



Director, Environmental Justice Clinic

University of Miami School of Law (Coral Gables, FL)

Position Type: Full-time

Geographic Preference: Southeast (NC, SC, GA, FL, MS, AL, TN)

Job Location(s): Coral Gables, Florida (United States)

Description:

The University of Miami School of Law's Clinical Program is pleased to announce that it is hiring a Director of its Environmental Justice Clinic, one of ten clinics offered at Miami Law. The position is anticipated to begin on July 1, 2022. Applicants will be considered on a rolling basis until the position is filled. Applicants are encouraged to apply as soon as possible and no later than April 30, 2022.

The Director will have the opportunity to join the vibrant and supportive clinical community at the School of Law. The Director's duties include teaching clinic classes, supervising students, managing cases/projects, and representing clients in litigation. The Clinic is engaged in projects and cases before local, state, and federal administrative tribunals and courts, and other domestic and international fora, as well as other forms of advocacy including fact-finding investigations, report-writing, law reform and legislative initiatives, and community organizing campaigns.

The Director will join the vibrant and supportive Miami Law clinical program, currently ranked in the top 25 on U.S. News and World Reports list of best clinical training programs. The Director will have the opportunity to articulate a vision to take the Environmental Clinic's strong foundation to the next level. The Director will run all aspects of the clinic including the teaching of clinic classes, supervising students and managing cases and projects. The position is designed for a lawyer with deep practice or clinical experience in the environmental field. The candidate should have teaching experience or a demonstrated interest in pursuing a career in law school clinical teaching. The Director will have the opportunity to participate in the academic life of the law school and in relevant academic and advocacy conferences.

Qualifications

Applicants should have

- At least five years of legal practice experience;
- Significant experience in environmental law;
- Teaching experience or an enthusiasm for clinical teaching, student development, and training;
- A demonstrated commitment to social justice and public service;
- Strong oral and written communication skills;
- Demonstrated organizational skills or experience managing a team of attorneys and other professionals; and
- A Florida Bar license (or willingness to sit for the Florida Bar).

Responsibilities

Job responsibilities include:

- Develop a vision for the Environmental Clinic to achieve the highest quality legal experience for students, representation for clients and contribution to the community.
- Teach the classroom component of the clinic, including developing a syllabus, designing course materials, and delivering high quality instruction.
- Handle all aspects of the Clinic's claims and projects and supervise students to ensure the highest standards of ethical representation.
- Oversee and manage all aspects of running the Clinic's practice.
- Contribute to the law school, legal education, the legal profession or the public good through leadership, service or publications that foster the professional development of our students or advance social justice.

Salary

Commensurate with qualifications and experience. This position is an Educator Faculty appointment at the Associate Professor of Professional Practice rank. Lateral hires at the rank of Professor of Professional Practice will also be considered. Educator Faculty have governance rights and the possibility of presumptively renewable long-term contracts. The University of Miami offers competitive salaries and a comprehensive benefits package, including medical and dental benefits, tuition remission, vacation, paid holidays, and much more. For more information, please contact Professor Bernard Perlmutter, Chair of the Appointments Committee, at AppointmentsCommittee@law.miami.edu.

To apply for this position, please submit the following materials via the University of Miami employment portal:

(1) resume/CV; (2) statement of interest, including career goals and prior experience providing legal services, teaching, and other relevant experience; (3) two recent writing samples; (4) a list of at least three references and their contact information; and (5) a complete law school transcript. Applications will be considered on a rolling basis until the position is filled, however applicants are strongly encouraged to apply as soon as possible and no later than April 30, 2022.

The University of Miami is an Equal Opportunity Employer - Females/Minorities/Protected Veterans/Individuals with Disabilities are encouraged to apply. Applicants and employees are protected from discrimination based on certain categories protected by Federal law. Click here for additional information.

Desired Class Level: Graduate/Alumni
Posting Date: February 17, 2022
Expiration Date: April 30, 2022
Contact: Bernard P. Perlmutter Professor of Law Board Certified in Juvenile Law Co-Director, Children & Youth Law Clinic 1311 Miller Dr., F305 Coral Gables, Florida 33146 United States
Resume Receipt: Other (see below)
How to Apply: https://www.hr.miami.edu/careers/
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes: To apply for this position, please submit the following materials via

the University of Miami employment portal:

(1) resume/CV; (2) statement of interest, including career goals and prior experience providing legal services, teaching, and other relevant experience; (3) two recent writing samples; (4) a list of at least three references and their contact information; and (5) a complete law school transcript. Applications will be considered on a rolling basis until the position is filled, however applicants are strongly encouraged to apply as soon as possible and no later than April 30, 2022.

ID: 9010

Staff Attorney

Center for Constitutional Rights (New York, NY)

Position Type: Full-time**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)**Job Location(s):** New York, New York (United States)**Description:**

Staff Attorney

February 3, 2022

Apply by

March 18, 2022

Description

The Center for Constitutional Rights seeks two dynamic, visionary attorneys, preferably with 7+ years of litigation experience, who are politically aligned with our vision and approach to movement lawyering. While these attorneys may ultimately work on a broad range of the organization's litigation and advocacy campaigns, the Center for Constitutional Rights seeks attorneys with demonstrated experience in racial justice, policing, immigration, economic and gender justice (including LGBTQIA+ justice), and FOIA/open records, or capacity to grow and master these areas in creative and accountable ways. These attorneys should have strong litigation skills, preferably experience in federal court and with the substantive and procedural aspects of civil rights law, as well as experience in non-legal advocacy/communications methodologies, including a demonstrated commitment and ability to work alongside social/political movements and impacted communities. Familiarity with international human rights mechanisms and non-English language skills are a plus.

Responsibilities

Conceive, develop, and manage visionary, politically-aligned complex litigation that advances our organizational mission, including developing case theory, conducting factual and legal research, identifying appropriate clients, pursuing appropriate and strategic litigation opportunities, and filing claims in domestic and/or international fora

Initiate and engage in all aspects of litigation, including drafting pleadings, briefs, affidavits, and correspondence; taking and defending depositions; managing complex discovery; conducting negotiations with opposing counsel; appearing in court and examining witnesses; negotiating, implementing, and monitoring settlement agreements

In collaboration with Advocacy staff, develop and implement advocacy strategies in support of our clients, cases, and/or projects in support of movement partners Engage in public outreach and education efforts including drafting or reviewing of advocacy materials (such as reports, FAQs, Action Alerts), participation in legislative efforts, and public speaking

Engage with community groups, cooperating attorneys, co-counsel, progressive lawyers, law students, legal groups, and other allies Support all aspects of the organization's Communications department activity, including reviewing press materials, responding to press inquiries, appearing in various media interviews, and timely opinion drafting, review and editing

Work with and supervise legal workers, Bertha Justice Fellows, student interns, and volunteers; where appropriate collaborate with pro bono or cooperating counsel assisting on our cases and projects Assist Development department in managing individual and foundation relationships, including development and review of grant proposals, participation in donor meetings, fundraising and donor appreciation activities, and periodic out-of-state travel for development trips and activities

