



## Associate Attorney - Consumer Financial Services Compliance

Hudson Cook, LLP

**Job Type:** Full-time

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**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

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**Job Location(s):**  
Portland, Maine United States

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**Job Description:**

Hudson Cook, LLP, a national consumer financial services law firm, seeks a junior-level associate with 1-3 years of law firm or in-house experience for its regulatory compliance practice. The associate will work primarily with attorneys in the Banking and Payments practice groups and the Debt Collection practice group, focusing on preparing commercial cash management agreements, advising clients on regulatory issues related to payment systems, and advising clients on compliance with federal and state laws related to consumer debt collection and recovery.

Successful candidates should be able to demonstrate: (1) critical thinking; (2) strong analytical skills, (3) outstanding legal writing ability; (4) attention to detail; (5) willingness to work in a team environment; and (6) a desire to learn from experienced practitioners to develop depth in consumer financial services law. We're looking for individuals with diverse backgrounds, interests, and experience who are interested in a career in financial services law.

### **Application Procedure**

If you are interested in this position and have the required qualifications, please submit your **resume, law school transcript** and a **writing sample** via **online application** in the Firm's Career Portal.

General inquiries may be directed to Amy Ryan, Human Resources Director, by fax at (410) 684-2001 or by email at [careers@hudco.com](mailto:careers@hudco.com). *Please Note: We are not considering applicants through outside recruiters at this time.*

### ABOUT THE FIRM

Established 25 years ago in 1997, Hudson Cook, LLP focuses on state and federal consumer and commercial financial services, banking and privacy compliance, regulation, enforcement and supervision, with 52 lawyers practicing in 13 offices throughout the United States. Our team includes former officials with federal regulatory agencies, including the CFPB and FTC; former in-house lawyers from banks, sales finance companies and other financial services institutions; and attorneys with lengthy experience representing many financial services firms as outside counsel.

The successful applicant's responsibilities will generally include researching and analyzing consumer protection laws and explaining them orally and in writing. In the Firm's Payment Systems practice, we assist clients with a variety of payment products and issues, including drafting payment authorization forms and scripts, customer agreements and disclosures, as well as drafting and negotiating vendor agreements and outsourcing arrangements. In the Debt Collection practice, we counsel clients on technical aspects of effective collections and debt recovery programs to comply with state and federal law.

### ASSOCIATE LIFE & BENEFITS

Since its inception, Hudson Cook has fostered a collegial and inclusive workplace environment that values diversity, excellence in client service, work-life balance, and entrepreneurship. Two attributes of associate life at the firm contribute significantly to our culture and distinguish Hudson Cook from other comparable firms. First, the firm expects its lawyers to work hard but does not impose a minimum billable hour requirement. The absence of a billable hour requirement reflects our commitment to ensuring that associates have sufficient flexibility to meet their professional obligations, as well as their responsibilities and interests outside of work. Second, associates who wish to develop a practice and become equity partners have a real opportunity of achieving that goal at Hudson Cook. The firm does not have pre-established limits or ratios on the number of equity partners versus associates. This structure is consistent with our clients'™ expectations that seasoned practitioners bear primary responsibility for their legal matters, which are often sensitive and complex. To fulfill that expectation, we aim to hire interested and dedicated associates and to develop talent internally through meaningful training, mentorship and other educational programs. The firm is proud of its long track record of promoting associates to equity partner. More than one-third of the equity partners were associates at the firm.

Salaries are competitive, and associates are eligible for discretionary year-end bonuses, dependent upon both tangible contributions to client work and intangible contributions, such as assisting partners with client and business development activities, being a valued team member, and the performance of the firm overall. The firm does not require associates to work exclusively from the office, and allows remote work and flexibility in work hours to the extent needed to achieve a work-life balance, provided that client needs are being met.

Other benefits include:

- Comprehensive Health Insurance
- Firm-Paid Group Insurance (Life and AD&D; Short and Long-Term Disability; Long-Term Care)
- 401(k) with firm-paid 3% match
- Paid Holidays
- Vacation and Sick Leave
- Parental Leave
- Employee Assistance Program

EQUAL OPPORTUNITY EMPLOYER

Hudson Cook, LLP is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status.

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** March 10, 2022

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**Expiration Date:** April 16, 2022

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**Contact:** Human Resources Director Amy Ryan  
Human Resources Director  
7037 Ridge Road, Suite 300 Hanover, Maryland 21076 United States

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**Resume Receipt:** Other (see below)

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**How To Apply:** <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=43609&clientkey=B18879BBD87AAFFFF31453E07053B291>

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**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample

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**Visual ID:** 9169

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## Bankruptcy & Creditors' Rights

Burns White LLC (Pittsburgh)

**Position Type:** Full-time

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**Practice Area(s):** Bankruptcy

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**Job Location(s):** Pittsburgh, Pennsylvania (United States)

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**Description:**

Burns White seeks an Attorney to lead the Bankruptcy and Creditors' Rights practice group in its Pittsburgh office. The ideal candidate will have 7-10 years of experience representing corporate debtors, financial institutions and other secured and unsecured creditors. Experience in both the creditor and debtor sides is a plus as well as prior experience handling corporate and real estate matters. Candidate must be licensed to practice in Pennsylvania. Excellent oral and written communication skills, strong organizational skills, attention to detail and the ability to multi-task are prerequisites. Candidates must be self-starters with the ability to work individually and in teams.

Burns White completes criminal background screenings and requires proof of COVID-19 vaccination (including booster when eligible) for all new hires as a condition of employment.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** March 10, 2022

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**Expiration Date:** April 10, 2022

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**Contact:** Jessica Gangjee  
Burns White Center 48 26th Street Pittsburgh, Pennsylvania 15222 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** jobs@burnswhite.com

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**Additional Documents:** Cover Letter

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**ID:** 9167

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## **Corporate/Mining, Oil and Gas, and Energy Associate (#690)**

Dorsey & Whitney LLP (Minneapolis, MN)

**Job Type:** Full-time

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**Job Location(s):** Salt Lake City, Utah United States

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**Job Description:**

Dorsey & Whitney LLP is seeking an associate with two to four years of experience to join our Salt Lake City office, providing support to our Regulatory Affairs Practice Group on mining, oil and gas, and energy mergers, acquisitions, joint ventures, and other transactional matters. This associate will have the opportunity to work on national and international natural resource-related transactions with teams of Dorsey lawyers located across our 19 offices with an emphasis on nationally-based energy companies, unique Canadian/U.S. commerce intersections and Asian-Pacific international markets. Dorsey's Natural Resource Practice Group enjoys a strong and frequent working relationship among a string of offices that runs from Anchorage, through Seattle, Salt Lake City, and Denver to Washington, D.C. Dorsey has decades of experience successfully completing hundreds of deals and billions in worldwide transactions. Our firm has ranked in the top 25 in U.S. M&A deals completed for over 20 years, with a solid understanding of transactions of all sizes and complexity.

Qualified candidates will have:

- Two to four years of corporate experience, including substantial mergers and acquisitions experience;
- Experience working in the business/corporate group of a large law firm;
- Experience with natural resources or energy transactions is a plus;
- Utah bar admission
- Strong communication and writing skills; and
- Top academic credentials.

Candidates with additional Nevada, Wyoming, Texas, or Idaho bar admission preferred.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion,

ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

#### About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

#### How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5149.

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** March 10, 2022

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**Expiration Date:** April 16, 2022

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**Contact:** Brianna Rod  
50 South 6th Street Minneapolis, Minnesota 55402 United States

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**Resume Receipt:** Other (see below)

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**How To Apply:** <http://www.dorsey.com/attorneyjobs>

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**Additional Documents:** Cover Letter, Unofficial Transcript

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**Visual ID:** 8919

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## Staff Attorney

Louisville-Jefferson County Public Defender Corporation (Louisville, KY)

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**Job Type:** Full-time

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):**  
Louisville, Kentucky United States

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**Job Description:**

The Louisville-Jefferson County Public Defender Corporation offers you the opportunity to be a litigator at an established and recognized public defender office. It is now accepting applications from 3rd year law school students who will be graduating in May. It is also accepting applications for entry level staff attorney positions from licensed lawyers to begin immediately.

The Louisville-Jefferson County Public Defender Corporation is a non-profit organization rendering legal services in the largest jurisdiction in the state of Kentucky to indigent adults and juveniles accused of crimes and status offenses, and to those who are subjected to involuntary hospitalization due to mental illness. The office functions as a full-service law firm providing defense representation in all state courts at every level, as well as appellate and post-conviction advocacy in the state courts.

The office operates a mixed caseload/vertical representation system in accordance with the ABA Standards for Criminal Justice (both Providing Defense Services and Defense Function), as well as the ABA's Ten Principles of a Public Defense Delivery System. As such, individual clients are represented by the same attorney throughout all stages of the proceedings from appointment until final disposition of the case.

Staff attorneys at the Louisville-Jefferson County Public Defender's office must be members in good standing of the Kentucky Bar Association (see Supreme Court Rule (SCR) 2.010). This may be accomplished by applying for admission in a timely manner (see SCR 2.022) and taking and passing the Kentucky Bar Examination, which is offered twice a year in February and July. If you are a licensed attorney in another state and a member in good standing of that state's bar, it may also be accomplished by seeking reciprocal admission pursuant to SCR 2.110 or by filing an application for a limited certificate of admission to practice law in an organized public defender program (see SCR 2.112). Law school graduates may be eligible for use of the Supervised Practice Rule (SCR 2.116). Admission can also be obtained by transferred Uniform Bar Examination (UBE) score pursuant to SCR 2.090. The various alternate types of admission can be found at the website for the Kentucky Office of Bar Admissions: [https://www.kyoba.org/Views/public/Content.aspx?page\\_id=215](https://www.kyoba.org/Views/public/Content.aspx?page_id=215)

Successful applicants will possess a background in criminal law and trial practice and/or equivalent law school courses or clinics. Applicants should also demonstrate strong advocacy and writing skills.

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** March 10, 2022

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**Expiration Date:** April 16, 2022

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**Contact:** Deputy Chief Public Defender Beth McMahon  
Deputy Chief Public Defender  
719 West Jefferson St. Louisville, Kentucky 40202 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** [bcmahon@metrodefender.org](mailto:bcmahon@metrodefender.org)

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**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

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**Additional Documents Notes:** References

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**Visual ID:** 9168

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## Workers Compensation Associate - Pittsburgh

Burns White LLC (Pittsburgh)

**Position Type:** Full-time

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**Practice Area(s):** Worker's Compensation

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**Job Location(s):** Pittsburgh, Pennsylvania (United States)

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**Description:**

Burns White seeks to hire a Workers' Compensation associate attorney to join its Pittsburgh office. The ideal candidate will have 3-5 years of workers' compensation experience. Candidates must be licensed to practice in Pennsylvania. Excellent oral and written communication skills, strong research and organizational skills, attention to detail and the ability to multi-task are prerequisites. Candidates must be self-starters with the ability to work individually and in teams.

