



Assistant Prosecuting Attorney

Tyler County Prosecuting Attorney (Middlebourne, WV)

Position Type: Part-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Employment Opportunity – Assistant Prosecuting Attorney
Tyler County, West Virginia

D. Luke Furbee, Prosecuting Attorney of Tyler County, West Virginia, is seeking candidates for employment in the position of Assistant Prosecuting Attorney. The position will be part-time at twenty (20) hours per week. Health insurance is available.

The successful applicant will become a duly appointed assistant prosecuting attorney for Tyler County, West Virginia. License to practice law in West Virginia is required. The duties of the position will primarily include, but not be limited to, the following:

1. Conducting misdemeanor and felony prosecutions as assigned
2. Representing and advising the W.Va. D.H.H.R. in matters of child abuse and neglect and conducting litigation relevant thereto
3. General representation of County Commission and Board of Education as assigned

The successful applicant will be expected to conduct all phases of litigation, including jury trials and should demonstrate an interest and willingness to become an authority on child welfare law. Guidance and training will be provided by the Prosecuting Attorney.

Please send a letter of interest, resume, and law school transcript to:

D. Luke Furbee
Prosecuting Attorney
P.O. Box 125
Middlebourne, WV 26149

The Tyler County Prosecuting Attorney is an Equal-Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: August 31, 2017

Expiration Date: October 31, 2017

Contact: D. Luke Furbee
Prosecuting Attorney
P.O. Box 125 Middlebourne, West Virginia 26149 United States

Resume Receipt: E-mail

Default email for resumes.: dlfurbee@court.state.wv.us

Additional Documents: Cover Letter, Unofficial Transcript

Requested Document Notes: Please send a letter of interest, resume, and law school transcript to:

D. Luke Furbee
Prosecuting Attorney
P.O. Box 125
Middlebourne, WV 26149

The Tyler County Prosecuting Attorney is an Equal-Opportunity Employer.

ID: 2989

Associate

Jackson Kelly, PLLC (West Virginia: Bridgeport Charleston Martinsburg Morgantown Wheeling Denver, Colorado Washington DC Evansville, IN Crawfordsville, IN Lexington, KY Akron, OH Pittsburgh, PA)

Position Type: Full-time

Practice Area(s): Real Property

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Well-respected growing defense firm seeks an Associate Attorney with a minimum of two to four years' experience abstracting and drafting certified mineral title opinions. Candidate is well versed in oil and gas title examination issues in West Virginia, Ohio, and Pennsylvania. The ideal candidate will be a highly organized detail oriented attorney with strong writing and computer skills.

Desired Class Level: Graduate/Alumni

Posting Date: August 30, 2017

Expiration Date: September 30, 2017

Contact: Mrs. April Caserta
Recruiting Coordinator
500 Lee Street East Suite 1600 Charleston, West Virginia 25322 United States

Resume Receipt: E-mail

Default email for resumes.: resumes@jacksonkelly.com

Additional Documents: Cover Letter

ID: 2986

Associate Attorney

Oths, Heiser, Miller, Waigand & Clagg LLC

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: JOB POSTING

Law Firm is seeking an Associate Attorney to assist, learn, and mentor in a law practice wherein there is potential for rapid advancement.

The Associate Attorney will assist and learn the practice of a Senior Shareholder with 27 years' experience. The Associate Attorney will be mentored, by the Senior Shareholder, and will assist the remaining Shareholders as needed. Practice areas include: plaintiff personal injury, general litigation, and commercial and institutional transactions and collections. The Associate Attorney will be expected to immediately observe, and participate in, all aspects of the practice. The ideal candidate should have a strong desire to aggressively learn all aspects of litigation, at all levels, in the court system. Past experience working for a prosecuting attorney's office and/or public defender's office; participating in legal clinics, during law School, is important to the Senior Shareholder who may be transitioning from the practice within the next ten years.

The Firm is a regional practice, located in rural, Southeastern Ohio, and is active in representing clients, in most all counties, as encompassed by the Fourth District Court of Appeals. The ideal candidate must be willing to practice in a rural area which includes routine travel between counties.

The Associate Attorney will learn to prioritize casework, while keeping track of all deadlines, depositions and hearings, and will make adjustments accordingly.

The ideal candidate is expected to have passed the Ohio bar exam, to be self-motivated and energetic, have a clean driving record, and must be available to work, as needed, in excess of 40 hours a week.

The Associate Attorney can expect an appropriate, entry-level salary, commensurate with experience; annual evaluations and increases; health insurance; retirement program; and mentoring from all Shareholders of various practices and personalities. The Associate Attorney may qualify for rapid advancement to shareholder.

Desired Class Level: Graduate/Alumni

Posting Date: August 30, 2017

Expiration Date: December 31, 2017

Contact: Denise Ellenberger
Office Manager
16 East Broadway Wellston, Ohio 45692 United States

Resume Receipt: E-mail

Default email for resumes.: dellenger@ohlaw.com

Requested Document Notes: Please send a cover letter, resume with reference and a writing sample.
Either email or fax, or mail to
PO Box 309
Wellston, OH 45692

ID: 2987

Senior Attorney

Jackson Kelly, PLLC (West Virginia: Bridgeport Charleston Martinsburg Morgantown Wheeling Denver, Colorado Washington DC Evansville, IN Crawfordsville, IN Lexington, KY Akron, OH Pittsburgh, PA)

Position Type: Full-time

Practice Area(s): Real Property

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Well-respected growing defense firm seeks an experienced Oil and Gas Title and Transactional Attorney with ten or more years' experience. Candidate is well versed in oil and gas title examination issues in West Virginia, Ohio, and Pennsylvania, and has title abstracting experience. Candidate will review certified mineral title opinions, and assist with transactions involving oil and gas acquisitions and divestitures. Candidate must have strong writing and computer skills.

Desired Class Level: Graduate/Alumni

Posting Date: August 30, 2017

Expiration Date: September 30, 2017

Contact: Mrs. April Caserta
Recruiting Coordinator
500 Lee Street East Suite 1600 Charleston, West Virginia 25322 United States

Resume Receipt: E-mail

Default email for resumes.: resumes@jacksonkelly.com

Additional Documents: Cover Letter

ID: 2985

Attorney

U.S. Department of Justice

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: The online application for the Attorney General's Honors Program (HP) and the Summer Law Intern Program (SLIP) opens July 31, 2017. The deadline for law students and eligible graduates to apply is Tuesday, September 5, 2017 at 11:59 p.m. (Eastern Standard Time). Honors Program information and a link to the application is at <https://www.justice.gov/legal-careers/entry-level-attorneys>. SLIP information and a link to the application is at <https://www.justice.gov/legal-careers/summer-law-intern-program>. Please spread the word about these exciting legal hiring programs and opportunities to join the United States Department of Justice! Details regarding the participating components, program eligibility guidelines, and application instructions can be found at <https://www.justice.gov/legal-careers>. Below is a list of current attorney and legal internship vacancies at the U.S. Department of Justice. To learn more about Justice and our legal careers, please visit our website: <http://www.justice.gov/legal-careers>.

At Justice, diversity extends beyond race and gender. It includes differences in culture, ethnicity, economics, status as a veteran, generations, geography, sexual orientation, and includes individuals with disabilities. We welcome applications from candidates who are interested in positively contributing to Justice, and hope that you will consider joining the dedicated public servants at the Department of Justice.

Do You Know any Law Students Interested in a Volunteer Legal Internship at DOJ? Every year, over 3,000 volunteer legal interns serve in Justice components and U.S. Attorneys' Offices throughout the country. Any law student enrolled at least half-time, and who has completed at least one semester of law school, is eligible to apply for a volunteer legal internship.

DOJ offices recruit for legal interns through vacancy announcements posted on the DOJ Legal Careers web page at <http://www.justice.gov/legal-careers/volunteer-internship-opportunities>. Each announcement lists the applicable deadlines and requirements and students interested in volunteer internships at DOJ for spring and summer 2016 should apply now. Students apply directly to each office in which they have an interest. For more information, please watch our brief video with three tips for securing a legal internship at <http://www.justice.gov/legal-careers/video/top-3-tips-secure-legal-internship-us-department-justice> and visit our web page at <http://www.justice.gov/legal-careers/volunteer-legal-internships>.

Mobile App! Get the latest information about legal careers at Justice with our mobile app, DOJ Law Jobs. Users can quickly and easily create personalized job searches based on practice area, geographic preference, and hiring organization. DOJ Law Jobs is available for free on iTunes for Apple iPhone and iPad.

Manage Your Email: The U.S. Department of Justice, Office of Attorney Recruitment and Management, continuously updates its outreach list for the distribution of attorney and legal intern vacancy announcements. If you no longer wish to receive these email notifications, please reply to this email with UNSUBSCRIBE in the subject line. If you would like to update your contact information please submit the following information:

SCHOOL OR ORGANIZATION:

NAME:

TITLE:

PHONE:

EMAIL:

WEBSITE:

ATTORNEY VACANCIES & VOLUNTEER LEGAL INTERNSHIPS

Hiring Organization

Job Title

State

Posted/Updated

Hiring Organization USAO Southern District of Texas Job Title Assistant United States Attorney
 State Texas Posted/Updated August 24, 2017
 Hiring Organization USAO Northern District of New York Job Title Assistant United States Attorney
 State New York Posted/Updated August 24, 2017
 Hiring Organization Office of Legal Policy (OLP) Job Title Law Student Volunteer, Academic Year
 State District of Columbia Posted/Updated August 24, 2017
 Hiring Organization USAO Western District of Michigan Job Title Assistant United States Attorney (Criminal)
 State Michigan Posted/Updated August 23, 2017
 Hiring Organization USAO Eastern District of Michigan Job Title Assistant United States Attorney (Term
 Appointment)
 State Michigan Posted/Updated August 23, 2017
 Hiring Organization USAO District of Utah Job Title Special Assistant United States Attorney
 (Uncompensated)
 State Utah Posted/Updated August 23, 2017
 Hiring Organization Civil Division (CIV) Job Title Unpaid Law Student Volunteer, Summer- National Courts
 Section
 State District of Columbia Posted/Updated August 23, 2017
 Hiring Organization Tax Division (TAX) Job Title Volunteer Legal Internship
 State District of Columbia Posted/Updated August 22, 2017
 Hiring Organization USAO Southern District of Iowa Job Title Law Student Volunteer Spring 2018
 State Iowa Posted/Updated August 21, 2017
 Hiring Organization USAO Western District of New York Job Title Assistant United States Attorney
 (Criminal) - TERM
 State New York Posted/Updated August 21, 2017
 Hiring Organization USAO Eastern District of Virginia Job Title Assistant United States Attorney
 State Virginia Posted/Updated August 21, 2017
 Hiring Organization USAO Northern District of Texas Job Title Assistant United States Attorney
 State Texas Posted/Updated August 21, 2017
 Hiring Organization USAO Northern District of Alabama Job Title Assistant United States Attorney
 State Alabama Posted/Updated August 21, 2017
 Hiring Organization USAO Western District of North Carolina Job Title Assistant United States Attorney
 (AUSA)
 State North Carolina Posted/Updated August 21, 2017
 Hiring Organization USAO Southern District of Texas Job Title Assistant U.S. Attorney
 State Texas Posted/Updated August 19, 2017
 Hiring Organization USAO Central District of California Job Title Assistant United States Attorney - Criminal
 and National Security
 State California Posted/Updated August 18, 2017
 Hiring Organization USAO Eastern District of Kentucky Job Title Assistant United States Attorney
 State Kentucky Posted/Updated August 18, 2017

Desired Class Level: Graduate/Alumni
Posting Date: August 28, 2017
Expiration Date: September 5, 2017
Contact: Human Resources United States
Resume Receipt: E-mail
Default email for resumes.: AskOARM@usdoj.gov
ID: 2980

Deputy Clerk

West Virginia Legislature (Charleston)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: West Virginia Legislative Claims Commission DEPUTY CLERK
Job Description

This individual has responsibilities regarding the preparation of opinions and orders for the Claims Commission and for the Crime Victims Compensation Fund. This position requires travel throughout West Virginia to attend all hearings and acts in the place of the Clerk, when necessary, in accordance with the law.

Examples of Work

- Review claims and answers, including all documentation and exhibits
- Analyze and identify matters for stipulated process
- Review motions and responses to motions
- Review omnibus orders submitted by the Division of Highways
- Meet with the Clerk and Docket Clerk regarding cases to ensure that all cases are processed timely and efficiently
- Conduct legal research for the Clerk, Chief Deputy Clerk, and/or Commissioners
- Transport all materials to hearings
- Attend all hearings for the Claims Commission and Crime Victims Compensation Fund and assist the Clerk and Commissioners
- Responsible for setting up the courtroom and running all electronic and computer equipment
- Draft opinions for the Commissioners in Claims Commission cases
- Draft orders for the Crime Victims Compensation Fund
- Maintain a list of all cases to be included in legislation (Claims Bill and Over-Expenditures Bill)
- Draft headnotes for every opinion for the Report of the Legislative Claims Commission
- Draft portions of the annual report to the Legislature
- Assist Clerk with the preparation of legislation
- Attend Committee Meetings with the Clerk during session
- Ensure that all files and documents are maintained according to law
- Assist claimants (both telephone and walk-in)
- Assist in proofreading
- Additional duties as necessary Knowledge, Skills and Abilities
- Strong computer skills, including knowledge of word processing software
- Ability to learn and utilize specialized databases
- Excellent writing skills required
- Ability to perform legal research, including proficiency using LexisNexis
- Strong people skills required

Helpful to have bill drafting, legislative process and administrative law knowledge.

Minimum Qualifications

A law degree from an accredited law school. Must be licensed to practice law in WestVirginia.

Applicants should email cover letter, resume, references, and a writing sample to
David.Stackpole@wvlegislature.gov

Desired Class Level: Graduate/Alumni

Posting Date: August 24, 2017

Expiration Date: September 29, 2017

Contact: Aaron Allred
Legislative Manager
E-132 Kanawha Blvd. East, Charleston West Virginia 25301

Resume Receipt: E-mail

Default email for resumes.: aaron.allred@wvlegislature.gov

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: Minimum Qualifications

A law degree from an accredited law school. Must be licensed to practice law in West Virginia.

Applicants should email cover letter, resume, references, and a writing sample to David.Stackpole@wvlegislature.gov

ID: 2978

Trial Attorney (Civil Enforcement Section)

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL POSITION VACANCY
ANNOUNCEMENT ANNOUNCEMENT NO: #17-047 POSITION

TITLE:

TRIAL ATTORNEY

(Civil Enforcement Section)

POSITION GRADE & SERIES: LS-12/2 to 13/2 SALARY RANGE: \$82,472 – \$98,078

Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

OPENING DATE: August 18, 2017 CLOSING DATE: September 8, 2017

DURATION OF APPOINTMENT: Permanent AREA OF CONSIDERATION: Open to the Public

WORKSITE LOCATION:

Office of the Attorney General for the District of Columbia

Public Interest Division 441 4th Street NW Washington, DC 20001

NO. OF VACANCIES: One (1)

This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction.

DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia is seeking a trial attorney for the Civil Enforcement Section of the Public Interest Division. The selected candidate will work primarily on Medicaid-related recovery cases (third party liability and probate) referred by the District of Columbia's Department of Health Care Finance (DHCF). The attorney will be responsible for the enforcement of the Health Care Assistance Reimbursement Act, D.C. Official Code § 4-601 et seq. Specifically, the attorney will review medical claim details, draft Medicaid liens for filing with the Recorder of Deeds, analyze Medicaid lien compromise requests for consideration by DHCF, and collect payments to satisfy the Medicaid liens filed by OAG. Also, in probate matters governed by D.C. Official Code § 20-301 et seq., the attorney will litigate matters before the Probate Division of the Superior Court of the District of Columbia to collect payments to satisfy Medicaid liens filed by DHCF, or take any other action authorized by the statute to ensure that Medicaid liens are satisfied. Additionally, the attorney will represent DHCF in some of its administrative litigation before the Superior Court of the District of Columbia and the District of Columbia Office of the Administrative Hearings.

The selected candidate also will work on select civil enforcement litigation matters and administrative prosecutions brought by the Civil Enforcement Section to protect the public welfare relating to: occupational and professional licenses; alcoholic beverage control licenses; unlawful discrimination; civil forfeiture of seized

property; and defending final administrative agency actions appealed to the District of Columbia Office of Administrative Hearings or the Superior Court of the District of Columbia.

The successful candidate will serve under the direct supervision of the Chief of the Civil Enforcement Section.

QUALIFICATIONS: Candidates must be familiar with the District's Health Care Assistance

Reimbursement Act and probate law. Candidates must also possess excellent legal research, oral and written communication and litigation skills. Additionally, candidates must have experience handling a large volume of cases, and at least two to six years of prior litigation experience. Strong interpersonal skills are a must, and candidates should possess the ability to work under pressure without sacrificing quality of work and the ability to adapt easily to change. Candidates also must have the ability to work with a high degree of independence.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended,

D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF
THE
ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: August 23, 2017

Expiration Date: September 8, 2017

Contact: Tamesha L. Keel
Talent Acquisition, EEO and Training Officer
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume Receipt: E-mail

Default email for resumes.: tamesha.keel@dc.gov

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

ID: 2977

Assistant Corporation Counsel Supervisor, Torts Division

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The City of Chicago is a diverse organization and welcomes diverse applicants.

DEPARTMENT OF LAW –Assistant Corporation Counsel Supervisor, Torts Division

Number of Vacancies: 1

The City of Chicago Law Department is seeking an attorney for the position of Assistant Corporation Counsel Supervisor in its Torts Division. The Torts Division represents the City and its employees from a variety of City departments in personal injury, property damage, and wrongful death lawsuits as well as workers' compensation claims. The Assistant Corporation Counsel Supervisor's work will focus in personal injury defense and will include supervising the work of other attorneys in the Division. The types of personal injury cases litigated and tried by Division attorneys include premises liability, roadway design, motor vehicle collisions, medical malpractice, police pursuits and misconduct, wrongful death, defamation, and allegations related to emergency dispatch and other City services.

The Assistant Corporation Counsel Supervisor is expected to work with minimal supervision and assist, oversee, and help train other attorneys at all stages of the litigation process. The Assistant Corporation Counsel Supervisor supervises and conducts discovery, coordinates work with department investigators and liaisons responsible for gathering case evidence, serves as lead attorney at trial, and will be assigned administrative responsibilities. The Assistant Corporation Counsel Supervisor will also be responsible for an individual docket of cases, conduct jury trials, have an active discovery and motion practice, take and defend depositions, make settlement recommendations, and engage in settlement negotiations.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 1641-4001A-2017).

Qualifications

Graduation from an American Bar Association (ABA) accredited law school with a Juris Doctor degree in or before 2009 and admission to the Illinois Bar (or eligible for admission on motion to the Illinois Bar pursuant to Illinois Supreme Court Rule 705.

Knowledge, Skills and Abilities:

Ideal candidates will possess:

- Seven years of work experience in the legal profession as a licensed attorney handling cases of increasing complexity;
- Familiarity with the Illinois Governmental and Governmental Employees Tort Immunity Act and other statutory and common law immunities and defenses;
- Jury trial experience in the Circuit Court of Cook County;
- Significant writing experience and motions practice;
- Demonstrated ability to organize, prioritize, monitor, and control workflow deadlines;
- Excellent analytical thinking and negotiation skills;
- The ability to work well with others;
- Demonstrated leadership and initiative on assigned tasks; and
- Experience supervising or assisting with the work of others.

Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before September 8, 2017.

Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by September 8, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2) specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and

abilities listed below;

- Resume;
- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout of your attorney registration status from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before September 8, 2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position.

Please note that the submission deadline for both the online application and the hard-copy materials is September 8, 2017.

NOTE REGARDING QUESTIONS: If you have any questions regarding how to apply, please contact the Department of Human Resources. Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

Thank you for your interest in the City of Chicago Department of Law.

Desired Class Level: Graduate/Alumni
Posting Date: August 22, 2017
Expiration Date: September 8, 2017
Contact: Bonnie Tunick Chicago, Illinois United States
Resume Receipt: E-mail
Default email for resumes.: Bonnie.Tunick@cityofchicago.org
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Requested Document Notes: There is a two-step application process for this position. All application materials are due on or before September 8, 2017.
 Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by September 8, 2017.
 Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

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- Resume;
- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout of your attorney registration status from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

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2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position. Please note that the submission deadline for both the online application and the hard-copy materials is September 8, 2017.

NOTE REGARDING QUESTIONS: If you have any questions regarding how to apply, please contact the Department of Human Resources. Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

ID: 2974

Trial Attorney (Civil Enforcement Section)

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: The Office of the Attorney General for the District of Columbia is seeking a trial attorney for its Civil Enforcement Section of the Public Interest Division. All candidates must have a law degree and be a member of a bar of any jurisdiction – with eligibility to waive into DC – at the time of application to qualify. Ideal candidates we are seeking for this position must have at least 2-6 years of prior litigation experience, and must be familiar with the District's Health Care Assistance Reimbursement Act and probate law.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE ATTORNEY GENERAL
POSITION VACANCY ANNOUNCEMENT
ANNOUNCEMENT NO: #17-047

POSITION TITLE:

TRIAL ATTORNEY

(Civil Enforcement Section)

POSITION GRADE & SERIES: LS-12/2 to 13/2

SALARY RANGE: \$82,472 – \$98,078

Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

OPENING DATE: August 18, 2017

CLOSING DATE: September 8, 2017

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

WORKSITE LOCATION:

Office of the Attorney General

for the District of Columbia

Public Interest Division

441 4th Street NW

Washington, DC 20001

NO. OF VACANCIES: One (1)

This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction.

DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia is seeking a trial attorney for the Civil Enforcement Section of the Public Interest Division. The selected candidate will work primarily on Medicaid-related recovery cases (third party liability and probate) referred by the District of Columbia's Department of Health Care Finance (DHCF). The attorney will be responsible for the enforcement of the Health Care Assistance Reimbursement Act, D.C. Official Code § 4-601 et seq. Specifically, the attorney will review medical claim details, draft Medicaid liens for filing with the Recorder of Deeds, analyze Medicaid lien compromise requests for consideration by DHCF, and collect payments to satisfy the Medicaid liens filed by OAG. Also, in probate matters governed by D.C. Official Code § 20-301 et seq., the attorney will litigate matters before the Probate Division of the Superior Court of the District of Columbia to collect payments to satisfy Medicaid liens filed by DHCF, or take any other action authorized by the statute to ensure that Medicaid liens are satisfied. Additionally, the attorney will represent DHCF in some of its administrative litigation before the Superior Court of the District of Columbia and the District of Columbia Office of the Administrative Hearings.

The selected candidate also will work on select civil enforcement litigation matters and administrative prosecutions brought by the Civil Enforcement Section to protect the public welfare relating to: occupational and professional licenses; alcoholic beverage control licenses; unlawful discrimination; civil forfeiture of seized property; and defending final administrative agency actions appealed to the District of Columbia Office of Administrative Hearings or the Superior Court of the District of Columbia.

