



Information Technology Specialist II

Department of Fair Employment and Housing

Job Type: Full-time

Job Location(s): United States

California United States

Job Description: Under general direction of the Information Technology Manager I (ITM I) the Information Technology Specialist II (ITS II) functions as the Security Architect over the Civil Rights Department (CRD) Information Technology Infrastructure. The incumbent is responsible for supporting the most complex information security technologies and ensuring that they are following all Federal, State and Departmental Security policies. Serves as System administrator for all CRD Information Security platforms.

Posting Date: November 4, 2022

Expiration Date: December 10, 2022

Contact: Cristina S Granado
2218 Kausen Drive, Suite 100 ELK GROVE, California 95624 United States

Resume Receipt: Other (see below)

How To Apply: Please use the link below to apply for the position.
<https://www.calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=338338>

Visual ID: 10200

Law Clerk - KY Dept. of Public Advocacy - Public Defenders

Kentucky Department of Public Advocacy - Public Defenders (Statewide Kentucky)

Job Type: Full-time

Job Location(s):
Kentucky United States

Job Description:

The KY Department of Public Advocacy is the Kentucky statewide public defender system. We serve indigent clients in 119 out of 120 counties in Kentucky. We are currently making early offers to 3L students who wish to join the KY DPA in 2023.

In addition to helping clients pre-trial, we also offer assistance through:

Appeals Branch: assigned all direct appeals of indigent persons who were convicted of a felony after a trial

Post Conviction Branch: representing clients after conviction in both non-capital and capital cases

Kentucky Innocence Project: locating and assistance to persons with a claim of both DNA and non-DNA claims of actual innocence

Juvenile Post Disposition Branch: assisting child clients after disposition of their case

A Law Clerk with the Department of Public Advocacy is a person who has graduated from an ABA accredited law school and anticipates taking the next offered bar exam in any state. Law Clerks work closely with Public Defenders with the DPA and will assist on a variety of law related activities including: court dockets, research, writing, client communications and preparation for hearings and trial. Current members of any state bar will also be considered for law clerk positions.

The DPA offers a unique experience to travel to the south and fight against injustice for clients who are truly in need. Because Kentucky is a statewide system, we also offer exceptional growth opportunities including 150 hours of education and training in your first year, mentorship, immediate trial experience, and exposure to the most serious of offenses and penalties.

Additional information is attached. Please reach out to our recruiter
patti.heyning@ky.gov

Current Law Clerk positions are listed: <https://dpa.ky.gov/career/>

Posting Date: November 4, 2022

Expiration Date: December 10, 2022

Contact: Patti Heyning
Recruiter
5 Mill Creek Park Frankfort, Kentucky 40601 United States

Resume Receipt: Other (see below)

How To Apply: Current Law Clerk positions are listed: <https://dpa.ky.gov/career/>

Additional Documents: Cover Letter

Visual ID: 10201

Job Type: Full-time

Job Location(s):

San Francisco, California United States

Job Description:

The Immigration Center for Women and Children (ICWC) seeks a full-time staff attorney for our San Francisco Mission office. ICWC is a non-profit legal organization providing free and affordable immigration services to underrepresented immigrants in California and Nevada. ICWC strives to provide security and stability for children who are abused, abandoned, or neglected and for immigrants who are survivors of domestic violence, sexual assault, and other violent crimes. ICWC primarily works with federal immigration laws that allow marginalized immigrants to apply for work authorization, humanitarian-based relief, and permanent residency. More information about ICWC is available at www.icwclaw.org. Starting salary for a licensed attorney is \$72,000 annually.

Duties and Responsibilities:

The staff attorney will collaborate with other attorneys, social workers, legal and administrative assistants, and interns. They will represent unaccompanied immigrant children who fled abuse in their home country and are in or released from, federal Office of Refugee Resettlement (ORR) custody in Marin County. The attorney will work with social worker and legal assistant staff who visit ORR facilities to provide Know Your Rights presentations and legal screenings to the children - Central American boys, primarily between the young ages of 6-12 years old. This is a unique opportunity to join the ICWC team as it launches a new program to serve unaccompanied children.

Duties include conducting client intake, case assessment, and ongoing case management, researching and drafting legal documents and attending court hearings in both immigration court and state court. The attorney will work collaboratively with social services staff to provide comprehensive wrap-around services to this population. The attorney's caseload will be a combination of defensive (removal) and affirmative cases, with a focus on providing relief under asylum and Special Immigrant Juvenile Status (SIJS) cases. The attorney may supervise law students and other volunteers.

Requirements:

- Juris Doctor degree
- Either (1) California bar admission or (2) Applicants awaiting the July 2022 bar exam results
- Spanish language fluency required

Other Qualifications:

- Experience in immigration law practice preferred
- U visa, VAWA, SIJS, and/or asylum experience (including law school clinic experience and internships) preferred
- Strong writing skills and meticulous attention to detail
- A demonstrated interest in low-income legal services and/or a commitment to immigrants' rights
- Ability to work effectively with survivors of domestic violence, sexual assault or other forms of trauma

Benefits package includes medical, dental, vision, life, and long-term disability insurance, a retirement plan with employer match, FSA (flexible spending account for healthcare and commuting expenses), and reimbursement for preventative wellness activities. Generous paid time off, in addition to office closures for 13 state and federal holidays and a week-long winter break.

To apply, please send a resume and cover letter addressed to Directing Attorney, Jessica Farb.

Posting Date: November 4, 2022

Expiration Date: December 4, 2022

Contact: Denise Macias

634 South Spring Street Los Angeles, California 90014 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jess@icwclaw.org

Additional Documents: Cover Letter, Writing Sample

Visual ID: 10188

Assistant Prosecutor

Mercer County Prosecutor's Office (Princeton, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Princeton, West Virginia (United States)

Description:

Assistant Prosecutor

Mercer County Prosecuting Attorney's Office – Princeton, West Virginia

Must be a Licensed Attorney in the State of West Virginia that is in good standing with the State Bar.

Prefer candidates with criminal and/or civil trial experience.

Job Type: Full-time

Pay: Competitive Salary

Benefits:

- Health Insurance
- Dental Insurance
- Vision Insurance
- Paid time off

Send a Resume, Cover Letter, and a list of three professional references to Brian Cochran

Posting Date: November 2, 2022

Expiration Date: January 2, 2023

Contact: Brian K. Cochran

Prosecuting Attorney

120 Scott Street Princeton , West Virginia 24740 United States

<https://www.mercercountywv.org/county-government/county-offices/prosecuting-attorney>

Resume Receipt: E-mail

Default email for resumes.: briancochranmcpa@gmail.com

Additional Documents: Cover Letter, Other Documents

ID: 10195

Law Clerk

Mercer County Court House (Mercer PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Mercer, Pennsylvania (United States)

Description:

Mercer County Court of Common Pleas (Mercer, PA) currently has an immediate opening for a Judicial Law Clerk. This is a full-time position; 35 hours per week; 8:30 a.m. to 4:30 p.m., Monday through Friday. The successful candidate will be an employee of Mercer County, subject to the control of the Courts.

There is a comprehensive benefits package, including paid holidays. An optional health insurance component does require an employee contribution.

The 2022 salary is \$41,927.25; extra compensation is available by processing Protection From Abuse petitions.

The applicant must be a graduate of an accredited law school. If not already licensed to practice in Pennsylvania, successful completion of the Pa. Bar exam is required within one year of the date of hire by Mercer County.

Interested candidates should submit the following:

- A letter of interest in the position
- Complete resume
- Law School transcript
- Writing sample

This information may be submitted via email, or regular mail to:

Bo D. McCleary, District Court Administrator
Mercer County Courthouse
North Diamond Street
Mercer, PA 16137

Tel: (724) 662-3800 ext. 2516

Email: bmcclary@mercercountypa.gov

Submissions will be accepted until November 25th, 2022 at 4:30 p.m.

Posting Date: November 2, 2022

Expiration Date: November 25, 2022

Contact: Bo D. McCleary

District Court Administrator
North Diamond Street Mercer, Pennsylvania 16137 United States

Resume Receipt: E-mail

Default email for resumes.: bmcclary@mcc.co.mercer.pa.us

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 10194

Senior Associate

Smolen Law (Tulsa, Oklahoma)

Job Type: Full-time

Job Location(s): Tulsa, Oklahoma United States

Job Description: Smolen Law, PLLC, seeks an attorney with a minimum of 7 years of experience handling primarily legal research and writing, and appellate briefing at both the state and federal levels. The position will consist of providing briefing and trial support at the trial level and briefing and oral arguments in the state and federal appellate courts. This is an excellent opportunity to get hands-on experience at the appellate level. Additional responsibilities include, but are not limited to: researching legal issues arising in individual cases, with an emphasis on catastrophic tort litigation and medical malpractice, and drafting motions and related affidavits. On-site presence preferred but willing to consider hybrid/remote work arrangement for the right candidate. The candidate should possess superior writing skills. Please provide a resume and at least two writing samples.

Posting Date: November 2, 2022

Expiration Date: December 8, 2022

Contact: Donald E. Smolen, II
611 S. Detroit Ave. Tulsa, Oklahoma 74120 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: don@smolen.law

Additional Documents Notes: Please send a minimum of two writing samples that represent your finest work. Please feel free to send more than two if you have additional briefing that you are proud of.

Visual ID: 10193

Associate Attorney

Barr & Morgan

Job Type: Full-time

Job Location(s):

Stamford, Connecticut United States

Job Description:

We are looking to hire an associate with 0-3 year's experience for a boutique commercial litigation and transactional firm in Stamford, Connecticut.

The position requires admission to the bars of both Connecticut and New York, but most critically Connecticut.

The ideal applicant must have the ability (and willingness) to hit the ground running because the position will provide immediate responsibility in State and Federal litigation as well as focused transactional matters. Moot court experience will prove very helpful. This is a partnership track position with massive growth potential for the perfect candidate.

Posting Date: November 1, 2022

Expiration Date: November 5, 2022

Contact: John Morgan

Partner

84 West Park Place Stamford, Connecticut 6901 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jmorgan@pmpalawyer.com

Visual ID: 10090

Associate Governmental Program Analyst

Department of Fair Employment and Housing

Job Type: Full-time

Job Location(s):

Elk Grove, California United States
Riverside, California United States
Oakland, California United States
Los Angeles, California United States
Bakersfield, California United States
Fresno, California United States

Job Description:

The incumbent performs a variety of tasks under the general supervision of the Staff Services Manager I. The Associate Governmental Program Analyst (AGPA) provides professional, quality service and accurate information to the public by accepting, investigating, and resolving the more varied and complex complaints of housing discrimination, denial of services by a public accommodation, and acts of hate violence under the Fair Employment and Housing Act, the Ralph Civil Rights Act and the Unruh Civil Rights Act. This is a full journey-level position.

This is a continuous and year-long posting with the following quarterly cutoffs:

EMPLOYMENT TEAM 2

- January 15
- April 15
- July 15
- October 15

Candidates must have eligibility and submit applications in each quarter by the cutoff date in order to be considered for that round of recruitment.

In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience, the following factors will provide the basis for competitively evaluating each candidate: Experience in or knowledge of complete investigative techniques, methodology and/or settlement of complaints. Ability to communicate effectively both verbally and in writing and establish and maintain cooperative working relationships with co-workers, members of the public, and display excellent customer service skills. Ability to operate a computer and knowledge of Excel and Word software programs. Ability to interpret and apply laws and regulations to specific situations. Ability to follow oral and written instruction and established procedures. Ability to gather and analyze facts and evidence; reason logically, draw valid conclusions, and make appropriate recommendations and participate effectively in investigations and interviews. Ability to prepare written documents and accurate detailed reports clearly and concisely. Experience working as a project leader or coordinating the efforts of representatives on projects. Ability to speak a second language (bilingual) or American Sign Language preferred, but not required.

Posting Date: November 1, 2022

Expiration Date: December 8, 2022

Contact: Cristina S Granado
2218 Kausen Drive, Suite 100 ELK GROVE, California 95624 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=288098>

Additional Documents: Unofficial Transcript, Writing Sample

Visual ID: 9283

CALS Graduate Teaching Fellowships

Georgetown University (Asylum Law Clinic) (Washington DC)

Position Type: Fellowship

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Washington, District of Columbia (United States)

Description:

CALS Graduate Teaching Fellowships

Fellowship Announcement

2023-2025 Clinical Teaching Fellowship

The Center for Applied Legal Studies (CALS) at Georgetown Law announces that it is now accepting applications for its annual fellowship program in clinical legal education. CALS will offer one lawyer a two-year teaching fellowship (July 2023-June 2025), providing a unique opportunity to learn how to teach law in a clinical setting.

At CALS, our two fellows and faculty members work as colleagues, sharing responsibilities for designing and teaching classes, supervising law students in their representation of clients, selecting and grading students, administering the clinic, and all other matters. In addition, the fellow will undertake independent legal scholarship, conducting the research and writing to produce a law review article of publishable quality.

This fellowship is particularly suitable for lawyers with some degree of practice experience who now want to embark upon careers in law teaching. Most of our previous fellows are now teaching law or have done so for substantial portions of their careers.

Since 1995, CALS has specialized in immigration law, specifically in asylum practice, and in immigration court and in asylum adjudications by the Department of Homeland Security. Applicants with experience in U.S. immigration law will therefore be given preference. The fellow must be a member of a bar at the start of the fellowship period.

The fellow will receive full tuition and fees in the LL.M. program at Georgetown University, and a stipend of 57,000 in the first year and 60,000 in the second year. On successful completion of the requirements, the Fellow will be granted the degree of Master of Laws (Advocacy) with distinction.

Former holders of this fellowship include Mary Brittingham (1995-97), Andrea Goodman (1996-98), Michele Pistone (1997-99), Rebecca Story (1998-2000), Virgil Wiebe (1999-2001), Anna Marie Gallagher (2000-02), Regina Germain (2001-2003), Dina Francesca Haynes (2002-2004), Diane Uchimiya (2003-2005), Jaya Ramji-Nogales (2004-2006), Denise Gilman (2005-2007), Susan Benesch (2006-2008), Kate Aschenbrenner (2007-2009), Anjum Gupta (2008-2010), Alice Clapman (2009-2011), Geoffrey Heeren (2010-2012), Heidi Altman (2011-2013), Laila Hlass (2012-2014), Lindsay Harris (2013-2015), Jean C. Han (2014-2016), Rebecca Feldmann (2015-2017), Pooja Dadhanian (2016-2018), Karen Baker (2017-2019), Faiza Sayed (2018-2020), Deena Sharuk (2019 -2021), and Alison Coutifariz (2020-2022). The current fellows are Jocelyn B. Cazares and Iman Saad. The faculty members directing CALS are Andrew Schoenholtz and Philip Schrag.

To apply, send a resume, an official or unofficial law school transcript, a writing sample, and a detailed statement of interest (approximately 5 pages). The materials must arrive by December 1, 2022. The statement should address: a) why you are interested in this fellowship; b) what you can contribute to the Clinic; c) your experience with asylum and other immigration cases; d) your professional or career goals for the next five or ten years; e) your reactions to the Clinic's goals and teaching methods as described on its website anything else that you consider pertinent. Address your application to Directors, Center for Applied Legal Studies, Georgetown Law, 600 New Jersey Avenue, NW, Suite 332, Washington, D.C. 20001, or electronically to lawcalsclinic@georgetown.edu.

Georgetown University is an equal opportunity affirmative action employer. We are committed to diversity in the workplace. If you have any questions, call CALS at (202) 662-9565 or email to lawcalsclinic@georgetown.edu.

Philip G. Schrag

Delaney Family Professor of Public Interest Law

Georgetown University

schrag@law.georgetown.edu

Posting Date: November 1, 2022

Expiration Date: December 1, 2022

Contact: Philip Schrag

37th and O Streets, N.W. Washington, District of Columbia 20057 United States

Resume Receipt: E-mail

Default email for resumes.: schrag@law.georgetown.edu

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 10191

Job Type: Full-time

Job Location(s):
United States

Job Description:

Duties

WHAT IS THE SBSE SMALL BUSINESS SELF EMPLOYED NON-CAMPUS EXAMINATION DEPUTY OPERATIONS DIVISION?

A description of the business units can be found at: <https://www.jobs.irs.gov/about/who/business-divisions>

Vacancies will be filled in the following specialty areas: **SBSE, Examination Operations, Specialty Examination; Estate & Gift/Excise Tax**

The following are the duties of this position at the full working level. If this vacancy includes more than one grade and you are selected at a lower grade level, you will have the opportunity to learn to perform these duties and receive training to help you grow in this position.

- **Conducts independent field examinations of estate and gift tax returns involving legal, financial, investigative or other problems of substantial variety and complexity. The potential tax liability is significant.**
- **Determines the nature and extent of the examination to be made of assigned and related returns based on guidelines or information provided by the supervisor or designated senior employee.**
- **Assures that all property or interests of deceased persons and all transferred property of donors are disclosed on assigned returns and accurately valued. Applies audit, investigative and valuation techniques, such as reviewing books and records, analyzing complex legal documents, state inheritance tax proceedings and probate records, reviewing appraisals and available valuation data and case law, and securing and critically evaluating information from third parties to ascertain the value of includable and transferred property.**
- **Reviews appraisals prepared by taxpayer's experts and determines the value of business interests and real estate for estate and gift tax examinations.**
- **Analyzes information obtained and determines proper tax liability. This normally involves research into Federal, state, and local laws and court decisions to resolve questions regarding what property is includable in estates, allowable deductions and credits, and transferred property**

Qualifications Federal experience is not required. The experience may have been gained in the public sector, private sector or Volunteer Service. One year of experience refers to full-time work; part-time work is considered on a prorated basis. To ensure full credit for your work experience, please indicate dates of employment by month/year, and indicate number of hours worked per week, on your resume. You must meet the following requirements by the closing date of this announcement: **BASIC REQUIREMENT : INSTRUCTIONS: BASIC QUALIFICATION REQUIREMENTS: All GRADES -- SELECTIVE PLACEMENT FACTOR:** To be eligible for this position, at any grade level, applicants must demonstrate the following: Knowledge of Legal Industry, including legal practices, federal codes and regulations, and application of complex legal principles to facts. To meet this requirement, the applicant must demonstrate the following experience: Substantive knowledge of state and federal laws, judicial decisions and precedents, legal codes, court procedures, legal practices, legal instruments and documents, government regulations, executive orders, and agency rules specific to tax administration and compliance. Exceptional skill in researching, interpreting, examining, analyzing and applying relevant state and federal laws, regulations, related statutes, and sub-regulatory guidance, sufficient to produce written reports, relevant forms, instructions, explanatory publications, legal memoranda, proposed legislation, and other materials, sufficient to address taxpayer rights and responsibilities, propose tax legislation or regulation, and issue opinions and/or decisions specific to tax administration or compliance. In addition to meeting the basic requirement above, to qualify for this position you must also meet the qualification requirements listed below: Specialized Experience GS- 11: You must meet one of the following requirements to qualify at this level. To be qualified for this position you must have successfully

achieved an LL.M. from a full course of study in a School of Law accredited by the American Bar Association, a Ph.D. or equivalent doctoral degree in Law from a full course of study from an Accredited College or University, OR A State Accredited Law School, or a Ph.D. or equivalent doctoral degree in Law, OR A LL.B. or J.D. from a full course of study in a School of Law accrediting by the American Bar Association, or a State Accredited Law School, OR Master's or equivalent graduate degree in Law from a full course of study from an Accredited College or University. AND You must also have knowledge of the legal industry gained through education and experience working in a law practice or legal environment as a Litigation or Legal Specialist researching, interpreting, analyzing, and applying state and federal laws, rules and regulations, and authoring legal briefs or opinions. Applicants may also qualify with one-year of specialized experience at, or equivalent to, the grade 9 level (GS-9) working in a legal environment whereby you provided technical advice on legal requirements, conducted legal research and analysis, drafted/authored written opinions, decisions, and/or proposals on matters involving federal tax laws, rules, regulations, and practices. Experience must be sufficient to demonstrate: Knowledge of Federal tax laws, various State and foreign laws, judicial decisions, and precedents; Organizing, analyzing, and managing voluminous case information; Skill in researching and evaluating complex legal questions involving state and federal laws; Ability to reach a determination and take appropriate action to impact compliance with federal laws. Specialized Experience GS-12: You must have 1 year of specialized experience at a level of difficulty and responsibility equivalent to the GS-11 grade level in the Federal service. Specialized experience for this position includes: Experience working in a legal environment whereby you provided technical advice and guidance on Federal tax law requirements. Experience conducting legal research and analysis on complex Federal and State tax laws. Experience authoring legal opinions, decisions, determinations, or proposals on matters involving federal tax laws, rules, and/or regulations. Experience working with Federal, Gift, and Generation-Skipping Transfer tax laws, including Internal Revenue Code, Tax Regulations, IRS Revenue rulings and procedures and precedent decisions. Experience analyzing and adjudicating tax matters, appeals, settlement offers, or similar work related to Federal tax operations. For more information on qualifications please refer to OPM's Qualifications Standards. Education For positions with an education requirement, or if you are qualifying for this position by substituting education or training for experience, submit a copy of your transcripts or equivalent. An official transcript will be required if you are selected. A college or university degree generally must be from an accredited (or pre-accredited) college or university recognized by the U.S. Department of Education. For a list of schools which meet these criteria, please refer to Department of Education Accreditation page. FOREIGN EDUCATION: Education completed in foreign colleges or universities may be used to meet the requirements. You must show proof the education credentials have been deemed to be at least equivalent to that gained in conventional U.S. education program. It is your responsibility to provide such evidence when applying. Click here for Foreign Education Credentialing instructions.

