

WVU College of Law

45 Job Postings Selected

Litigation Associate

Chaffin Luhana LLP (Weirton WV)

Position Type: Full-time

Practice Area(s): Litigation, Negligence & Personal Injury

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Most people do not realize that Weirton, WV is only about a half-hour from downtown Pittsburgh. Our growing national personal injury law firm has offices in New York City, Pittsburgh and Weirton, and we are seeking an associate in our Weirton office to handle personal injury cases in the tri-state area. We continue to grow our practice in the Ohio Valley and we are seeking an associate in our Weirton, West Virginia office to handle personal injury matters. Candidates should be a member of the Pennsylvania bar, and eager to be a part of a fast-paced "team" environment. The associate will work closely with clients and senior attorneys to prepare cases for pre-litigation settlement and litigation. The associate will gain hands-on litigation experience with a top-notch national Plaintiffs firm, and we encourage junior to senior level attorneys who are hungry and looking for a change in their careers, to apply. Admission to the Pennsylvania bar is required, and admission in Ohio and/or WV is a plus. Terrific salary and benefits. If you are interested in this exciting opportunity, please email your resume and cover letter.

Desired Class Level: Graduate/Alumni

Posting Date: February 4, 2016

Expiration Date: March 31, 2016

contact: Stephanie Murdough
Office Manager
3054 Pennsylvania Ave. Weirton, West Virginia 26062
<http://www.ohiovalleypilawyers.com>

Resume Receipt: E-mail

Default email for resumes.: murdough@chaffinluhana.com

Additional Documents: Cover Letter

ID: 2074

Worker's Compensation Associate

Chaffin Luhana LLP (Weirton WV)

Position Full-time
Type:

Practice Worker's Compensation
Area(s):

Geographic Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Preference:

Description: A high-energy and expanding plaintiff's only law firm with national offices, including offices in Pittsburgh, is seeking an associate to handle Pennsylvania Worker's Compensation cases. Candidates must be a member of the Pennsylvania bar, have at least 3-5 years of Pennsylvania workers compensation experience (either on the defense or plaintiff side), and be eager to be a part of a fast-paced "team" environment. Terrific salary and benefits, including incentive bonuses. If you meet the criteria for the position and are interested in this exciting opportunity, please email your resume and cover letter.

Desired Graduate/Alumni
Class Level:

Posting February 4, 2016
Date:

Expiration March 31, 2016
Date:

contact: Stephanie Murdough
Office Manager
3054 Pennsylvania Ave. Weirton, West Virginia 26062
<http://www.ohiovalleypilawyers.com>

Resume E-mail
Receipt:

Default murdough@chaffinluhana.com
email for
resumes.:

Additional Cover Letter
Documents:

Requested Please send all documents via email. Do not mail or fax documents.
Document
Notes:

ID: 2034

Appellate Attorney

Government of the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference:

Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA

Office of the Attorney General

APPELLATE ATTORNEY

Office of the Solicitor General

Vacancy Announcement #16-018

Salary Range: \$90,484 – \$139,013 (LS-13/1 – 14/10)*

The Office of the Attorney General for the District of Columbia is seeking an experienced appellate attorney for a position within the Office of the Solicitor General.

The Office of the Solicitor General is responsible for the District's criminal and civil appellate litigation and handles high-profile matters of both local and national importance. The Office practices most frequently before the District of Columbia Court of Appeals, the United States Court of Appeals for the District of Columbia Circuit, and the Supreme Court of the United States.

There are two sections within the Office of the Solicitor General. This position is with the Criminal and Juvenile Appeals Section. These appeals cover a variety of topics in criminal and juvenile-delinquency cases.

The Office seeks an experienced attorney to handle a high volume of briefs and appellate arguments, principally in the D.C. Court of Appeals. The candidate should have the following qualifications:

1. J.D. degree and an active bar membership. If the successful candidate is not a member of the D.C. Bar, he/she must be sworn into the D.C. Bar within 360 days of his/her initial appointment;
2. Significant litigation experience (5+ years, judicial clerkship, and appellate litigation preferred);
3. Substantial knowledge of criminal law, with experience in D.C. law preferred;
4. Exceptional legal research and writing skills; and
5. Strong oral advocacy skills.

This position is in the Collective Bargaining Unit. Candidates may be subject to a background check. If interested, please submit a cover letter which specifically addresses skills and abilities you possess that will enable you to succeed in this position, a resume, writing sample and list of three references electronically to oag.recruitmentattorney@dc.gov, or by mail to: Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 Fourth Street, N.W., Suite 1100 South, Washington, DC 20001. Closing Date: February 12, 2016

Please include the vacancy announcement number in your cover letter.

* Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

NOTICE OF NON-DISCRIMINATION

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 et seq., the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action.

Desired Class Level: Graduate/Alumni

Posting Date: February 3, 2016

Expiration Date: February 12, 2016

contact: Human Resources
Washington, District of Columbia United States

Resume Other (see below)
Receipt:

How To Apply: If interested, please submit a cover letter which specifically addresses skills and abilities you possess that will enable you to succeed in this position, a resume, writing sample and list of three references electronically to oag.recruitmentattorney@dc.gov, or by mail to: Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 Fourth Street, N.W., Suite 1100 South, Washington, DC 20001. Closing Date: February 12, 2016

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ID: 2071

Attorney - Senior Level

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Senior Attorney: The Attorney General's Office seeks a senior level attorney. Candidates must have senior management experience, be motivated self-starters with strong work ethic, integrity and professionalism. Excellent interpersonal, organizational and verbal/written communication skills are a must for this position. Ideal candidates will have top academic credentials, outstanding transcripts and a judicial clerkship. Successful candidates will be expected to work long hours, produce a high-quality legal product that meets exacting standards, and seek to enhance the reputation of the Attorney General's Office as a top law firm in the State of West Virginia. Candidates must also have an active WV license or be eligible for admission.

Please send your resume, a writing sample and preferred salary range to jobs@wvago.gov with "Senior Attorney" in the subject line.

Desired Class Level: Graduate/Alumni

Posting Date: February 3, 2016

Expiration Date: February 24, 2016

contact: Ms. Cara B. Lightner
Director of Human Resources
State Capitol, Building 1, Room E-26 Charleston, West Virginia 25305 United States

Resume Receipt: Other (see below)

How To Apply: Please send your resume, a writing sample and preferred salary range to jobs@wvago.gov with "Senior Attorney" in the subject line.

ID: 2073

Trial Attorney - Civil Litigation Division

Government of the District of Columbia (Washington, D.C.)

Position Type: Full-time

Type:

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA

Office of the Attorney General

TWO TRIAL ATTORNEY VACANCIES

Civil Litigation Division, Section III

Vacancy Announcements #16-019 & 16-020

Salary Range: \$76,085 – \$90,484 (LS-12/1 to LS-13/1)*

The Civil Litigation Division of the Office of the Attorney General for the District of Columbia is comprised of four sections and is currently seeking two trial attorneys for Section III. The Division defends the District of Columbia in civil lawsuits filed in the Superior Court of the District of Columbia and the U.S. District Court for the District of Columbia in which plaintiffs seek money damages and/or individual injunctive relief. The cases primarily are in the areas of personal injury (automobile, police false arrest, assault and battery, slip and falls, inmate claims and medical malpractice), claims filed under the D.C. Whistleblower Protection Act and the D.C. Human Rights Act (DCHRA), federal constitutional civil rights claims (e.g., Fourth Amendment claims involving alleged unlawful arrest and excessive force), and employment discrimination claims arising under local or federal law (e.g., sexual harassment and/or discrimination based upon race, gender, or sexual orientation under the DCHRA, Title VII, the American With Disabilities Act, Age Discrimination in Employment Act, etc.). The incumbent will defend the District of Columbia and its executive level agencies, officials, and employees acting within the scope of their employment.

The incumbents will have an individual caseload of approximately twenty-five active civil cases and may work on various litigation teams. The incumbent will file pleadings, conduct and respond to written and oral discovery, conduct and defend depositions, file dispositive motions, negotiate settlements, advise agency personnel on policies and practices challenged in litigation, and conduct trials and contested hearings. There is substantial contact with client agencies and individual clients.

Candidates must have civil litigation experience. Civil jury trial experience is strongly preferred. The successful candidates must have excellent research and writing skills, experience in conducting discovery, including expert discovery, and all aspects of pretrial practice, including motions practice. The candidates must be able to handle multiple

deadlines in a fast-paced environment, and be a self-starter. Experience in handling personal injury, employment discrimination/whistleblower and or claims under 42 U.S.C. § 1983 is highly desirable, as is knowledge of municipal law. Prior judicial clerkship experience is highly desirable but not required.

Candidates must have a law degree and be a member of the District of Columbia Bar or be a member of another bar who is eligible for waiver into the District of Columbia bar within 360 days of appointment to the position.

These positions are within the Collective Bargaining Unit. Candidates may be subject to a background check.

If you are interested in these opportunities, please submit a cover letter summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position, a resume, writing sample, and list of three references electronically to oag.recruitmentattorney@dc.gov, or by mail to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street, N.W., Suite 1100 South, Washington, D.C. 20001.

Closing Date: February 12, 2016.

Please include both vacancy announcement numbers in your cover letter.

* Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

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Desired Class Level: Graduate/Alumni

Posting Date: February 3, 2016

Expiration Date: February 12, 2016

contact: Human Resources
Washington, District of Columbia United States

Resume Receipt: Other (see below)

How To Apply: If you are interested in these opportunities, please submit a cover letter summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position, a resume, writing sample, and list of three references electronically to oag.recruitmentattorney@dc.gov, or by mail to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street, N.W., Suite 1100 South, Washington, D.C. 20001.
Closing Date: February 12, 2016.
Please include both vacancy announcement numbers in your cover letter.
* Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

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ID: 2072

Assistant Public Defender

Public Defender Corporation for the 15th Judicial Circuit, Clarksburg, WV (Clarksburg, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: ASSISTANT PUBLIC DEFENDER position available immediately with the PUBLIC DEFENDER CORPORATION for the 15th Judicial Circuit, CLARKSBURG, WV. Position includes representation of adults charged with felony and misdemeanor offenses and juvenile delinquency and status offenders. Must be licensed by the West Virginia Bar. Salary based upon experience. Generous benefits package. EOE. Send cover letter and resume immediately to: Perry B. Jones, Chief Public Defender, 203 West Main Street Clarksburg, WV 26301. Application deadline March 1, 2016

Desired Class Level: Graduate/Alumni

Posting Date: February 1, 2016

Expiration Date: March 1, 2016

contact: Ms. Vanessa Welch
203 West Main Street Clarksburg, West Virginia 26301 United States

Resume Receipt: Other (see below)

How To Apply: Send cover letter and resume immediately to: Perry B. Jones, Chief Public Defender, 203 West Main Street Clarksburg, WV 26301. Application deadline March 1, 2016

ID: 2065

Attorney

U.S. Department of Justice - Civil Division (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: This and other attorney vacancy announcements can be found at:
<http://www.justice.gov/careers/legal/attvacancies.html>.

Civil Division (CIV)
Office of the Assistant Attorney General
Attorney
Washington, DC 20530
United States
2016-CIV-OAAG-1

About the Office: The Civil Division represents the United States, its departments and agencies, Members of Congress, Cabinet Officers, and other federal employees in federal court litigation. The Civil Division's Office of the Assistant Attorney General (OAAG) is responsible for providing leadership, overall management, and policy direction for every aspect of the Civil Division's work. Among these responsibilities, OAAG oversees the Civil Division's legislative, regulatory, and policy review and clearance program.

Job Description: The Office of the Assistant Attorney General is seeking an attorney to serve as its Counsel for Policy.

Major responsibilities will include:

1. Reviewing legislative materials (including draft legislation, agency reports, statements of administration policy, questions for the record, and congressional testimonies of Executive Branch officials), regulatory materials (including notices of proposed rulemaking and final rules) and other policy documents (including Executive Orders and signing statements).
2. Coordinating with various Department components including the Department's Office of Legislative Affairs, Office of Legal Policy, and Office of Legal Counsel as well as the Civil Division's Front Office senior staff and Directors of the 14 litigating sections.
3. Analyzing legislative materials, regulatory matters, and policy documents to assess their impact on the Civil Division's existing litigation as well as potential future litigation.
4. Developing written views on these matters with input from the Civil Division's litigating sections.

These written views will be reviewed and approved by the Office of the Assistant Attorney General prior to submission to other Department and Executive Branch entities.

5. Participating in meetings with other offices within the Department of Justice and others within the Executive Branch to present and discuss the Civil Division's views on these matters.
6. Participating in congressional briefings and oversight-related matters.
7. Through the exercise of these responsibilities, acting to advance the Civil Division's mission, protecting the Civil Division's equities, and promoting a constructive relationship within the Department of Justice as well as the Executive Branch.
8. Keeping Civil Division officials apprised of the current status and outlook for congressional action on matters relevant to the Division.
9. Collaborating with the Civil Division's Budget Staff to draft cost estimates for bills with a particularly significant impact on the Civil Division's litigation.
10. Drafting responses to inquiries from members of Congress, other Executive Branch agencies, and the general public.
11. Performing such other Front Office legal advisory functions as may be required from time to time.

Qualifications:

Applicants must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of any State, territory of the United States, or the District of Columbia, and be an active member of the bar in good standing. Applicants must have at least three years of post-JD experience. Applicants should have excellent written and oral communication, negotiation, and interpersonal skills, exhibit good judgment in handling complex or controversial issues, and possess excellent work management skills to ensure the completion of multiple tasks under externally imposed short deadlines.

Current salary and years of experience will determine the appropriate salary level. The salary range is at the GS-14 or GS-15 level. Applicants must have at least three years of post J.D. experience to qualify at the GS-14 level and four years of post J.D. experience to qualify at the GS-15 level.

Salary: \$108,887 to \$160,300 per year (GS-14 to GS-15 range)

Travel: This position does not require travel.