Burns White completes criminal background screenings and requires proof of COVID-19 vaccination (including booster when eligible) for all new hires as a condition of employment.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** March 10, 2022

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**Expiration Date:** April 10, 2022

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**Contact:** Jessica Gangjee  
Burns White Center 48 26th Street Pittsburgh, Pennsylvania 15222 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [jobs@burnswhite.com](mailto:jobs@burnswhite.com)

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**Additional Documents:** Cover Letter

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**ID:** 9166

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## Capital Habeas Unit Attorney

Federal Defenders Middle District of Alabama (Montgomery, Alabama)

**Position Type:** Full-time

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**Geographic Preference:** Southeast (NC, SC, GA, FL, MS, AL, TN)

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**Job Location(s):** Montgomery, Alabama (United States)

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**Description:**

POSITION ANNOUNCEMENT

Capital Habeas Unit Attorney

The Middle District of Alabama Federal Defender Program, Inc., in Montgomery, Alabama, is accepting applications for an attorney in its Capital Habeas Unit.

The Capital Habeas Unit provides zealous representation in federal habeas proceedings to indigent prisoners on Alabama's Death Row in Alabama's three United States District Courts, in the Eleventh Circuit Court of Appeals, and in the United States Supreme Court. Responsibilities include managing a caseload which consists of cases at various stages of post-conviction review; writing briefs, motions, and other pleadings; reviewing voluminous trial and appellate records; developing claims and litigation strategy; advocating at evidentiary hearings and oral arguments; working as a member of a case team; conducting case-related investigation; and meeting with clients, experts, witnesses, and family members. If you are interested in a job on the front lines of the battle for social justice, this is the position and place for you.

Applicants must have excellent written and oral advocacy skills, ability to work as a member of a defense team, good organizational skills, proficiency in computer-based research, and the ability to task-prioritize. Experience is not required, but we are interested in any prior capital habeas experience, prior law practice, or past federal clerkships. Some overnight travel on investigative trips is required. Applicants must be a member in good standing of a State Bar by the initial hire date and have a driver's license and appropriate motor vehicle insurance. Staff in the Capital Habeas Unit, following appropriate training, are also expected to participate in the Trial Unit Duty Day assignments, the office's training events for the private bar, and community outreach. Attorneys in this office may not engage in private law practice. Salary depends on experience and is comparable to salaries provided to positions in the Office of the U.S. Attorneys. This office has excellent benefits.

To apply for any position, mail, email or fax a letter describing your interest in the position, and enclose a resume, writing sample, and references. Send your letter to: Christine A. Freeman, Executive Director, Office of the Federal Defender for the Middle District of Alabama, 817 South Court Street, Montgomery, Alabama 36104. Our fax number is 334-834-0353. Ms. Freeman's email address is Christine\_Freeman@fd.org. Do not phone.

Applications will be taken until the position is filled. Hiring is dependent upon the approval of the funding source.

This program is an Equal Opportunity Employer. We provide equal opportunity for all qualified people who desire to use their skills and abilities in our workplace on behalf of our clients, regardless of age, gender-identity, race, national origin, ethnicity, sexual orientation, religion, or disability. This program is committed to a diverse staff and will be hosting a Diversity Fellowship in FY2023.

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<b>Desired Class Level:</b> 3L, Graduate/Alumni
<b>Posting Date:</b> March 9, 2022
<b>Expiration Date:</b> April 9, 2022
<b>Contact:</b> Christine A. Freeman Executive Director 817 South Court Street Montgomery, Alabama 36104 United States
<b>Resume Receipt:</b> E-mail
<b>Default email for resumes.:</b> christine_freeman@fd.org
<b>Additional Documents:</b> Cover Letter, Writing Sample, Other Documents
<b>Requested Document Notes:</b> To apply for any position, mail, email or fax a letter describing your interest in the position, and enclose a resume, writing sample, and references. Send your letter to: Christine A. Freeman, Executive Director, Office of the Federal Defender for the Middle District of Alabama, 817 South Court Street, Montgomery, Alabama 36104. Our fax number is 334-834-0353. Ms. Freeman's email address is Christine_Freeman@fd.org. Do not phone.
<b>ID:</b> 9163

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## Legal Sales Director - Law Schools

Quimbee

**Job Type:** Full-time

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**Job Location(s):** United States

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**Job Description:**

Quimbee is looking for talented Sales Directors who know how to capitalize on the popularity of Quimbee's study aids to sell our newer bar review products! Join an amazing team of talented and dedicated professionals who truly are committed to providing the best legal content to our law students for their ongoing professional growth and success!

We are recruiting for 7 roles:

- Legal Sales Directors - DC, NYC, Northeast (Boston), and Southern California (x4). These roles will require approximately 75% travel to area law schools. The remainder of the time will be spent working remotely from home.
- Legal Sales Directors - Virtual - East Coast (x1) and West Cost (x1). These will primarily work from home with occasional travel required.
- Institutional B2B Legal Sales Director - US. This role will work remotely from home with regular travel required.

These roles require collaborative and innovative sales leaders with excellent networking and relationship-building skills. You will work to build and earn trust and respect from leading academic success professionals in area law schools, establishing yourself as a true business partner in the common quest to help their law students succeed in law school and beyond. Sales Directors will mentor, build, and develop a student representative sales team, who will emulate your business savvy while also developing their networking and relationship-building skills. Institutional Sales Director will build relationships with law school and law firm professionals to sell our legal study aids as well as bar review courses.

### **Who You Are**

*A true relationship manager.* You can talk to anyone, make friends easily, and love to nerd out about the law with people who can teach you a thing or two. You are passionate about maintaining the relationships you create.

*A confident and stylistic presenter.* You truly engage audiences with your presence, deliver sharp and lively presentations, and keep them coming back for more.

*An excellent communicator.* You communicate clearly, effectively, and politely with your teammates. In fact, you believe in "overcommunicating," because you understand that lack of communication is the root cause of a dysfunctional team.

*A project manager at heart.* You can juggle multiple projects and personalities, manage a pipeline of tasks and deadlines, and track deliverables like a pro.

*A detail-oriented, tech-savvy, self-starter.* You're comfortable with technology generally and eager to learn. You're disciplined and motivated and the kind of person who doesn't need someone looking over your shoulder to make sure you're doing your job.

### Responsibilities

- Identify, target, and enroll students based on goals and objectives
- Demonstrate the unique features and benefits of Quimbee Bar Review
- Create and conduct sales presentations
- Host promotional events and tabling
- Identify students and create a diverse student representative team
- Educate the student representatives on the features and benefits of Quimbee Bar Review
- Actively work with student representatives to bring brand awareness
- Actively work with student representatives on lead generation
- Develop and nurture relationships with key administrators at the law schools
- Deliver great customer service to the students enrolled in the course during delivery

### Requirements

- J.D. from an ABA-approved law school
- Must have taken the bar exam and passed the UBE
- Must have knowledge of the different components of the bar exam
- Excellent presentation and public speaking skills
- Strong leadership skills
- Desire and readiness to travel to assigned law schools

### Preferred Qualifications

- Previous sales experience as a law school student rep and/or in another sales capacity
- Ability to work in a fast-paced environment
- Experience creating sales strategies and executing according to plan

### Benefits

- Profit share. We set aside a percentage of profits each year and then share them with the team.
- Group health-insurance coverage.
- 401k matching up to 4% (100% matching up to 3% and 50% between 3% and 5%).
- Unlimited paid time off. Our philosophy is that if you feel you need time off (for example, because of overwork, sickness, personal matters, etc.), we're not going to question that. We just ask that you don't abuse it and that you give us at least two weeks notice if you plan to be away.

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** March 9, 2022

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**Expiration Date:** April 9, 2022

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**Contact:** Mr. Matthew Sellers  
CEO  
964 Bridlepath Lane Charlotte, North Carolina 28211 United States

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**Resume Receipt:** Other (see below)

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**How To Apply:** <https://apply.workable.com/quimbee/j/4FE090CB7D/>

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**Visual ID:** 9120

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**Attorney**

Legal Aid of West Virginia

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**Position Type:** Full-time

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):** Beckley, West Virginia (United States)

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**Description:**

Legal Aid of West Virginia (LAWV) is seeking a skilled, motivated attorney to join our Beckley office. LAWV offers a superb, family-friendly work environment and excellent benefit package which includes a 403(b) retirement savings, medical, dental and life insurance, and generous paid leave.

As a staff attorney in the Beckley office, you will represent clients facing a variety of legal problems, including public and private tenant rights, expungement, public benefits, Social Security, divorce and custody issues, and unemployment. This attorney will be a member of a dynamic team, and will regularly engage in new challenges with opportunities for creative problem solving. You will have direct responsibility for interacting with clients, and representing them in court and in administrative forums, with support from and collaboration with other attorneys and community partners. While experience is helpful, Legal Aid values the dedication and commitment of new attorneys, and offers an outstanding training regimen with in-office, program-wide, and multi-state training support.

Lovers of natural beauty and outdoor activities will find plenty of recreational opportunities, including hiking, mountain biking, climbing and kayaking. The wonders of the New River Gorge National Park, with some of the best whitewater rapids in the world, are a short drive away. Skiers and snowboarders will appreciate the quick trip to Winterplace ski resort with its 27 trails, terrain park and 10 lifts.

If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to [jobs@lawv.net](mailto:jobs@lawv.net) by Friday, March 25, 2022. Applications will be considered until the position is filled. LAWV is an organization dedicated to equity, justice and inclusion and our organization culture reflects that by seeking and supporting employees from diverse backgrounds and perspectives. EOE qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** March 8, 2022

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**Expiration Date:** March 25, 2022

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**Contact:** Ms. Kerry LeMasters  
Administrative Director  
Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia 25301  
United States

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**Resume Receipt:** E-mail



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**Default email for resumes.:** jobs@lawv.net

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**Additional Documents:** Cover Letter

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**ID:** 9156

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## Clinical Program Staff Attorney

Wayne State University Law School (Detroit, Michigan)

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**Position Type:** Full-time

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):** Detroit, Michigan (United States)

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**Description:**

Wayne State University Law School seeks applicants for a Clinical Program Staff Attorney. This position will support the work of Wayne Law School's Asylum and Immigration Law Clinic and Business and Community Law Clinic. Current admission to the Michigan bar, eligibility for admission without examination through reciprocity, or eligibility to practice as a recent graduate under MCR 8.120 would be a plus factor.

Wayne State University is a premier, public, urban research university located in the heart of Detroit where students from all backgrounds are offered a rich, high quality education. Our deep-rooted commitment to excellence, collaboration, integrity, diversity, and inclusion creates exceptional educational opportunities, preparing students for success in a diverse, global society. WSU encourages applications from women, people of color, and other underrepresented people. WSU is an affirmative action/equal opportunity employer.

The full job description and application can be found here and the job posting number is 046085.

[https://jobs.wayne.edu/applicants/jsp/shared/position/JobDetails\\_css.jsp?postingId=575869](https://jobs.wayne.edu/applicants/jsp/shared/position/JobDetails_css.jsp?postingId=575869)

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** March 8, 2022

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**Expiration Date:** April 8, 2022

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**Contact:** David Moss  
Professor  
471 W. Palmer Street Detroit, Michigan 48202 United States

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**Resume Receipt:** Other (see below)

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**How to Apply:** [https://jobs.wayne.edu/applicants/jsp/shared/Welcome\\_css.jsp](https://jobs.wayne.edu/applicants/jsp/shared/Welcome_css.jsp)

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**ID:** 9154

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## Corporate Securities M & A Finance Transactional Attorney

Cole Schotz PC

**Job Type:** Full-time

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**Job Location(s):**

Wilmington, Delaware United States

Dallas, Texas United States

Hackensack, New Jersey United States

New York, New York United States

Baltimore, Maryland United States

Boca Raton, Florida United States

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**Job Description:**

COLE SCHOTZ P.C.