Posting Date: November 1, 2022

Expiration Date: December 8, 2022

Contact: Demetrius Whitfield
1111 Constitution Avenue Northwest Washington, District of Columbia 20224 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/job/686632900>

Additional Documents: Unofficial Transcript

Visual ID: 10192

Staff Attorney

New Mexico Legal Aid, Inc. (Albuquerque, NM)

Position Type: Full-time

Geographic Preference: Southwest (AZ, NM)

Job Location(s): Clovis, New Mexico (United States)
Silver City, New Mexico (United States)
Santa Fe, New Mexico (United States)
Hobbs, New Mexico (United States)
Las Vegas, New Mexico (United States)
Santa Ana, New Mexico (United States)
Las Cruces, New Mexico (United States)
Taos, New Mexico (United States)
Gallup, New Mexico (United States)
Albuquerque, New Mexico (United States)

Description:

Staff Attorney Santa Fe / Las Vegas
New Mexico Legal Aid (NMLA) provides civil legal services to low income New Mexicans for a variety of legal issues including domestic violence/family law, consumer protection, housing, and benefits. NMLA has locations throughout the state including Albuquerque, Santa Fe, Las Cruces, Gallup, Roswell, Silver City, Clovis, Hobbs, Las Vegas, Taos, and Santa Ana. For this position, the staff attorney will handle issues for eligible clients such as: Domestic Violence Consumer Issues Public Benefits Family Law Housing Other areas of poverty law The work will include: Advising clients. Helping them prepare paperwork. Representing clients in court and in administrative proceedings. Conducting community education and outreach to eligible clients and community organizations as necessary. The attorney position will be based out of NMLA's Santa Fe office but will require travel to represent clients throughout Northern New Mexico including Santa Fe, Las Vegas, Espanola and other surrounding communities and may be assigned cases statewide, depending on the requirements of the case. Work from home options are available during COVID and the office recognizes the importance of COVID safety measures. NMLA offers a very collaborative environment and support for less experienced attorneys. NMLA handles a wide range of creative, challenging and complex work. We are looking for highly motivated candidates who are passionate about and strongly committed to helping NMLA better serve our client communities. Requirements: Three years' experience as a licensed attorney preferred. Admission to practice in New Mexico required. Must be willing and able to travel. Must be able to effectively use computer technology and remote communications systems, including shared on-line workspaces and web meeting and videoconferencing software, to effectively collaborate and co-counsel with staff located in multiple offices. Excellent written and oral communication skills, Ability to manage multiple tasks, manage a caseload and build collaborative relationships within the staff and the community. Proficiency in Spanish is a plus.
Applicants will be subject to a background search. Please do not let this deter you from applying. NMLA is committed to strong workforce and recognizes that persons with marks on their record may still be able to perform admirably. NMLA employees enjoy:
Being unionized
A great work environment
Great benefits including generous leave
Competitive salary
Applicants will be subject to a background check. Please do not let this deter you from applying. NMLA is committed to a strong workforce and recognizes that persons with marks on their record may still be able to perform admirably. Pay is dependent experience. NMLA provides a comprehensive benefits, holiday and leave packages. For information about NMLA's generous benefits and what it is like to work at NMLA click here Provide a current resume, three references, and a letter of interest explaining what you would like to accomplish if you are selected for this position by clicking here to apply. Salary: DOE, NMLA is an EEO Employer. Application Deadline: Until filled. Resumes will be reviewed on a rolling basis.

Posting Date: October 31, 2022

Expiration Date: December 30, 2022

Contact: Lisa Sams
Human Resources Administrator

505 Marquette NW, Suite 700 87102 P.O. Box 25486 Albuquerque, New Mexico
87125-5486 United States

Resume Receipt: E-mail

Default email for resumes.: lisas@nmlegalaid.org

Additional Documents: Cover Letter

ID: 10190

Contract Specialist

Department of Energy (Washington, DC)

Job Type: Full-time

Job Location(s):

Pittsburgh, Pennsylvania United States

Golden, Colorado United States

Morgantown, West Virginia United States

Washington, District of Columbia United States

Albany, New York United States

Idaho Falls, Idaho United States

Job Description:

The Department of Energy is responsible for defining and advancing America's energy policy, technology, and security. Through our national laboratories and distinctive range of program centers we discover, deliver, and manage the energy breakthroughs that keep the nation and its economy safe and secure through the 21st century and beyond!

The Department of Energy is seeking motivated and highly-qualified candidates for exciting positions available in multiple locations throughout the United States.

The mission of the Energy Department is to ensure America's security and prosperity by addressing its energy, environmental and nuclear challenges through transformative science and technology solutions.

As a Contract Specialist, you may:

- Solicit, evaluate, negotiate, and award contracts with commercial organizations, educational institutions, nonprofit organizations, and State, local or foreign governments for furnishing products, services, construction or research and development to the Federal Government
- Administer contracts by assuring compliance with the terms and conditions of contracts, including resolution of problems concerning the obligations of the parties
- Terminate contracts by analyzing, negotiating, and settling claims and proposals
- Analyze and evaluate cost or price proposals and accounting systems data
- Plan, establish, or review contracts, programs, policies, or procedures
- Formulate and administer policies and procedures to ensure achievement of Federal socioeconomic goals, such as those affecting small business, labor surplus areas, and disadvantaged business firms
- Develop acquisition strategies and direct or manage procurement
- Provide staff advisory services in one or more of the specializations in this occupation

You must meet the Basic Requirement listed in the "Education Requirements" section and the "Specialized Experience" to qualify for this series as described below. **SPECIALIZED EXPERIENCE REQUIREMENTS:** A qualified candidate's online application and resume must demonstrate at least one year of specialized experience equivalent to the next lower grade level in the Federal service. Specialized experience for this position is defined as: GS-07: You must have one year of experience at a level of difficulty and responsibility equivalent to the GS-05 grade level in the Federal service. Experience is defined as: Assisting in developing appropriate solicitation packages that meet all legal, regulatory, and policy requirements in response to the needs of the agency; Identifying applicable business practices and market conditions that evaluate bid/offer or responsiveness, contractor responsibility, and contractor performance; Assisting with the evaluation of contractual agreements within a set timeframe, in order to ensure technical protocol. OR Education: Applicants may substitute education for the required experience. To qualify based on education for this grade level you must have successfully completed one full academic year of graduate education or law school or superior academic achievement. OR Combination of education and experience: A combination of education and experience may be used to qualify for this position as long as the applicant possess specialized experience and graduate education beyond the first year of graduate study that together meet the requirements for this position. GS-09: You must have one year of experience at a level of difficulty and responsibility equivalent to the GS-07 grade level in the Federal service. Experience is defined as: Assisting in developing appropriate solicitation packages that meet all legal, regulatory, and policy requirements in response to the needs of the agency; Identifying applicable business practices and market conditions that evaluate bid/offer or responsiveness, contractor responsibility, and contractor performance; Assisting with the evaluation of contractual agreements within a set timeframe, in order to ensure

technical protocol; Conducting a variety of routine, limited analyses requiring professional knowledge of contract management. OR Education: have successfully completed two full academic years of progressively higher level graduate education or masters or equivalent graduate degree or LL.B. or J.D. B. OR Combination of Education and Experience: A combination of education and experience may be used to qualify for this position as long as the applicant possess specialized experience and graduate education beyond the first two years of graduate study that together meet the requirements for this position. GS-11: Applicants must also possess at least one year of specialized experience at or equivalent to the GS-09 grade level or pay band in the Federal service or equivalent experience in the private or public sector. Specialized experience must demonstrate the following: applying acquisition, contract and procurement regulations to prepare solicitations containing appropriate provisions, clauses, terms and conditions that communicate requirements to industry; evaluating responses to solicitations for price reasonableness, compliance with terms and conditions, and adequacy of competition; coordinating contract/financial assistance actions with appropriate program/project managers to ensure contract information and documentation is accurate, complete and timely; and/or ensure acquisitions are compatible with overall mission, objectives, and projected program requirements and are consistent with mission requirements. OR FOR THE GS 11- have successfully completed a 3 full academic years of progressively higher level graduate education or Ph.D. or equivalent doctoral degree NOTE: There is no substitution of education for specialized experience at the GS-12 and above. GS-12: Applicants must also possess at least one year of specialized experience at or equivalent to the GS-11 grade level or pay band in the Federal service or equivalent experience in the private or public sector. Specialized experience must demonstrate the following: evaluating responses to solicitations for price reasonableness, compliance with terms and conditions, and adequacy of competition; applying acquisition, contract and procurement regulations to prepare solicitations containing appropriate provisions, clauses, terms and conditions that communicate requirements to industry; and/or administering contracts to include contract scope determinations, contract modifications, supplemental agreements, justifications, approval reviews/fair opportunity evaluations and claims disputes, and contract terminations. GS-13: Applicants must also possess at least one year of specialized experience at or equivalent to the GS-12 grade level or pay band in the Federal service or equivalent experience in the private or public sector. Specialized experience must demonstrate the following: analyzing, evaluating, approving, or redirecting the strategy, plans, and techniques of pre-award and post-award functions involving highly specialized acquisitions; evaluating responses to solicitations for price reasonableness, compliance with terms and conditions, and adequacy of competition; conducting acquisition planning and contract pre-award functions to include: determining method of procurement and contract type, documenting the acquisition strategy, and obtaining appropriate approvals; administering contracts to include contract scope determinations, contract modifications, supplemental agreements, justifications, approval reviews/fair opportunity evaluations and claims disputes, and contract terminations; and/or interpreting and applying relevant laws, regulations, policies, standards, or procedures to specific contracting issues. GS-14: Applicants must also possess at least one year of specialized experience at or equivalent to the GS-13 grade level or pay band in the Federal service or equivalent experience in the private or public sector. Specialized experience must demonstrate the following: planning, establishing, or reviewing contracts, programs, policies, or procedures; negotiations techniques to conduct contract negotiations and deal with high level business and industry; evaluating or implementing contracting programs; leading or supervising contracting professionals providing contracting services for the acquisition of a wide range of supplies, services and/or construction; and/or contracting experience that demonstrated the ability to perform the full range of highly complex pre-award and post award activities utilizing a variety of types of contracts. GS-15: Applicants must also possess at least one year of specialized experience at or equivalent to the GS-14 grade level or pay band in the Federal service or equivalent experience in the private or public sector. Specialized experience must demonstrate the following: developing acquisition strategies and directing or managing procurements; providing staff advisory services in one or more of the specializations in this occupation; overseeing contractual actions and phases of the contract program; reviewing and analyzing the effects of proposed legislation and other regulations on acquisition programs; serving as an agency technical authority in the areas of acquisition and procurement; and/or developing policies, procedures, and guidelines pertaining to procurement. OPM Qualification Standards for the GS-1102 series can be found at the following website: OPM Qualification Standards for the GS-1102 series.

Posting Date: October 29, 2022

Expiration Date: December 5, 2022

Contact: Morgan McKnight

1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/job/650901500>

Visual ID: 9412

Contract Specialist GS-7/15 (Remote or In Person)

Department of Energy (Washington, DC)

Job Type: Full-time

Job Location(s):

Albany, Oregon United States

Pittsburgh, Pennsylvania United States

Morgantown, West Virginia United States

Idaho Falls, Idaho United States

Washington, District of Columbia United States

Golden, Colorado United States

Job Description:

These positions are to be filled under the OPM Government-Wide Direct Hire Authority for STEM Positions or Infrastructure Investment and Jobs Act (IIJA - P.L. 117-58). This serves as a public notice for the use of the Direct Hire Authority in accordance with 5 U.S.C. 3327 and 5 CFR 330. Under this recruitment procedure, applications will be accepted for each location/installation identified. There may or may not be actual/projected vacancies at the time of your application.

This series includes positions that manage, supervise, perform, or develop policies and procedures for professional work involving the procurement of supplies, services, construction, or research and development using formal advertising or negotiation procedures; the evaluation of contract price proposals; and the administration or termination and close out of contracts. The work requires knowledge of the legislation, regulations, and methods used in contracting; and knowledge of business and industry practices, sources of supply, cost factors, and requirements characteristics.

- **As a Contract Specialist, you may:** Solicit, evaluate, negotiate, and award contracts with commercial organizations, educational institutions, nonprofit organizations, and State, local or foreign governments for furnishing products, services, construction or research and development to the Federal Government
- Administer contracts by assuring compliance with the terms and conditions of contracts, including resolution of problems concerning the obligations of the parties
- Terminate contracts by analyzing, negotiating, and settling claims and proposals
- Analyze and evaluate cost or price proposals and accounting systems data
- Plan, establish, or review contracts, programs, policies, or procedures
- Formulate and administer policies and procedures to ensure achievement of Federal socioeconomic goals, such as those affecting small business, labor surplus areas, and disadvantaged business firms
- Develop acquisition strategies and direct or manage procurement
- Provide staff advisory services in one or more of the specializations in this occupation

Multiple locations exist including remote work.

Posting Date: October 29, 2022

Expiration Date: December 5, 2022

Contact: Morgan McKnight

1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/job/650901500#>

Visual ID: 9413

Law Clerk

Circuit Court for Garrett County (Garrett County MD)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Oakland, Maryland (United States)

Description:

Law Clerk December 2022 Hire

Closing Date: Open Until Filled Office: Circuit Court for Garrett County, Judge-designate Justin N. Gregory Salary: \$53,823 Non-Bar Member

\$59,794 Bar Member FLSA Status: Exempt Position Type: Regular/Temporary, Full Time, At-Will Financial Disclosure: No Essential Functions: The Law Clerk provides legal support to the Judge. Prepares memoranda and opinions, researches legal issues, prepares cases for Docket, reviews case files and motions as they are sent to Chambers, performs a variety of duties related to the court's case management and attends Court daily. Performs other duties as assigned. Education: Has obtained a Juris Doctorate degree from an ABA-accredited law school.

Skills/Abilities: Excellent legal writing and research skills. Knowledge of laws, rules, court procedures and the progression of case from original charge through trial, sentencing, modification, and violation of probation stages. Knowledge of general office work such as filing and recording information. Knowledge of computer hardware and software. Excellent organizational and time management skills. Ability to perform legal research. Ability to read and understand law-related materials. Ability to compose orders and memoranda. Ability to apply policies, procedures, rules, regulations, and laws as required. Ability to perform all essential functions of this position. To apply, please send cover letter, resume, writing sample (no more than 5 pages long), transcripts (unofficial is acceptable), and references to: Belinda.Harvey@mdcourts.gov The Maryland Judiciary is a drug-free workplace and an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, color, religion, age, sex, marital status, national origin, physical or mental disability, familial status, genetic information, gender identity or expression, sexual orientation, or any other characteristic protected by State or federal law. Applicants who need an ADA Accommodation for an interview should request the accommodation when notified of a request to be interviewed. Applicants must be United States citizens or eligible to work in the United States.

Posting Date: October 28, 2022

Expiration Date: December 30, 2022

Contact: Belinda Harvey

203 South Fourth Street, Room 205 Oakland , Maryland 21550 United States

Resume Receipt: E-mail

Default email for resumes.: Belinda.Harvey@mdcourts.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 10187

Assistant Trial Attorney

Fifth Judicial District Attorney's Office (Carlsbad, NM)

Position Type: Full-time

Geographic Preference: Southwest (AZ, NM)

Job Location(s): , Nationwide (United States)

Description:

Dianna Luce District Attorney Fifth Judicial District
Chaves, Eddy & Lea Counties

The Fifth Judicial District Attorney's Office has immediate Assistant Trial Attorney positions open for new and/or experienced attorneys. These positions are located in Carlsbad, Lovington and Roswell, New Mexico.

Job Description:

Assistant Trial Attorney provides for the prosecution of criminal and non-criminal cases. This position handles a variety of misdemeanors and lower-level felony cases, does legal research, and assists in trial teams. Work is performed in office and courtroom environments and seeks guidance from assigned supervisor and/or higher- level attorneys.

Skills/Knowledge/Abilities:

This position requires basic knowledge and skills in the areas of criminal prosecution, rules of evidence and rules of criminal procedure. The incumbent requires the ability to draft legal documents, work effectively with other criminal justice agencies, and research and analyze information. This position works independently and makes decisions within guidelines which include decisions to dismiss, proceed to trial, or negotiate plea agreements. Additional public relations, organization, and communication skills are a requirement of the position.

Salary: Salary will be based upon the New Mexico District Attorney's Salary Schedule with salary range of an Assistant Trial Attorney (\$ 65,000.00) to a Senior Trial Attorney (\$76,600.00) based upon experience.

Please send resumes (cover letter and transcripts optional) ATTN/Hiring to:
Contact: Patrick Melvin, Chief Deputy District Attorney / Dianna Luce, District Attorney Email:
5thDA@da.state.nm.us
102 N Canal St. Suite 200
Carlsbad NM 88220
575-885-8822

Area Description:

The Fifth Judicial District Attorney's offices cover three counties in the Southeast corner of New Mexico. This region of the Chihuahuan Desert offers epic blue skies, incredible vista sunsets, and hikes and trails for any adventurer to enjoy. With communities that are full of art, dining, music, and culture Southeastern New Mexico is a great place to call home.

Lea County Eddy County

Chaves County

100 N. Love Street, Suite 2 102 N Canal Street, Suite 200

400 N. Virginia Ave, Suite G-2 Lovington, NM 88260

Carlsbad, NM 88220 Roswell, NM 88201

Phone: 575-397-2471 Phone: 575-885-8822

Phone: 575-622-4121

Fax: 575-397-6484 Fax: 575-887-3516

Fax: 575-622-4126

Posting Date: October 27, 2022

Expiration Date: December 30, 2022

Contact: Tracee Waters
IPRA Coordinator
102 N. Canal St. Suite 200 Carlsbad, New Mexico 88220 United States

Resume Receipt: Other (see below)

How to Apply: 5thDA@da.state.nm.us

Additional Documents: Cover Letter, Unofficial Transcript

Requested Document Notes: Please send resumes (cover letter and transcripts optional) ATTN/Hiring to:
Contact: Patrick Melvin, Chief Deputy District Attorney / Dianna Luce, District Attorney
Email: 5thDA@da.state.nm.us
102 N Canal St. Suite 200
Carlsbad NM 88220
575-885-8822

ID: 10183

Associate Attorney

The Law Office of Rosina C. Stambaugh (York PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): York, Pennsylvania (United States)

Description:

Must have a JD

Admission to a State Bar (good standing);

A minimum of 2 years of experience in removal defense;

Must be able to work both independently and as part of a cohesive team.

Strong preference for Spanish speakers.

Competitive salary based on experience and excellent benefits.

Job Type: Full-time (in office)

Please submit resume and 3 references to rosina@rosinalaw.com

Posting Date: October 27, 2022

Expiration Date: December 30, 2022

Contact: Rosina Stambaugh

Esq

2930 Carol Rd, Suite A York, Pennsylvania 17402 United States

Resume Receipt: E-mail

Default email for resumes.: rosina@rosinalaw.com

ID: 10182

Attorney

Legal Aid of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Wheeling, West Virginia (United States)

Description:

Wheeling Attorney

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated Attorney to join our Legal Help for Renter's Project in our Wheeling Office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.

As the Legal Help for Renter's Project Attorney, you will be a member of the Legal Help for Renter's Project, LAWV's partnership with the WV Housing Development Fund. The goal of this initiative is to provide legal assistance to eligible tenants with their holistic legal needs. This position will provide legal assistance involving barriers to tenants including, eviction defense, habitability, safety at home, and economic stability. This unit will work together to create novel approaches to address tenant issues across West Virginia. The unit will be guided by a Project Supervisor and work in concert with paralegals serving the statewide project. This is a defined term position which ends on September 30, 2025.

Please submit cover letter and resume to jobs@lawv.net by November 10, 2022. Applications will be considered until the position is filled. EOE qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

Posting Date: October 27, 2022

Expiration Date: November 10, 2022

Contact: Ms. Kerry LeMasters

Administrative Director

Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia

25301 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 10180

Job Type: Full-time

Job Location(s): McKinney, Texas United States

Job Description:

Are you an attorney who wants to make a difference in your community through criminal prosecution? Have you recently graduated law school and are looking for that first post-grad job? The Collin County District Attorney's Office is hiring and we need exceptional candidates for our Misdemeanor Prosecutor role. This entry-level criminal prosecution position provides essential litigation experience and provides a path to higher level prosecution whether you are just starting out, or you have been practicing law for a while and want to move in a different direction.

WHAT WE OFFER:

The Collin County District Attorney's Office operates in the Russell A Steindam Courthouse in McKinney, Texas. McKinney and the surrounding areas are beautiful, thriving and centrally located to a plethora of dining and entertainment. You can work hard with the DA's office and, in your off time, enjoy a variety of social and cultural opportunities.

For those who have federal student loans, service at Collin County could count toward fulfilling the Public Service Loan Forgiveness (PSLF) program requirements. You can find more information on this program at studentaid.gov.

Beyond the great location and potential for federal student loan forgiveness service credit, Collin County offers a fantastic benefits package including 200% retirement match (with employee contributions earning 7% interest!), 100% tuition reimbursement, affordable medical, dental and vision plans, 10 paid holidays annually, 24 days of PTO in your first year of employment with balance rollover from year-to-year, county-provided life insurance, short-term disability, long-term disability, and other optional participation benefits. If you want a job that contributes to more than just a company's bottom line or CEO's annual bonus, this is the place for you!

Under the direct supervision of the Chief of the Misdemeanor Trial Division, Misdemeanor Prosecutors gain exposure to a variety of responsibilities including:

- Handling routine pretrial court appearances
- Managing court calendar
- Preparing for and conducting writ hearings
- Filing and responding to oral and written court motions
- Preparing for and conducting trial procedures by presenting and defending motions to suppress and respond to discovery requests
- Conducting various pretrial hearings
- Interviewing witnesses
- Organizing case file for trial
- Conducting scene investigations
- Preparing trial exhibits
- Reviewing evidence
- Conducting voir dire examinations
- Trying misdemeanor cases to verdict in jury trials and trials before the court
- Other tasks ancillary to the above mentioned work

WHO WE NEED:

All candidates must have:

- Acquired a Doctorate of Jurisprudence and be licensed by the State of Texas to practice law. Recent or upcoming Doctorate of Jurisprudence graduates scheduled to take the Bar examination may also be considered.
- A valid Texas's Driver's License with an acceptable driving record.

Posting Date: October 27, 2022

Expiration Date: December 1, 2022

Contact: Julie Rutherford
Talent Acquisition Coordinator
2300 Bloomdale Rd, McKinney, Texas 75071 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jrutherford@collincountytx.gov

Additional Documents: Cover Letter, Other Documents

Additional Documents Notes: Your cover letter must explain why you are specifically interested in a prosecutor role and how that fits into your overall goals and career plan.