Application Process: Applicants must submit a résumé and a cover letter highlighting relevant background to: oaag.vacancies@usdoj.gov

Email links icon

You must submit your application so that it will be RECEIVED by midnight, Eastern Standard Time on closing date of the announcement.

Application Deadline: Friday, February 12, 2016

Relocation Expenses: Relocation expenses are not authorized.

Number of Positions: 1

Updated January 21, 2016

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any other non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements.

Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority.

Individuals with targeted/severe disabilities are encouraged to register for the Office of Personnel Management (OPM) Shared List of People with Disabilities (the Bender Disability Employment Registry) by submitting their resume to resume@benderconsult.com

Email links icon

and referencing "Federal Career Opportunities" in the subject line. Additional information about the Bender Registry is available at www.benderconsult.com [external link]. Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test

which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

| | |
|-----------------------------|--|
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | February 1, 2016 |
| Expiration Date: | February 12, 2016 |
| Salary Range: | 100,000+ |
| contact: | Mr. Richard L. Parker Washington, District of Columbia 20530 United States |
| Resume Receipt: | Other (see below) |
| How To Apply: | Application Process: Applicants must submit a résumé and a cover letter highlighting relevant background to: oaag.vacancies@usdoj.gov Email links icon You must submit your application so that it will be RECEIVED by midnight, Eastern Standard Time on closing date of the announcement. Application Deadline: Friday, February 12, 2016 Relocation Expenses: Relocation expenses are not authorized. |

Number of Positions: 1
Updated January 21, 2016

* * *

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Email links icon

and referencing "Federal Career Opportunities" in the subject line. Additional information about the Bender Registry is available at www.benderconsult.com [external link]. Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

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associated with service- connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

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ID: 2061

Attorney

Tabor Lindsay & Associates (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Tabor Lindsay & Associates, PLLC a plaintiffs medical malpractice law firm seeks an associate attorney looking for a permanent position to works cases involving medical malpractice, wrongful death, and product liability. Job duties include preparing and responding to written discovery, taking depositions, appearing at hearings and trials, electronic court filing, and legal research. The ideal candidate is bright, driven, aggressive, focused and meticulous. Successful candidate will have superior written and oral communication skills. Candidates will be expected to work long hours as needed. Out of town travel is required. Must be an active member of the WV State Bar. Please send a cover letter, resume, unofficial transcript, and writing sample (no more than seven pages) to Christy Wageman at christy@taborlindsay.com to apply for this position.

Desired Class Level: Graduate/Alumni

Posting Date: February 1, 2016

Expiration Date: March 1, 2016

contact: Ms. Christy L. Wageman
Administrator
P.O. Box 1269 Charleston, West Virginia 25325 United States

Resume Receipt: Other (see below)

How To Apply: Please send a cover letter, resume, unofficial transcript, and writing sample (no more than seven pages) to Christy Wageman at christy@taborlindsay.com to apply for this position.

ID: 2063

Law Clerk

The Fayette County Court of Common Pleas (Uniontown, PA)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Fayette County Court of Common Pleas has a position available for a full-time law clerk, a law school graduate.
The duties of a law clerk include drafting opinions and orders. The position also offers the opportunity to observe civil and criminal trials and the practical aspects of Pennsylvania law.
The law clerk is requested to commit for a period of not less than one year. The salary is \$29,640 per annum, with benefits.
Please post this position in your legal journal, any employment pamphlet you may publish or on your website.
Your cooperation in this regard will be greatly appreciated.

Desired Class Level: Graduate/Alumni

Posting Date: February 1, 2016

Expiration Date: March 1, 2016

Salary Range: 20,000 - 29,999

contact: Ms. Karen M. Kuhn
District Court Administrator
61 East Main Street Uniontown, Pennsylvania 15401 United States

Resume Receipt: Other (see below)

How To Apply: Karen M. Kuhn
District Court Administrator
Administrative Office of Fayette County Courts
Fayette County Courthouse
61 E. Main St.
Uniontown, PA 15401
(724) 430-1230
Fax: (724) 430-1001

ID: 2066

Law Clerk

The Minnesota Supreme Court (St. Paul, MN)

Position Full-time
Type:

Geographic Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Preference:

Description: Job Title: Supreme Court Law Clerk
Closing Date/Time: Fri. 04/01/16 11:59 PM Central Time
Salary: \$60,739.92 Annually
Job Type: Full-time
Location: Minnesota Judicial Center - St. Paul, Minnesota

[Print Job Information](#) | [Apply](#)

[Description](#) [Benefits](#) [Supplemental Questions](#)

STATE OF MINNESOTA SUPREME COURT

TO APPLICANTS SEEKING A POSITION AS A LAW CLERK
AT THE MINNESOTA SUPREME COURT FOR THE 2017-2018 TERM

The Minnesota Supreme Court is the highest court of the State of Minnesota and consists of seven justices. It has discretionary review of cases from the Minnesota Court of Appeals. It has direct appellate jurisdiction over cases involving first-degree murder convictions, as well as cases from the Tax Court and Workers' Compensation Court of Appeals. It has original jurisdiction over attorney-discipline matters and certain election cases. The court sits at the Minnesota Judicial Center in St. Paul, Minnesota. Oral arguments are regularly scheduled during the first two weeks of every month from September through June.

The court will hire law clerks for one year, which generally extends from August 1 to July 31 of the following year.

Approximately 11 clerkships will be offered for the August 2017 through July 2018 term. With the exception of the Chief Justice, who has two law clerks, each justice has one law clerk and a law clerk that he or she "shares" with another member of the court. The three "shared clerks" regularly work on cases with two of the justices throughout the year.

Example of Duties:

Candidates apply to the court as a whole. Interviews take place with the entire court and justices select law clerks in order of seniority. Successful candidates accept a position with a particular justice or justices, but they also serve the court as a whole. During months when the court is in session, a law clerk is typically assigned one or two cases, and the clerk is expected to prepare a bench memorandum in each of the assigned case(s) that is distributed to the entire court in advance of oral argument. Law clerks will attend oral arguments in their assigned case(s) and, often, in other cases of interest or importance. Law clerks also serve as court marshals for hearings. After the case is heard and the justices determine how to resolve the case in conference, law clerks work closely with their justice on the preparation of the opinion. Law clerks also perform cite checks on the court's opinions and orders throughout the year. Depending on the justice, clerks may also be given additional assignments during the clerkship.

Typical Qualifications:

The minimum academic requirement for application is enrollment as a second-year law student. Graduation from an accredited law school is required to begin employment. Professional skills and scholastic proficiency are both considered. Strong writing and research skills are essential. Experience on a law review or law journal is preferred. The court will select its law clerks after it reviews applications and conducts interviews.

Supplemental Information:

SALARY AND BENEFITS: The anticipated salary for the 2017-18 term is \$60,740. An excellent State of Minnesota benefits package and contract parking are available. Also available is reduced-priced public transportation. Visit <http://mn.gov/mmb/segip/> for current benefit information.

TO APPLY: Apply online at www.mncourts.gov by attaching a cover letter, resume, and legal writing sample to the online application. Please arrange for your official transcript, with class rank, if available, to be mailed or e-mailed directly from your Registrar's Office to the address listed below. Letters of recommendation are highly recommended and also should be sent or e-mailed directly to the address listed below. Any attached documents or sent documents should have the naming convention of Last Name, First Name - Document Type (for example: Doe, Jane - Cover Letter). If you have any questions, please call 651-284-3863. Applications must be submitted by April 1, 2016. Interviews will take place May 25-26, 2016.

Minnesota Judicial Center
Human Resources Department, Rm. G08
25 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155

MNLawClerkRecruiting@courts.state.mn.com

THE MINNESOTA JUDICIAL BRANCH IS AN EQUAL OPPORTUNITY EMPLOYER

| | |
|-----------------------------|---|
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | February 1, 2016 |
| Expiration Date: | April 1, 2016 |
| Salary Range: | 60,000 - 69,999 |
| contact: | Ms. Paula Juris HR Specialist 25 Rev Dr. Martin Luther King Jr. Blvd. St. Paul, Minnesota 55155 United States |
| Resume Receipt: | Other (see below) |
| How To Apply: | TO APPLY: Apply online at www.mncourts.gov by attaching a cover letter, resume, and legal writing sample to the online application. Please arrange for your official transcript, with class rank, if available, to be mailed or e-mailed directly from your Registrar's Office to the address listed below. Letters of recommendation are highly recommended and also should be sent or e-mailed directly to the address listed below. Any attached documents or sent documents should have the naming convention of Last Name, First Name - Document Type (for example: Doe, Jane - Cover Letter). If you have any |

questions, please call 651-284-3863. Applications must be submitted by April 1, 2016. Interviews will take place May 25-26, 2016.

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THE MINNESOTA JUDICIAL BRANCH IS AN EQUAL OPPORTUNITY EMPLOYER

ID: 2068

Litigator

U. S. Department of Justice - Environment and Natural Resources (Washington, D.C.)

Position Full-time

Type:

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: This and other attorney vacancy announcements can be found at:
<http://www.justice.gov/careers/legal/attvacancies.html>.

Environment and Natural Resources Division (ENRD)
Environmental Defense Section, Washington, DC
Attorney
601 D Street, NW
Washington, DC 20004
United States

About the Office: The Environment and Natural Resources Division of the U.S. Department of Justice is seeking experienced litigators for vacancies in its Environmental Defense Section ("EDS" or "Section") in Washington, D.C.

The Environmental Defense Section represents the United States in complex civil litigation arising under a broad range of environmental statutes. EDS is the only section in the Environment Division that routinely handles cases in both federal circuit and district courts. EDS defends rules issued by the Environmental Protection Agency and other agencies under the pollution control laws, brings enforcement actions against those who destroy wetlands in violation of the Clean Water Act, and defends the United States against challenges to its cleanup and compliance actions at Superfund sites, federally-owned facilities and private sites.

For more information about the work of the Natural Resources Section, visit the Justice Department's web site at: <http://www.usdoj.gov/enrd>.

Job Description:

Responsibilities and Opportunity Offered: Primary duties include representing federal agencies in disputes under the Comprehensive Environmental Response, Compensation, and Liability Act ("CERCLA") and other pollution control statutes. Work assignments will include handling all aspects of CERCLA defensive litigation, including pre-trial and discovery tasks involving document reviews and document productions, preparation and filing of dispositive motions, taking and defending expert and fact witness depositions, and negotiating settlements.

Qualifications:

Applicants must possess a J.D. degree and must have at least five years of post-J.D., relevant civil/environmental litigation experience, and be an active member of the bar (any jurisdiction). The ideal candidate should possess an excellent academic record and strong analytical, writing, and advocacy skills. The ideal candidate should also have a comprehensive understanding of environmental law and federal civil procedure, excellent interpersonal skills, and the ability to work effectively in a team environment.

How You Will Be Evaluated: You will be evaluated based on your qualifications for this position as evidenced by the experience you report relative to this position. We expect to make selections within 90 days of the closing date of this announcement. Paid or unpaid experience will be considered.

Salary: Current salary and years of experience will determine the appropriate salary level. The possible salary range is: GS-13 (\$92,145 - \$119,794); GS-14 (\$108,887 - \$141,555) and GS-15 (\$128,082 - \$160,300).

Travel: Periodic travel is required.

Application Process: Submission Process and Deadline Date: Applications must be received by Friday,

February 5, 2016.

Applicants must submit a current resume, cover letter highlighting relevant experience and salary history, writing sample, and OF-306, Declaration for Federal Employment (https://www.opm.gov/forms/pdf_fill/of0306.pdf) to:

Cherie Rogers, Assistant Section Chief
Environmental Defense Section
Subject line: ENRD-16-022-EXC
Email applications to: ATTYAPPLY-EDS.ENRD@USDOJ.GOV
Email links icon

If email submission is not possible, please forward your application materials to the following address:

U.S. Department of Justice
Environment and Natural Resources Division
Environmental Defense Section
P.O. Box 7611
Washington, DC 20044
Attn: Cherie Rogers, Assistant Section Chief

No telephone calls, please.

How You Will Be Evaluated: You will be evaluated based on your qualifications for this position as evidenced by the experience you report relative to this position. Paid or unpaid experience will be considered.

This and selected other legal position announcements can be found on the Internet at: <http://www.justice.gov/careers/legal/attvacancies.html>.

Application Deadline: Friday, February 5, 2016

Relocation Expenses: Relocation expenses not be authorized.

Number of Positions: 2 Full-time permanent positions.

Updated January 19, 2016

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any other non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority.

Individuals with targeted/severe disabilities are encouraged to register for the Office of Personnel Management (OPM) Shared List of People with Disabilities (the Bender Disability Employment Registry) by submitting their resume to resume@benderconsult.com

Email links icon

and referencing "Federal Career Opportunities" in the subject line. Additional information about the Bender Registry is available at www.benderconsult.com [external link]. Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Graduate/Alumni
Class Level:

Posting February 1, 2016
Date:

Expiration February 5, 2016
Date:

Salary 100,000+
Range:

contact: Mr. Richard L. Parker
601 D Street Washington, District of Columbia 20004 United States

Resume Other (see below)

Receipt:

How To Apply: Application Process: Submission Process and Deadline Date: Applications must be received by Friday, February 5, 2016.

Applicants must submit a current resume, cover letter highlighting relevant experience and salary history, writing sample, and OF-306, Declaration for Federal Employment (https://www.opm.gov/forms/pdf_fill/of0306.pdf) to:

Cherie Rogers, Assistant Section Chief
Environmental Defense Section
Subject line: ENRD-16-022-EXC
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Number of Positions: 2 Full-time permanent positions.

Updated January 19, 2016

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Email links icon

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* * *

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WV Real Estate Attorney

Tri-County Abstract Agency, LLC

Position Type: Full-time

Practice Area(s): Real Property

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Real Estate Attorney needed to oversee new office in Parkersburg, West Virginia to review and/or perform title searches, prepare Closing Disclosure Statements, HUD-1 Statements, prepare title commitments and policies, attend residential and commercial closings and advise clients on all matters related to the sale of real estate, including but not limited to, the marketability of title to real property. Will also work closely with sellers, lenders, buyers, and real estate agents in every transaction and must possess excellent communication skills. Must have at least 2-4 years experience and a working knowledge of the title industry regulations from the Dodd-Frank Act.

