building their litigation skills in the course of legal advocacy.
- Cultivate new allies and engage in partnerships with, and representation of, Tribal entities, community groups, workers, organizations, coalitions, and others.
- Support and contribute to a positive, respectful, supportive, and collegial work environment and help to advance Earthjustice's efforts to create a diverse and inclusive workplace that centers around equity and justice.
- Serve as a spokesperson for Earthjustice, clients, and partners.
- Help develop and execute effective media and, where appropriate, legislative strategies.
- Work collaboratively and effectively with colleagues throughout Earthjustice, including Litigation, Communications, Development, and Policy and Legislation

Qualifications

- Law school graduate admitted, or willing to apply for admission, to the bar of the State of Montana.
- Attorney with 6+ years litigation experience and the ability to litigate cases from beginning to end, independently if necessary.
- Excellent litigation skills, including legal research, writing, analytical, and oral advocacy skills.
- Ability to manage a litigation docket effectively, including ability to work independently and to prioritize tasks and deadlines.
- Strong interpersonal skills, including the ability to work well collegially both inside and outside the organization.
- Strong skills in communicating litigation and advocacy goals and messages to the media and donors.
- Ability to work independently and in collaboration with client partners and in leading a litigation team.
- Strong and demonstrated initiative, good judgment, creativity, flexibility, and work ethic.
- Ability and willingness to travel as needed, including for case work, court appearances, and meetings with clients and partners.
- Commitment to serving the public interest and a passion for the role of Earthjustice and its mission.
- An ability and commitment to help create a diverse, equitable, and inclusive work culture that encourages and celebrates differences.
- Willingness and ability to effectively supervise and intentionally mentor early career staff in connection with litigation and advocacy projects, and to help foster an inclusive and nurturing work environment

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Compensation is based on experience and location.

Salary range in Bozeman, MT: \$135,200+ (starting with 6 years' experience)

To Apply

Interested applicants should submit via Jobvite:

- Resume
- One- or two-page cover letter that addresses (1) why you are drawn to Earthjustice’s mission and utilizing litigation to achieve that mission; and (2) aspects of your background that demonstrate competence to work with diverse clients and colleagues
- Two legal writing samples
- List of three professional references

Preference will be given to candidates who apply by March 1, 2022. After that, applications may be reviewed on a rolling basis until the position is filled.

Preference for candidates willing and able to work in our Bozeman office, but consideration will be given to other locations in the Northern Rockies in exceptional circumstances. Must be willing to travel to Bozeman as needed.

For litigators and advocates committed to saving the planet and the people who depend on it, Senior Attorney at Earthjustice is the best job on the planet. Learn more about our Senior Attorney careers and work online here: <https://earthjustice.org/about/jobs/senior-attorney>

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are given equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni
Posting Date: February 8, 2022
Expiration Date: March 17, 2022
Contact: Earthjustice California Regional Office Los Angeles, California United States
Resume Receipt: Other (see below)
How To Apply: https://app.jobvite.com/j?aj=otwaifwb&s=symlicity
Visual ID: 8954

Associate Attorney
Cattie & Gonzalez, PLLC

Job Type:	Full-time
Job Location(s):	United States
Job Description:	<p>Position: Associate Attorney</p> <p>Practice Area: Medicaid</p> <p>Cattie & Gonzalez is the nation’s leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is “A Higher Standard in MSP Compliance.” We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client’s needs, a willingness to listen to our client’s concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client’s best interest.</p> <p>We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicaid lien resolution practice area on a full-time basis. Significant client interaction and case responsibility from Day 1 with oversight from the firm’s partners.</p> <p>Job responsibilities will include but not be limited to:</p> <ul style="list-style-type: none">· Attorney to attorney consultations on Medicaid lien resolution issues· Evaluate case specific facts to determine best path forward for maximum lien reduction· Negotiate lien reductions with state Medicaid agencies and lienholders· Assess chances of success in pursuing judicial relief via Ahlborn hearing· Draft and file complaints for judicial determinations of Medicaid recovery rights· Appear and advocate zealously in court for our client’s best interest· Protecting a claimant’s future Medicaid eligibility post-settlement· Drafting Special Needs Trusts (SNTs) and creating ABLE accounts· Tracking Medicaid compliance developments on a federal and state level· Creating written content (<i>i.e.</i> articles and blog posts) about Medicaid compliance

Benefits: Cattie & Gonzalez offers full time employees benefits which may include but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance
- Generous paid time off (PTO)
- 401(k) + firm match program
- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at www.cattielaw.com.

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to info@cattielaw.com and include salary requirements.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 4, 2022
Expiration Date:	March 12, 2022
Contact:	Managing Partner John V. Cattie Managing Partner 831 East Morehead Street Charlotte, North Carolina 28202 United States
Resume Receipt:	Email Resume, Online
Default email address for resumes:	info@cattielaw.com
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
Visual ID:	8930

Associate Attorney
Cattie & Gonzalez, PLLC

Job Type:	Full-time
Job Location(s):	United States
Job Description:	<p>Position: Associate Attorney</p> <p>Practice Area: Medicare Secondary Payer (MSP)</p> <p>Cattie & Gonzalez is the nation’s leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is “A Higher Standard in MSP Compliance.” We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client’s needs, a willingness to listen to our client’s concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client’s best interest.</p> <p>We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicare lien resolution practice area on a full-time basis under the Medicare Secondary Payer (MSP) Act. This person may expect significant client interaction and case responsibility from Day 1 with oversight from the firm’s partners.</p> <p>Job responsibilities will include but not be limited to:</p> <ul style="list-style-type: none">· Attorney to attorney consultations on Medicare conditional payment issues· Evaluate case specific facts to determine best path forward for maximum reduction· Negotiate reductions with federal Medicare contractors and Medicare plans· Assess chances of success in pursuing relief via post-demand appeals process· Draft and file appeals for judicial determinations of Medicare’s recovery rights· Appear and advocate zealously in court for our client’s best interest· Tracking MSP compliance developments on a national level· Creating written content (<i>i.e.</i> articles and blog posts) about MSP compliance <p>Benefits: Cattie & Gonzalez offers full time employees benefits which may include</p>

but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance
- Generous paid time off (PTO)
- 401(k) + firm match program
- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at www.cattielaw.com.