Visual ID: 10173

Multiple Positions
U.S. Department of Justice

Position Type: Full-time

Job Location(s): , Nationwide (United States)

Description:

Executive Office for United States Attorneys (EOUSA)
Attorney Advisor
District of Columbia
October 26, 2022
USAO Southern District of Florida
Law Student Volunteer (Summer 2023)
Florida
October 26, 2022
USAO Northern District of California
Assistant United States Attorney
California
October 26, 2022
USAO Northern District of California
Special Assistant U.S. Attorney (Uncompensated)
California
October 26, 2022
Criminal Division (CRM)
Resident Legal Advisor, Guatemala

October 26, 2022
USAO Northern District of California
Special Assistant U.S. Attorney (Uncompensated)
California
October 26, 2022
USAO Northern District of California
Assistant United States Attorney
California
October 26, 2022
USAO District of Colorado
Assistant United States Attorney
Colorado
October 26, 2022
USAO Southern District of Georgia
Law Student Volunteer, Summer 2023
Georgia
October 26, 2022
Environment and Natural Resources Division (ENRD)
LAW STUDENT VOLUNTEER, Academic year
California
October 25, 2022
Drug Enforcement Administration (DEA)
Attorney Advisor
Virginia
October 25, 2022
Executive Office for Immigration Review (EOIR)
Law Student Volunteer, Summer 2023
California
October 25, 2022
Executive Office for Immigration Review (EOIR)
Law Student Volunteer, Spring 2023
New York
October 25, 2022
USAO Middle District of Alabama
Assistant United States Attorney
Alabama
October 25, 2022
Criminal Division (CRM)
Supervisory Trial Attorney (Associate Director)
District of Columbia
October 25, 2022
Executive Office for Immigration Review (EOIR)
Law Student Volunteer Spring 2023
Ohio

October 25, 2022
USAO District of the Virgin Islands
Assistant United States Attorney (Criminal)
Virgin Islands
October 25, 2022
USAO District of South Dakota
LAW STUDENT VOLUNTEER, ACADEMIC YEAR
South Dakota
October 25, 2022
USAO District of Columbia
Special Assistant United States Attorney - Detail
District of Columbia
October 24, 2022
USAO District of Columbia
Special Assistant United States Attorney (SAUSA) - Uncompensated
District of Columbia
October 24, 2022
United States Trustee Program (USTP)
Trial Attorney
Pennsylvania
October 24, 2022
United States Trustee Program (USTP)
Trial Attorney
California
October 24, 2022
USAO Central District of Illinois
Law Clerk - Student Volunteer - Spring 2023
Illinois
October 24, 2022
USAO Central District of Illinois
Law Clerk - Student Volunteer, Summer 2023
Illinois
October 24, 2022
USAO Eastern District of Louisiana
Assistant United States Attorney
Louisiana
October 21, 2022
ATTORNEY VACANCIES & VOLUNTEER LEGAL INTERNSHIPS
Hiring Organization
Job Title
State
Posted/ Updated
Criminal Division (CRM)
Resident Legal Advisor, Mexico

October 21, 2022
USAO Northern District of Illinois
Law Student Volunteer, Summer 2023
Illinois
October 21, 2022
Criminal Division (CRM)
Assistant United States Attorney
New Mexico
October 21, 2022
USAO Eastern District of Virginia
Assistant United States Attorney
Virginia
October 21, 2022
Office of Justice Programs (OJP)
Attorney Advisor
District of Columbia
October 20, 2022
USAO Northern District of Ohio
Law Student Volunteer, Summer 2023
Ohio
October 20, 2022
USAO Northern District of Ohio
Law Student Volunteer, Summer 2023
Ohio
October 20, 2022

Executive Office for Immigration Review (EOIR)
Volunteer Legal Intern, Spring 2023
Minnesota
October 20, 2022
USAO Western District of Virginia
Law Student Volunteer
Virginia
October 20, 2022
USAO Southern District of Indiana
Assistant United States Attorney
Indiana
October 20, 2022
United States Attorney's Office (USAO)
Assistant United States Attorney (Civil Division)
Indiana
October 20, 2022

Posting Date: October 27, 2022

Expiration Date: November 30, 2022

Contact: Human Resources
United States

Resume Receipt: Other (see below)

How to Apply: To learn more about Justice and our legal careers, please visit our website
<https://www.justice.gov/legal-careers>

ID: 10181

Staff Attorney (Law Clerk)

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Staff Attorney (Law Clerk)

Justice Beth Walker of the Supreme Court of Appeals of West Virginia is accepting applications for a

term Staff Attorney (Law Clerk) in Charleston, West Virginia, beginning on August 1, 2023. The term is 2 years.

The successful candidate will join Justice Walker's team of staff attorneys who perform complex and

high-quality legal research and writing in a fast-paced, collaborative environment.

Applicants must be admitted

to or become admitted to the West Virginia State Bar. Recent or rising law graduates (classes of 2022 or 2023)

strongly preferred, as is journal experience. Successful candidates must submit to criminal background check.

Salary negotiable and includes State benefit package. The successful candidate will work at the State

Capitol Complex in Charleston, West Virginia.

To apply, please submit a cover letter, resume, law school transcript, writing sample and two professional

references to Mary Beth Royal (mary.royal@courtsww.gov). Applications received on or before November 18,

2022, will be given preference.

Please visit <http://www.courtsww.gov/supreme-court/index.html> for additional information about the

work of the Supreme Court of Appeals of West Virginia. It is the policy of the West Virginia judiciary to provide

equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline

without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. It is the policy

of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect,

and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile

environment for any individual on any prohibited basis. As an employer with an Equal Employment

Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal

Employment Responsibilities where applicable.

Posting Date: October 27, 2022

Expiration Date: November 18, 2022

Contact: Sarah Loftus

Law Clerk Program Coordinator

Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia
25305 United States

Resume Receipt: Other (see below)

How to Apply: To apply, please submit a cover letter, resume, law school transcript, writing sample and two professional references to Mary Beth Royal (mary.royal@courtsww.gov). Applications received on or before November 18, 2022, will be given preference

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 10184

Staff Services Manager I (Specialist)

Department of Fair Employment and Housing

Job Type: Full-time

Job Location(s): Sacramento, California United States
Elk Grove, California United States

Job Description: Under the direction of the Assistant Deputy Director of Enforcement, the Staff Services Manager I (Specialist) serves as the divisional coordinator for business process analysis and implementation of processes, procedures, technology, and new civil law types. The SSM I (Specialist) will create program guidelines, review and process intake appeals, serve as a liaison for the Department for external stakeholders, external outreach and training, internal training, reporting, investigating, and coordinating the activities and track statistics for these complaints pursuant to the Fair Employment and Housing Act, Unruh Civil Rights Act, Ralph Civil Rights Act, Disabled Person Act and any other new laws passed by the California legislature that is under the Department's purview.

Posting Date: October 27, 2022

Expiration Date: December 3, 2022

Contact: Cristina S Granado
2218 Kausen Drive, Suite 100 ELK GROVE, California 95624 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=337043>

Visual ID: 10186

Associate Attorney

Immigration Lawyers, PC (Chicago, IL)

Job Type: Full-time

Job Location(s): Chicago, Illinois United States

Job Description:

A well established full service immigration law firm in Chicago is seeking an Associate Attorney with 1-2 years of experience, preferably in immigration law. Candidate's responsibilities will include drafting various employment and family based immigration documents and immigration court motions, conducting research of immigration rule and regulation changes, occasional appearance at Immigration Court and Homeland Security, file management from inception to finish, liaison with clients of case progress.

The ideal candidate needs to possess a strong academic background, ambition and eagerness to learn, entrepreneurship, and leadership skills. Candidates must also be organized, enthusiastic, detail-oriented, and have excellent written and oral communication skills. Foreign language skills in major foreign languages a big plus.

This attorney position is a full-time salaried position with competitive benefits. This position has partnership career path. Licensed in any 50 U.S. states. Candidates are encouraged to submit their resume, law school transcript and writing sample.

foreign language skills such as Spanish, Polish, Korean a big plus must be licensed

Posting Date: October 26, 2022

Expiration Date: December 2, 2022

Contact: Charles Cui
Attorney at Law
5519 N Cumberland Ave Chicago, Illinois 60656 United States

Resume Receipt: Online

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 10176

Associate Governmental Program Analyst

Department of Fair Employment and Housing

Job Type: Full-time

Job Location(s): United States

Job Description: This is a continuous and year-long posting with the following quarterly cutoffs:

- January 15
- April 15
- July 15
- October 15

Candidates must have eligibility and submit applications in each quarter by the cutoff date in order to be considered for that round of recruitment.

The incumbent performs a variety of tasks under the general supervision of the Staff Services Manager I (SSM I). The Associate Governmental Program Analyst (AGPA) provides professional, quality service and accurate information to the public by accepting, investigating, and resolving the more varied and complex complaints of employment and housing discrimination, denial of services by a public accommodation, and acts of hate violence under the Fair Employment and Housing Act, the Ralph Civil Rights Act and the Unruh Civil Rights Act. This is a full journey level position.

Posting Date: October 26, 2022

Expiration Date: December 1, 2022

Contact: Cristina S Granado
2218 Kausen Drive, Suite 100 ELK GROVE, California 95624 United States

Resume Receipt: Other (see below)

How To Apply: Please use the link below to apply for the vacancy.
<https://www.calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=336161>

Visual ID: 10174

Associate Governmental Program Analyst

Department of Fair Employment and Housing

Job Type: Full-time

Job Location(s): Elk Grove, California United States
Los Angeles, California United States

Job Description: This is a continuous and year-long posting with the following quarterly cutoffs:

- **January 15**
- **April 15**
- **July 15**
- **October 15**

Candidates must have eligibility and submit applications in each quarter by the cutoff date in order to be considered for that round of recruitment.

The incumbent performs a variety of tasks under the general supervision of the Staff Services Manager I. The Associate Governmental Program Analyst (AGPA) provides professional, quality service and accurate information to the public by accepting, investigating, and resolving the more varied and complex complaints of housing discrimination, denial of services by a public accommodation, and acts of hate violence under the Fair Employment and Housing Act, the Ralph Civil Rights Act and the Unruh Civil Rights Act. This is a full journey level position.

Posting Date: October 26, 2022

Expiration Date: December 1, 2022

Contact: Cristina S Granado
2218 Kausen Drive, Suite 100 ELK GROVE, California 95624 United States

Resume Receipt: Other (see below)

How To Apply: Please use the link below to apply for the vacancy.
<https://www.calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=336150>

Visual ID: 10175

Attorney

Legal Aid of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Charleston Attorney

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated attorney to join our Charleston Office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.

As an Attorney in our Charleston office, you will get the opportunity to practice regularly in magistrate, family, and circuit court. The main areas of practice will include housing, family law, unemployment, custody, benefits, and domestic violence. Primarily serving Kanawha and Boone Counties, you will be on the front lines helping clients in a wholistic manner. Service includes in-court representation, legal advice and information, community education, and assistance with filling out forms. We also work closely with several community partners.

The Charleston office serves 7 counties and is the largest office in our firm. This position offers a chance to work with a diverse group of advocates and clients on a variety of social justice and poverty issues. While the main office is in Charleston, outdoor enthusiasts will be delighted to learn that we are just a stone's throw from some of the state's most beautiful landmarks, including the New River Gorge, Kanawha State Forest, and the Hatfield/McCoy Trail. Additionally, the nearby Elk, Kanawha and Coal Rivers offer some of the best kayaking opportunities. Lovers of the arts and culture can spend their days exploring the Clay Center for the Arts and Science and the Capitol Market, and their nights enjoying a great meal at one of our many local restaurants. And if you are looking to get away for a weekend, Charleston is a few hours from Columbus, Ohio, Cleveland, Ohio, Cincinnati, OH, Lexington, KY and Pittsburgh, PA.

If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by November 9, 2022. Applications will be considered until the position is filled. LAWV is an organization dedicated to equity, justice and inclusion and our organization culture reflects that by seeking and supporting employees from diverse backgrounds and perspectives. EOE qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

Posting Date: October 26, 2022

Expiration Date: November 9, 2022

Contact: Ms. Kerry LeMasters

Administrative Director

Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia

25301 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 10177

Staff Attorney

U.S. Department of Veterans' Affairs (Washington DC)

Job Type: Full-time

Job Location(s):

Las Vegas, Nevada United States

San Francisco, California United States

Seattle, Washington United States

Albuquerque, New Mexico United States

Portland, Oregon United States

Tacoma, Washington United States

Phoenix, Arizona United States

Loma Linda, California United States

San Diego, California United States

Los Angeles, California United States

Job Description:

The U.S. Department of Veterans Affairs (VA) Office of Chief Counsel, Pacific District, is seeking to fill several staff attorney positions which can be based in our offices in Phoenix, Los Angeles, Las Vegas, Loma Linda, San Diego, San Francisco, Portland, Tacoma, Albuquerque or Seattle. These staff attorney positions focus primarily on employment law matters.

The office of Chief Counsel provides legal services to VA clients, including three Veterans Integrated Networks, 28 major healthcare systems, the VBA Pacific District, with 12 Regional Offices, and the NCA-Pacific District with fourteen NCA Directors and 26 cemeteries. The Pacific District covers Alaska, Arizona, California, Hawaii, Idaho, New Mexico, Nevada, Oregon, Washington, three U.S. territories, and the Manila OPC in the Philippines. Our employment law attorneys provide day-to-day employment law advice and assistance to VA managers and supervisors in our nine-state area of responsibility. They also represent the Department in employment law litigation cases in administrative fora like the U.S. Merit Systems Protection Board and the U.S. Equal Employment Opportunity Commission.

The staff attorney positions will likely start at the GS-11 or GS-12 level, depending on experience and qualifications. The positions have promotion potential to the GS-14 level after two or three years, assuming fully successful performance. See OPM 2022 GS Pay Tables available here: <https://www.opm.gov/policy-data-oversight/pay-grades/>.

The VA serves as a qualifying employer for the Public Service Loan Forgiveness (PSLF) Program. The PSLF Program forgives the remaining balance on your Direct Loans after you have made 120 qualifying monthly payments under a qualifying repayment plan while working full-time for a qualifying employer. More information on the PSLF Program is available here: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service#qualifying-employment>.

Starting date for the position is likely to be approximately six weeks after initial notice of selection, depending on the HR process.

Applicants should submit the required documents by email to Jeffrey.Stacey@va.gov or by mail to Chief Counsel, U.S. Department of Veterans Affairs, Office of Chief Counsel, Continental District, P.O. Box 25126, Denver, CO 80225. We will review applications on an ongoing basis until we have selected enough qualified candidates.

Contact Jeffrey Stacey, Chief Counsel, with any questions at 303-914-5818 or email Jeffrey.stacey@va.gov.

Required application Documents:

- Cover letter highlighting relevant experience, including litigation experience
- Resume
- Law School Transcript(s)
- Writing Sample
- Three references
- Evidence of active attorney license in good standing

Posting Date: October 26, 2022

Expiration Date: December 1, 2022

Contact: Matthew S. Voss
Deputy Chief Counsel
10 Vermont Avenue Northwest Washington, District of Columbia 20420
United States

Resume Receipt: Other (see below)

Default email address for resumes: jeffrey.stacey@va.gov

How To Apply: Applicants should submit the required documents by email to Jeffrey.Stacey@va.gov or by mail to Chief Counsel, U.S. Department of Veterans Affairs, Office of Chief Counsel, Continental District, P.O. Box 25126, Denver, CO 80225. We will review applications on an ongoing basis until we have selected enough qualified candidates.

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Additional Documents Notes:

- Cover letter highlighting relevant experience, including litigation experience
- Resume
- Law School Transcript(s)
- Writing Sample
- Three references
- Evidence of active attorney license in good standing

Visual ID: 10171

Associate Attorney

Very Law (Pittsburgh, PA)

Position Type: Full-time

Practice Area(s): Litigation

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Sophisticated downtown Pittsburgh, PA litigation firm seeks Pennsylvania-licensed attorney. If you have a tenacious yet tempered style, an empathy for clients, a resilient attitude, and the desire to win, we have a great opportunity for you to work as an Associate Attorney at Very Law. <https://www.verylaw.com/>

Who We Are:

At Very Law we are motivated by the desire to help people when they need it most. That support doesn't end with our clients. Imagine yourself in a modern, paperless workspace using top of the line apps and equipment where you feel supported and can collaborate and learn from the team of professionals around you.

What We Offer:

Competitive salary with bonuses
Health insurance with low deductible
401k matching and profit sharing
Dental, vision, life, and short and long-term disability insurance
Generous paid time off and holidays
Convenient, 24/7, paid garage parking
Expense account
Local, state, and national trade association membership
CLE and attorney registration
Quarterly professional development dinners with distinguished speakers
Bench Bar conference
Three-person support staff
Small docket of significant cases
Equity partnership track

What You'll Be Doing:

Meet with and advise clients concerning business transactions, claim liability, advisability of prosecuting or defending lawsuits, and legal rights and obligations. Conduct legal research and gather relevant case information from a variety of sources, including interviewing clients and claimants. Analyze the probable outcomes using knowledge of legal precedents. Attend court hearings throughout every stage. Present evidence to defend clients or prosecute defendants in criminal or civil litigation. Prepare, draft, and review legal documents such as motions and briefs. Communicate with clients regarding the status of their case, proactively providing updates, and reviewing discovery and all other essential court documentation.

Skills/Requirements:

Bachelor's Degree and Juris Doctorate
Licensed to practice law in good standing with the Pennsylvania Bar
2 years civil litigation experience preferred
Some management experience preferred
Knowledge of laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process
Possess strong verbal and written communication skills with the ability to effectively communicate information and ideas so others will understand
Able to comprehend and synthesize written and oral information at a fast pace
Technical skills including proficiency in using MS suite of office programs as well as legal research through WestLaw
A curious, tenacious defender of clients that can apply creative ideas when problem-solving and maintains a positive, resilient approach
Ready to grow? We've got you. Besides the powerful hands-on experience you'll gain

in the courtroom, we promise to nurture your talents, all in an environment that is informal yet professional.

All applications will be kept confidential, other than to references. We are considering applicants on a rolling basis.

Posting Date: October 24, 2022

Expiration Date: November 30, 2022

Contact: Mrs. Carolyn Mariano
Senior Solutions Provider
P. O. Box 1932 Cranberry Township, Pennsylvania 16066 United States
<https://www.verylaw.com/>

Resume Receipt: Other (see below)

How to Apply: <https://compassbusinesssolutionsinc.applytojob.com/apply/JcNyzDIGou/Associate-Attorney?source=Postings>

Additional Documents: Writing Sample

ID: 10170

HOUSING STAFF ATTORNEY

Appalachian Research & Defense Fund of Kentucky (AppalReD)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Somerset, Kentucky (United States)

Description:

VACANCIES HOUSING STAFF ATTORNEY

AppalReD Legal Aid is recruiting for housing staff attorneys in its Hazard and Somerset offices. For over 50 years, this well-established legal services program has been serving low-income and other vulnerable clients in a 37-county area, which includes the Appalachian Mountains of eastern Kentucky and the rolling hills of south-central Kentucky. AppalReD Legal Aid operates a network of 5 field offices with a staff of 26 attorneys, 4 paralegals, and supporting personnel. Each office has excellent facilities and the necessary equipment to permit the staff to function as a first-class law firm.

AppalReD Legal Aid is receiving grant funding from the Kentucky Housing Corporation under the federal Emergency Rental Assistance program to provide legal assistance to persons facing eviction. These full-time housing staff attorney positions will provide legal advice and representation in eviction cases and will be expected to participate in outreach, community legal education, and statewide collaboration with partners.

Applicants should have a strong interest in serving the legal needs of low-income people especially in housing, a special desire to work in a rural area, and a particular interest in the problems of Appalachia. License to practice law in Kentucky or eligibility for admission without examination or limited admission is preferred. Salary ranges from \$43,189 to \$64,650 depending on experience with generous benefits and leave time.

Interested applicants should apply to Robert C. Johns, Executive Director, AppalReD Legal Aid, 120 N. Front Avenue, Prestonsburg, KY 41653 or via email at robertj@ardfky.org. Applicants should send a resume under a cover letter indicating the specific nature of their interest in the position. Applicants should also enclose a writing sample and list of references. Selected applicants will be asked to visit the Hazard or Somerset offices. For further information and questions, interested applicants may call Robert C. Johns at (606) 889-1984.

Submission Deadline: Friday, November 18, 2022

An Equal Opportunity Employer

Posting Date: October 24, 2022

Expiration Date: November 18, 2022

Contact: Mr. Robert Johns
Executive Director
120 North Front Avenue Prestonsburg, Kentucky 41653 United States

Resume Receipt: E-mail

Default email for resumes.: robertj@ardfky.org

Additional Documents: Cover Letter, Writing Sample

ID: 10167

HOUSING STAFF ATTORNEY

Appalachian Research & Defense Fund of Kentucky (AppalReD)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Hazard, Kentucky (United States)

Description:

HOUSING STAFF ATTORNEY VACANCIES

AppalReD Legal Aid is recruiting for housing staff attorneys in its Hazard and Somerset offices. For over 50 years, this well-established legal services program has been serving low-income and other vulnerable clients in a 37-county area, which includes the Appalachian Mountains of eastern Kentucky and the rolling hills of south-central Kentucky. AppalReD Legal Aid operates a network of 5 field offices with a staff of 26 attorneys, 4 paralegals, and supporting personnel. Each office has excellent facilities and the necessary equipment to permit the staff to function as a first-class law firm.

AppalReD Legal Aid is receiving grant funding from the Kentucky Housing Corporation under the federal Emergency Rental Assistance program to provide legal assistance to persons facing eviction. These full-time housing staff attorney positions will provide legal advice and representation in eviction cases and will be expected to participate in outreach, community legal education, and statewide collaboration with partners.

Applicants should have a strong interest in serving the legal needs of low-income people especially in housing, a special desire to work in a rural area, and a particular interest in the problems of Appalachia. License to practice law in Kentucky or eligibility for admission without examination or limited admission is preferred. Salary ranges from \$43,189 to \$64,650 depending on experience with generous benefits and leave time.

Interested applicants should apply to Robert C. Johns, Executive Director, AppalReD Legal Aid, 120 N. Front Avenue, Prestonsburg, KY 41653 or via email at robertj@ardfky.org. Applicants should send a resume under a cover letter indicating the specific nature of their interest in the position. Applicants should also enclose a writing sample and list of references. Selected applicants will be asked to visit the Hazard or Somerset offices. For further information and questions, interested applicants may call Robert C. Johns at (606) 889-1984.

Submission Deadline: Friday, November 18, 2022

An Equal Opportunity Employer

Posting Date: October 24, 2022

Expiration Date: November 18, 2022

Contact: Mr. Robert Johns
Executive Director
120 North Front Avenue Prestonsburg, Kentucky 41653 United States

Resume Receipt: E-mail

Default email for resumes.: robertj@ardfky.org

Additional Documents: Cover Letter, Writing Sample

ID: 10168

Supervising Attorney

Lively Law Firm

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Job Description: Supervising Attorney

Position Overview:

Lively Law Firm is seeking an innovative lawyer to lead associate attorneys representing clients

in removal proceedings throughout the United States. The Supervising Attorney will be

responsible for leading one or more branch offices to ensure that Lively Law Firm attorneys

represent clients with care, compassion and skill and through aggressive deportation defense,

appellate practice, and federal litigation.

The Supervising Attorney will work closely with the CEO to develop and implement processes

and procedures to increase efficiency and positive case outcomes. In addition to overseeing

attorneys and staff, the Supervising Attorney will represent clients and maintain a caseload on a

limited basis.

Responsibilities:

Supervise associate attorneys and support staff to ensure high quality, innovative legal

representation to clients are provided;

Oversee legal strategy through direct supervision of a team of lawyers and support staff;

Monitor substantive legal work and provide consult and advice to associate attorneys;

Set clear performance expectations and goals, give regular performance feedback, help

prioritize workloads, help troubleshoot challenges, and maintain appropriate professional

development plans;

Ensure staff development through mentoring and training;

Ensure staff compliance with identified Key Performance Indicators (KPIs);

Represent clients by maintaining a caseload and co-counseling with staff attorneys;

Serve as an in-house expert on US immigration law by updating internal LLF colleagues on

changes in immigration law affecting LLF's clients as needed;

Identify, develop, and implement processes and procedures that increase efficiency and

positive case outcomes;

Other duties as assigned.