The successful candidate will serve under the direct supervision of the Chief of the Civil Enforcement Section.

QUALIFICATIONS: Candidates must be familiar with the District's Health Care Assistance Reimbursement Act and probate law. Candidates must also possess excellent legal research, oral and written communication and

litigation skills. Additionally, candidates must have experience handling a large volume of cases, and at least two to six years of prior litigation experience. Strong interpersonal skills are a must, and candidates should possess the ability to work under pressure without sacrificing quality of work and the ability to adapt

easily to change. Candidates also must have the ability to work with a high degree of independence.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must

be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the

Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement

Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which

he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate

on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form

of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above

protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF
THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: August 18, 2017

Expiration Date: September 8, 2017

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume Receipt: E-mail

Default email for resumes.: OAG.RecruitmentAttorney@dc.gov

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.
PRIORITY

ID: 2972

Assistant Corporation Counsel III, Torts Division

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: JOB ANNOUNCEMENT

The City of Chicago Department of Law is hiring. Please share the following job opportunity with your alumni. Additional information can be found within the actual posting at www.cityofchicago.org/careers. Applications must be submitted in accordance with the posting below. No email applications will be accepted.

The City of Chicago is a diverse organization and welcomes diverse applicants.

DEPARTMENT OF LAW – Assistant Corporation Counsel III, Torts Division

Number of Vacancies: 1

The City of Chicago Law Department is seeking attorneys for the position of Assistant Corporation Counsel III in its Torts Division. The Assistant Corporation Counsel's work will focus in the Division's Workers' Compensation Unit representing the City of Chicago as the respondent in workers' compensation claims filed by City of Chicago employees. The Assistant Corporation Counsel is expected to work with minimal supervision and be responsible for organizing and maintaining his/her own caseload; investigating claims; reviewing medical records, including independent medical examinations; taking depositions as needed; conducting hearings and trials before arbitrators at the Illinois Industrial Commission; writing motions and drafting opinions in support of the City's positions; evaluating claims and litigation strategies, making recommendations, and negotiating settlements; pursuing reviews to the Commission and the Circuit Court; covering the assignment call at the Commission; communicating with Client departments and Committees; and negotiating and completing contracts for payment. on employment and personnel matters.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 1673-4001A-2017).

Qualifications

Graduation from an American Bar Association (ABA) accredited law school with a Juris Doctor in or before 2011 and admission to the Illinois Bar (or eligible for admission on motion to the Illinois Bar pursuant to Illinois Supreme Court Rule 705).

Knowledge, Skills and Abilities:

Ideal candidates will possess the following:

- experience in workers' compensation;
- minimum of five years of litigation experience, with a record of handling cases with increasing levels of complexity and responsibility;
- work with medical records and witnesses;
- exceptional research and writing skills with significant legal writing experience;
- experience with settlement recommendations and settlement negotiations;
- be a self-starter with the ability to work well with others and manage workflow and deadlines; and
- class rank in the top 40% of his or her graduating law school class.

Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before September 1, 2017.

Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by September 1, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2) specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and

abilities listed below;

- Resume;
- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before September 1, 2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position. Please note that the submission deadline for both the online application and the hard-copy materials is September 1, 2017.

NOTE REGARDING QUESTIONS: If you have any questions regarding how to apply, please contact the Department of Human Resources. Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

Thank you for your interest in the City of Chicago Department of Law.

Desired Class Level: Graduate/Alumni

Posting Date: August 17, 2017

Expiration Date: September 1, 2017

Contact: Bonnie Tunick
Chicago, Illinois United States

Resume Receipt: E-mail

Default email for resumes.: Bonnie.Tunick@cityofchicago.org

Requested Document Notes: Information can be found within the actual posting at www.cityofchicago.org/careers. Applications must be submitted in accordance with the posting below. No email applications will be accepted.

Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before September 1, 2017.

Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by September 1, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2) specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and abilities listed below;
- Resume;
- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before September 1, 2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position. Please note that the submission deadline for both the online application and the hard-copy materials is September 1, 2017.

NOTE REGARDING QUESTIONS: If you have any questions regarding how to apply, please contact the Department of Human Resources. Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

Thank you for your interest in the City of Chicago Department of Law.

ID: 2968

Equal Justice Works Veterans' Attorney Fellowship, Morgantown, WV

Legal Aid of West Virginia

Position Type: Fellowship

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Equal Justice Works AmeriCorps Veterans Legal Corps Fellowship at Legal Aid of West Virginia's Morgantown Office August 15, 2017

ORGANIZATION DESCRIPTION:

Legal Assistance Aid of West Virginia is a not-for-profit statewide law firm providing free legal services to eligible clients in civil cases through twelve regional offices. Legal Aid of West Virginia receives funding from a variety of state and federal funding sources to serve low income and vulnerable West Virginians. Our workforce includes approximately 140 attorneys, paralegals and support staff. Our current staff includes a recent Equal Justice Works AmeriCorps Veterans Legal Corps Fellow, who is now an attorney at our Morgantown office.

POSITION SUMMARY:

Equal Justice Works and AmeriCorps have partnered to create the Veterans Legal Corps (VLC) Fellowship, an opportunity to aid the legal needs of veterans and military families across the nation. VLC Fellows provide civil legal assistance to veterans and military families.

Legal Aid of West Virginia is pleased to be hosting a VLC Fellowship available for the 2017-2018 program year. These are one year Fellowships that can be renewed for a second year. The position will be housed at Legal Aid of West Virginia's Morgantown office, and will cover a northern West Virginia multi-county service area. Based on Equal Justice Works AmeriCorps guidelines, the initial one year term of service must commence on or before September 30, 2017. Requirements include completion of National Sex Offender Public Registry check, state(s), and FBI Fingerprint criminal background checks as well as compliance with all Corporation for National and Community Service federal regulations throughout the Fellowship program.

RESPONSIBILITIES AND DUTIES:

The Equal Justice Works AmeriCorps VLC Fellow will:

- Provide direct representation to veterans and military families on issues including landlord-tenant and housing matters, government benefits, child support and other family law matters, consumer and medical debt, and the removal of barriers to employment
- Work with community partner agencies, including case management staff at the VA hospitals, VA clinics, and Veterans' Centers in the area to educate about the project's services and facilitate referrals, as well as work with the West Virginia State Bar Veterans Committee, and WVU College of Law's Veterans' Clinic and Student Veterans' group to recruit volunteers
- Develop materials to publicize the project to a variety of audiences
- Deliver presentations at Veterans' Centers on legal topics of broad appeal and create educational materials to be shared with host staff statewide
- Other administrative tasks related to AmeriCorps and Equal Justice Works program compliance

QUALIFICATIONS:

Applicants who are admitted to practice in West Virginia or recent law school graduates who sat for the July 2017 West Virginia bar examination are preferred. The Fellow will be required to have excellent oral and written communication skills, as well as interpersonal, organizational and negotiation skills and the ability to work as a team member. Experience with veterans and military families, prior military service or a related-military background, including status as a military dependent, are an asset, as are diverse economic, social and cultural experiences. The Fellow must be a graduate of an Equal Justice Works member law school.

COMPENSATION AND OTHER BENEFITS:

Compensation:

- AmeriCorps living allowance of \$24,930
- Supplemental benefits paid by Legal Aid of West Virginia of up to \$21,000 for qualified living expenses such as housing, student loans, gas, water, electric, internet, cell phone, relocation and groceries (issued in the form of grocery gift cards). Fellows are required to submit monthly documentation of qualifying expenses to receive reimbursement.

Other benefits:

- \$5,815 AmeriCorps Legal Education Award upon successful completion of service
- Student loan forbearance and interest accrual payment for eligible loans upon successful completion of service
- Single health, dental, and life insurance, for Fellows who are not otherwise covered
- AmeriCorps provided childcare assistance, if eligibility requirements are met
- Participation in Equal Justice Works training opportunities and conferences, as applicable
- Reimbursement for work-related travel, professional development, and local and regional training opportunities

TO APPLY: Applicants should submit a cover letter describing qualifications, resume, and the name and contact information for three references by August 25, 2017 to ensure full consideration. Applications will be accepted beyond that date until the position is filled. Applications should be addressed to Elizabeth Wehner, Managing Attorney for Grants and Training, and sent to the following e-mail address: ewehner@lawv.net. The Fellow must be able to start on or before September 30, 2016.

Legal Aid of West Virginia is an equal opportunity employer. Legal Aid of West Virginia encourages applications from diverse candidates. Legal Aid of West Virginia welcomes applications regardless of race, color, religion, sex, gender identity, sexual orientation, pregnancy, national origin, age, disability, genetic information or any other consideration protected by law.

Desired Class Level: Graduate/Alumni

Posting Date: August 17, 2017

Expiration Date: August 25, 2017

Contact: Elizabeth Wehner
Managing Attorney for Grants and Training
United States

Resume Receipt: E-mail

Default email for resumes.: ewehner@lawv.net

Additional Documents: Cover Letter, Other Documents

Requested Document Notes: TO APPLY: Applicants should submit a cover letter describing qualifications, resume, and the name and contact information for three references by August 25, 2017 to ensure full consideration. Applications will be accepted beyond that date until the position is filled. Applications should be addressed to Elizabeth Wehner, Managing Attorney for Grants and Training, and sent to the following e-mail address: ewehner@lawv.net. The Fellow must be able to start on or before September 30, 2016.

ID: 2969

ASSISTANT PROSECUTOR

Office of the Prosecuting Attorney, Morgan County, West Virginia (Berkeley Springs, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: ASSISTANT PROSECUTOR OPENING

Morgan County Prosecutor's Office has an immediate opening for an Assistant Prosecutor. Primary responsibilities will be in Magistrate Court. Desire to gain jury trial experience is required. Annual salary is \$57,000.00 with benefits. If interested, please send resume to:

Debra MH McLaughlin, Esq.
Morgan County Prosecutor's Office
77 Fairfax Street, Room 301
Berkeley Springs, WV 25411

Or

DMcLaughlin@morgancountywv.gov

Debra MH McLaughlin
Morgan County Prosecutor
77 Fairfax Street, Room 301
Berkeley Springs, WV 25411
304-258-8621

Desired Class Level: Graduate/Alumni

Posting Date: August 15, 2017

Expiration Date: September 29, 2017

Contact: Ms. Debra MH McLaughlin
Morgan County Prosecutor
77 Fairfax Street Suite 2A, Berkeley Spring West Virginia 25411

Resume Receipt: E-mail

Default email for resumes.: DMcLaughlin@morgancountywv.gov

ID: 2961

Chinese/ Spanish-Speaking Bilingual Junior Attorney (Flushing, New York)

Troy Law, PLLC (Flushing, New York)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM in Downtown Flushing, NY. We engage in aggressive litigation on behalf of blue-collar immigrant workers against employers who violate federal and state laws.

Seeking a BILINGUAL JUNIOR ASSOCIATE to support all aspects of our fast-paced business. Primary responsibilities include research and drafting discovery requests and responses, motions, and other forms of correspondence to courts, interviewing clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions. This position is a great opportunity for bilingual attorneys with a demonstrated interest in economic justice/ poverty alleviation. Fluency in Chinese/ Spanish is a requirement. Admission to the NY Federal Bar is a must. (Note: Recent law graduates who have passed the bar but have not yet been admitted should apply only once they are admitted to the bar and to the district court as well.)

Requirements

- Fluency in Chinese/ Spanish is a must!
- Applicant must be already admitted to New York Federal District Court Bar, and preferably in the District of New Jersey as well.
- An ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.

To apply, send a resume with cover letter, legal writing sample, writing sample in either Chinese or Spanish, school transcript, & list of cases in which you appeared as the attorney of record for.

Please note that successful candidates must be available for an in-person interview in Flushing, New York. The scheduling is flexible.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: August 15, 2017

Expiration Date: September 15, 2017

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2962

Experienced Wage and Hour Attorney (Flushing, New York)

Troy Law, PLLC (Flushing, New York)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM located in downtown Flushing, NY.
Seeking an EXPERIENCED EMPLOYMENT LAW LITIGATION ASSOCIATE.

Primary responsibilities include managing and assigning cases to junior associates, directing the researching and drafting of discovery requests and responses, motions, and other forms of correspondence to courts, supervising intakes of clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions.

This position is a great opportunity for attorneys with a demonstrated interest in employment wage-and-hour law.

Requirements:

- Candidates must have at least two (2) years of relevant TRIAL experience in wage-and-hour and employment discrimination law before US district courts;
- who is Admitted in New York Federal Bar for at least one (1) year, and preferably in New Jersey;
- The ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.
- Ability to speak Chinese and/or Spanish preferred, but not required.

To apply, send a resume with writing sample, cover letter, school transcript, & list of cases in which you appear as the attorney of record. Please apply only if you meet all of the requirements above.

Summarize your Employment Law Trial Experience in a Table Format with the following pertinent information:

- Complaint Filing Date;
- Court;
- Index Number;
- Brief Description of Nature of Case (Wage-and-Hour or Employment Discrimination, including whether the case is a class-action case); and
- Your involvement in the case (in intake, computation of damages, motion drafting, and other pertinent information).

All your information will be kept confidential.

Please note that successful candidates must be available for an in-person interview in Flushing, New York. The scheduling is flexible.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: August 15, 2017

Expiration Date: September 15, 2017

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2963

Three-Month Student/ Recent Graduate/ Rookie Attorney Internship (Flushing, New York)

Troy Law, PLLC (Flushing, New York)

Position Type: Internship

Practice Area(s): Bankruptcy, Employment, Immigration/Refuge, Labor

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Gain hands-on legal experience in a friendly, fast-paced, 25-year-old boutique law firm with experienced attorneys and collegial staff by applying to the: 3-Month Legal Internship.

The internship program is offered in our bustling downtown Flushing, where we conduct a diverse practice specializing in WAGE AND HOUR (EMPLOYMENT) LAW. Our GENERAL PRACTICE also includes:

1. REAL ESTATE transactions;
2. IMMIGRATION -- Family & Employment-based;
3. MATRIMONIAL -- Contested & Un-contested;
4. CORPORATION -- Incorporating, Stock Subscription & Acquisition;
5. BANKRUPTCY -- Chapter 7, 13 & 11;
6. COMMERCIAL LITIGATION--IP; and
7. PERSONAL INJURY -- City, State & Federal Courts.

Successful candidate(s) will gain experience in all aspects of LITIGATION PRACTICE under direct attorney supervision and will receive training in:

1. Drafting Complaints, Answers, Affirmative Defenses & Counterclaims;
2. Conducting Discovery, such as Automatic Disclosures, Interrogatories, Requests for Document Production, Deposition Appearance;
3. Writing Legal Memos on Motions for Summary Judgment, Motions to Dismiss, Temporary Restraining Orders, PI, Attachment;
4. Preparing Trial Notebook, Pre-trial Order, Jury Instructions, Voir Dire, Motion in Limine, Evidentiary Hearing & Trial;
5. Training in ECF, PACER, NYSCEF for Fed, State and Bankruptcy;
6. Interviewing Clients, Court Appearances; and
7. Working with government agencies.

EXCELLENT TRAINING for

- Recent law school graduate or law student looking to obtain crucial experience in above specialty work in a competitive market or to apply to future careers,
- New attorney, awaiting admission, pending bar result
- February 2016 Bar Exam Takers and/or a
- Rookie attorney from a foreign state with limited knowledge about NY/Fed practice.

Fellow interns have been recent graduates of top law schools across the nation including Harvard, Yale, University of Pennsylvania, University of Virginia, Columbia, NYU, Fordham, Cornell, Boston, Vanderbilt, Emory and Tulane Law Schools.

An intern can also receive academic credit under school program for an Internship, Externship, OPT, or 50 hours of Pro Bono, and a letter of recommendation upon request and successful completion.

Those interested in litigation practice, including the opportunity to conduct a trial at the back end of the initial term are strongly encouraged to apply.

Apply with a cover letter, resume, writing sample, and school transcript. Fluency in Mandarin Chinese and/or Spanish is a plus and should be noted on the cover letter, but is by no means required.

Please note that successful candidates must be available for an in-person interview in Flushing, Queens. The scheduling is flexible.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni, Class Level

Posting Date: August 15, 2017

Expiration Date: September 15, 2017

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2964

Attorney Advisor, Morgantown WV Office

Social Security Administration-Office of Disability Adjudication and Review

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

POSITIONS AVAILABLE:

The Social Security Administration (SSA) has vacancies for entry-level GS-9/11/12 Attorney Advisor positions in offices nationwide. These are career ladder positions beginning at the entry-level grade 9 progressively bearing more responsibility, leading to the grade 12 full performance level in 3 years. The agency anticipates hiring in September 2017.

DUTIES:

Attorney Advisors perform a variety of activities related to the hearings and appeals process including:

- Advise and assist Administrative Law Judges (ALJ) on complex legal issues
- Draft legally sufficient ALJ decisions
- Review Appeals Council remand and court orders to ensure adherence to policy and recommend appropriate action
- Provide guidance for implementing court orders and precedential court decisions
- Develop and implement litigation strategies

QUALIFICATIONS:

U.S. Citizenship and Bar membership. Candidates qualify for the grade 9 entry-level position based on their bar membership. Candidates qualify for grade 11 based on 1 year of legal experience, and candidates for grade 12 qualify based on 2 years of legal experience.

SALARIES: Salaries include locality supplements for specific vacancies. You can review the pay for your area at: <https://www.opm.gov/policy-data-oversight/payleave/salaries-wages/2017/general-schedule/>

CAREER HIGHLIGHTS:

- Formal and on-the-job training provided
- Comprehensive benefits package

TO APPLY:

- To apply: submit resume detailing your experience, your original law school transcript, proof of active bar membership, and a copy of DD2 I 4 if claiming veteran's preference .
- Please submit by August 21, 2017 to:

Social Security Administration
Office of Disability Adjudication and Review
Attention: Melissa Boothe
6 Suburban Court
Morgantown,, WV 26505

Email to: Melissa.J.Boothe@ssa.gov

VISIT OUR WEBSITE: www.SocialSecurity.Gov/Careers

The Federal Government is an Equal Opportunity Employer.
Reasonable Accommodation is Available for Individuals with Disabilities.

Desired Class Level: Graduate/Alumni

Posting Date: August 14, 2017

Expiration Date: August 21, 2017

Contact: Melissa Boothe
6 Suburban Court Morgantown, West Virginia 26505 United States

Resume Receipt: E-mail

Default email for resumes.: Melissa.J.Boothe@ssa.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2960

Assistant Corporation Counsel I, Building & License Enforcement Division

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: DEPARTMENT OF LAW
Building and License Enforcement ("BLE") Division

Number of Vacancies: 1

The City of Chicago Law Department is seeking an attorney for the position of Assistant Corporation Counsel I in the BLE Division to represent the City in Municipal Code enforcement cases related to the public's health and safety, including building code, police, and licensing matters. The Assistant Corporation Counsel will work under the general supervision of the Deputy Corporation Counsel of the BLE Division, and will handle litigation in state court, as well as administrative proceedings at the Department of Administrative Hearings. The Assistant Corporation Counsel will also be responsible for evaluating cases, drafting pleadings and motions, propounding and answering discovery, engaging in legal research, negotiating settlements, presenting oral arguments and evidentiary hearings, conducting trials, and counseling law clerks on such tasks. The Assistant Corporation Counsel will have the responsibility for training, mentoring, and evaluating law clerks within the BLE Division. The Assistant Corporation Counsel will also communicate with City departments, community groups and aldermanic offices; review proposed ordinances and legislation; respond to subpoenas; oversee special projects and initiatives; and counsel law clerks on such tasks. The substantive areas of law will include, among others, buildings, zoning, licensing, and other related real estate and property matters. This position requires initiative, flexibility, and the ability to think and respond to urgent situations.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 1643-3011A-2017).

Qualifications

Graduation from an American Bar Association (ABA) accredited law school with a Juris Doctor degree in or before 2016 and admission to the Illinois Bar (or eligible for admission on motion to the Illinois Bar pursuant to Illinois Supreme Court Rule 705).

Knowledge, Skills and Abilities:

Ideal candidates will possess the following:

- experience handling litigation in state court and administrative proceedings;
- experience drafting pleadings and motions, and propounding and answering discovery;
- experience presenting oral arguments and participating in evidentiary hearings;
- excellent analytical and communication (oral and writing) skills;
- strong writing, researching and editing skills;
- exceptional client counseling and negotiation skills;
- strong decision making skills and ability to respond quickly in emergency situations;
- demonstrated academic achievement;
- demonstrated ability to organize, prioritize, monitor and control workflow deadlines;
- demonstrated ability to work well with others; and
- previous municipal law and/or prosecutorial work experience.

Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before August 25, 2017.

Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by August 25, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2)

specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and abilities listed below;

- Resume;
- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before August 25, 2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position. Please note that the submission deadline for both the online application and the hard-copy materials is August 25, 2017.

NOTE REGARDING QUESTIONS: If you have any questions regarding how to apply, please contact the Department of Human Resources. Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

Thank you for your interest in the City of Chicago Department of Law.

Desired Class Level: Graduate/Alumni
Posting Date: August 11, 2017
Expiration Date: August 25, 2017
Contact: Bonnie Tunick Chicago, Illinois United States
Resume Receipt: E-mail
Default email for resumes.: Bonnie.Tunick@cityofchicago.org
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 2959

Assistant Corporation Counsel Supervisor, Labor Division

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: DEPARTMENT OF LAW Assistant Corporation Counsel Supervisor, Labor Division

Number of Vacancies: 1

The City of Chicago Law Department is seeking an attorney for the position of Assistant Corporation Counsel Supervisor in its Labor Division. The Labor Division represents City Departments when employees appeal discipline to the Human Resources Board or to arbitration; represents the Chicago Police Department in bringing charges at the Police Board to discipline officers; defends City departments when unions file grievances and demand arbitration based on alleged violations of the various collective bargaining agreements; and represents City departments against allegations of discrimination brought by prospective, current, and former employees.

The Assistant Corporation Counsel Supervisor will work under the general supervision of the Chief Assistant Corporation Counsel and Deputy Corporation Counsel of the Labor Division, and will be given a high volume caseload and significant responsibility for supervising Assistant Corporation Counsels at the Police Board and Human Resources Board, as well as handling complex Police Board and Human Resources Board cases; defending departments in labor arbitrations and defending discrimination, harassment, and retaliation claims; and counseling clients and advising City departments on employment, labor, and personnel matters.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 1641-4011A-2017).

Qualifications

Graduation from an American Bar Association (ABA) accredited law school with a Juris Doctor degree in or before 2009 and admission to the Illinois Bar (or eligible for admission on motion to the Illinois Bar pursuant to Illinois Supreme Court Rule 705).