Maintain good standing in New York and other state bars as appropriate, including fulfilling requirements for continuing legal education (CLE)

Participate in departmental and organizational planning and projects and organization-wide committees, as designated

Other related work as, assigned by the Legal Director

Qualifications

7+ years of legal experience preferred, with at least some of that experience in complex federal litigation (including substantive and procedural aspects of civil rights law) and with commitment to using multi-dimensional non-litigation approaches to social change
 J.D. required; admission to the New York Bar preferred; if hired, should become admitted to New York Bar

Political alignment and belief in the mission of the Center for Constitutional Rights and approach in working with progressive social movements

Experience in range of substantive social justice subject areas, with preference for experience with racial justice, policing, immigration, economic and gender justice (including LGBTQIA+ justice), and FOIA/open records, or capacity to grow and master these areas in creative and accountable ways; familiarity with international human rights norms and mechanisms a plus

Practical experience working with impacted communities and working with policy, advocacy, and grassroots campaigns and grassroots organizations is preferred

Strengths in complex legal analytical work and excellent legal research and writing skills as well as oral advocacy skills, including communication with non-legal audiences

Experience representing clients at hearings and on appeal; trial experience a plus

Outstanding organizational and time management skills, including proven ability to efficiently manage multiple tasks and priorities under tight deadlines and in a fast-paced environment

Interest and commitment to supervising and mentoring junior attorneys, fellows, legal workers, and interns

Ability to work both independently and as a member of a team

Proficiency in non-English language a plus

Ability and willingness to travel as necessary

Compensation

Salary is commensurate with experience and subject to union collective bargaining agreement. The salary range for the proposed years of experience desired for this position (7 to 10 years) is \$107,955 to \$117,501.

Benefits include employer contribution to 401K plan and flexible spending account, vacation, sick leave, and holidays, and 100-percent organization-paid health benefits including medical, dental, life, and short- and long-term disability insurance.

Contact

Qualified candidates should

visit <https://ccrjustice.wufoo.com/forms/staff-attorney-x6rhkf60yvw8hk/> to submit an online application. Applicants will be asked to submit a resume and cover letter along with three (3) writing samples. No phone calls please.

THE CENTER FOR CONSTITUTIONAL RIGHTS IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER AND ACTIVELY RECRUITS WOMEN, PEOPLE OF COLOR, PERSONS WITH DISABILITIES, AND LGBTQIA+ AND GENDER NON-CONFORMING PEOPLE.

Desired Class Level: Graduate/Alumni
Posting Date: February 17, 2022
Expiration Date: March 18, 2022
Contact: Baher Azmy Legal Director 666 Broadway. 7th Floor New York, New York 10012 United States
Resume Receipt: Other (see below)
How to Apply: https://ccrjustice.org/home/get-involved/jobs/staff-attorney
Additional Documents: Cover Letter, Writing Sample
Requested Document Notes: 3 writing samples
ID: 9009

Visiting Assistant Professor of Clinical Education--Director

University of Arkansas School of Law (Little Rock, AR)

Position Type: Full-time

Geographic Preference: South (LA, TX, OK, AR)

Job Location(s): Little Rock, Arkansas (United States)

Description:

The Director of the Consumer Protection Clinic is a non-tenure track, full-time position as a visiting assistant professor of clinical education. The Consumer Protection Clinic typically provides legal services to low-income consumers who need assistance with matters such as eviction, housing instability, debt collection, fraud, unfair or deceptive trade practices, or problems with credit reports and credit access. There is flexibility in the scope of the Clinic, depending on the Director's expertise. For example, the Clinic might also help individuals file for no-asset Chapter 7 bankruptcies, if the Clinic Director is qualified to practice in this field. This position is available beginning June 1, 2022 and will be an appointment for a one-year term. A full job description is attached. The application deadline for this position is March 9, 2022. Applications should be submitted using the following link: https://uasys.wd5.myworkdayjobs.com/en-US/UASYS/job/Director-of-the-Consumer-Protection-Clinic-Visiting-Assistant-Professor-of-Clinic-Education_R0009167.

Desired Class Level: Graduate/Alumni

Posting Date: February 17, 2022

Expiration Date: March 9, 2022

Contact: Kelly S. Terry

Associate Dean for Experiential Learning and Clinical Programs
1201 McMath Avenue Little Rock, Arkansas 72202 United States

Resume Receipt: Other (see below)

How to Apply: https://uasys.wd5.myworkdayjobs.com/en-US/UASYS/job/Director-of-the-Consumer-Protection-Clinic-Visiting-Assistant-Professor-of-Clinic-Education_R0009167

ID: 9006

Attorney - Assistant Public Defender I - Winchester, VA

Virginia Defenders

Position Type: Full-time**Practice Area(s):** Criminal - Defense**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** City of Winchester, Virginia (United States)
Front Royal, Virginia (United States)
Frederick County, Virginia (United States)
Paige, Virginia (United States)**Description:**

Virginia Defenders- Indigent Defense Commission is seeking to fill an Assistant Public Defender I position that will serve our mission of protecting and defending the rights and dignity of our clients through zealous, compassionate, high- quality legal advocacy.

The Indigent Defense Commission (IDC) is excited to announce this opportunity to be on the front lines of what many consider to be the modern-day Civil Rights Movement-criminal justice and justice reform. This is a unique platform to develop and pursue social change and impact the lives of clients.

The IDC's Winchester Public Defender Office has an opening for an attorney who is committed to advocating on behalf of indigent clients. The attorney will handle criminal cases for adults and juveniles in various stages of litigation. The Assistant Public Defender reports to the Chief Public Defender of the Winchester office and is employed at will.

The Assistant Public Defender must have compassion for our indigent clients, excellent legal skills, the ability to spot and anticipate legal issues, the ability to write, edit and review motions and briefs, and the ability to make sound legal arguments in a courtroom setting. This position requires the ability to work independently and collaboratively.

If you are interested in applying and joining our mission, please complete an application. If you have specific questions related to applying, please contact us at JOBS@vadefenders.org.

Duties:

Duties include conducting client and witness interviews, working with staff investigators to investigate cases, filing pretrial motions and post-trial motions, litigating motions, and noticing appropriate appealable issues. The attorney will be responsible for trying cases in the General District, Juvenile and Domestic Relations, and Circuit Courts. The attorney is expected to see clients in jail in a timely manner and communicate regularly with the client, family members, and other approved parties.

The IDC is committed to inclusive hiring and dedicated to diversity in our workforce. We encourage and welcome qualified applicants of all identities, cultures, backgrounds, and experiences.

Minimum Qualifications

Juris Doctor (J.D.) degree and Virginia State Bar admission is required for consideration for this fulltime, salaried position.

An active interest in the cause of indigent defense, criminal justice reform, and social justice.