Qualifications:

Law Degree (JD) from an ABA-accredited U.S. institution and admission to any state bar

5 years or more experience of deportation defense

Strong legal supervision skills and superb legal judgment

Demonstrated commitment to immigration law

Excellent writing skills

Flexibility

Demonstrated success rate in front of EOIR and BIA

Ability to oversee and provide supervision on a reasonably high case volume and work under

time pressure

Demonstrated ability to promote an organizational culture that reflect Lively Law Firm's core

values of empathy, fearlessness, and excellency

Salary:

Salary is between \$100,000-\$120,000 and commensurate with qualifications and includes

excellent benefits, including reimbursement of major health insurance, life

insurance, long-term
disability, retirement plan, vacation, personal time, and ability to work from home.
This position
may be performed remote or in one of our offices.

Posting Date: October 24, 2022

Expiration Date: December 30, 2022

Contact: Ashley Lively
Company Owner
2221 Edge Lake Drive Charlotte, North Carolina 28217 United States

Resume Receipt: E-mail

Default email for resumes.: ashley@livelylawfirm.com

ID: 10164

VOCA STAFF ATTORNEY

Appalachian Research & Defense Fund of Kentucky (AppalReD)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Richmond, Kentucky (United States)

Description:

VOCA STAFF ATTORNEY VACANCY

AppalReD Legal Aid is recruiting for a VOCA staff attorney in its Richmond office located at 114 N. Third Street, Richmond, KY. For over 50 years, this well-established civil legal services program has been serving low-income and other vulnerable clients in a 37-county area, which includes the Appalachian Mountains of eastern Kentucky and rolling hills of south-central Kentucky. AppalReD Legal Aid operates a network of five field offices with a staff of 26 attorneys, 4 paralegals, and supporting personnel. Each branch office has excellent facilities and the necessary equipment to permit the staff to function as a first-class law firm.

AppalReD Legal Aid receives grant funding from the Kentucky Justice & Public Safety Cabinet under the federal Victims of Crime Act (VOCA) to provide legal services to victims of crime including victims of domestic violence, dating violence, sexual assault, stalking, fraud, and elder abuse. This full-time VOCA staff attorney position will address victims' legal needs in the areas of family law, housing, consumer, and public benefits.

Applicants should have a strong interest in serving the legal needs of low-income people and crime victims, a special desire to work in a rural area, and a particular interest in the problems of Appalachia. License to practice law in Kentucky or eligibility for admission without examination or limited admission is preferred. Salary ranges from \$43,189 to \$64,650 depending on experience with generous benefits and leave time.

Interested applicants should apply to Robert C. Johns, Executive Director, AppalReD Legal Aid, 120 N. Front Avenue, Prestonsburg, KY 41653 or via email at robertj@ardfky.org. Applicants should send a resume under a cover letter indicating the specific nature of their interest in the position. Applicants should also enclose a writing sample and list of references. Selected applicants will be asked to visit the Richmond office. For further information and questions, interested applicants may email or call Robert C. Johns at (606) 889-1984.

Submission Deadline: Friday, November 18, 2022

An Equal Opportunity Employer

Posting Date: October 24, 2022

Expiration Date: November 18, 2022

Contact: Mr. Robert Johns
Executive Director
120 North Front Avenue Prestonsburg, Kentucky 41653 United States

Resume Receipt: Other (see below)

Default email for resumes.: lorief@ardfky.org

How to Apply: Interested applicants should apply to Robert C. Johns, Executive Director, AppalReD Legal Aid, 120 N. Front Avenue, Prestonsburg, KY 41653 or via email at

Additional Documents: Cover Letter, Writing Sample

ID: 10166

Position Type: Fellowship

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): New York, New York (United States)

Description:

Each year IJC awards Justice Fellowships to recent law graduates from around the country – individuals with tremendous talent, promise, and a demonstrated commitment to providing legal services for low income people and immigrants.

IJC trains Justice Fellows to become experts in immigration law and pairs them with leading non-profit legal services providers and community based organizations. IJC matches selected Fellows with our partnering host organizations based on the applicant's experience and interest, gaps in services within the community, location interests, and partnering host organizations' needs.

Justice Fellows represent immigrants in an array of immigration matters including:

Removal defense

Affirmative asylum applications

Relief available to juveniles and victims of crime, domestic violence, or human trafficking.

Justice Fellow Eligibility Requirements:

Applicants may be 3Ls, graduating law school by the spring of 2023

Applicants may be 2021 or 2022 law school graduates

At the time of selection must have authorization to work in the United States for two years

Unaccompanied Children Program in partnership with the Vera Institute of Justice

In addition to our core Justice Fellowship program of 35-40 fellows per year, we are expanding our footprint to meet the urgent need for legal representation. IJC recently partnered with the Vera Institute of Justice to place an additional 60 Justice Fellows with Vera's network of legal service providers across the country as part of Vera's Unaccompanied Children Program.

This new program will start in March 2023 with more fellowship slots opening in September 2023.

There is high demand for Justice Fellows to provide quality legal services to unaccompanied children in removal proceedings. Applicants with an interest in preserving the rights of migrant children are strongly encouraged to apply.

Unaccompanied Children Program Eligibility Requirements:

Applicants interested in the Unaccompanied Children Program must be law graduates

Applicants must have graduated no earlier than Spring 2020

Spanish fluency required

At the time of selection must have authorization to work in the United States for two years

All IJC Fellows serve for two years and are provided with a full salary and benefits.

Application Components:

NOTE: Every component of your application must be submitted by the deadline of November 18, 2022 at 11:59 PM EST

Résumé (no more than two pages)

PDF of your law school transcript (unofficial)

Statement of Interest (500 words or less): Describe why you would like to be an IJC Justice Fellow. Questions to consider in drafting the Statement of Interest include:

Why are you interested in immigration law?

How might an IJC Fellowship prepare you for the career you want to have in the future?

Why, specifically, are you interested in participating in a fellowship program, versus a staff attorney role?

What skills and experiences have prepared you for work with immigrant communities?

Essay Question (500 words or less): At the core of IJC's mission is the goal of increasing access to counsel. If you could design a universal representation system for immigrant courts nationwide what would it look like? Who would qualify for representation and why and what mechanisms would you recommend for appointing counsel?

When setting up your account you will be asked to enter a name for your submission – PLEASE USE YOUR FULL NAME (LAST, FIRST) AS THE SUBMISSION TITLE.

Submitting Letters of Recommendation:

Within the application portal, you will need to enter email addresses for two references who will each submit a letter on your behalf.

Once you enter your recommender's email address into the system, they will be sent an email with a link to create an account and submit their letter of reference on your behalf. We strongly recommend that you immediately follow up with your recommender to make sure they receive the email. Frequently, recommender notifications are routed to spam, therefore please be sure to notify your recommenders to check both their inbox and spam folders. The system will automatically remind recommenders to submit their letters several days before the application deadline, however, we also encourage you to send them a note to remind them of the upcoming deadline.

If your recommender does not receive the email link, please use the Apply support feature (embedded in the "i" button in the upper right hand corner of the navigation bar). As a last resort, you may also contact IJC at fellowship@justicecorps.org.

You will be able to submit your application before both letters of reference have been uploaded to the system, however, out of fairness to all applicants, we will not review your application until it has been completed. We will not grant application deadline extensions for letters of recommendation.

Again, every component of your application must be submitted by the deadline of November 18, 2022 at 11:59 p.m., EST, including your reference letters, so please reach out to your references early and often and let them know to expect an email requesting a reference on your behalf.

The Selection Process:

All Justice Fellow applications and supporting documents are due on November 18, 2022.

Application review round one: a selection committee gathers to review all Justice Fellow applications and makes recommendations to IJC staff in mid November.

Application review round two: IJC staff reviews applications recommended by the selection committee and schedules interviews with prospective Justice Fellows in late November.

Interviews: Brief, 30 to 40-minute interviews are held in mid-November via remote videocalls.

Matching: IJC staff select finalists from the interview pool and places approximately 30 applicants on a waitlist. We then solicit input from finalist and waitlist Justice Fellow applicants and finalist host organizations regarding their preferred matches. That information is used to appropriately match host organizations and applicants via tentative offers made in mid December.

Offers: In January 2023, offer letters are sent to selected Fellows.

For technical concerns please use the Apply support feature (embedded in the "i" button in the upper right hand corner of the navigation bar). For application questions, you may contact us at fellowship@justicecorps.org.

To learn more about Immigrant Justice Corps visit our website: www.justicecorps.org.

Informational Webinar

Justice Fellowship Info Session

Thursday, August 18, 4-5 PM EST

Watch the recording here: <https://www.youtube.com/watch?v=RDmafP7Phbc>

Expiration Date: November 28, 2022

Contact: Immigrant Justice Corps
17 Battery Place, Suite 1234 New York, New York 10004 United States

Resume Receipt: E-mail

Default email for resumes.: fellowship@justicecorps.org

Additional Documents: Cover Letter, Unofficial Transcript

ID: 10159

Litigation Associate (2022-3205)

Nelson Mullins Riley & Scarborough

Position Type: Full-time

Practice Area(s): Appellate, Commercial, Litigation

Job Location(s): Huntington, West Virginia (United States)

Description:

Nelson Mullins is adding an Associate to its Litigation group in the West Virginia office! As an AmLaw100 firm, this will offer a unique opportunity to a lateral associate who wants to be part of a thriving practice. The ideal candidate has experience in complex litigation.

In the heart of downtown Huntington, our West Virginia office is within walking distance of the scenic Ohio River, Marshall University, and a variety of shopping and dining options. You will be joining a highly skilled team of attorneys who have substantial courtroom experience at the state and federal levels. Want to know more about the West Virginia office? Find out Why Nelson Mullins from Managing Partner of the West Virginia office, Marc Williams, or check out the office here.

All candidates are asked to submit the following application materials:

- Cover letter
- Resume
- Copy of law school transcript

You have at least three years of meaningful experience in commercial litigation, product liability, and/or other complex litigation preferred. You are well-versed in preparing for, taking and defending depositions, and you have prior experience in drafting dispositive, expert, and/or discovery motions. You're a first-rate communicator whose written and oral advocacy skills are outstanding. Excellent academic credentials are required, and West Virginia Bar admission strongly preferred.

Posting Date: October 21, 2022

Expiration Date: November 26, 2022

Contact: Ashley Taylor Lampkin

Legal Recruiter and Development Coordinator

1320 Main Street Meridian/17th Floor Columbia, SC 29201 Columbia, South Carolina
29201 United States

Resume Receipt: Other (see below)

How to Apply: <https://careers-nelsonmullins.icims.com/jobs/3205/litigation-associate/job>

Additional Documents: Cover Letter, Unofficial Transcript

ID: 10161

NLF Community Law Fellowship - Washington DC or Remote

NAPABA

Job Type: Fellowship

Job Location(s):

Washington, District of Columbia United States

United States

Job Description:

The 2022-24 NAPABA Law Foundation Community Law Fellowship is a 2-year public interest fellowship that will be offered at the National Asian Pacific American Bar Association in Washington, DC. The Fellowship will focus on anti-hate advocacy and initiatives.

The Fellowship is available immediately. The selection committee will also consider 3L applicants who can work part-time for the first year and complete the Fellowship full-time upon graduation. Candidates upon graduation willing to move to Washington, DC preferred; remote applicants will be considered.

The NAPABA Law Foundation Community Law Fellowship Program provides funds directly to NAPABA for the Fellowship, including a salary of \$45,000 per year with a \$10,000 payment to the Fellow upon completion of the Fellowship. NAPABA will supplement the salary with an additional \$15,000 per year, in addition to the funding provided by the NAPABA Law Foundation. **The total compensation will be \$60,000 per year and a \$10,000 payment to the Fellow upon completion of the Fellowship.** If the Community Law Fellow is a current 3L, the compensation will be adjusted proportionally based on a 37.5-hour work week. Upon graduation, the Community Law Fellow will be compensated as outlined under the Terms of the Fellowship. NAPABA shall be the employer of the Fellow and will be responsible for providing health and fringe benefits.

Deadline November 30, 2022

Posting Date: October 21, 2022

Expiration Date: November 27, 2022

Contact: Vincent Eng

1612 K Street Northwest Washington, District of Columbia 20006 United States

Resume Receipt: Online

Additional Documents: Other Documents

Additional Documents Notes: Please complete the application at
<https://www.napabalawfoundation.org/fellowships>

Visual ID: 10156

Patent Associate - Mechanical (#735)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s): Denver, Colorado United States

Job Description:

Dorsey's Patent group is seeking an associate in Denver with at least three years of experience and a technical background in mechanical engineering or a related field. You will join an exceptional team of attorneys, agents, paralegals, and staff servicing a wide array of clients – from large multinational corporations to entrepreneurs and innovative startup companies. You will have responsibility for an active docket of patent prosecution matters – from drafting applications through all phases of domestic and foreign patent prosecution. You will have the opportunity to counsel clients on patent strategy, and gain exposure to conducting searches and preparing patentability, invalidity, and non-infringement opinions. In our general practice firm, there are also opportunities to support litigation and transactional practices.

The following qualifications are required:

- USPTO and Colorado bar admission;
- At least three years of patent attorney or agent experience;
- Bachelor's Degree in Mechanical Engineering, Aerospace Engineering, Physics, or equivalent; and
- Strong academic performance and writing ability.

For Denver applicants only (as required by the Colorado Equal Pay Act): The starting salary for associate positions in our Denver office is \$180,000. Pay is determined based on a variety of factors including, but not limited to, depth of experience in the practice area. Associates are eligible to participate in Dorsey's associate bonus program, subject to the program's conditions and restrictions.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Among Dorsey's many distinguished alumni are U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser, Minnesota's first woman judge Betty Washburn, former U.S. Vice President and Ambassador to Japan Walter Mondale, U.S. Senator Amy Klobuchar, former Corporation Counsel of the City of New York Zachary Carter, and U.S. Secretary of Agriculture Tom Vilsack. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Top 100 Adoption-Friendly Workplace (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5033.

Posting Date: October 21, 2022

Expiration Date: November 27, 2022

Contact: Brianna Rod
50 South 6th Street Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.dorsey.com/attorneyjobs>

Visual ID: 10026

Staff Attorneys

Northwestern Legal Services

Job Type: Full-time

Job Location(s):

Meadville, Pennsylvania United States

Bradford, Pennsylvania United States

Erie, Pennsylvania United States

Job Description:

Northwestern Legal Services (NWLS) is seeking qualified and diverse applicants for multiple full-time Staff Attorney positions in our Erie, Meadville, and Bradford, PA offices. We are a Pennsylvania non-profit law firm providing *free* civil legal services to low-income people living in the 10 northwestern counties of PA since 1969. Caseload will include domestic violence, public benefits, family law, housing, and other areas of public interest law, and outreach to the low-income community is expected. Extensive training will be provided. Some travel may be required. Applicants must be admitted or eligible to practice law in PA, or have plans to take or have recently passed the PA bar exam to be considered. Starting salary range for 0-3 years' experience is **currently** \$43,000-\$45,500, but will soon be adjusted upwards. **We offer EXTENSIVE benefits and perks and emphasize a healthy work/home life balance.** Loan repayment assistance is potentially available for qualifying loans. Employment with NWLS qualifies for the federal Public Service Loan Forgiveness Program. We are an EEO Employer and promote Diversity, Equity and Inclusion principles and policies.

Applicants must email a detailed cover letter, resume, references, and brief writing sample to the Administrative Assistant at **ttate@nwls.org** to be considered.

Applicants may also mail in or fax these required documents to:

Administrative Assistant

Northwestern Legal Services

1001 State Street, Suite 700

Erie, PA 16501

For more information on our organization please visit www.nwls.org

No Phone Calls Please

The number one qualification is having a desire to assist the less fortunate with civil legal matters that will have a major impact on their quality of life. We currently employ 14 staff attorneys throughout our 6 offices. The average tenure of all our staff attorneys is 13 years; 6 of our attorneys have been with our program for 16-43 years. We extensively train new attorneys using an immersive approach. We have a laid-back and practical work culture that new and older attorneys enjoy, emphasizing a work/home life balance to help avoid burn-out and stress. We also offer an extensive benefits package which includes extremely affordable health plans and free dental insurance, large 401(k) employer contributions (regardless of employee participation), 13 paid holidays, 3 weeks of vacation to start, sick and personal leave, short-term disability, and more! Plus, there are approaching opportunities on the horizon for advancement to management positions. If public interest law is your passion, or even if it is a short-term commitment to fulfill eligibility

requirements for the Public Service Loan Forgiveness Program, it doesn't get much better than this!

Posting Date: October 21, 2022

Expiration Date: November 20, 2022

Contact: Terrika Tate
1001 State Street Erie, Pennsylvania 16501 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: ttate@nwls.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Additional Documents Notes: References/Recommendations

Visual ID: 10145

Associate

Funkhouser & Smith, PLLC. (Fairmont, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Fairmont, West Virginia (United States)

Description:

The firm of Funkhouser & Smith, PLLC, is seeking a full time associate attorney for their office in Fairmont, West Virginia. The candidate should be willing to take on a variety of legal challenges and have the ability to work independently. The candidate will be required to litigate criminal, civil and family law matters as well as prepare legal documents including, but not limited to deeds, wills, trusts, leases and other types of contracts. The candidate will also be required to perform research and prepare pleadings for both civil and criminal matters. You must have passed the bar exam prior to the interview or already be licensed to practice in West Virginia.

Funkhouser & Smith, PLLC, is a firm comprised of four attorneys, four administrative assistants, an office manager, and a bookkeeper. Please submit your resume, a short writing sample, and a cover letter addressing why you feel that a small law firm is a good fit for you to

Posting Date: October 20, 2022

Expiration Date: December 31, 2022

Contact: John R. Funkhouser
Partner
103 Adams Street, Suite 200 Fairmont

Resume Receipt: E-mail

Default email for resumes.: john@funkhouserandsmith.com

Additional Documents: Cover Letter, Writing Sample

ID: 6392

Attorney-Advisor (General) (Remote Restricted) GS-11/15

Department of Energy (Washington, DC)

Job Type: Full-time

Job Location(s): Washington, District of Columbia United States

Job Description: ****REMOTE RESTRICTED to Washington D.C. Area****

The Office of the Assistant General Counsel for Legislation, Regulation and Energy Efficiency is counsel to the DOE's Office of Energy Efficiency and Renewable Energy. The office provides legal support and advice on legislative matters throughout the Department and provides legal counsel and rulemaking support to programs throughout DOE on administrative requirements for developing DOE rules, directives, and other generally applicable policies.

DOE's exciting and critical mission is to ensure **America's security and prosperity** by addressing its energy, environmental and nuclear challenges through transformative science and technology solutions. Come be on the forefront of legislative and regulatory developments in energy and administrative law!

The purpose of this position is to provide legal analysis and advice on matters and problems that arise in the development of highly visible legislative and regulatory proposals and demonstrate strategic lawyering to anticipate or prevent legal problems. The successful candidate will develop, draft, review, participate in negotiations and provide comment on legal documents primarily concerned with DOE's responsibilities to submit and evaluate legislative and regulatory proposals that affect DOE operations.

Legislative responsibilities include drafting bill text and justification documents in support of DOE legislative proposals used to achieve Departmental missions, reviewing legislation proposed by Members of Congress and other Federal agencies to determine the impacts on DOE activities, and coordinating DOE views on such matters both internally and externally, often under tight deadlines. These responsibilities also include analyzing bills to prepare recommendations concerning the approval or veto of these measures that affect DOE programs and activities, as well as preparing reports, memoranda and analyses on pending bills of significant importance to DOE programs and activities.

Regulatory responsibilities include advising program offices on rulemaking requirements under the Administrative Procedure Act; reviewing DOE regulations to ensure compliance with applicable enabling statutes, Executive Orders, and other statutes governing the regulatory process; advising program offices on the development of directives and guidance. Responsibilities also include, reviewing and commenting on rulemaking and regulatory/deregulatory activities of DOE or other agencies to ensure adequate consideration of DOE concerns, and to assess the impact of those activities on DOE's statutory missions or policies.

Posting Date: October 20, 2022

Expiration Date: November 26, 2022

Contact: Morgan McKnight
1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/job/682231100>

Visual ID: 10155

Real Estate Finance Associate - Washington, D.C.

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s):

Washington, District of Columbia United States

Job Description:

Our real estate finance practice seeks to hire an experienced associate to join our Finance Department in our Washington, D.C. office. Qualified candidates should have 2-4 years of commercial real estate finance experience and strong academic credentials. Experience in CMBS lending, agency lending, portfolio lending and/or commercial loan servicing would be helpful. Active D.C., Virginia or Maryland bar is preferred. Great opportunity to become part of our long standing national finance practice which has closed transactions in all 50 states with exposure to both existing and emerging market opportunities, structured finance, affordable housing finance, preferred equity originations and commercial loan servicing (including performing and non-performing loans). Additionally, the position provides the opportunity to consistently work one-on-one with partners and senior counsel while gaining direct client contact in a collegial and flexible work environment.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. In connection with this policy, we will require proof of vaccination. We believe this is the best way for us to fulfill our legal obligation to provide a safe workplace, which has been and continues to be a top priority as we manage the many challenges of the pandemic. If you have any questions regarding the firm's vaccination policy, please contact our Chief Human Resources Officer, John DiBattista, at dibattistaj@ballardspahr.com.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.
- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Posting Date: October 20, 2022

Expiration Date: November 26, 2022

Contact: Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: [https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?](https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=718)

[FilterREID=1&FilterJobCategoryID=4&FilterJobID=718](https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=718)

Additional Documents: Unofficial Transcript

Visual ID: 10022

Supervising Attorney

Legal Aid of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Elkins, West Virginia (United States)

Description:

Elkins Supervising Attorney

Legal Aid of West Virginia is seeking an energetic, skilled, and committed leader for its Elkins Office. Applicant must be a West Virginia licensed attorney with minimum three years of practice/management experience. Looking for a talented lawyer with strong supervisory and management skills. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.

As the Elkins Supervising Attorney, you will lead and supervise the work of two staff attorneys, a paralegal and a legal assistant; represent clients in a variety of poverty-law cases; and through planning, outreach and case-handling decisions ensure that legal aid services are reaching where they are most needed across the Elkins service area.

Elkins is surrounded by the Monongahela National Forest, which provides opportunities for a variety of outdoor activities including hiking, fishing, camping and hunting. It is also home to Davis and Elkins College, which hosts the annual Augusta Heritage Festival. Elkins is also a hub for the Durbin and Greenbrier Valley Railroad and is located about an hour from two ski resorts.

If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by November 2, 2022. Applications will be considered until the position is filled. LAWV is an organization dedicated to equity, justice and inclusion and our organization culture reflects that by seeking and supporting employees from diverse backgrounds and perspectives. EOE qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

Posting Date: October 20, 2022

Expiration Date: December 1, 2022

Contact: Ms. Kerry LeMasters

Administrative Director

Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia
25301 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 10154

Criminal Defense Attorney (Juvenile Div.) - Albuquerque, NM
New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):
Albuquerque, New Mexico United States

Job Description:

Objectives Summary

Our department offers flexible work opportunities, including teleworking (a.k.a. working from home) and work schedules outside the typical 8 am to 5 pm schedule. Applicants selected for a position are encouraged to discuss these options with the hiring manager early in the hiring process to ensure the specifics of any terms and conditions of an approved flexible work arrangement are clearly understood.