Desired Class Level: Graduate/Alumni

Posting Date: January 27, 2016

Expiration Date: February 27, 2016

contact: Mrs. Amanda LF Porter
Owner
2 W. Main Street, Suite 100 Uniontown, Pennsylvania 15401 United States
<http://www.tricoabstract.com>

Resume Receipt: E-mail

Default email for resumes.: mandy@tricoabstract.com

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2059

Associate Attorney - Labor and Employment

Spilman Thomas & Battle (West Virginia)

| | |
|------------------------------------|--|
| Position Type: | Full-time |
| Practice Area(s): | Employment |
| Geographic Preference: | Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI) |
| Description: | <p>Spilman Thomas & Battle, PLLC, a full-service, regional law firm, has an immediate opening in its Charleston WV office for an Associate Attorney with one to five years' Employment experience.</p> <p>The ideal candidate must have an excellent academic record, a strong work ethic, strong interpersonal skills with the ability to work well with a team, superior judgment, excellent research and writing skills, the ability to effectively handle multiple projects, the ability to articulate legal strategies and courses of action, and the ability and desire to develop business. Candidates must have a West Virginia bar license.</p> <p>We offer competitive compensation and a comprehensive benefit package including medical, dental, 401(k) and profit sharing.</p> <p>Qualified candidates should forward resume, cover letter, law school transcripts, and a writing sample to recruiting@spilmanlaw.com</p> <p>Spilman Thomas & Battle, PLLC is an Equal Opportunity Employer.</p> |
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | January 25, 2016 |
| Expiration Date: | March 31, 2016 |
| contact: | Director of Human Resources Mary Smiley 301 Kanawha Boulevard East Charleston, West Virginia 25301 United States |
| Resume Receipt: | E-mail |
| Default email for resumes.: | recruiting@spilmanlaw.com |
| Additional Documents: | Cover Letter, Writing Sample, Other Documents |
| Requested Document Notes: | Official Transcript |
| ID: | 2058 |

Litigation Associate – General Litigation

Nelson Mullins Riley & Scarborough (Huntington,WV; Boston; DC; Greenville, Charleston and Columbia, SC; Charlotte and Winston-Salem, NC; Atlanta; New York)

| | |
|------------------------------------|---|
| Position Type: | Full-time |
| Practice Area(s): | Litigation |
| Geographic Preference: | Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI) |
| Description: | The Huntington office of Nelson Mullins Riley & Scarborough LLP is seeking a lateral associate to join its Litigation team. Class action defense, complex commercial litigation, insurance bad faith, and other catastrophic injury litigation. All candidates must possess excellent academic credentials and strong writing, analytical and communications skills. A minimum of 2 years' experience is required. West Virginia Bar admission preferred, but will consider candidates who are admitted to and in good standing with another state's bar. |
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | January 21, 2016 |
| Expiration Date: | February 29, 2016 |
| contact: | MICHELLE C. KLETT LEGAL RECRUITING AND DEVELOPMENT COORDINATOR 1320 MAIN STREET Columbia, South Carolina 29201 United States |
| Resume Receipt: | E-mail |
| Default email for resumes.: | emily.martin@nelsonmullins.com |
| Additional Documents: | Cover Letter |
| ID: | 2054 |

Litigation Associate – Health Care

Nelson Mullins Riley & Scarborough (Huntington,WV; Boston; DC; Greenville, Charleston and Columbia, SC; Charlotte and Winston-Salem, NC; Atlanta; New York)

Position Type: Full-time

Practice Area(s): Health, Litigation, Malpractice - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Huntington office of Nelson Mullins Riley & Scarborough LLP is seeking a lateral associate to join its Litigation team. Experience in medical malpractice litigation is a plus. All candidates must possess excellent academic credentials and strong writing, analytical and communications skills. A minimum of 2 years' experience is required. West Virginia Bar admission preferred, but will consider candidates who are admitted to and in good standing with another state's bar.

Desired Class Level: Graduate/Alumni

Posting Date: January 21, 2016

Expiration Date: February 29, 2016

contact: MICHELLE C. KLETT
LEGAL RECRUITING AND DEVELOPMENT COORDINATOR
1320 MAIN STREET Columbia, South Carolina 29201 United States

Resume Receipt: E-mail

Default email for resumes.: emily.martin@nelsonmullins.com

Additional Documents: Cover Letter

ID: 2053

National Tax Department – BTA Exempt Organizations Tax Staff

Ernst & Young (Pittsburgh, PA)

Position Type: Full-time

Practice Area(s): Banking & Finance, Corporate

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Position: National Tax Department – BTA Exempt Organizations Tax Staff

To be considered for an interview at Ernst & Young LLP (EY)

- You must first apply using your school's online recruiting system for one of our positions
- You must apply through our online system at www.ey.com/us/apply. Select the job description for which you are applying: Campus Full Time, Intern or MBA Application
- You must complete our Recruiting Candidate Preferences Form (<http://tinyurl.com/PrefLink>)

What it means to be part of EY Tax

Our clients' businesses will only succeed if they're built on strong foundations and grown in a sustainable way. At EY, we believe that managing our clients' tax obligations responsibly and proactively can make a critical difference. Our talented tax professionals provide technical knowledge, business judgment, consistency and an unwavering commitment to quality service – wherever they are and whatever tax services they need.

An introduction to the National Tax Department and BTA Exempt Organizations

EY's National Tax Department (NTD) serves high-profile, national and multinational clients and is led by nationally recognized tax professionals who include some of the firm's most senior tax talent. We provide a range of domestic and international transactional tax planning services and tax-related advisory services. The combination of knowledge and experience forms the basis for National Tax's ability to assist clients in determining and implementing appropriate tax planning.

Our Exempt Organizations Tax practice provides clients with tax compliance services, guidance and planning related to protecting tax-exempt status, IRS audit defense strategies and other relevant tax matters. Our people work on key client issues in domestic federal taxation, with a focus on implementing tax strategies that align with the client's business objectives.

What this means for you

At EY, we know it's your point of view, energy and enthusiasm that make the difference. We currently have exceptional learning opportunities for staff to team with more experienced colleagues to serve our clients. As an Exempt Organizations staff professional, you may find yourself:

- Building on technical competence by keeping up-to-date on trends, developments and technical authorities and applying them to moderately complex situations
 - Providing timely and high-quality services and work products that exceed client expectations
 - Building client relationships and demonstrating knowledge of client business
 - Demonstrating professionalism through a positive and cooperative attitude and by maintaining the confidential and proprietary nature of client relationships and related work products
 - Contributing to the overall success of the team by developing a thorough understanding of EY methodologies and tools to enhance service delivery; keeping team members informed of work status; actively seeking assignments when unassigned; proactively seeking opportunities to provide tax services; challenging traditional
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procedures used in the past; and attempting to find new, more effective approaches

Position requirements:

To qualify, candidates must be or have:

- Pursuing a bachelor's or master's degree in Accounting and/or an advanced degree in Tax or Law with plans to pursue either a JD or CPA license
- A strong academic record, including, without limitation, course work that EY deems relevant to this position
- Flexible and willing to travel as well as work in excess of standard hours when necessary
- A valid driver's license due to travel requirements
- Proficient in the English language, including the ability to listen, understand, read and communicate effectively both in writing and verbally in a professional environment
- Proficient with MS Office, including MS Excel, MS Word and MS PowerPoint
- Willing and able to learn and work independently with minimal supervision
- Demonstrated analytical and problem-solving skills
- Effective organization and time management skills with ability to work under pressure and adhere to project deadlines
- Integrity within a professional environment

Ernst & Young LLP, an equal employment opportunity employer (Females/Minorities/Protected Veterans/Disabled), values the diversity of our workforce and the knowledge of our people. To learn more about career opportunities at EY, please visit us at www.ey.com/us/careers.

The global Ernst & Young organization is a leader in assurance, tax, transaction and advisory services. The insights and quality services we deliver help build trust and confidence in the capital markets and in economies the world over. We develop outstanding leaders who team to deliver on our promises to all of our stakeholders. In so doing, we play a critical role in building a better working world for our people, for our clients and for our communities.

| | |
|------------------------------|---|
| Desired Class Level: | 3L, Graduate/Alumni |
| Posting Date: | January 20, 2016 |
| Expiration Date: | February 15, 2016 |
| contact: | Ms. MaryBeth Allen Campus Recruiter One PPG Place, Suite 2100 Pittsburgh, Pennsylvania 15222 United States http://www.ey.com/us/apply |
| Resume Receipt: | Accumulate Online |
| Additional Documents: | Unofficial Transcript |
| ID: | 2051 |

Associate Attorney - Consumer Finance

Spilman Thomas & Battle (West Virginia)

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|------------------------------------|--|
| Position Type: | Full-time |
| Practice Area(s): | Banking & Finance, Litigation |
| Geographic Preference: | Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI) |
| Description: | <p>Spilman Thomas & Battle, PLLC, a full-service, regional law firm, has an immediate opening in its Charleston WV office for an Associate Attorney with three years of Consumer Finance experience.</p> <p>The ideal candidate must have an excellent academic record, a strong work ethic, strong interpersonal skills with the ability to work well with a team, superior judgment, excellent research and writing skills, the ability to effectively handle multiple projects, the ability to articulate legal strategies and courses of action, and the ability and desire to develop business. Candidates must have a West Virginia bar license.</p> <p>We offer competitive compensation and a comprehensive benefit package including medical, dental, 401(k) and profit sharing.</p> <p>Qualified candidates should forward resume, cover letter, law school transcripts, and a writing sample to recruiting@spilmanlaw.com</p> <p>Spilman Thomas & Battle, PLLC is an Equal Opportunity Employer.</p> |
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | January 19, 2016 |
| Expiration Date: | March 1, 2016 |
| contact: | Director of Human Resources Mary Smiley 301 Kanawha Boulevard East Charleston, West Virginia 25301 United States |
| Resume Receipt: | E-mail |
| Default email for resumes.: | recruiting@spilmanlaw.com |
| Additional Documents: | Cover Letter, Writing Sample, Other Documents |
| Requested Document Notes: | Official Transcript |
| ID: | 2049 |

Assistant Deputy Attorney General (Civil Litigation)

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Full-time

Type:

Geographic Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Preference:

Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA

Office of the Attorney General

ASSISTANT DEPUTY ATTORNEY GENERAL

Civil Litigation Division

Vacancy Announcement #16-014

Salary Range: \$112,547 – \$158,000 (LX-02 Band) *

The Office of the Attorney General for the District of Columbia seeks candidates for the position of Assistant Deputy Attorney General in the Civil Litigation Division. Together, the Deputy Attorney General and the Assistant Deputy Attorney General for the Civil Litigation Division oversee the management and operations of a Division comprised of approximately 25 attorneys and 9 paraprofessional staff in three Sections, each of which is managed by a Section Chief who oversees the day-to-day operations on his or her Section.

The Civil Litigation Division's three Sections handle a significant portion of the defensive litigation on behalf of the District government, and represent the District of Columbia, its agencies and employees in civil lawsuits, both jury and non-jury, filed in the federal and local courts. Its cases range from simple slip and fall and auto accident claims to extremely serious lawsuits, such as medical malpractice resulting in quadriplegia and brain damage. The Division also handles constitutional challenges to government actions; civil rights actions under 42 U.S.C. § 1983 arising from alleged police misconduct, as well as related common law claims of false arrest and excessive force; civil rights cases brought by employees and others under Title VII of the 1964 Civil Rights Act (as amended), the Americans with Disabilities Act, and other federal and local anti-discrimination laws; cases seeking attorneys' fees and review of hearing officers' decisions under the Individuals with Disabilities in Education Act; and cases seeking enforcement under the Freedom of Information Act.

The Assistant Deputy assists in the supervision of all work conducted throughout the Division, including: (1) assisting in the direct supervision of the Section Chiefs, and the indirect supervision of attorneys and support staff personnel; (2) assisting the Section Chiefs as needed in the day-to-day operations of the Sections; (3) establishing policies and procedures for the Sections and the Division, as well as advising the Attorney General and other government officials regarding litigation and case strategy; (4) serving as a backup supervisor for the Division's attorneys in the absence of the Section Chief; (5) providing training and other support

for the Section Chiefs and attorneys; (6) reviewing and evaluating major cases and making settlement recommendations or authorizing settlements; (7) preparing contingent liability and other reports; (8) meeting with and advising high-level government officials, including members of the DC Council and their staff; (9) serving as part of OAG's management team on various agency-wide issues, including participation in agency committees; and (10) assisting the Deputy with the day-to-day operation of the Division, including preparing performance management evaluations.

The successful candidate for this position must have a JD degree, supervisory experience, strong interpersonal skills, and effective oral and written communication skills. The candidate must also possess strong managerial and organization skills, substantive knowledge of the practice areas in the Division and substantial litigation experience.

If interested in this position, please submit a cover letter which specifically addresses relevant experience, a resume, writing sample, and list of three references electronically to oag.recruitmentattorney@dc.gov, or by mail to: Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 Fourth Street, N.W., Suite 1100 South, Washington, DC 20001.

Closing Date: January 29, 2016.

Please include the vacancy announcement number in your cover letter.

* Salary in this range is based on a multitude of factors including applicable rules, regulations and guidelines.

NOTICE OF NON-DISCRIMINATION

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 et seq., the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action.

Desired Class Level: Graduate/Alumni

Posting Date: January 15, 2016

Expiration Date: January 29, 2016

contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume Receipt: Other (see below)

How To Apply: If interested in this position, please submit a cover letter which specifically addresses relevant experience, a resume, writing sample, and list of three references electronically to oag.recruitmentattorney@dc.gov, or by mail to: Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 Fourth Street, N.W., Suite 1100 South, Washington, DC 20001.