Prominent mid-Atlantic law firm with multiple regional office locations seeks corporate attorneys for its Delaware, Florida, Maryland, New Jersey, New York or Texas offices. Candidates should have 6 + years of experience in corporate, mergers and acquisitions, fund formation, finance and/or securities. Applicable bar admission required. Strong academic credentials, excellent oral and written communication skills required. We offer an excellent compensation package and comprehensive benefits program. Please e-mail resume for consideration to:

Gayle P. Englert

Chief Human Resources Officer

Cole Schotz P.C.

Court Plaza North

25 Main Street, P.O. Box 800

Hackensack, NJ 07602-0800

genglert@coleschotz.com

Please visit us at our website [www.coleschotz.com](http://www.coleschotz.com)

NEW JERSEY/NEW YORK/DELAWARE/MARYLAND/TEXAS/FLORIDA

Cole Schotz is an Equal Opportunity Employer

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** March 8, 2022

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**Expiration Date:** April 14, 2022

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**Contact:** Chief Human Resources Officer Gayle Englert

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25 Main Street Hackensack, New Jersey 07601 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** [genglert@coleschotz.com](mailto:genglert@coleschotz.com)

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**Visual ID:** 9155

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## Public Finance Attorney - housing group

Hawkins Delafield & Wood LLP

**Job Type:** Full-time

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**Job Location(s):** New York, New York United States

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**Job Description:** Hawkins Delafield & Wood LLP seeks an associate to join our single family and multifamily housing finance practice in our New York City office. We are a nine-office national law firm with a practice focused on financings addressing society's most pressing needs. Experience the daily professional and personal satisfaction of knowing that your participation in complicated, innovative transactions (many designated ESGs) will be instrumental in providing housing to lower-income borrowers and tenants across the country.

You will work on challenging transactions employing cutting-edge financial products. We are the nation's leading firm for sophisticated housing finance, and maintain this position through our unrelenting commitment to client service, professional excellence, integrity and collaborative issue-solving. We offer a collegial work setting, a problem-solving environment and extensive direct contact with clients and senior partners.

Candidates must have 0-4 years' experience, with 2+ years' experience in Big Law or other experience in transaction law or securities law a plus, and be motivated self-starters with excellent communication skills, a commitment to ethics and professional excellence, and the ability to thrive in a fast-paced environment. New York bar admission, or pending bar admission, is required.

If you are looking for a unique opportunity to build a career in public finance, and a career perhaps more fulfilling than the typical large firm practice, we want to hear from you.

Please send a resume, cover letter and law school transcript to [Bradafshar@hawkins.com](mailto:Bradafshar@hawkins.com)

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**Desired Class Level(s):** 3L, Graduate/Alumni

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**Posting Date:** March 8, 2022

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**Expiration Date:** April 14, 2022

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**Contact:** Bonnie Radafshar  
One Chase Manhattan Plaza New York, New York 10005 United States

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**Resume Receipt:** Online

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**Additional Documents:** Cover Letter, Unofficial Transcript

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**Visual ID:** 9157

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## Litigation Associate

KPM Law

**Job Type:** Full-time

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**Job Location(s):**

Roanoke, Virginia United States

Richmond, Virginia United States

Norfolk, Virginia United States

Fairfax, Virginia United States

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**Job Description:**

KPM LAW is a mid-sized civil litigation firm with offices in Richmond, Fairfax, Norfolk, and Roanoke. KPM has immediate openings for litigation associates to join its civil defense practice.

KPM has created an atmosphere where the practice of law is challenging and professional, but also rewarding and innovative. The attorneys at KPM work in a collegial environment to ensure a successful partnership with both co-workers and clients. KPM handles a wide range of legal issues, including premises liability, employment, and automobile cases, as well as fraud, coverage, and construction defect matters. KPM also has a robust workers' compensation department.

The successful candidate must possess an ability to think critically, communicate effectively, and collaborate with others. This position is ideal for someone who wants to work directly with clients and manage their own cases. It will allow the applicant to enhance their skills in all aspects of the litigation process, from generating defense strategies and leading the discovery process to trying cases.

KPM is an equal opportunity employer. KPM is committed to creating a diverse and inclusive workforce. We believe that our team must reflect the diversity of our clients and our community. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Applicants must be licensed to practice in Virginia. KPM offers compensation commensurate with experience as well as a competitive benefits package. Please submit a cover letter (or email), resume with references, and a writing sample to [jobs@kplmlaw.com](mailto:jobs@kplmlaw.com).

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** March 7, 2022

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**Expiration Date:** March 20, 2022

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**Contact:** Cindy O'Brien

901 Moorefield Park Drive Richmond, Virginia 23236 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** [jobs@kpmlaw.com](mailto:jobs@kpmlaw.com)

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**Visual ID:** 8971

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## Post-Conviction Criminal Defense Trial Attorney [Remote]

Kirschbaum Law Group, LLC

**Job Type:** Full-time

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**Job Location(s):** West Hartford, Connecticut United States

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**Job Description:**

**Kirschbaum Law Group, LLC**, a law firm located in West Hartford, Connecticut, is seeking to hire attorneys for a post-conviction criminal defense trial attorney position. This position gives attorneys the immediate opportunity to be lead trial counsel for a full caseload of post-conviction habeas corpus cases for indigent criminal defendants.

Habeas corpus cases are civil proceedings, but the underlying issues are related to criminal law and criminal procedure. Habeas corpus practice provides an extraordinary opportunity for new attorneys to quickly get significant trial experience, building a foundation for the attorneys to handle any type of litigation, as well as other types of cases. The firm provides extensive training, supervision, and mentoring to help our attorneys develop the skills necessary to provide exceptional representation to our clients.

This would be a good position for people in at least two situations. It is a good position for new attorneys that are seeking to become criminal defense attorneys or trial attorneys. It is also a good position for more experienced attorneys that are seeking to either change their area of practice or to re-enter the workforce after taking a break from practicing law.

We need attorneys that are admitted to the practice of law in Connecticut. We cannot hire attorneys that cannot practice law in Connecticut. Please do not apply for this job unless you are already admitted to the practice of law in Connecticut, or unless you are actively seeking to be admitted to the practice of law in Connecticut, and you reasonably expect that you will be admitted before the end of 2022.

You might be a good fit for the position if you satisfy the following criteria:

- You are a good writer. (Good writing requires good thinking, and good thinking is essential.)
- You are comfortable giving and receiving constructive criticism.
- You are conscientious. (Conscientiousness is a combination of orderliness and industriousness.)
- You are detail-oriented. (Details are important.)
- You are honest and candid. (Dishonesty and lack of candidness are toxic.)
- You are mature and responsible.
- You are smart. (Our work is complex, difficult, and important.)
- You are trustworthy and trusting.



- You are well organized.
- You enjoy being part of a team that is doing important work.
- You enjoy working. (We love our work!)
- You have good communication skills.
- You have good computer skills. (The firm is almost entirely paperless, and almost all of our work is done on computers.)
- You have good judgment.
- You have good people skills.
- You understand that miscommunications and misunderstandings are a normal and expected part of interacting with other people, and you have the emotional and social maturity to resolve them efficiently and effectively.
- You understand that work requires constant problem solving, and you enjoy solving problems.
- You understand the importance of systems, and you enjoy working with systems.

The firm administers employment assessments as part of the hiring process.

If you are interested in the position, and you think that you would be a good fit for the position, please submit a resume and a cover letter. If you do not submit a cover letter, your application will not be seriously considered. Your cover letter should explain in detail why the position is appealing to you, and why you think that you would be a good fit for the position. Your cover letter is extremely important. If you cannot submit a cover letter and resume through this platform, you should send your application materials to [jobs@kirschbaumlaw.com](mailto:jobs@kirschbaumlaw.com), and explain that you saw the job posting on this platform. We have a strong preference to receive cover letters and resumes in PDF format.

**Equal Opportunity Employer.** Kirschbaum Law Group, LLC is an equal opportunity employer (EOE). We make hiring decisions based upon merit. We do not engage in illegal discrimination. We are inclusive. We embrace diversity. We treat everyone with dignity and respect.

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**Desired Class Level(s):** 3L, Graduate/Alumni

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**Posting Date:** March 7, 2022

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**Expiration Date:** April 3, 2022

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**Contact:** Managing Attorney Damon Kirschbaum  
Managing Attorney  
433 South Main Street West Hartford, Connecticut 06110 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** [jobs@kirschbaumlaw.com](mailto:jobs@kirschbaumlaw.com)

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**Additional Documents:** Cover Letter

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640548900

### Summary

This General Attorney (Labor) position is in the FOIA Branch of the Division of Legal Counsel. This Branch prepares responses to formal FOIA requests and appeals, provides advice to other Agency Offices with regard to FOIA policy, prepares for distribution by the General Counsel certain guidance memoranda, identifies and prepares frequently requested records for release, and coordinates the implementation of requirements under the FOIA.

Learn more about this agency

HelpTHIS JOB IS OPEN TO

Federal employees - Excepted service

Current excepted service federal employees.

Clarification from the agency

The applications of all US citizens/Public will be considered under this announcement.

### Duties

As an Attorney-Advisor (Freedom of Information Action (FOIA)) GS-0905-13/14, your typical work assignments may include:

Providing expert legal and technical guidance regarding the application of controlling statutes, regulations, case law, and procedures pertaining to the Freedom of Information Act (FOIA), including processing information electronically. Demonstrates expert knowledge of the (FOIA), the Privacy Act, and/or the National Labor Relations Act (NLRA).

Preparing and orally presents facts and law clearly and logically. Conducts presentations for Agency staff, and/or conducts presentations for parties external to the agency involving problems or issues of considerable importance in FOIA and/ or NLRA matters. Contacts requesters and negotiates parameters of FOIA requests and appeals, among other issues.

Contacts parties to an unfair labor practice or representation case to negotiate submission of evidence to further an investigation.

Preparing and presenting facts and law clearly and logically in FOIA and NLRA matters. Prepares memoranda, determinations, and appeals based on the FOIA and/or the NLRA, their regulations, and the applicable case law.

Reviewing and analyzes facts and makes determinations on FOIA cases involving controversial and sensitive issues covered by unsettled legal principles. Examines cases of substantial factual complexity and evaluates information and related documentation to determine whether exemptions have been properly asserted.

Using electronic case handling systems to gather and retrieve records to prepare timely responses to FOIA requests and appeals. Ensures responses comply with all applicable laws and regulations.

### Requirements

#### Conditions of Employment

As required by Executive Order 14043, Federal employees were required to be fully vaccinated against COVID-19 regardless of the employee's duty location or work arrangement. PLEASE SEE "ADDITIONAL INFORMATION? FOR FURTHER GUIDANCE.

U. S. Citizenship Required.

Males born after 12/31/1959 must be registered for Selective Service.

You must successfully pass a background investigation.

Relocation expenses are not authorized.

This position is part of the bargaining unit.

Selectee must be an active member of the bar in good standing. Bar license is required for

verification.

Two year trial period is required.

Your resume and supporting documents must be submitted by 11:59PM EST to receive consideration for the position.

This is not a virtual appointment.