Knowledge, Skills and Abilities:

Ideal candidates will possess:

- a minimum of seven years of litigation experience, including but not limited to state court and/or administrative hearings;
- experience with motion practice, presenting oral arguments, and conducting discovery;
- experience handling discipline cases, employment discrimination cases, labor arbitrations, prosecuting criminal cases, and/or handling civil litigation;
- experience training, supervising, and evaluating subordinate attorneys;
- significant negotiation and settlement experience;
- exceptional writing, research, and editing skills;
- superior communication skills;
- the ability to work well with others;
- experience advising and assisting clients with compliance issues and/or protocols;
- demonstrated history of exhibiting leadership and initiative in managing trial teams;
- the ability to organize, prioritize, monitor, and control workflow to meet tight deadlines in a high volume caseload; and
- demonstrated history of good judgment.

Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before August 24, 2017.

Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by August 24, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2)

specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and abilities listed below;

- Resume;
- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.
 NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before August 24, 2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position. Please note that the submission deadline for both the online application and the hard-copy materials is August 24, 2017.

NOTE REGARDING QUESTIONS: Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

Thank you for your interest in the City of Chicago Department of Law.

Desired Class Level: Graduate/Alumni
Posting Date: August 11, 2017
Expiration Date: August 24, 2017
Contact: Bonnie Tunick Chicago, Illinois United States
Resume Receipt: E-mail
Default email for resumes.: Bonnie.Tunick@cityofchicago.org
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
ID: 2958

Federal Civil Rights Attorney

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

JOB ANNOUNCEMENT

The City of Chicago Department of Law is hiring. Please share the following job opportunity with your alumni. Additional information can be found within the actual posting at www.cityofchicago.org/careers. Applications must be submitted in accordance with the posting below. No email applications will be accepted.

The City of Chicago is a diverse organization and welcomes diverse applicants.

DEPARTMENT OF LAW - Assistant Corporation Counsel, Federal Civil Rights Litigation (FCRL) Division
Number of Vacancies: 1

The City of Chicago's Law Department is seeking an attorney for the position of Assistant Corporation Counsel III (ACC) in the Federal Civil Rights Litigation Division. This Division defends City employees and the City of Chicago in federal civil rights lawsuits that allege police misconduct. These cases include, inter alia, allegations of false arrest, excessive force, illegal search and seizure, wrongful death and Monell. Division ACCs practice in both federal court and the Circuit Court of Cook County, and have a sophisticated and complex practice, involving extensive motion practice, intensive fact and expert discovery, and trial practice. They work under the general supervision of the Division Senior Counsels, Chiefs, and Deputies, and handle and litigate low exposure cases. They also counsel and advise clients.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 1673-3125A-2017).

Qualifications

Graduation from an American Bar Association (ABA) accredited law school with a Juris Doctor degree in or before 2016 and admission to the Illinois Bar (or eligible for admission on motion to the Illinois Bar pursuant to Illinois Supreme Court Rule 705.

Knowledge, Skills and Abilities:

Ideal candidates will possess:

- Experience handling at least 1 trial and/or experience taking or defending at least 2 depositions;
- Superior writing, research and editing skills;
- Superior communication skills (written/verbal);
- Experience counseling and advising clients;
- Exceptional organizational skills;
- The ability to work well with others;
- The ability to exhibit initiative on assigned tasks; and
- The ability to organize, prioritize, monitor and control workflow deadlines.

Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before August 31, 2017.

Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by August 31, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2) specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and abilities listed below;
- Resume;

- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before August 31, 2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position. Please note that the submission deadline for both the online application and the hard-copy materials is August 31, 2017.

NOTE REGARDING QUESTIONS: Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

Thank you for your interest in the City of Chicago Department of Law.

This e-mail, and any attachments thereto, is intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail (or the person responsible for delivering this document to the intended recipient), you are hereby notified that any dissemination, distribution, printing or copying of this e-mail, and any attachment thereto, is strictly prohibited. If you have received this e-mail in error, please respond to the individual sending the message, and permanently delete the original and any copy of any e-mail and printout thereof.

Desired Class Level: Graduate/Alumni

Posting Date: August 10, 2017

Expiration Date: August 31, 2017

Contact: Bonnie Tunick
Chicago, Illinois United States

Resume Receipt: E-mail

Default email for resumes.: Bonnie.Tunick@cityofchicago.org

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Requested Document Notes: Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before August 31, 2017.

Step One: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by August 31, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2) specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and abilities listed below;
- Resume;

- Law school transcript (official or unofficial);
- Two writing samples; and
- Current printout from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

ID: 2955

Chief Assistant Corporation Counsel, Employment Litigation Division

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: DEPARTMENT OF LAW – Chief Assistant Corporation Counsel, Employment Litigation (ELIT) Division
Number of Vacancies: 1

The City of Chicago Law Department is seeking an attorney for the position of Chief Assistant Corporation Counsel ("Chief ACC") in its Employment Litigation Division. The Employment Litigation Division defends the City of Chicago and public officials against allegations of discrimination as well as other civil rights and employment law violations brought by prospective, current and former employees.

The Chief ACC will work under the general supervision of the Deputy Corporation Counsel of the Employment Litigation Division, and will be given a high level of responsibility for handling complex employment litigation in state and federal court. In addition to maintaining his or her own case load, the Chief ACC will be responsible for the direct supervision of the attorneys assigned to their cases, as well as identifying and executing opportunities for training clients through live-training or webinar. The Chief ACC will try complex cases; draft pleadings; conduct discovery; and negotiate settlements. The Chief ACC will also assist the Deputy in training, supervising, and evaluating attorneys and staff within the Division by reviewing their written work product and conducting periodic meetings to assess the management of their respective caseloads. Finally, the Chief ACC will offer advice and counsel to City departments on employment and personnel matters.

The following information should not be considered exhaustive. Interested applicants should read the full posting found at www.cityofchicago.org/careers (Job Number: 1652-DOL-2017).

Qualifications

Graduation from an American Bar Association (ABA) accredited law school with a Juris Doctor degree in or before 2007 and admission to the Illinois Bar (or eligible for admission on motion to the Illinois Bar pursuant to Illinois Supreme Court Rule 705.

Knowledge, Skills and Abilities:

Ideal candidates will possess:

- a minimum of nine years of experience in federal and/or state court litigation, preferably in employment litigation;
- experience with jury trials and motion practice; preferably in employment litigation;
- experience drafting answers and presenting oral arguments;
- experience conducting discovery, attending settlement conferences and taking/defending depositions;
- a previous high level of responsibility for handling complex employment litigation;
- experience directly training, supervising, and evaluating cases of subordinate attorneys working on employment litigation cases;
- experience reviewing subordinate attorneys' written work product and conducting periodic meetings to assess the management of their respective caseloads;
- significant negotiation and settlement experience;
- exceptional writing, research, and editing skills;
- superior communication skills;
- the ability to work well with others;
- offer advice and counsel to clients on employment and personnel matters (experience identifying and executing opportunities for training clients through live-training or webinar is preferred);
- demonstrated history of exhibiting leadership and initiative in managing teams;
- the ability to organize and prioritize workflow to meet tight deadlines in a high volume caseload; and
- Demonstrated history of good judgment.

Application Process and Materials

There is a two-step application process for this position. All application materials are due on or before August 31, 2017.

Step One: You must submit an on-line application along with your resume at

www.cityofchicago.org/careers by August 31, 2017.

Step Two: In addition to the on-line application, and regardless of whether such materials were uploaded with your on-line application, the following materials must be submitted in hard copy to City of Chicago Department of Law's Legal Recruiter, 30 North LaSalle Street, Suite 1640, Chicago, IL 60602:

- Cover letter that (1) includes the position title and job number as noted on the posting; and (2) specifically identifies how you meet the minimum qualifications and have the knowledge, skills, and abilities listed below;
- Resume;
- Law school transcript (official or unofficial);
- Two writing samples, one preferably a motion for summary judgment; and
- Current printout from the Illinois ARDC website at www.iardc.org (or your admitted state bar's equivalent).

Failure to submit all materials will result in your application not being considered for the position.

NOTE REGARDING SUBMISSION OF MATERIALS: The foregoing materials must be submitted in person (interoffice delivery of application materials will not be accepted) or received via U.S. Mail or another similar mailing method (e.g., FedEx, UPS, DHL) at the address noted above on or before August 31, 2017; late submissions shall result in your application not being considered for the position. Should you wish to confirm receipt of your materials, please use a traceable delivery method.

NOTE REGARDING ADDITIONAL MATERIALS: Please do not submit references with your hard copy materials. Please do not send to us any materials other than those we have specifically requested above. Submission of references and/or additional materials with your hard copy materials other than what is specifically requested above shall result in your application not being considered for the position. Please note that the submission deadline for both the online application and the hard-copy materials is August 31, 2017.

NOTE REGARDING QUESTIONS: Please note that due to the volume of applications we receive, the Recruiting and Personnel Sections in the Department of Law are not able to take or return emails or phone calls seeking any information pertaining to the position or the process. Only those applicants selected for an interview will be contacted.

Thank you for your interest in the City of Chicago Department of Law.

Desired Class Level: Graduate/Alumni

Posting Date: August 10, 2017

Expiration Date: August 31, 2017

Contact: Bonnie Tunick
Chicago, Illinois United States

Resume Receipt: E-mail

Default email for resumes.: Bonnie.Tunick@cityofchicago.org

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Notes: You must submit an on-line application along with your resume at www.cityofchicago.org/careers by August 31, 2017.

ID: 2956

E-Discovery Attorney/Unlicensed JD

LexInsight (CUPERTINO, CA)

Position Type: Part-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: E-Discovery Attorneys/unlicensed JDs are needed for upcoming projects in Pittsburgh area. LexInsight's client is a prestigious global law firm that offers competitive compensation and good work-life balance. Qualified candidates will have either a JD or an active bar license in any jurisdiction. You must be able to commit at least 40 hours per week for projects. These projects are a great way to build your resume and earn a steady paycheck while waiting for the bar.

If you are interested in working on these projects please register on LexInsight at <http://lexinsight.com/joinus?loc=PittsburghC> and complete your profile. Registration on LexInsight marketplace is absolutely free.

For any queries, please contact us at info@lexinsight.com.

Learn more about us - blog.lexinsight.com

Desired Class Level: Graduate/Alumni

Posting Date: August 9, 2017

Expiration Date: December 31, 2017

Contact: MR Ayush Pal
19925 Stevens Creek Blvd Suite 100 Cupertino, California 95014 United States
<http://www.lexinsight.com>

Resume Receipt: Other (see below)

How To Apply: <http://lexinsight.com/joinus?loc=PittsburghC>

ID: 2952

File Clerk

Samuel I. White, P.C. Law Firm (Several locations WV, VA)

Position Type: Part-time, Student Employment, Internship

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Busy Morgantown, WV law firm seeking a part-time energetic, organized, dependable person who is able to work under limited daily supervision to handle multiple tasks. This position will include but not be limited to responsibilities of filing, faxing, copying, and mail. Must be able to work four hours a day between the hours of 9 to 5 with a total of twenty hours a week.

Desired Class Level: Graduate/Alumni

Posting Date: August 9, 2017

Expiration Date: September 15, 2017

Contact: Mrs. Crystal Quarles
Human Resources Manager
5040 Corp Woods Dr. Ste. 120, Virginia Beach Virginia 23462

Resume Receipt: E-mail, Accumulate Online

ID: 2951

Attorney

City of Huntington, West Virginia (Huntington, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: PUBLIC DEFENDER POSITION

Attorney position open in the Wayne County, West Virginia., Twenty-Fourth Circuit Public Defender's Office to practice in both Magistrate and Circuit Courts. Starting salary is \$43,00.00 with full benefit package included. Send resume to robert_wilkinson@ccpdo.org no later than August 25, 2017 or to P.O. Box 588, Huntington, WV 25701-0588.

Desired Class Level: Graduate/Alumni

Posting Date: August 8, 2017

Expiration Date: August 25, 2017

Contact: Mr. Robert E. Wilkinson
Chief Public Defender
320 Ninth Street Huntington, West Virginia 25701 United States

Resume Receipt: E-mail

Default email for resumes.: robert_wilkinson@ccpdo.org

Requested Document Notes: Send resume to robert_wilkinson@ccpdo.org no later than August 25, 2017 or to P.O. Box 588, Huntington, WV 25701-0588.

ID: 2943

Attorney Adviser

Social Security Administration's office (Baltimore Maryland)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: Recruiting Bulletin Number: NCAC-17-01 – Deadline Extended Job Title: Attorney Adviser
Open Period: July 31, 2017 – August 16, 2017
Position Information: Attorney, GS-905-11 (GS-11)
Promotion Potential: GS-12 (This is a career-ladder position.)
Position Information: Full Time-Excepted Service (Not to Exceed (NTE) Two-year appointment, may be extended or made permanent)
GS-11 Salary Scale: \$66,510 – 86,460.00
Duty Locations: Woodlawn, Maryland; Falls Church, Virginia
Who May Be Considered: United States Citizens and Nationals (Residents of American Samoa and Swains

Island)

NOTE: Applications will be maintained for consideration for 6 months from the date received.

Job Summary:

As a member of our team, you would virtually advise Administrative Law Judges on all aspects of adjudication based on the Social Security Act, applicable Social Security Rulings, agency policies, and related Federal and State laws; draft, complex, legally- sufficient decisions issued by over 1,500 Administrative Law Judges; and help those in need by performing challenging, meaningful work, while having the opportunity for continued growth and advancement throughout your career.

Qualifications:

Applicants must be duly licensed, authorized and eligible to practice as an attorney under the laws of a state, the District of Columbia, the Commonwealth of Puerto Rico, or a U.S. Territory.

Active bar membership must be maintained to remain in this position.

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Also, to qualify for the GS-11 position, applicants must meet one of the following criteria:

A. LL.B. or J.D. AND at least 1 year of professional legal experience equivalent to the GS-9 grade level or higher in the Federal service, OR

B. A second professional law degree (LL.M) which requires one full year of graduate study OR

C. A J.D. or LL.B. and superior law student work or activities as demonstrated by one of the following:

(a) Academic standing in the upper-third of the law school graduating class.

(b) Work or achievement of significance on your law schools' official law review.

(c) Special high-level honors for academic excellence in law school, such as election to the Order of the Coif.

(d) Winning of a moot court competition or membership on the moot court team that represents the law school in competition with other law schools.

(e) Full-time or continuous participation in a legal aid program as opposed to one- time, intermittent, or casual participation.

Such documentation may include a current active bar card, a screen print from a bar web site that reflects you are an active member of the bar, or a letter/certificate from the bar certifying that you are licensed and authorized to practice law. *No exceptions permitted to this requirement.

Applicants **MUST** meet all eligibility requirements on or before the closing date of the announcement to be considered for the position.

How To Apply:

application packages must be sent electronically to SSA.NCAC.Recruitment@ssa.gov and received in the mailbox no later than 11:59 p.m. EST, on the day that the announcement closes.

Applicants must submit the following documents:

1. Cover Letter that includes your desired duty location and availability.
2. Complete resume that includes information about your: education, work experience (paid and unpaid, including clerkships/internships) providing job title, series and grade if Federal employment accomplishments, employer's name and address, supervisor's name and phone number, starting and ending dates (mm/dd/yy), hours per week, and salary; and other qualifications (skills, certifications/licenses, honors, awards, special accomplishments, and job-related training courses).

*Please note that providing the mm/dd/yy for all work experience is critical for evaluating your application. If actual dates are not known, provide your best-estimated timeframes.

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3. J.D. Law School Transcript; including class rank and degree confer date (Unofficial transcripts are acceptable; Self-Prepared transcripts are NOT acceptable) If selected, official transcripts are required.
4. Proof that you are a member in good standing of the Bar of a state, the District of Columbia, the Commonwealth of Puerto Rico, or a U.S. Territory. Acceptable forms of proof are: a current active bar card, a screen print from a bar web site that reflects you are an active member of the bar, or a letter/certificate dated within 1 year from the bar certifying that you are licensed and authorized to practice law. *No exceptions permitted to this requirement.
5. If applicable, proof of veteran's preference (DD-214 member 4 copy). This document MUST show character of service. If you are claiming 10-point preference, you MUST also submit with your DD-214 a completed SF-15 along with the required documentation specified on the reverse side of the SF-15. Preference will be granted based on the documents received.
6. One current substantive legal writing sample that reflects your own work, no more than 10 pages in length. Your sample must be sanitized or redacted to prevent possible Privacy Act violations. Writing samples will be critiqued based on your ability to analyze a legal problem and clearly and concisely articulate legal rationale.
7. If applicable, all current and former employees may submit a copy of their last SF-50 (Notification of Personnel Action) showing the highest grade held.

Other Information:

this position is being filled by an alternative hiring process and is not in the competitive civil service. This is an excepted service position that is being filled on a full-time basis. Flextime and/or alternate work schedules may be available.

- Applicants may be required to submit to a timed writing test during the application process.
- As a condition of employment, male applicants born after December 31, 1959, must certify that they have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law.
- Relocation expenses will not be paid.

Social Security provides reasonable accommodations to applicants with disabilities. If you need a

reasonable accommodation for any part of the application and hiring process, please notify SSA at SSA.NCAC.Recruitment@ssa.gov. The decision on granting reasonable accommodation will be made on a case-by-case basis.

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Benefits:

Social Security offers a comprehensive benefits program that you can customize for your individual medical and financial needs. In addition to traditional "dollars and cents" benefits, we offer a range of benefits to help you balance life with Social Security to life outside of work. Please review the Social Security Administration Careers site www.ssa.gov/careers for additional information about the many benefits of a career with Social Security.

FACSIMILIE APPLICATIONS WILL NOT BE CONSIDERED.

The Federal Government is an Equal Opportunity Employer.

SSA PROVIDES EQUAL OPPORTUNITY FOR ALL PERSONS WITHOUT REGARD TO RACE, COLOR, AGE, NATIONAL ORIGIN, GENDER, DISABILITY, SEXUAL ORIENTATION, MARITAL STATUS, PARENTAL STATUS, POLITICAL AFFILIATION, AND CONDUCT NOT ADVERSELY AFFECTING EMPLOYEE PERFORMANCE.

WHAT TO EXPECT NEXT:

Applicants considered for selection may be required to provide official transcripts or attend an in-person or telephonic interview. Reference checks and background investigations will be conducted for tentatively selected candidates.

For additional information about this position, please forward your inquiries to SSA.NCAC.Recruitment@ssa.gov.

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Desired Class Level: Graduate/Alumni
Posting Date: August 8, 2017
Expiration Date: August 16, 2017
Contact: Ronnetta Mason Director Baltimore, Maryland
Resume Receipt: E-mail
Default email for resumes.: SSA.NCAC.Recruitment@ssa.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes:

How To Apply:

Application packages must be sent electronically to SSA.NCAC.Recruitment@ssa.gov and received in the mailbox no later than 11:59 p.m. EST, on the day that the announcement closes.

Applicants must submit the following documents:

1. Cover Letter that includes your desired duty location and availability.

2. Complete resume that includes information about your: education, work experience (paid and unpaid, including clerkships/internships) providing job title, series and grade if Federal employment accomplishments, employer's name and address, supervisor's name and phone number, starting and ending dates (mm/dd/yy), hours per week, and salary; and other qualifications (skills, certifications/licenses, honors, awards, special accomplishments, and job-related training courses).

*Please note that providing the mm/dd/yy for all work experience is critical for evaluating your application. If actual dates are not known, provide your best-estimated timeframes.

Page | 2

3. J.D. Law School Transcript; including class rank and degree confer date (Unofficial transcripts are acceptable; Self-Prepared transcripts are NOT acceptable) If selected, official transcripts are required.

4. Proof that you are a member in good standing of the Bar of a state, the District of Columbia, the Commonwealth of Puerto Rico, or a U.S. Territory. Acceptable forms of proof are: a current active bar card, a screen print from a bar web site that reflects you are an active member of the bar, or a letter/certificate dated within 1 year from the bar certifying that you are licensed and authorized to practice law. *No exceptions permitted to this requirement.

5. If applicable, proof of veteran's preference (DD-214 member 4 copy). This document MUST show character of service. If you are claiming 10-point preference, you MUST also submit with your

DD-214 a completed SF-15 along with the required documentation specified on the reverse side of the SF-15. Preference will be granted based on the documents received.

6. One current substantive legal writing sample that reflects your own work, no more than 10 pages in length. Your sample must be sanitized or redacted to prevent possible Privacy Act violations. Writing samples will be critiqued based on your ability to analyze a legal problem and clearly and concisely articulate legal rationale.

7. If applicable, all current and former employees may submit a copy of their last SF-50 (Notification of Personnel Action) showing the highest grade held.

Other Information:

This position is being filled by an alternative hiring process and is not in the competitive civil service. This is an excepted service position that is being filled on a full-time basis. Flextime and/or alternate work schedules may be available.

- Applicants may be required to submit to a timed writing test during the application process.

- As a condition of employment, male applicants born after December 31, 1959, must certify that they have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law.

- Relocation expenses will not be paid.

- Social Security provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify SSA at SSA.NCAC.Recruitment@ssa.gov. The decision on granting reasonable accommodation will be made on a case-by-case basis.

ID: 2944

Corporate Counsel

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: In-house Corporate Counsel:
Position Type: Full-time permanent

Employer Name: McClelland Legal Search

Job Title: Corporate Counsel

Job Description: In-house opportunity. Three plus years of health care, regulatory and contracts experience preferred

Hiring Criteria: JD and admitted in PA, plus requisite experience

Location: Pittsburgh

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: Candidates should have 3+ years of experience

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch@gmail.com

Desired Class Level: Graduate/Alumni

Posting Date: August 8, 2017

Expiration Date: October 31, 2017

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 2950

Entry Level Immigration Attorney

Hudson Legal (Ann Arbor)

Position Type: Full-time

Practice Area(s): Immigration/Refuge

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Hudson is a rapidly growing professional service corporation with offices nationwide. We are searching for an entry level immigration attorney to be trained in employment-based immigration, including the I-140 stage, Immigrant Petition for Alien Worker.

This position is an excellent opportunity for new graduates to receive training and exposure to the field of federal law and work on cases related to the advancement of the interests of the United States. We encourage long term commitment and ideal applicants should be able to work 40 hours every week.

Website: <http://www.hudsonpc.com/>

Job Responsibilities:

- Prepare case and legal strategies.
- Manage various projects and deadlines.
- Negotiate, prepare, and revise documents.
- Explain legal languages to clients.
- Research unique legal issues by identifying applicable statutes and judicial decisions.
- Keep abreast of legislative changes that may affect immigration.
- Develop solutions to complex legal questions.
- Provide training to companies and individuals on substantive legal topics and updates about new immigration laws and regulations.
- Assist with the marketing of existing services.
- Provide input on new services and market strategies.

Requirements:

- JD degree
- Active in bar association(s)
- Excellent writing skills

Desired:

- Internship or work experience in a variety of employment-based immigration law matters.

Compensation and Benefits:

Total compensation for this position is \$60,000~\$80,000 (base salary plus annual bonus). We also provide excellent benefits. Our comprehensive benefits plan includes: short term and long term disability insurance, 6-8 weeks of paid maternity leave through disability insurance plan, health, dental and vision insurance, optional 401 (K), gym membership, paid time off and paid holidays.