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to info@cattielaw.com and include salary requirements.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 4, 2022
Expiration Date:	March 13, 2022
Contact:	Managing Partner John V. Cattie Managing Partner 831 East Morehead Street Charlotte, North Carolina 28202 United States
Resume Receipt:	Email Resume, Online
Default email address for resumes:	info@cattielaw.com
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
Visual ID:	8932

Corporate Associate - Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s):

Philadelphia, Pennsylvania United States

Job Description:

Our Philadelphia office seeks a corporate attorney with at least 3-6 years of significant experience practicing in mergers and acquisitions and/or public company securities transactions and disclosures to join our Business and Transactions Department. Qualified candidates will have experience in mergers and acquisitions, general corporate and commercial matters, and/or public company securities transactions and disclosure (experience in joint ventures, licensing, and technology agreements, preferred, not required). Additional experience with corporate governance and compliance and/or private equity transactions is a plus. Successful candidates will have experience leading all phases of transactions, as well as stellar academic credentials and superior writing and communication skills. Active license in PA preferred.

Our Business and Transactions Department has a regional and national practice involving public and private companies and nonprofit organizations, including private equity funds, financial institutions, investment companies, sports and other franchises, public utilities, and hospitals and health services. Our clients include companies engaged in technology; life sciences, including pharmaceutical and medical device; manufacturing and service functions; energy; retail; telecommunications; and software.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 4, 2022
Expiration Date:	March 13, 2022
Contact:	Kathryn J. Ball Manager of Attorney Growth and Integration 1735 Market Street Philadelphia, Pennsylvania 19103 United States
Resume Receipt:	Other (see below)
How To Apply:	https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=610
Additional Documents:	Unofficial Transcript
Visual ID:	8028

Attorney

United States Court of Appeals for the Fourth Circuit (Richmond, Virginia)

Position Type:	Full-time
Geographic Preference:	Mid-Atlantic (DE, MD, DC, VA)
Job Location(s):	Richmond, Virginia (United States)
Description:	<p>Federal Staff Attorney Career Opportunity</p> <p>U.S. Court of Appeals for the Fourth Circuit WEBSITE ca4.uscourts.gov PHONE 804-916-2900</p> <ul style="list-style-type: none">• Announcement #: 22-01• Location: Richmond, VA• Appointment: Full time / Term• Open Until Filled – Preference given to applications received by February 28, 2022.• Number of Vacancies: Up to five (5). <p>Fourth Circuit The United States Court of Appeals is part of the judicial branch of the federal government. The 94 U.S. judicial districts are organized into 12 regional circuits, each of which has a United States court of appeals. A court of appeals hears appeals from the district courts located within its circuit, as well as appeals from decisions of federal administrative agencies. The Fourth Circuit encompasses the states of Maryland, North Carolina, South Carolina, Virginia, and West Virginia.</p> <p>ABOUT THE JOB The Office of Staff Counsel is soliciting applications for staff attorney positions from third-year law students, law clerks, and attorneys. Successful candidates will be appointed to one-year term positions. Contingent on performance and budget availability, appointed candidates may be offered an extension of their appointment for a second year. Applicants interested in part-time work may be considered.</p> <p>The office reviews over 4,000 appeals each year. Approximately half of the cases assigned to staff attorneys are prisoner civil rights and postconviction relief appeals, approximately one-fourth are</p>

direct appeals from criminal convictions in federal district courts, and the balance are counseled and pro se appeals from federal civil judgments and final decisions by various federal agencies.

The Fourth Circuit prides itself on being a collegial and collaborative workplace. We are an organization that promotes creativity and innovation, believes in diversity and inclusion, recognizes excellence, and is important to the administration of justice. In return, we are looking for strong candidates who share our vision and passion. Successful candidates will be expected to commence their service in September 2021.

OVERVIEW OF DUTIES

- Review appeal records in cases that are diverted from the oral argument calendar.
- Prepare memoranda, proposed opinions, and orders for considerations by panels of three judges.
- Assist judges in the consideration and resolution of cases on appeal.

The Court offers a robust and competitive benefits package (see Page Two) and is a qualifying employer for Public Service Loan Forgiveness.

SALARY RANGES

- \$68,744 (CL-27/Step 25), with promotion potential without further competition, or
- \$73,456 (CL-28/ Step 12). In addition to the required qualifications, CL-28 requires one year of fulltime specialized experience.

Applicants hired directly out of law school or with minimal relevant experience will be appointed at CL 27/Step 25.

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QUALIFICATIONS

Required Qualifications

- Juris Doctor (JD) degree from an AALS-accredited law school, or admission to practice before the highest court of a State, Territory, Commonwealth, or federal court of general jurisdiction of the United States.
 - Rank in the top 10% of your law school graduating class.
 - Writing experience on law review or similar legal publication, or as a member of an interscholastic moot court competition team, or equivalent exceptional writing experience.
 - Proficiency in legal analysis and writing ability.
 - Internship or postgraduation experience in, or significant law school coursework in, subjects relating to criminal law and procedure.
- Applicants should possess a genuine interest in the subject areas typically presented in the appeals assigned to staff attorneys. These subject areas include criminal law and

procedure,
constitutional law, evidence, employment law, civil rights litigation, federal jurisdiction,
black
lung benefits, immigration, Social Security, and prisoner postconviction relief law.