Qualifications

All qualifications and eligibility requirements must be met by the closing date of the announcement.

#### Ideal Candidate Statement

The Ideal Candidate for the Attorney-Advisor (FOIA) position will have experience in providing and preparing responses to complex Freedom of Information Act (FOIA) matters, demonstrating expert knowledge the of electronic processing or handling of FOIA requests, or experience handling complex unfair labor practice and representation cases filed under the NLRA. Candidate must use a high degree of judgment in reviewing Agency records to prepare responses to FOIA cases and submissions to legal cases. Excellent communication and interpersonal skills to interact with colleagues and senior level management and strong legal research and writing skills are desired.

#### MINIMUM QUALIFICATIONS for GS-13

Applicant must have one year of specialized experience equivalent to the GS-12 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of the GS-13, Attorney-Advisor (FOIA), and that is typically related to the work of the position to be filled.

Specialized experience includes: Experience drafting clear and concise agency determinations, appeals, correspondence, memoranda, and reports that are accurate, objective, and complete for the purpose of transmitting records under the FOIA and/or the NLRA; and

Experience providing legal guidance regarding the application of regulations, case law, and procedures under either the FOIA for the purpose of disclosing federal agency records, or under the NLRA for purposes of investigating or litigating unfair labor practice and representation cases; and

Experience drafting briefs, legal research memoranda, and/or other documents to gather and analyze all evidence or submissions pertaining to a FOIA lawsuit or a hearing involving an unfair labor practice or representation case under the NLRA.

This experience must be fully supported and articulated in your resume to receive consideration.

#### MINIMUM QUALIFICATIONS for GS-14

Applicant must have one year of specialized experience equivalent to the GS-13 grade level that has equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the GS-14, Attorney-Advisor (FOIA), and that is typically related to the work of the position to be filled.

Specialized experience includes: Experience writing and reviewing clear and concise agency determinations, appeals, correspondence, memoranda, and reports that are accurate, objective, and complete for the purpose of transmitting records under the FOIA and/or the NLRA; and

Experience providing expert legal and technical guidance regarding the application of regulations, case law, and procedures under either the FOIA for the purpose of disclosing federal agency records, or under the NLRA for purposes of investigating or litigating unfair labor practice and representation cases; and

Experience writing briefs, legal research memoranda, and/or other documents to gather and

analyze all evidence or submissions pertaining to a FOIA lawsuit or a hearing involving an unfair labor practice or representation case under the NLRA.

This experience must be fully supported and articulated in your resume to receive consideration.

#### BAR MEMBERSHIP AND CERTIFICATION

Applicants must be an active member of the Bar in good standing of any state, District of Columbia, Puerto Rico, or any Territorial court under the US Constitution.

Your active BAR license must reference BAR number and indicate the status of good standing.

Substitution of education in lieu of specialized experience may not be used for these grade levels listed above.

WRITING SAMPLE Applicants are requested to submit a writing sample of a legal document of their choice of no more than ten pages.

NOTE: Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

#### Education

An applicant must have successfully completed a full course of study in a school of law accredited by the American Bar Association (ABA) and have the first professional law degree (LLB or JD).

(NOTE: Current NLRB Attorneys may not be required to submit a copy of their transcripts. However, NLRB employees within 3 years from receiving their juris doctorate degree, must provide a transcript with their application package.)

Education must be accredited by an accredited institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement). You MUST provide transcripts or other documentation to support your educational claims. Applicants can verify accreditation here.

All education claimed by applicants will be verified by the appointing agency accordingly. (Note: If you are selected for this position based on education, an official transcript will be required, prior to your first day.) You must meet all qualification requirements. (Required - if applicable) All academic degrees and coursework must be completed at a college or university that has obtained accreditation or pre-accreditation status from an accrediting body recognized by the U.S. Department of Education. For a list of schools that meet these criteria, here.

All education claimed by applicants will be verified by the appointing agency accordingly.

#### Special Instructions for Foreign Education

If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in accredited U.S. education programs; or full credit has been given for the courses at a U.S. accredited college or university.





























































































































































































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**Resume Receipt:** E-mail

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**Default email for resumes.:** jcalahong@law.harvard.edu

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**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

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**Requested Document Notes:** TO APPLY:  
Please submit the following materials by email to Jacqueline Calahong  
(jcalahong@law.harvard.edu):

A cover letter describing your interest in the position and relevant experience;  
Resume/CV;  
Law school transcript;  
One or two writing samples (preferably independently-authored articles, briefs,  
memoranda, comment letters, or white papers);  
The names of three references.

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**ID:** 9012

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**Expiration Date:** April 30, 2022

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**Contact:** Sara Frank  
HR Director  
1108 City Park Ave Columbus, Ohio 43206 United States  
<https://www.oslsa.org/>

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**Resume Receipt:** Other (see below)

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**How to Apply:** Apply here: <https://recruiting.paylocity.com/recruiting/jobs/Details/742679/Ohio-State-Legal-Services-Association/Staff-Attorney>

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**ID:** 8969

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## **Associate/Litigation Associate/Attorney**

Smith Debnam Narron Drake Saintsing & Myers, LLP (Raleigh, NC)

**Job Type:** Full-time

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**Job Location(s):** Raleigh, North Carolina United States

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**Job Description:**

Smith Debnam ([www.smithdebnamlaw.com](http://www.smithdebnamlaw.com)) is seeking candidates for a full-time litigation associate position to assist in the representation of Creditors' Rights in consumer matters.

The following are prerequisites for this position:

- Minimum of two years' experience in litigation in a private practice
- Minimum qualification of SC license in good standing
- Live/work out of Raleigh-Durham-RTP area in NC
- Handle substantial case volume with minimal supervision
- Handle hearings, trials and other matters in various jurisdictions throughout SC (and NC/VA as licensing allows)
- Manage staff effectively in support of practice
- Negotiate effective settlements and case resolution on behalf of clients
- 

Ideal candidate's experience will include:

- Five years practice experience representing creditors in state court
- Licensed in SC, NC, and VA (or willingness to become licensed in additional states)
- 

Smith Debnam has been providing legal services to businesses and individuals in the Carolinas for 50 years. Our attorney development philosophy supports and encourages associate attorneys in building a practice with the goal of becoming a Partner in our Firm. We provide employees with an enriching, professional work environment that rewards employee excellence, fosters teamwork, and supports professional development.

Our employees also enjoy:

- Competitive compensation
- Quality benefit programs
- Flexible work hours
- 

To apply please submit your resume and cover letter to our career site at:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101\\_000001&jobId=421950&source=CC2&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101_000001&jobId=421950&source=CC2&lang=en_US)

See Job Description

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** February 9, 2022

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**Expiration Date:** March 18, 2022

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**Contact:** Brian Gilman  
4601 Six Forks Road Raleigh, North Carolina 27609 United States

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**Resume Receipt:** Other (see below)

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**How To Apply:** [https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101\\_000001&jobId=421950&source=CC2&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101_000001&jobId=421950&source=CC2&lang=en_US)

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**Additional Documents:** Cover Letter

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**Additional Documents Notes:** Please include a list of references along with your cover letter, resume, transcript and writing sample

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**Visual ID:** 8959

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## Staff Attorney

Commonwealth of Kentucky (Kentucky)

**Position Type:** Full-time

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):** Somerset, Kentucky (United States)

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**Description:**

TITLE: STAFF ATTORNEY -- NT

STAFF ATTORNEY -- NT  
JOB SPECIFICATION WORKSHEET

JOB CODE : 89410V001260

Job ID : 840

SALARY : \$39,790.80 - \$52,957.92 (Monthly)

GRADE : 14

TENURED : NO

DEPARTMENT:

FAMILY COURT

CIRCUIT COURT

CHARACTERISTICS OF THE JOB

RESPONSIBLE FOR PERFORMING UNDER THE DIRECT SUPERVISION OF A JUDGE AND  
ENGAGING IN

PROFESSIONAL LEGAL WORK PERTAINING TO THE COURT'S DOCKET.

MINIMUM REQUIREMENTS

Education : ADVANCED DEGREE - GRADUATE OF ACCREDITED LAW SCHOOL

Experience : NONE

Education Substitute :

NONE

SPECIAL REQUIREMENTS: (LICENSES, REGULATIONS, CERTIFICATES, ADVANCED  
EDUCATION ETC.)

MUST BE A MEMBER OF THE KY BAR ASSOCIATION OR BE TAKING EVERY REASONABLE  
STEP TO GAIN ADMISSION

TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS:

WORK TYPICALLY WITHIN OFFICE SETTING

TRAVEL MAYBE REQUIRED

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THIS CLASSIFICATION:

PERFORM LEGAL RESEARCH AND RECORD ANALYSIS PERTAINING TO CASES BEFORE THE  
COURT

DRAFTING OF OPINIONS, ORDERS, AND JUDGEMENTS ÿ ASSIST COURT IN EDITING AND  
RELEASE OF

OPINIONS ÿ ASSIST COURT IN PREPARING JURY INSTRUCTIONS

ADVISE COURT AS TO CURRENT CHANGES IN THE LAW AND RECENT DECISIONS

OTHER DUTIES AS ASSIGNED

Date Class Established: 08/19/2021



Date of Last Revision : 08/19/2021

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<b>Desired Class Level:</b> Graduate/Alumni
<b>Posting Date:</b> February 9, 2022
<b>Expiration Date:</b> March 31, 2022
<b>Contact:</b> Katie Nichols 28th Judicial Circuit, Division 2 Pulaski County Court of Justice 50 Public Square Somerset, Kentucky 42501 United States
<b>Resume Receipt:</b> E-mail
<b>Default email for resumes.:</b> kati nichols@kycourts.net
<b>ID:</b> 8961

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## Judicial Law Clerk

Commonwealth of Kentucky (Kentucky)

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**Position Type:** Full-time

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):** Somerset, Kentucky (United States)

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**Description:**

Re: Judicial Law Clerk in Somerset Area

To Recent Law School Graduates:

There is an immediate opening in the 28th Judicial Circuit (Pulaski, Lincoln and Rockcastle counties) for the position of judicial law clerk to the Circuit Judge, Division II. This position provides invaluable experience for one who plans to practice as a trial lawyer or general practitioner.

I would consider the resume of any interested attorney or recent law school graduate who is planning on taking the Bar Exam. I especially encourage the application of those persons with a good academic record, a good degree of common sense, excellent research writing skills, top half of the class and an amicable personality.

We do not discriminate in hiring on the basis of race, color, age, religion, national origin, sex, sexual orientation, physical or mental disabilities or status as a disabled veteran.

Applicants may send their resumes and writing samples to the following email, [katienichols@kycourts.net](mailto:katienichols@kycourts.net). Our office will contact qualifying applicants to arrange interviews.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** February 9, 2022

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**Expiration Date:** March 31, 2022

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**Contact:** Katie Nichols  
28th Judicial Circuit, Division 2 Pulaski County Court of Justice 50 Public Square Somerset,  
Kentucky 42501 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [katienichols@kycourts.net](mailto:katienichols@kycourts.net)

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**Additional Documents:** Writing Sample

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**ID:** 8960

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## **Associate Attorney**

Cattie & Gonzalez, PLLC

**Job Type:** Full-time

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**Job Location(s):**  
United States

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**Job Description:**

Position: Associate Attorney

Practice Area: Medicaid

Cattie & Gonzalez is the nation's leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is "A Higher Standard in MSP Compliance." We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client's needs, a willingness to listen to our client's concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client's best interest.