The ability to argue legal positions effectively and persuasively, as well as master subject matter and prepare cases thoroughly.

The ability to learn and quickly internalize feedback is important.

The ability to track and meet deadlines.

The ability to communicate effectively both orally and in writing.

The ability to multi-task, prioritize assignments and remain organized.

A valid driver's license and the means to travel to all courts and regional jails are required.

Knowledge of criminal law, criminal procedure, and evidence is required.

Desired Class Level: 3L, LLM, Graduate/Alumni**Posting Date:** February 16, 2022

Expiration Date: February 21, 2022

Salary Range: 50,000 - 59,999

Contact: Amari Harris
1604 Santa Rosa Road Richmond, Virginia 23229 United States

Resume Receipt: Other (see below)

How to Apply: <https://virginiajobs.peopleadmin.com/postings/266637>

ID: 8996

Benefits Attorney

Legal Aid of West Virginia

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Morgantown, West Virginia (United States)**Description:**

Morgantown Benefits Attorney

LAWV is seeking an attorney to represent clients pursuing public benefits that include Social Security disability benefits, SNAP, Medicaid, Aged & Disabled Waivers and other types of government benefit programs. An ideal candidate should have experience practicing administrative law and a demonstrated understanding of both state and federal means-tested benefits. Work will include direct representation of clients in benefits cases, working with non-attorney case handlers, reviewing cases for appeal consideration, representation of clients when appropriate in appeals relating to public benefits, and providing statewide support to all 12 LAWV offices in their benefits work. The attorney will work with clients and LAWV advocates across the state. Travel is required, though overnight travel will be limited.

LAWV offers a great family-friendly work environment and competitive compensation package that includes paid leave, paid holidays, retirement benefits, and medical, dental and life insurance. The position is in Morgantown; however, LAWV will also consider exceptional candidates who are located elsewhere. Morgantown is a lively and thriving small city an hour and a half south of Pittsburgh. Even though Morgantown is West Virginia's largest college town, it offers diverse family-friendly events and activities year round.

If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by March 4, 2022. Applications will be considered until the position is filled. LAWV is an organization dedicated to equity, justice and inclusion. Our organization seeks and supports employees from diverse backgrounds and perspectives. LAWV is an EOE: qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

Desired Class Level: Graduate/Alumni**Posting Date:** February 16, 2022**Expiration Date:** March 4, 2022**Contact:** Ms. Kerry LeMasters

Administrative Director

Administrative Director Legal Aid 922 Quarrier Street Charleston,
West Virginia 25301 United States**Resume Receipt:** E-mail**Default email for resumes.:** jobs@lawv.net**Additional Documents:** Cover Letter**ID:** 9002

Contracts Officer

The University of Pittsburgh College of Law (Pittsburgh,PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Contracts Officer (Remote or Hybrid Available)
Office of Sponsored Programs - Pennsylvania-Pittsburgh - (22000998)

The Contracts Officer on the Clinical and Corporate Contracts team is responsible for reviewing and negotiating a wide variety of research contracts, for both non-financial arrangements and externally-sponsored research. Award documents will include material transfer agreements, confidentiality agreements, data use agreements, collaboration agreements, corporate/sponsored research agreements, clinical trial agreements, subcontracts, and other forms of agreement, where required. The incumbent must successfully manage a complex portfolio with little oversight, keeping all tasks timely. Must have the ability to work both independently and as an effective team member to accomplish office and University goals. This position must work collaboratively within the Office of Research as well as with other central University offices, other academic institutions, and sponsors. Candidate should have demonstrated facilitation and communication skills and ability to work with individuals of all levels to develop and accomplish shared goals. Negotiation skills to balance sponsor and University needs while assuring compliance with applicable policies and regulations are essential. Applicant must be able to promptly review and analyze complex contracts and other agreements in compliance with sponsor and/or internal deadlines, must be able to offer new and innovative solutions when required, and must effectively negotiate acceptable terms and conditions in a timely manner. Must be detail-oriented in high-volume, fast-paced environment, and possess working knowledge of Microsoft Office Suite. Position requires strong interpersonal skills, exercise of appropriate tact and discretion, as well as ability to prioritize multiple tasks. Routine tasks include daily review and negotiation of complex contracts; multiple conferrals with constituents, researchers and sponsors; and variety of written and electronic correspondence. Position provides other assistance, including coverage for team and training as delegated. Individual must have Must have 1-3 years relevant experience in either (i) negotiating contracts or (ii) grants management in educational environment. Preference to those candidates with 2+ years relevant experience in sponsored research or University setting.

B.A./B.S. degree required; Paralegal certificate from ABA-approved program or Master's degree desired. A working knowledge of federal and state laws and regulations in areas relevant to academic research, including but not limited to animal and human subject research, intellectual property, indemnification, warranties, and export controls. Strong written and oral communication skills and interpersonal skills. Knowledge of Microsoft Office Suite required. Must have 1-3 years relevant experience in either (i) negotiating contracts or (ii) grants management in educational environment. Preference to those candidates with 2+ years relevant experience in sponsored research or University setting. Prior University experience is preferred. Must be detail-oriented and possess strong writing skills as evidenced by ability to appropriately draft and edit research contract language. The University of Pittsburgh is an Affirmative Action/Equal Opportunity Employer and values equality of opportunity, human dignity and diversity. EOE, including disability/vets The University of Pittsburgh requires all Pitt constituents (employees and students) on all campuses to be vaccinated against COVID-19 or have an approved exemption. Visit coronavirus.pitt.edu to learn more about this requirement.

Department Details The Office of Sponsored Programs (OSP), a central office reporting to the Senior Vice Chancellor for Research, is charged with assisting faculty, staff, and students in their efforts to promote and secure sponsored research funding. The OSP reviews,

negotiates, endorses, and provides administrative oversight related to proposals and awards in accordance with all applicable laws, policies and regulations. The Vice Chancellor for Sponsored Programs and Research Operations of the Office of Sponsored Programs serves as the designated University Officer empowered for all sponsored research activities.

Assignment Category Full-time regular
 Job Classification Staff.Administrator.III
 Campus Pittsburgh

Minimum Education Level Required Baccalaureate
 Minimum Experience Level Required 1-2 years experience

Work Schedule Monday - Friday, 8:30 a.m. - 5:00 p.m.

Hiring Range \$35,100.00 - \$56,784.00

Relocation Offered No

Visa Sponsorship Provided No

Background Check For position finalists, employment with the University will require successful completion of a background check

Child Protection Clearances Not Applicable

Required Documents Resume, Cover Letter

Optional Documents Not Applicable

Desired Class Level: Graduate/Alumni

Posting Date: February 16, 2022

Expiration Date: March 31, 2022

Contact: Human Resources

100 Craig Hall Pittsburgh, Pennsylvania 15260 United States

Resume Receipt: Other (see below)

How to Apply: Applicants will need to apply on Pitt's portal.