APPLICATION PROCEDURE

Applications must be submitted online through OSCAR (Online System for Clerkship
Application and
Review) website. Applications received through other means will not be considered.
Application
packages must contain the following:

1. Cover letter;
2. Current resume;
3. Writing sample edited only by the applicant;
4. Copy of law school transcript;
5. Statement of applicant's current or final law school class ranking or a
statement explaining why such information is unavailable; and
6. Names, addresses, and telephone numbers of three
(3) references with first-hand bases for evaluating the applicant's aptitude for the work
performed by staff attorneys. (Letters of reference are not desired)

Qualified applicants will be invited for interviews via ZOOM, other similar platforms, or
telephone. Inquiries regarding this recruitment may be addressed, in writing, to:

BENEFITS

- Vacation time accrues at a rate of 104 hours per year the first three years and increases
with
tenure.
- Sick days accrue at a rate of 104 hours per year.
- Eleven paid annual holidays.
- Flexible schedules.
- Limited telework possible.
- Agency-subsidized federal health insurance plans, dental and vision coverage, life
insurance, and
long-term care insurance are available.
- Flexible spending accounts for healthcare, dependent care and commuter expenses.
- Mass transit subsidy (budget dependent).

CONDITIONS OF EMPLOYMENT

Applicants must be citizens of the United States or meet requirements under current law.
Federal
judiciary employees serve under "Excepted Appointments," and are thus "at-
will," and as such, can be terminated with or without cause. Employees are subject to the
Judicial
Code of Ethics and Conduct, which is available to applicants for review upon request. All
applicant
information is subject to verification. The appointment to the position is provisional
pending a
suitability determination by the Court based on the results of an FBI background check
that
includes fingerprinting.

Employees are required to use Electronic Funds Transfer (EFT) for payroll deposits. Reimbursement for interview- related travel expenses or any relocation costs incurred by the successful applicant is not provided.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the job announcement, or to fill the position sooner than the closing date, if a closing date is shown; any of these actions may occur without any prior written or other type of notice.

THE U.S. COURT OF APPEALS FOR THE FOURTH CIRCUIT IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES DIVERSITY AND INCLUSIVENESS.

Melissa L. Wood Senior Staff Attorney Office of Staff Counsel
1100 E. Main Street, Suite 325
Richmond, VA 23219 Melissa_Wood@ca4.uscourts.gov

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OFFICE ENVIRONMENT

In addition to the senior staff attorney, the Office of Staff Counsel currently employs one deputy senior staff attorney, four supervisory staff attorneys, thirty-two attorneys, and seven administrative support personnel. It is located in the historic Lewis F. Powell, Jr., United States Courthouse and Annex in downtown Richmond. The office is a smoke-free workplace.

The standard computer set-up for staff attorneys' offices permits efficient handling of work assignments. All attorney offices are equipped with a desktop CPU, dual monitors, and a printer. In addition, laptop computers are available to permit secure remote access to all office files and databases.

OTHER PERTINENT INFORMATION

Approximately one-half of the legal staff joined the Office of Staff Counsel directly upon graduation from law school; the remainder have come from other state and federal judicial clerkships, private practice, or public sector employment. Upon the conclusion of their appointments, staff attorneys have obtained other judicial clerkships, sought advanced legal degrees, and have assumed positions with law firms, prosecutors' and public defenders' offices, academia, the Department of Justice, and other state and federal agencies.

The Office of Staff Counsel provides reasonable accommodations to applicants with disabilities. If an applicant requires a reasonable accommodation for any part of the application or interview

process, please contact Melissa L. Wood, Senior Staff Attorney, at the email address noted above.
Requests for an accommodation will be individually considered, and decisions will be promptly made.

In addition, each applicant who accepts an offer of employment is required to provide a certified copy of his or her final law school transcript that confirms the satisfactory completion of law school studies and the award of a degree. Failure to timely comply with this requirement, or the receipt of a certified transcript that materially differs from the transcript provided during the application process, may result in the withdrawal of the offer of employment.

The Court values the health of its employees and visitors. Accordingly, during the COVID-19 pandemic, the Court requires employees to be up to date on COVID vaccinations or to periodically provide proof of negative COVID test results prior to in-office work. Masks are required in common areas of the courthouse complex and social distancing is encouraged.

Desired Class Level:	Graduate/Alumni
Posting Date:	February 3, 2022
Expiration Date:	April 30, 2022
Contact:	Melissa L. Wood 1100 E. Main Street, Suite 325 Richmond, Virginia 23219 United States
Resume Receipt:	E-mail
Default email for resumes.:	melissa_wood@ca4.uscourts.gov
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes:	APPLICATION PROCEDURE Applications must be submitted online through OSCAR (Online System for Clerkship Application and Review) website. Applications received through other means will not be considered. Application packages must contain the following: 1. Cover letter; 2. Current resume; 3. Writing sample edited only by the applicant; 4. Copy of law school transcript; 5. Statement of applicant’s current or final law school class ranking or a statement explaining why such information is unavailable; and 6. Names, addresses, and telephone numbers of three (3) references with first-hand bases for evaluating the applicant’s aptitude for the work performed by staff attorneys. (Letters of reference are not desired)
ID:	8929

Tax Counsel/Policy Director
American Council of Life Insurers - ACLI

Job Type:	Full-time
Job Location(s):	Washington, District of Columbia United States
Job Description:	<p>The American Council of Life Insurers is seeking a dynamic individual to join our Taxes & Retirement Security department. This person will be responsible for managing and covering assigned issues affecting taxes and retirement security including managing policy development and implementation. Will also be responsible for staffing assigned committees/task forces/working groups and provide technical/substantive assistance, including research and support to ACLI staff and member companies.</p> <p>Interested candidates should e-mail resume and salary requirements to:</p> <p>American Council of Life Insurers</p> <p>ATTN: Human Resources – Counsel search</p> <p>101 Constitution Avenue, NW, 7th Floor West</p> <p>Washington, DC 20001</p> <p>HR@acli.com</p> <p>Ideal candidate will have a Bachelor’s degree in Accounting, Economics, Finance, or related field with five to eight years of relevant experience. College or graduate level courses in Law, Taxation, Economics, Accounting, or Finance or commensurate experience. Tax experience/knowledge required. Education and/or experience in taxation, particularly corporate taxation, with knowledge of the life insurance and financial services industry preferred. Considerable ability to transform issues and arguments into technically accurate written documents and presentations that are understandable and persuasive. Ability to establish and maintain good working relationships and lead and participate in teams. Must be proficient working in a Windows environment and in legal research. Strong writing skills required. Ability to establish rapport easily in person and through using technology.</p>
Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 4, 2022
Expiration Date:	March 13, 2022
Contact:	Maria Palacios 101 Constitution Avenue Northwest Washington, District of Columbia 20001 United States
Resume Receipt:	Email Resume, Online
Default email address for resumes:	HR@acli.com