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ID: 2043

Attorney

U. S. Department of Justice - Environment and Natural Resources (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: These and other attorney vacancy announcements can be found at:
<http://www.justice.gov/legal-careers/attorneys-vacancies>.

Environment and Natural Resources Division (ENRD)
Natural Resources Section, Washington, DC
Attorney
601 D Street, NW
Washington, DC 20004
United States
ENRD-16-020-EXC

About the Office: The Environment and Natural Resources Division (ENRD) of the U.S. Department of Justice is seeking experienced litigators for its Natural Resources Section in Washington, DC. ENRD seeks to attract, retain, and promote individuals of exceptional ability and talent from all walks of life. The work environment and atmosphere are open, diverse, collegial and inclusive. ENRD places a high value on and fosters a work environment where people of all backgrounds, physical abilities, sexual orientations and experiences may reach their full potential.

The Natural Resources Section litigates cases arising from more than 80 different natural and cultural resource statutes, environmental statutes, and numerous treaties, international agreements, interstate compacts and congressional referrals. The Section also handles a wide variety of cutting-edge Fifth Amendment takings litigation involving real property. The diverse and dynamic subject matter of the Section's docket includes cases involving the National Environmental Policy Act, the National Forest Management Act, the National Park Service Organic Act, the Coastal Zone Management Act, the National Historic Preservation Act, the Archaeological Resources Protection Act, the Native American Graves Protection and Repatriation Act, the National Marine Sanctuaries Act, the Indian Gaming Regulatory Act, and the National Trails System Act. The Section's cases, many of them of first impression and significant media interest, involve the stewardship of our national parks, forests, rangelands, wildlife refuges, and offshore resources; the Nation's trust relationship with Native Americans and Tribes; vital federal programs ranging from nuclear materials management to military preparedness to energy policy and resource extraction; and original actions in the U.S. Supreme Court to resolve boundary and water allocation disputes.

The Section's cases are tried throughout the United States and its possessions and territories in both state and federal court, including the Court of Federal Claims. The Section represents virtually every major federal agency.

For more information about the work of the Natural Resources Section, visit the Justice Department's web site at: <http://www.usdoj.gov/enrd>.

Job Description: The attorney selected will handle cases involving novel and complex issues associated with the interpretation of statutes, treaties, regulations and executive orders relating to federal programs and the stewardship of the Nation's natural resource, as determined by the Section's needs. The cases handled by the Section require attorneys to achieve intellectual command of complicated facts, scientific principles, and legal issues, often rapidly. Successful candidates will demonstrate an aptitude and desire for primary responsibilities in sophisticated litigation, proficiency in working with a wide range of experts, and the ability to harness leading edge technology and litigation support in the preparation of cases. Creative thinking and considerable talent in problem-solving -- whether in a litigation or settlement context -- are indispensable.

Qualifications: The Section's docket is demanding. Successful applicants will have a

demonstrated record of complex case management, initiative and creativity, strong courtroom skills, outstanding legal writing, and a commitment to the highest ethical and professional standards.

Applicants must possess a J.D. degree awarded no later than December 31, 2010, be an active member of the bar (any jurisdiction), and be a U.S. citizen. Applicants should have a strong interest in federal litigation and/or trial work and an exceptional academic background. Judicial clerkship experience and familiarity with defensive civil litigation is highly desirable and knowledge of natural resources law, Fifth Amendment takings, or Indian law is a plus. Applicants must demonstrate superior research, analytical, and writing abilities.

Salary: Current salary and years of experience will determine the appropriate salary level. The possible salary range is: GS-13 (\$92,145 - \$119,794); GS-14 (\$108,887 - \$141,555) and GS-15 (\$128,082 - \$160,300).

Travel: Periodic travel is required.

Application Process: Applications must be received by Monday, January 25, 2016.

Applicants must submit a current resume, cover letter highlighting relevant experience, writing sample, and OF-306, Declaration for Federal Employment (https://www.opm.gov/forms/pdf_fill/of0306.pdf) to:

Lisa Lynne Russell

Chief, Natural Resources Section

U.S. Department of Justice

Subject line: ENRD-16-020-EXC

Email applications to: ATTYAPPLY-NRS.ENRD@USDOJ.GOV

Email links icon

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If email submission is not possible, please forward your application materials to the following address:

U.S. Department of Justice

Environment and Natural Resources Division

Natural Resources Section

P.O. Box 561, Ben Franklin Station

Washington, DC 20044-0561

Attn: Lisa Lynne Russell, Chief

No telephone calls, please.

How You Will Be Evaluated: You will be evaluated based on your qualifications for this position as evidenced by the experience you report relative to this position. Paid or unpaid experience will be considered.

Please note: The Selecting Official may select additional candidates if more positions become available within 80 days after the announcement closes.

Application Deadline: Monday, January 25, 2016

Relocation Expenses: Relocation expenses are not authorized.

Number of Positions: 1 Full-time permanent position.

Updated January 12, 2016

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Department Policies

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Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation

for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with targeted/severe disabilities are encouraged to register for the Office of Personnel Management (OPM) Shared List of People with Disabilities (the Bender Disability Employment Registry) by submitting their resume to resume@benderconsult.com

Email links icon

and referencing "Federal Career Opportunities" in the subject line. Additional information about the Bender Registry is available at www.benderconsult.com [external link]. Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Posting Date: January 15, 2016

Expiration Date: January 25, 2016

Salary Range: 90,000 - 99,999

contact: Mr. Richard L. Parker
601 D Street Washington, District of Columbia 20004 United States

Resume Receipt: Other (see below)

How To Apply: Application Process: Applications must be received by Monday, January 25, 2016.

Applicants must submit a current resume, cover letter highlighting relevant experience, writing sample, and OF-306, Declaration for Federal Employment (https://www.opm.gov/forms/pdf_fill/of0306.pdf) to:

Lisa Lynne Russell

Chief, Natural Resources Section

U.S. Department of Justice

Subject line: ENRD-16-020-EXC

Email applications to: ATTYAPPLY-NRS.ENRD@USDOJ.GOV

Email links icon

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Updated January 12, 2016

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Email links icon

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* * *

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Corporate Relations Manager

West Virginia University Central Corporate Relations Office (Morgantown, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Corporate Relations Manager- 01763
Description

West Virginia University is seeking applications for the position of Corporate Relations Manager. The purpose of this position is to build new and improve existing relationships between WVU and its corporate partners by acting as a central point of contact for companies and campus to coordinate mutually beneficial relationships on behalf of the university.

The Corporate Relations Manager will oversee a portfolio of company relationships for WVU, which entails conducting industry and company research to identify opportunities for university partnerships with public and private organizations, utilizing campus databases and resources to coordinate, manage, and report on corporate relationships with the university, and forming strong relationships with executives from current and potential university partners. Additionally, this position will collaborate with leaders from multiple university units to identify and appropriately match campus engagement opportunities with corporate needs, and participate in meetings and events related to the promotion of WVU. Occasional travel is required to accomplish position objectives.

Qualifications

Bachelor's degree in business or relevant field; Master's degree preferred.
Minimum of five (5) years of corporate experience, including demonstrated success in building strategic partnerships, corporate relations, business development, or similar roles.
Experience working in or with academia strongly preferred.

Requirements

Background Check.
Please include a cover letter and resume with your application.

First consideration will be given to applications received by February 1, 2016.

Job Posting: Jan 14, 2016
Posting Classification: Non-Classified
Exemption Status: Exempt
Benefits Eligible: Yes
Does this position require a valid driver's license?: Yes

Desired Class Level: Graduate/Alumni

Posting Date: January 15, 2016

Expiration Date: January 29, 2016

contact: Ms. Cynthia Sweet
Director

886 Chestnut Ridge Road P.O. Box 6216 Morgantown, West Virginia 26506 United States

Resume Other (see below)

Receipt:

How To <https://wvu.taleo.net/careersection/staff/jobdetail.ftl?job=01763>

Apply:

ID: 2042

Assistant Prosecuting Attorney

Harrison County Prosecuting Attorney's Office (Harrison County)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: POSITION DESCRIPTION

TITLE: ASSISTANT PROSECUTOR

The Harrison County Prosecuting Attorney's Office seeks a person for the position of Assistant Prosecuting Attorney for Harrison County. Qualified candidates must have prior experience in the area of criminal cases, abuse and neglect cases and/or juvenile cases. This position requires the prosecution in Court of criminal, abuse and neglect and/or juvenile proceedings on behalf of the State of West Virginia in Harrison County. It includes, but may not be limited to, the following duties: gathering and analyzing evidence; interviewing witnesses; reviewing case law decisions, statutes, and other legal matters pertaining to criminal, abuse and neglect and/or juvenile cases; preparing a case for prosecution; presenting evidence against an accused to petit jury; voir dire of a petit jury; arguing motions before the Court. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Experience in the prosecution of criminal, abuse and neglect and/or juvenile cases is required. A license to practice law in the State of West Virginia is also required. Language skills required are the ability to read, analyze, and interpret the most complex documents. Good computer skills, including the ability to conduct computer assisted legal research, are required.

This full time position offers a benefits package and is salaried commensurate with experience. Send a complete resume which outlines specific prior experience to: Rachel Romano, Prosecuting Attorney for Harrison County, West Virginia, 301 West Main Street, Third Floor, Clarksburg, West Virginia 26301 or via fax (304) 624-8708 by the closing date of January 15, 2016. No phone calls please.

The Harrison County Prosecuting Attorney's Office and the Harrison County Commission are Equal Opportunity Employers and do not discriminate on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, veteran's status, sexual orientation, or marital or family status. A TDD for the hearing impaired is located in the Harrison County Commission Office and the telephone number for the TDD is (304) 624-8500. Anyone having questions concerning or needing special accommodations should contact the ADA Coordinator c/o the Harrison County Planning Commission at (304) 624-8690.

Desired Class Level: Graduate/Alumni

Posting Date: January 7, 2016

Expiration Date: January 15, 2016

contact: Ms. Kim Martin
Administrative Assistant
301 W. Main Street Clarksburg, West Virginia 26301 United States

Resume Receipt: Other (see below)

How To This full time position offers a benefits package and is salaried commensurate with
Apply: experience. Send a complete resume which outlines specific prior experience to: Rachel Romano, Prosecuting Attorney for Harrison County, West Virginia, 301 West Main Street, Third Floor, Clarksburg, West Virginia 26301 or via fax (304) 624-8708 by the closing date of January 15, 2016. No phone calls please.

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ID: 2029

Attorney

United States Trustee Program (Memphis, TN)

Position Type: Full-time

Type:

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Preference:

Description: This and other attorney vacancy announcements can be found at:

<http://www.justice.gov/legal-careers/attorneys-vacancies>.

NT UNITED STATES TRUSTEE

United States Trustee Program (USTP)

Attorney

200 Jefferson Avenue, Room 400

Memphis, TN 38103

United States

UT-16-1587847

About the Office: The USTP is a litigating component of the Department of Justice with responsibility for overseeing nearly all bankruptcy cases filed in the United States – from chapter 7, 12, and 13 consumer cases to major chapter 11 business reorganizations. The Program's mission is to promote the integrity and efficiency of the bankruptcy system for the benefit of all stakeholders – debtors, creditors, and the public. USTP employees headquartered in Washington, DC, and in 93 field office locations across the country handle a wide range of administrative, regulatory, and enforcement matters. Of particular importance are the Program's efforts to address fraud and abuse by debtors, creditors, and others in the bankruptcy system by taking both formal and informal civil enforcement actions and making criminal referrals to U.S. Attorneys as appropriate.

The USTP places a high value on diversity of experience and cultural perspectives and encourages applications from all interested eligible candidates, including candidates from all ethnic and racial backgrounds, women, LGBT individuals, veterans, and individuals with disabilities.

Job Description: The United States Trustee Program (USTP) is seeking an experienced attorney to serve as an Assistant United States Trustee (AUST). The incumbent will be responsible for the administrative and legal management of the United States Trustee's Memphis, TN office, including the supervision of personnel assigned to the office; the implementation of Program policies and priorities and enforcement strategies to combat fraud and abuse in the bankruptcy system; the administration of cases filed under chapter 7, 11, 12, and 13 of the Bankruptcy Code; representing the United States Trustee in bankruptcy court; maintaining and supervising a panel of private trustees; and ensuring that violations of law are referred to the United States Attorney and federal law enforcement officials. The incumbent reports to the United States Trustee (UST) for Region 08 headquartered in Memphis, TN.

Qualifications:

To qualify for the AUST vacancy, internal candidates who wish to be considered must demonstrate in their resume that they have at least five (5) years post J.D. professional legal experience in interpreting, applying and advocating on behalf of clients the provisions of the United States Bankruptcy Code, the Federal Rules of Bankruptcy Procedure and related laws, rules, and regulations that arise in bankruptcy cases.

External candidates who wish to be considered must demonstrate in their resume that they have at least seven (7) years post J.D. professional legal experience in interpreting, applying and advocating on behalf of clients the provisions of the United States Bankruptcy Code, the Federal Rules of Bankruptcy Procedure and related laws, rules, and regulations that arise in bankruptcy cases.

In addition to the required qualifications listed above, it is desired that applicants have three or more years' experience in managing or supervising and providing legal skills training to attorneys.

EDUCATION: Candidates must have a Juris Doctorate Degree from a law school. It must

be annotated in your resume.

BAR MEMBERSHIP: Candidates must be an active member in good standing of the bar of a state, territory of the United States, District of Columbia, or Commonwealth of Puerto Rico with a valid license to practice law. It must be annotated in your resume.

Salary: \$116,021.00 to \$156,100.00 / Per Year.

Travel: Occasional travel; Business travel may be required up to 25% of the time.

Application Process: Please submit your application through USAJOBS. The list of required documents can be found in the USAJobs announcement.

1. Create an Account. You will be able to upload your resume and supporting documents and complete your profile prior to applying.

2. Once you have an account, apply to the USAJobs vacancy:

<https://www.usajobs.gov/GetJob/ViewDetails/425127100>

Application Deadline: Wednesday, January 13, 2016

Relocation Expenses: Relocation expenses are not authorized.