Additional Documents: Cover Letter

Requested Document Notes: https://cfopitt.taleo.net/careersection/pitt_staff_external/jobdetail.ftl?job=22000998&tz=GMT-05%3A00&tzname=America%2FNew_York

ID: 9001

Guam is calling - trial experience on a tropical island

Guam Attorney General

Job Type: Full-time

Job Location(s):

Guam

Job Description:

Are you interested in gaining criminal trial experience, practicing administrative law, or handling complex civil matters all while living on a beautiful tropical island? If you are a licensed attorney, this is your chance! **The Guam Bar allows licensed attorneys in good standing to practice as a government attorney for up to five years.**

We are looking for lawyers, including recent graduates, who are licensed and in good standing and experienced attorneys looking for professional growth.

The Office of the Attorney General of Guam is led by elected Attorney General Leevin Taitano Camacho. He leads our management team together with a chief deputy attorney general and eight other deputies who head each of our divisions. The Office is home to approximately 200 employees, approximately 50 of whom are attorneys.

With alumni from over thirty law schools across the country, our Office has had great success in hiring professional and capable attorneys and we are looking to continue to build on that foundation.

For those just entering the profession, working here will provide unmatched opportunities for hands-on legal experience under the guidance and mentorship of the experienced attorneys on our team. For those more seasoned in the profession, our office provides opportunities to sharpen your skills or apply your skills in new areas of law.

Whether novice or seasoned, our office also offers extensive opportunities for professional development, training, and networking through our strong partnerships with member organizations, such as the National Association of Attorneys General and the Conference of Western Attorneys General. In 2019, we also launched an in-house Continuing Legal Education credits program.

General information can be found at our website: <http://oagguam.org/attorney-recruitment/>

For questions about the hiring process or employment benefits, please contact our Human Resources Office at humanresources@oagguam.org.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 16, 2022

Expiration Date: March 25, 2022

Contact: Leevin Camacho
590 South Marine Corps Drive Tamuning 96913 Guam

Resume Receipt: Other (see below)

How To Apply: Applications are available online at <http://oagguam.org/employment-opportunities/>
General information can be found at our website: <http://oagguam.org/>
For questions about the hiring process or employment benefits, please contact our Human Resources Office at humanresources@oagguam.org.

Visual ID: 9003

Housing Attorney

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Full-time

Job Location(s): Minneapolis, Minnesota United States

Job Description: Mid-Minnesota Legal Aid (Legal Aid) is seeking a full-time Staff Attorney as part of the Minneapolis Housing Unit. The Minneapolis Housing Unit defends hundreds of eviction actions per year and represents tenants in affirmative actions to secure their rights and allow them to lead safe, healthy, and independent lives in their communities. This position will start as soon as possible after an offer is extended.

As an equal opportunity employer, Legal Aid is committed to inclusive hiring and dedicated to diversity in our work and staff. We strongly encourage candidates of all identities, experiences, and communities to apply. We welcome information about how your experience can contribute to serving our diverse client communities. Applicants are encouraged to share in their cover letter how they can further our goal of equal justice for all. We are committed to a discrimination- and harassment-free workplace.

RESPONSIBILITIES:

- Apply the principles of Legal Aid's Racial Justice Values Statement in all interactions
- Advise and represent clients in a variety of court and administrative forums
- Provide training for tenants and advocates about housing rights
- Assist with community outreach and education as needed for clients' needs
- May engage in policy advocacy
- Other duties as assigned

QUALIFICATIONS:

- Must be licensed to practice in Minnesota or eligible for admission by reciprocity
- Demonstrated interest in and commitment to the needs of people with low incomes and other vulnerable clients
- Commitment to working as a team member to serve clients' needs
- Desire to appear in court to litigate client rights
- Excellent analytical and written and verbal communication skills
- Proficiency using Microsoft Office required
- Legal training, knowledge of community resources, and experience with case management software preferred
- Language proficiency, particularly in Arabic, Hmong, Oromo, Somali, or Spanish, preferred
- Diverse economic, social, and cultural experiences preferred

SALARY: \$53,500 to \$60,500 per year, depending on experience, plus benefits. Benefits include family medical and dental insurance, short- and long-term disability, life insurance, 403(b) with employer match, FSA, employee assistance programs, and generous paid time off.

APPLICATIONS: Submit resume, cover letter expressing interest in the position, three job-related references, and a writing sample online at <https://mylegalaid.org/employment> by March 2nd, 2022, or until position is filled.

If you require a reasonable accommodation for completing this application, interviewing, or otherwise participating in our employee selection process, please contact Jolene Chestnut at jchestnut@mylegalaid.org.

Please direct all other inquiries to hr@mylegalaid.org.

Mid-Minnesota Legal Aid is an Equal Opportunity/Affirmative Action

employer.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 16, 2022

Expiration Date: March 25, 2022

Contact: Legal Secretary Cathy Sobotka
430 North 1st Avenue Minneapolis, Minnesota 55401 United States

Resume Receipt: Other (see below)

How To Apply: <https://mylegalaid.org/employment>

Additional Documents: Cover Letter, Writing Sample

Visual ID: 9000

Temp (6-months) Full-time Case Brief Writer - Always Remote

Quimbee

Job Type: Full-time

Job Location(s): United States

Job Description:

Quimbee has a massive library of content designed to help law students and attorneys succeed, every step of the way. Not only do we help law students succeed in law school and on the bar exam, but Quimbee is also equally committed to building a premier collection of courses designed to satisfy attorneys' MCLE requirements. Quimbee can be accessed on desktop, tablet, and mobile devices. We are now seeking case brief writers to help us on our journey.

This position is 100% remote. All you need is an internet connection and a quiet place to work.

Overview

We are looking for exceptional legal writers who want to help Quimbee grow its database of case summaries. Our brilliant writers create content that educate and train future lawyers. In this capacity, you will serve as, in effect, a legal educator. This is a position of great trust and responsibility.

How it works

We'll mail you a law school casebook. You'll brief some (maybe all) of the cases in it. We'll give you writing guidelines that you must follow. That's about it.

Who we're looking for:

You're a really smart lawyer. This means you have a JD from a reputable law school. (If you're a law student, sorry, you'll need to wait a little longer to apply.) You graduated toward the top of your class. You're the kind of person your fellow law students would hire to represent them.

You're an incredible legal writer. Ideally, you served on a law journal (law review would be even better). If you got something published, then that's extra points. You're a stickler for grammar. Your friends make fun of you, but you wear it as a badge of honor. You understand that less is more, details matter, and small words are better than big words.

Qualifications

- * JD required.
- * Excellent legal writing skills.