Visual ID: 8931

Environmental Attorney
Cole Schotz PC

Job Type:	Full-time
Job Location(s):	Hackensack, New Jersey United States New York, New York United States
Job Description:	<p>COLE SCHOTZ P.C.</p> <p>ENVIRONMENTAL ATTORNEY – NEW JERSEY AND/OR NEW YORK OFFICES:</p> <p>Prominent mid-Atlantic law firm with multiple regional office locations is seeking an environmental attorney with 1+ years of experience practicing environmental law or strong relevant work experience. NJ or NY bar admission required.</p> <p>Our environmental practice group is a sophisticated and collaborative team with broad-based experience offering an extraordinary opportunity for a challenging and rewarding practice spanning federal and state environmental laws and their impact on compliance and transactions. We seek individuals with relevant environmental experience and demonstrated commitment to the practice of environmental law, with strong credentials, who are devoted to meeting the highest standard of excellence.</p> <p>We offer an excellent compensation package and comprehensive benefits program. Please e-mail resume for consideration to:</p> <p>Gayle P. Englert Chief Human Resources Officer Cole Schotz P.C. Court Plaza North 25 Main Street, P.O. Box 800 Hackensack, NJ 07602-0800 genglert@coleschotz.com</p> <p>Please visit us at our website. www.coleschotz.com</p> <p>NEW JERSEY/ NEW YORK/ DELAWARE/ MARYLAND/TEXAS/FLORIDA</p> <p>Cole Schotz is an Equal Opportunity Employer</p>

Desired Class Level(s): Graduate/Alumni
Posting Date: February 3, 2022
Expiration Date: March 12, 2022
Contact: Chief Human Resources Officer Gayle Englert 25 Main Street Hackensack, New Jersey 07601 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: genglert@coleschotz.com
Visual ID: 8928

Associate Attorney

Samuel I. White, P.C. Law Firm (Several locations WV, VA)

Job Type:	Full-time
Job Location(s):	Morgantown, West Virginia United States
Job Description:	Samuel I. White, P.C., a multi-state practice specializing in real estate, creditors rights and bankruptcy seeks a West Virginia licensed attorney to join our law practice located in Morgantown, WV. Real Estate and/or foreclosure experience preferred. The ability to work in a fast paced environment and to multi-task is required. Excellent benefits. Please email resume, cover letter and salary requirements. EOE
Desired Class Level(s):	Graduate/Alumni
Posting Date:	February 2, 2022
Expiration Date:	March 11, 2022
Contact:	Crystal Quarles 5040 Corporate Woods Drive Suite 120 Virginia Beach, Virginia 23462 United States
Resume Receipt:	Email Resume, Online
Default email address for resumes:	cquarles@siwpc.com
Visual ID:	8924

Executive Director

Fair Shake Environmental Legal Services (Pittsburgh, PA and Cleveland Ohio)

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s): Pittsburgh, Pennsylvania (United States)
Description: <p>Pittsburgh, PA and Cleveland, OH – The Board of Directors of Fair Shake Environmental Legal Services, a regional nonprofit organization incubating the growth of environmental legal services for modest means clients, has begun a candidate search for a new Executive Director. The Board seeks a strong collaborator, visionary thinker, and trusted leader who deeply appreciates Fair Shake’s distinctive approach to legal services and community empowerment.</p> <p>Unique in its class, Fair Shake’s vision for environmentally just communities remains as imperative today as when the organization was founded. The new executive will succeed Emily Collins, who is departing to pursue new opportunities to continue to create a more environmentally just world. In collaboration with the Board, she intends to remain in the Executive Director role until the end of March 2022 to ensure a seamless transition and vibrant future for the organization.</p> <p>The executive search committee is led by the services of Michelle Heck at Nonprofit Talent and includes both Board and staff members of Fair Shake.</p> <p>Candidates interested in applying for the position should email Michelle Heck at michelle@nonprofittalent.com.</p> <p>CONTACT: Michelle Heck, Nonprofit Talent; (412) 849-7786, michelle@nonprofittalent.com</p>
Desired Class Level: Graduate/Alumni
Posting Date: February 2, 2022
Expiration Date: April 30, 2022
Contact: Michelle Heck Nonprofit Talent 6425 Living Pl Suite 200 Pittsburgh, Pennsylvania 15206 United States
Resume Receipt: E-mail
Default email for resumes.: michelle@nonprofittalent.com
ID: 8926

Judicial Law Clerk

4th Judicial District Court Dept 3 State of Nevada (Nevada)

Position Type:	Full-time
Geographic Preference:	West (CA, NV, UT, CO, MT, WY)
Job Location(s):	Elko, Nevada (United States)
Description:	<p>BRUARY 1, 2022 4TH JUDICIAL DISTRICT COURT STATE OF NEVADA EMPLOYMENT OPPORTUNITY ANNOUNCEMENT</p> <p>POSITION: Judicial Law Clerk SALARY: \$59,944.08 (upon hiring) \$62,341.84 (after six months of service) \$64,836.02 (after one year of service) \$67,428.70 (after eighteen months of service)</p> <p>APPLICATION DEADLINE: Open until filled District Judge Mason E. Simons of the 4th Judicial District Court of the State of Nevada is currently recruiting for a full-time Judicial Law Clerk to assist him at his chambers in Elko, Nevada. The 4th Judicial District Court is a general jurisdiction court based in Elko County, Nevada consisting of three judicial departments. The successful applicant would be expected to begin his or her employment in the summer of 2022. Elko County has a population of approximately 53,000 people and consists of the principal communities of Elko, Spring Creek, Wells, West Wendover, Carlin and Jackpot. The law clerk is responsible for providing support to the judge and other court staff by performing legal research, drafting legal documents, and assisting in the overall operation of the office. Examples of the law clerk’s responsibilities include: Researches applicable legal and factual issues using computerized techniques and/or law library materials at the direction of the supervising judge. Interprets and applies laws, court decisions and other legal authorities in the preparation of briefs, pleadings and other legal papers. Drafts memoranda, opinions and other documents related to findings on specific cases or issues. Researches and explains departmental, County and State procedures to attorneys and departmental support staff. Contributes to the efficiency and effectiveness of the court’s service to the public by offering suggestions and participating as an active member of the court team. Maintains accurate records and files; prepares a variety of records and reports as assigned. Uses standard office equipment, including a computer in the performance of the work. May drive a personal or Elko County vehicle in the course of assigned work. The successful applicant must be reliable, responsible and have the ability to interact with others</p>