Number of Positions: 1

Updated December 29, 2015

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any other non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

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Email links icon

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* * *

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| | |
|-----------------------------|---|
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | January 7, 2016 |
| Expiration Date: | January 13, 2016 |
| Salary Range: | 100,000+ |
| contact: | Mr. Richard L. Parker 200 Jefferson Avenue, Room 400 Memphis, Tennessee 38103 United States |
| Resume Receipt: | Other (see below) |
| How To Apply: | <p>Application Process: Please submit your application through USAJOBS. The list of required documents can be found in the USAJobs announcement.</p> <p>1. Create an Account. You will be able to upload your resume and supporting documents and complete your profile prior to applying.</p> <p>2. Once you have an account, apply to the USAJobs vacancy: https://www.usajobs.gov/GetJob/ViewDetails/425127100 Application Deadline: Wednesday, January 13, 2016 Relocation Expenses: Relocation expenses are not authorized. Number of Positions: 1 Updated December 29, 2015</p> <p>* * *</p> <p>Department Policies</p> <p>Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender</p> |

identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any other non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

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Email links icon

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ID: 2032

Attorney

U.S. Department of Justice - Federal Bureau of Investigation (Washington, D.C.)

Position Full-time

Type:

Geographic Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Preference:

Description: This and other attorney vacancy announcements can be found at:
<http://www.justice.gov/legal-careers/attorneys-vacancies>.

Federal Bureau of Investigation (FBI)
Office of the General Counsel/Discovery Coordination and Policy Unit (DCPU)
Attorney
935 Pennsylvania Avenue
Washington, DC 20535
United States
1728

About the Office:

The Discovery Coordination and Policy Unit (DCPU) in the Office of General Counsel supports the FBI in administrative investigations, civil lawsuits, criminal cases, and other legal matters. This includes, among other things, providing discovery counsel and advice; responding to discovery requests for electronically stored information (ESI); and issuing litigation holds. The Assistant General Counsel in DCPU is responsible for promoting and facilitating the continuous improvement of the FBI's e-Discovery processes. He or she serves as expert legal advisors in the field of e-Discovery, particularly as it relates to the preservation, collection, and production of the FBI's ESI. In addition, he or she provides legal advice and guidance on Bureau records retention and information management policies and practices.

Job Description:

Major Duties

GS-14:

- Provides guidance in the development of internal information management policies and feedback on the rapidly evolving technologies associated with the preservation, collection, processing, and review of ESI.
- Provides coordination and support to Agency Counsel and the Discovery Management Section on matters relating to discovery, particularly document-intensive cases involving the application of e-Discovery technologies.
- Provides legal advice on all facets of complex and sensitive FBI matters associated with e-Discovery in administrative investigations, civil lawsuits, criminal cases, and other legal matters.
- Provides direction and guidance to a team of e-Discovery litigation technicians and paralegals.
- Assesses and improves the e-Discovery workflow and internal processes.
- Keeps abreast of changes in the field of e-Discovery and trains and informs management, attorneys, and the discovery team on changes in the law and e-Discovery practices.

GS-15: In addition to the above duties:

- Develops and directs long-term projects focused on analyzing and improving the administration and delivery of e-Discovery-related advice and services.
- Coordinates closely with partners in the Information Technology Branch in the advancement of improved technical support, evaluation of tools, and development of best practices.
- Integrate and advocate for the incorporation of discovery requirements in Bureau policies and practices.

Qualifications:

Qualifications and Evaluations

Education

Applicant must possess a J.D. degree from a law school accredited by the American Bar

Association (or have an LLM degree or other graduate law degree in addition to a J.D.) and be an active member of the bar (any US jurisdiction).

Positive Education Requirement: This position has a specific education requirement; all applicants must verify completion of this basic education requirement by submitting a copy of college transcripts by the closing date of the vacancy announcement. Please see the "Required Documents" section of this announcement for additional information.

Please be advised candidates that are selected for this position, must be approved by the Department of Justice, before they can complete the FBI's background process.

Please make sure your specialized experience/requirement(s) can be identified in your resume. Applicants must meet the qualification requirements by the closing date of this announcement.

Your application will be evaluated and rated under the FBI's Candidate Rating Procedures. Your resume and supporting documentation will be used to determine whether you meet the job qualifications listed in this announcement. If you are qualified for this job, your resume and supporting documentation will be compared to your responses to the online assessment questionnaire. If you rate yourself higher than is supported by your application materials, your responses may be adjusted and/or you may be excluded from consideration for this job.

Your application will then be placed in one of three categories: Most Competitive, Competitive, or Least Competitive. Names of candidates in the Most Competitive category will be sent to the hiring official for employment consideration. Candidates within the Most Competitive category who are eligible for veteran preference will receive selection priority over non-veteran preference eligibles.

All applicants will be rated on the following Competencies:

- Governance and Legal Jurisprudence
- Analytic Thinking
- Communication

BASIC REQUIREMENT: All applicants must possess a law degree from a law school accredited by the American Bar Association, and be an active member of the bar (any US jurisdiction).

GS-14: Applicants applying for the GS-14 must also have 2.5 or more years post J.D. attorney experience.

GS-15: Applicants applying for the GS-15 must also have 4 or more years of post J.D. attorney experience.

High self-assessment in the vacancy questions that is not supported by information in your resume, and/or supporting documents may eliminate you from Most Competitive status or result in a lowered score.

Salary: GS-14: \$107,325.00 - \$139,523.00 GS-15: \$126,245.00 - \$158,700.00

Travel: Not Required.

Application Process: Go to WWW.FBIJOBS.GOV for more information.

Application Deadline: Wednesday, January 20, 2016

Relocation Expenses: Not authorized.

Number of Positions: 1

Updated December 24, 2015

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Department Policies

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Email links icon

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Posting Date: January 7, 2016

Expiration Date: January 20, 2016

contact: Mr. Richard L. Parker
935 Pennsylvania Avenue Washington, District of Columbia 20535 United States

Resume Receipt: Other (see below)

How To Application Process: Go to WWW.FBIJOBS.GOV for more information.

Apply: Application Deadline: Wednesday, January 20, 2016

Relocation Expenses: Not authorized.

Number of Positions: 1

Updated December 24, 2015

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Circuit Court Law Clerk

West Virginia Circuit Court - Judge Wilkes - Jefferson, Berkley, and Morgan

| | |
|-------------------------------|---|
| Position Type: | Full-time |
| Geographic Preference: | Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI) |
| Description: | <p>West Virginia Circuit Court Law Clerk Position Opening- Judge Wilkes: Jefferson, Berkeley, and Morgan Counties.</p> <p>There is a Circuit Court Law Clerk Position opening in the Eastern Panhandle starting on January 15, 2016. Clerking is a great way to expand your legal knowledge by working in the court system. The Law Clerk is involved in court hearings, civil motion review, habeas corpus motion review, and research. It is a perfect opportunity for a new attorney or an attorney who would like a change of pace from practice. Information on how to apply is located at the website below.</p> <p>http://www.courtswv.gov/jobs_clerks.html</p> |
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | January 7, 2016 |
| Expiration Date: | January 28, 2016 |
| contact: | Ms. Ashley Hawkins, Esq. , United States |
| Resume Receipt: | Other (see below) |
| How To Apply: | Information on how to apply is located at the website below. http://www.courtswv.gov/jobs_clerks.html |
| ID: | 2038 |

Criminal Assistant U.S. Attorney

U.S. Attorney's Office (Greeneville, TN)

Position Full-time

Type:

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Preference:

Description: This and other attorney vacancy announcements can be found at:
<http://www.justice.gov/legal-careers/attorneys-vacancies>.

USAO Eastern District of Tennessee
Attorney
800 Market Street, Suite 211
Greeneville, TN 37743
United States
16-TNE-1587983-AUSA-04

About the Office: The Eastern District of Tennessee is comprised of 46 attorneys located in three staffed offices: Knoxville, Chattanooga, and Greeneville. The Eastern District of Tennessee enjoys a challenging mix of cases, a friendly and talented staff, and excellent agency relationships.

Job Description: The successful applicant will serve as a Criminal Assistant United States Attorney with responsibilities for handling a diverse caseload involving federal crimes such as fraud, money laundering, identity theft, and computer crimes. Duties include independently researching legal issues, drafting briefs, handling hearings and trials in the US District Court and handling all aspects of appeals before the Sixth Circuit Court of Appeals including writing appellate briefs and arguing cases.

Qualifications:

Required qualifications: Applicants must possess a J.D. degree, be an active member of the bar (any U. S. jurisdiction), and have at least 3 years post-J.D. legal or other relevant experience.

Preferred qualifications: Applicants should possess superior communication and courtroom skills, exhibit exceptional research and writing ability, perform thorough legal and factual analyses, demonstrate strong interpersonal skills, exercise good judgment, and function with minimal guidance in a highly demanding environment. Applicants should exhibit the ability to work in a professional manner with other attorneys, support staff, and client agencies.

United States citizenship is required.

Salary: Assistant United States Attorney's pay is administratively determined based, in part, on the number of years of professional attorney experience. The range of pay is \$51,917 to \$137,409 which includes 14.16% locality pay.

Travel: 1-5 nights per month.

Application Process: Applications may be submitted online through the following link: <http://www.usajobs.gov/GetJob/ViewDetails/425147500> . The deadline to apply is January 11, 2016. If unable to apply online, the announcement provides instructions on faxing your document in the "How to Apply" tab.

Application Deadline: Monday, January 11, 2016

Relocation Expenses: Relocation expenses will not be authorized.

Number of Positions: One or more positions may be filled from this vacancy announcement.

Updated December 28, 2015

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Desired Class Level: Graduate/Alumni

Posting Date: January 7, 2016

Expiration Date: January 11, 2016

contact: Mr. Richard L. Parker
800 Market Street, Suite 211 Greeneville, Tennessee 37743 United States

Resume Receipt: Other (see below)

How To Apply: Application Process: Applications may be submitted online through the following link: <http://www.usajobs.gov/GetJob/ViewDetails/425147500> . The deadline to apply is January 11, 2016. If unable to apply online, the announcement provides instructions on faxing your document in the "How to Apply" tab.
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Updated December 28, 2015
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Suitability and Citizenship: It is the policy of the Department to achieve a drug-free

workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Executive Director

Children's Home Society (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Alliance for Children, a West Virginia based non-profit organization, is seeking an Executive Director to lead the operations of our network of child welfare and behavioral health agencies across West Virginia. The Executive Director would be responsible for; facilitates and manages marketing and communications, public policy initiatives, membership advocacy efforts, strategic planning, finances and member benefits. Minimum Bachelor's Degree in a Human Services field required. Please send a resume, letter of interest, and salary requirements to:
Steve Tuck, President Alliance for Children, Inc.
(stuck@childhswv.org) or c/o Children's Home Society of WV, PO Box 2942, Charleston WV 25330
Please reply by January 22, 2016 if interested.
EOE

Desired Class Level: Graduate/Alumni

Posting Date: January 7, 2016

Expiration Date: January 22, 2016

contact: Mr. Steve Tuck
Chief Operating Officer
Children's Home Society of West Virginia P.O. Box 2942 1422 Kanawha Blvd., East
Charleston, West Virginia 25330 United States

Resume Receipt: Other (see below)

How To Apply: The Alliance for Children, a West Virginia based non-profit organization, is seeking an Executive Director to lead the operations of our network of child welfare and behavioral health agencies across West Virginia. The Executive Director would be responsible for; facilitates and manages marketing and communications, public policy initiatives, membership advocacy efforts, strategic planning, finances and member benefits. Minimum Bachelor's Degree in a Human Services field required. Please send a resume, letter of interest, and salary requirements to:
Steve Tuck, President Alliance for Children, Inc.
(stuck@childhswv.org) or c/o Children's Home Society of WV, PO Box 2942, Charleston WV 25330
Please reply by January 22, 2016 if interested.
EOE

ID: 2028

Labor Associate

Dinsmore & Shohl, LLP (Huntington and Morgantown, WV, Cincinnati, OH, and Louisville, KY.)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Dinsmore & Shohl, a prominent law firm with approximately 625 attorneys in 21 offices, has an immediate opportunity available for a Labor & Employment attorney in the Morgantown, WV office. Candidates must have 2-5 years of experience advising employers on compliance with state and federal employment laws and defending litigation alleging discrimination, retaliation, wrongful discharge, and violation of wage laws. Experience in dealing with the National Labor Relations Board and familiarity with federal labor law will be considered. Additionally, all candidates should be licensed to practice in West Virginia, have a strong academic background, and possess excellent communication skills.

Please send cover letter, resume, and transcript to Jennifer Stark, Director of Recruiting and Legal Personnel, Dinsmore & Shohl LLP, 255 East Fifth Street, Suite 1900, Cincinnati, Ohio 45202, or to dinsmore.legalrecruiting@dinsmore.com.

Desired Class Level: Graduate/Alumni

Posting Date: January 7, 2016

Expiration Date: January 21, 2016

contact: Ms. Jennifer L. Stark
Director of Recruiting and Legal Personnel
255 E. 5th Street Suite 1900 Cincinnati, Ohio 45202

Resume Receipt: Other (see below)

How To Apply: Please send cover letter, resume, and transcript to Jennifer Stark, Director of Recruiting and Legal Personnel, Dinsmore & Shohl LLP, 255 East Fifth Street, Suite 1900, Cincinnati, Ohio 45202, or to dinsmore.legalrecruiting@dinsmore.com.

ID: 2039

Trial Attorney

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Full-time

Type:

Geographic Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Preference:

Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA

Office of the Attorney General

TRIAL ATTORNEY

Juvenile Section

Public Safety Division

Vacancy Announcement #16-012

Salary: 63,481* (LS-11 step 1)

The Public Safety Division of the Office of the Attorney General for the District of Columbia is seeking a trial attorney for the Juvenile Section. The Juvenile Section handles all juvenile prosecutions in the District of Columbia and cases involving truancy and status violations. The Section has jurisdiction to charge a juvenile for any criminal offense under the D.C. Code, Federal Code, or D.C. Municipal Regulations.