We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicaid lien resolution practice area on a full-time basis. Significant client interaction and case responsibility from Day 1 with oversight from the firm's partners.

Job responsibilities will include but not be limited to:

- Attorney to attorney consultations on Medicaid lien resolution issues
- Evaluate case specific facts to determine best path forward for maximum lien reduction
- Negotiate lien reductions with state Medicaid agencies and lienholders
- Assess chances of success in pursuing judicial relief via Ahlborn hearing
- Draft and file complaints for judicial determinations of Medicaid recovery rights
- Appear and advocate zealously in court for our client's best interest
- Protecting a claimant's future Medicaid eligibility post-settlement
- Drafting Special Needs Trusts (SNTs) and creating ABLE accounts
- Tracking Medicaid compliance developments on a federal and state level
- Creating written content (*i.e.* articles and blog posts) about Medicaid compliance

Benefits: Cattie & Gonzalez offers full time employees benefits which may include but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance
- Generous paid time off (PTO)
- 401(k) + firm match program
- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at [www.cattielaw.com](http://www.cattielaw.com).

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to [info@cattielaw.com](mailto:info@cattielaw.com) and include salary requirements.

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** February 4, 2022

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**Expiration Date:** March 12, 2022

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**Contact:** Managing Partner John V. Cattie  
Managing Partner  
831 East Morehead Street Charlotte, North Carolina 28202 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** [info@cattielaw.com](mailto:info@cattielaw.com)

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**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample

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**Visual ID:** 8930

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**Associate Attorney**  
Cattie & Gonzalez, PLLC

**Job Type:** Full-time

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**Job Location(s):** United States

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**Job Description:**

Position: Associate Attorney

Practice Area: Medicare Secondary Payer (MSP)

Cattie & Gonzalez is the nation's leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is "A Higher Standard in MSP Compliance." We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client's needs, a willingness to listen to our client's concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client's best interest.

We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicare lien resolution practice area on a full-time basis under the Medicare Secondary Payer (MSP) Act. This person may expect significant client interaction and case responsibility from Day 1 with oversight from the firm's partners.

Job responsibilities will include but not be limited to:

- Attorney to attorney consultations on Medicare conditional payment issues
- Evaluate case specific facts to determine best path forward for maximum reduction
- Negotiate reductions with federal Medicare contractors and Medicare plans
- Assess chances of success in pursuing relief via post-demand appeals process
- Draft and file appeals for judicial determinations of Medicare's recovery rights
- Appear and advocate zealously in court for our client's best interest
- Tracking MSP compliance developments on a national level
- Creating written content (*i.e.* articles and blog posts) about MSP compliance

Benefits: Cattie & Gonzalez offers full time employees benefits which may include

but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance
- Generous paid time off (PTO)
- 401(k) + firm match program
- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at [www.cattielaw.com](http://www.cattielaw.com).

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to [info@cattielaw.com](mailto:info@cattielaw.com) and include salary requirements.

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** February 4, 2022

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**Expiration Date:** March 13, 2022

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**Contact:** Managing Partner John V. Cattie  
Managing Partner  
831 East Morehead Street Charlotte, North Carolina 28202 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** [info@cattielaw.com](mailto:info@cattielaw.com)

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**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample

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**Visual ID:** 8932

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## Corporate Associate - Philadelphia

Ballard Spahr LLP (Philadelphia, PA)

**Job Type:** Full-time

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**Job Location(s):** Philadelphia, Pennsylvania United States

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**Job Description:**

Our Philadelphia office seeks a corporate attorney with at least 3-6 years of significant experience practicing in mergers and acquisitions and/or public company securities transactions and disclosures to join our Business and Transactions Department. Qualified candidates will have experience in mergers and acquisitions, general corporate and commercial matters, and/or public company securities transactions and disclosure (experience in joint ventures, licensing, and technology agreements, preferred, not required). Additional experience with corporate governance and compliance and/or private equity transactions is a plus. Successful candidates will have experience leading all phases of transactions, as well as stellar academic credentials and superior writing and communication skills. Active license in PA preferred.

Our Business and Transactions Department has a regional and national practice involving public and private companies and nonprofit organizations, including private equity funds, financial institutions, investment companies, sports and other franchises, public utilities, and hospitals and health services. Our clients include companies engaged in technology; life sciences, including pharmaceutical and medical device; manufacturing and service functions; energy; retail; telecommunications; and software.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

**Physical Requirements:**

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

**This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.**

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** February 4, 2022

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**Expiration Date:** March 13, 2022

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**Contact:** Kathryn J. Ball  
Manager of Attorney Growth and Integration  
1735 Market Street Philadelphia, Pennsylvania 19103 United States

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**Resume Receipt:** Other (see below)

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**How To Apply:** <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=610>

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**Additional Documents:** Unofficial Transcript

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**Visual ID:** 8028

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## Attorney

United States Court of Appeals for the Fourth Circuit (Richmond, Virginia)

**Position Type:** Full-time

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**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

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**Job Location(s):** Richmond, Virginia (United States)

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**Description:**

Federal Staff Attorney Career Opportunity

U.S. Court of Appeals for the Fourth Circuit

WEBSITE

ca4.uscourts.gov

PHONE 804-916-2900

- Announcement #: 22-01
- Location: Richmond, VA
- Appointment: Full time / Term
- Open Until Filled – Preference given to applications received by February 28, 2022.
- Number of Vacancies: Up to five (5).

Fourth Circuit

The United States Court of Appeals is part of the judicial branch of the federal government.

The 94

U.S. judicial districts are organized into 12 regional circuits, each of which has a United States

court of appeals. A court of appeals hears appeals from the district courts located within its circuit, as well as appeals from decisions of federal administrative agencies. The Fourth Circuit

encompasses the states of Maryland, North Carolina, South Carolina, Virginia, and West Virginia.

ABOUT THE JOB

The Office of Staff Counsel is soliciting applications for staff attorney positions from third-year

law students, law clerks, and attorneys.

Successful candidates will be appointed to one-year term positions. Contingent on performance and

budget availability, appointed candidates may be offered an extension of their appointment for a

second year. Applicants interested in part-time work may be considered.

The office reviews over 4,000 appeals each year. Approximately half of the cases assigned to staff

attorneys are prisoner civil rights and postconviction relief appeals, approximately one-fourth are

direct appeals from criminal convictions in federal district courts, and the balance are counseled and pro se appeals from federal civil judgments and final decisions by various federal agencies.

The Fourth Circuit prides itself on being a collegial and collaborative workplace. We are an organization that promotes creativity and innovation, believes in diversity and inclusion, recognizes excellence, and is important to the administration of justice. In return, we are looking for strong candidates who share our vision and passion. Successful candidates will be expected to commence their service in September 2021.

#### OVERVIEW OF DUTIES

- Review appeal records in cases that are diverted from the oral argument calendar.
- Prepare memoranda, proposed opinions, and orders for considerations by panels of three judges.
- Assist judges in the consideration and resolution of cases on appeal.

The Court offers a robust and competitive benefits package (see Page Two) and is a qualifying employer for Public Service Loan Forgiveness.

#### SALARY RANGES

- \$68,744 (CL-27/Step 25), with promotion potential without further competition, or
- \$73,456 (CL-28/ Step 12). In addition to the required qualifications, CL-28 requires one year of fulltime specialized experience.

Applicants hired directly out of law school or with minimal relevant experience will be appointed at CL 27/Step 25.

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#### QUALIFICATIONS

##### Required Qualifications

- Juris Doctor (JD) degree from an AALS-accredited law school, or admission to practice before the highest court of a State, Territory, Commonwealth, or federal court of general jurisdiction of the United States.
- Rank in the top 10% of your law school graduating class.
- Writing experience on law review or similar legal publication, or as a member of an interscholastic moot court competition team, or equivalent exceptional writing experience.
- Proficiency in legal analysis and writing ability.
- Internship or postgraduation experience in, or significant law school coursework in, subjects relating to criminal law and procedure.

Applicants should possess a genuine interest in the subject areas typically presented in the appeals assigned to staff attorneys. These subject areas include criminal law and

procedure,  
constitutional law, evidence, employment law, civil rights litigation, federal jurisdiction,  
black  
lung benefits, immigration, Social Security, and prisoner postconviction relief law.

#### APPLICATION PROCEDURE

Applications must be submitted online through OSCAR (Online System for Clerkship Application and Review) website. Applications received through other means will not be considered. Application packages must contain the following:

1. Cover letter;
2. Current resume;
3. Writing sample edited only by the applicant;
4. Copy of law school transcript;
5. Statement of applicant's current or final law school class ranking or a statement explaining why such information is unavailable; and
6. Names, addresses, and telephone numbers of three (3) references with first-hand bases for evaluating the applicant's aptitude for the work performed by staff attorneys. (Letters of reference are not desired)

Qualified applicants will be invited for interviews via ZOOM, other similar platforms, or telephone. Inquiries regarding this recruitment may be addressed, in writing, to:

#### BENEFITS

- Vacation time accrues at a rate of 104 hours per year the first three years and increases with tenure.
- Sick days accrue at a rate of 104 hours per year.
- Eleven paid annual holidays.
- Flexible schedules.
- Limited telework possible.
- Agency-subsidized federal health insurance plans, dental and vision coverage, life insurance, and long-term care insurance are available.
- Flexible spending accounts for healthcare, dependent care and commuter expenses.
- Mass transit subsidy (budget dependent).

#### CONDITIONS OF EMPLOYMENT

Applicants must be citizens of the United States or meet requirements under current law. Federal judiciary employees serve under "Excepted Appointments," and are thus "at-will," and as such, can be terminated with or without cause. Employees are subject to the Judicial Code of Ethics and Conduct, which is available to applicants for review upon request. All applicant information is subject to verification. The appointment to the position is provisional pending a suitability determination by the Court based on the results of an FBI background check that includes fingerprinting.

Employees are required to use Electronic Funds Transfer (EFT) for payroll deposits. Reimbursement for interview- related travel expenses or any relocation costs incurred by the successful applicant is not provided.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the job announcement, or to fill the position sooner than the closing date, if a closing date is shown; any of these actions may occur without any prior written or other type of notice.

THE U.S. COURT OF APPEALS FOR THE FOURTH CIRCUIT IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES DIVERSITY AND INCLUSIVENESS.

Melissa L. Wood Senior Staff Attorney Office of Staff Counsel  
1100 E. Main Street, Suite 325  
Richmond, VA 23219 [Melissa\\_Wood@ca4.uscourts.gov](mailto:Melissa_Wood@ca4.uscourts.gov)

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#### OFFICE ENVIRONMENT

In addition to the senior staff attorney, the Office of Staff Counsel currently employs one deputy senior staff attorney, four supervisory staff attorneys, thirty-two attorneys, and seven administrative support personnel. It is located in the historic Lewis F. Powell, Jr., United States Courthouse and Annex in downtown Richmond. The office is a smoke-free workplace.

The standard computer set-up for staff attorneys' offices permits efficient handling of work assignments. All attorney offices are equipped with a desktop CPU, dual monitors, and a printer. In addition, laptop computers are available to permit secure remote access to all office files and databases.