in a friendly and professional way.
Applicants must be graduates of an ABA approved law school with strong legal writing abilities and must make a commitment to serve for a term of at least one year.
APPLICATION PROCESS:
Those interested may apply by submitting: (1) a completed employment application (available online at www.elkocountynv.net); (2) resume; (3) cover letter (addressed to the attention of District Judge Mason E. Simons); (4) a writing sample; and (5) letters of recommendation and/or three professional or academic references. Please submit these materials electronically to msimons@elkocountynv.net. The successful applicant for the position must complete a criminal history background check.

Desired Class Level:	Graduate/Alumni
Posting Date:	February 1, 2022
Expiration Date:	April 30, 2022
Contact:	Mason Simons District Judge Nevada United States
Resume Receipt:	E-mail
Default email for resumes.:	msimons@elkocountynv.net
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	APPLICATION PROCESS: Those interested may apply by submitting: (1) a completed employment application (available online at www.elkocountynv.net); (2) resume; (3) cover letter (addressed to the attention of District Judge Mason E. Simons); (4) a writing sample; and (5) letters of recommendation and/or three professional or academic references. Please submit these materials electronically to msimons@elkocountynv.net . The successful applicant for the position must complete a criminal history background check.
ID:	8920

Attorney
Flaherty, Sensabaugh & Bonasso, PLLC (Charleston, WV)

Position Type: Full-time
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Charleston, West Virginia (United States)
Description: Attorney, Charleston Office - At Flaherty Sensabaugh Bonasso PLLC, our attorneys and professional staff understand the value of hard work, problem-solving and outstanding client service. We take great pride in our selection process and recruitment of attorneys into the firm. We are currently looking for the best and brightest to join our team in our Charleston, WV location. If you are a practicing attorney with approximately 0 to 5 years of litigation experience, please apply in confidence by submitting your cover letter, resume, and law school transcripts to Amy Malone at AMalone@flahertylegal.com . West Virginia bar licensure required. Flaherty Sensabaugh Bonasso PLLC is an equal opportunity employer.
Desired Class Level: Graduate/Alumni
Posting Date: January 31, 2022
Expiration Date: March 31, 2022
Contact: Ms. Amy Rothman Malone Attorney at Law 200 Capitol Street, PO Box 3843 Charleston, West Virginia 25301 United States
Resume Receipt: E-mail
Default email for resumes.: arothman@fsblaw.com
Additional Documents: Cover Letter, Unofficial Transcript
ID: 8910

Practice Area Consultant

Lexis Nexis

Position Type:	Full-time
Geographic Preference:	Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s):	Pittsburgh, Pennsylvania (United States)
Description:	<div>Practice Area Consultant</div> <div>Pennsylvania</div> <div>Pittsburgh, PA</div> <div>Apply</div>

This position exists to create preference and active-users in law schools and law firms in an assigned territory by assessing the needs of the customer, developing school & firm-specific business plans, and promoting the advantages of LexisNexis products and services. The Practice Area Consultant will also assist the commercial account team in uncovering leads and opportunities that result in revenue and POS. This home-based position is based in the Pittsburgh, PA area and requires some local travel to accounts.

Accountabilities:

- Proactively and aggressively perform as a Consultative Sales Person, by relating, discovering, advocating, and supporting law school and law firm customers in order to win preference and increase active users.
- Effectively work at all levels of a law school and law firm, including students, faculty, associates, partners, librarians and leadership (i.e. law school Dean-level and law-firm managing partners)
- Develop strategic account plans (which will differ school-by-school and firm-by-firm), recognize sales opportunities, target specific sales activities, and analyze competitive threats.
- Manage entire law school account independently and partner with law firm client managers to overcome customer challenges and effectively position them to close significant opportunities.
- Demonstrates deep product, content or practice area knowledge; acts as internal resource for sales, marketing and segment.
- Prepares and delivers specialized customer presentations that communicate our value proposition and competitive differentiators to create new active users.
- Conducts competitive research, analysis of findings and shares information with product, segment and marketing.
- Develop and execute creative marketing strategies aimed at positioning LexisNexis as the superior source in meeting the needs of students, faculty, and staff at law schools and partners, associates and staff at law firms.
- Target, hire, and actively manage hourly student workers to assist in the accomplishment of goals at law schools.
- Ability to lift/carry laptop and other sales materials up to 25 lbs.
- Ability to travel locally to accounts

Basic Qualifications:

Juris Doctorate.

Preferred Qualifications:

State Bar membership in good standing.
Excellent verbal and written communication skills.
Demonstrated experience developing and executing on account plans and coordinating key stakeholders and resources to positively impact clients.
Demonstrate outstanding networking capabilities and exhibit a professional demeanor, business maturity, and technical knowledge.
Able to work as part of a team, accomplishing mutual team goals.
Able to work independently and own and manage a territory.

RSRLNLP

LexisNexis, a division of RELX Group, is an equal opportunity employer: qualified applicants are considered for and treated during employment without regard to race, color, creed, religion, sex, national origin, citizenship status, disability status, protected veteran status, age, marital status, sexual orientation, gender identity, genetic information, or any other characteristic protected by law. If a qualified individual with a disability or disabled veteran needs a reasonable accommodation to use or access our online system, that individual should please contact accommodations@relx.com or if you are based in the US you may also contact us on 1.855.833.5120.