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis.

Essential Functions

Criminal Defense Attorney PD2, PD3 or PD4:

Incumbent will be considered for a Public Defender 2, 3, or 4 classification. Classification will be determined at the time of hire based on applicant's job related qualifications and agency critical need.

Public Defender 2 (PD2):

- Attorneys at this level will handle a variety of misdemeanors and may assist in juvenile cases and youthful offender cases.
- May assist higher level attorneys with complex cases.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 3 (PD3)

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
- Provides guidance and mentoring to lower levels attorneys and law clerks.
- Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 4 (PD4)

- Positions at this level handle felony cases such as burglaries, drug crimes, property crimes and probation violations with limited supervision.
- May handle more complex level felonies with some guidance/direction from a higher level attorney/managing attorney.
- Has acquired sufficient knowledge and/or experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and Supreme Court with some direction from higher level Attorneys.
- Provides guidance and advice to lower level attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

- Performs related and other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Note: An employee with this classification may be required to perform at a PD4, PD3, PD2 level or duties of a lower classification without additional compensation. Employee will be required to show competence in all levels PD2 through PD4.

Minimum Qualifications

PD2: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court.

PD3: Current licensure as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and one (1) year of experience as a practicing attorney.

PD4: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of experience as a practicing attorney.

Employment Requirements

Must possess and maintain a valid driver's license.

Collective Bargaining: This position may be covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to.

Default FLSA: Exempt.

The Law Offices of the Public Defender is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, national origin, sex, age, spousal affiliation, sexual orientation, gender identity, veteran status, political affiliation or religion, mental or physical disability, or serious medical condition.

This job advertisement may be used to fill multiple vacancies.

Preference may be given to multilingual applicants fluent in English and other languages.

Benefits

The State's General Services Department Risk Management Division, Employee Benefits Bureau (EBB), is responsible for the procurement and oversight of employee benefits - including Medical, Pharmacy, Dental, Vision, Short & Long Term Disability, and Life Insurance. The State's Group Benefits Plan also offers COBRA, Flexible Spending Account Programs, and an Employee Assistance Program (EAP).

Erisa Administrative Services, Inc. (Erisa) is the State's Third Party Administrator. They provide benefits administration to all plan participants, and offer knowledgeable staff to answer your questions. To learn more about the benefits available please click [HERE](#).

In addition to the benefits listed above, the Law Offices of The Public Defender offers a retirement plan and a medical program for retirees. For more information regarding the plan you can visit the following websites:

Public Employees Retirement Association of New Mexico (PERA)
(<https://www.nmpera.org/>)

New Mexico Retiree Health Care Authority (<https://www.nmrhca.org/>)

Posting Date: October 19, 2022

Expiration Date: November 25, 2022

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.governmentjobs.com/careers/lopdm>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Corporate/Mining, Oil and Gas, and Energy Associate (#719)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s): Salt Lake City, Utah United States

Job Description: Dorsey & Whitney LLP is seeking an associate with two to four years of experience to join our Salt Lake City office, providing support to our Regulatory Affairs Practice Group on mining, oil and gas, and energy mergers, acquisitions, joint ventures, and other transactional matters. This associate will have the opportunity to work on national and international natural resource-related transactions with teams of Dorsey lawyers located across our 20 offices with an emphasis on nationally-based energy companies, unique Canadian/U.S. commerce intersections and Asian-Pacific international markets. Dorsey's Natural Resource Practice Group enjoys a strong and frequent working relationship among a string of offices that runs from Anchorage, through Seattle, Salt Lake City, and Denver to Washington, D.C. Dorsey has decades of experience successfully completing hundreds of deals and billions in worldwide transactions. Our firm has ranked in the top 25 in U.S. M&A deals completed for over 20 years, with a solid understanding of transactions of all sizes and complexity.

Qualified candidates will have:

- Two to four years of corporate experience, including substantial mergers and acquisitions experience;
- Experience working in the business/corporate group of a large law firm;
- Experience with natural resources or energy transactions is a plus;
- Utah bar admission
- Strong communication and writing skills; and
- Top academic credentials.

Candidates with additional Nevada, Wyoming, Texas, or Idaho bar admission preferred.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

Dorsey participates in E-Verify.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5033.

Posting Date: October 18, 2022

Expiration Date: November 24, 2022

Contact: Brianna Rod
50 South 6th Street Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: www.dorsey.com/attorneyjobs

Visual ID: 9535

Criminal Defense Attorney - Clovis

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s): Clovis, New Mexico United States

Job Description:

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis.

Essential Functions

Criminal Defense Attorney PD2, PD3 or PD4:

Incumbent will be considered for a Public Defender 2, 3, or 4 classification. Classification will be determined at the time of hire based on applicant's job related qualifications and agency critical need.

Public Defender 2 (PD2):

- Attorneys at this level will handle a variety of misdemeanors and may assist in juvenile cases and youthful offender cases.
- May assist higher level attorneys with complex cases.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 3 (PD3)

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
- Provides guidance and mentoring to lower levels attorneys and law clerks.
- Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 4 (PD4)

- Positions at this level handle felony cases such as burglaries, drug crimes, property crimes and probation violations with limited supervision.
- May handle more complex level felonies with some guidance/direction from a higher level attorney/managing attorney.
- Has acquired sufficient knowledge and/or experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and Supreme Court with some direction from higher level Attorneys.
- Provides guidance and advice to lower level attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties,

responsibilities and activities may change at any time with or without notice.

Note: An employee with this classification may be required to perform at a PD4, PD3, PD2 level or duties of a lower classification without additional compensation. Employee will be required to show competence in all levels PD2 through PD4.

Minimum Qualifications

PD2: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court.

PD3: Current licensure as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and one (1) year of experience as a practicing attorney.

PD4: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of experience as a practicing attorney.

Employment Requirements

Must possess and maintain a valid driver's license.

Collective Bargaining: This position may be covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to.

Default FLSA: Exempt.

The Law Offices of the Public Defender is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, national origin, sex, age, spousal affiliation, sexual orientation, gender identity, veteran status, political affiliation or religion, mental or physical disability, or serious medical condition.

This job advertisement may be used to fill multiple vacancies.

Preference may be given to multilingual applicants fluent in English and other languages.

Posting Date: October 13, 2022

Expiration Date: November 19, 2022

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.governmentjobs.com/careers/lopdnm/jobs/3730428/criminal-defense-attorney?pagetype=jobOpportunitiesJobs>

Visual ID: 10139

Criminal Defense Attorney - Hobbs

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s): Hobbs, New Mexico United States

Job Description:

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis.

Essential Functions

Criminal Defense Attorney PD2, PD3 or PD4:

Incumbent will be considered for a Public Defender 2, 3, or 4 classification. Classification will be determined at the time of hire based on applicant's job related qualifications and agency critical need.

Public Defender 2 (PD2):

- Attorneys at this level will handle a variety of misdemeanors and may assist in juvenile cases and youthful offender cases.
- May assist higher level attorneys with complex cases.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 3 (PD3)

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
- Provides guidance and mentoring to lower levels attorneys and law clerks.
- Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 4 (PD4)

- Positions at this level handle felony cases such as burglaries, drug crimes, property crimes and probation violations with limited supervision.
- May handle more complex level felonies with some guidance/direction from a higher level attorney/managing attorney.
- Has acquired sufficient knowledge and/or experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and Supreme Court with some direction from higher level Attorneys.
- Provides guidance and advice to lower level attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties,

responsibilities and activities may change at any time with or without notice.

Note: An employee with this classification may be required to perform at a PD4, PD3, PD2 level or duties of a lower classification without additional compensation. Employee will be required to show competence in all levels PD2 through PD4.

Minimum Qualifications

PD2: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court.

PD3: Current licensure as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and one (1) year of experience as a practicing attorney.

PD4: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of experience as a practicing attorney.

Employment Requirements

Must possess and maintain a valid driver's license.

Collective Bargaining: This position may be covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to.

Default FLSA: Exempt.

The Law Offices of the Public Defender is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, national origin, sex, age, spousal affiliation, sexual orientation, gender identity, veteran status, political affiliation or religion, mental or physical disability, or serious medical condition.

This job advertisement may be used to fill multiple vacancies.

Preference may be given to multilingual applicants fluent in English and other languages.

Posting Date: October 13, 2022

Expiration Date: November 19, 2022

Contact: Elizabeth Holmes

505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.governmentjobs.com/careers/lopdnm/jobs/3760320/criminal-defense-attorney-3287-10109440?pagetype=jobOpportunitiesJobs>

Visual ID: 10140

Environmental and Natural Resources Law Associate | Phoenix

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Phoenix, Arizona United States

Job Description:

We are seeking to hire two attorneys with 2-5 years of litigation or transactional experience and with particular expertise or interest in environmental and natural resources law. The firm's Environment and Natural Resources practice group represents clients at a regional and national level on a full spectrum of environmental issues ranging from permitting, compliance and enforcement to redevelopment and sustainable development projects. Our attorneys litigate traditional environmental matters and advise clients on emerging and evolving environmental opportunities and obligations. Group members also provide environmental counsel to the firm's transactional practices. Qualified candidates will have outstanding academic credentials and communication skills, both oral and written. This is an excellent opportunity to join a sophisticated environmental practice and work in a dynamic, expanding and team-oriented atmosphere while enjoying the benefits and resources of a national law firm. Active bar license in AZ preferred.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Ballard Spahr offers an excellent benefits package which includes medical, prescription drug, dental and vision coverage; life insurance, short and long-term disability; 401(k) retirement savings plan; and a generous paid time off program. Additional benefits provided are health care and dependent care flexible spending accounts, and a health savings account; firm subsidized emergency child and elder care services; family and medical leave; employee assistance program; and a pre-tax transportation program.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.

- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Posting Date: October 13, 2022

Expiration Date: November 19, 2022

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=639>

Additional Documents: Unofficial Transcript

Visual ID: 9519

Multiple Positions
U.S. Department of Justice

Position Type: Full-time

Job Location(s): , Nationwide (United States)

Description:

ATTORNEY VACANCIES & VOLUNTEER LEGAL INTERNSHIPS

Hiring Organization

Job Title

State

Posted/ Updated

USAO Eastern District of Kentucky

Law Student Volunteer, Summer

Kentucky

October 12, 2022

USAO Eastern District of Kentucky

Law Student Volunteer, Summer

Kentucky

October 12, 2022

USAO Eastern District of Kentucky

Law Student Volunteer, Summer

Kentucky

October 12, 2022

Criminal Division (CRM)

Intermittent Legal Advisor, Panama City

October 12, 2022

Criminal Division (CRM)

Deputy Judicial Attaché

October 12, 2022

USAO Eastern District of Arkansas

Law Student Volunteer , Term Spring 2023

Arkansas

October 12, 2022

Federal Bureau of Investigation (FBI)

Employment Law General Attorney

District of Columbia

October 12, 2022

USAO Southern District of California

Assistant United States Attorney - Civil Division

California

October 11, 2022

United States Trustee Program (USTP)

Assistant United States Trustee

South Carolina

October 11, 2022

USAO Northern District of Indiana

Assistant United States Attorney (Criminal)

Indiana

October 11, 2022

USAO Northern District of Indiana

Assistant United States Attorney (Criminal)

Indiana

October 11, 2022

USAO Northern District of Indiana

Assistant United States Attorney (Criminal)

Indiana

October 11, 2022

United States Trustee Program (USTP)

Trial Attorney

Texas

October 11, 2022

USAO Western District of Virginia

Law Student Volunteer

Virginia

October 11, 2022

USAO Northern District of Florida

Law Student Volunteer (Spring 2023)

Florida
October 11, 2022
Drug Enforcement Administration (DEA)
Summer Law Intern Volunteer
Virginia
October 11, 2022
Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)
Supervisory Attorney Advisor
District of Columbia
October 11, 2022
Criminal Division (CRM)
Intermittent Legal Advisor, Civil Society of Burma

October 11, 2022
USAO District of South Carolina
AUSA
South Carolina
October 7, 2022
Executive Office for Immigration Review (EOIR)
Supervisory Immigration Judge (Assistant Chief Immigration Judge)

October 7, 2022
USAO Western District of Texas
Attorney
Texas
October 6, 2022
Criminal Division (CRM)
Transnational Organized Crime (TOC) Resident Legal Advisor

October 6, 2022
USAO Northern District of California
Assistant United States Attorney
California
October 6, 2022
USAO District of Nebraska
Assistant U.S. Attorney, TERM, Not to Exceed 12 Months and 1 day
Nebraska
October 6, 2022
Executive Office for Immigration Review (EOIR)
Law Student Volunteer, Spring 2023
Texas
October 6, 2022
Hiring Organization
Job Title
State
Posted/ Updated
Office of the Associate Attorney General (OASG)
Law Clerk - Spring Semester 2023
District of Columbia
October 6, 2022
Tax Division (TAX)
Law Student Volunteer, Summer

October 6, 2022

Posting Date: October 13, 2022

Expiration Date: November 30, 2022

Contact: Human Resources
United States

Resume Receipt: Other (see below)

How to Apply: [@usdoj.gov](https://www.justice.gov/legal-careers)

ID: 10138

One-Year Recruiting Assistant

Earthjustice

Job Type: Full-time

Job Location(s): San Francisco, California United States

Job Description: Earthjustice is the premier non-profit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy, and combat climate change. We partner with thousands of groups, supporters, individuals, and communities to engage the critical environmental issues of our time and bring about positive change. We are guided by a passionate, ambitious vision for the future for people and our planet: until justice stands for all, we will never rest. *We are here because the earth needs a good lawyer.*

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Juneau, Bozeman, Chicago, Denver, Honolulu, Houston, Los Angeles, Miami, Tallahassee, New York, Philadelphia, Seattle, and Washington, D.C.

Earthjustice's Recruitment Team is seeking a Recruiting Assistant to provide administrative support to our 7 team members. This role will be integral in helping us achieve our team goals to provide excellent service to both our internal and external stakeholders, hire the best advocates for our planet, continue improving our processes, and strengthen our partnerships. The Recruiting Assistant will work under the direction of the Program Manager, Recruiting Operations to post our opportunities on various job boards, provide reports on our hiring numbers, field questions sent to our general inbox, edit guidelines to be shared org-wide, and more.

This is a 12-month, full-time (37.5 hours/week) role with an anticipated start date in either mid-December 2022 or early-January 2023. The successful candidate may work remotely or a hybrid in-person/remote schedule in one of our regional offices that has the space. Preference will be given to those who can work Central or Mountain Time.

Responsibilities:

General Operations (35%)

- Create various standing and by-request reports for our hiring process and of our hiring numbers, including monthly Executive Leadership Team reports and weekly Senior Attorney reports.
- Source jobs and post open positions on various job boards per sourcing menus developed by the recruiters.
- Maintain records within the Recruitment Team's SharePoint folder, including final job descriptions, notes from reference checks, new sourcing sites, interview questions, etc.
- Assist in registering the Recruitment Team for various career fairs and events.
- Assist in forwarding invoices to the HR Associate to process payments.
- With the Recruiting Associate, field the Recruitment Team's general email inbox.
- Serve as meeting manager for the Recruiting Team, including managing agenda items, meeting minutes, calendaring and communicating action items for the team.
- Edit and proof various documents, including job descriptions/postings, guidelines, handbooks, etc.
- Assist HR Associate with running candidate background checks.
- Assist HR Associate with drafting conditional and final offer letters for all hires.
- Help coordinate and ship annual recruiting swag orders for recruiters nationwide.
- Other duties as assigned.

Student Hiring Support (30%)

- Draft surveys and questionnaires
- Support data analysis.
- With Recruiters, develop and maintain collected information, which may pertain to length of student employment, institutional representation, and application data.
- Support the creation of student hiring reporting structures, including creating, editing, and reviewing reports.

- Communicate throughout the hiring process with students, including interview scheduling, conflicts and reference checks, and sending general rejection notifications.
- Draft and update templates, such as offer letter templates and Jobvite system messages.

Temporary Hiring Support (25%)

- Send the Conflicts Team finalists' information.
- Send onboarding information to temporary hires' supervisors.
- Send monthly report of current temporary hires to IT and Finance.
- Confirm temporary hires were fully offboarded.
- Collect and maintain records in Recruit Team's SharePoint, including confirmation of temporary hire's background check clearance and completion of required trainings.

Professional Development (10%)

- Participate in conferences, trainings, webinars, working groups, and affinity groups to gain a deeper understanding of diversity, equity, and inclusion; learn new skills; and increase your professional network.

Qualifications:

- Passion for Earthjustice and our mission.
- 0-2+ years of providing administrative support experience.
- Willingness to quickly develop fluency in various software and platforms, including Microsoft Office Suite/365 – in particular, Teams, Outlook, Word, Excel, and SharePoint – ADP, Zoom, DocuSign, Jobvite, Honeit, Monday.com, and more.
- Analytical; solid experience with Excel and other reporting systems is preferred.
- Highly reliable and able to meet deadlines.
- Strong communication (verbal and written) and teamwork skills.
- Ability to prioritize and multitask with a strong attention to detail.
- Dedication to maintaining confidentiality with discretion and professionalism.
- Demonstrates an awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds and orientations.
- Contributes to the creation of a diverse, equitable and inclusive work culture that encourages and celebrates differences.
- Experience working or volunteering with a non-profit organization is a plus.

Compensation:

We offer a competitive salary and excellent benefits that are comprehensive and competitive. We also offer a casual and congenial work environment.

Salaries at Earthjustice are determined by experience level and working location. Remote applicants should indicate in their application the city and state from which they will be working to confirm the salary range of that location.

Annual Salary Range for the Recruiting Assistant: \$54,892.50 - \$71,701.50

- **Salary for San Francisco, CA & New York, NY: \$64,506 - \$71,701.50**
- **Salary for Seattle, WA; Washington, D.C.; Massachusetts; Chicago, IL; Los Angeles, CA; and Honolulu, HI: \$61,405.50 - \$68,191.50**
- **Salary for Philadelphia, PA; Juneau, AK; Anchorage, AK; Providence, RI; and Denver, CO: \$58,090.50 - \$64,603.50**
- **Salary for Tallahassee, FL; Miami, FL; Bozeman, MT; Madison, WI; and Maine: \$54,892.50 - \$60,996**
- **Salary for Remote (US): varies by location**

To Apply:

Interested candidates should submit the following materials via Jobvite by 5:00pm PT, October 28, 2022. Incomplete applications will not be considered. Applications will be reviewed on a rolling basis.

- Resume.
- Cover letter.
- Finalists will be asked to provide a list of 3 professional references, 2 of whom must be current or recent former supervisors.

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies. Earthjustice only considers

applications submitted for current openings via Jobvite. Unsolicited resumes or resumes for posted positions that are not submitted via Jobvite will not be reviewed or retained.

Earthjustice is driven by a passion for justice, partnership, and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information, or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Posting Date: October 13, 2022

Expiration Date: November 18, 2022

Contact: Earthjustice California Regional Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=oBxflfws&s=symplicity>

Visual ID: 10137

Public Defender 3 - Aztec, NM
New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):
Aztec, New Mexico United States

Job Description:

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis.

Essential Functions

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
- Provides guidance and mentoring to lower levels Attorneys and Law Clerks.
- Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Meet with clients, file and argue motions, investigate cases, interview witnesses, proceed to trial and file any necessary appeals.
- Analyze the probable outcomes of cases, using knowledge derived from investigation and case law to determine whether a client should enter into a plea or go to trial.
- The Appellate Division attorneys of this level interview clients and trial counsel, reviews the record and researches to support arguments that errors have been made by the lower courts.
- Performs related and other duties as assigned.
-

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Note: An Employee with this classification may be required to perform at a PD3 level or duties of a lower classification without additional compensation. Employee will be required to show competence in all levels PD2 through PD3.

Minimum Qualifications

Current licensure as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and one (1) year of experience as a practicing attorney.

Employment Requirements

Must possess and maintain a valid driver's license.

Collective Bargaining: This position is covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to.

Default FLSA: Exempt

Geographic Pay Differential: This position may qualify for Geographic Pay Differential. Please refer to the LOPD website, Geographic Differential, for more information.

The Law Offices of the Public Defender is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, national origin, sex, age, spousal

affiliation, sexual orientation, gender identity, veteran status, political affiliation or religion, mental or physical disability, or serious medical condition.

This job advertisement may be used to fill multiple vacancies.

Preference may be given to multilingual applicants fluent in English and other languages.

Posting Date: October 13, 2022

Expiration Date: November 19, 2022

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.governmentjobs.com/careers/lopdnm/jobs/3753929/public-defender-3-10114900?page=3&pagetype=jobOpportunitiesJobs>

Additional Documents: Unofficial Transcript

Visual ID: 10141

Public Defender 5 (Felony Division) - Albuquerque, NM

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):
Albuquerque, New Mexico United States

Job Description:

Objectives Summary

Our department offers flexible work opportunities, including teleworking (a.k.a. working from home) and work schedules outside the typical 8 am to 5 pm schedule. Applicants selected for a position are encouraged to discuss these options with the hiring manager early in the hiring process to ensure the specifics of any terms and conditions of an approved flexible work arrangement are clearly understood.

For more information on living in Albuquerque, [click here](#).

Provide professional legal services representing juvenile and adult indigent clients, handle highly complex appeals or serve as lead counsel for serious violent felony or appeals and other highly complex litigation cases.

Essential Functions

Public Defender 5:

- Positions at this level handle all levels of criminal cases and legal matters including the most complex felonies, including high profile cases, such as capital cases.
- Can act with independence with little guidance.
- Has acquired sufficient knowledge and experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and for Supreme Court.
- Incumbents in positions at this level are recognized as an expert in one or more areas of criminal law.
- Positions at this level may also provide supervision from a lead work perspective to attorneys at lower levels and conduct in-house training for attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Provide input to the performance review and development of attorneys at lower levels.
- Provides key input into the development of policies and procedures for the assigned organization unit and/or program.
- Trains, coordinates and advises less experienced public defender attorneys to include co-counseling.
- Conducts legal research/analysis of laws, precedents, legal issues, procedural rules, in preparation of cases.
- Reviews and investigates client cases to determine legal position and propose legal strategy.
- Prepares for litigation and appeal through initiation of legal documents, review of case information, obtaining evidence, conducting interviews, preparation of witnesses to testify.
- Researches changes in laws, legislation, rules court decisions, case precedents, to determine/ anticipate legal problems and propose resolutions.
- Drafts/reviews, proposes and prepares reports, memoranda in opposition, briefs, legal documents, motions, correspondence, and appeals for clients.
- Counsels and advises clients on cases such as pleadings, arraignments, trials, appeals.
- Represents the client in legal matters, such as motions, hearings, litigation and appeals.
- Explains, interprets and keeps client informed on changes in law, court decisions, legal issues and problems.
- Attends seminars, training classes and reviews current professional literature to maintain and develop professional skill and knowledge.
- Conducts plea bargaining with District Attorneys and other parties to establish agreements to resolve cases.
- Follows through on case by ensuring client release, client payments.
- Performs related work as required.