Benefits

- * 100% remote. That's one of the biggies. No more commute!
- * The option to participate in our group health-insurance coverage.
- * 401k matching up to 4% (100% matching up to 3% and 50% between 3% and 5%) after 90 days
- * Unlimited paid time off (after 90 days). Our philosophy is that if you feel you need time off (for example, because of overwork, sickness, personal matters, etc.), we're not going to question that. We just ask that you don't abuse it and that you give us at least two weeks notice if you plan to be away.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 16, 2022

Expiration Date: March 25, 2022

Contact: Mr. Matthew Sellers
CEO
964 Bridlepath Lane Charlotte, North Carolina 28211 United States

Resume Receipt: Other (see below)

How To Apply: Candidates must apply via the link below:
<https://apply.workable.com/quimbee/j/CAFB97D3A0/>

Visual ID: 8995

Practice Support Attorney

Orrick, Herrington & Sutcliffe LLP (Wheeling, WV)

Position Type: Full-time

Practice Area(s): Corporate Securities

Job Location(s): Wheeling, West Virginia (United States)
Menlo Park, California (United States)
Sacramento, California (United States)
Portland, Oregon (United States)
San Francisco, California (United States)
Seattle, Washington (United States)
Boston, Massachusetts (United States)
Washington, District of Columbia (United States)
Orange County, California (United States)
Austin, Texas (United States)
New York, New York (United States)
Santa Monica, California (United States)
Houston, Texas (United States)
Los Angeles, California (United States)

Description:

What you need to know: Successful applicants will be required to provide proof of being fully vaccinated against COVID-19 prior to the commencement of employment. Applicants who wish to apply for a medical, religious accommodation or any other accommodation required under applicable law can do so later in the process (accommodations are not guaranteed and are decided on a case by case basis).

Are you a self-starter with a high level of initiative and drive? Would you like to be part of a high performing collaborative team and complete projects that have a significant impact on the delivery of legal services to clients? If so, this may be the position for you!

Orrick currently has an excellent opportunity for a Practice Support Attorney with our Capital Markets (CAPM) group. This position could be based in any of our U.S. offices (Austin; Boston; Houston; Los Angeles; New York; Menlo Park; Orange County, Portland, Sacramento; San Francisco; Santa Monica, Seattle, Washington DC or Wheeling, WV) and consideration given for 100% remote U.S. locations.

Responsibilities:

The Capital Markets (CAPM) group is seeking a Practice Support Attorney, to create, update, and maintain forms and other reference materials useful for corporate governance and '34 and '33 Act matters. The Practice Support Attorney will also help create thought leadership and conduct research on related issues. The Practice Support Attorney will also advise public and/or private company clients on a limited basis (not to exceed 25% of the Practice Support Attorney's time) on securities and corporate governance matters.

- Create, update, and maintain forms and other reference materials useful for corporate governance and '34 and '33 Act matters:
 - o Charters, by-laws and corporate governance guidelines
 - o Insider Trading, Reg FD, Related Party Transaction, and other corporate governance and securities policies
 - o Model form registration statements

- o Annual governance and reporting calendars
- o Client and internal trainings
- o Legal opinions
 - Create automated versions of the above, as appropriate
 - Create thought leadership and conduct research on related matters
- o Help identify topics for, and create initial draft of, client alerts
- o Help create client and board update presentations and trainings
- o Project manage, and draft, creation of articles and other publications
- o Help identify and set up panel discussions, including presentations and outlines
 - As a member of our client service team, advise late stage private tech companies on their corporate governance and public company readiness, as well as public companies on their ongoing corporate governance and compliance requirements. This will not exceed 25% of the Practice Support Attorney's time.

Work independently on a broad range of projects and perform other tasks as needed

Qualifications:

- Juris doctorate (J.D.) from an accredited university or college and admission to practice in good standing in a US jurisdiction required.
- Minimum of six (6) years of experience as a capital markets, securities and/or corporate governance attorney, in a client billable and/or knowledge management capacity, in a large law firm.
- Superior written and verbal communication skills with demonstrated ability to present complex ideas to attorneys, managers, clients, and the general public in layman's terms.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization and/or specific direction exists.
- Understanding of the importance and relevance of knowledge management, practice and project management and efficiency to help the firm meet its overall business plan.
- Excellent analytical, project management, prioritization, and organization skills.
- Ability to work independently with good judgment, handle multiple tasks simultaneously, and quickly prioritize projects. Ability to work collaboratively at all organizational levels.
- Flexible team player with ability to approach problems with a sense of ownership, enthusiasm, and innovation.
- Strong interpersonal and customer service skills coupled with a positive outlook; public relations and diplomacy skills must be excellent.
- Desire and ability to work beyond the position's written duties and assist on other projects and initiatives, as needed.
- Travel not required except as desired, or in exceptional circumstances.

Who is Orrick? Orrick is a global law firm focused on serving the technology & innovation, energy & infrastructure and finance sectors. Founded more than 150 years ago in San Francisco, Orrick today has offices in 25+ markets worldwide. We are recognized worldwide for delivering the highest-quality legal advice through our diverse teams and for our culture of innovation and collaboration. Financial Times selected Orrick as the Most Digital Firm of 2020, and in the past five years, the Most Innovative Law Firm of the Year three times and runner-up twice. For the sixth year in a row, Fortune named Orrick to its 2021 list of the 100

Best Companies to Work For. Learn more about our awesome employee experience here: Fortune 100 Great Place To Work certified company*.

Orrick offers a collaborative work environment, competitive salary, and excellent benefits, from wellness and mindfulness programs to social impact opportunities, professional staff affinity group communities and generous paid time off.

Please visit www.orrick.com for more information about the firm.

Colorado Residents Only: Please use the following link for information required by the Colorado Equal Pay for Equal Work Act:
<https://www.orrick.com/en/Careers/002REM>

How to Apply: If you are searching for a chance to create an impact, you have a little grit and you love working with a team, we want to talk with you. To submit your resume and cover letter for this position, please visit our Staff and Paralegal Opportunities Listings at www.orrick.com/Careers.

No phone calls please.

We are an Equal Opportunity Employer.

Consistent with the SF Fair Chance Ordinance, an arrest and conviction record will not automatically disqualify a qualified applicant from consideration.

Qualified applicants with criminal histories will be considered for the position in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level:	Graduate/Alumni
Posting Date:	February 16, 2022
Expiration Date:	March 16, 2022
Contact:	Karen L. Sincavich HR Generalist 2121 Main Street Wheeling, West Virginia 26003 United States http://www.orrick.com
Resume Receipt:	Other (see below)
How to Apply:	https://www.orrick.com/en/Careers/Lawyer-Job-Opportunities
Additional Documents:	Cover Letter
ID:	8998

Associate Attorney

The Nestor Law Office: William T. Nestor, PLLC (Elkins, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Elkins, West Virginia (United States)

Description:

Small town WV law firm is looking for an associate attorney to help expand services provided. Law firm was established in 2005 and currently has (2) lawyers, (2) support staff - one of which is a certified paralegal. The ideal candidate will desire to engage in the practice of family law, wills and real estate services, and criminal litigation. The Nestor Law Office is presently a personal injury, criminal defense, and bankruptcy law firm.