#### OTHER PERTINENT INFORMATION

Approximately one-half of the legal staff joined the Office of Staff Counsel directly upon graduation from law school; the remainder have come from other state and federal judicial clerkships, private practice, or public sector employment. Upon the conclusion of their appointments, staff attorneys have obtained other judicial clerkships, sought advanced legal degrees, and have assumed positions with law firms, prosecutors' and public defenders' offices, academia, the Department of Justice, and other state and federal agencies.

The Office of Staff Counsel provides reasonable accommodations to applicants with disabilities. If an applicant requires a reasonable accommodation for any part of the application or interview



process, please contact Melissa L. Wood, Senior Staff Attorney, at the email address noted above.

Requests for an accommodation will be individually considered, and decisions will be promptly made.

In addition, each applicant who accepts an offer of employment is required to provide a certified copy of his or her final law school transcript that confirms the satisfactory completion of law school studies and the award of a degree. Failure to timely comply with this requirement, or the receipt of a certified transcript that materially differs from the transcript provided during the application process, may result in the withdrawal of the offer of employment.

The Court values the health of its employees and visitors. Accordingly, during the COVID-19 pandemic, the Court requires employees to be up to date on COVID vaccinations or to periodically provide proof of negative COVID test results prior to in-office work. Masks are required in common areas of the courthouse complex and social distancing is encouraged.

<b>Desired Class Level:</b> Graduate/Alumni
<b>Posting Date:</b> February 3, 2022
<b>Expiration Date:</b> April 30, 2022
<b>Contact:</b> Melissa L. Wood 1100 E. Main Street, Suite 325 Richmond, Virginia 23219 United States
<b>Resume Receipt:</b> E-mail
<b>Default email for resumes.:</b> melissa_wood@ca4.uscourts.gov
<b>Additional Documents:</b> Cover Letter, Unofficial Transcript, Writing Sample
<b>Requested Document Notes:</b> APPLICATION PROCEDURE Applications must be submitted online through OSCAR (Online System for Clerkship Application and Review) website. Applications received through other means will not be considered. Application packages must contain the following: <ol style="list-style-type: none"> <li>1. Cover letter;</li> <li>2. Current resume;</li> <li>3. Writing sample edited only by the applicant;</li> <li>4. Copy of law school transcript;</li> <li>5. Statement of applicant's current or final law school class ranking or a statement explaining why such information is unavailable; and</li> <li>6. Names, addresses, and telephone numbers of three (3) references with first-hand bases for evaluating the applicant's aptitude for the work performed by staff attorneys. (Letters of reference are not desired)</li> </ol>
<b>ID:</b> 8929

## Tax Counsel/Policy Director

American Council of Life Insurers - ACLI

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**Job Type:** Full-time

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**Job Location(s):**

Washington, District of Columbia United States

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**Job Description:**

The American Council of Life Insurers is seeking a dynamic individual to join our Taxes & Retirement Security department. This person will be responsible for managing and covering assigned issues affecting taxes and retirement security including managing policy development and implementation. Will also be responsible for staffing assigned committees/task forces/working groups and provide technical/substantive assistance, including research and support to ACLI staff and member companies.

Interested candidates should e-mail resume and salary requirements to:

American Council of Life Insurers

ATTN: Human Resources – Counsel search

101 Constitution Avenue, NW, 7th Floor West

Washington, DC 20001

HR@acli.com

Ideal candidate will have a Bachelor's degree in Accounting, Economics, Finance, or related field with five to eight years of relevant experience. College or graduate level courses in Law, Taxation, Economics, Accounting, or Finance or commensurate experience. Tax experience/knowledge required. Education and/or experience in taxation, particularly corporate taxation, with knowledge of the life insurance and financial services industry preferred. Considerable ability to transform issues and arguments into technically accurate written documents and presentations that are understandable and persuasive. Ability to establish and maintain good working relationships and lead and participate in teams. Must be proficient working in a Windows environment and in legal research. Strong writing skills required. Ability to establish rapport easily in person and through using technology.

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** February 4, 2022

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**Expiration Date:** March 13, 2022

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**Contact:** Maria Palacios

101 Constitution Avenue Northwest Washington, District of Columbia 20001 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** HR@acli.com

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## **Environmental Attorney**

Cole Schotz PC

**Job Type:** Full-time

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**Job Location(s):**

Hackensack, New Jersey United States

New York, New York United States

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**Job Description:**

**COLE SCHOTZ P.C.**

**ENVIRONMENTAL ATTORNEY – NEW JERSEY AND/OR NEW YORK OFFICES:**

Prominent mid-Atlantic law firm with multiple regional office locations is seeking an environmental attorney with 1+ years of experience practicing environmental law or strong relevant work experience. NJ or NY bar admission required.

Our environmental practice group is a sophisticated and collaborative team with broad-based experience offering an extraordinary opportunity for a challenging and rewarding practice spanning federal and state environmental laws and their impact on compliance and transactions. We seek individuals with relevant environmental experience and demonstrated commitment to the practice of environmental law, with strong credentials, who are devoted to meeting the highest standard of excellence.

We offer an excellent compensation package and comprehensive benefits program. Please e-mail resume for consideration to:

Gayle P. Englert

Chief Human Resources Officer

Cole Schotz P.C.

Court Plaza North

25 Main Street, P.O. Box 800

Hackensack, NJ 07602-0800

genglert@coleschotz.com

Please visit us at our website. [www.coleschotz.com](http://www.coleschotz.com)

NEW JERSEY/ NEW YORK/ DELAWARE/ MARYLAND/TEXAS/FLORIDA

Cole Schotz is an Equal Opportunity Employer

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** February 3, 2022

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**Expiration Date:** March 12, 2022

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**Contact:** Chief Human Resources Officer Gayle Englert  
25 Main Street Hackensack, New Jersey 07601 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** [genglert@coleschotz.com](mailto:genglert@coleschotz.com)

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**Visual ID:** 8928

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## **Associate Attorney**

Samuel I. White, P.C. Law Firm (Several locations WV, VA)

**Job Type:** Full-time

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**Job Location(s):** Morgantown, West Virginia United States

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**Job Description:** Samuel I. White, P.C., a multi-state practice specializing in real estate, creditors rights and bankruptcy seeks a West Virginia licensed attorney to join our law practice located in Morgantown, WV. Real Estate and/or foreclosure experience preferred. The ability to work in a fast paced environment and to multi-task is required. Excellent benefits. Please email resume, cover letter and salary requirements. EOE

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**Desired Class Level(s):** Graduate/Alumni

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**Posting Date:** February 2, 2022

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**Expiration Date:** March 11, 2022

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**Contact:** Crystal Quarles  
5040 Corporate Woods Drive Suite 120 Virginia Beach, Virginia 23462 United States

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**Resume Receipt:** Email Resume, Online

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**Default email address for resumes:** cquarles@siwpc.com

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**Visual ID:** 8924

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## Executive Director

Fair Shake Environmental Legal Services (Pittsburgh, PA and Cleveland Ohio)

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**Position Type:** Full-time

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**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

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**Job Location(s):** Pittsburgh, Pennsylvania (United States)

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**Description:**

Pittsburgh, PA and Cleveland, OH – The Board of Directors of Fair Shake Environmental Legal Services, a regional nonprofit organization incubating the growth of environmental legal services for modest means clients, has begun a candidate search for a new Executive Director. The Board seeks a strong collaborator, visionary thinker, and trusted leader who deeply appreciates Fair Shake’s distinctive approach to legal services and community empowerment.

Unique in its class, Fair Shake’s vision for environmentally just communities remains as imperative today as when the organization was founded. The new executive will succeed Emily Collins, who is departing to pursue new opportunities to continue to create a more environmentally just world. In collaboration with the Board, she intends to remain in the Executive Director role until the end of March 2022 to ensure a seamless transition and vibrant future for the organization.

The executive search committee is led by the services of Michelle Heck at Nonprofit Talent and includes both Board and staff members of Fair Shake.

Candidates interested in applying for the position should email Michelle Heck at [michelle@nonprofittalent.com](mailto:michelle@nonprofittalent.com).

CONTACT: Michelle Heck, Nonprofit Talent; (412) 849-7786, [michelle@nonprofittalent.com](mailto:michelle@nonprofittalent.com)

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** February 2, 2022

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**Expiration Date:** April 30, 2022

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**Contact:** Michelle Heck  
Nonprofit Talent  
6425 Living Pl Suite 200 Pittsburgh, Pennsylvania 15206 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [michelle@nonprofittalent.com](mailto:michelle@nonprofittalent.com)

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**ID:** 8926

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## Judicial Law Clerk

4th Judicial District Court Dept 3 State of Nevada (Nevada)

**Position Type:** Full-time

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**Geographic Preference:** West (CA, NV, UT, CO, MT, WY)

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**Job Location(s):** Elko, Nevada (United States)

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**Description:**

BRUARY 1, 2022

4TH JUDICIAL DISTRICT COURT STATE OF NEVADA  
EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

POSITION: Judicial Law Clerk SALARY: \$59,944.08 (upon hiring)  
\$62,341.84 (after six months of service)  
\$64,836.02 (after one year of service)  
\$67,428.70 (after eighteen months of service)

APPLICATION DEADLINE: Open until filled

District Judge Mason E. Simons of the 4th Judicial District Court of the State of Nevada is currently recruiting for a full-time Judicial Law Clerk to assist him at his chambers in Elko, Nevada. The 4th Judicial District Court is a general jurisdiction court based in Elko County, Nevada consisting of three judicial departments. The successful applicant would be expected to begin his or her employment in the summer of 2022.

Elko County has a population of approximately 53,000 people and consists of the principal communities of Elko, Spring Creek, Wells, West Wendover, Carlin and Jackpot.

The law clerk is responsible for providing support to the judge and other court staff by performing legal research, drafting legal documents, and assisting in the overall operation of the office.

Examples of the law clerk's responsibilities include:

Researches applicable legal and factual issues using computerized techniques and/or law library

materials at the direction of the supervising judge. Interprets and applies laws, court decisions

and other legal authorities in the preparation of briefs, pleadings and other legal papers.

Drafts

memoranda, opinions and other documents related to findings on specific cases or issues.

Researches

and explains departmental, County and State procedures to attorneys and departmental support staff.

Contributes to the efficiency and effectiveness of the

court's service to the public by offering suggestions and participating as an active member of the

court team. Maintains accurate records and files; prepares a variety of records and reports as

assigned. Uses standard office equipment, including a computer in the performance of the work. May

drive a personal or Elko County vehicle in the course of assigned work.

The successful applicant must be reliable, responsible and have the ability to interact with others



in a friendly and professional way.

Applicants must be graduates of an ABA approved law school with strong legal writing abilities and

must make a commitment to serve for a term of at least one year.

**APPLICATION PROCESS:**

Those interested may apply by submitting: (1) a completed employment application (available online

at [www.elkocountynv.net](http://www.elkocountynv.net)); (2) resume; (3) cover letter (addressed to the attention of District

Judge Mason E. Simons); (4) a writing sample; and (5) letters of recommendation and/or three

professional or academic references. Please submit these materials electronically to [msimons@elkocountynv.net](mailto:msimons@elkocountynv.net). The successful

applicant for the position must complete a criminal history background check.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** February 1, 2022

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**Expiration Date:** April 30, 2022

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**Contact:** Mason Simons  
District Judge  
Nevada United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [msimons@elkocountynv.net](mailto:msimons@elkocountynv.net)

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**Additional Documents:** Cover Letter, Writing Sample

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**Requested Document Notes:** APPLICATION PROCESS:

Those interested may apply by submitting: (1) a completed employment application (available online at [www.elkocountynv.net](http://www.elkocountynv.net)); (2) resume; (3) cover letter (addressed to the attention of District Judge Mason E. Simons); (4) a writing sample; and (5) letters of recommendation and/or three professional or academic references. Please submit these materials electronically to [msimons@elkocountynv.net](mailto:msimons@elkocountynv.net). The successful applicant for the position must complete a criminal history background check.