- Depending on location: may assist with (CLIP) program or coordinate volunteer/intern/extern programs.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Note: An employee with this classification may be required to perform at a PD5 level or duties of a lower classification without additional compensation. Employee will be required to show competence in all levels PD2 through PD5.

Minimum Qualifications

Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of criminal law experience as a practicing attorney.

Employment Requirements

Must possess and maintain a valid driver's license.

Collective Bargaining: This position may be covered by a collective bargaining agreement and all terms/conditions of that agreement apply and must be adhered to.

Default FLSA: Exempt.

The Law Offices of the Public Defender is an Equal Opportunity Employer and does not discriminate on the basis of race, color, ancestry, national origin, sex, age, spousal affiliation, sexual orientation, gender identity, veteran status, political affiliation or religion, mental or physical disability, or serious medical condition.

This job advertisement may be used to fill multiple vacancies.

Preference may be given to multilingual applicants fluent in English and other languages.

Benefits

The State's General Services Department Risk Management Division, Employee Benefits Bureau (EBB), is responsible for the procurement and oversight of employee benefits - including Medical, Pharmacy, Dental, Vision, Short & Long Term Disability, and Life Insurance. The State's Group Benefits Plan also offers COBRA, Flexible Spending Account Programs, and an Employee Assistance Program (EAP).

Erisa Administrative Services, Inc. (Erisa) is the State's Third Party Administrator. They provide benefits administration to all plan participants, and offer knowledgeable staff to answer your questions. To learn more about the benefits available please click [HERE](#).

Posting Date: October 13, 2022

Expiration Date: November 19, 2022

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.governmentjobs.com/careers/lopdnm>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 9521

CLINICAL IMMIGRATION FELLOWSHIP

Cardozo School of Law Immigration Justice Clinic (New York)

Position Type: Fellowship

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): New York, New York (United States)

Description:

BENJAMIN N. CARDOZO SCHOOL OF LAW • YESHIVA UNIVERSITY

KATHRYN O. GREENBERG

(646) 592-6416
IMMIGRATION JUSTICE CLINIC

FAX (212) 790-0256

CLINICAL IMMIGRATION FELLOWSHIP

The Cardozo School of Law's Kathryn O. Greenberg Immigration Justice Clinic is interested in hiring an attorney as a Clinical Teaching Fellow to begin in the summer of 2023. Past fellows have generally had 3-5 years of practice experience prior to coming to the clinic and have generally worked with the clinic for 2-3 years. The annual salary for fellows is \$72,000 with full benefits.

The Fellow's core responsibilities would include a combination of the following:

- work on deportation defense or related cases in the immigration, federal, and state courts;
- work on impact litigation and advocacy projects with immigrant community-based and national advocacy organizations;
- supervision of clinic students on litigation and advocacy projects;
- assistance in teaching and administering the clinic seminar; and
- primary responsibility for the clinic docket during the summer session.

In addition, the Fellow would have significant autonomy to construct their own docket of relevant work in accordance with their interests and would have the opportunity to take part in the academic life of the law school. This position is ideal for candidates interested in the substantive areas of immigration or criminal law, candidates transitioning from direct service to impact work, candidates seeking supervisory experience, and/or candidates interested in careers in clinical teaching. Past fellows have gone on to positions as clinical professors, executive directors of non-profits, managing attorneys of direct service immigration practices, and leadership positions in government, including a former fellow who was recently appointed to the Board of Immigration Appeals.

The Immigration Justice Clinic at Cardozo is an in-house year-long intensive live client clinic in which students represent immigrants in a variety of matters. Individual cases most frequently involve deportation/removal proceedings in the immigration and federal courts. Substantively, the clinic's docket focuses primarily on immigrants facing deportation because of encounters with the criminal justice system and more generally on immigration enforcement issues. In addition, students and fellows have the opportunity to represent immigrant community-based and national advocacy organizations engaged in impact projects on cutting-edge immigration issues. Impact litigation and legislative advocacy are

mainstays of the clinic's docket. You can learn more about the clinic under the "Learn About Our Work" link at <http://www.cardozo.yu.edu/immigrationjusticeclinic>.

The clinic directors, Peter L. Markowitz and Lindsay Nash, are full-time members of the Cardozo faculty and will be responsible for mentoring, training, and supervising the Fellow.

To apply, please send a cover letter, resume and list of at least three references (ideally academic and professional) to: Linda Falk at immigration.justice.cardozo@gmail.com as soon as possible. Please put "IJC Fellowship" in the subject line. Applications will be reviewed on a rolling basis.

JACOB BURNS INSTITUTE FOR ADVANCED LEGAL STUDIES
BROOKDALE CENTER • 55 FIFTH AVENUE • NEW YORK, NY 10003-4391

Posting Date: October 12, 2022

Expiration Date: December 31, 2022

Contact: Linda Falk
BROOKDALE CENTER ♦ 55 FIFTH AVENUE New York, New York 10003-4391
United States

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: immigration.justice.cardozo@gmail.com

How to Apply: To apply, please send a cover letter, resume and list of at least three references (ideally academic and professional) to: Linda Falk at immigration.justice.cardozo@gmail.com as soon as possible. Please put "IJC Fellowship" in the subject line. Applications will be reviewed on a rolling basis.

Additional Documents: Cover Letter

Requested Document Notes: To apply, please send a cover letter, resume and list of at least three references (ideally academic and professional) to: Linda Falk at immigration.justice.cardozo@gmail.com as soon as possible. Please put "IJC Fellowship" in the subject line. Applications will be reviewed on a rolling basis

ID: 10135

Fair Employment & Housing Counsel

Department of Fair Employment and Housing

Job Type: Full-time

Job Location(s):

Sacramento, California United States

Los Angeles, California United States

Oakland, California United States

Job Description:

Under the supervision of the Assistant Deputy Director of the Quality Assurance and Reporting Unit, the Fair Employment and Housing (FEH) Counsel conducts legal research and analysis in support of CRD's responses to request for records under the California Public Records Act (PRA) and also responds to complex and/or large PRA requests on behalf of the department.

Posting Date: October 11, 2022

Expiration Date: November 17, 2022

Contact: Cristina S Granado

2218 Kausen Drive, Suite 100 ELK GROVE, California 95624 United States

Resume Receipt: Other (see below)

How To Apply: Please use the link below to review the job vacancy and apply online.

<https://www.calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=333260>

Visual ID: 10134

JUNE D.W. KALIJARVI EMPLOYMENT LAW FELLOWSHIP
Kalijarvi, Chuzy, Newman & Fitch, P.C.

Job Type: Fellowship

Job Location(s): Washington, District of Columbia United States

Job Description:

June D.W. Kalijarvi, who founded the law firm of Kalijarvi, Chuzy, Newman & Fitch (KCNF) more than forty five years ago, was a fierce and tireless advocate for federal-sector employees facing discrimination or discipline in the workplace. In her memory, KCNF is inviting applications for an early-career attorney who has demonstrated a commitment to the public interest and/or employment law.

The Fellow will have the opportunity to take on significant responsibility in cases covering a broad range of employment matters including workplace discrimination, whistleblower retaliation, discipline, labor disputes, and wage violations, among others. The Fellow will gain hands-on experience by working closely with experienced attorneys on all phases of litigation in various forums (EEOC, MSPB, Office of Special Counsel, Department of Labor, federal court, labor arbitration).

One Fellow will be chosen for a two-year fellowship, commencing in the summer of 2023, but no later than September 1, 2023. Our ideal candidate has a commitment to workplace fairness and the public interest, has outstanding writing and analytical skills, is able to work collaboratively and independently, and is an effective and compassionate communicator.

KCNF is a nationally recognized law firm dedicated to fighting for the workplace rights of federal employees. We help employers navigate legal matters such as employment discrimination, personnel issues, labor issues, and obtaining and maintaining federal security clearances. Our attorneys are highly skilled and respected litigators and negotiators, many of whom have received AV Preeminent* ratings from Martindale-Hubbell, been repeatedly rated as Super Lawyers in the area of employment law, written seminal books and treatises, served as professors and teachers, and been elected members of The Fellows of the American Bar Foundation, an honorary organization of attorneys, judges, law faculty, and legal scholars, who have demonstrated outstanding achievements and dedication to the welfare of their communities and to the highest principles of the legal profession.

POSITION REQUIREMENTS: · A law degree; · Admitted to the DC Bar, eligible to waive into the DC Bar, or sitting for the July 2023 bar exam; · Recent completion of a law degree, a clerkship, or another fellowship; · A superior academic record; · Strong analytical and communication skills, both oral and written; · Excellent research and writing skills; · Coursework in Employment and/or Labor law or a demonstrated interest in these areas of the law (including participation in pro bono work and clinics).

Posting Date: October 11, 2022

Expiration Date: November 17, 2022

Contact: Amy Johnson
Director of Firm Operation
818 Connecticut Avenue Northwest Washington, District of Columbia
20006 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: ajohnson@kcnlaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Additional Documents Notes: Applicants must send a cover letter indicating their interest in the fellowship; a resume; a writing sample of recent, independent work; a law school transcript; and two letters of recommendation. The deadline for submitting applications is January 31, 2023. All materials should be

Visual ID: 10133

Associate Claims Counsel

Fidelity National Title Group (Omaha, NE)

Position Type: Full-time

Practice Area(s): All Practice Areas

Job Location(s): Omaha, Nebraska (United States)

Description:

In-House Counsel

Fidelity National Financial, Inc. (NYSE:FNF), a Fortune 500 company, is the United States' largest provider of commercial and residential mortgage and diversified services. Fidelity National Title Group, a member of the Fidelity National Financial (NYSE: FNF) family of companies, is hiring Claims Counsels to fill multiple attorney positions in Omaha, Nebraska.

Responsibilities of the Claims Counsel role includes:

- * Investigating the facts and issues of a claim, including but not limited to communicating with title officers, escrow officers, lenders, claimants, and other counsel
- * Determining whether coverage exists and evaluating loss under the title policy
- * Developing and carrying out a plan to resolve the claim
- * Negotiate settlements and resolutions with claimants, opposing counsels, and third parties
- *Directing outside counsel on litigation strategy through the course of claim administration and litigation
- *Appear as company representative in court proceedings, mediations, and settlement conferences
- *Managing the claim budget, review and approve outside counsel invoices and other expenses, and determine settlement and expense reserves
- *Identify and pursue sources for recovery

Job Requirements

- *Must possess excellent written and verbal communication, negotiation and organizational skills
- *Law Degree required
- *Licensed and in good standing to practice law in any state of the United States (will accept applicants who have taken the bar but have not yet received the results).

Starting Pay - \$82,000.00 a year

Posting Date: October 8, 2022

Expiration Date: November 9, 2022

Contact: Rennae Ross
2533 N. 117th Avenue Omaha, Nebraska 68164 United States

Resume Receipt: E-mail

Default email for resumes.: ClaimsRecruiting@fnf.com

ID: 10124

Director Office of Headquarters Procurement Services ES-00

Department of Energy (Washington, DC)

Job Type: Full-time

Job Location(s): Washington, District of Columbia United States

Job Description: This Senior Executive Service position is located in the U.S. Department of Energy (DOE), Office of Management (MA), Office of Acquisition Management (OAM), Office of Headquarters Procurement Services (HPS).

The U.S. Department of Energy Office of Headquarters Procurement Services (HPS) manages a portfolio of over 2,500 active acquisition awards, financial assistance awards and interagency agreements with a total value exceeding \$31 billion, and annually processes approximately 5,000 total actions with a total value of over \$850 million. HPS is within the Office of Acquisition Management, which provides policy, guidance, and oversight for contract management, procurement and financial assistance, professional development of the acquisition workforce, and contractor compensation, benefit pension, and risk management programs for Department of Energy.

As the Director, Office of Headquarters Procurement Services (HPS) you will:

- The Director serves as a Senior Executive Service member on the Office of Management leadership team. The incumbent is responsible for the direct supervision, management, and oversight of all HPS procurement operations and for the functions of the HPS Corporate Services Division, which is responsible for the planning, account management, contract close-out, and other supporting functions related to the Federal procurement process.
- The Director serves as the Head of Contracting Activity (HCA) for the Department of Energy (DOE) Headquarters with the overall responsibility for further delegating and managing procurement authorities and for establishing review and approval levels for all actions assigned to HPS in accordance with applicable law, Federal and departmental regulations, and policies. This responsibility includes selecting, appointing, managing, overseeing, and terminating organizational delegations of procurement authority, including individual Contracting Officer warrants and Government-wide Purchase Card delegations. The incumbent, as HCA, has the ultimate responsibility for ensuring that contract management systems, awards, and administration activities are managed in accordance with applicable laws, regulations, and Federal and DOE policies.
- Additionally, the Director provides advice and counsel to the DOE SPE and other senior DOE officials regarding the Department's overall planning, management, and direction pertaining to the selection, negotiation, award, and administration of acquisition contracts, financial assistance instruments, and interagency agreements. The incumbent serves as the Source Selection Official for transactions at any dollar value that are processed by HPS.
- As the Director, the incumbent oversees and directs the internal organization, staffing, policies, and personnel authorities required to carry out the responsibilities of the organization, including the recruitment of senior managers and technical experts necessary to ensure the success of the program. The incumbent must also make decisions on personnel policy matters affecting the Office, including personnel actions involving subordinates, employee grievances, workforce reductions, and adverse actions.

Posting Date: October 7, 2022

Expiration Date: November 13, 2022

Contact: Morgan McKnight
1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/job/680849400>

Visual ID: 10120

Associate Attorney or Law Student Intern (Hybrid Remote)

JC Law

Job Type: Full-time, Internship

Job Location(s): Virginia United States

Job Description: JC Law, PLLC aims to deliver exceptional legal service to its clients while providing fair treatment to all parties in the legal recoveries process. We regularly assist collections agencies, lenders, merchants, and insurers with commercial and subrogation claims. The firm is seeking to expand and add an associate attorney and/or law school intern. Interested applicants should provide cover letter, resume, references, and writing samples.

Posting Date: October 5, 2022

Expiration Date: November 30, 2022

Contact: James A. Cooper
Esq.
P.O. Box 889 Rocky Mount, Virginia 24151 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jim@jclawpllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Additional Documents Notes: Resume with references

Visual ID: 10031

Business Transactions Associate

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charleston, South Carolina United States

Job Description:

The firm's Business team in Charleston, SC is searching for a Business Transactions Associate. The team practices in the areas of business, mergers and acquisitions, securities, financial services, economic incentives, and commercial real estate law; and represents financial institutions, institutional investors, and venture capital funds in their private equity investments and mezzanine/subordinated debt finance transactions.

Candidates should have three to five years of experience primarily in a commercial transactional practice – commercial real estate, mergers and acquisitions, debt finance and private equity/venture capital are all relevant areas of experience. Preferred candidates will have experience in drafting and negotiating transactional documentation and have the skills necessary to assist and ultimately take a lead role in a broad variety of commercial transactions. Candidates should also have excellent written and verbal communication ability and excellent academic credentials. Competitive compensation packet includes full benefits.

Posting Date: October 5, 2022

Expiration Date: November 11, 2022

Contact: Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <https://lawcruit.micronapps.com/sup/JobPostingDetails.aspx?lawfirm=MW4ybw==&JobId=MW1nNDE=&at=OF9DRw==>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 10105

Christine A. Brunswick Public Service Fellowship

American Bar Association

Position Type: Fellowship

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Chicago, Illinois (United States)

Description:

What is the Christine A. Brunswick Public Service Fellowship?

The Public Service Fellowship program was developed in 2008 to address the need for tax legal assistance, and to foster an interest in tax-related public service among those individuals who participate. In 2013, the Public Service Fellowship was re-named the Christine A. Brunswick Public Service Fellowship in honor of the late Christine A. Brunswick, the Section's former Executive Director for over 20 years. Christine was a strong proponent of advancing public service efforts in tax law and fostering a fair and equitable tax system. Under her leadership, the Tax Section has devoted significant resources to further that goal. The PSF program is funded entirely by tax-deductible donations to the Tax Section's Tax Assistance Public Service (TAPS) Endowment Fund. Apply for the Fellowship

The Section of Taxation is pleased to announce that it is now accepting applications for its Christine A. Brunswick Public Service Fellowship program class of 2023-2025. Applications are due November 10, 2022.

2023-2025 Christine A. Brunswick Public Service Fellowship Application
Virtual Information Sessions

If you are considering hosting a fellow, applying for a fellowship or supporting an applicant, check out our virtual information sessions below.

Organizations considering hosting a fellow

JD or LLM Students, Clerks, or Recent Graduates considering applying

Law Professors and Career Offices interested in supporting or recruiting applicants

Current Fellows

2022 - 2024 Christine A. Brunswick Public Service Fellow Anna Gooch

2022 - 2024 Christine A. Brunswick Public Service Fellow

Anna Gooch is a Research Fellow with the Center for Taxpayer Rights, and also assists low-income taxpayers through pro bono work with the Villanova Federal Tax Clinic and the Justice and Diversity Center of San Francisco. Prior to joining the Center for Taxpayer Rights, Anna worked as an International Tax Consultant at Deloitte in San Francisco. She received her JD, MBA, and LLM from Villanova University. Anna will work with the Center for Taxpayer Rights to develop an LITC Support Center which will match LITC with pro bono attorneys, create trainings and resources for LITC practitioners, and identify barriers to taxpayer's rights and identify solutions.

"The Christine A. Brunswick Fellowship allows me to support all low-income taxpayer clinics and the invaluable work that they do in their communities and nationally by providing access to pro bono volunteers, training, and other resources. The Fellowship also gives me tools for growing personally and professionally. For both opportunities, I am forever grateful."

Anna Gooch

2021-2023 Christine A. Brunswick Public Service Fellow Nirali Patel

2021 - 2023 Christine A. Brunswick Public Service Fellow

Nirali Patel, a graduate of Roger Williams University School of Law in Rhode Island, will work with Greater Boston Legal Services. Her project will focus on misclassified employees and the treatment of employers who continuously misclassify their employees.

"The fellowship gives me the opportunity to help people that have been wrongfully misclassified as independent contractors. In such a short time at Greater Boston Legal Service, I have already connected with coalitions, community members, and colleagues that will support me on my project. Knowing that I will have a positive impact on the most vulnerable population is the best part of the fellowship. "

Nirali Patel

Nirali Patel will join the current 2020-2022 Christine A. Brunswick Public Service Fellows.

2020-22 Christine A. Brunswick Public Service Fellows Shailana Dunn-Wall (left) and Terri Morris (right)

2020-2022 Christine A. Brunswick Public Service Fellows

Shailana Dunn-Wall, a graduate of University of Nebraska College of Law, will work with Legal Aid of Nebraska to educate residents throughout Nebraska on the benefits of the Earned Income Tax Credit in an effort to increase the percentage of eligible taxpayers who claim the credit by filing a tax return.

"The Christine A. Brunswick Fellowship is an incredible opportunity and a program that I will forever be grateful to have been able to participate in. In just over one year as a Fellow I have managed cases, assisted pro se individuals during tax court calendar calls, written six articles explaining tax concepts to clients, and taught community members about tax through webinars, individual meetings are CLEs. Legal Aid of Nebraska houses the only Low Income Taxpayer Clinic in the state and when I was able to join the program as part of my Fellowship, the number of attorneys serving low income individuals with tax issues doubled- allowing us to assist significantly more clients than previous years. "

Shailana Dunn-Wall

Terri Morris, a graduate of University of Richmond School of Law, will work with the Community Tax Law Project of Richmond, Virginia, on their Fight Against Financial Abuse project. Through this initiative, Terri will advocate, educate and engage local domestic violence survivors on tax issues surrounding financial abuse.

"The Christine A. Brunswick Public Service Fellowship has provided me with an amazing opportunity to do impactful work in my community and connect with wonderful tax professionals. This Fellowship has also given me a strong foundation for a career as a tax attorney."

Terri Morris

Posting Date: October 5, 2022

Expiration Date: November 10, 2022

Contact: American Bar Association
Illinois United States

Resume Receipt: E-mail

Default email for resumes.: Taxlservice@americanbar.org

Requested Document Notes: <https://www.americanbar.org/content/dam/aba/administrative/taxation/awards/psf/psf-application-2023-2025.pdf>

ID: 10113

Family Law Attorney (Robins Kaplan Fellow)

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Full-time, Fellowship

Job Location(s): Minneapolis, Minnesota United States

Job Description:

Mid-Minnesota Legal Assistance (MMLA) and Robins Kaplan, LLP are seeking a full-time Staff Attorney for MMLA's Minneapolis office as part of its family law unit. MMLA's family law unit provides legal representation in family law matters in which custody is at issue, with an emphasis on achieving safety for victims of abuse and obtaining child support orders in those cases. This position will start as soon as possible after an offer is extended. This position allows for a hybrid work environment.

MMLA and Robins Kaplan are equal opportunity employers, committed to inclusive hiring and dedicated to diversity in our work and staff. We strongly encourage candidates of all identities, experiences, and communities to apply. We welcome information about how your experience can contribute to serving our diverse client communities. Applicants are encouraged to share in their cover letter how they can further our goal of equal justice for all. We are committed to a discrimination- and harassment-free workplace.

BACKGROUND: MMLA's mission is to advocate for the legal rights of disadvantaged people to have safe, healthy, and independent lives in their communities. MMLA provides civil legal representation to clients with low incomes and seniors in 21 counties in central Minnesota, and to people with disabilities throughout the state. MMLA's Minneapolis office primarily serves clients who reside in Hennepin and Anoka Counties. MMLA receives funding from a variety of public and private sources and enjoys strong support from the organized bar. The attorney in this position will be an employee of Robins Kaplan LLP working full-time in MMLA's family law unit.

RESPONSIBILITIES:

- Apply the principles of MMLA's Racial Justice Values Statement in all interactions.
- Advise and provide full representation to clients in a variety of family law matters.
- Assist with community outreach and education on family law issues as needed.
- Consult with community clinic attorneys as needed when they work on family law cases.
- Engage with the Legal Services Advocacy Project (LSAP) to advise on legislative issues related to family law and their impact on our client communities.
- Maintain a docket with court cases analyzing each case and resolving legal issues in a timely manner.
- Maintain case and client information in compliance with MMLA protocols and ethical obligations.
- By virtue of being an employee of Robins Kaplan:
- Promptly provide Robins Kaplan necessary information for conflict checks.
- Disclose employment relationship with Robins Kaplan when appearing before a court or administrative tribunal.
- Complete and return timesheets to Robins Kaplan on a weekly basis.
- Provide Robins Kaplan with information on CLE course attendance as requested.
- Other duties as assigned.

QUALIFICATIONS:

- Must be licensed to practice law in the state of Minnesota or eligible for admission by reciprocity.
- Must have at least three years of experience practicing family law. Five + years of experience preferred.
- Demonstrated interest in and commitment to the needs of people with low incomes and other vulnerable clients.