The duties of the trial attorney in the Juvenile Section include: interviewing and preparing police and civilian witnesses; making charging decisions; researching, writing and litigating motions; managing all aspects of a trial calendar from intake through sentencing; providing some training; and community outreach. Additionally, Juvenile Section attorneys may be assigned to represent the interests of the District truancy and juvenile specialty court prosecutions. Applicants for this position should have a demonstrated interest in criminal law and procedure, prosecution and juvenile justice.

This position is within the Collective Bargaining Unit. Candidates for the position may be subject to a background check.

If interested, please submit a cover letter which specifically addresses skills and abilities you possess that will enable you to succeed in this position, resume, writing sample and list of three references electronically to oag.recruitmentattorney@dc.gov or by mail to: Arlyntha Love, Recruitment and Hiring, Office of the Attorney General for the District of Columbia, 441 Fourth Street, N.W., Suite 1100 South, Washington, DC 20001. Closing Date: January 15, 2016.

Please reference the vacancy announcement number in your cover letter.

* Salary in this range will be based on applicable rules, regulations and guidelines.

NOTICE OF NON-DISCRIMINATION

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 et seq., the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action.

Desired Graduate/Alumni
Class Level:

Posting January 7, 2016
Date:

Expiration January 15, 2016
Date:

contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume Other (see below)

Receipt:

How To If interested, please submit a cover letter which specifically addresses skills and abilities

Apply: you possess that will enable you to succeed in this position, resume, writing sample and list of three references electronically to oag.recruitmentattorney@dc.gov or by mail to:

Arlyntha Love, Recruitment and Hiring, Office of the Attorney General for the District of Columbia, 441 Fourth Street, N.W., Suite 1100 South, Washington, DC 20001. Closing

Date: January 15, 2016.

Please reference the vacancy announcement number in your cover letter.

* Salary

ID: 2030

Trial Attorney

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference:

Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA

Office of the Attorney General

TRIAL ATTORNEY

Civil Litigation Division, Section II

Office of the Attorney General for the District of Columbia

Vacancy Announcement #16-011

Salary range: \$90,484 – \$138,350 (LS-13/1 - LS-15/4)*

The Civil Litigation Division of the Office of the Attorney General for the District of Columbia is comprised of three sections. The Civil Litigation Division is currently seeking a trial attorney for Section II. The Civil Litigation Division defends the District of Columbia in civil lawsuits filed in the Superior Court of the District of Columbia and the U.S. District Court for the District of Columbia in which plaintiffs seek money damages and/or individual injunctive relief. The cases primarily are in the areas of personal injury (automobile, police false arrest, assault and battery, slip and falls, inmate claims and medical malpractice), claims filed under the D.C. Whistleblower Protection Act and the D.C. Human Rights Act (DCHRA), federal constitutional civil rights claims (e.g., Fourth Amendment claims involving alleged unlawful arrest and excessive force), and employment discrimination claims arising under local or federal law (e.g., sexual harassment and/or discrimination based upon race, gender, or sexual orientation under the DCHRA, Title VII, the American With Disabilities Act, Age Discrimination in Employment Act, etc.). The incumbent will defend the District of Columbia and its executive level agencies, officials, and employees acting within the scope of their employment.

The incumbent will have an individual caseload of approximately thirty active civil cases and may work on various litigation teams. The incumbent will file pleadings, conduct and respond to written and oral discovery, conduct and defend depositions, file dispositive motions, negotiate settlements, advise agency personnel on policies and practices challenged in litigation, and conduct trials and contested hearings. There is substantial contact with client agencies and individual clients.

Candidates must have significant civil litigation experience for the higher grade levels. Civil jury trial experience is strongly preferred. The successful candidate must have excellent research and writing skills, experience in conducting discovery, including expert discovery, and all aspects of pretrial practice, including motions practice. The candidate must be able to handle multiple deadlines in a fast-paced environment, and be a self-starter. Experience in handling personal injury, employment discrimination/whistleblower and/or claims under 42 U.S.C. § 1983 is highly desirable, as is knowledge of municipal law. Prior judicial clerkship experience is highly desirable but not required. This position is inside the Collective Bargaining Unit. Candidates for the position may be subject to a background check.

The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

If you are interested in this opportunity, please submit a cover letter summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position, a resume, writing sample, and list of three references electronically to oag.recruitmentattorney@dc.gov, or by mail to the Attorney Hiring Committee, Attention: Arlyntha Love, Recruitment and Hiring Office, Office of Attorney General for the District of Columbia, 441 4th Street, N.W., Suite 1100 South, Washington, D.C. 20001.

Closing Date: January 8, 2016.

Please reference the vacancy announcement number in your cover letter.

* Salary in this range will be based on applicable rules, regulations and guidelines.

NOTICE OF NON-DISCRIMINATION

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 et seq., the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action.

| | |
|-----------------------------|--|
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | January 7, 2016 |
| Expiration Date: | January 8, 2016 |
| contact: | Ms. Arlyntha Love Program Support Assistant 441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States |
| Resume Receipt: | Other (see below) |
| How To Apply: | Closing Date: January 8, 2016. Please reference the vacancy announcement number in your cover letter. * Salary in this range will be based on applicable rules, regulations and guidelines. NOTICE OF NON-DISCRIMINATION In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code § 2-1401.01 et seq., the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, genetic information, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the act. Discrimination in violation of the Act will not be tolerated. Violators will be subjected to disciplinary action. |
| ID: | 2036 |

Associate Attorney- Mechanical Patent Preparation and Prosecution

Renner, Otto, Boisselle & Sklar LLP (Cleveland, OH)

Position Type: Full-time

Practice Area(s): Intellectual Property

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Renner, Otto, Boisselle & Sklar, LLP is seeking patent attorneys with 2-5 years of experience in patent preparation and prosecution in the mechanical arts. Qualified candidates must have strong technical and legal academic credentials: JD with an undergraduate degree in mechanical engineering or related fields. An advanced technical degree or equivalent experience is preferred. USPTO and one or more state bar memberships are required.

Desired Class Level: Graduate/Alumni

Posting Date: December 29, 2015

Expiration Date: May 31, 2016

contact: Nicholas Gingo
1621 Euclid Avenue, 19th Floor Cleveland, Ohio 44115
<http://www.rennerotto.com>

Resume Receipt: E-mail

Default email for resumes.: Recruiting@rennerotto.com

Additional Documents: Cover Letter

ID: 2025

Advocate (telecommute)

The Borgen Project

Position Type: Summer

Practice Area(s): All Practice Areas

Geographic Preference: Unknown

Description: The Borgen Project is an innovative national campaign that is working to make poverty a focus of U.S. foreign policy. This is a great entry-level volunteer position for someone looking to be part of The Borgen Project. Advocates can operate from anywhere in the U.S.

- Attend one (30-60 minute) national conference call every week (5PM PDT, 6PM MDT, 7PM CDT, 8PM EDT).
- Serve as an ambassador for the world's poor. Build awareness of the issues and ways people can help.
- Manage and implement fundraising campaigns.
- Represent The Borgen Project in your city. Attend events and engage people in the cause.
- Contact congressional leaders in support of key poverty-reduction programs.

Qualifications:

- Excellent overall communication skills: oral, written, presentation.
- Ability to self-manage and prioritize assignments.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: December 23, 2015

Expiration Date: April 30, 2016

contact: The Borgen Project
110 Cherry St, Suite 310 Seattle, Washington 98104 United States

Resume Receipt: Other (see below)

How To Learn more at <http://borgenproject.org>.

Apply: Email your resume and cover letter to hiring@borgenproject.org with "Advocate" in the subject line.

ID: 2016

Political Affairs Internship (telecommute)

The Borgen Project

Position Internship
Type:

Practice All Practice Areas
Area(s):

Geographic Unknown
Preference:

Description: The Borgen Project is an innovative, national campaign that is working to make poverty a focus of U.S. foreign policy. This is a 12-week, part-time, unpaid internship. The selected candidate will be able to work from home and set their own schedule, but must meet weekly deadlines. Articles submitted will appear on BORGEN Magazine or The Borgen Project Blog.

- Interview sources and research topics in-depth.
- Write 3 well-researched articles per week.
- Communicate with editors and supervisors.
- Assist with fundraising. Create a personal fundraising campaign and meet targets.
- Attend national conference call every Monday at 5PM PST.

Qualifications: Strong journalism writing skills. Must be able to work independently and meet deadlines with very little supervision. Experience writing for newspapers is helpful, but not required.

Desired 1L, 2L, 3L, LLM, Graduate/Alumni
Class Level:

Posting December 23, 2015
Date:

Expiration April 30, 2016
Date:

contact: The Borgen Project
110 Cherry St, Suite 310 Seattle, Washington 98104 United States

Resume Other (see below)
Receipt:

How To

Apply: Learn more at <http://borgenproject.org>.
Email your resume, a cover letter and 2 writing samples to hr@borgenproject.org with "Journalism Internship" in the subject line.

ID: 2020

Regional Director (telecommute)

The Borgen Project

Position Type: Summer

Practice Area(s): All Practice Areas

Geographic Preference: Unknown

Description: The Borgen Project is an innovative national campaign that is working to make poverty a focus of U.S. foreign policy. Regional Directors operate independently from home and maintain contact with The Borgen Project's Seattle office. Regional Directors sign a 6-month contract. The position is volunteer and is roughly 4-6 hours per week. Regional Directors attend a conference call every Monday evening. Regional Directors come from many diverse backgrounds, some of which include a news anchor, veteran, banker, teacher, relief worker, political staffer, sales manager, programmer, and college students.

Key Responsibilities:

- Attend one (30-60 minute) conference call every week with the President of The Borgen Project and Regional Directors from across the United States (5PM PDT, 6PM MDT, 7PM CDT, 8PM EDT).
- Meet with local congressional leaders and lobby for legislation that improves living conditions for those living on less than \$1 per day.
- Mobilize people in your community to contact their congressional leaders to support poverty reduction legislation.
- Manage and implement fundraising campaigns.
- Build a network of people engaged in the cause.
- Serve as The Borgen Project's ambassador in your city.

Qualifications:

- Basic understanding of U.S. Politics and international development.
- Highly organized with the ability to prioritize multiple functions and tasks while managing their work time efficiently.
- Strong team player that loves to bring new ideas to the table.
- Ability to demonstrate frequent independent judgment with decisiveness.
- Excellent overall communication skills: oral, written, presentation.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: December 23, 2015

Expiration Date: April 30, 2016

contact: The Borgen Project
110 Cherry St, Suite 310 Seattle, Washington 98104 United States

Resume Receipt: Other (see below)

How To Apply: Learn more at <http://borgenproject.org>.

Apply: Email your resume and cover letter to hiring@borgenproject.org with "Regional Director" in the subject line.

ID: 2017

In-House Conflicts Counsel

Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: In-House Conflicts Counsel
Orrick, Herrington & Sutcliffe LLP
Location: Wheeling, WV
Job#199124

Orrick currently has an excellent opportunity in our Global Operations Center in Wheeling, WV for an In-House Conflicts Counsel.

The In-House Conflicts Counsel ensures the accurate and timely identification of potential conflicts and prompt client/matter openings while protecting the firm and its clients from adversity and risk. Reports directly to the firm's General Counsel and coordinates on a regular basis with the firm's Director of New Business and Conflicts.

Qualifications:

- JD Degree and admission to practice in good standing in a US jurisdiction required.
- 1-3 years of related experience including extensive knowledge of new client and matter and conflict of interest policies and procedures.
- Familiarity with rules governing conflicts of interest and the conflict resolution process desirable.
- Strong legal research and analytical skills.
- Ability to effectively establish working relationships with lawyers and staff, and to encourage teamwork and build consensus in order to exceed departmental standards and Firm objectives.
- Ability to maintain open lines of communication within and between departments and lawyers to share knowledge about clients, matters, and conflict of interest issues.
- Ability to manage change within a fast paced, dynamic and progressive organization while maintaining a commitment to the Firm's core values.
- Ability to exercise sound decision making abilities and good judgment.
- Excellent project management, organizational, analytical and problem solving skills.
- Excellent communication and interpersonal skills; demonstrates a strong customer service orientation towards internal and external clients; proven ability to interact with all levels of management, staff and external entities in a highly effective and professional manner.
- Proficient personal computer skills and knowledge of firm software including MS Excel and Word and conflicts database.

Orrick is a top ranked global law firm. Founded in San Francisco 150 years ago, Orrick today has offices in 25 cities worldwide. We win high-stakes cases and counsel on innovative transactions, with particular strength in the technology, energy & infrastructure and financial sectors. American Lawyer recently named us to its 10-year "A-List" – in recognition of the firm's consistently strong financial performance and our culture of collaboration and community service. Our Global Operations Center in Wheeling, West Virginia, is home to more than 300 members of our team. Established more than a decade ago, it was the first centralized administrative operation in a major law firm.

Orrick offers a friendly work environment, competitive salary, and excellent benefits.

Please visit www.orrick.com for more information about the firm.

All qualified applicants will receive consideration for employment without regard to race, sex, color, religion, national origin, sexual orientation, gender identity, protected veteran status, or on the basis of disability.

Desired Class Level: Graduate/Alumni

Posting Date: December 21, 2015

Expiration Date: January 22, 2016

contact: Karen L. Sincavich
HR Recruiter
2121 Main Street Wheeling, West Virginia 26003 United States
<http://www.orrick.com>

Resume Receipt: Other (see below)

How To Apply: To submit your resume and cover letter for this position, please visit our Paralegal and Professional Staff listing at www.orrick.com/careers/. Please include your salary expectations in your cover letter. Submissions without salary expectations may not be considered.

No phone calls please.