To Apply:

Please submit your resume along with a cover letter to hrdept@hudsonpc.com. Hudson is proud to be an Equal Opportunity/Affirmative Action firm, making decisions without regard to race, color, religion, creed, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class.

Thank you!

Desired Class Level: Graduate/Alumni

Posting Date: August 8, 2017

Expiration Date: October 31, 2017

Contact: Ms. Joy Lee

Lee

100 Phoenix Dr. Suite 305, Ann Arbor Michigan 48108

<http://www.hudsonpc.com>

Resume Receipt: E-mail

Default email for resumes.: hrdept@hudsonpc.com

Additional Documents: Cover Letter

ID: 2832

Public Defender Position

Public Defender 24th Circuit (Wayne Co. WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: PUBLIC DEFENDER POSITION

Attorney position open in the Wayne County, West Virginia., Twenty-Fourth Circuit Public Defender's Office to practice in both Magistrate and Circuit Courts. Starting salary is \$43,00.00 with full benefit package included. Send resume to robert_wilkinson@ccpdo.org no later than August 25, 2017 or to P.O. Box 588, Huntington, WV 25701-0588.

Desired Class Level: Graduate/Alumni

Posting Date: August 8, 2017

Expiration Date: August 25, 2017

Contact: Robert Wilkinson
PO Box 588 Huntington, West Virginia 25701-0588 United States

Resume Receipt: E-mail

Default email for resumes.: robert_wilkinson@ccpdo.org

ID: 2946

Title Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Title Attorney:

Position Type: Full-time permanent

Employer Name: McClelland Legal Search

Job Title: Title Attorney

Job Description: Candidate needs to have experience writing titles as well as experience signing off on the titles, not just reviewing or drafting.

Hiring Criteria: Five to seven plus years of solid experience and must be admitted in PA

Location: Pittsburgh

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: Candidates should have 5+ years of experience

How we would like to receive the materials: Interested candidates should send their information to :

dianne@mcclellandlegalsearch@gmail.com

Desired Class Level: Graduate/Alumni

Posting Date: August 8, 2017

Expiration Date: October 31, 2017

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 2949

Veterans Clinic Fellow

JMLS Veterans Clinic (John Marshall Law School Chicago)

Position Type: Fellowship

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: There is an opportunity for a recent clinical grad with veteran experience to do a one year fellowship with the JMLS Veterans Clinic. The fellow will be working on VA benefit appeals and discharge upgrades as part of the Urban Rural Partnership with Southern Illinois University Law School. The fellow will also work with the Illinois Armed Forces Legal Aid Network - a brand new statewide initiative funded by a grant from the Illinois Equal Justice Foundation.

Interested individuals can find the details at the employment tab at JMLS.edu

Desired Class Level: Graduate/Alumni

Posting Date: August 8, 2017

Expiration Date: September 30, 2017

Contact: Brian Clauss
315 S. Plymouth Court Chicago, Illinois 60604 United States

Resume Receipt: E-mail

Default email for resumes.: bclauss@jmls.edu

ID: 2947

Associate position

Ray, Winton & Kelley PLLC (Charleston, WV)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Ray, Winton & Kelley, PLLC is accepting applications for an Associate position. The firm is a small, well respected, general practice law firm in Charleston, West Virginia. Please refer to our website, www.rwk-law.com, for the firm's areas of practice. The successful candidate will be exposed to all areas of practice that the firm handles.

The position is open to recent graduates as well as those with 1 to 3 years of experience.

Desired Class Level: Graduate/Alumni

Posting Date: August 5, 2017

Expiration Date: August 31, 2017

Contact: Mark Kelley
Partner
109 Capitol Street Suite 700 Charleston, West Virginia 25301

Resume Receipt: Other (see below)

How To Apply: Apply by mail to:
Mark W. Kelley
RAY, WINTON & KELLEY, PLLC
109 Capitol Street, Suite 700
Charleston, WV 25301

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2940

Attorney

Federal Communications Commission (Washington DC)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: Please see Attachements

Desired Class Level: Graduate/Alumni

Posting Date: August 3, 2017

Expiration Date: September 11, 2017

Contact: Darren Fernandez
District of Columbia

Resume Receipt: E-mail

Default email for resumes.: Darren.Fernandez@fcc.gov

ID: 2936

Attorney

Legal Aid of West Virginia (Huntington, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Attorney Position

Immediate opening for an attorney in Legal Aid of West Virginia's Huntington office to provide civil legal services to domestic violence and sexual assault victims. This position will involve litigation, outreach, and close work with community partners with expertise in working with survivors of domestic violence and sexual assault. Highly rewarding work with terrific benefits (4+ weeks' vacation/holidays, PEIA medical coverage). This is a great opportunity to improve your community and your quality of life at the same time. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, August 9, 2017. EOE Qualified attorneys with military experience, women, minorities and people with disabilities are encouraged to apply.

Thank you,
Kerry LeMasters
Administrative Director
Legal Aid of West Virginia
304-343-3013 x 2140
www.lawv.net

Desired Class Level: Graduate/Alumni

Posting Date: August 3, 2017

Expiration Date: August 9, 2017

Contact: Ms. Kerry LeMasters
West Virginia United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 2937

Attorney (Princeton)

Legal Aid of West Virginia (Huntington, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Beckley/Princeton Attorney Positions

Immediate openings for skilled, motivated Attorneys with Legal Aid of West Virginia's Beckley/Princeton offices. Great work environment, with excellent benefits (4+ weeks' vacation/holidays, PEIA medical coverage). This is a great opportunity to do important, rewarding work benefitting the community. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, August 16, 2017. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

If you have any questions, please call me at 304-343-3013 x 2140.

Thanks
Kerry LeMasters
Administrative Director
Legal Aid of West Virginia
304-343-3013 x 2140
www.lawv.net

Desired Class Level: Graduate/Alumni

Posting Date: August 3, 2017

Expiration Date: August 16, 2017

Contact: Ms. Kerry LeMasters
West Virginia United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 2939

Attorney - Keyser, WV/Cumberland, MD

Tara Yutzy Collier Attorney

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Solo Practitioner seeking Associate (0-7 years of experience)

Ms. Tara Yutzy Collier, Esq. is seeking a new associate to work in both her Keyser, WV and Cumberland, MD offices. Primary location will be Cumberland. Ms. Collier focuses her practice on Real Estate and seeks candidates with an interest in that area as well as ancillary matters that come up with regard to real estate transactions (trusts and estates, foreclosures, civil litigation, etc.). Other areas of interest for applicants could also compose a portion of their work.

Because of the location of her offices, licensure in multiple states (WV, MD, PA), or the willingness to eventually be licensed in multiple states, is desirable.

Please forward a resume, cover letter, writing sample and transcript to Ms. Collier at tara@tycllc.com by Tuesday, August 15, 2017.

Desired Class Level: Graduate/Alumni

Posting Date: August 3, 2017

Expiration Date: August 15, 2017

Contact: Tara Yutzy Collier
Attorney
11 Prospect Square Cumberland, Maryland 21502

Resume Receipt: E-mail

Default email for resumes.: tara@tycllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2935

Attorney(Beckley)

Legal Aid of West Virginia (Huntington, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Beckley/Princeton Attorney Positions

Immediate openings for skilled, motivated Attorneys with Legal Aid of West Virginia's Beckley/Princeton offices. Great work environment, with excellent benefits (4+ weeks' vacation/holidays, PEIA medical coverage). This is a great opportunity to do important, rewarding work benefitting the community. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, August 16, 2017. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

If you have any questions, please call me at 304-343-3013 x 2140.

Thanks
Kerry LeMasters
Administrative Director
Legal Aid of West Virginia
304-343-3013 x 2140
www.lawv.net

Desired Class Level: Graduate/Alumni

Posting Date: August 3, 2017

Expiration Date: August 16, 2017

Contact: Ms. Kerry LeMasters
West Virginia United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 2938

Law Clerk

City of Chicago Department of Law (Chicago, IL)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The City of Chicago Department of Law is hiring PAID law clerks. Please share the following job opportunity with your students and alumni. The actual posting can be found at <https://chicago.taleo.net/careersection/108/jobsearch.ft!lang=en>. Applications must be submitted in accordance with the posting below.

The City of Chicago is a diverse organization and welcomes diverse applicants.

JOB ANNOUNCEMENT

LAW CLERK - Posting #1631-DOL-2017

Department of Law

Building & License Enforcement (BLE) Division

Legal Information & Prosecutions (LIP) Division

Collections, Ownership, and Administrative Litigation (COAL) Division

Number of Vacancies: TBD (to be determined based upon Budget approval and vacancies per Division)

Law Clerk -Part Time & Full Time; Minimum 21 hours per week

The City of Chicago's Department of Law is seeking persons who are interested in working as a Law Clerk. This is the ideal position for an attorney licensed to practice law in Illinois or a law student who is looking for experience preparing cases for litigation, prosecuting violations and administrative review of the Chicago Municipal Code in Circuit Court or at the Department of Administrative Hearings; collecting debts owed to the City; and prosecuting violations of the Illinois Vehicle Code in Circuit Court.

Duties may include: trying cases; conducting hearings; researching and writing motions, memoranda and briefs; litigating administrative appeals; arguing motions; engaging in settlement negotiations; working closely with client departments; reviewing and analyzing files in a variety of cases; and recommending appropriate courses of action. This is a great opportunity to improve your litigation, negotiation, and writing skills.

Law Clerks will be randomly assigned to work in one of the following Divisions:

Building & License Enforcement (BLE) - This Division handles fire, building, health and zoning code violations as well as licensing issues.

Legal Information & Prosecutions (LIP) - The Prosecutions unit within this Division handles cases that may include fatal and multiple-vehicle traffic accidents, routine traffic citations and other Chicago Municipal Code violations punishable by a jail time penalty and/or fine. This division requires the applicant to be eligible to practice pursuant to Supreme Court Rule 711 or a licensed attorney at the time of application.

Collections, Ownership, and Administrative Litigation (COAL) Division - This Division is responsible for collecting debts due and owing the City; determining real property ownership and responsible parties in preparing for litigation; recovering demolition costs through lien foreclosure; and bankruptcy matters.

Location: Department of Law

Address: 30 North LaSalle, 740 North Sedgwick, or 121 North LaSalle

Shift: Monday -Friday (Flexible Hours between 8am - 6pm)

Hours: Year-round full-time and part-time (part-time is a minimum of 20 hours per week/4 hour shift)

THIS POSITION IS EXEMPT FROM THE CAREER SERVICE.

Qualifications

Completion of at least one semester in an American Bar Association (ABA) accredited law school.

Disclaimer - "Accredited" means any American law school that has passed and maintains the requirements of accreditation by the American Bar Association (www.americanbar.org).

Education & Employment Verification - Please be advised that if you are selected to be hired you must provide, upon request, adequate information regarding your educational and employment history as it relates to the qualifications of the position for which you are applying. If you received your degree internationally, all international transcripts/diploma must be accompanied by a Foreign Credential Evaluation. If the City of Chicago cannot verify this information, any offer extended to you will be withdrawn and you will not be hired.

SELECTION REQUIREMENTS

This position does not require a test or interview. Applicants who successfully apply for the position, meet the minimum qualifications, and possess the qualifications best suited to fulfill the responsibilities of the position will be hired in a lottery/random order.

AND

Preference will be given to applicants who meet the following criteria:

- Possess a cumulative Grade Point Average (GPA) of 2.5 or above on a 4.0 scale or 3.5 or above on a 5.0 scale from an ABA accredited Law School.

NOTE: To be considered for this position you must provide information about your educational background and your work experience. You must include job titles, dates of employment, and specific job duties. (If you are a current City employee, Acting Up cannot be considered.) If you fail to provide this information at the time you submit your application, it will be incomplete and you will not be considered for this position. There are three ways to provide the information: 1) you may attach a resume; 2) you may paste a resume; or 3) you can complete the online resume fields.

Evaluation: Your initial evaluation will be based on information provided on the application form and documents submitted with the application. Applications must be submitted by the individual applicant. No second party applicants will be accepted.

Residency Requirement: All employees of the City of Chicago must be actual residents of the City of Chicago as outlined in 2-152-050 of the City of Chicago Municipal Code. Proof of residency will be required. If you would like to request a reasonable accommodation due to disability or pregnancy in order to participate in the application process, please contact the City of Chicago, Department of Human Resources, at 312-744-4976 (voice) or 312-744-5035 (TTY). Please be prepared to provide information in support of your reasonable accommodation request.

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ANY AND ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

The City of Chicago is an Equal Employment Opportunity Employer and Military Friendly Employer.
City of Chicago Department of Law Department of Human Resources

Rahm Emanuel Edward N. Siskel Soo Choi
Mayor Corporation Counsel Commissioner

Posting Date: Aug 3, 2017 ~ Closing Date (Period for Applying) - External: Dec 16, 2017

BU: 09 ~ Salary: \$14.51 Pay Basis: Yearly

Desired Class Level: Graduate/Alumni
Posting Date: August 3, 2017
Expiration Date: December 16, 2017
Contact: Bonnie Tunick Chicago, Illinois United States
Resume Receipt: E-mail
Default email for resumes.: Bonnie.Tunick@cityofchicago.org
ID: 2948

Attorney (Domestic Violence and Sexual Assault)

Legal Aid of West Virginia (Huntington, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Immediate opening for an attorney in Legal Aid of West Virginia's Huntington office to provide civil legal services to domestic violence and sexual assault victims. This position will involve litigation, outreach, and close work with community partners with expertise in working with survivors of domestic violence and sexual assault. Highly rewarding work with terrific benefits (4+ weeks' vacation/holidays, PEIA medical coverage). This is a great opportunity to improve your community and your quality of life at the same time. Send cover letter, resume and salary requirements via fax (304-342-3011) or email to jobs@lawv.net by Wednesday, August 9, 2017. EOE Qualified attorneys with military experience, women, minorities and people with disabilities are encouraged to apply.

Questions? Contact:

Kerry LeMasters
Administrative Director
Legal Aid of West Virginia
304-343-3013 x 2140

Desired Class Level: Graduate/Alumni

Posting Date: August 2, 2017

Expiration Date: August 9, 2017

Contact: Ms. Kerry LeMasters
West Virginia United States

Resume Receipt: E-mail

Default email for resumes.: jobs@lawv.net

Additional Documents: Cover Letter

ID: 2934

Inside Client Manager (Carrollton, TX)

Thomson Reuters (Eagan, MN)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Inside Client Manager (CMI) is responsible for customer retention and increasing revenue, usage, and market-share in his/her assigned account territory. The Inside Client Manager leverages expertise in customer relations, practice experience or legal knowledge, and product mastery to increase customer retention and loyalty, remove obstacles, and communicate overall value to their customers, all while partnering with internal partners to renew existing contracts and create upsell opportunities.

As an Inside Client Manager you are expected to hit several key goals. These Include:

- Hit or exceed 100% penetration of renewal campaigns
- Hit or exceed your annual targets around business reviews, sales referrals, training referrals and pre-sale demos and leverage the information gained to drive contract renewals and new sales revenue
- Drive retention of accounts through adoption, value reinforcement/ROI discussions and usage within your territory.
- Actively engage in the coaching process, partnering well with managers and individuals on your teams to share ideas and learn from each other.
- Accurately, and in a timely manner, log all activities and customer contacts in Salesforce.
- Pursue individualized development to improve performance not only in your current role, but for future career opportunities within Thomson Reuters.

In order to be successful in attaining these goals, a strong candidate will:

- Be Receptive to Change. Demonstrating an openness and willingness to change behavior in response to new learnings and situations, and be an Agile Learner. Demonstrating the ability to rapidly learn new knowledge and acquire new skills
- Be Tenacious and Results Oriented by displaying resiliency in the face of adversity, creating an individual plan to achieve goals and measuring progress, and always acting with the end goal and business objective in mind.
- Work with a focus on Partnership by building and maintaining positive and productive working relationships with internal and external customers.
- Be Proactive. Always anticipating and preventing future problems, taking charge to bring about needed change, and taking initiative within your scope of responsibility.
- Prioritize. Self-direct your own activities and work through goal setting, time management and planning. Know what needs to be done first and act accordingly.
- Effectively negotiate. Explore all alternatives and positions to reach outcomes that gain the support and acceptance of all customers, both internal and external.

To be considered, all candidates must have these qualifications:

- J.D. or equivalent legal experience
- Strong communication and presentation skills, especially via telephone
- High degree of professionalism
- Customer centric focus required
- Well-developed negotiation skills
- Excellent verbal and written communication skills
- Strong attention to detail and excellent organizational skills
- Ability to work independently and as part of a team in a fast-paced, changing environment

We are the leading source of intelligent information for the world's businesses and professionals, providing

customers with competitive advantage. Intelligent information is a unique synthesis of human intelligence, industry expertise and innovative technology that provides decision-makers with the knowledge to act, enabling them to make better decisions faster. We deliver this must-have insight to the financial and risk, legal, tax and accounting, intellectual property and science and media markets, powered by the world's most trusted news organization.

As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do that, we seek talented, qualified employees in all our operations around the world regardless of race, color, sex/gender, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, age, marital status, citizen status, veteran status, or any other protected classification under country or local law. Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.

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More information about Thomson Reuters can be found on thomsonreuters.com.

Desired Class Level: Graduate/Alumni

Posting Date: August 2, 2017

Expiration Date: August 31, 2017

Contact: Mr. Robert A. Duncan
Duncan
610 Opperman Drive Eagan, Minnesota 55123 United States
<http://www.thomsonreuters.com>

Resume Receipt: Other (see below)

How To Apply: <https://goo.gl/qGvtQg>

ID: 2933

Inside Client Manager (Eagan, MN)

Thomson Reuters (Eagan, MN)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Inside Client Manager (CMI) is responsible for customer retention and increasing revenue, usage, and market-share in his/her assigned account territory. The Inside Client Manager leverages expertise in customer relations, practice experience or legal knowledge, and product mastery to increase customer retention and loyalty, remove obstacles, and communicate overall value to their customers, all while partnering with internal partners to renew existing contracts and create upsell opportunities.

As an Inside Client Manager you are expected to hit several key goals. These Include:

- Hit or exceed 100% penetration of renewal campaigns
- Hit or exceed your annual targets around business reviews, sales referrals, training referrals and pre-sale demos and leverage the information gained to drive contract renewals and new sales revenue
- Drive retention of accounts through adoption, value reinforcement/ROI discussions and usage within your territory.
- Actively engage in the coaching process, partnering well with managers and individuals on your teams to share ideas and learn from each other.
- Accurately, and in a timely manner, log all activities and customer contacts in Salesforce.
- Pursue individualized development to improve performance not only in your current role, but for future career opportunities within Thomson Reuters.

In order to be successful in attaining these goals, a strong candidate will:

- Be Receptive to Change. Demonstrating an openness and willingness to change behavior in response to new learnings and situations, and be an Agile Learner. Demonstrating the ability to rapidly learn new knowledge and acquire new skills
- Be Tenacious and Results Oriented by displaying resiliency in the face of adversity, creating an individual plan to achieve goals and measuring progress, and always acting with the end goal and business objective in mind.
- Work with a focus on Partnership by building and maintaining positive and productive working relationships with internal and external customers.
- Be Proactive. Always anticipating and preventing future problems, taking charge to bring about needed change, and taking initiative within your scope of responsibility.
- Prioritize. Self-direct your own activities and work through goal setting, time management and planning. Know what needs to be done first and act accordingly.
- Effectively negotiate. Explore all alternatives and positions to reach outcomes that gain the support and acceptance of all customers, both internal and external.

To be considered, all candidates must have these qualifications:

- J.D. or equivalent legal experience
- Strong communication and presentation skills, especially via telephone
- High degree of professionalism
- Customer centric focus required
- Well-developed negotiation skills
- Excellent verbal and written communication skills
- Strong attention to detail and excellent organizational skills
- Ability to work independently and as part of a team in a fast-paced, changing environment

We are the leading source of intelligent information for the world's businesses and professionals, providing

customers with competitive advantage. Intelligent information is a unique synthesis of human intelligence, industry expertise and innovative technology that provides decision-makers with the knowledge to act, enabling them to make better decisions faster. We deliver this must-have insight to the financial and risk, legal, tax and accounting, intellectual property and science and media markets, powered by the world's most trusted news organization.

As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do that, we seek talented, qualified employees in all our operations around the world regardless of race, color, sex/gender, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, age, marital status, citizen status, veteran status, or any other protected classification under country or local law. Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.

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More information about Thomson Reuters can be found on thomsonreuters.com.

Desired Class Level: Graduate/Alumni

Posting Date: August 2, 2017

Expiration Date: August 31, 2017

Contact: Mr. Robert A. Duncan
Duncan
610 Opperman Drive Eagan, Minnesota 55123 United States
<http://www.thomsonreuters.com>

Resume Receipt: Other (see below)

How To Apply: <https://goo.gl/ZMkzYC>

ID: 2932

Legal Client Manager, Inside (MN and TX)

Thomson Reuters (Eagan, MN)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Inside Client Manager (CMI) is responsible for customer retention and increasing revenue, usage, and market-share in his/her assigned account territory. The Inside Client Manager leverages expertise in customer relations, practice experience or legal knowledge, and product mastery to increase customer retention and loyalty, remove obstacles, and communicate overall value to their customers, all while partnering with internal partners to renew existing contracts and create upsell opportunities.

As an Inside Client Manager you are expected to hit several key goals. These Include:

- Hit or exceed 100% penetration of renewal campaigns
- Hit or exceed your annual targets around business reviews, sales referrals, training referrals and pre-sale demos and leverage the information gained to drive contract renewals and new sales revenue
- Drive retention of accounts through adoption, value reinforcement/ROI discussions and usage within your territory.
- Actively engage in the coaching process, partnering well with managers and individuals on your teams to share ideas and learn from each other.
- Accurately, and in a timely manner, log all activities and customer contacts in Salesforce.
- Pursue individualized development to improve performance not only in your current role, but for future career opportunities within Thomson Reuters.

In order to be successful in attaining these goals, a strong candidate will:

- Be Receptive to Change. Demonstrating an openness and willingness to change behavior in response to new learnings and situations, and be an Agile Learner. Demonstrating the ability to rapidly learn new knowledge and acquire new skills
- Be Tenacious and Results Oriented by displaying resiliency in the face of adversity, creating an individual plan to achieve goals and measuring progress, and always acting with the end goal and business objective in mind.
- Work with a focus on Partnership by building and maintaining positive and productive working relationships with internal and external customers.
- Be Proactive. Always anticipating and preventing future problems, taking charge to bring about needed change, and taking initiative within your scope of responsibility.
- Prioritize. Self-direct your own activities and work through goal setting, time management and planning. Know what needs to be done first and act accordingly.
- Effectively negotiate. Explore all alternatives and positions to reach outcomes that gain the support and acceptance of all customers, both internal and external.