Salary is fixed and is also tied to income the associate attorney produces. First year expectations should be 55k - 75K per year.

We do not require a transcript.

West Virginia bar admission or ability to become licensed to practice law in West Virginia in the near future is required.

Desired Class Level: 3L, Graduate/Alumni

Posting Date: February 15, 2022

Expiration Date: May 2, 2022

Contact: Mgr. William T. Nestor
Mgr.
1062 Harrison Avenue Elkins, West Virginia 26241 United States

Resume Receipt: E-mail

Default email for resumes.: tynestor@yahoo.com

Additional Documents: Cover Letter, Writing Sample

ID: 8993

Assistant Public Defender

First Judicial Circuit Public Defender Corporation--West Virginia (Weirton, West Virginia)

Position Type: Full-time

Practice Area(s): Criminal - Defense

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Weirton, West Virginia (United States)

Description:

The Public Defender Corporation for the First Judicial Circuit of West Virginia has an immediate opening for the position of Assistant Public Defender in the Corporation's Weirton office. Assistant Public Defenders represent indigent clients at the trial court and appellate stages in the following proceedings: criminal, extradition, probation and parole, contempt, juvenile, and abuse and neglect.

Salary depends upon experience and available funding. Benefits may include pension as well as medical and life insurance.

Forward applications to Shayne M. Welling, Public Defender; First Judicial Circuit Public Defender Corporation: P.O. Box 347; Wheeling, WV 26003; Phone (304) 232-5062; Fax: (304) 233-7342; Electronic submissions are encouraged. E-mail: Shayne@wheelingpdc.org.

Desired Class Level: Graduate/Alumni

Posting Date: February 15, 2022

Expiration Date: March 15, 2022

Salary Range: 50,000 - 59,999

Contact: Shayne M. Welling
Public Defender
P.O. Box 347 Wheeling, West Virginia 26003 United States

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: shayne@wheelingpdc.org

ID: 8990

Associate Attorney-Consumer Financial Svcs. (Due Diligence)

Hudson Cook, LLP

Job Type: Full-time

Job Location(s):
Hanover, Maryland United States

Job Description:
Hudson Cook, LLP, a national consumer financial services law firm, seeks a junior-level associate with 0-5 years of legal experience for its regulatory compliance practice that focuses on fast-paced regulatory due diligence work for investors.

Successful candidates should be able to demonstrate: (1) strong analytical skills, (2) outstanding legal writing ability; (3) willingness to work in a team environment; (4) a desire to learn from experienced practitioners to develop depth in consumer financial services law; and (5) initiative and ability as a self-starter. Ideal candidates will have non-legal career experience as well.

Application Procedure:

If you are interested in this position and have the required qualifications, please submit a **cover letter with an overview of your experience, resume, law school transcript** and a **writing sample** via online application.

General inquiries may be directed to Amy Ryan, Human Resources Director, by fax at (410) 684-2001 or by email at careers@hudco.com. Please Note: We are not considering applicants through outside recruiters at this time.

ABOUT THE FIRM

Established in 1997, Hudson Cook, LLP focuses on state and federal consumer and commercial financial services, banking and privacy compliance, regulation, enforcement and supervision, with 51 lawyers practicing in 13 offices throughout the United States. Our team includes former officials with federal regulatory agencies, including the CFPB, FTC and the Office of the Comptroller of the Currency (OCC); former in-house lawyers from banks, sales finance companies and other financial services institutions; and attorneys with lengthy experience representing many financial services firms as outside counsel.

In our practice, Hudson Cook, LLP works with investors and operating companies in the merchant cash advance (MCA) and small business loan industries. We guide companies through the assessment of regulatory compliance and operational risks. Our Small Dollar Lending and Alternative Consumer Financial Services practice advises clients on federal and state lending and consumer protection laws. Our FinTech practice provides legal services to a variety of clients, including internet lenders, lead generators, money transmitters and other money services businesses, open- or closed-end business credit providers, payment processors and other third-party service providers. We also advise traditional financial institutions on how to mitigate risk and leverage partnerships with innovative technology service providers in compliance with evolving state and federal regulatory regimes and federal bank regulatory guidance concerning management of third-party risks.

ASSOCIATE LIFE & BENEFITS

Since its inception, Hudson Cook has fostered a collegial and inclusive workplace environment that values diversity, excellence in client service, work-life balance, and entrepreneurship. Two attributes of associate life at the firm contribute significantly to our culture and distinguish Hudson Cook from other comparable firms. First, the firm expects its lawyers to work hard but does not impose a minimum billable hour requirement. The absence of a billable hour requirement reflects our commitment to ensuring that associates have sufficient flexibility to meet their professional obligations, as well as their responsibilities and interests

outside of work. Second, associates who wish to develop a practice and become equity partners have a real opportunity of achieving that goal at Hudson Cook. The firm does not have pre-established limits or ratios on the number of equity partners versus associates. This structure is consistent with our clients'™ expectations that seasoned practitioners bear primary responsibility for their legal matters, which are often sensitive and complex. To fulfill that expectation, we aim to hire interested and dedicated associates and to develop talent internally through meaningful training, mentorship and other educational programs. The firm is proud of its long track record of promoting associates to equity partner. More than one-third of the equity partners were associates at the firm.

Salaries are competitive, and associates are eligible for discretionary year-end bonuses, dependent upon both tangible contributions to client work and intangible contributions, such as assisting partners with client and business development activities, being a valued team member, and the performance of the firm overall. The firm does not require Associates to work exclusively from the office and allows remote work and flexibility in work hours to the extent needed to achieve a work-life balance, provided that client needs are being met.

Other benefits include:

- Comprehensive Health Insurance
- Firm-Paid Group Insurance (Life and AD&D; Short and Long-Term Disability; Long-Term Care)
- 401(k) with firm-paid 3% match
- Paid Holidays
- Vacation and Sick Leave
- Parental Leave
- Employee Assistance Program

EQUAL OPPORTUNITY EMPLOYER

Hudson Cook, LLP is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status, or any other protected characteristic under Maryland law.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 15, 2022

Expiration Date: March 16, 2022

Contact: Human Resources Director Amy Ryan
Human Resources Director
7037 Ridge Road, Suite 300 Hanover, Maryland 21076 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=42867&clientkey=B18879BBD87AAFFF31453E07053B291>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 8945

Clinical Teaching Fellow - Low Income Tax Clinic

The University of Baltimore School of Law (Baltimore, MD)

Position Type: Fellowship

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Baltimore, Maryland (United States)

Description:

School of Law
Vacancy number 301218
Position Type: Faculty position with full, competitive benefits package
Opens: 02/10/22 Closes: Open Until Filled

Salary: \$67,000

Position is open until filled, and applications received by March 1, 2022 will receive priority consideration.