Additional Documents: Cover Letter

ID: 2010

Attorney-Advisor

Appalachian Regional Commission

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: Job Opportunity: Attorney-Advisor (Assistant General Counsel)

Vacancy Announcement Number: 2015-3

Closing Date: January 15, 2016

Grade: Band II (\$90,823–\$139,523)
NF-905-13/14 (equivalent to GS 13/14)

Location: Appalachian Regional Commission
1666 Connecticut Avenue, NW
Washington, DC 20009

Agency Information

The Appalachian Regional Commission (ARC) is a small regional economic development agency that represents a unique partnership of federal and state government.

Each year ARC provides funding for several hundred grants or projects in the 13-state Appalachian Region in areas such as business development, education and job training, telecommunications, infrastructure, community development, housing, and transportation. These projects create thousands of new jobs; improve local water and sewer systems; increase school readiness; expand access to health care; assist local communities with strategic planning; and provide technical and managerial assistance to emerging businesses. There are approximately 50 employees at ARC, the majority of which are non-federal. A professional and technical staff supports grant-making, advocacy, and knowledge-building functions to assist the Appalachian Region. The Commission receives a congressional appropriation to provide development assistance to states and local entities in the Region. The Commission's current annual operating level is approximately \$90 million.

Position Information

Although this position is a full-time position, consideration may be given to filling it initially on a less-than-full-time basis.

This position reports directly to the general counsel and serves as the assistant general counsel and as such has the opportunity to be involved in many of the activities of the general counsel. One other staff member is assigned to the office, providing non-professional legal support in the area of contract and grant administration and the J-1 Visa Waiver Program. As assistant general counsel, the incumbent will be responsible for providing legal counsel to senior and other staff of the agency on a broad range of topics, including but not limited to administrative and non-administrative law issues; legislative topics; state, local, and federal law as related to ARC business; contracts and grants; ethics; employment law; and personnel issues relating to EEO, pensions, benefits, and compensation.

Duties and Responsibilities

- Provides legal counsel to ARC's senior federal and non-federal leadership on legislation, including regulations and legal memoranda.
- Assists with legal oversight of the Commission on matters related to policies, processes, and programs of federal, state, and local entities.
- Conducts legal research, reviewing laws, legal opinions, policies, and precedent cases bearing on the legal issues involved in the problem, proposal, or case, and responds to questions concerning the interpretation and application of statutes, rules, and regulations as they pertain to contracts, grants, or other legal instruments executed by administrative officials of the Commission.
- Reviews and analyzes inspector general reports, conducting follow-up activities as necessary for resolution.
- Provides and/or interprets ARC policies, reports, and guidance related to the following: the Ethics in Government Act of 1978; the Hatch Act and other applicable ethics laws and regulations; personnel and employment law; Equal Employment Opportunity (EEO); the Freedom of Information Act (FOIA); and the Privacy Act.
- Explains and justifies the Commission's position at meetings and conferences on administrative issues, and addresses in writing the legal aspects of operational situations, memorializing inter-agency agreements, or preparing documents for final resolution of issues.
- Drafts contracts and other legal documents as necessary.

Qualifications Required

- Professional law degree (LL.B. or J.D.) from an accredited law school.
- Active member and in good standing of the bar of a state, the District of Columbia, Puerto Rico, or a U.S. territory.
- Occasional travel within the 13-state Appalachian Region may be required.

Additional Requirements

- U.S. citizenship is required.
- Prior to hire, the selectee must successfully complete a federal background investigation.

Knowledge, Skills, and Abilities

Applicants will be evaluated to determine if they meet the minimum qualification requirements and on the extent to which their application shows possession of the following knowledge, skills, and abilities (KSAs) associated with the position:

- 1.Substantial legal experience in grants and administrative law. This experience may have been gained in federal, state, local, or other similar environment. (This position is not a federal government position).
- 2.Knowledge of laws, legal codes, precedents, government regulations, executive orders, and agency rules.
- 3.Ability to identify, research, and analyze issues for which there may be limited or no precedents, and reach sound legal conclusions, summarize results, and provide sound legal advice.
- 4.Skill in analyzing, negotiating, and problem solving.
- 5.Ability to communicate effectively orally and in writing.
- 6.Strong interpersonal skills in order to thrive in a collaborative environment.

Salary and Benefits

ARC follows the General Schedule Salary Table of the federal government. ARC's Band II is equivalent to the federal grade GS 13/14. If hired at the NF-13 level, incumbent

may advance to the NF-14 level.

This is not a federal position; however, if a federal employee is selected for this position and transfers without a break in service of more than three calendar days, he/she is entitled to continue his/her retirement, life and health insurance benefits, and leave entitlements. A non-federal selectee will be offered a generous, comparable benefits package.

How to Apply

Applicants must submit the following documents. •A complete and up-to-date resume.
•A cover letter that describes background and qualifications as they relate to the qualifications listed above.

Application materials may be submitted by email, fax, or mail to:

Appalachian Regional Commission
Human Resources Office, Suite 700
1666 Connecticut Avenue, NW
Washington, DC 20009-1068
Email: hr@arc.gov
Fax: 202.234.8599

ARC is an equal opportunity employer. Selection for this and any other position will be based solely on merit. ARC does not discriminate on the basis of race, color, religion, sex, national origin, politics, marital status, sexual orientation, physical or mental disability, age, or membership or non-membership in an employee organization. ARC will provide reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please contact Barbara Brown at 202.884.7712 or at bbrown@arc.gov.

[Site Map](#) [Contact ARC](#) [Privacy Policy](#) [Web Policy](#) [USA.gov](#) [Office of Inspector General](#)

| | |
|------------------------------------|---|
| Desired Class Level: | LLM, Graduate/Alumni |
| Posting Date: | December 18, 2015 |
| Expiration Date: | January 15, 2016 |
| contact: | Barbara Brown Human Resources Office, Suite 700 1666 Connecticut Avenue, NW Washington , District of Columbia 20009-1068 |
| Resume Receipt: | E-mail |
| Default email for resumes.: | hr@arc.gov |
| Additional Documents: | Cover Letter |
| ID: | 2008 |

Litigator

U. S. Department of Justice - Tax Division (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: This and other attorney vacancy announcements can be found at:
<http://www.justice.gov/legal-careers/attorneys-vacancies>.

Tax Division (TAX)
Attorney
Washington, DC 20530
United States
DOJ-TAX-CES-2016-02

About the Office: The Tax Division is hiring criminal lawyers who have a passion for litigation, a deep interest in public service, and the ability to work both collaboratively and independently. Some familiarity with tax law is not required, though it may be helpful.

The mission of the Tax Division is to enforce the nation's tax laws fully, fairly, and consistently, through both criminal and civil litigation, in order to promote voluntary compliance with the tax laws, maintain public confidence in the integrity of the tax system, and promote the sound development of the law. The attorneys in the Criminal Enforcement Sections represent the United States in litigation in federal courts across the country.

The Tax Division is ranked as "one of the best places to work" in government by the Partnership for Public Service. We seek to create a work environment and organizational culture that reflect the diversity of American society and that foster the success of every employee by appreciating and building upon the skills, experiences, and uniqueness that each employee brings to the workplace.

We place a high value on diversity of experience and cultural perspective and encourage applications from all interested eligible candidates, including attorneys of all ages from all ethnic and racial backgrounds, all sexual orientations and gender identities, political affiliations, marital or parental statuses, religious backgrounds, with or without disabilities and with or without military service.

For more information about employment with the Tax Division, please see

http://www.justice.gov/tax/career_atty.htm and

http://www.justice.gov/tax/DiverseCommittee/Tax_Brochure_SM.pdf.

More information about the Criminal Enforcement Sections is available at:

<http://www.usdoj.gov/tax/>.

Job Description: The Tax Division's jurisdiction is the United States - accordingly, travel to multiple jurisdictions is an essential component of the job. Travel frequency and location varies and is based on the attorney's litigation schedule.

Trial attorneys in the Criminal Enforcement Sections have a significant amount of responsibility and work in a collegial environment with experienced litigators. Persuasive legal writing, oral advocacy, and ability to analyze and organize significant documentary evidence are critical components of the position. Our attorneys work with federal agents to investigate and prosecute offenses arising under the internal revenue laws and related federal statutes. Our attorneys' responsibilities encompass the investigative use of the grand jury and other investigative techniques, such as search warrants.

Attorneys also engage in all facets of criminal litigation, including indictment, motions practice, trial, and sentencing. Besides working with federal agents, a trial attorney usually works with another Criminal Tax Division Trial Attorney or an Assistant United States Attorney (AUSA) in the jurisdiction's U.S. Attorney's Office on litigated matters as the lead attorney, second chair, or consulting attorney. Our cases involve traditional violations of criminal tax laws by taxpayers having legal sources of income, which includes, for example, tax evasion and the filing of false tax returns, as well as cases

involving tax defiers, identity theft, financial institution fraud, securities fraud, health care fraud, public corruption, organized crime activities, and narcotics trafficking.

Qualifications:

The Tax Division anticipates hiring criminal litigators with varying levels of experience. Applicants must have at least 3 years of full-time post-J.D. litigation experience by the closing date of the announcement. Criminal litigation experience is preferred.

Applicants should have a strong interest in federal litigation and trial work; strong writing, oral-advocacy, and research skills; and an exceptional academic background.

The work of the Criminal Enforcement Trial Sections requires the application of analytical, research, and writing skills to complex and significant issues involving all aspects of criminal law and criminal tax enforcement. Persuasiveness, judgment, and a collaborative orientation are also highly valued. Applicants with an accounting, tax, or business background are encouraged to apply.

Applicants must possess a J.D. degree, and must be duly licensed and authorized to practice as an attorney under the laws of any state or territory of the United States or the District of Columbia. Active bar membership (of any jurisdiction) is required. United States citizenship is required.

Attorneys hired by the Tax Division commit to serving a minimum of four (4) years.

Salary: Years and experience will be considered in determining the salary level.

Positions may be filled at the GS levels of GS-12 (\$76,378.00 - \$99,296.00), GS-13 (\$90,823.00 - \$118,069.00), GS-14 (\$107,325.00 - \$139,523.00), GS-15 (\$126,245.00 - \$158,700.00)

Travel: Travel will be required.

Application Process: The Tax Division anticipates scheduling interviews for this position in January 2016, with selected applicants starting in the spring of 2016, subject to completion of a background investigation.

Applicants who have previously applied to the Tax Division but were not extended offers are encouraged to reapply if they would like to be considered under this job announcement.

Applicants who are eligible for veterans' preference or consideration under a special hiring authority (such as programs for individuals with disabilities) must submit appropriate documentation demonstrating eligibility. Please see the description of required documentation in the application section at

<https://www.usajobs.gov/GetJob/ViewDetails/424132700>.

Department of Justice attorneys eligible for priority consideration under the Department's Reemployment Priority List Program must include notice to the Division of their eligibility in their application package.

Application Deadline: Friday, January 15, 2016

Relocation Expenses: Relocation expenses are not authorized.

Number of Positions: The Tax Division anticipates hiring for several trial attorney positions in Washington, D.C.

Updated December 17, 2015

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any other non-merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency.

Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with targeted/severe disabilities are encouraged to register for the Office of Personnel Management (OPM) Shared List of People with Disabilities (the Bender Disability Employment Registry) by submitting their resume to resume@benderconsult.com

Email links icon

and referencing "Federal Career Opportunities" in the subject line. Additional information about the Bender Registry is available at www.benderconsult.com [external link]. Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Graduate/Alumni
Class Level:

Posting December 18, 2015
Date:

Expiration Date: January 15, 2016

Salary Range: 100,000+

contact: Mr. Richard L. Parker
Washington, District of Columbia 20530 United States

Resume Receipt: Other (see below)

How To Apply: Application Process: The Tax Division anticipates scheduling interviews for this position in January 2016, with selected applicants starting in the spring of 2016, subject to completion of a background investigation.
Applicants who have previously applied to the Tax Division but were not extended offers are encouraged to reapply if they would like to be considered under this job announcement.
Applicants who are eligible for veterans' preference or consideration under a special hiring authority (such as programs for individuals with disabilities) must submit appropriate documentation demonstrating eligibility. Please see the description of required documentation in the application section at <https://www.usajobs.gov/GetJob/ViewDetails/424132700>.
Department of Justice attorneys eligible for priority consideration under the Department's Reemployment Priority List Program must include notice to the Division of their eligibility in their application package.
Application Deadline: Friday, January 15, 2016
Relocation Expenses: Relocation expenses are not authorized.
Number of Positions: The Tax Division anticipates hiring for several trial attorney positions in Washington, D.C.

ID: 2006

Attorney

Booth & McCarthy (Bridgeport, WV)

| | |
|------------------------------------|---|
| Position Type: | Full-time |
| Practice Area(s): | Commercial |
| Geographic Preference: | Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI) |
| Description: | Small law firm seeks entry level associate attorney to join its Bridgeport, West Virginia office. Will handle large volume of Magistrate District and Circuit Court civil cases in multiple county practice. Must be licensed to practice in West Virginia. We are a general practice firm operating in West Virginia and Virginia with an emphasis on commercial and consumer collections, commercial law, creditor's rights and bankruptcy law. Attorney will have extensive contact with clients, as well as have some management duties, and ability to work well with others is important. Salary and benefits commensurate with experience; great opportunity to start practice with partnership potential. |
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | December 16, 2015 |
| Expiration Date: | February 27, 2016 |
| Salary Range: | 40,000 - 49,999 |
| contact: | Mr. Daniel Booth Partner PO Box 4669 Bridgeport, West Virginia 26330 United States http://booth-mccarthy.com |
| Resume Receipt: | E-mail |
| Default email for resumes.: | Tuckerwv1@gmail.com |
| Additional Documents: | Cover Letter |
| Requested Document Notes: | Provide cover letter describing why you think you would be a good candidate for the position. |
| ID: | 2004 |

Public Defender

Public Defender Corporation for the 5th Judicial Circuit (Ripley, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Position available for full-time Public Defender under W. Va. Code §29, Article 21, to represent indigent criminal defendants. Position may cover cases in Roane and Jackson County, West Virginia for the 5th Judicial Circuit Court. Must be a member of the West Virginia State Bar.