To be considered, all candidates must have these qualifications:

- J.D. or equivalent legal experience
- Strong communication and presentation skills, especially via telephone
- High degree of professionalism
- Customer centric focus required
- Well-developed negotiation skills
- Excellent verbal and written communication skills
- Strong attention to detail and excellent organizational skills
- Ability to work independently and as part of a team in a fast-paced, changing environment

We are the leading source of intelligent information for the world's businesses and professionals, providing

customers with competitive advantage. Intelligent information is a unique synthesis of human intelligence, industry expertise and innovative technology that provides decision-makers with the knowledge to act, enabling them to make better decisions faster. We deliver this must-have insight to the financial and risk, legal, tax and accounting, intellectual property and science and media markets, powered by the world's most trusted news organization.

As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do that, we seek talented, qualified employees in all our operations around the world regardless of race, color, sex/gender, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, age, marital status, citizen status, veteran status, or any other protected classification under country or local law. Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.

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More information about Thomson Reuters can be found on thomsonreuters.com.

Desired Class Level: Graduate/Alumni

Posting Date: August 2, 2017

Expiration Date: August 31, 2017

Contact: Mr. Robert A. Duncan
Duncan
610 Opperman Drive Eagan, Minnesota 55123 United States
<http://www.thomsonreuters.com>

Resume Receipt: Other (see below)

How To Apply: <https://goo.gl/qEHW5z>

ID: 2931

Economic Justice-Homelessness Prevention Attorney

Mountain State Justice (West Virginia)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Economic Justice-Homelessness Prevention Attorney

Mountain State Justice is a nationally recognized, non-profit law office with offices in Charleston and Clarksburg, West Virginia, with a commitment to aggressively and creatively protecting the rights of low-income West Virginians. MSJ currently has an opening for a full-time economic justice attorney with a focus on homelessness prevention. The attorney will represent low-income West Virginians in litigation, focusing on preventing foreclosures throughout West Virginia and addressing homeownership-related needs in the flood-stricken areas. The attorney can be located in either the Charleston or Clarksburg, WV, office. Experienced candidates may have the option to open a new office or work remotely from other areas of the state.

Applicants should be self-directed, energetic, have a demonstrated commitment to public interest work, and have strong writing and analytic skills. Litigation and consumer law experience is required.

West Virginia Bar admission is not immediately required: An attorney licensed in another state/jurisdiction may work in legal services for two years based on that out-of-state certification. Salary commensurate with experience, plus benefits. Mountain State Justice has a commitment to diversity in hiring.

To apply, please send a cover letter, resume, writing sample, and three references to:

Rachel Kerns
Office Coordinator
rachel@msjlaw.org
1031 Quarrier St., Suite 200
Charleston, WV 25301
Fax: 304-344-3145

Applications will be reviewed on a rolling basis.

For more information about Mountain State Justice visit www.mountainstatejustice.org and our Facebook page at www.facebook.com/mountainstatejustice.

Desired Class Level: Graduate/Alumni

Posting Date: August 1, 2017

Expiration Date: September 29, 2017

Contact: Ms. Jennifer Wagner
Attorney at Law
1031 Quarrier Street 200 Charleston, West Virginia 25301

Resume Receipt: E-mail

Default email for resumes.: jennifer@msjlaw.org

Additional Documents: Cover Letter, Writing Sample

ID: 2930

Entry Level Attorney

US Department of Justice Attorney General's Honors Program

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: THE ATTORNEY GENERAL'S HONORS PROGRAM

Many distinguished attorneys began their careers through the Attorney General's Honors Program -- the largest and most prestigious federal entry-level attorney hiring program of its kind. ENRD is an enthusiastic participant in the Attorney General's Honors Program.

Eligibility for the Honors Program

Eligibility is generally limited to graduating law students and recent law school graduates who entered judicial clerkships, graduate law programs, or qualifying legal fellowships within 9 months of law school graduation and who meet additional eligibility requirements [see below].

Selection Criteria

Justice takes pride in the fact that we consider the "whole candidate" when making selections for employment. Selections are made based on many elements of a candidate's background including a demonstrated commitment to government service, academic achievement, leadership, law review or moot court experience, legal aid and clinical experience, past employment, and extracurricular activities that relate to the work of Justice and the relevant component.

Every year the Department hires a significant number of entry-level attorneys through the Honors Program. Selectees represent diverse backgrounds and interests, and come from law schools throughout the country. The Honors Program is centrally managed by the Office of Attorney Recruitment and Management, but each participating component reviews the applications submitted and makes independent hiring decisions.

How to Apply

Candidates interested in starting their career as an entry-level attorney with Justice must apply through the Attorney General's Honors Program via an on-line application. For employment in 2018, the application opens on July 31, 2017, and closes on September 5, 2017. We highly recommend that applicants read the application tips and checklist [see below] and assemble requested information before starting the online application [see below]. If you need an accommodation in order to complete the application, please

contact Deana Willis at (202) 514-3397 for assistance. For technical assistance in submitting your application, please contact the AVUE Help Desk via Live Chat at the top right of the screen within the AVUE Platform (available Monday through Friday, 8 a.m. until 8 p.m., Eastern Daylight Time).

Key Dates

- July 31: Application Period Opens
- September 5: Application Deadline
- Late September: Interview candidates selected
- Mid-October – early November: Main Honors Program interview period
- Late November – February: Offers Extended

Important Links

- Eligibility Requirements

<https://www.justice.gov/legal-careers/honors-program-eligibility>

- Application Tips and Checklist

<https://www.justice.gov/legal-careers/application-tips-and-checklist>

- Salaries, Promotions, and Benefits

<https://www.justice.gov/legal-careers/attorney-salaries-promotions-and-benefits>

- Interviews

<https://www.justice.gov/legal-careers/honors-program-interviews>

- Online Application

<https://www.avuedigitalservices.com/casting/aiportal/control/mainmenu?agency=dojoarm>

Applications for the Honors Program 2017-2018 will open on July 31, 2017 and close on September 5, 2017.

To see copy of full recruiting brochure for ENRD go to:

https://www.justice.gov/sites/default/files/enrd/legacy/2015/04/13/ENRD_Brochure_3_July_2012_Single_PageJuly13version.pdf

Desired Class Level: Graduate/Alumni

Posting Date: July 31, 2017

Expiration Date: September 5, 2017

Resume Receipt: Other (see below)

How To Apply: <https://www.justice.gov/legal-careers/honors-program-eligibility>
<https://www.avuedigitalservices.com/casting/aiportal/control/mainmenu?agency=dojoarm>

ID: 2984

In-House Counsel (Omaha, NE)

Fidelity National Title Group (Omaha, NE)

Position Type: Full-time

Practice Area(s): Insurance, Real Property

Geographic Preference: Upper Midwest (KS, NE, ND, SD)

Description: Fidelity National Financial, Inc. (NYSE:FNF), a Fortune 500 company, is the United States' largest provider of commercial and residential mortgage and diversified services. Fidelity National Title Group, a member of the Fidelity National Financial (NYSE: FNF) family of companies, is hiring Claims Counsels to fill multiple attorney positions in Omaha, Nebraska.

Responsibilities of the Claims Counsel role includes:

- * Investigating the facts and issues of a claim, including but not limited to communicating with title officers, escrow officers, lenders, claimants, and other counsel
- * Determining whether coverage exists and evaluating loss under the title policy
- * Developing and carrying out a plan to resolve the claim
- * Negotiate settlements and resolutions with claimants, opposing counsels, and third parties
- * Directing outside counsel on litigation strategy through the course of claim administration and litigation
- * Appear as company representative in court proceedings, mediations, and settlement conferences
- * Managing the claim budget, review and approve outside counsel invoices and other expenses, and determine settlement and expense reserves
- * Identify and pursue sources for recovery

Job Requirements

- * Must possess excellent written and verbal communication, negotiation and organizational skills
- * Law Degree required
- * Licensed and in good standing to practice law in any state of the United States

Additional Preferred Qualifications

- * 0-3 years of experience
- * Excellent academic credentials

The Claims Counsel position gives attorneys the ability to make independent analysis, utilize strategic thinking to resolve complex issues, and to further develop litigation expertise. The candidate does not need to have title claims experience.

Desired Class Level: Graduate/Alumni

Posting Date: July 31, 2017

Expiration Date: August 31, 2017

Contact: Rennae Ross
2533 N. 117th Avenue Omaha, Nebraska 68164

Resume Receipt: E-mail

Default email for resumes.: rennae.ross@fnf.com

Additional Documents: Cover Letter

Requested Document Notes: Cover Letters should be addressed to:

Ms. Rennae Ross
Administrative Assistant

Fidelity National Title Group
2533 North 117th Avenue
Omaha, Nebraska 68164

ID: 2929

Insurance Coverage Associate Attorney

Wilson Elser

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Wilson Elser's Chicago office is looking for an Insurance Coverage Associate Attorney to join a team of exceptional professionals in a collaborative environment to discharge the representation of sophisticated clients confronted with complex legal challenges.

This is a superb opportunity for a motivated self-starter with litigation experience who has a powerful motivation to grow professionally and contribute to the success of the firm.

Qualifications

- JD from an accredited law school
- Admitted to practice in Illinois
- 2 - 5 years of experience with insurance coverage matters
- Professional Liability coverage experience (including D&O and EPL)
- Experience analyzing coverage and drafting coverage opinions
- Coverage litigation experience a plus

If your background and experience align with these qualifications and you want to advance your career with one of the nation's leading law firms, please send your credentials to AttorneyRecruiting@wilsonelser.com and indicate Chicago Insurance Coverage Associate Attorney in the subject line, or apply online by clicking here.

Our attorneys benefit from the many resources afforded by a large firm. They enjoy a team structure that relies heavily on client-facing, hands-on experience. They are encouraged to take advantage of our National Attorney Training program and in-house continuing legal education (CLE) series. We also offer student loan refinancing programs.

Wilson Elser, a full-service and leading defense litigation law firm (www.wilsonelser.com), serves its clients with nearly 800 attorneys in 30 offices in the United States and one in London. Founded in 1978, it ranks among the top 200 law firms identified by The American Lawyer and is included in the top 50 of The National Law Journal's survey of the nation's largest law firms. Wilson Elser serves a growing, loyal base of clients with innovative thinking and an in-depth understanding of their respective businesses.

We are committed to cultivating an environment that embraces and promotes diversity as a fundamental value. We are an Equal Opportunity Employer, Minorities and Women are encouraged to apply.

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For further information about Wilson, Elser, Moskowitz, Edelman & Dicker LLP, please see our website at www.wilsonelser.com or refer to any of our offices.

Thank you.

Desired Class Level: Graduate/Alumni

Posting Date: July 28, 2017

Expiration Date: September 29, 2017

Contact: Adam J. Carey
8444 WestPark Drive Suite 510 McLean, Virginia 22102 United States

Resume Receipt: E-mail

Default email for resumes.: AttorneyRecruiting@wilsonelser.com

Requested Document Notes: If your background and experience align with these qualifications and you want to advance your career with one of the nation's leading law firms, please send your credentials to AttorneyRecruiting@wilsonelser.com and indicate Chicago Insurance Coverage Associate Attorney in the subject line

ID: 2925

Attorney Adviser

Social Security Administration (Falls Church, VA.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: OFFICE OF DISABILITY ADJUDICATION AND REVIEW NATIONAL CASE ASSISTANCE CENTER

RECRUITING BULLETIN

Recruiting Bulletin Number: NCAC-17-01- CORRECTION Job Title: Attorney Adviser

Open Period: July 31, 2017 – August 16, 2017

Position Information: Attorney, GS-905-11 (GS-11)

Promotion Potential: GS-12 (This is a career-ladder position.)

Position Information: Full Time-Excepted Service (Not to Exceed (NTE) Two-year appointment, may be extended or made permanent)

GS-11 Salary Scale: \$66,510 – 86,460.00

Duty Locations: Woodlawn, Maryland; Falls Church, Virginia

Who May Be Considered: United States Citizens and Nationals (Residents of American Samoa and Swains Island)

NOTE: Applications will be maintained for consideration for 6 months from the date received.

Job Summary:

As a member of our team, you would virtually advise Administrative Law Judges on all aspects of adjudication based on the Social Security Act, applicable Social Security Rulings, agency policies, and related Federal and State laws; draft, complex, legally- sufficient decisions issued by over 1,500 Administrative Law Judges; and help those in need by performing challenging, meaningful work, while having the opportunity for continued growth and advancement throughout your career.

Qualifications:

Applicants must be duly licensed, authorized and eligible to practice as an attorney under the laws of a state, the District of Columbia, the Commonwealth of Puerto Rico, or a U.S. Territory.

****Active bar membership must be maintained to remain in this position.****

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Also, to qualify for the GS-11 position, applicants must meet one of the following criteria:

A. LL.B. or J.D. AND at least 1 year of professional legal experience equivalent to the GS-9 grade level or higher in the Federal service, OR

B. A second professional law degree (LL.M) which requires one full year of graduate study OR

C. A J.D. or LL.B. and superior law student work or activities as demonstrated by one of the following:

(a) Academic standing in the upper-third of the law school graduating class.

(b) Work or achievement of significance on your law schools' official law review.

(c) Special high-level honors for academic excellence in law school, such as election to the Order of the Coif.

(d) Winning of a moot court competition or membership on the moot court team that represents the law school in competition with other law schools.

(e) Full-time or continuous participation in a legal aid program as opposed to one- time, intermittent, or casual participation.

Such documentation may include a current active bar card, a screen print from a bar web site that reflects you are an active member of the bar, or a letter/certificate from the bar certifying that you are licensed and authorized to practice law. *No exceptions permitted to this requirement.

Applicants **MUST** meet all eligibility requirements on or before the closing date of the announcement to be considered for the position.

How To Apply:

Application packages must be sent electronically to SSA.NCAC.Recruitment@ssa.gov and received in the mailbox no later than 11:59 p.m. EST, on the day that the announcement closes.

Applicants must submit the following documents:

1. Cover Letter that includes your desired duty location and availability.
2. Complete resume that includes information about your: education, work experience (paid and unpaid, including clerkships/internships) providing job title, series and grade if Federal employment accomplishments, employer's name and address, supervisor's name and phone number, starting and ending dates (mm/dd/yy), hours per week, and salary; and other qualifications (skills, certifications/licenses, honors, awards, special accomplishments, and job-related training courses).

*Please note that providing the mm/dd/yy for all work experience is critical for evaluating your application. If actual dates are not known, provide your best-estimated timeframes.

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3. J.D. Law School Transcript; including class rank and degree confer date (Unofficial transcripts are acceptable; Self-Prepared transcripts are NOT acceptable) If selected, official transcripts are required.
4. Proof that you are a member in good standing of the Bar of a state, the District of Columbia, the Commonwealth of Puerto Rico, or a U.S. Territory. Acceptable forms of proof are: a current active bar card, a screen print from a bar web site that reflects you are an active member of the bar, or a letter/certificate dated within 1 year from the bar certifying that you are licensed and authorized to practice law. *No exceptions permitted to this requirement.
5. If applicable, proof of veteran's preference (DD-214 member 4 copy). This document MUST show character of service. If you are claiming 10-point preference, you MUST also submit with your DD-214 a completed SF-15 along with the required documentation specified on the reverse side of the SF-15. Preference will be granted based on the documents received.
6. One current substantive legal writing sample that reflects your own work, no more than 10 pages in length. Your sample must be sanitized or redacted to prevent possible Privacy Act violations. Writing samples will be critiqued based on your ability to analyze a legal problem and clearly and concisely articulate legal rationale.
7. If applicable, all current and former employees may submit a copy of their last SF-50 (Notification of Personnel Action) showing the highest grade held.

Other Information:

- This position is being filled by an alternative hiring process and is not in the competitive civil service. This is an excepted service position that is being filled on a full-time basis. Flextime and/or alternate work schedules may be available.
- Applicants may be required to submit to a timed writing test during the application process.
- As a condition of employment, male applicants born after December 31, 1959, must certify that they have registered with the Selective Service System, or are exempt from having to do so under the Selective Service Law.

- Relocation expenses will not be paid.

- Social Security provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify SSA at SSA.NCAC.Recruitment@ssa.gov. The decision on granting reasonable accommodation will be made on a case-by-case basis.

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Benefits:

Social Security offers a comprehensive benefits program that you can customize for your individual medical and financial needs. In addition to traditional "dollars and cents" benefits, we offer a range of benefits to help you balance life with Social Security to life outside of work. Please review the Social Security Administration Careers site www.ssa.gov/careers for additional information about the many benefits of a career with Social Security.

FACSIMILIE APPLICATIONS WILL NOT BE CONSIDERED.

The Federal Government is an Equal Opportunity Employer.

SSA PROVIDES EQUAL OPPORTUNITY FOR ALL PERSONS WITHOUT REGARD TO RACE, COLOR, AGE, NATIONAL ORIGIN, GENDER, DISABILITY, SEXUAL ORIENTATION, MARITAL STATUS, PARENTAL STATUS, POLITICAL AFFILIATION, AND CONDUCT NOT ADVERSELY AFFECTING EMPLOYEE PERFORMANCE.

WHAT TO EXPECT NEXT:

Applicants considered for selection may be required to provide official transcripts or attend an in-person or telephonic interview. Reference checks and background investigations will be conducted for tentatively selected candidates.

For additional information about this position, please forward your inquiries to SSA.NCAC.Recruitment@ssa.gov.

The National Case Assistance Center of the Social Security Administration's Office of Disability Adjudication and Review is pleased to inform you that we will be hiring for the position of Attorney Adviser. We are accepting application packages beginning July 31, 2017 thru August 7, 2017, for many positions in Fall Church, Virginia and Woodlawn, Maryland.

The recruitment bulletin attached to this email contains details about these positions. Please consider posting this bulletin in locations that are accessible to alumni. If you should have any questions or concerns, please do not hesitate to contact our recruiting support team at SSA.NCAC.Recruitment@ssa.gov.

Sincerely,

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Desired Class Level: Graduate/Alumni

Posting Date: July 27, 2017

Expiration Date: August 28, 2017

Contact: Mr. Harrison Case
United States

Resume Receipt: E-mail

Default email for resumes.: SSA.NCAC.Recruitment@ssa.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2922

TRIAL ATTORNEY (Consumer Protection)

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL

POSITION VACANCY ANNOUNCEMENT NNOUNCEMENT NO: #17-046 POSITION TITLE:
TRIAL ATTORNEY
(Consumer Protection)
OSITION GRADE & SERIES: LS-13/1 to 13/4 SALARY RANGE: \$94,915 – \$104,404

Salary in this range will be based on a multitude of factors including applicable rules,
regulations and guidelines.

PENING DATE: July 21, 2017 CLOSING DATE: August 11, 2017

URATION OF APPOINTMENT: Permanent AREA OF CONSIDERATION: Open to the Public

WORKSITE LOCATION:

Office of the Attorney General for the District of Columbia Office of Consumer Protection
441 4th Street NW
Washington, DC 20001

NO. OF VACANCIES: One (1)

This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be

required to pay an agency service fee through direct payroll deduction.

DESCRIPTION OF DUTIES: The District of Columbia Office of the Attorney General (OAG) seeks a trial attorney for its Office of Consumer Protection.

The attorney will work on a range of public interest cases, with an emphasis on civil enforcement of the District's Consumer Protection Procedures Act and related local and federal consumer protection laws. Some of the enforcement work will involve participation in multi-state groups of assistant attorneys general that investigate, litigate, or resolve consumer protection issues on a national scale, including participation on the Executive Committees leading complex, document-intensive investigations. Other enforcement work will focus on "local" issues pertaining specifically to D.C. consumers or to businesses based in D.C.

Duties will include, but will not be limited to, identifying areas for investigation, conducting pre-complaint discovery using compulsory process and informal methods, working with expert witnesses, analyzing complex factual and legal issues, negotiating settlements, preparing matters for litigation, litigating cases through trial in D.C. Superior Court or federal district court, coordinating efforts with other District, state, and federal enforcement agencies, drafting and reviewing amicus filings and comments, drafting and reviewing proposed legislation, and engaging in consumer outreach and education activities.

QUALIFICATIONS: The ideal candidate should have 5-8 years of prior civil litigation experience, as well as strong legal research, writing, and analysis skills. The candidate must be able to handle several matters at one time. Familiarity with consumer protection law and demonstrated interest in public service work are desirable.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal

appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Attached is a vacancy announcement for the position of Trial Attorney with the Office of the Attorney General for the District of Columbia in our Office of Consumer Protection. All applicants must be active members in good standing of the bar in any jurisdiction to be eligible. Ideal candidates we are seeking must have a minimum of 5-8 years of civil litigation experience, preferably in consumer protection law.

Desired Class Level: Graduate/Alumni

Posting Date: July 25, 2017

Expiration Date: August 11, 2017

Contact: Tamesha L. Keel
Talent Acquisition, EEO and Training Officer
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume Receipt: E-mail

Default email for resumes.: tamesha.keel@dc.gov

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlynthia Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

Contracts Specialist I

Symplicity Corporation

Position Type: Full-time

Description: Symplicity is looking for a Contracts Specialist as a new addition to our Operations and Administration team!

Duties and Responsibilities

- Draft, review, edit, negotiate and finalize software as a service (SaaS) agreements and other legal documents and agreements that are necessary for Symplicity to engage internal and external customers.
- Adjusts Client Systems and Invoices, based on needs identified by internal and external stakeholders
- Creates Client Systems and manages contract database and files to ensure accurate record retention
- Assist in creating and maintaining contracts department standard operating procedures
- Liaise with finance, legal, sales, business development, sales operations, and other business teams to resolve issues related to contracts.
- Other duties as assigned

- BA/BS degree in a related field required
- Excellent contract drafting, negotiation skills and demonstrated experience in contract administration
- Sound understanding of commercial contracts, business agreements and general business practices
- Highly motivated self-starter, who excels in a fast-paced, time pressured and demanding environment.
- Able to successfully manage competing priorities and work independently on a wide range of issues and projects, while delivering quality work
- Strong business acumen, problem solving abilities, and good judgment
- Desire to succeed in a customer service oriented environment
- Ability to work well in a team environment
- Strong oral/written communication, analytical and organizational skills
- Proven ability to effectively communicate with all levels of management
- High integrity and an unyielding commitment to compliance
- Familiarity with using ERP/CRMs
- Proficiency in Microsoft Office Suite

EOE/M/D/F/V

Desired Class Level: Graduate/Alumni

Posting Date: July 24, 2017

Expiration Date: August 30, 2017

Contact: Mr. Carlin Watkins
Recruiter
1560 Wilson Blvd. Suite 500, Arlington Virginia 22209

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: resume-64@symplicity.com

ID: 2917

HARRITY – PATENT ASSOCIATE TRAINEE PROGRAM (Fairfax - VA)

Harrity & Harrity, LLP (Fairfax, VA)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: Harrity & Harrity is hiring for its successful training program for new patent attorneys who are looking for an opportunity to get their foot in the door at a patent law firm and prove that they have what it takes to be a superstar patent associate. Our patent associate trainee program provides in-depth training in patent application drafting with the potential to become a full-time associate with our firm. The patent associate trainee program is a temporary position with our firm for about six (6) months, during which time, you will be trained in the skills that are needed to prepare high quality patent applications for leading technology companies.