The University of Baltimore School of Law invites applications for a fellowship to start on or about July 1, 2022, in the University of Baltimore Low-Income Taxpayer Clinic. This full-time, year-round, 3-year public interest fellowship program, offers superb mentorship and training as Fellows transition from law practice to law faculty, providing intensive support in areas of pedagogy, academic writing, and more. Many former Fellows are now in long-term teaching positions at other institutions.

(<https://law.ubalt.edu/clinics/docs/080421%20Fellow%20alumni%20for%20webpage.pdf>). Because we value the diversity of our faculty and student body, we welcome all qualified candidates including members of communities that are traditionally under-represented in the legal profession and academia.

This posting is specifically for the Low-Income Taxpayer Clinic (LITC), although, Fellowship positions for other areas of practice may be available as well. The Low-Income Taxpayer Clinic provides education, advocacy, and representation to low-income taxpayers. It educates taxpayers as to their rights and responsibilities as taxpayers, identifies and advocates issues that disparately effect low-income taxpayers, and represents them in federal tax disputes and related state tax matters. Its cases involve administrative controversies before the Internal Revenue Service and litigation in federal courts. Students serve as first-chair attorneys under the guidance and support of law school faculty, including the Fellow. Typical student work includes arguing innocent spouse applications, preparing audit reconsiderations, briefing, and appearing in collection matters (including Collection Due Process hearings and offers in compromise), and handling cases in Tax Court, including appearing at U.S. Tax Court calendar calls and volunteering for settlement days. Additional student work may include occasional outreach, such as educational presentations, to low-income taxpayers and community partners.

The Fellow's duties include direct supervision of clinic students' client, case, and community education work; co-teaching a weekly clinic seminar; engaging in course planning and preparation with the other faculty members in the Clinic, including LITC Director, Melinda Dunmire; and facilitating and participating in community outreach and education. During the winter and summer breaks in the academic year, the Fellow will cover client matters, continue with outreach and education as scheduled, handle additional clinical program duties as assigned, and develop their academic writing.

This position is a full-time, year-round, contractual appointment for three years. Because the LITC serves evening students, the Fellow will teach at least one evening each week during the fall and spring semesters, with daytime hours adjusted accordingly.

The Fellowship focuses its first year on the skills of teaching, from crafting and leading seminars, to facilitating supervision meetings with student-attorneys. The second year of the fellowship focuses on developing legal scholarship. The third year, we support the Fellow to go on the clinical teaching job market if they so choose. For more details about the Fellows' Program, please view our website at <http://law.ubalt.edu/clinics/fellows/>

Qualifications: Two or more years of experience as a practicing lawyer, primarily in the field of tax controversy; exceptional oral and written communication skills; a demonstrated interest in working for low-income clients; and an interest in mentoring and teaching. Fellows must be members of the Maryland Bar, willing to become members of the Bar, or qualified to obtain a certification of authorization to practice for out-of-state supervising

attorneys under Maryland Rules 19-218 and 19-220. The Fellow must also be a member of the bar of the U.S. Tax Court or able to seek admission to the bar of the U.S. Tax Court and willing to complete the necessary documentation to be permitted by the Internal Revenue Service to supervise law practice by students.

Salary: The current salary is \$67,000. The position includes full benefits, including retirement plan. Benefits are listed here (see under "Faculty and Regular Employees"): <https://www.ubalt.edu/about-ub/offices-and-services/human-resources/benefits/index.cfm>. The position also includes research support, and a travel allowance to attend relevant conferences and workshops. Candidates in the Public Service Loan Forgiveness Program are encouraged to investigate whether employment at the University of Baltimore, a state educational institution, may qualify.

We look forward to receiving your required electronic application, including a letter of interest, resume, and brief statement about how your candidacy would support traditionally underrepresented communities in the legal profession and academia.

The position is open until filled, and required electronic applications received by March 1, 2022, will receive priority consideration. For more details about the Fellows' Program, please view our website at <https://law.ubalt.edu/clinics/fellows/>

Before you apply, save your required materials as one PDF (preferred format) or Word document, and then attach it to your application in the resume location. Short file names without spaces or special characters are helpful.

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We appreciate your interest in our recruitment. Please review the information below before you visit http://www.ubalt.edu/candidate_gateway/erecruit.html to apply. Information follows about submitting the electronic application and attaching your letter of interest and resume.

Applicant Instructions: Using Candidate Gateway to View and Apply for UB Vacancies
The Candidate Gateway system serves as your connection to the University of Baltimore's job application process. It is a free, safe and secure way for you to apply for the job you want, and it allows the Office of Human Resources to maintain accurate records. Your use of the system does not require you to surrender any of your rights to privacy or confidentiality during the application process. Only qualified members of UB's Human Resources team and members of the relevant search committee can access your application information. The search committee will not have access to any information you provide to HR for affirmative action reporting purposes.

Please read the following information before you apply, and refer to it as you enter your application.

NAVIGATION

COVER LETTER AND RESUME ATTACHMENT AND UPLOAD

Before you apply:

- Save one PDF or Word document with your cover letter, resume, and any additional information you would like to have considered. Short file names without spaces or special characters are helpful.

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- In Candidate Gateway: Click "Browse" to access the Word or PDF document you saved with your required letter of interest and resume.
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- Click "Continue" to continue the application process.

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Online Questionnaire/Application Questionnaire: Answer the questions requiring a yes or no response. After you answer them, click "Submit." This leads you to the Submit Online Application page.

SUBMIT ONLINE APPLICATION

To apply for your selected job: When you reach the "Submit Online Application" page shown below, you must click "I agree to these terms" and then click the "Submit" button at the end of the screen. After you click "Submit," then you will see this information at the top of your screen:

My Applications

Thank you for your interest in employment at The University of Baltimore. HR will process your application documents for the search committee's consideration.

Note: This screen will also show additional information about the selection process and Office of Human Resources contact information.

Questions/Help

If you have trouble viewing our job postings or applying for the vacancy, contact ubhrcareers@ubalt.edu for assistance.

TO APPLY:

External applicants: Review the vacancy announcement at http://www.ubalt.edu/candidate_gateway/erecruit.html and click the external applicant link to apply.

Internal applicants (students and current employees with access to MyUBalt): use the internal applicant link, log into MyUBalt, then click the "View or Apply for Job Positions" link on the left.

<http://www.ubalt.edu/hr>

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Use the "Save" button to save your information so you can return to it later and complete your application. Using "Save" does not complete the process to apply for a job opening.

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Desired Class Level: Graduate/Alumni

Posting Date: February 15, 2022

Expiration Date: March 1, 2022

Contact: Margaret Johnson
Professor of Law
1401 North Charles Street Baltimore, Maryland 21201 United States

Resume Receipt: Other (see below)

How to Apply: <http://www.ubalt.edu/about-ub/offices-and-services/human-resources/jobs-at-ub.cfm?&posting=1687>

ID: 8986

Clinical Teaching Fellow for Veterans Advocacy Clinic

The University of Baltimore School of Law (Baltimore, MD)

Position Type: Fellowship

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Baltimore, Maryland (United States)

Description:

School of Law
Vacancy number 301221
Position Type: Faculty position with full, competitive benefits package
Opens: 02/09/22 Closes: Open Until Filled

Salary: \$67,000

Position is open until filled, and applications received by March 1, 2022 will receive priority consideration.