- Commitment to working as a team member to serve clients' needs.
- Excellent analytical and written and verbal communication skills.
- Proficiency using Microsoft Office required.
- Legal training, knowledge of community resources, and experience with case management software preferred.
- Language proficiency in Arabic, Hmong, Oromo, Somali, or Spanish preferred.
- Diverse economic, social, and cultural experiences preferred.

SALARY: \$60,000 to \$67,000, depending on experience. The salary for this position is based on MMLA's salary schedule. As an employee of Robins Kaplan, LLP the attorney in this position will be on Robins Kaplan's payroll, will receive generous paid time off (PTO) based on MMLA's PTO schedule, and will be eligible for Robins Kaplan's staff benefits package.

APPLICATIONS: Submit resume and cover letter expressing interest in the position online at <https://mylegalaid.org/employment> until position is filled.

If you require a reasonable accommodation for completing this application, interviewing, or otherwise participating in our employee selection process, please contact Micaela Schuneman at mschuneman@mylegalaid.org.

Please direct all other inquiries to hiring@mylegalaid.org.

Mid-Minnesota Legal Aid is an Equal Opportunity/Affirmative Action employer.

Posting Date:	October 5, 2022
Expiration Date:	November 11, 2022
Contact:	Legal Secretary Cathy Sobotka 430 North 1st Avenue Minneapolis, Minnesota 55401 United States
Resume Receipt:	Other (see below)
How To Apply:	https://mylegalaid.org/employment
Additional Documents:	Cover Letter
Visual ID:	10112

Loan Specialist (Commercial) GS-11/12

Department of Energy (Washington, DC)

Job Type: Full-time

Job Location(s): Washington, District of Columbia United States

Job Description: This position is part of the Loan Programs Office, DOE. As a Loan Specialist (Commercial), you will provide assistance to Senior Portfolio Manager(s), on discrete project assignments, and to the designated Supervisory Loan Specialist (Portfolio Manager) on research necessary for the assessment of credit and project risks, associated with high-value loans for innovative or commercially ready clean energy generation, and component manufacturing projects, and advanced technology vehicles.

As a Loan Specialist (Commercial) you will:

- Provide assistance to senior level management on discrete project assignments by performing research necessary for the assessment of credit and project risks associated with high-value loans.
 - Participates on a team addressing technical, legal-economic, and financial feasibility aspects of high-value loans for large scale projects.
 - Monitors day-to-day occurrences related to individual transactions, and prepares transaction and project reports for the supervisor on pre-determined frequencies, with an emphasis on variables that provide early warning signs of credit deterioration.
 - Participates in the preparation of materials and information for risk mitigation efforts including the negotiation of new terms with borrowers or other creditors, in the event of potential or actual distress or non-performance.
 - Creates spreadsheets, and utilizes financial analysis software programs to review, analyze, and create financial documents.
-

Posting Date: October 5, 2022

Expiration Date: November 11, 2022

Contact: Morgan McKnight
1000 Independence Ave., SW Washington, District of Columbia 20585 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/job/681246600>

Visual ID: 10114

Temporary Legal Research Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Part-time

Job Location(s): Charlotte, North Carolina United States

Job Description: Moore & Van Allen is currently searching for temporary attorneys with research experience, banking and/or commercial lending background is a plus. The ideal candidate will have strong research skills and experience with using Excel. Subject matter expertise is not required, but efficiency and accurate research capabilities are required.

Posting Date: October 5, 2022

Expiration Date: November 11, 2022

Contact: Mollie Clark
New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <https://lawcruit.micronapps.com/sup/JobPostingDetails.aspx?lawfirm=MW4ybw==&JobId=MW1nMzAlMjU2MA==&at=OF9DRw==>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 10106

Assistant District Attorney

Westmoreland County District Attorney's Office

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Greensburg, Pennsylvania (United States)

Description:

The Westmoreland County District Attorney's Office is seeking applicants for one Full-Time Assistant District Attorney position. Westmoreland County is a Third-Class county in western Pennsylvania with a population of approximately 350,000 residents.

The Westmoreland County District Attorney's Office is a dedicated professional team of attorneys, detectives, victim and witness advocates, and support staff committed to protecting victims and pursuing justice.

An employee in this position has a very wide range of responsibilities including but not limited to: advising police officers on how to conduct their criminal investigations, making charging decisions, pretrial litigation (including conducting preliminary hearings and omnibus pretrial hearings), evaluating evidence and plea negotiations, interviewing and advising victims and witnesses, conducting juvenile proceedings, conducting both bench trials and jury trials, and protecting criminal convictions in the appellate courts (including Federal courts).

Experienced attorneys as well as newly admitted attorneys are welcome to apply. Successful candidates will be required to establish residency in Westmoreland County within six months of hiring and will not be authorized to practice law outside of the District Attorney's Office.

Resumes, writing samples and references should be mailed to the Honorable Nicole W. Zicarelli, District Attorney, Westmoreland County District Attorney's Office, 2 North Main Street, Suite 206, Greensburg, PA, 15601.

Posting Date: October 3, 2022

Expiration Date: November 30, 2022

Contact: Peter Caravello
Assistant District Attorney
2 North Main Street Greensburg

Resume Receipt: E-mail

Default email for resumes.: pcaravel@co.westmoreland.pa.us

Additional Documents: Writing Sample

Requested Document Notes: Resumes, writing samples and references should be mailed to the Honorable Nicole W. Zicarelli, District Attorney, Westmoreland County District Attorney's Office, 2 North Main Street, Suite 206, Greensburg, PA, 15601

ID: 10097

Deputy County Attorney I, II, III or IV
Cochise County (Bisbee, AZ)

Position Type: Full-time

Geographic Preference: Southwest (AZ, NM)

Job Location(s): Bisbee, Arizona (United States)

Description:

Deputy County Attorney I, II, III or IV
APPLY
Salary
See Position Description
Location
Bisbee, AZ
Job Type
A Regular, Full Time
Department
County Attorney's Office
Job Number
090322

DEPUTY COUNTY ATTORNEY I, II, III or IV

CLOSES: Position is open until filled with applications reviewed upon receipt. May close at anytime.

ANTICIPATED HIRING RANGE: \$75,000 - \$110,000 annually dependent upon qualifications, plus a comprehensive benefits package to include membership in the Arizona State Retirement System

APPLICATION MATERIALS REQUIRED: Application, cover letter, resume and Bar Letter of Good Standing

PLEASE NOTE: All positions require a post offer, pre-employment background screening

ATTORNEY I: Initiates, engages, and defends litigation; performs legal research; reviews and prepares legal documents; renders legal advice to clients; performs factual investigations.

ATTORNEY II (in addition to Attorney I Duties): Supervises junior staff; handles appeals.

ATTORNEY III (in addition to Attorney I and II): Supervises and reviews work of staff attorneys; performs organization and administrative duties.

ATTORNEY IV : Under general supervision, supervises professional legal services of unusual difficulty; performs other legal services as assigned. Supervises and reviews the work of staff attorneys serving as Attorney I, II and III.

ESSENTIAL FUNCTIONS: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Minimum Qualifications

ATTORNEY I: Graduation from an accredited law school and admission to the State Bar of Arizona. Must possess and maintain a valid Arizona driver's license and ability to be covered by county insurance.

ATTORNEY II: Graduation from an accredited law school, admission to the State Bar of Arizona, and a minimum of two (2) years of relevant legal experience. Must possess and maintain a valid Arizona driver's license and ability to be covered by county insurance.

ATTORNEY III: Graduation from an accredited law school, admission to the State Bar of Arizona, and a minimum of four (4) years of relevant legal experience. Must possess and maintain a valid Arizona driver's license and ability to be covered by county insurance.

PREFERENCE: Preference may be given to candidates with experience in criminal, appellate, and/or dependency case law.

ATTORNEY IV: Graduation from an accredited law school; admission to the State Bar of Arizona; ten (10) years of relevant legal experience; significant trial or litigation experience required; must possess and maintain a valid Arizona driver's license and the ability to be covered by county insurance.

An equivalent combination of education and/or experience from which comparable knowledge, skills and abilities have been achieved may be considered.

PREFERRED QUALIFICATIONS: Preference may be given to individuals with governmental experience.

Knowledge, Skills & Abilities

Attorney I / Working knowledge of:

principles and practices of law;
legal procedures and administrative proceedings;
methods and practices of pleadings;
judicial procedures and the rules of evidence;
principles, methods, materials, practices and references utilized in legal research.

Attorney II / Considerable knowledge of:

principles and practices of law;
legal procedures and administrative proceedings;
methods and practices of pleadings;
judicial procedures and the rules of evidence;
principles, methods, materials, practices and references utilized in legal research.

Attorney III / Thorough knowledge of:

principles and practices of law;
legal procedures and administrative proceedings;
methods and practices of pleadings;
judicial procedures and the rules of evidence;
principles, methods, materials, practices and references utilized in legal research.

Attorney IV / Exceptional knowledge of:

principles and practices of law;
legal procedures and administrative proceedings;
methods and practices of pleadings;
judicial procedures and the rules of evidence;
principles, methods, materials, practices and references utilized in legal research.

Attorney I / Good skill in:

applying legal knowledge and training on behalf of public entities.

Attorney II / Considerable skill in: applying legal knowledge and training on behalf of public entities.

Attorney III / Considerable knowledge of:

applying legal knowledge and training on behalf of public entities.
principles and practices of management and supervision.

Attorney I / Working skill in:

analyzing, appraising, and organizing facts, evidence, and precedents;
rendering logical, clear and effective written reports and oral arguments;
determining alternative courses of action;
presenting and arguing cases in court and handle unanticipated problems smoothly.

Attorney II / Good skill in:

analyzing, appraising, and organizing facts, evidence, and precedents;
rendering logical, clear and effective written reports and oral arguments;
determining alternative courses of action;
presenting and arguing cases in court and handle unanticipated problems smoothly.

Attorney III / Considerable skill in: analyzing, appraising, and organizing facts, evidence, and precedents;
rendering logical, clear and effective written reports and oral arguments;

determining alternative courses of action;
presenting and arguing cases in court and handle unanticipated problems smoothly.

Attorney IV / Considerable skill in:
applying legal knowledge and training;
determining alternative courses of action;
analyzing, appraising, and organizing facts, evidence, and precedents;
rendering logical, clear, and effective written reports and oral arguments;
presenting and arguing cases in court and handle unanticipated problems smoothly.

Attorney I, II, III, IV / Ability to:
establish and maintain effective working relationships with employees, other agencies, and the public;
follow written and verbal instruction;
read, write and speak English;
communicate effectively verbally and in writing.

WORK ENVIRONMENT:

Work is primarily performed under general supervision. Incumbent generally performs work in a typical office or court setting with appropriate climate controls.

PHYSICAL REQUIREMENTS:

Essential functions of this position require: lifting, manual dexterity, ability to communicate.

Light Work: Exerting up to 20 pounds of force frequently lifting or carrying of objects weighing up to 10 pounds requires a good deal of walking, standing or involves sitting most of the time.

Mental Application: Utilizes memory for details, verbal instructions, emotional stability, critical thinking, adaptability and creative problem-solving skills are important

Reasonable accommodations will be made for those that are able to perform the essential functions of the job with or without accommodation.

Agency

Cochise County

Address

Cochise County 1415 Melody Lane, Building F
(Arizona Superior Court, Cochise Co. P.O. Box 204)
Bisbee, Arizona, 85603

Phone

County: (520) 432-9700

Courts: (520) 432-8503

Website

<http://www.cochise.az.gov>

Posting Date: October 3, 2022

Expiration Date: November 30, 2022

Contact: Rachel E. Raynes
Deputy County Attorney
Cochise County 1415 Melody Lane, Building F (Arizona Superior Court, Cochise Co. P.O. Box 204) Bisbee, Arizona 85603 United States

Resume Receipt: E-mail

Default email for resumes.: RRaynes@cochise.az.gov

Additional Documents: Cover Letter

Requested Document Notes: APPLICATION MATERIALS REQUIRED: Application, cover letter, resume and Bar Letter of Good Standing
PLEASE NOTE: All positions require a post offer, pre-employment background screening

ID: 10098

Life Sciences Patent Law Clerk

Arnold & Porter

Job Type: Full-time

Job Location(s): Washington, District of Columbia United States

Job Description:

Arnold & Porter, an international law firm, is seeking a Life Sciences Patent Law Clerk or Patent Agent for the Intellectual Property practice group in the Washington DC office. The Patent Law Clerk/ Patent Agent will be directly supervised by an attorney and get individualized patent law training. Ideal candidates will be organized, detail-oriented and able to follow up on instructions independently. Benefits include a competitive salary and a tuition reimbursement program when applicable.

Please include a cover letter, resume, school transcripts (please include each school), and writing sample with your online application. Incomplete applications will not be considered.

Responsibilities include but are not limited to:

- Preparing and filing new patent applications and other patent prosecution documents.
- Conducting client technology and patent portfolio assessments.
- Supporting business development.
- Managing large domestic and foreign dockets.
- Other duties as assigned.

Qualifications:

- Ph.D. and significant graduate level experience.
- Broad training in the biological sciences are sought, with expertise in plant biology, biochemistry, genetics, chemistry, microbiology, entomology, immunology or chemical engineering highly preferred.
- Research experience or training in RNA silencing, genome editing, nucleic acids chemistry, microbiomes, quantitative genetics, process and reactor design, separation technologies, thermodynamics and kinetics is desirable.
- Excellent academic credentials and references.
- Law school or prior legal training or enrollment in law school is not required.
- Ability to maintain a high level of confidentiality.
- Strong problem solving skills.
- Ability to prioritize and manage time effectively working in a fast-paced environment while exhibiting a strong attention to detail.
- Excellent organization and communications skills, both oral and written.
- Ability to handle a variety of tasks simultaneously.
- Exceptional client service both internal and external.

Arnold & Porter Kaye Scholer LLP is an equal opportunity and affirmative action employer that does not discriminate on the basis of race (inclusive of traits historically associated with race, including hair texture and protective hairstyles), ethnicity, color, creed, religion, national origin, sex (which includes pregnancy, childbirth, breastfeeding and related medical conditions), age, marital or partnership status, familial status, sexual orientation, gender, gender identity, gender expression, transgender, physical or mental disability, medical condition, family leave status, citizenship status, immigration status, ancestry, genetic information, military or veteran status, or any other characteristic protected by local, state, or federal laws, rules, or regulations. All qualified applicants will receive consideration for employment without regard to any characteristic protected by local, state, or federal laws, rules, or regulations.

Arnold & Porter Kaye Scholer LLP endeavors to make www.arnoldporter.com accessible to any and all users. If you would like to contact us regarding the accessibility of our website or need assistance completing the application process, please contact Director of Support Staff Stephanie Denmark at +1 202.942.6068. This contact information is for accommodation requests only and cannot be used to inquire about the status of applications.

For our EEO Policy Statement, please [click here](#). If you would like more information about your EEO rights as an applicant under the law, please [click EEO is the LAW](#) and the Supplement poster.

Arnold & Porter is an EO Employer – M/F/Veteran/Disability/Sexual Orientation/Gender Identity.

Arnold & Porter Kaye Scholer LLP uses E-Verify, which is a web-based system, to confirm the eligibility of our employees to work in the United States. As an E-Verify employer, we verify the identity and employment eligibility of newly hired employees by electronically matching information provided by employees on the Form I-9, Employment Eligibility Verification, against records available to the Social Security Administration (SSA) and the Department of Homeland Security (DHS). We use E-Verify because we are a federal contractor containing the Federal Acquisition Regulation (FAR) E-Verify clause. Please see the posters for details regarding E-Verify or contact Arnold & Porter's Human Resources Department for more information. E-Verify Participation Poster and Right-to-work Poster.

Posting Date: October 3, 2022

Expiration Date: November 9, 2022

Contact: Stephanie Heeg

601 Massachusetts Avenue Northwest Washington, District of Columbia 20001 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.arnoldporter.com/en/careers/professional-staff/current-opportunities>

Visual ID: 10100

Assistant Public Defender

Public Defender Corporation for the Tenth Judicial Circuit (Beckley)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Raleigh, West Virginia (United States)

Description:

Raleigh County Public Defender Corporation has an immediate opening for a Full-time Assistant Public Defender.

Experience is preferred but not required. Applicants must be licensed to practice in West Virginia and be in good standing with the State Bar. Benefits include paid leave and holidays, life and health insurance, and participation in the WV Public Employee Retirement System. Salary is commiserate with experience.

How to apply: Applicants may send cover letter, resume, and professional references to Stacey Fragile, Chief Public Defender, sfragile@raleighdefender.org

Posting Date: September 21, 2022

Expiration Date: November 30, 2022

Contact: Stacey Fragile

Chief Public Defender

220 N. Kanawha Street, Suite 2 Beckley, West Virginia 25801 United States

Resume Receipt: E-mail

Default email for resumes.: sfragile@raleighdefender.org

Additional Documents: Cover Letter

ID: 10056

Attorney of Chief Hearing Examiner

The West Virginia Department of Homeland Security (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

West Virginia Department of Homeland Security

The West Virginia Department of Homeland Security is seeking an attorney to fill the position of Chief Hearing Examiner. The duties and requirements for this position are detailed in W. Va. Code Sec. 15A-9-1 et seq. The Chief Hearing Examiner will be responsible for hearing employee grievances and making rulings in level one grievance proceedings for the various divisions in the department and hearing appeals from decisions of the State Fire Commission. The person filing this position will be responsible for presiding over hearings on a wide range of employment grievances and will issue written orders granting or denying employee grievances. The Chief Hearing Examiner serves as the head of the department's Office of Administrative Hearings and will be an integral part of the department's legal team. A successful candidate will be appointed to the position of Chief Hearing Officer by the Secretary of Homeland Security. The Chief Hearing Examiner must be a member of the West Virginia State Bar and will work out of the State Capitol building in Charleston, West Virginia. . Salary is negotiable and is set by the Secretary of Homeland Security.

Any interested attorney should submit a cover letter, resume, writing sample and transcript to be considered for the position.

Address materials to: Mr. Philip Sword, Assistant Attorney General

You must have passed the bar to be considered for this position.

Posting Date: September 20, 2022

Expiration Date: November 30, 2022

Contact: Philip Sword
Assistant Attorney General
1900 Kanawha Blvd., East Building 1, Suite W-400 Charleston
<https://dhs.wv.gov/Pages/default.aspx>

Resume Receipt: E-mail

Default email for resumes.: philip.sword@wv.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 10051

ASSISTANT PUBLICDEFENDER (Spring Class 2023)

The Maryland Office of the Public Defender (Maryland)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): , Nationwide (United States)

Description:

ASSISTANT PUBLIC DEFENDER POSITIONS

(Spring Class 2023)

The Maryland Office of the Public Defender (OPD) seeks dynamic, dedicated, and client-centered

litigators to serve as Assistant Public Defenders in offices across Maryland.

Following a lengthy

hiring freeze and an unprecedented number of retirements and turnover, OPD is excited to hire

attorneys to join offices across Maryland. OPD currently has opportunities for candidates at all

experience levels. Offers will be made for specific jurisdictions based on the candidate's stated geographic limitations and preferences as well as OPD's needs.

Successful

candidates for these positions will begin their employment with OPD on a rolling basis between

October, 2022 and February, 2023. All selected candidates, regardless of start date, will attend

OPD's Gideon's Promise program together on February 1, 2023.

Our vision is for Justice, Fairness, and Dignity for All and we are committed to our core values of

a culture of excellence, client-centered representation, tenacious advocacy, and remain united as a

team in achieving our mission. At OPD we use our legal education and experience to fight for

justice and fairness, no matter what and we refuse to remain silent in the midst of human

suffering. Our unique talents, identities, educational backgrounds, and perspectives guide us

in representing our clients. We stand up against prejudice, systemic racism, and inequity

in all of the spaces we occupy. OPD seeks candidates that will join us in providing compassionate, competent, zealous, and client-centered representation to all of our clients.

Learn more about our mission and commitment to diversity, equity, and inclusion.

POSITION OVERVIEW & PRIMARY RESPONSIBILITIES

Assistant Public Defenders combine their demonstrated dedication to the representation of

indigent clients with their strong litigation skills to provide exceptional representation.

With training and support, attorneys in these positions are expected to work independently in

managing an active caseload while simultaneously working in a team-oriented environment focused on

a client- centered approach to advocacy.

- Ability to competently and resourcefully prepare for and manage an active caseload.

- Effectively and compassionately communicate with clients, colleagues, and service providers to

ensure optimal outcomes for clients.

- Continuously seek professional and personal development through trainings, continuing legal

education, and trial skills courses.

- Ensure clients are consistently heard and respected.

- Passionate and zealous representation of clients charged with criminal and traffic matters at

every stage of the criminal process.

CORE COMPETENCIES AND REQUIREMENTS:

- Demonstrated commitment to serving communities who have been pushed to the margins.

- Clear dedication to upending systemic racism, prejudice, and unfairness in the

criminal justice system.

- Compassion.
- Ability to communicate effectively with people with different backgrounds and lived experiences.
- Ability to thrive in a fast-paced, diverse, team-oriented environment.
- Exceptional organizational, legal, and administrative skills necessary to handle a high caseload.
- All offers will be contingent on membership in good standing with the bar in advance of the scheduled start date.¹

HOW TO APPLY: If you wish to be considered please fill out the state wide application found [here](#). Additionally, click [here](#) to fill out the supplemental form and please submit the following items in one email to opd-jobs.law@maryland.gov: (1) current resume, (2) cover letter addressing the above qualifications, (3) a list of references; and (4) law school transcript (if within 3 years of graduation). In the subject line of the email please indicate "Assistant Public Defender." Incomplete applications will not be considered.

CLOSING DATE: NOVEMBER 11, 2022

WE HIGHLY ENCOURAGE CANDIDATES TO APPLY AS SOON AS POSSIBLE OFFERS WILL BE MADE ON A ROLLING BASIS

The Maryland Office of the Public Defender is proud to be an equal opportunity employer. We are committed to building a culturally diverse staff and strongly encourage people historically underrepresented in the practice of law to apply. Assistant Public Defenders are full -time employees who serve at the pleasure of the Public Defender. Criminal Procedure Art., Section 16-203(d). Assistant Public Defenders cannot engage in the private practice of law while in this position.

¹ To be eligible for these positions you must be admitted to the bar in advance of December, 2022. Accordingly most current law students are not eligible. For candidates awaiting bar results, offers will be made contingent on admission to a bar in advance of the set start date. Attorneys barred in another state must become members of the Maryland Bar within of start date.

Posting Date:	September 15, 2022
Expiration Date:	November 11, 2022
Contact:	Christopher Mayer Office Manager Maryland United States
Resume Receipt:	E-mail
Default email for resumes.:	opd-jobs.law@maryland.gov
Additional Documents:	Cover Letter, Unofficial Transcript
Requested Document Notes:	

HOW TO APPLY:

fill out the supplemental form and please submit the following items in one email to opd-jobs.law@maryland.gov: (1) current resume, (2) cover letter addressing the above qualifications, (3) a list of references; and (4) law school transcript (if within 3 years of graduation). In the subject line of the email please indicate "Assistant Public Defender."