LexisNexis Legal & Professional is a leading global provider of legal, regulatory and business information and analytics that help customers increase productivity, improve decision-making and outcomes, and advance the rule of law around the world. We help lawyers win cases, manage their work more efficiently, serve their clients better and grow their practices. We assist corporations in better understanding their markets and preventing bribery and corruption within their supply chains. We partner with leading global associations and customers to help collect evidence against war criminals and provide tools to combat human trafficking. We endeavour to advance the rule of law across the world. Our teams are combining unparalleled legal and business information with analytics and technology to advance what's possible for the way our customers work and to advance what's possible in the world by strengthening the rule of law.

Desired Class Level: Graduate/Alumni
Posting Date: January 26, 2022
Expiration Date: March 31, 2022
Contact: Ms. Kristen Baginski, Esq. Account Executive, Law Schools United States

Resume Receipt: Other (see below)

How to Apply: https://relx.wd3.myworkdayjobs.com/LexisNexisLegal/job/Pennsylvania/Practice-Area-Consultant_R33057

ID: 8876

Managing Attorney - Health & Public Benefits

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time
Practice Area(s): Health, LAW
Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s): Columbus, Ohio (United States)

Description:

Legal Aid Society of Columbus (LASC) is part of a three-part legal aid program headquartered in Columbus, Ohio State Legal Services Association (OSLSA). OSLSA’s mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

LASC is actively seeking a dedicated, professional Managing Attorney to provide leadership and support to the Health and Public Benefits Practice Group work as well as ensure the team is providing comprehensive legal services for civil issues in pursuit of the organization’s mission and priorities. Managing Attorneys balance systemic advocacy with practical day-to-day legal representation and staff support.

In collaboration with the Advocacy Directors, you will be responsible for providing leadership to attorneys and paralegals, identifying and engaging in impact representation (including litigation and other advocacy), litigation planning, strategy, community education, assisting in identifying and pursuing funding, and collaborating with the leadership team to balance both the needs of individual clients and the need for broader systemic change for the future.

Are You Someone That:

- Is dedicated to improving the lives of low-income individuals in our communities?
- Enjoys helping clients triumph over adversity?
- Is motivated, professional and thrives within a collaborative, team-driven environment?
- Believes successful resolution can be reached beyond traditional litigation?
- Is interested in developing a wide range of legal skills and experiences?
- Promotes a culture of high performance and continuous improvement that values learning and quality?
- Has expertise in a wide range of Health and Public Benefits litigation and experiences?
- Is able to effectively balance being responsive to emerging issues raised by attorneys and driving to meet organizational priorities?

You Will:

- Manage and support Health and Public Benefits practice group including attorneys with a wide range of skills and experiences
- Lead and support all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies
- Develop, implement and participate in active strategic involvement in the local community including legal education, outreach activities, clinics and other community events to positively

- impact client communities
- Collaborate with other legal services attorneys on statewide advocacy
- Promote community relations and build community relationships by engaging with the public and partner service providers
- Develop and maintain local bar/bench relationships, relationships with local legislators and other community leaders
- Remain current on emerging legal topics and identify relevant trends related to Health and Public Benefits
- Be a part of a community of collaborative and mission driven professionals
- Facilitate professional development of attorneys across practice groups
- Co-counsel, when appropriate as well as determine other methods of effectively supporting attorneys' success in and out of the courtroom
- Collaborate with across departments to assist with applications and reports and for funding sources and government agencies

Requirements

You Have:

- Demonstrated progressive experience practicing law in a variety of substantive areas and specific expertise in the area of Health & Public Benefits
- Excellent legal and communications skills with a proven record of performance and achievement
- High ability to manage multiple priorities in a dynamic environment
- High ability to exercise sound judgement and discretion
- Ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
- Demonstrated ability to successfully lead, manage and develop a diverse team of professionals
- Excellent communication skills, both orally and written, with diverse audiences
- A commitment to diversity and inclusion both internally and externally
- Strong work ethic with an ability to connect big picture ideas to day-to-day work
- Ability to prioritize workload to manage time and tasks and delegate responsibilities in an effective and efficient manner
- Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
- English language proficiency is essential and Spanish/English bilingual skills are a plus.
- Additional languages – even better
- Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, eligible to waive in) required
- Prior Legal Aid or related work experience a plus, but not required

Other Details:

It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.

The position reports to the Executive Director, is based in Columbus, Ohio and requires regular travel throughout the service area.

Salary is dependent upon level of experience. OSLSA offers an excellent comprehensive benefits package and ongoing training and development opportunities.

To Apply:

Submit resume, writing sample, references and letter of interest to employment@oslsa.org with Managing Attorney – Health & Public Benefits in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA’s clientele is diverse and all of our clients are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

Desired Class Level:	Graduate/Alumni
Posting Date:	January 24, 2022
Expiration Date:	April 26, 2022
Contact:	Sara Frank HR Director 1108 City Park Ave Columbus, Ohio 43206 United States https://www.oslsa.org/
Resume Receipt:	Other (see below)
How to Apply:	Apply via email or directly at: https://recruiting.paylocity.com/recruiting/jobs/Details/891558/Legal-Aid-Society-of-Columbus/Managing-Attorney-Health-Public-Benefits
Additional Documents:	Cover Letter, Writing Sample
ID:	8866

Pro Bono Managing Attorney
Neighborhood Legal Services (Pittsburgh, PA)