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**ID:** 8920

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## Attorney

Flaherty, Sensabaugh & Bonasso, PLLC (Charleston, WV )

**Position Type:** Full-time

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):** Charleston, West Virginia (United States)

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**Description:**

Attorney, Charleston Office - At Flaherty Sensabaugh Bonasso PLLC, our attorneys and professional staff understand the value of hard work, problem-solving and outstanding client service. We take great pride in our selection process and recruitment of attorneys into the firm. We are currently looking for the best and brightest to join our team in our Charleston, WV location. If you are a practicing attorney with approximately 0 to 5 years of litigation experience, please apply in confidence by submitting your cover letter, resume, and law school transcripts to Amy Malone at [AMalone@flahertylegal.com](mailto:AMalone@flahertylegal.com). West Virginia bar licensure required. Flaherty Sensabaugh Bonasso PLLC is an equal opportunity employer.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** January 31, 2022

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**Expiration Date:** March 31, 2022

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**Contact:** Ms. Amy Rothman Malone  
Attorney at Law  
200 Capitol Street, PO Box 3843 Charleston, West Virginia 25301 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [arothman@fsblaw.com](mailto:arothman@fsblaw.com)

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**Additional Documents:** Cover Letter, Unofficial Transcript

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**ID:** 8910

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## Practice Area Consultant

Lexis Nexis

**Position Type:** Full-time

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**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

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**Job Location(s):** Pittsburgh, Pennsylvania (United States)

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**Description:**

Practice Area Consultant

Pennsylvania

Pittsburgh, PA

Apply

This position exists to create preference and active-users in law schools and law firms in an assigned territory by assessing the needs of the customer, developing school & firm-specific business plans, and promoting the advantages of LexisNexis products and services. The Practice Area Consultant will also assist the commercial account team in uncovering leads and opportunities that result in revenue and POS. This home-based position is based in the Pittsburgh, PA area and requires some local travel to accounts.

**Accountabilities:**

Proactively and aggressively perform as a Consultative Sales Person, by relating, discovering, advocating, and supporting law school and law firm customers in order to win preference and increase active users.

Effectively work at all levels of a law school and law firm, including students, faculty, associates, partners, librarians and leadership (i.e. law school Dean-level and law-firm managing partners) Develop strategic account plans (which will differ school-by-school and firm-by-firm), recognize sales opportunities, target specific sales activities, and analyze competitive threats.

Manage entire law school account independently and partner with law firm client managers to overcome customer challenges and effectively position them to close significant opportunities. Demonstrates deep product, content or practice area knowledge; acts as internal resource for sales, marketing and segment.

Prepares and delivers specialized customer presentations that communicate our value proposition and competitive differentiators to create new active users.

Conducts competitive research, analysis of findings and shares information with product, segment and marketing.

Develop and execute creative marketing strategies aimed at positioning LexisNexis as the superior source in meeting the needs of students, faculty, and staff at law schools and partners, associates and staff at law firms.

Target, hire, and actively manage hourly student workers to assist in the accomplishment of goals at law schools.

Ability to lift/carry laptop and other sales materials up to 25 lbs.

Ability to travel locally to accounts

Basic Qualifications:

Juris Doctorate.

Preferred Qualifications:

State Bar membership in good standing.

Excellent verbal and written communication skills.

Demonstrated experience developing and executing on account plans and coordinating key stakeholders and resources to positively impact clients.

Demonstrate outstanding networking capabilities and exhibit a professional demeanor, business maturity, and technical knowledge.

Able to work as part of a team, accomplishing mutual team goals.

Able to work independently and own and manage a territory.

RSRLNLP

LexisNexis, a division of RELX Group, is an equal opportunity employer: qualified applicants are considered for and treated during employment without regard to race, color, creed, religion, sex, national origin, citizenship status, disability status, protected veteran status, age, marital status, sexual orientation, gender identity, genetic information, or any other characteristic protected by law. If a qualified individual with a disability or disabled veteran needs a reasonable accommodation to use or access our online system, that individual should please contact accommodations@relx.com or if you are based in the US you may also contact us on 1.855.833.5120.

LexisNexis Legal & Professional is a leading global provider of legal, regulatory and business information and analytics that help customers increase productivity, improve decision-making and outcomes, and advance the rule of law around the world. We help lawyers win cases, manage their work more efficiently, serve their clients better and grow their practices. We assist corporations in better understanding their markets and preventing bribery and corruption within their supply chains. We partner with leading global associations and customers to help collect evidence against war criminals and provide tools to combat human trafficking. We endeavour to advance the rule of law across the world. Our teams are combining unparalleled legal and business information with analytics and technology to advance what's possible for the way our customers work and to advance what's possible in the world by strengthening the rule of law.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** January 26, 2022

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**Expiration Date:** March 31, 2022

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**Contact:** Ms. Kristen Baginski, Esq.  
Account Executive, Law Schools  
United States

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**Resume Receipt:** Other (see below)

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**How to Apply:** [https://relx.wd3.myworkdayjobs.com/LexisNexisLegal/job/Pennsylvania/Practice-Area-Consultant\\_R33057](https://relx.wd3.myworkdayjobs.com/LexisNexisLegal/job/Pennsylvania/Practice-Area-Consultant_R33057)

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**ID:** 8876

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## Managing Attorney - Health & Public Benefits

OSLSA Ohio State Legal Services Association (Columbus, OH)

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**Position Type:** Full-time

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**Practice Area(s):** Health, LAW

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):** Columbus, Ohio (United States)

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**Description:**

Legal Aid Society of Columbus (LASC) is part of a three-part legal aid program headquartered in Columbus, Ohio State Legal Services Association (OSLSA). OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

LASC is actively seeking a dedicated, professional Managing Attorney to provide leadership and support to the Health and Public Benefits Practice Group work as well as ensure the team is providing comprehensive legal services for civil issues in pursuit of the organization's mission and priorities. Managing Attorneys balance systemic advocacy with practical day-to-day legal representation and staff support.

In collaboration with the Advocacy Directors, you will be responsible for providing leadership to attorneys and paralegals, identifying and engaging in impact representation (including litigation and other advocacy), litigation planning, strategy, community education, assisting in identifying and pursuing funding, and collaborating with the leadership team to balance both the needs of individual clients and the need for broader systemic change for the future.

Are You Someone That:

Is dedicated to improving the lives of low-income individuals in our communities?

Enjoys helping clients triumph over adversity?

Is motivated, professional and thrives within a collaborative, team-driven environment?

Believes successful resolution can be reached beyond traditional litigation?

Is interested in developing a wide range of legal skills and experiences?

Promotes a culture of high performance and continuous improvement that values learning and quality?

Has expertise in a wide range of Health and Public Benefits litigation and experiences?

Is able to effectively balance being responsive to emerging issues raised by attorneys and driving to meet organizational priorities?

You Will:

Manage and support Health and Public Benefits practice group including attorneys with a wide range of skills and experiences

Lead and support all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies

Develop, implement and participate in active strategic involvement in the local community including legal education, outreach activities, clinics and other community events to positively

impact client communities

Collaborate with other legal services attorneys on statewide advocacy

Promote community relations and build community relationships by engaging with the public and partner service providers

Develop and maintain local bar/bench relationships, relationships with local legislators and other community leaders

Remain current on emerging legal topics and identify relevant trends related to Health and Public Benefits

Be a part of a community of collaborative and mission driven professionals

Facilitate professional development of attorneys across practice groups

Co-counsel, when appropriate as well as determine other methods of effectively supporting attorneys' success in and out of the courtroom

Collaborate with across departments to assist with applications and reports and for funding sources and government agencies

Requirements

You Have:

Demonstrated progressive experience practicing law in a variety of substantive areas and specific expertise in the area of Health & Public Benefits

Excellent legal and communications skills with a proven record of performance and achievement

High ability to manage multiple priorities in a dynamic environment

High ability to exercise sound judgement and discretion

Ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations

Demonstrated ability to successfully lead, manage and develop a diverse team of professionals

Excellent communication skills, both orally and written, with diverse audiences

A commitment to diversity and inclusion both internally and externally

Strong work ethic with an ability to connect big picture ideas to day-to-day work

Ability to prioritize workload to manage time and tasks and delegate responsibilities in an effective and efficient manner

Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices

English language proficiency is essential and Spanish/English bilingual skills are a plus.

Additional languages – even better

Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, eligible to waive in) required

Prior Legal Aid or related work experience a plus, but not required

Other Details:

It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.

The position reports to the Executive Director, is based in Columbus, Ohio and requires regular travel throughout the service area.

Salary is dependent upon level of experience. OSLSA offers an excellent comprehensive benefits package and ongoing training and development opportunities.

To Apply:

Submit resume, writing sample, references and letter of interest to [employment@olsa.org](mailto:employment@olsa.org) with Managing Attorney – Health & Public Benefits in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is diverse and all of our clients are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** January 24, 2022

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**Expiration Date:** April 26, 2022

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**Contact:** Sara Frank  
HR Director  
1108 City Park Ave Columbus, Ohio 43206 United States  
<https://www.oslsa.org/>

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**Resume Receipt:** Other (see below)

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**How to Apply:** Apply via email or directly at:  
<https://recruiting.paylocity.com/recruiting/jobs/Details/891558/Legal-Aid-Society-of-Columbus/Managing-Attorney-Health-Public-Benefits>

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**Additional Documents:** Cover Letter, Writing Sample

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**ID:** 8866

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## Pro Bono Managing Attorney

Neighborhood Legal Services (Pittsburgh, PA)

**Position Type:** Full-time

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**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

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**Job Location(s):** Pittsburgh, Pennsylvania (United States)

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**Description:**

Job Opportunities

NLS is an Equal Employment Opportunity and Affirmative Action Employer committed to the value of workforce diversity. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, gender identity, national origin, physical or mental disability, protected veterans, genetic information, or sexual orientation.

Current Positions

Neighborhood Legal Services ([www.nlsa.us](http://www.nlsa.us)) is seeking to hire a Pro Bono Managing Attorney. This new role is a dynamic opportunity for an individual to develop the framework and the program strategy for an exceptional pro bono program at Neighborhood Legal Services. The best candidate will establish and grow this program to highlight and compliment the many services of NLS; will utilize and develop relationships and partnerships within the legal community; will cultivate dynamic relationships with key stakeholders and housing advocates; will develop the NLS's strategic vision, infrastructure and support systems. Interested candidates should send a resume and cover letter to [hr@nlsa.us](mailto:hr@nlsa.us)

Other opportunities include:

Staff Attorney positions within our family law, tangled title, elder law and housing programs. Multiple positions.

Intake Specialists in our Pittsburgh and Butler offices

All applications should be directed to [hr@nlsa.us](mailto:hr@nlsa.us) and include your resume, unofficial transcript(attorney positions) and letter of interest.