Incomplete applications will not be considered.

ID: 10033

Several Assistant Public Defender

Public Defender Corporation First Circuit (Morgantown, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Morgantown, West Virginia (United States)

Description:

The Newly established Public Defender's Office in Morgantown is looking to fill several Assistant Public Defender Positions. These Positions are anticipated to begin in December 2022.

Responsibilities include: Representation of indigent persons in misdemeanor and felony cases, juvenile, abuse and neglect, mental hygiene, extraditions, habeas corpus, appeals, court hearings and general trial proceedings. Willingness to engage in the "holistic defense" model and assist clients in their needs inside and outside of the courtroom.

Salary Range: \$60,000 - \$70,000 Salary commensurate with experience and qualifications.

Please send resume, references, and writing sample to:

Justin M. Hershberger, Public Defender,

Seventeenth Judicial Circuit Public Defender Corporation

265 Spruce Street, Suite 300

Morgantown, West Virginia 26505

or by email to: Justin@mondefender.org or facsimile to 304-974-0410

Posting Date: September 14, 2022

Expiration Date: December 30, 2022

Contact: Justin M. Hershberger
Public Defender
P.O. Box 347 Wheeling

Resume Receipt: E-mail

Default email for resumes.: hershberger@wheelingpdc.org

Additional Documents: Writing Sample

ID: 10028

Nonprofit Leadership Internship (remote)

The Borgen Project

Position Type: Internship

Practice Area(s): All Practice Areas

Job Location(s): , Nationwide (United States)

Description:

The Borgen Project is an innovative, national campaign that works to make poverty a focus of U.S. foreign policy. This is a part-time 12-hours a week, unpaid telecommuting internship. This internship is for 12 weeks. However, if your availability is limited, you can work ahead and complete the program in fewer weeks.

The role and will give an insight into the key skills required to lead and develop a nonprofit organization.

Advocacy Leadership Development – Meet with members of Congress and/or Congressional staffers in your State and District; represent The Borgen Project at various business, political and community events; mobilize individuals to contact their members of Congress in support of key poverty-reduction legislation.

Fundraising Development – Learn how to fundraise. Create a personal fundraising campaign and meet targets.

Recruitment – Update job postings; inform groups and classes of openings, introduction to recruitment platforms and listening in to interviews.

Marketing and Promotion – Pitch story ideas to print, broadcast and digital media and utilize social media and develop strategies for web-based messaging.

Qualifications:

- Self-starter who can produce great results with limited supervision.
- Strong oral communication skills and ability to lead meetings and give speeches.

Details: This is an unpaid internship, although college credit is available.

Start Date: New programs begin every month, you choose the month you wish to start.

We respond to every applicant within 14 days. Please check your spam folder for our emails. If nothing is received, please email us at hr@borgenproject.org.

Posting Date: September 10, 2022

Expiration Date: November 10, 2022

Contact: Borgen Project
The Borgen Project 708 Broadway Suite 201 Tacoma, Washington 98042 United States

Resume Receipt: E-mail

Default email for resumes.: hr@borgenproject.org

ID: 10003

Data Entry Representative

The Moore Law Firm PLLC (Morgantown, WV)

Position Type: Part-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Morgantown, West Virginia (United States)

Description:

Company Name: The Moore Law Firm, PLLC
Company Address: 62 High St, Morgantown, WV 26505
Company Website: www.moorelawfirmwv.com
Email: info@toyamahidekiconsultants.com
Job Title: Data Entry Representative
Telephone: (304) 721-3458

We are looking for a dedicated Data Entry Representative to work with a very unique and interesting team. You will be responsible for accurate data entry, file maintenance and record keeping. Position include maintaining attorney calendars and contact information, new client intake, file maintenance utilizing the firm's electronic records management system, and travel coordination and expense reimbursement.

Responsibilities

- Enter variety of data using current technology
- Prepare and sort documents for data entry
- Create and maintain logs for tracking purposes
- Review and enter data updates in the systems
- Review discrepancies in data received
- Advise supervisor of issues related to data

Qualifications:

- Previous experience in data entry or other related fields
- Excellent typing skills
- Strong organizational skills
- Deadline and detail-oriented

Compensation:

\$17.00/Hour

Performance-primarily based bonuses

Medical and dental coverage after 90 days.

Managers are actively reviewing all incoming applications. Please apply with a most recent version of your resume (if you have one) and be on the lookout for text, phone call, or email from one of our hiring managers.

Posting Date: September 9, 2022

Expiration Date: November 30, 2022

Contact: Hideki Toyama

Head of Human Resources Department
62 High St, Morgantown, WV 26505 Morgantown, West Virginia 26505 United States

Resume Receipt: E-mail

Default email for resumes.: info@toyamahidekiconsultants.com

ID: 9997

Assistant Attorney General-Appellate

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type: Full-time

Practice Area(s): Appellate

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Assistant Attorney General / Criminal Appeals. The Office of the West Virginia Attorney General currently is seeking attorneys for its Appellate Division. Responsibilities will include briefing and arguing appeals before the West Virginia Supreme Court of Appeals, the U.S. Court of Appeals for the Fourth Circuit, and other courts in a variety of matters including, but not limited to, direct criminal appeals. Experience with a judicial clerkship and/or two years of appellate practice are preferred. Candidates must also have an active WV law license or be eligible for admission.

To apply, please submit a brief cover letter, your resumé, a list of references, writing sample, and any other information you believe would allow our Office to evaluate your application to the following email address: jobs@wvago.gov with "Appellate Attorney" in the subject line.

Posting Date: July 25, 2022

Expiration Date: November 30, 2022

Contact: Lori Sovel

Director of Human Resources

1900 Kanawha Blvd., East State Capitol, Building 1, Room E-26 Charleston, West Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@wvago.gov

Additional Documents: Cover Letter, Writing Sample

ID: 9794

Family Law Attorney

Franklin County Legal Services (Chambersburg, Pennsylvania)

Position Type: Full-time

Practice Area(s): ANY AREA NOT LISTED - OTHER

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Chambersburg, Pennsylvania (United States)

Description:

Family Law Attorney Position Opening

Franklin County Legal Services ("FCLS") is a charitable, nonprofit agency located in Chambersburg, Pennsylvania. FCLS was founded in 2002. Our mission is to provide access to legal representation, advice, and education to low-income individuals with civil legal problems. Services are provided free of charge to the recipients of the services. Our work provides access to justice and helps meet basic human needs through the provision of civil legal services. Access to help for all types of civil legal problems is provided by FCLS with our primary in-house practice areas focusing on the greatest needs of family law, immigration, and landlord/tenant.

FCLS is seeking applicants for a full-time Family Law Attorney position. The Family Law Attorney will provide civil legal services to indigent clients, with a focus on child custody matters. The Family Law Attorney will participate with the Franklin County Bar Association's family law section and coordinate services with the Bar and Court as needed. The Family Law Attorney will participate in screening/advice sessions for potential clients. Position may involve remote work and travel.

The position is funded for two years with the possibility of extension.

QUALIFICATIONS:

- Graduate of an ABA accredited law school;
- Admission to the Pennsylvania Bar;
- Will consider law school graduates prior to Bar admission and attorneys licensed in another state;
- Experience in Pennsylvania Family Law preferred;
- Ability to work independently; and
- Strong commitment to public interest law.

SALARY AND BENEFITS

Salary range: \$50,000 to \$60,000 per year, depending upon experience

Generous paid leave, healthcare benefits, telework options, and professional/membership fees are provided. FCLS attorneys are eligible to apply for the PA IOLTA Board Loan Repayment Assistance Program offered by the Pennsylvania Bar Foundation.

HOW TO APPLY:

Submit resume and cover letter via email (brittany@fcls.net) to Brittany Henderson, Executive Director. Subject Line: Attorney Position.

Applications will be accepted until the position is filled. Equal Opportunity Employer.

Revised July 18, 2022

Posting Date: July 19, 2022

Expiration Date: July 19, 2023

Salary Range: 50,000 - 59,999

Contact: Ms. Gloria M. Keener
Executive Director
336 Lincoln Way East Suite B Chambersburg, Pennsylvania 17201 United States
<http://www.fcls.net>

Resume Receipt: E-mail

Default email for resumes.: brittany@fcls.net

Additional Documents: Cover Letter

ID: 9773

Civil Trial Attorney

The United States Department of Justice, Antitrust Division (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Washington, District of Columbia (United States)

Description:

CIVIL TRIAL ATTORNEY

ANTITRUST DIVISION (ATR)

ATTORNEY

WASHINGTON, DC

UNITED STATES

E22-06-O05

About the Office:

The United States Department of Justice, Antitrust Division, is seeking highly qualified attorneys to serve as Trial Attorneys in its seven civil enforcement sections in Washington, DC. These sections are responsible for the enforcement of the antitrust laws, competition advocacy, and competition policy. They handle civil matters of regional, national, and international scope.

Our office places a high value on diversity of experiences and perspectives and encourages applications from individuals from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.

Job Description:

The sections in Washington, DC, are responsible for civil antitrust investigations, enforcement, and litigation; review of merger filings; competition advocacy; and competition policy in multiple sectors of the economy, as described below:

Civil Conduct Task Force: investigating and prosecuting civil nonmerger matters across a broad range of industries.

Defense, Industrials & Aerospace Section: defense, avionics and aeronautics, industrial equipment, road and highway construction, and metals and mining and waste industries.

Financial Services, Fintech & Banking Section: financial services and technology, credit and debit cards, residential real estate services, book and ebook publishing, printing, concert ticketing, promotions, and venues.

Healthcare & Consumer Products Section: health insurance, healthcare, healthcare technology, wood products (including pulp, paper, and timber), grocery products (including dairy, bread, and beer), appliances, and retail products (including cosmetics and vitamins/supplements).

Media, Entertainment & Communications Section: broadcast media; newspapers; television and film production; audio and video streaming services; sports and recreation; gambling; and communications services, including internet, mobile wireless, commercial satellites, and telecommunications infrastructure and equipment.

Technology & Digital Platforms Section: computer hardware and software, high technology component manufacturing, internet-related businesses, and gig economy platforms.

Transportation, Energy, & Agriculture Section: aviation, railroads, trucking, ocean shipping, hotels, restaurants, travel services, electricity, oil field services, crops, seeds, fish, and livestock.

Responsibilities as a Trial Attorney in one of the Division's civil sections include merger review, civil investigations and litigation of anticompetitive conduct as well as public advocacy for policies that ensure an innovative and competitive marketplace.

Attorneys in these sections frequently grapple with challenging cases involving technical complexity, technological change, barriers to entry and evolving competitive and regulatory landscapes. Attorneys in the Civil Conduct Task Force work almost exclusively on civil conduct matters, and generally do not work on merger review. Attorneys in the other civil litigating sections in DC work mostly on merger review, though will also have opportunities to work on civil conduct matters.

Qualifications:

Your resume and supporting documentation will be used to determine whether you meet the position qualifications listed in this announcement. If you are minimally qualified for this position, your resume and supporting documentation will be sent to the hiring official for employment consideration. To qualify, an applicant must:

Be a citizen of the United States;

Possess a J.D. or equivalent degree, be an active member of the bar in good standing (any U.S. jurisdiction), and have at least one year of post J.D. legal experience to qualify at the GS-12 level, one and one-half years of post J.D. legal experience to

qualify at the GS-13 level, two and one-half years of post J.D. legal experience to qualify at the GS-14 level, and/or at least four years of post J.D. legal experience to qualify at the GS-15 level;

Have experience in the investigation of potential civil antitrust violations, or general federal litigation experience, including civil cases; and

Demonstrate excellent writing, analytical, and interpersonal skills.

Salary:

Candidates are being solicited at the GS-12, 13, 14 and 15 levels, with salaries up to \$176,300 per annum, depending on qualifications and experience.

<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2022/general-schedule/>

Travel:

Domestic and international travel may be required.

Application Process:

Applications will be accepted until April 4, 2023. To receive consideration, please reference announcement E22-06-O05, and submit a resume, description of significant antitrust experience and/or litigation experience (including your role on each matter or litigation), and a writing sample/brief (no more than 15 pages). If you are a current or recent Federal employee, you must also submit a performance appraisal issued within the past 12 months, or if none exists, a statement to that effect and a copy of your latest Notification of Personnel Action (SF-50).

Please submit your application through USAJOBS (www.usajobs.gov).

If you do not already have a USAJOBS account, please create one before applying via the "Create an Account" link. You will be able to complete your profile and upload your resume and supporting documents prior to applying.

Once an account has been created, apply to the USAJOBS

vacancy: <https://www.usajobs.gov/job/646656800>

Applicants should familiarize themselves and comply with the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Application Deadline:

Tuesday, April 4, 2023

Relocation Expenses:

Relocation expenses are not authorized.

Number of Positions:

Many

Updated July 8, 2022

* * *

Department Policies

COVID-19 Vaccination: Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine.

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of race, color, religion, national origin, sex - including gender identity, sexual orientation, or pregnancy status - or because of age (over 40), physical or mental disability, protected genetic information, parental status, marital status, political affiliation, or any other non-merit based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that their retirement was due to a permanent service-connected disability or that they were transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

USAO Residency Requirement: Assistant United States Attorneys must reside in the district to which appointed or within 25 miles thereof. See 28 U.S.C. 545 for district specific information.

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Posting Date: July 15, 2022

Expiration Date: April 4, 2023

Contact: Mr. Richard L. Parker
Liberty Square Building 450 5th Street, NW Washington, District of Columbia 20530
United States

Resume Receipt: Other (see below)

How to Apply: <https://www.usajobs.gov/>

ID: 9754

Criminal Trial Attorney

The United States Department of Justice, Antitrust Division (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): San Francisco, California (United States)
New York, New York (United States)
Chicago, Illinois (United States)
Washington, District of Columbia (United States)

Description:

CRIMINAL TRIAL ATTORNEY

ANTITRUST DIVISION (ATR)
ATTORNEY
UNITED STATES
E22-07-O05

About the Office:

The United States Department of Justice, Antitrust Division, is seeking highly qualified attorneys to serve as Trial Attorneys in its criminal enforcement sections based in Washington DC, Chicago, New York, and San Francisco. These offices investigate and prosecute criminal violations of the federal antitrust and related laws, including those involving corporations and individual executives, and handle criminal matters of regional, national, and international scope.

Our office places a high value on diversity of experiences and perspectives and encourages applications from individuals from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.

Job Description:

The Division's criminal enforcement program investigates and prosecutes price fixing, bid rigging, bribery, and other fraudulent schemes designed to undermine competition. Successful applicants will be given significant responsibility and have immediate involvement with matters of national importance. The attorneys hired can expect a collegial and stimulating environment working with experienced attorneys on cutting-edge matters, as well as the satisfaction of serving the public interest.

As a Trial Attorney in one of the criminal enforcement sections or offices noted above, responsibilities will include investigation and prosecution of price fixing, bid rigging, bribery, and other fraudulent schemes designed to undermine competition. These responsibilities will also include investigation of conduct designed to obstruct the government's investigation.

In furthering the work of the Division, Trial Attorneys will work closely with FBI and other law enforcement agents to develop investigative strategies; coordinate with various law enforcement agencies and offices throughout the United States and cartel agencies around the globe, and represent the United States before grand juries in districts throughout the United States and in District Court at arraignments, hearings, and trials.

Qualifications:

Your resume and supporting documentation will be used to determine whether you meet the position qualifications listed in this announcement. If you are minimally qualified for this position, your resume and supporting documentation will be sent to the hiring official for employment consideration. To qualify, an applicant must:

Be a citizen of the United States;

Possess a J.D. or equivalent degree, be an active member of the bar in good standing (any U.S. jurisdiction), and have at least one full year of post J.D. legal experience to qualify at the GS-12 level; at least one and one-half years of post J.D. legal experience to qualify at the GS-13 level; two and one-half years of post J.D. legal experience to qualify at the GS-14 level, and/or at least four years of post J.D. legal experience to qualify at the GS-15 level;

Have experience in the investigation of potential federal criminal or civil antitrust and/or white-collar criminal violations and litigation of such violations; and

Have litigation experience, including criminal and/or civil trials.

Salary:

Candidates are being solicited at the GS-12, 13, 14 and 15 levels, with salaries up to \$176,300 per annum, depending on qualifications and experience.

<https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2022/general-schedule/>

Travel:

Domestic and international travel may be required.

Application Process:

Applications will be accepted until April 4, 2023. To receive consideration, please reference announcement E22-07-O05, and submit a resume, description of significant antitrust experience and/or litigation experience (including your role on each matter or litigation), and a writing sample/brief (no more than 15 pages). If you are a current or recent Federal employee, you must also submit a performance appraisal issued within the past 12 months, or if none exists, a statement to that effect and a copy of your latest Notification of Personnel Action (SF-50).

Please submit your application through USAJOBS (www.usajobs.gov).

If you do not already have a USAJOBS account, please create one before applying via the "Create an Account" link. You will be able to complete your profile and upload your resume and supporting documents prior to applying.

Once an account has been created, apply to the USAJOBS vacancy: <https://www.usajobs.gov/job/646655900>

Applicants should familiarize themselves and comply with the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Application Deadline:

Tuesday, April 4, 2023

Relocation Expenses:

Relocation expenses are not authorized.

Number of Positions:

Many

Updated July 8, 2022

* * *

Department Policies

COVID-19 Vaccination: Federal agencies may request information regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols, such as protocols related to masking, physical distancing, testing, travel, and quarantine.

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of race, color, religion, national origin, sex - including gender identity, sexual orientation, or pregnancy status - or because of age (over 40), physical or mental disability, protected genetic information, parental status, marital status, political affiliation, or any other non-merit based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements.

Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens

within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that their retirement was due to a permanent service-connected disability or that they were transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

USAO Residency Requirement: Assistant United States Attorneys must reside in the district to which appointed or within 25 miles thereof. See 28 U.S.C. 545 for district specific information.

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This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Posting Date: July 15, 2022

Expiration Date: April 23, 2023

Contact: Mr. Richard L. Parker
Liberty Square Building 450 5th Street, NW Washington, District of Columbia 20530
United States

Resume Receipt: Other (see below)

How to Apply: <https://www.usajobs.gov/>

ID: 9753

Free Office Space for New Attorney & Mentor program

Law Office of Kenneth Vercammen Metuchen Public Defender

Position Type: Part-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Edison, New Jersey (United States)

Description:

Free Office Space for Transitional or New Attorney and go to Court & Mentor program- Edison, NJ
Kenneth Vercammen's Law Office has a space sharing opportunity for new lawyer or recent Transitional attorney to get experience and go to court and learn NJ Law office procedures and handle some Municipal court cases. This is a mentoring experience where you can learn NJ Law Office Procedure. Attorney will be provided with use of desk, plus if needed additional private office space in furnished basement to start their practice, rent-free. They can see clients in first floor office rooms. In return they will handle municipal court appearances, Telephone communications with courts, prosecutors, clients, etc, Will signings and other legal work and criminal law website updates in lieu of rent for maximum 5 hours per week.

- Call Courts to follow up on Letter of Representation and scheduling of hearings
- Prepare timesheets on Fatal Accident cases
- Call Police Departments to follow up on discovery
- Call clients and remind them of hearing dates and what to do
- Update Criminal and Civil blogs with recent cases

Go to court and get court experience. Excellent opportunity to jump-start your career. You will get to represent people in Municipal Courts in Middlesex, Union and Monmouth County and meet the top Prosecutors and Judges. Must be admitted in NJ and have a car.

Learn to interview potential Municipal Court/Criminal clients. Also learn to draft Wills and work on Litigation files. Attorney may also help provide legal assistance to members of prepaid legal plans and public defender clients. Follow up contact calls with clients, courts, prosecutors and bar associations.

Excellent mentoring position for the right attorney. Are you hardworking and aggressive? Visit our website: www.njlaws.com to learn about our office. More details at www.njlaws.com/lease.htm

If interested, fax, email or mail a resume and cover letter.

KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500
(Fax) 732-572-0030 vercammenlaw@njlaws.com

The following is included with office use:

Desk space
Reception room for clients and use as Bona Fide Office
You can copy and use our Complaints, Motions, Form Letters and Pleadings.
Use our marketing books, marketing CDs, Criminal, Municipal Court and Elder law audiotapes and video library now located in basement
Use of our computer forms Motions, Complaints, and Form letters
Ability to use a file cabinet in basement to store your old files
Lighting/ Utilities
Bathroom Supplies
Landscaping / Snow Removal
Valuable advice
Hot water, municipal water/sewer charge paid

Other Duties/ Services to Clients

- Help add our 900+ criminal articles and statutes to our new criminal articles blog [We will teach you how to add articles to Blogs]
- Prepare Police Chief letters
- Whatever else needed to assist clients [ex Motions,]

About Mentor Program Director: Kenneth Vercammen is an Edison, Middlesex County, NJ trial attorney. Mr. Vercammen has published 125 articles in national and New Jersey publications on criminal, traffic, DWI, probate, estate planning, and litigation topics. He has been selected to write the book on Criminal Law for the American Bar Association. He often lectures to trial lawyers of the American Bar Association, New Jersey State Bar Association and Middlesex County Bar

Association.

Kenneth Vercammen was the NJ State Bar Municipal Court Attorney of the Year and past president of the Middlesex County Municipal Prosecutor's Association. He is the past chair of the NJ State Bar Association Municipal Court Section and is the Co-Chair of the ABA Criminal Law committee, GP Division.

He is a highly regarded lecturer on litigation issues for the American Bar Association, ICLE, New Jersey State Bar Association and Middlesex County Bar Association. His articles have been published by New Jersey Law Journal, ABA Law Practice Management Magazine, and New Jersey Lawyer. As the Editor in Chief of the New Jersey Municipal Court Law Review. Mr. Vercammen is also a recipient of the NJSBA- YLD Service to the Bar Award.

In his private practice, he has devoted a substantial portion of his professional time to the preparation for trial of litigated matters. He has appeared in Courts throughout New Jersey several times each week on Criminal personal injury matters, Municipal Court trials, and contested Probate hearings. He serves as the Editor of the popular legal websites www.njlaws.com and www.BeNotGuilty.com. He has served as a Special Acting Prosecutor in nine different cities and towns in New Jersey and also successfully handled over One thousand Municipal Court and Superior Court matters in the past 25 years. Kenneth Vercammen was included in the 2013 "Super Lawyers" list published by Thomson Reuters. He was a member of the Law Review and top 10% law school grad.

Posting Date: December 24, 2020

Expiration Date: December 31, 2022

Salary Range: Not Applicable

Contact: Kenneth Vercammen Esq.
2053 Woodbridge Ave. Edison, New Jersey 08817 United States
<http://www.njlaws.com/public-defender-volunteer.html>

Resume Receipt: Other (see below)

How to Apply: If interested, fax, email or mail a resume and cover letter.
KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817 (Phone) 732-572-0500
(Fax) 732-572-0030

Additional Documents: Cover Letter

Requested Document Notes: If interested, fax, email or mail a resume and cover letter.
KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817 (Phone) 732-572-0500
(Fax) 732-572-0030

ID: 6831