Position Type: Full-time
Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Job Location(s): Pittsburgh, Pennsylvania (United States)
Description: <p>Job Opportunities NLS is an Equal Employment Opportunity and Affirmative Action Employer committed to the value of workforce diversity. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, gender identity, national origin, physical or mental disability, protected veterans, genetic information, or sexual orientation.</p> <p>Current Positions Neighborhood Legal Services (www.nlsa.us) is seeking to hire a Pro Bono Managing Attorney. This new role is a dynamic opportunity for an individual to develop the framework and the program strategy for an exceptional pro bono program at Neighborhood Legal Services. The best candidate will establish and grow this program to highlight and compliment the many services of NLS; will utilize and develop relationships and partnerships within the legal community; will cultivate dynamic relationships with key stakeholders and housing advocates; will develop the NLS's strategic vision, infrastructure and support systems. Interested candidates should send a resume and cover letter to hr@nlsa.us</p> <p>Other opportunities include:</p> <p>Staff Attorney positions within our family law, tangled title, elder law and housing programs. Multiple positions. Intake Specialists in our Pittsburgh and Butler offices All applications should be directed to hr@nlsa.us and include your resume, unofficial transcript(attorney positions) and letter of interest.</p> <p>Neighborhood Legal Services offers an engaging work community and an excellent benefit package and is an equal opportunity employer.</p>
Desired Class Level: Graduate/Alumni
Posting Date: January 24, 2022
Expiration Date: March 31, 2022
Contact: Human Resources 928 Penn Avenue Pittsburgh, Pennsylvania 15222 United States
Resume Receipt: E-mail
Default email for resumes.: hr@nlsa.us
Additional Documents: Cover Letter, Unofficial Transcript
ID: 8865

Assistant Public Defender
Kanawha County Public Defender - 13th Judicial Circuit (Charleston, WV)

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Job Location(s):	Charleston, West Virginia (United States)
Description:	<p>The Kanawha County Public Defender Office is seeking qualified applicants for the position of full-time Assistant Public Defender. Experience is preferred but not required. Applicants must be licensed to practice in West Virginia and be in good standing with the State Bar. Benefits include paid leave and holidays, life and health insurance, and participation in the W.V. Public Employee Retirement System. Applicants may send cover letter, resume, and professional references to Zoe Shavers, P.O Box 2827, Charleston, WV 25330, or email Zoe.A.Shavers@wvdefender.com</p>
Desired Class Level:	Graduate/Alumni
Posting Date:	January 19, 2022
Expiration Date:	March 31, 2022
Contact:	<p>Zoe Shavers P.O. Box 2827 Charleston, West Virginia 25330-2827 United States</p>
Resume Receipt:	E-mail
Default email for resumes.:	zoe.a.shavers.shavers@wvdefender.com
Additional Documents:	Cover Letter
ID:	8831

Executive Director
Institute for well-being (IWIL) (Rockville MD)

Position Type: Full-time
Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)
Job Location(s): Rockville, Maryland (United States)
Description: <div><p>Institute for Well-Being in Law Executive Director Job Description</p><p>IWIL seeks an inspiring individual for a remote working position as Executive Director to lead the Institute with energy and urgency, serving as its public face and visionary steward. Reporting to the Board of Directors, the Executive Director (ED) will have overall strategic and operational responsibility for the Institute for Well-Being in Law's staff, programs, finances, development, and execution of its mission:</p><p>The Institute for Well-Being in Law is dedicated to the betterment of the legal profession by focusing on a holistic approach to well-being. Through advocacy, research, education, technical and resource support, and stakeholders’ partnerships, we are driven to lead a culture shift in law to establish health and well-being as core centerpieces of professional success.</p><p>As IWIL is committed to improving diversity, equity, and inclusion in the legal profession, we strongly encourage applications from individuals coming from populations that are underrepresented in law.</p><p>I. Responsibilities of the Position</p><p>Leadership & Management:</p><p>Providing executive-level leadership of IWIL in a transparent and ethical manner, the Executive Director will:</p><ul style="list-style-type: none">• Develop, maintain, and support a strong, diverse Board of Directors• Along with the board, develop and execute a long-range strategy which achieves IWIL’s mission, and toward which it makes consistent and timely progress• Ensure ongoing programmatic excellence, and consistent quality of finance, administration, fundraising, communications, and other systems• Actively engage and energize IWIL’s volunteers, board members, committees, allied organizations (including stakeholder groups and state well-being task forces), and funders• Maintain a climate which attracts, keeps, and motivates a diverse staff and volunteer base of highly committed and skilled individuals• Advance diversity, equity and inclusion principles in all levels of IWIL’s work, thereby ensuring compliance with IWIL’s Diversity, Equity and Inclusion Policy• Serve as ex-officio of each committee; seek input and participation by committee members, ensuring diverse representation among members and adherence to IWIL’s strategic plan goals and overall mission• Lead, develop, mentor, and retain staff and contractors as needed to fulfill the goals of IWIL. Ability to release any staff, including independent contractors, when performance or behavioral expectations are not met<p>Fund Development and Financial Management:</p><ul style="list-style-type: none">• Develop and execute a fund development plan to ensure IWIL’s stability and growth into a nationally and internationally recognized leader in the well-being in law arena• Develop and execute funding strategies to ensure adequate funding for operations and programs through a variety of means, including major donor sustaining and one-time contributions, sponsorships of programs, private and governmental grants, solicitation of individual donors, and other fund development processes as needed• Be responsible for developing and maintaining sound financial practices</div>

- Working with the board, prepare a budget and ensure that the organization operates within budget guidelines
- Communications:
- Serve as the public face and spokesperson for IWIL, using external presence and relationships to garner new opportunities, especially with national and/or international allied organizations.
 - Ensure the development and execution of a strategic and dynamic communications plan to promote the work of IWIL, raise awareness regarding issues related to well-being in law (identification and treatment of behavioral health disorders along with prevention measures through promotion of well-being), and reduce stigma
 - Deepen and refine all aspects of communications—from web and social media presence to external relations with the goal of creating a stronger brand.

II. Qualifications for the Position

The ED will be thoroughly committed to IWIL's mission. All candidates should have proven leadership, fund development, and relationship management experience, along with a demonstrated passion for well-being of the legal profession and a willingness to serve as an agent of systemic change.