To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well.

Should you successfully complete the training program, there is a strong possibility that you would be offered a full-time associate position with our firm. First year full-time associates at Harrity & Harrity earn higher salaries than their peers at other patent firms—the salary potential, for your first full year of employment as a full-time professional, is \$200K+.

To apply for this position, submit a resume and a cover letter explaining why you would be a good candidate for the program to pat@harrityllp.com.

To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus.

Desired Class Level: 2L, 3L, LL.M., Graduate/Alumni

Posting Date: July 24, 2017

Expiration Date: December 31, 2017

Contact: Jazmine Hitt
11350 Random Hills Road Suite 600, Fairfax Virginia 22030

Resume Receipt: E-mail, Accumulate Online

Additional Documents: Cover Letter

ID: 2916

Trial Attorney Office of Consumer Protection

Office of the Attorney General for the District of Columbia (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: GOVERNMENT OF THE DISTRICT OF COLUMBIA

OFFICE OF THE ATTORNEY GENERAL

POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: #17-046

POSITION TITLE:

TRIAL ATTORNEY

(Consumer Protection)

POSITION GRADE & SERIES: LS-13/1 to 13/4

SALARY RANGE: \$94,915 – \$104,404

Salary in this range will be based on a multitude of factors including applicable rules, regulations and guidelines.

OPENING DATE: July 21, 2017

CLOSING DATE: August 11, 2017

DURATION OF APPOINTMENT: Permanent

AREA OF CONSIDERATION: Open to the Public

WORKSITE LOCATION:

Office of the Attorney General

for the District of Columbia

Office of Consumer Protection

441 4th Street NW

Washington, DC 20001

NO. OF VACANCIES: One (1)

This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction.

DESCRIPTION OF DUTIES: The District of Columbia Office of the Attorney General (OAG) seeks a trial attorney for its Office of Consumer Protection.

The attorney will work on a range of public interest cases, with an emphasis on civil enforcement of the District's Consumer Protection Procedures Act and related local and federal consumer protection laws.

Some of the enforcement work will involve participation in multi-state groups of assistant attorneys general that investigate, litigate, or resolve consumer protection issues on a national scale, including participation on the Executive Committees leading complex, document-intensive investigations. Other enforcement work will focus on "local" issues pertaining specifically to D.C. consumers or to businesses based in D.C.

Duties will include, but will not be limited to, identifying areas for investigation, conducting pre-complaint discovery using compulsory process and informal methods, working with expert witnesses, analyzing complex factual and legal issues, negotiating settlements, preparing matters for litigation, litigating cases through trial in D.C. Superior Court or federal district court, coordinating efforts with other District, state, and federal enforcement agencies, drafting and reviewing amicus filings and comments, drafting and reviewing proposed legislation, and engaging in consumer outreach and education activities.

QUALIFICATIONS: The ideal candidate should have 5-8 years of prior civil litigation experience, as well as strong legal research, writing, and analysis skills. The candidate must be able to handle several matters

at one time. Familiarity with consumer protection law and demonstrated interest in public service work are desirable.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must

be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the

Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia's Displaced Employee Program (DEP) and Agency Reemployment Priority Placement

Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia's government under an appointment for which

he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation

of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family

responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate

on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form

of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above

protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated.

Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Desired Class Level: Graduate/Alumni

Posting Date: July 24, 2017

Expiration Date: August 11, 2017

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume Receipt: E-mail

Default email for resumes.: Arlyntha.Love@dc.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Notes: HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include

the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

ID: 2918

Chinese/ Spanish-Speaking Bilingual Junior Attorney (Flushing, New York)

Troy Law, PLLC (Flushing, New York)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM in Downtown Flushing, NY. We engage in aggressive litigation on behalf of blue-collar immigrant workers against employers who violate federal and state laws.

Seeking a BILINGUAL JUNIOR ASSOCIATE to support all aspects of our fast-paced business. Primary responsibilities include research and drafting discovery requests and responses, motions, and other forms of correspondence to courts, interviewing clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions. This position is a great opportunity for bilingual attorneys with a demonstrated interest in economic justice/ poverty alleviation. Fluency in Chinese/ Spanish is a requirement. Admission to the NY Federal Bar is a must. (Note: Recent law graduates who have passed the bar but have not yet been admitted should apply only once they are admitted to the bar and to the district court as well.)

Requirements

- Fluency in Chinese/ Spanish is a must!
- Applicant must be already admitted to New York Federal District Court Bar, and preferably in the District of New Jersey as well.
- An ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.

To apply, send a resume with cover letter, legal writing sample, writing sample in either Chinese or Spanish, school transcript, & list of cases in which you appeared as the attorney of record for.

Please note that successful candidates must be available for an in-person interview in Flushing, New York. The scheduling is flexible.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: July 20, 2017

Expiration Date: August 20, 2017

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2909

Experienced Wage and Hour Attorney (Flushing, New York)

Troy Law, PLLC (Flushing, New York)

Position Type: Full-time

Practice Area(s): Employment

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: TROY LAW, PLLC is the NUMBER ONE WAGE AND HOUR LITIGATION FIRM located in downtown Flushing, NY.
Seeking an EXPERIENCED EMPLOYMENT LAW LITIGATION ASSOCIATE.

Primary responsibilities include managing and assigning cases to junior associates, directing the researching and drafting of discovery requests and responses, motions, and other forms of correspondence to courts, supervising intakes of clients in Chinese and/or Spanish, appearing before federal and state court, and preparing for and conducting depositions.

This position is a great opportunity for attorneys with a demonstrated interest in employment wage-and-hour law.

Requirements:

- Candidates must have at least two (2) years of relevant TRIAL experience in wage-and-hour and employment discrimination law before US district courts;
- who is Admitted in New York Federal Bar for at least one (1) year, and preferably in New Jersey;
- The ideal candidate is diligent, detailed-oriented, well-versed in research and articulate on a professional level and able to work independently.
- Ability to speak Chinese and/or Spanish preferred, but not required.

To apply, send a resume with writing sample, cover letter, school transcript, & list of cases in which you appear as the attorney of record. Please apply only if you meet all of the requirements above.

Summarize your Employment Law Trial Experience in a Table Format with the following pertinent information:

- Complaint Filing Date;
- Court;
- Index Number;
- Brief Description of Nature of Case (Wage-and-Hour or Employment Discrimination, including whether the case is a class-action case); and
- Your involvement in the case (in intake, computation of damages, motion drafting, and other pertinent information).

All your information will be kept confidential.

Please note that successful candidates must be available for an in-person interview in Flushing, New York. The scheduling is flexible.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: July 20, 2017

Expiration Date: August 20, 2017

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2910

Three-Month Student/ Recent Graduate/ Rookie Attorney Internship (Flushing, New York)

Troy Law, PLLC (Flushing, New York)

Position Type: Internship

Practice Area(s): Bankruptcy, Employment, Immigration/Refuge, Labor

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Gain hands-on legal experience in a friendly, fast-paced, 25-year-old boutique law firm with experienced attorneys and collegial staff by applying to the: 3-Month Legal Internship.

The internship program is offered in our bustling downtown Flushing, where we conduct a diverse practice specializing in WAGE AND HOUR (EMPLOYMENT) LAW. Our GENERAL PRACTICE also includes:

1. REAL ESTATE transactions;
2. IMMIGRATION -- Family & Employment-based;
3. MATRIMONIAL -- Contested & Un-contested;
4. CORPORATION -- Incorporating, Stock Subscription & Acquisition;
5. BANKRUPTCY -- Chapter 7, 13 & 11;
6. COMMERCIAL LITIGATION--IP; and
7. PERSONAL INJURY -- City, State & Federal Courts.

Successful candidate(s) will gain experience in all aspects of LITIGATION PRACTICE under direct attorney supervision and will receive training in:

1. Drafting Complaints, Answers, Affirmative Defenses & Counterclaims;
2. Conducting Discovery, such as Automatic Disclosures, Interrogatories, Requests for Document Production, Deposition Appearance;
3. Writing Legal Memos on Motions for Summary Judgment, Motions to Dismiss, Temporary Restraining Orders, PI, Attachment;
4. Preparing Trial Notebook, Pre-trial Order, Jury Instructions, Voir Dire, Motion in Limine, Evidentiary Hearing & Trial;
5. Training in ECF, PACER, NYSCEF for Fed, State and Bankruptcy;
6. Interviewing Clients, Court Appearances; and
7. Working with government agencies.

EXCELLENT TRAINING for

- Recent law school graduate or law student looking to obtain crucial experience in above specialty work in a competitive market or to apply to future careers,
- New attorney, awaiting admission, pending bar result
- February 2016 Bar Exam Takers and/or a
- Rookie attorney from a foreign state with limited knowledge about NY/Fed practice.

Fellow interns have been recent graduates of top law schools across the nation including Harvard, Yale, University of Pennsylvania, University of Virginia, Columbia, NYU, Fordham, Cornell, Boston, Vanderbilt, Emory and Tulane Law Schools.

An intern can also receive academic credit under school program for an Internship, Externship, OPT, or 50 hours of Pro Bono, and a letter of recommendation upon request and successful completion.

Those interested in litigation practice, including the opportunity to conduct a trial at the back end of the initial term are strongly encouraged to apply.

Apply with a cover letter, resume, writing sample, and school transcript. Fluency in Mandarin Chinese and/or Spanish is a plus and should be noted on the cover letter, but is by no means required.

Please note that successful candidates must be available for an in-person interview in Flushing, Queens. The scheduling is flexible.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni, Class Level

Posting Date: July 20, 2017

Expiration Date: August 20, 2017

Contact: Ms Tiffany Troy
HR Coordinator
41-25 Kissena Blvd Suite 119, Flushing New York 11355
<http://troypllc.com>

Resume Receipt: E-mail

Default email for resumes.: recruit@troypllc.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

ID: 2911

Litigation Associate

Burns White LLC (Pittsburgh)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Burns White

We have an opening for a Litigation Associate in our Wilkes-Barre office. The ideal candidate will have 2-5 years of experience in litigation and medical malpractice. Candidates must be licensed to practice in Pennsylvania. Excellent oral and written communication skills, strong organizational skills, attention to detail and the ability to multi-task are prerequisites. Candidates must be self-starters with the ability to work individually and in teams. Qualified candidates should submit a cover letter and resume to jobs@burnswhite.com.

Desired Class Level: Graduate/Alumni

Posting Date: July 19, 2017

Expiration Date: August 31, 2017

Contact: Jessica Gangjee

Four Northshore Center · 106 Isabella Street · Pittsburgh, Pennsylvania 15212 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@burnswhite.com

Additional Documents: Cover Letter

ID: 2908

Assistant Clinical Professor

The Ohio State University Moritz College of Law (Columbus, OH)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:** Clinical Faculty Position Available
The Ohio State University, Michael E. Moritz College of Law

Description: The Moritz College of Law invites applications for the position of Assistant Clinical Professor of Law in its Entrepreneurial Business Law Clinic (EBLC), to start in late 2017. The EBLC professor has primary responsibility for directing and teaching the Entrepreneurial Business Law Clinic, which provides third-year law students with the opportunity to learn lawyering skills by representing entrepreneurs and their start-up businesses. EBLC students typically work with clients on all phases of starting a business, including client intake, entity formation, legal business planning, and contract drafting (including employment and independent contractor contracts). When relevant for the client, students also learn how to protect the intellectual property of a business. The EBLC's clinical professor will have several areas of responsibility, including 1) supervising law students who represent clients under the Ohio Supreme Court's student practice rule 2) classroom teaching of lawyering skills, 3) engaging with the local and regional entrepreneurial community, and 4) participating in the life and governance of the College of Law. We will consider all applicants; however, we prefer candidates with significant experience in representing entrepreneurs and early-stage companies. Candidates also should have an excellent academic record that demonstrates potential for clinical teaching and preparation of clinical educational materials. Candidates should be admitted to the Ohio Bar or eligible for admission in Ohio. The starting salary range will be \$78,000 - \$81,000 for a 12-month contract; full University fringe benefits are provided as well. The ideal starting date will be November 15, or as soon thereafter as possible. The successful candidate will begin teaching in January 2018.

Application Instructions: A resume, references, and cover letter should be submitted to Professor Paul Rose, Associate Dean for Academic Affairs, The Ohio State University Moritz College of Law, 55 West 12th Avenue, Columbus, Ohio 43210. Send e-mail applications to rose.933@osu.edu. Applications will be reviewed immediately and will be accepted until the position is filled; preference will be given to applications received before September 1st. The Ohio State University is committed to establishing a culturally and intellectually diverse environment, encouraging all members of our learning community to reach their full potential. The Ohio State University is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, or protected veteran status.

About Columbus: The Ohio State University campus is located in Columbus, the capital city of Ohio. Columbus is the center of a rapidly growing and diverse metropolitan area with a population of over 1.5 million. The area offers a wide range of very affordable housing, many cultural and recreational opportunities, excellent schools, and a strong economy based on government as well as service, transportation, and technology industries (see <http://columbusregion.com/>). Columbus and its many suburbs have consistently been rated as one of the Top U.S. places for quality of life. Additional information about the Columbus area is available at <http://www.columbus.org>.

Desired Class Level: Graduate/Alumni**Posting Date:** July 18, 2017**Expiration Date:** September 29, 2017**Contact:** Ms. Kathy Northern
Associate Dean for Admissions
55 West 12th Avenue Columbus, Ohio 43210 United States**Resume Receipt:** E-mail**Default email for resumes.:** rose.933@osu.edu**Additional Documents:** Cover Letter

Requested Document Notes: Application Instructions: A resume, references, and cover letter should be submitted to Professor Paul Rose, Associate Dean for Academic Affairs, The Ohio State University Moritz College of Law, 55 West 12th Avenue, Columbus, Ohio 43210. Send e-mail applications to rose.933@osu.edu. Applications will be reviewed immediately and will be accepted until the position is filled; preference will be given to applications received before September 1st. The Ohio State University is committed to establishing a culturally and intellectually diverse environment, encouraging all members of our learning community to reach their full potential. The Ohio State University is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, or protected veteran status

ID: 2905

Staff Attorney

Swords to Plowshares (San Francisco, CA)

Position Type: Full-time

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description: Summary:

The full-time Staff Attorney is a one-year position and is responsible for intake and case management, and providing outreach, advice, and representation to claimants before the Veterans Benefits Administration, Court of Appeals for Veterans Claims, military Discharge Review Boards, and Boards for Correction of Military Records. Representation may include initial claims through to the appellate phase.

Roles and Responsibilities:

Provide the following services to veterans in need of legal assistance with VA benefits claims and military discharge upgrades: (1) outreach; (2) brief legal advice and assessment; and (3) direct legal representation

Develop and marshal necessary evidence, including military records, medical and mental health records, court-martial transcripts, personal statements, and/or non-governmental documents, to assist in case evaluation, preparation, and representation

Conduct legal research, marshal evidence, and draft legal briefs

Represent clients at hearings before the VA Regional office, Board of Veterans Appeals, and military corrections boards as required

Coordinate within legal team on case strategies

Provide technical assistance and training to other veterans' legal advocates

Perform in-depth research and prepare written materials relating to legal issues faced by veterans

Submit reports, attend meetings, and perform administrative tasks, as required.

Work with other program providers to integrate services within Swords to Plowshares' continuum of care

Attendance at legal clinics, meetings, hearings, or file reviews and other tasks outside the office

Meeting with clients in the office

Perform other duties as required by Legal Director

Requirements:

Must be admitted to bar of any U.S. jurisdiction, or awaiting results

Two (2) to five (5) of years of relevant experience in veterans, military, or administrative law strongly preferred

Excellent legal research and writing skills

Strong oral and written communication skills

Ability to work independently and in a team-oriented environment

Demonstrated experience with or sensitivity to the needs of homeless veterans, veterans with disabilities, or with particularly vulnerable populations

Patience; creativity; attention to detail; strong organizational skills

Physical requirements include extended periods of sitting at a desk/computer station

Ability to perform all essential job requirements and responsibilities within what would be considered reasonable accommodation

Ability to communicate effectively with a variety of personalities and be comfortable working with an at-risk client population, including embracing the agency's Cultural Humility Initiative

Salary & Benefits

Compensation is based on a competitive public interest salary scale. Swords to Plowshares offers a generous benefits package including the following benefits:

Excellent medical and dental packages

403(b) retirement plan with employer contribution

17 vacation days in the first year

12 holidays every year
Wellness program
To Apply: (no calls please)

Please email your resume, cover letter, brief writing sample (5-10 pages), and your salary requirements.

Please include the exact title for this position (Staff Attorney) in the subject line of your email to jobs@stp-sf.org.

Employee Benefits

Swords to Plowshares pays 100% of all medical and dental premiums for full-time employees. Regular part-time employees may elect to enroll in plan coverage but will pay a pro-rated portion of the premium. We also offer an Employee Assistance Plan, Life, LTD and AD&D insurance at no cost to employees. Regular full-time and part-time employees accrue generous vacation and sick leaves along with 12 annual holidays. After a brief tenure, Swords to Plowshares will make quarterly deposits to an employee 403B retirement account.

We aspire to the following values:

CREDIBILITY

Communications are open and accessible
Competence in coordinating human and material resources
Integrity in carrying our vision and mission with consistency
RESPECT

Supporting professional development and showing appreciation
Collaboration with employees on relevant decisions
Caring for employees as individuals with personal lives
FAIRNESS

Equity: balanced treatment for all in terms of rewards
Impartiality and absence of favoritism in hiring and promotions
Justice and lack of discrimination and process for appeals
PRIDE

In one's personal job, and in individual contributions
In works produced by one's program or unit
In Swords to Plowshares' contribution to and standing in the community
CAMARADERIE

Ability to be oneself
Socially friendly and welcoming atmosphere
Sense of "family" or "team"

Desired Class Level: Graduate/Alumni

Posting Date: July 18, 2017

Expiration Date: September 18, 2017

Contact: Human Resources
1060 Howard Street San Francisco, California 94103 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@stp-sf.org

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: To Apply: (no calls please)

Please email your resume, cover letter, brief writing sample (5-10 pages), and your salary requirements.

Please include the exact title for this position (Staff Attorney) in the subject line of your email to jobs@stp-sf.org.

ID: 2904

Staff Attorney - CLS Housing Unit

Community Legal Services of Philadelphia (CLS) (Philadelphia, PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Staff Attorney—CLS Housing Unit

Community Legal Services (CLS) of Philadelphia is seeking an attorney in its Housing Unit. CLS is one of the leading legal services programs in the country. This exciting and demanding position is for a lawyer to represent clients in public housing and private landlord-tenant matters. This position primarily entails zealous representation of a significant number of individual clients each week in court and administrative hearings. The position also entails helping to identify systemic issues and engaging in systems and policy advocacy work in consultation with the managing attorney. The staff attorney will also have housing related intake duties, project management and supervision of staff and interns as needed.

Lawyers in the Housing Unit zealously represents private, public, and subsidized housing tenants in matters involving eviction, illegal lockouts, fair housing violations, termination or loss of subsidy, and substandard housing. Representation includes all the elements of litigation including client interviewing, investigation, discovery, identifying and preparing witnesses and exhibits, pleadings, briefs, and representation at hearings at trial level and appellate levels as appropriate.

Lawyers will also be expected to provide supervision and support to paralegals, social workers, and interns who are providing advice, brief service, and some representation.

Lawyers in Housing Unit also engage in non-litigation focused advocacy, including policy, administrative and legislative advocacy, as well as organizing and teaching community and professional education sessions on a variety of issues, including lead paint elimination, domestic violence, criminal records and barriers, federal housing policy changes, tenant eviction laws etc.

Lawyers in Housing unit also work with the Managing Attorney and other attorneys in the Unit to establish connections to community and government agency partners and to develop impact advocacy strategies to remove barriers to housing and general access to the courts for low-income individuals and families.

We seek applicants with the following qualifications:

- Litigation and trial advocacy experience strongly preferred
- Minimum of 2-5 years of housing and/or litigation experience preferred
- Ability and interest in zealously representing a significant number of tenants in court and administrative hearings
- Ability to manage a significant caseload of individual clients with both public and private landlord-tenant matters
- Excellent legal analysis skills
- Excellent work ethic, organization, and communication skills
- Excellent legal research and writing skills
- Excellent oral advocacy skills
- Experience and interest in policy and others forms of advocacy
- Possess sound professional and legal judgment
- Supervisory experience preferred but not required
- Experience and ability to work with low-income and vulnerable individuals
- Illustrate a high level commitment to racial justice advocacy
- Fluency in another language helpful, but not required

To Apply: CLS will accept applications on a rolling basis until the position has been filled. You can submit your application on CLS's website online at: <https://clsphila.org/about-cls/available-positions/>

What to Include in your application:

Please include a cover letter, resume, three professional references and one brief writing sample (10 pages or less). Community Legal Services values a diverse work environment and strongly encourages women, people of color, people who identify as LGBTQ, and people with disabilities to apply. CLS invites all applicants to include in their cover letter a statement about how your unique background and/or experiences might contribute to the diversity, cultural vitality, and perspective of our staff and legal services practice.

This is a full-time position covered by the collective bargaining agreement between Community Legal Services, Inc. (CLS) and the Philadelphia Legal Services Union N.O.L.S.W./Local 2320/UAW. The current minimum starting salary is governed by that agreement and is subject to change according to the provisions of the current collective bargaining agreement. Raises and benefits are also governed by that agreement.

Community Legal Services, Inc. is an equal opportunity employer. CLS, Inc. does not discriminate in the selection of employees on the basis of race, color, religion, gender, sexual orientation, sexual identity, genetics, age, national origin, disability, or veteran status. In addition to federal law requirements, CLS complies with all applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall and transfer, leaves of absence, compensation and training.

Desired Class Level: Graduate/Alumni

Posting Date: July 14, 2017

Expiration Date: September 1, 2017

Contact: Rasheedah Phillips
 Managing Attorney
 1424 Chestnut Street Philadelphia, Pennsylvania 19102 United States

Resume Receipt: E-mail

Default email for resumes.: rphillips@clsphila.org

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: To Apply: CLS will accept applications on a rolling basis until the position has been filled. You can submit your application on CLS's website online at: <https://clsphila.org/about-cls/available-positions/>

What to Include in your application:

Please include a cover letter, resume, three professional references and one brief writing sample (10 pages or less). Community Legal Services values a diverse work environment and strongly encourages women, people of color, people who identify as LGBTQ, and people with disabilities to apply. CLS invites all applicants to include in their cover letter a statement about how your unique background and/or experiences might contribute to the diversity, cultural vitality, and perspective of our staff and legal services practice.

ID: 2901

Constitutional Litigation Attorneys

Pacific Legal Foundation (Sacramento, CA)

Position Type: Full-time

Practice Area(s): Appellate, Environmental, Litigation, Real Property, Zoning & Land Use

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description: Constitutional Litigation Attorneys

Pacific Legal Foundation offers entry-level attorney positions to recent law school graduates interested in strategic liberty-advancing litigation, including major constitutional cases. The positions are open to all graduating individuals of demonstrated high achievement. Constitutional litigators will immediately participate in hands-on litigation – including lead attorney responsibilities at both the trial and appellate levels. In addition, our attorneys are expected to author legal scholarship, give speeches, and interact with print, radio, and television media.