Neighborhood Legal Services offers an engaging work community and an excellent benefit package and is an equal opportunity employer.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** January 24, 2022

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**Expiration Date:** March 31, 2022

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**Contact:** Human Resources

928 Penn Avenue Pittsburgh, Pennsylvania 15222 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [hr@nlsa.us](mailto:hr@nlsa.us)

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**Additional Documents:** Cover Letter, Unofficial Transcript

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**ID:** 8865

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## Assistant Public Defender

Kanawha County Public Defender - 13th Judicial Circuit (Charleston, WV)

**Position Type:** Full-time

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Job Location(s):** Charleston, West Virginia (United States)

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**Description:**

The Kanawha County Public Defender Office is seeking qualified applicants for the position of full-time Assistant Public Defender. Experience is preferred but not required. Applicants must be licensed to practice in West Virginia and be in good standing with the State Bar. Benefits include paid leave and holidays, life and health insurance, and participation in the W.V. Public Employee Retirement System. Applicants may send cover letter, resume, and professional references to Zoe Shavers, P.O. Box 2827, Charleston, WV 25330, or email [Zoe.A.Shavers@wvdefender.com](mailto:Zoe.A.Shavers@wvdefender.com)

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** January 19, 2022

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**Expiration Date:** March 31, 2022

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**Contact:** Zoe Shavers  
P.O. Box 2827 Charleston, West Virginia 25330-2827 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [zoe.a.shavers.shavers@wvdefender.com](mailto:zoe.a.shavers.shavers@wvdefender.com)

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**Additional Documents:** Cover Letter

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**ID:** 8831

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## **Executive Director**

Institute for well-being (IWIL) (Rockville MD)

**Position Type:** Full-time

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**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)

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**Job Location(s):** Rockville, Maryland (United States)

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**Description:**

Institute for Well-Being in Law Executive Director Job Description

IWIL seeks an inspiring individual for a remote working position as Executive Director to lead the Institute with energy and urgency, serving as its public face and visionary steward. Reporting to the Board of Directors, the Executive Director (ED) will have overall strategic and operational responsibility for the Institute for Well-Being in Law's staff, programs, finances, development, and execution of its mission:

The Institute for Well-Being in Law is dedicated to the betterment of the legal profession by focusing on a holistic approach to well-being. Through advocacy, research, education, technical and resource support, and stakeholders' partnerships, we are driven to lead a culture shift in law to establish health and well-being as core centerpieces of professional success.

As IWIL is committed to improving diversity, equity, and inclusion in the legal profession, we strongly encourage applications from individuals coming from populations that are underrepresented in law.

**I. Responsibilities of the Position**

**Leadership & Management:**

Providing executive-level leadership of IWIL in a transparent and ethical manner, the Executive Director will:

- Develop, maintain, and support a strong, diverse Board of Directors
- Along with the board, develop and execute a long-range strategy which achieves IWIL's mission, and toward which it makes consistent and timely progress
- Ensure ongoing programmatic excellence, and consistent quality of finance, administration, fundraising, communications, and other systems
- Actively engage and energize IWIL's volunteers, board members, committees, allied organizations (including stakeholder groups and state well-being task forces), and funders
- Maintain a climate which attracts, keeps, and motivates a diverse staff and volunteer base of highly committed and skilled individuals
- Advance diversity, equity and inclusion principles in all levels of IWIL's work, thereby ensuring compliance with IWIL's Diversity, Equity and Inclusion Policy
- Serve as ex-officio of each committee; seek input and participation by committee members, ensuring diverse representation among members and adherence to IWIL's strategic plan goals and overall mission
- Lead, develop, mentor, and retain staff and contractors as needed to fulfill the goals of IWIL. Ability to release any staff, including independent contractors, when performance or behavioral expectations are not met

**Fund Development and Financial Management:**

- Develop and execute a fund development plan to ensure IWIL's stability and growth into a nationally and internationally recognized leader in the well-being in law arena
- Develop and execute funding strategies to ensure adequate funding for operations and programs through a variety of means, including major donor sustaining and one-time contributions, sponsorships of programs, private and governmental grants, solicitation of individual donors, and other fund development processes as needed
- Be responsible for developing and maintaining sound financial practices

- Working with the board, prepare a budget and ensure that the organization operates within budget guidelines

Communications:

- Serve as the public face and spokesperson for IWIL, using external presence and relationships to garner new opportunities, especially with national and/or international allied organizations.
- Ensure the development and execution of a strategic and dynamic communications plan to promote the work of IWIL, raise awareness regarding issues related to well-being in law (identification and treatment of behavioral health disorders along with prevention measures through promotion of well-being), and reduce stigma
- Deepen and refine all aspects of communications—from web and social media presence to external relations with the goal of creating a stronger brand.

II. Qualifications for the Position

The ED will be thoroughly committed to IWIL's mission. All candidates should have proven leadership, fund development, and relationship management experience, along with a demonstrated passion for well-being of the legal profession and a willingness to serve as an agent of systemic change.

Experience requirements include:

- Ability to lead an organization and staff, with specific examples of having developed and operationalized strategies that have taken an organization to the next stage of growth
- Experience working with a Board of Directors with the ability to cultivate existing and new board member relationships, and to ensure diverse representation on the Board
- Aptitude for or, preferably a successful history of, fundraising with the ability to develop and maintain relationships with a wide range of stakeholders, donors, sponsors, and volunteers
- Ability to hire, coach, inspire, manage, and discipline staff
- Experience in setting and successfully managing a budget, preferably with a nonprofit entity
- Ability to build working relationships with key stakeholders, including regional and national organizations, legal employers, law schools, lawyers assistance programs, and the judiciary
- Advanced degree, preferably a JD, with 5-7+ years of leadership experience in a company or nonprofit, an academic entity such as a research institute or law school, branch of a court system, law firm, corporate law department, or relevant government agency or other enterprise related to the legal system
- Experience working on issues related to, or being involved in, the well-being in law movement

Additional skill sets needed:

- Entrepreneurial and innovative mindset
- Strong written and verbal communication skills, in person and online
- High emotional intelligence with the ability to read others and their cues while being self-aware, as well as treating everyone with courtesy and respect
- Ability to effectively collaborate with diverse groups of people
- Passion, idealism, personal integrity, positive attitude, mission-driven, and self-directed
- Commitment to one's own well-being and the ability to lead by example in this regard

The position is full-time and remote. Some travel will be required with expenses paid.

Competitive salary and benefits.

Nominations, applications for the position, and questions should be directed to:  
hzimmerman@misp-amc.com.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** January 3, 2022

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**Expiration Date:** March 31, 2022

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**Contact:** H. Zimmerman  
1300 Piccard Drive, Suite LL 14 Rockville, Maryland 20850 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** hzimmerman@msp-amc.com

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**ID:** 8679

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## Finance Associate

Frost Brown Todd, LLC (Louisville, KY )

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**Position Type:** Full-time

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**Practice Area(s):** Banking & Finance

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**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

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**Description:**

Frost Brown Todd, a full-service AM Law 200 firm with more than 500 attorneys in 15 markets across nine states and Washington DC, seeks an entry-level general corporate transactional associate for the Charleston, WV office. This position will be trained on commercial finance transactions, primarily public finance, with some commercial lending and real estate. Applicants must have a good academic record and excellent written and oral communication skills. Please visit our web page and use the "self-apply" feature at <https://frostbrowntodd.com/careers/laterals/> to submit your application. Frost Brown Todd LLC is an equal opportunity employer.

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**Desired Class Level:** 3L, Graduate/Alumni

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**Posting Date:** December 21, 2021

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**Expiration Date:** March 22, 2022

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**Contact:** Ms. Sonya Yadon  
Attorney Recruiting and Development Manager  
400 West Market Street, 32nd Floor Louisville, Kentucky 40202-3363 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [ldobbins@fbtlaw.com](mailto:ldobbins@fbtlaw.com)

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**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents

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**Requested Document Notes:** Please submit an updated resume, cover letter, and transcript.

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**ID:** 8609

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## Spring and Summer Law Clerk (REMOTE/Virtual)

Tenants Law Firm (Los Angeles, CA)

**Position Type:** Externship

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**Practice Area(s):** All Practice Areas

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**Description:**

Tenants Law Firm is currently seeking applications for legal externs for the Spring and Summer semesters of 2022. Tenants Law Firm is a Los Angeles-based 501(c)(3) non-profit organization fighting for the rights of tenants and their children in California. Our mission is to provide tenants healthy homes through passionately advocating for communities, combating and preventing homelessness in the process. We are looking for highly organized, intelligent, and passionate candidates with a strong interest in the public sector to join us for the coming semesters.

Our firm offers a robust and established externship program focused on real-world application of legal skills in a collaborative and team-oriented environment. We emphasize direct and hands-on work where our externs will work closely with attorneys to help tenants get justice, including repairs to their homes and compensation for the wrongs they have endured, and ensure housing through legal representation.

Our externship program is now 100% virtual, or if you're in LA, in office is available too.

Hiring Criteria: Excellent communication and organizational skills. Ability to assume responsibility quickly and work both independently and as part of a team. Ability to use good judgment, multitask, and meet deadlines. Ability to interact with a wide range of clients in a kind, appropriate manner. Candidates will work 100% remotely.

Tasks include but are not limited to:

- Drafting demand letters
- Drafting complaints
- Preparing case management statements
- Preparing deposition notices
- Drafting motions
- Drafting mediation briefs
- Drafting other law and motion
- Propounding discovery
- Preparing and drafting discovery responses
- Performing legal research and drafting.
- Communicating with clients
- Liaising between clients and experts

Please send resumes to [careers@tenantslawfirm.com](mailto:careers@tenantslawfirm.com)

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**Desired Class Level:** 1L, 2L, 3L, LLM, Graduate/Alumni, Class Level

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**Posting Date:** December 16, 2021

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**Expiration Date:** August 1, 2022

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**Contact:** Daniel Lavi  
9454 Wilshire Blvd Los Angeles, CA, California 90212 United States

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [careers@tenantslawfirm.com](mailto:careers@tenantslawfirm.com)

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**ID:** 8584

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## **Part Time Of Counsel Attorney**

Lemon Law Group Partners (Charleston, WV)

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**Position Type:** Part-time

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**Practice Area(s):** Litigation

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**Job Location(s):** Charleston, West Virginia (United States)

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**Description:**

We are a plaintiff's law firm handling consumer litigation cases involving Lemon Law, Magnuson Moss, and Breach of Warranty claims. We are looking for a part time Of Counsel Attorney to handle our West Virginia claims.

The attorney will be involved in both pre-litigation as well as litigation claims.

This is a great opportunity for an attorney looking to supplement their current practice with a new stream of revenue. We will train and excellent pay.

All applicants must be currently licensed to practice law in West Virginia.

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**Desired Class Level:** Graduate/Alumni

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**Posting Date:** November 4, 2021

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**Expiration Date:** June 4, 2022

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**Contact:** Liam Jones  
3323 NE 163rd Street, Suite 504 North Miami Beach  
<https://lemonlawgrouppartners.com/>

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**Resume Receipt:** E-mail

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**Default email for resumes.:** [ljones@lemonlawgrouppartners.com](mailto:ljones@lemonlawgrouppartners.com)

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**ID:** 8311

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