Experience requirements include:

- Ability to lead an organization and staff, with specific examples of having developed and operationalized strategies that have taken an organization to the next stage of growth
- Experience working with a Board of Directors with the ability to cultivate existing and new board member relationships, and to ensure diverse representation on the Board
- Aptitude for or, preferably a successful history of, fundraising with the ability to develop and maintain relationships with a wide range of stakeholders, donors, sponsors, and volunteers
- Ability to hire, coach, inspire, manage, and discipline staff
- Experience in setting and successfully managing a budget, preferably with a nonprofit entity
- Ability to build working relationships with key stakeholders, including regional and national organizations, legal employers, law schools, lawyers assistance programs, and the judiciary
- Advanced degree, preferably a JD, with 5-7+ years of leadership experience in a company or nonprofit, an academic entity such as a research institute or law school, branch of a court system, law firm, corporate law department, or relevant government agency or other enterprise related to the legal system
- Experience working on issues related to, or being involved in, the well-being in law movement

Additional skill sets needed:

- Entrepreneurial and innovative mindset
- Strong written and verbal communication skills, in person and online
- High emotional intelligence with the ability to read others and their cues while being self-aware, as well as treating everyone with courtesy and respect
- Ability to effectively collaborate with diverse groups of people
- Passion, idealism, personal integrity, positive attitude, mission-driven, and self-directed
- Commitment to one's own well-being and the ability to lead by example in this regard

The position is full-time and remote. Some travel will be required with expenses paid.

Competitive salary and benefits.

Nominations, applications for the position, and questions should be directed to:

hzimmerman@msp-amc.com.

Desired Class Level: Graduate/Alumni

Posting Date: January 3, 2022

Expiration Date: March 31, 2022

Contact: H. Zimmerman
1300 Piccard Drive, Suite LL 14 Rockville, Maryland 20850 United States

Resume Receipt: E-mail

Default email for resumes.: hzimmerman@mzp-amc.com

ID: 8679

Finance Associate

Frost Brown Todd, LLC (Louisville, KY)

Position Type:	Full-time
Practice Area(s):	Banking & Finance
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Description:	Frost Brown Todd, a full-service AM Law 200 firm with more than 500 attorneys in 15 markets across nine states and Washington DC, seeks an entry-level general corporate transactional associate for the Charleston, WV office. This position will be trained on commercial finance transactions, primarily public finance, with some commercial lending and real estate. Applicants must have a good academic record and excellent written and oral communication skills. Please visit our web page and use the “self-apply” feature at https://frostbrowntodd.com/careers/laterals/ to submit your application. Frost Brown Todd LLC is an equal opportunity employer.
Desired Class Level:	3L, Graduate/Alumni
Posting Date:	December 21, 2021
Expiration Date:	March 22, 2022
Contact:	Ms. Sonya Yadon Attorney Recruiting and Development Manager 400 West Market Street, 32nd Floor Louisville, Kentucky 40202-3363 United States
Resume Receipt:	E-mail
Default email for resumes.:	ldobbins@fbtlaw.com
Additional Documents:	Cover Letter, Unofficial Transcript, Other Documents
Requested Document Notes:	Please submit an updated resume, cover letter, and transcript.
ID:	8609

Spring and Summer Law Clerk (REMOTE/Virtual)

Tenants Law Firm (Los Angeles, CA)

Position Type: Externship

Practice Area(s): All Practice Areas

Description:

Tenants Law Firm is currently seeking applications for legal externs for the Spring and Summer semesters of 2022. Tenants Law Firm is a Los Angeles-based 501(c)(3) non-profit organization fighting for the rights of tenants and their children in California. Our mission is to provide tenants healthy homes through passionately advocating for communities, combating and preventing homelessness in the process. We are looking for highly organized, intelligent, and passionate candidates with a strong interest in the public sector to join us for the coming semesters.

Our firm offers a robust and established externship program focused on real-world application of legal skills in a collaborative and team-oriented environment. We emphasize direct and hands-on work where our externs will work closely with attorneys to help tenants get justice, including repairs to their homes and compensation for the wrongs they have endured, and ensure housing through legal representation.

Our externship program is now 100% virtual, or if you're in LA, in office is available too.

Hiring Criteria: Excellent communication and organizational skills. Ability to assume responsibility quickly and work both independently and as part of a team. Ability to use good judgment, multitask, and meet deadlines. Ability to interact with a wide range of clients in a kind, appropriate manner. Candidates will work 100% remotely.

Tasks include but are not limited to:

Drafting demand letters
Drafting complaints
Preparing case management statements
Preparing deposition notices
Drafting motions
Drafting mediation briefs
Drafting other law and motion
Propounding discovery
Preparing and drafting discovery responses
Performing legal research and drafting.
Communicating with clients
Liaising between clients and experts

Please send resumes to careers@tenantslawfirm.com

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni, Class Level

Posting Date: December 16, 2021

Expiration Date: August 1, 2022

Contact: Daniel Lavi
9454 Wilshire Blvd Los Angeles, CA, California 90212 United States

Resume Receipt: E-mail

Default email for resumes.: careers@tenantslawfirm.com

ID: 8584

Part Time Of Counsel Attorney
Lemon Law Group Partners (Charleston, WV)

Position Type: Part-time
Practice Area(s): Litigation
Job Location(s): Charleston, West Virginia (United States)
Description: <p>We are a plaintiff's law firm handling consumer litigation cases involving Lemon Law, Magnuson Moss, and Breach of Warranty claims. We are looking for a part time Of Counsel Attorney to handle our West Virginia claims.</p> <p>The attorney will be involved in both pre-litigation as well as litigation claims.</p> <p>This is a great opportunity for an attorney looking to supplement their current practice with a new stream of revenue. We will train and excellent pay.</p> <p>All applicants must be currently licensed to practice law in West Virginia.</p>
Desired Class Level: Graduate/Alumni
Posting Date: November 4, 2021
Expiration Date: June 4, 2022
Contact: Liam Jones 3323 NE 163rd Street, Suite 504 North Miami Beach https://lemonlawgrouppartners.com/
Resume Receipt: E-mail
Default email for resumes.: ljones@lemonlawgrouppartners.com
ID: 8311