Pacific Legal Foundation is the leading public interest law foundation dedicated to advancing a free society. PLF's freedom-fighting attorneys bring lawsuits to advance property rights, individual liberty, limited government, and free enterprise. Applicants accepted for the constitutional litigation positions will begin September, 2018. Full-time opportunities are available in PLF's Sacramento, Washington, D.C., Bellevue, Washington, and Palm Beach Garden, Florida, offices.

Starting salary is \$65,000, plus medical, dental, and vision benefits, participation in a 403(b) savings plan, and insurance coverage.

Applicants must submit a resume and personal statement. The resume should include your GPA, class rank (if not given, please indicate), journal and moot court affiliations, and participation in any other law school organizations. The personal statement should explain your interest in the liberty movement, your interest in issues that PLF litigates, and what distinguishes you from typical students at your school.

Applications are reviewed as they are received. Please send (e-mail preferred) to:

Ms. Tawnda Elling
Hiring Secretary
Pacific Legal Foundation
930 G Street
Sacramento, California 95814
phone: (916) 419-7111
fax: (916) 419-7747
email: attyjobs@pacificlegal.org

The Foundation is an equal opportunity employer and is committed to policies to achieve equitable hiring, assignment, and promotion practices. The Foundation encourages applications from all individuals interested in working to promote the principles of free enterprise, private property, limited government, and freedom of the individual.

Desired Class Level: 3L, Graduate/Alumni

Posting Date: July 11, 2017

Expiration Date: October 31, 2017

Salary Range: 60,000 - 69,999

Contact: Ms. Tawnda Elling
Hiring Comm. Coordinator
930 G Street Sacramento, California 95814 United States
<http://www.pacificlegal.org>

Resume Receipt: E-mail

Default email for resumes.: attyjobs@pacificlegal.org

Additional Documents: Other Documents

Requested Document Notes: Personal statement may be in the form of a cover letter or essay. See job description for details.

ID: 2894

Associate Attorney

Manchin Injury Law Group PLLC (Fairmont, WV)

Position Type: Full-time

Practice Area(s): Litigation

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Manchin Injury Law Group is currently seeking a civil litigation attorney with preferred 3 to 5 years of experience to join their Fairmont-based law firm.

Our firm is well-established and has built a solid reputation for our representation of plaintiffs. As an associate attorney, you will be relied upon to serve as a trustworthy advocate for our clients. You will work closely with staff and will be relied upon to maintain and manage your own caseload. Medical knowledge, communication skills, and proven experience in the legal field are beneficial. Competitive salary based on education and work history. Excellent benefits. Bonuses based on profitability. All interested candidates should submit a resume and salary expectation to our Office Manager, Teresa Ray, by email at tray@manchininjurylaw.com.

Desired Class Level: Graduate/Alumni

Posting Date: July 6, 2017

Expiration Date: August 15, 2017

Contact: Teresa Ray
Office Manager
1543 Fairmont Avenue Suite 203, Fairmont West Virginia 26554
<http://www.manchininjurylaw.com>

Resume Receipt: E-mail

Default email for resumes.: tray@manchininjurylaw.com

ID: 2891

Attorney

Babst Calland

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Charleston WV location of Babst Calland has an associate position open for a licensed attorney with at least one year of experience (preferably 2-3 years). Most important is litigation experience, though they are also very interested in finding someone with oil/gas/energy experience. Interested attorneys should send cover letter and resume to Sheila Schad at SSchad@babstcalland.com

Desired Class Level: Graduate/Alumni

Posting Date: June 27, 2017

Expiration Date: August 31, 2017

Contact: Sheila Schad
Two Gateway Center 603 Stanwix Street Pittsburgh, Pennsylvania 15222 United States

Resume Receipt: E-mail

Default email for resumes.: SSchad@babstcalland.com

ID: 2880

Landman- Title

Purple Land Management (Canonsburg, PA)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Purple Land Management is currently seeking Landmen to join our team in Morgantown, WV! This position will research title to determine the surface and mineral ownership of a piece of property in order to prepare for possible oil and natural gas production in the area where the property is located. Prior title research experience or JD preferred. Must be local to our Morgantown office and available to start immediately.

Desired Class Level: Graduate/Alumni

Posting Date: June 27, 2017

Expiration Date: August 1, 2017

Contact: Chanel Kemp
Recruiting Coordinator
100 E. 15th St. Suite 320, Fort Worth Texas 76111
<http://www.purplelandmgmt.com>

Resume Receipt: Other (see below)

How To Apply: https://www.appone.com/MainInfoReq.asp?R_ID=1127483

ID: 2820

Associate Attorney

Lewis Brisbois Bisgaard & Smith (Charleston, West Virginia)

Position Type: Full-time

Practice Area(s): Employment, Environmental, Litigation, Negligence & Personal Injury

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Lewis Brisbois Bisgaard & Smith, LLP, a national law firm with an office in Charleston, West Virginia, is looking to hire an Associate Attorney to join our growing team. The ideal candidate will have at least 3-5 years of insurance defense litigation experience in the areas of general liability, premises liability, employment, products liability and transportation. The ideal candidate must have the ability to manage a large number of high exposure cases, including managing the discovery period, taking and defending depositions, drafting and arguing motions, and preparing for and attending trial. Excellent academic credentials, writing and advocacy skills, and a West Virginia bar license is required.

Desired Class Level: Graduate/Alumni

Posting Date: June 23, 2017

Expiration Date: August 23, 2017

Contact: Ms. Danielle Berry
Partner
222 Capitol St Fifth Floor, Charleston West Virginia 25301
<http://www.lewisbrisbois.com>

Resume Receipt: E-mail

Default email for resumes.: danielle.berry@lewisbrisbois.com

Additional Documents: Cover Letter, Writing Sample

ID: 2875

Attorney

Lateral Link (New York)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Prominent law firm in Northern WV seeks several JDs OR admitted attorneys to assist on various document review projects. No experience is necessary. Positions are open to recent law school graduates AND experienced attorneys. Pay is \$26/hour for admitted attorneys (and \$39/hour for OT) and \$24/hour for unadmitted JDs (and \$36/hour for OT). Potential for a future permanent Staff Attorney position with our client. If you're studying for the Bar Exam this summer (good luck!), there's an opportunity to get pre-approved to start after the Bar Exam. Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions." Thank you and enjoy your summer!

Desired Class Level: Graduate/Alumni

Posting Date: June 23, 2017

Expiration Date: October 7, 2017

Contact: Craig Brown
Principal
600 Third Avenue 2nd Floor, New York New York 10016

Resume Receipt: E-mail

Default email for resumes.: mmarie@laterallink.com

Requested Document Notes: Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions."

ID: 2877

Attorney

Lateral Link (New York)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Prominent law firm in Northern WV seeks several JDs OR admitted attorneys to assist on various document review projects. No experience is necessary. Positions are open to recent law school graduates AND experienced attorneys. Pay is \$26/hour for admitted attorneys (and \$39/hour for OT) and \$24/hour for unadmitted JDs (and \$36/hour for OT). Potential for a future permanent Staff Attorney position with our client. If you're studying for the Bar Exam this summer (good luck!), there's an opportunity to get pre-approved to start after the Bar Exam. Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions." Thank you and enjoy your summer!

Desired Class Level: Graduate/Alumni

Posting Date: June 23, 2017

Expiration Date: October 7, 2017

Contact: Craig Brown
Principal
600 Third Avenue 2nd Floor, New York New York 10016

Resume Receipt: E-mail

Default email for resumes.: mmarie@laterallink.com

Requested Document Notes: Please email your resume ASAP to mmarie@laterallink.com and refer to the "WV Positions"

ID: 2878

Judicial Law Clerk

Thirty-First Judicial Circuit of Virginia (Prince William County, Manassas & Manassas Park)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Judicial Law Clerk Recruiting - Term 2018-2019

The Thirty-First Judicial Circuit Court of Virginia, for the cities of Manassas, Manassas Park and Prince William County, is accepting applications for multiple Judicial Law Clerk positions for the term commencing August 2018. Typically, these positions are for a one year period.

The responsibilities for a law clerk are diverse and include legal research, review of interlocutory motions, and the drafting and review of legal opinions. Law clerks review civil files and proposed orders, provide daily and weekly briefings on criminal and civil dockets, and may be required to manage scheduling for cases assigned to a specific judge. They also assist with serious criminal matters including capital cases. Applications for these positions must plan to graduate from law school by June of 2018 and are expected to take the Virginia Bar exam.

Applications must to postmarked by September 11, 2017. Interviews will be conducted by the Circuit Court judges in late September and early October 2017. For consideration, please submit cover letter, resume, transcript, any letters of recommendation and optional writing sample to:

The Honorable Judges of the Thirty-First Judicial Circuit Court of Virginia
Attn: Susan Freche
9311 Lee Avenue, Third Floor
Manassas, VA 20110

Desired Class Level: Graduate/Alumni

Posting Date: June 21, 2017

Expiration Date: September 11, 2017

Contact: Craig D. Johnston
Chief Judge
The Honorable Judges of the Thirty-First Judicial Circuit of Virginia. Attn: Susan Freche 9311 Lee Avenue Third Floor, Manassas Virginia 20110

Resume Receipt: Other (see below)

How To Apply:

The Honorable Judges of the Thirty-First Judicial Circuit of Virginia. Attn: Susan Freche
9311 Lee Avenue, Third Floor

Manassas, VA 20110

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2871

Senior Litigation Associate

Jackson Kelly, PLLC (West Virginia: Bridgeport Charleston Martinsburg Morgantown Wheeling Denver, Colorado Washington DC Evansville, IN Crawfordsville, IN Lexington, KY Akron, OH Pittsburgh, PA)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Senior Litigation Associate: Growing civil litigation defense firm in the Eastern Panhandle of West Virginia seeks an experienced litigator for insurance defense practice. 10 or more years of litigation experience preferred, including experience with jury trials, taking fact and expert witness depositions in complex litigation, and reporting to clients and insurance carriers. The candidate will work closely with partners and other associates, as well as litigation support staff. Analytical and legal writing skills required. The ideal candidate will be a highly organized attorney able to work independently and one who demonstrates a sincere desire to grow and succeed within the environment of a well-respected firm.

Desired Class Level: Graduate/Alumni

Posting Date: June 20, 2017

Expiration Date: August 1, 2017

Contact: Mrs. April Caserta
Recruiting Coordinator
500 Lee Street East Suite 1600 Charleston, West Virginia 25322 United States

Resume Receipt: E-mail

Default email for resumes.: arpennington@jacksonkelly.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2869

One Year Judicial Clerkships with New Jersey Judiciary (approx 480 separate clerkships)

New Jersey Courts Central Office (Trenton, NJ)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The New Jersey Judiciary seeks upcoming and recent law school graduates to fill approximately 480 one year judicial clerkships that will commence August 27, 2018 and end August 31, 2019.

DESCRIPTION

Law clerks who serve in the Supreme Court, Appellate Division and Tax Court perform a substantial amount of legal research and prepare extensive memoranda; assist judges in processing emergent motion applications; proofread published opinions in the advance sheets; and maintain chambers' libraries. Trial Court law clerks perform legal research; make recommendations to judges regarding dispositions of motions, both verbally and via written bench memoranda; draft, edit and proofread legal correspondence; maintain chambers libraries; attend and assist with case conferences, motion hearings, trials; and mediate small claims cases. Law clerks to Assignment Judges handle the same work as other trial court law clerks but also assist in processing emergent matters and may assist in vicinage administration.

REQUIREMENTS

Recent graduate of an American Bar Association approved law school (J.D. or LL.M.). Graduation date must be within four years of the start of the clerkship term. U.S. Citizenship, New Jersey Bar membership and New Jersey residency are not requirements. Excellent writing and analytical skills are essential.

HOW TO APPLY

Visit our web-based portal to apply to individual justices and judges beginning June 19, 2017. Access to the portal can be found on the Law Clerk Web Page at www.nicourts.gov/public/lawclerks.html.

Within the .portal, you will find descriptions of the work performed by justices and judges, as well as profiles and biographies, hiring timelines, and clerkship availability information for the upcoming term. Applicants will be able to search the portal by judge, location, or court. Judges will indicate whether you may submit electronic applications via the portal.

You may also mail your applications directly to judges' chambers. The Law Clerk Web Page has the most up to date information to assist in preparing your application materials. To request a List of Minority Judges, please contact the Judiciary's Equal Employment Opportunity/Affirmative Action Unit at (609) 815-2915.

It is highly recommended that applicants apply early in the process (but no earlier than June 19th) to increase the likelihood of securing interviews. When preparing your application materials, your cover letter and resume should emphasize skills (legal research, writing, analytical and communication skills, etc.) as well as past work and prior legal experience that relates directly to the law clerk position, and should be tailored to the particular courts to which you are applying. Although GPA is important, judges consider other factors to recognize particular strengths and qualities.

QUESTIONS?

Any questions about the application process may be directed to Kimberly Douglas, Esq., at (609) 815-

2915 or kimberly.douglas@njcourts.gov.

The New Jersey Judiciary is an Equal Employment Opportunity/ Affirmative Action employer committed to ensuring an open door to justice. We appreciate your referrals for our judicial clerkships.

Desired Class Level: Graduate/Alumni

Posting Date: June 19, 2017

Expiration Date: August 27, 2018

Contact: Ms.1 Kimberly B. Douglas, Esq.
EEO/AA Unit
P.O. Box 037 Trenton, New Jersey 08625 United States

Resume Receipt: E-mail

Default email for resumes.: kimberly.douglas@njcourts.gov

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: www.njcourts.gov/public/lawclerks.html

ID: 2879

Law-Related (JD Advantage) Position

Legal Services Center of Harvard Law School

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: HARVARD LAW SCHOOL
<http://www.law.harvard.edu/>
Date Posted: 06/12/2017
Job Type: Law-Related (JD Advantage) Position
Schedule: Long-term & part-time
Experience: Lateral 3+ years
Bar membership required: No

Practice Areas: Alternative Dispute Resolution/Negotiation/Mediation, Civil Rights and Civil Liberties, Class Action/Mass Tort Litigation, Education, Environmental, Health, Immigration and Refugee, Litigation, Municipal, Racial Justice, Transactional

Job Description

Duties & Responsibilities

- Oversee all aspects of alumni career services for Harvard Law School alumni who are interested in public sector opportunities.
- Counsel alumni; plan, develop and implement comprehensive career programs, workshops and alumni tailored initiatives; develop all related online and print communications.
- The OPIA Alumni Advisor will work closely and coordinate with the Office of Career Services Alumni Advisor.
- Advise numerous alumni about seeking and landing public sector positions.
- Edit application materials such as resumes and cover letters.
- Develop expertise in multiple public service practice setting

Basic Qualifications

- JD and a minimum of 3 years of post-law school legal experience in the public sector (nonprofits, government or private public interest firms).
- Experience advising law students and lawyers absolutely required – preferably in a career services office. Facility for networking, public speaking and technology a must.

Additional Qualifications

- A mixture of private sector (big law) and public service experience desirable. Familiarity with career assessment tools also desirable. Event planning experience highly desirable.
- Knowledge of the public sector job market and willingness to develop expertise in a wide range of fields and application procedures.
- Ability to work independently and as part of a team, willingness to pitch in as needed, willingness to travel at least twice a year and to participate in occasional evening events.

Additional Information: All offers to be made by HLS Human Resources.

Salary

Dependent on Experience

Application Instructions:

To learn more and to apply, please visit: <http://bit.ly/2slgitR>

Desired Class Level: Graduate/Alumni

Posting Date: June 12, 2017

Expiration Date: August 31, 2017

Contact: Daniel Nagin

LSC Faculty Director
122 Boylston Street Jamaica Plain, Massachusetts 02130 United States

Resume Receipt: E-mail

Default email for resumes.: dnagin@law.harvard.edu

ID: 2883

Associate

Shuman McCuskey and Slicer, PLLC (Charleston, Morgantown, WV & Winchester, VA)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: POSITION: Shuman McCuskey & Slicer, PLLC, a defense litigation firm, is hiring associate attorneys for its Charleston office. 2 to 4 years of litigation experience is preferred. You must be licensed in West Virginia. The ideal candidate has good people skills, courtroom experience, experience taking and defending depositions, and good legal research and writing skills. Competitive salary, bonuses, and comprehensive benefits including health insurance and a 401(k) plan. Send your resume to kmcelhinny@shumanlaw.com or to P.O. Box 3953, Charleston, WV 25339.

Shuman, McCuskey & Slicer, PLLC provides equal employment opportunity in compliance with all local, state, and federal laws and regulations and does not discriminate against any individual based on race, color, age, religion, national origin, sex, disability, veteran status, pregnancy, or non-pregnancy conditions including childbirth or other legally protected classes. Thank you for your interest in Shuman, McCuskey & Slicer, PLLC.

Desired Class Level: Graduate/Alumni

Posting Date: June 8, 2017

Expiration Date: August 31, 2017

Contact: Karen McElhinny
Owner & Member
1411 Virginia Street East Suite 200, Charleston West Virginia 25301

Resume Receipt: E-mail

Default email for resumes.: kmcelhinny@shumanlaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2844

Advocate

The Borgen Project

Position Type: Full-time

Practice Area(s): All Practice Areas, Adjunct Law Teaching, Administrative, Admiralty, Aeronautical, Antitrust & Trade Regulation, Appellate, Banking & Finance, Bankruptcy, Civil Rights, Commercial, Construction, Corporate, Corporate Securities, Criminal - Defense, Crminal - Prosecution, Disability, Education/School, Employee Benefits, Employment, Energy/Utility, Entertainment & Sports, Environmental, Estate Planning & Probate, Government Contracts, Health, Housing, Immigration/Refuge, Insurance, Insurance Defense, Intellectual Property, International, Labor, Litigation, Malpractice - Defense, Malpractice - Plaintiff, Military, Municipal, Negligence & Personal Injury, Real Property, Taxation, Worker's Compensation, Zoning & Land Use, ACCOUNTING, PSYCHOLOGY, BUSINESS MANAGEMENT, POLITICAL SCIENCE, GOVERNMENT/SERVICE, JOURNALISM, BUSINESS ADMINISTRATION, INTERNATIONAL RELATIONS, BIOLOGY, GENERAL, MUSIC, HISTORY, MARKETING, CRIMINOLOGY, FINANCE, RELIGION/RELIGIOUS STUDIES, ART/DESIGN, SOCIOLOGY, CHEMICAL ENGINEERING, ECONOMICS, COMMUNICATIONS, CRIMINAL JUSTICE, LIBERAL ARTS, PUBLIC AFFAIRS/SERVICES/ADMIN, ENGLISH, PETROLEUM ENGINEERING, CHEMISTRY, SPECIALIZATION, HUMANITIES - OTHER, BUSINESS MANAGEMENT/ADMINISTRATION, INTERDISCIPLINARY STUDIES, FILM PRODUCTION, PRE-LAW, INTER AMERICAN RELATIONS, INDUSTRIAL ENGINEERING, SPEECH PATHOLOGY/AUDIOLOGY, ANY AREA NOT LISTED - OTHER, PHILOSOPHY, PHYSICAL EDUCATION, INTERNATIONAL STUDIES, WOMEN'S STUDIES, GERMAN, BUSINESS/COMMERCE - OTHER, EDUCATION, GENERAL, LITERATURE, ENVIRONMENTAL SCIENCES, LAW, HEALTH PROFESSIONS - OTHER, AGRICULTURE

Geographic Preference: Unknown

Description: This is a great entry-level volunteer position for someone looking to be part of The Borgen Project. Advocates can operate from anywhere in the U.S.

- Serve as an ambassador for the world's poor. Build awareness of the issues and ways people can help.
- Manage and implement fundraising campaigns.
- Represent The Borgen Project in your city – attend events and engage people in the cause.
- Contact congressional leaders in support of key poverty-reduction programs.

Qualifications:

- Excellent overall communication skills: oral, written, presentation.

Ability to self-manage and prioritize assignments

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: June 1, 2017

Expiration Date: September 1, 2017

Salary Range: Not Applicable

Contact: Borgen Project
Seattle, Washington 98107 United States

Resume Receipt: E-mail, Accumulate Online, Other (see below)

Default email for resumes.: ops@borgenproject.org

How To Apply: Learn more at <http://borgenproject.org>.
Email your resume and cover letter to hire@borgenproject.org with the respective position in the subject line.

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2621

Political Affairs Internship

The Borgen Project

Position Type: Internship

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The Borgen Project is an innovative, national campaign that is working to make poverty a focus of U.S. foreign policy. This is a part-time 14-hours per week, unpaid telecommuting internship. The internship is 4-months and responsible for leading public and political outreach in the state and district assigned to.

- Meet with members of Congress and/or Congressional staffers in your State and District.
- Represent The Borgen Project at various business, political and community events.
- Assist with fundraising. Create a personal fundraising campaign and meet targets.
- Mobilize individuals to contact their members of Congress in support of key poverty-reduction legislation.
- As needed, speak to groups, classes and organizations.
- Write letters of support for key programs to political leaders, media and other groups.

Qualifications:

- Outstanding writing skills.
- Self-starter who can produce great results with limited supervision.
- Strong oral communication skills and ability to lead meetings and give speeches.

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni, Class Level

Posting Date: June 1, 2017

Expiration Date: September 1, 2017

Salary Range: Not Applicable

Contact: Borgen Project
Seattle, Washington 98107 United States

Resume Receipt: E-mail

Default email for resumes.: borgenproject-BRGN0725@applications.recruiterbox.com

ID: 2642

Regional Director The Borgen Project

Position Type: Internship

Practice Area(s): All Practice Areas, Adjunct Law Teaching, Administrative, Admiralty, Aeronautical, Antitrust & Trade Regulation, Appellate, Banking & Finance, Bankruptcy, Civil Rights, Commercial, Construction, Corporate, Corporate Securities, Criminal - Defense, Crminal - Prosecution, Disability, Education/School, Employee Benefits, Employment, Energy/Utility, Entertainment & Sports, Environmental, Estate Planning & Probate, Government Contracts, Health, Housing, Immigration/Refuge, Insurance, Insurance Defense, Intellectual Property, International, Labor, Litigation, Malpractice - Defense, Malpractice - Plaintiff, Military, Municipal, Negligence & Personal Injury, Real Property, Taxation, Worker's Compensation, Zoning & Land Use, ACCOUNTING, PSYCHOLOGY, BUSINESS MANAGEMENT, POLITICAL SCIENCE, GOVERNMENT/SERVICE, JOURNALISM, BUSINESS ADMINISTRATION, INTERNATIONAL RELATIONS, BIOLOGY, GENERAL, MUSIC, HISTORY, MARKETING, CRIMINOLOGY, FINANCE, RELIGION/RELIGIOUS STUDIES, ART/DESIGN, SOCIOLOGY, CHEMICAL ENGINEERING, ECONOMICS, COMMUNICATIONS, CRIMINAL JUSTICE, LIBERAL ARTS, PUBLIC AFFAIRS/SERVICES/ADMIN, ENGLISH, PETROLEUM ENGINEERING, CHEMISTRY, SPECIALIZATION, HUMANITIES - OTHER, BUSINESS MANAGEMENT/ADMINISTRATION, INTERDISCIPLINARY STUDIES, FILM PRODUCTION, PRE-LAW, INTER AMERICAN RELATIONS, INDUSTRIAL ENGINEERING, SPEECH PATHOLOGY/AUDIOLOGY, ANY AREA NOT LISTED - OTHER, PHILOSOPHY, PHYSICAL EDUCATION, INTERNATIONAL STUDIES, WOMEN'S STUDIES, GERMAN, BUSINESS/COMMERCE - OTHER, EDUCATION, GENERAL, LITERATURE, ENVIRONMENTAL SCIENCES, LAW, HEALTH PROFESSIONS - OTHER, AGRICULTURE

Geographic Preference: Unknown

Description: You don't need to be a lobbyist to help influence foreign policy. As a Regional Director, you'll serve as a Borgen Project Ambassador in your city – mobilizing your friends, family and colleagues to contact Congress in support of key poverty reduction legislation.