State benefits package including retirement, health insurance and life insurance.

Applicants should forward their Résumé and cover letter to:

Kevin B. Postalwait, Chief Defender
Public Defender Corporation 5th Judicial Circuit
P. O. Box 797
Ripley, West Virginia 25271

Application Deadline: January 31, 2016 or until position is filled

Desired Class Level: Graduate/Alumni

Posting Date: December 15, 2015

Expiration Date: January 31, 2016

contact: Mr. Kevin Postalwait
P.O. Box 797 214 Main Street Ripley, West Virginia 25271

Resume Receipt: Other (see below)

How To Apply: Applicants should forward their Résumé and cover letter to:

Kevin B. Postalwait, Chief Defender
Public Defender Corporation 5th Judicial Circuit
P. O. Box 797
Ripley, West Virginia 25271

Application Deadline: January 31, 2016 or until position is filled

ID: 2003

Staff Attorney

Legal Aid of the Bluegrass (Covington, KY)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Job Description:
Staff Attorney-Morehead, KY. Legal Aid of the Bluegrass (LABG) seeks a full time staff attorney for its Morehead, KY office. A non-profit legal aid program, LABG serves 215,000 poor people in 33 counties from four offices located in Ashland, Covington, Lexington and Morehead. LABG provides civil legal services to low income and vulnerable populations primarily in the areas of government benefits, consumer law, family law and housing. The successful candidate will practice in foreclosure, family law, consumer law, and public benefits. Requirements are KY Bar membership or eligibility to practice in KY based on licensure in another state. Salary depends on experience. LABG offers excellent fringes including, among others, student loan benefit, state retirement, life insurance, long term disability insurance and health insurance. Submit resume, including bar admission date; statement of interest; and a writing sample to: resumes@LABLaw.org, subject: Staff Attorney-Morehead. LABG is an equal opportunity employer. The position is open until filled.

Qualifications:
The successful candidate will practice in foreclosure, family law, consumer law, and public benefits. Requirements are KY Bar membership or eligibility to practice in KY based on licensure in another state.

Application Instructions:
Submit resume, including bar admission date; statement of interest; and a writing sample to: resumes@LABLaw.org, subject: Staff Attorney-Morehead. LABG is an equal opportunity employer. The position is open until filled.

Desired Class Level: Graduate/Alumni

Posting Date: December 15, 2015

Expiration Date: January 11, 2016

contact: Angela Dailey
Administrative Assistant
104 East 7th Street Covington, Kentucky 41011 United States
<http://www.lablaw.org>

Resume Receipt: Other (see below)

How To Apply: Application Instructions:
Submit resume, including bar admission date; statement of interest; and a writing sample to: resumes@LABLaw.org, subject: Staff Attorney-Morehead. LABG is an equal opportunity employer. The position is open until filled.

ID: 2002

Senior - Fruad Investigation & Dispute Services

EY (Charlotte, NC)

Position Type: Full-time

Practice Area(s): Banking & Finance, Corporate, International

Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)

Description: The EY Assurance group is one of the most trusted, respected and influential organizations in the industry. As part of our team, you will provide peace of mind to clients by using your skills and experience to give companies, investors and regulators confidence in the validity of financial statements and business-critical information or processes. Groups (or, as we call them, sub-service lines) within Assurance include External Audit, Climate Change and Sustainability Services, Financial Accounting Advisory Services and Fraud Investigation & Dispute Services.

Join Fraud Investigation & Dispute Services within Assurance and you will help clients work through complex issues of fraud, regulatory compliance and business disputes. You will be part of a multidisciplinary, culturally aligned team that works with clients and their legal advisors.

You will experience ongoing professional development through diverse experiences, world-class learning and individually tailored coaching. That's how we develop outstanding leaders who team to deliver on our promises to all of our stakeholders, and in so doing, play a critical role in building a better working world for our people, for our clients and for our communities. Sound interesting? Well this is just the beginning. Because whenever you join, however long you stay, the exceptional EY experience lasts a lifetime.

Qualifications

Job Summary:

The role of the Forensic Technology and Discovery Services (FTDS) Senior is to perform computer fraud and forensic procedures in complex areas, while building technical competence and function as the primary day-to-day contact for the FTDS client.

A successful FTDS Senior will:

- Take ownership for delivery of high quality FTDS work
- Supervise the execution of complex parts of an FTDS engagement
- Develop self and others through seeking and offering on the job coaching and FTDS engagement experiences
- Start to build relationships across other EY service offerings and seek opportunities to work together
- Build strong credibility through displaying good insight and business acumen, applying technical competence and engaging in relevant discussions with clients and engagement teams

Key Responsibilities:

- Develop and maintain productive working relationships with FTDS clients
 - Oversee multiple projects ensuring that the work product complies with the client's needs
 - Develop strong working relationships with key business decision makers; manage expectations of service and budget
 - Stay informed of the current litigation, profession and business/economic developments relevant to the client's industry
 - Use technology to continually learn, share knowledge with team members, and enhance service delivery
 - Develop an understanding of EY service offerings
-

To qualify, candidates must have:

- A bachelor's degree with approximately 2 years of related work experience OR a graduate degree and approximately 1-2 years of related work experience
- A degree in computer science or management information systems preferred
- 1+ years of experience in an information technology (IT) environment, preferably including programming and relational database design and management (RDBM)
- Knowledge of programming in Lotus Notes, VB.net, C++, or other programming experience a plus
- Excellent project management skills
- Advanced written and verbal communications skills
- Dedication to teamwork and leadership
- Integrity within a professional work environment

Ernst & Young LLP, an equal employment opportunity employer
(Females/Minorities/Protected Veterans/Disabled), values the diversity of our workforce
and the knowledge of our people.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: December 14, 2015

Expiration Date: January 29, 2016

contact: Merideth Helgeson
100 North Tryon Street, Suite 3800 Charlotte, North Carolina 28205
<http://www.ey.com/US/en/Services/Assurance/Fraud-Investigation---Dispute-Services>

Resume Receipt: E-mail

Default email for resumes.: merideth.helgeson@ey.com

Additional Documents: Cover Letter

ID: 1999

Attorney Abstractor

Chain of Title Land Services, LLC (Pittsburgh, PA)

Position Full-time

Type:

Practice Energy/Utility

Area(s):

Geographic Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Preference:

Description: POSITION SUMMARY

Conducting property research for a title abstracting company using online records and courthouse records. Research consists of a full ownership search from 1859 to present, in addition to identification and inclusion of adverse items, including liens, mortgages, judgments, oil and gas severances and rights of way affecting the property being researched.

ESSENTIAL JOB FUNCTIONS

- Perform online and courthouse searching of property records, including locating tax, lien and probate information
- Preparation of run sheets, abstracts, mineral ownership reports, and title research for submission to client
- Conducting title research both electronically and through government agencies, such as the County Clerk's Office, Prothonotary's Office, Probate Office, and Recorder of Deeds, including reviewing public records, court dockets, and title documents (i.e. deeds, easements, agreements, restrictions, liens, etc.).
- Responsible for submission of all abstracting work on time
- Drafting of title blog entries for website
- Correspondence with clients and certifying attorneys in regards to abstract work, including typing of emails, business letters, and phone calls
- Ability to work both independently and as a team member, working to carry out assignments that meet the parameters of the instructions, time-lines, and restrictions given by direct abstracting managers and contracting clients
- Ability to use ARCGIS mapping software
- Travel to courthouses to conduct research may be required
- Additional duties required as needed

REQUIREMENTS

Education: Bachelor's Degree in Communications, Real Estate, Geology, Engineering, or other relevant degrees, or equal combination of education and experience. Current enrollment in or completion of law school required. Property Law course completion preferred.

Experience: At least 1 to 2 years of abstracting experience required. Previous law firm or real estate experience helpful.

Knowledge, Skills, and Abilities: Strong interpersonal and communication skills, and the ability to effectively interact with all organizational levels. Strong problem solving and organizational skills. Strong PC skills, especially in MS Office applications including Word, Excel, and Outlook; understanding of timekeeping systems and principles. Able to prioritize and handle competing priorities. Able to see projects through to completion within client time constraints. Excellent follow-up and follow-through skills necessary. Able to read and understand deeds, mortgages and other real estate documents. Comprehensive knowledge and application of real estate and property law principles.

OTHER

Supervisory Responsibilities:

None.

Equipment to be Used: Personal computer and other office equipment such as telephone, typewriter, calculator, fax machine, duplicating machine, etc. Vehicle and current driver's license also required when abstracting searches must be performed at the courthouse.

Typical Physical Demands:

Sitting for extended periods, standing, bending, stooping, and reaching. Occasional lifting up to 20 pounds. Manual dexterity sufficient to operate standard office machines. Range of hearing and vision sufficient to operate standard office machines and communicate extensively via telephone.

Typical Mental Demands:

Applicants must enjoy working in a fast-paced, team-oriented work environment, and must possess a commitment to demonstrating a strong and consistent work ethic. Qualified candidates must also possess a high attention to detail as this position involves responsibility for accuracy regarding critical real estate documents. Additionally, candidates should have excellent communication skills and must be comfortable interacting with clients tactfully in high-pressure customer service situations. Candidates should be able to grasp and apply new ideas and technologies, in addition to communicating and successfully interacting with various personalities at all organizational levels.

Working Conditions:

Typical office setting, normally Monday through Friday business hours. Working in excess of 40 hours in a work week may be required in order to meet deadlines, complete special projects, or otherwise carry out the necessary functions of the position.

Desired Class Level: Graduate/Alumni

Posting Date: December 11, 2015

Expiration Date: January 30, 2016

contact: Lori J. Newman
Office Manager
106 Isabella Street Pittsburgh, Pennsylvania 15212
<http://www.chainoftitleland.com>

Resume Receipt: E-mail

Default email for resumes.: lori.newman@chainoftitleland.com

ID: 1998

Associate Attorney

Fenton & McGarvey LawFirm PSC (Huntington)

Position Full-time
Type:

Practice Commercial
Area(s):

Geographic Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)
Preference:

Description: Fenton and McGarvey, PSC currently has an opening for a full-time Associate Attorney. Candidates shall be licensed in West Virginia and preferably in another state in which the firm practices.

Attorney will be responsible for attending court, including motions and post judgment hearings. Other duties include regular client communication, preparing memorandum, drafting motions, reviewing pleadings and other litigation duties.

Fenton and McGarvey, PSC is a full service collections law firm located in the Anchorage area of Louisville, KY. Fenton and McGarvey, PSC is dedicated to providing our clients with excellent representation while working with consumers to promptly and amicably resolve their matters.

Salary is commensurate with experience and a full range of benefits are offered.

Desired Graduate/Alumni
Class Level:

Posting December 9, 2015
Date:

Expiration January 23, 2016
Date:

Salary Not Applicable
Range:

contact: Mr. Charles Litow
Managing Attorney
1426 Sixth Avenue, Suite 201, Huntington, West Virginia 25701
<http://www.fenton-mcgarvey.com>

Resume E-mail
Receipt:

Default clitow@fenton-mcgarvey.com
email for
resumes.:

Additional Cover Letter, Unofficial Transcript, Writing Sample
Documents:

ID: 1996

Peersonal Injury Attorney PG-S-1142

DiCenzo Personnel Specialists

| | |
|------------------------------------|---|
| Position Type: | Full-time |
| Practice Area(s): | Negligence & Personal Injury |
| Geographic Preference: | Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA) |
| Description: | Two years personal injury experience required for law firm in downtown Pittsburgh.. Must be admitted and licensed to practice in Pennsylvania. Send resume as a Word and cover letter including salary requirements directly to Joan Huber; Dicenso Personnel Specialists; joandicenso@yahoo.com and refer to PG-S-1142 |
| Desired Class Level: | Graduate/Alumni |
| Posting Date: | December 9, 2015 |
| Expiration Date: | March 9, 2016 |
| contact: | Joan Huber Manager, Legal Division , United States |
| Resume Receipt: | E-mail |
| Default email for resumes.: | joandicenso@yahoo.com |
| Additional Documents: | Cover Letter |
| ID: | 1995 |

Litigation Associate

Spencer Shuford LLP (Richmond, VA)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: Spencer Shuford LLP, a litigation boutique, seeks an associate to join its Richmond office. We have a remarkably varied national and local practice. Practice areas include products liability, commercial, class actions, employment, administrative and regulatory litigation, among others. The ideal candidate is bright, clever, thoughtful, driven and meticulous. He or she writes beautifully and precisely. That candidate likes to be challenged and has the stuff to handle tough opponents, experts, issues and facts in tough jurisdictions. This job demands a lot and pays a lot; our associate compensation is at the top of the Richmond market. If you have what it takes to thrive at the highest levels, send a resume and cover email telling us who you really are to krobertson@spencershuford.com

Desired Class Level: Graduate/Alumni

Posting Date: December 3, 2015

Expiration Date: January 30, 2016

Salary Range: 100,000+

contact: Katy Robertson
Business Manager
6806 Paragon Place Suite 200 Richmond, Virginia 23230 United States
<http://www.spencershuford.com>

Resume Receipt: E-mail

Default email for resumes.: krobertson@spencershuford.com

Additional Documents: Cover Letter, Writing Sample

ID: 1989

Attorneys/JDs Needed for Document Review

B3 Legal (New York, NY)

Position Full-time
Type:

Practice LAW
Area(s):

Geographic Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Preference:

Description: We have a long-term document review project starting in Pittsburgh for BOTH JDs (not yet licensed OK) and attorneys.

The rate for attorneys is \$26/hour plus \$39/hour for overtime.

The rate for JDs is \$24/hour plus \$36/hour for overtime.

If you are interested and available, please email your resume in MS Word format and refer to the "Pitt Project."

Desired Graduate/Alumni
Class Level:

Posting November 16, 2015
Date:

Expiration January 30, 2016
Date:

contact: nichole allen
228 e 45th st new york, New York 10017
<http://www.b3legal.com>

Resume E-mail
Receipt:

Default streadwell@b3legal.com
email for
resumes.:

ID: 1904