Key Responsibilities:

- Meet with local congressional leaders and lobby for legislation that improves living conditions for the world's poor.
- Mobilize people in your community to contact their congressional leaders to support poverty reduction legislation.
- Manage and implement fundraising campaigns.
- Build a network of people engaged in the cause.
- Serve as The Borgen Project's ambassador in your city.

Qualifications:

- Basic understanding of U.S. Politics and international development.
 - Highly organized with the ability to prioritize multiple functions and tasks while managing their work time efficiently.
 - Strong team player that loves to bring new ideas to the table.
 - Ability to demonstrate frequent independent judgment with decisiveness.
- Excellent overall communication skills: oral, written, presentation
-

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: June 1, 2017

Expiration Date: September 1, 2017

Salary Range: Not Applicable

Contact: Borgen Project
Seattle, Washington 98107 United States

Resume Receipt: E-mail, Accumulate Online, Other (see below)

Default email for resumes.: borgenproject-brgn0771@applications.recruiterbox.com

How To Apply: Learn more at <http://borgenproject.org>.
Email your resume and cover letter to hireing@borgenproject.org with the respective position in the subject

line.

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2622

Title Attorney (Recent Grads Should Apply!)

Solvaire Technologies (Pittsburgh)

Position Type: Full-time

Practice Area(s): Energy/Utility

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Looking for attorneys and recent J.D.s to assist an expanding Title group within a leading law firm in downtown Pittsburgh. Experience drafting Title Opinions in PA, WV & OH is preferred but not required. Licensure is not required. Willing to train recent grads with good grades & strong work ethic. \$27/hr. Full time. O.T. paid on all hours > 40 / wk. Benefits available after initial waiting period. The work must be done onsite - remote work is not available. Start now or interview now to start after the bar exam. This is not a project. There is no defined end date to this work. Submit resumes to crile@solvaire.com. No telephone inquiries.

Desired Class Level: Graduate/Alumni

Posting Date: May 30, 2017

Expiration Date: August 31, 2017

Salary Range: 50,000 - 59,999

Contact: Mr CHARLES G RILE
CIO
603 Stanwix St Suite 250 Pittsburgh, Pennsylvania 15222
<http://www.solvaire.com>

Resume Receipt: E-mail

Default email for resumes.: CRILE@SOLVAIRE.COM

ID: 2811

Document Review

DiCenzo Personnel Specialists

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: We are seeking Attorneys or JDs for a Major Firm located in Wheeling WV. Starting wage \$24 per hour with overtime @ \$36. Growth opportunity.

Please call John at 412-766-0500 and send resume, references, and transcripts to John@dicenzo.com

DiCenzo Personnel Specialists
(412) 766-0500

Desired Class Level: Graduate/Alumni

Posting Date: May 16, 2017

Expiration Date: December 30, 2017

Salary Range: 50,000 - 59,999

Contact: John Walko
8110 Ohio River Blvd. Pittsburgh, Pennsylvania 15202 United States
<http://www.dicenzo.com>

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: ResumeReview@inbox.com

How To Apply: Please call John at 412-766-0500 and send resume, references, and transcripts to John@dicenzo.com

Additional Documents: Unofficial Transcript

ID: 2780

Compliance Analyst

AML RightSource (Cleveland, OH)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Responsibilities primarily include transaction monitoring and research of customers deemed to be "high risk" by our various financial institution clients as required by their respective AML/BSA programs. This position can be located in the Cleveland, Ohio office or Hudson, Ohio office. We recently expanded and are looking to hire multiple analysts to start in May and June of 2017.

Position Responsibilities:

- Transaction monitoring of assigned accounts to assess potential suspicious activity on the account, such as money laundering.
- Identify data anomalies as they relate to AML initiatives, AML/BSA regulations, and industry best practices for AML/BSA analysis.
- Assist other members of the Compliance Unit, data management efforts, and other company employees to maintain and implement the most effective means of meeting the company's AML and other transaction analysis and reporting requirements.
- Work effectively with multiple complex data sources and technical analytical tools/resources.
- Work and contribute in a team-oriented and collaborative environment to improve the analytical and reporting processes.
- Adhere to and comply with all applicable, federal and state laws, regulations and guidance, including those related to Anti-Money Laundering (i.e. Bank Secrecy Act, USA PATRIOT Act, etc.), as well as adhering to company policies and procedures and client requirements.

Knowledge & Skills:

- 1-3 years AML banking or financial experience preferred.
- Bachelor's Degree minimum.
- Strong oral and written communication skills.
- Sound analytical, problem solving, and organizational skills.

We are an equal opportunity employer.

Desired Class Level: 3L, LLM, Graduate/Alumni

Posting Date: May 15, 2017

Expiration Date: August 15, 2017

Contact: Ms. Erica B. Fellows
Recruiting Assistant
200 Public Square Ste 3100 Cleveland, OH Ohio 44114
<http://gabrielpartners.com>

Resume Receipt: E-mail

Default email for resumes.: efellows@gabrielpartners.com

ID: 2774

Energy Litigation Associate

Step toe & Johnson, PLLC (Morgantown, Charleston, Huntington, Bridgeport, WV)

Position Type: Full-time

Practice Area(s): Litigation

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Steptoe & Johnson PLLC is seeking an experienced associate (2-4 years) for its energy litigation practice in Bridgeport, West Virginia. Qualified candidates should have energy litigation experience commensurate with time in practice, strong writing and analytical skills, excellent academic credentials, and a desire to appear in court. Knowledge of WV title is preferred. We offer a competitive starting salary and a comprehensive benefits package, along with opportunity for advancement.

Desired Class Level: Graduate/Alumni

Posting Date: April 14, 2017

Expiration Date: September 30, 2017

Contact: Claire Ellis
Coordinator, Recruiting & Professional Development
P.O. Box 1616 United Center 1085 Van Voorhis Rd., Suite 400 Morgantown West Virginia

Resume Receipt: E-mail

Default email for resumes.: Claire.Ellis@steptoe-johnson.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2627

Litigation Attorney

Step toe & Johnson, PLLC (Morgantown, Charleston, Huntington, Bridgeport, WV)

Position Type: Full-time

Practice Area(s): Litigation

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: ATTORNEY – GENERAL LITIGATION (WEST VIRGINIA OFFICES)

Step toe & Johnson PLLC is seeking entry level and experienced attorneys for its litigation practice in West Virginia. Our West Virginia offices include Morgantown, Bridgeport, Huntington, Martinsburg, Charleston, and Wheeling. Qualified candidates should have litigation experience commensurate with time in practice, strong writing and analytical skills, and excellent academic credentials. We offer a competitive starting salary and a comprehensive benefits package, along with opportunity for advancement. Step toe & Johnson is among the NLJ's Top 250 law firms, with 13 offices in 6 states. In addition to litigation, Step toe & Johnson's core strengths include energy, transactional, and labor and employment law, with over 300 attorneys working in 40 practice areas. With roots dating back more than a century, the firm has a long history of success borne of focused client service and congenial working relationships within the firm.

Desired Class Level: Graduate/Alumni

Posting Date: April 14, 2017

Expiration Date: September 30, 2017

Contact: Claire Ellis
Coordinator, Recruiting & Professional Development
P.O. Box 1616 United Center 1085 Van Voorhis Rd., Suite 400 Morgantown West Virginia

Resume Receipt: E-mail

Default email for resumes.: Claire.Ellis@step toe-johnson.com

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2568

Law Clerk

Judge Frederick K. Stamp (Wheeling, WV)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Clerkship

Status: Clerkship Type: Clerkshlp Term: Open Date: Close Date: Term Start: Term End:

Number of Positions: Interview Dates:

Interview Methods Accepted:

Description:

Renewable: City:

State:

Cover Letter Required?: Resume Required?:

Writing sample Required?:

Available

Term Law Clerk-Chambers 1 Year

April 6, 2017

November 30, 2017

August 20, 2018

October 25, 2019

1

Tentatively scheduled from September 6, 2017 to September 8, 2017 In Person
Judge Stamp Is currently accepting applications for a law clerkship with a one-year term beginning
In August 2018 and ending In October 2019. Judge Stamp has tentatively scheduled Interviews on
September 6-September 8, 2017. Qualiflcatlons Include upper 20%; law review or other journal
preferred; completion of at least one year of law school; competency In Westlaw and WordPerfect
required; at least two letters of recommendation from law school professors preferred. Applications
may be submitted through OSCAR or by United States mall.

No Wheeling

West Virginia Yes

Yes

Yes

a, Number of Writing Samples Required:

1

Law Grade Sheet Required?:

Minimum Number of Years of Law School Grades Required?:

Undergraduate Grade Sheet Required?:

Other Grade Sheet Required?:

Number of Recommendations Required:

Law Review Preferred?: Other Journal Preferred?:

Moot Court Participation Preferred?: Class Standing Preferred:

Yes

1

Yes No 2

Yes Yes No 20%

<https://oscar.uscourts.gov/utills/printJob.php?id=9d38f2ab564df1695f195dd8e9a8e4a7&jobt...>
4/6/2017

Desired Class Level: Graduate/Alumni

Posting Date: April 6, 2017

Expiration Date: November 30, 2017

Contact: Ms. Dolly Jaworski
Wheeling, West Virginia United States

Resume Receipt: E-mail

Default email for resumes.: dolly_jaworski@wvnd.uscourts.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Requested Document Notes: I will be accepting applications by United States mail and online

ID: 2692

Health Justice Project Teaching Fellow and Supervising Attorney

Loyola University Chicago School of Law

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Loyola University Chicago

Job Description

Job Title: Health Justice Project Teaching Fellow and Supervising Attorney

Department: Law

Division: Beazley Institute for Health Law and Policy

Campus: Water Tower

Duties and Responsibilities:

The Health Justice Project is medical-legal partnership (“MLP”) housed in the Beazley Institute for Health Law and Policy at Loyola University Chicago School of Law. The partners in the MLP include Loyola’s School of Law, School of Medicine, and Department of Public Health, Erie Family Health Center, and LAF Chicago. Students enrolled in the clinic engage in direct client representation and policy advocacy.

The fellow and faculty member work as colleagues, sharing responsibilities for designing and teaching classes; administering the clinic; supervising research assistants, Americorps VISTA volunteers, and students; and all other matters. The fellowship is designed to provide leadership development, experience collaborating on an interprofessional team, clinical teaching training, and career growth for public interest leaders.

The fellowship is particularly well-suited to lawyers who are seeking a career in clinical law teaching or social justice advocacy. The ideal applicant has experience in an MLP or other law school clinic setting, is barred in Illinois by the start date (or bar eligible) and experience in one or more of the case subject matters, including public benefits, disability, housing, advance care planning, immigration, guardianship, among others. The Fellowship is for a term of two years.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

1. Plans and directs implementation and administration of the Health Justice Project MLP and law school clinic;
2. Supervises law students and volunteers in skill development and client representation;
3. Prepares and communicates information to partners, doctors, law students, partners, students and volunteers regarding legal and social resources;
4. Maintains frequent and professional communication with contacts at community health centers and other collaborating entities;
5. Supports faculty research;
6. Develops and maintains case management and data collection systems.

Minimum Education/Experience:

Bachelor’s and J.D. degree required. Demonstrated interest in public interest law, public interest legal or policy experience preferred.

Ability to read, analyze, and interpret legal sources (including regulations, statute, case law, administrative decisions and legislative history), law periodicals, professional journals, and agency procedures. Ability to write reports, business correspondence, and legal manuals in a variety of subjects, including housing, public benefits, immigration, education, trusts and estates, guardianship, health law. Ability to effectively present information and respond to questions from partners, health center staff, clients, students, and the general public.

Strong organizational skills with the ability to prioritize tasks. Ability to work independently with minimal supervision, and as part of a team. Detail oriented.

Flexible work attitude, ability to work effectively in a fast-paced environment with a small staff and frequent student turnover (due to semester long courses and graduation).

Ability to successfully interact with a variety of people of various socio-economic backgrounds and education level. Excellent judgment, including sensitivity to client needs, cultural nuances and confidential information. Interest in serving low-income people and addressing to health disparities.

Computer Skills:

Adept user of Internet, case management systems, e-mail and other office automation systems. Will be expected to oversee the installation and maintenance of case management and data collection system.

Certificates and Licenses:

Juris Doctor

Admission/eligibility for admission to the Illinois Bar

Special Instructions:

Review of applications will begin February 1, 2017 and continue until the position is filled. Position to begin August 1, 2017. Applicants are asked to submit (1) a letter of interest, (2) resume/curriculum vitae, and (3) the names and contact information of three individuals prepared to provide professional references.

Direct applications to: <https://www.careers.luc.edu>. Make inquiries to: Megan Bess, Health Justice Project, School of Law, Loyola University Chicago, 25 E. Pearson Street, Suite 720, Chicago, IL, 60611, mbess@luc.edu.

Loyola University Chicago is an Equal Opportunity/Affirmative Action employer with a strong commitment to hiring for our mission and diversifying our faculty. As a Jesuit Catholic institution of higher education, we seek candidates who will contribute to our

Page 3 of 2
Last printed 1/27/17

strategic plan to deliver a Transformative Education in the Jesuit tradition. To learn more about LUC's mission, candidates should consult our website at www.luc.edu/mission/. For information about the university's focus on transformative education, they should consult our website at www.luc.edu/transformatived. Applications from women, minorities, veterans, and persons with disabilities are especially encouraged.

Desired Class Level: Graduate/Alumni

Posting Date: February 1, 2017

Expiration Date: August 1, 2017

Contact: Anita Weinberg
Clinical Professor and Director, ChildLaw Policy Institute
25 E. Pearson Street Chicago, Illinois 60611 United States

Resume Receipt: E-mail

Default email for resumes.: aweinbe@luc.edu

Additional Documents: Cover Letter, Other Documents

Requested Document Notes: Special Instructions:
Review of applications will begin February 1, 2017 and continue until the position is filled. Position to begin August 1, 2017. Applicants are asked to submit (1) a letter of interest, (2) resume/curriculum vitae, and (3) the names and contact information of three individuals prepared to provide professional references.
Direct applications to: <https://www.careers.luc.edu>. Make inquiries to: Megan Bess, Health Justice Project, School of Law, Loyola University Chicago, 25 E. Pearson Street, Suite 720, Chicago, IL, 60611, mbess@luc.edu.

ID: 2581

Law Clerk

The Supreme Court of Minnesota (Saint Paul, Minnesota)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: STATE OF MINNESOTA
APPELLATE COURTS

TO APPLICANTS SEEKING A POSITION AS A LAW CLERK FOR
THE MINNESOTA COURT OF APPEALS FOR THE 2018-2019 TERM

COURT OF APPEALS

The Minnesota Court of Appeals reviews cases appealed from district courts and administrative agencies. Nineteen judges serve on the Court of Appeals, which is divided into six rotating panels of three judges each, hearing oral arguments throughout the year. The court is located in the Minnesota Judicial Center in St. Paul, Minnesota.

It is anticipated that approximately 25-30 positions will be open for the term of August 2018 through August 2019.

COURT OF APPEALS LAW CLERK DUTIES: The primary duties of a law clerk are to analyze and research cases on appeal. A law clerk's typical responsibilities include close review of the record and transcripts from the district court, evaluating conflicting briefs, supplementing the legal research submitted in the briefs, assisting the judge in accurately synthesizing the facts and the law through preparation of bench memoranda and providing further assistance in opinion preparation, and cite-checking opinions.

QUALIFICATIONS: The minimum academic requirement for application is enrollment as a second-year law student; graduation from an accredited law school is required to begin employment. Professional skills and academic record are both considered. Strong writing and research skills are essential. Experience on a law review or law journal is preferred. The judges of the court will select law clerks after reviewing applications and conducting interviews.

SALARY AND BENEFITS: Anticipated salary for 2018-2019 term is \$57,942 per year, plus excellent State of Minnesota benefits package, which includes low-cost medical, dental, and life insurance; retirement savings plan; and low-cost parking or mass-transit subsidy. Visit <http://mn.gov/mmb/segip/> for current benefit information.

TO APPLY: Apply online at www.mncourts.gov by attaching a cover letter, resume, and legal writing sample to the online application. Please arrange for your official transcript, with class rank, if available, to be mailed or e-mailed directly from your Registrar's Office to the address listed below. Letters of recommendation are highly recommended and also should be sent or e-mailed directly to the address listed below. Please note that if you are interested in applying for both the MN Supreme Court Law Clerk position and the Court of Appeals Law Clerk position, you must complete application forms for both courts. The Supreme Court Law Clerk application deadline is March 31, 2017. The Court of Appeals Law Clerk application deadline is August 1, 2017. Please note that there is a series of supplemental questions in the application. Please complete thoroughly. Responses are submitted to judges verbatim. If you have any questions, please call (651) 215-9486. Applications must be submitted by August 1, 2017.

Minnesota Judicial Center
Human Resources Department, Rm. G08
25 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155

MNLawClerkRecruiting@courts.state.mn.us

THE MINNESOTA APPELLATE COURTS ARE AN EQUAL OPPORTUNITY EMPLOYER

Desired Class Level: Graduate/Alumni

Posting Date: January 25, 2017

Expiration Date: August 1, 2017

Contact: Katie Perry

Human Resources and Development

Minnesota Judicial Center 25 Rev. Dr. Martin Luther King Jr. Blvd. Saint Paul, Minnesota 55155 United States

Resume Receipt: E-mail

Default email for resumes.: katie.perry@courts.state.mn.org

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Notes: TO APPLY: Apply online at www.mncourts.gov by attaching a cover letter, resume, and legal writing sample to the online application. Please arrange for your official transcript, with class rank, if available, to be mailed or e-mailed directly from your Registrar's Office to the address listed below. Letters of recommendation are highly recommended and also should be sent or e-mailed directly to the address listed below. Please note that if you are interested in applying for both the MN Supreme Court Law Clerk position and the Court of Appeals Law Clerk position, you must complete application forms for both courts. The Supreme Court Law Clerk application deadline is March, 31, 2017. The Court of Appeals Law Clerk application deadline is August 1, 2017. Please note that there is a series of supplemental questions in the application. Please complete thoroughly. Responses are submitted to judges verbatim. If you have any questions, please call (651) 215-9486. Applications must be submitted by August 1, 2017.

Minnesota Judicial Center
Human Resources Department, Rm. G08
25 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155
MNLawClerkRecruiting@courts.state.mn.us

THE MINNESOTA APPELLATE COURTS ARE AN EQUAL OPPORTUNITY EMPLOYER

ID: 2575

Product Tort and Insurance Litigation Associate

Frost Brown Todd, LLC (Louisville, KY)

Position Type: Full-time

Practice Area(s): Insurance, Litigation

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Frost Brown Todd LLC, one of the largest regional law firms in the Midwest and one of the 150 largest law firms in the United States, seeks a litigation associate for the Charleston, West Virginia office. The candidate should have 3-5 years of experience to support our Product, Tort and Insurance Litigation Practice Group with depositions, hearings and drafting pleadings. More experienced candidates will also be considered. Applicants must have a strong academic record and excellent research and writing skills. Please visit our web page and use the "self-apply" feature at <http://www.frostbrowntodd.com/careers-openings-attorneys.html> to submit your application. Frost Brown Todd LLC is an equal opportunity employer.

Desired Class Level: Graduate/Alumni

Posting Date: December 21, 2016

Expiration Date: December 30, 2017

Contact: Ms. Sonya Yadon
Attorney Recruiting and Development Manager
400 West Market Street 32nd Floor, Louisville Kentucky 40202-3363

Resume Receipt: Other (see below)

How To Apply: <http://www.frostbrowntodd.com/careers-openings-attorneys.html>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2484

HARRITY PATENT ASSOCIATE TRAINEE PROGRAM

Harrity & Harrity, LLP (Fairfax, VA)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: Harrity & Harrity is hiring for its successful training program for new patent attorneys who are looking for an opportunity to get their foot in the door at a patent law firm and prove that they have what it takes to be a superstar patent associate. Our patent associate trainee program provides in-depth training in patent application drafting with the potential to become a full-time associate with our firm. The patent associate trainee program is a temporary position with our firm for about six (6) months, during which time, you will be trained in the skills that are needed to prepare high quality patent applications for leading technology companies.

To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well.

Should you successfully complete the training program, there is a strong possibility that you would be offered a full-time associate position with our firm. First year full-time associates at Harrity & Harrity earn higher salaries than their peers at other patent firms the salary potential, for your first full year of employment as a full-time professional, is \$200K+.

To apply for this position, submit a resume and a cover letter explaining why you would be a good candidate for the program to pat@harrityllp.com.

To qualify for this position, you MUST be able to write well. Also, you MUST have a J.D., have passed a bar or are awaiting bar results, and have either a B.S. or M.S. in electrical engineering, computer science, mechanical engineering, or physics. We will consider other similar technical degree backgrounds. Being registered to practice before the USPTO is a plus. During the training program you will be paid a salary, and your lodging will be paid for as well.

Desired Class Level: 2L, 3L, LLM, Graduate/Alumni

Posting Date: November 3, 2016

Expiration Date: December 31, 2017

Contact: Jazmine Hitt

11350 Random Hills Road Suite 600, Fairfax Virginia 22030

Resume Receipt: E-mail, Accumulate Online

Additional Documents: Cover Letter

ID: 2360

Experienced Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Are you an experienced attorney looking to relocate back to the North-Central WV/Greater Pittsburgh area? Or are you just looking for a change from your current employer? McClelland Legal Search works with many national and regional firms and would love to help you find your niche. Their attorney services are FREE and they are always looking to expand their book of qualified practitioners. Simply contact them and forward your resume to get started.

Desired Class Level: Graduate/Alumni

Posting Date: August 24, 2016

Expiration Date: August 24, 2017

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 2262