The University of Baltimore School of Law invites applications for a clinical teaching fellowship in the Bob Parsons Veterans Advocacy Clinic (BPVAC) to start on or about July 1, 2022. This full-time, year-round, 3-year public interest fellowship program offers superb mentorship and training as the Fellow transitions from law practice to law faculty, providing intensive support in the areas of clinical pedagogy, academic writing, and more. The BPVAC Fellow will join a cohort of approximately nine Fellows, each of whom teaches in a different clinic; many former Fellows have moved into long-term teaching positions at other institutions after completing their Fellowship. Because we value the diversity of our faculty and student body, we welcome all qualified candidates, including members of communities that are traditionally under-represented in the legal profession and academia.

The BPVAC, housed within an urban law school, represents low-income individuals in veterans law litigation, legislative advocacy, and legal reform. The BPVAC handles a wide variety of cases, which include VA disability claims and appeals, U.S. Court of Appeals for Veterans Claims appeals, discharge upgrade petitions, and veterans treatment court cases. The Fellow's duties include direct supervision of case work by clinic students, clinic classroom teaching in coordination with clinic faculty, and development of academic writing. During winter and summer breaks in the academic calendar, when students are not enrolled in the BPVAC, the Fellow also covers client matters, including matters for other clinics that are within the Fellow's expertise; handles additional BPVAC and clinical program duties as assigned; and develops their academic writing. Because the BPVAC serves evening and day students, the Fellow will teach at least one evening each week during the fall and spring semesters, with daytime hours adjusted accordingly.

We look forward to receiving your electronic application, including a cover letter, resume, and a brief statement about how your candidacy would support traditionally underrepresented communities in the legal profession and academia. Please save your cover letter, resume, and statement as one document and attach it in the resume location.

Qualifications: Two or more years of legal practice in veterans law; excellent oral and written communication skills; a demonstrated interest in working for low-income clients; and a strong interest in teaching. Be a member of the Maryland Bar or be licensed in another state and be willing to become administratively certified as a clinic supervising attorney under the Maryland Rules.

Salary: The current salary is \$67,000. The position includes full benefits, including retirement. Benefits are listed here (see under "Faculty and Regular Employees"): <https://www.ubalt.edu/about-ub/offices-and-services/human-resources/benefits/index.cfm>. This position also includes research support, and travel allowance to attend relevant conferences

and workshops. Candidates may qualify for tuition remission, depending on individual circumstances. The position currently qualifies for the U.S. Department of Education's Public Service Loan Forgiveness (PSLF) Program.

Before you apply, save your required materials as one PDF (preferred format) or Word document, and then attach it to your application in the resume location. Short file names without spaces or special characters are helpful.

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Please read the following information before you apply, and refer to it as you enter your application.

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<http://www.ubalt.edu/hr>

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Desired Class Level: Graduate/Alumni

Posting Date: February 15, 2022

Expiration Date: March 1, 2022

Contact: Margaret Johnson
Professor of Law
1401 North Charles Street Baltimore, Maryland 21201 United States

Resume Receipt: Other (see below)

How to Apply: <http://www.ubalt.edu/about-ub/offices-and-services/human-resources/jobs-at-ub.cfm?&posting=1690>

ID: 8988

Entry Level Attorney - 100K Salary Plus Monthly Bonus

Thomas J Henry Law, PLLC

Job Type: Full-time

Geographic Preference: South (LA, TX, OK, AR)

Job Location(s):

Austin, Texas United States
Houston, Texas United States
Corpus Christi, Texas United States
San Antonio, Texas United States
Dallas, Texas United States

Job Description:

The Entry Level Attorney will deliver stellar client service to clients on behalf of Thomas J. Henry Law while adhering to the highest ethical standards of the legal profession. Plan, organize, lead and control support staff in their performance of: development of assigned matters, analysis of legal issues individual to each case, demand review, negotiations on behalf of clients, initial litigation, resolution of matters, and disbursement of client funds.

Preferred Education and Experience

- JD; must be licensed in Texas and in good standing
- 0-3 Years Personal Injury experience
- Bilingual (Spanish a plus)

Benefits

- Paid vacation, all-purpose leave and holidays
- 401 (k) plan
- Medical, dental, vision, and supplemental insurance available
- Gym membership
- Career growth opportunities
- Relocation expense reimbursement

Pay

- **\$100,000 Annual Salary** plus monthly performance based bonuses.

Our law firm has been named a "Best Place to Work" in the country by Glassdoor two years in a row!

We consistently outperform our peers in categories such as:

- Career Opportunities
- Compensation and Benefits
- Culture and Values
- Senior Leadership
- Work life balance
- Diversity

If you are looking for the opportunity to make the most of your experience, talents and work ethic, we have the cases, reputation, and resources to make your goals a reality.

Position openings in San Antonio, Austin, Dallas, Houston or Corpus Christi, Texas.

Desired Class Level(s): 3L, LLM, Graduate/Alumni

Posting Date: February 15, 2022

Expiration Date: March 24, 2022

Contact: Cristina Garcia
5711 University Heights Blvd #101, San Antonio, Texas
78249 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: cristinagarcia@thomasjhenrylaw.com

Visual ID: 8994

Associate Attorney

Cattie & Gonzalez, PLLC

Job Type: Full-time

Job Location(s):
United States

Job Description:
Position: Associate Attorney

Practice Area: Medicaid

Cattie & Gonzalez is the nation's leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is "A Higher Standard in MSP Compliance." We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client's needs, a willingness to listen to our client's concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client's best interest.

We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicaid lien resolution practice area on a full-time basis. Significant client interaction and case responsibility from Day 1 with oversight from the firm's partners.

Job responsibilities will include but not be limited to:

- Attorney to attorney consultations on Medicaid lien resolution issues
- Evaluate case specific facts to determine best path forward for maximum lien reduction
- Negotiate lien reductions with state Medicaid agencies and lienholders
- Assess chances of success in pursuing judicial relief via Ahlborn hearing
- Draft and file complaints for judicial determinations of Medicaid recovery rights
- Appear and advocate zealously in court for our client's best interest
- Protecting a claimant's future Medicaid eligibility post-settlement
- Drafting Special Needs Trusts (SNTs) and creating ABLE accounts
- Tracking Medicaid compliance developments on a federal and state level
- Creating written content (*i.e.* articles and blog posts) about Medicaid compliance

Benefits: Cattie & Gonzalez offers full time employees benefits which may include but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance

- Generous paid time off (PTO)
- 401(k) + firm match program
- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at www.cattielaw.com.

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to info@cattielaw.com and include salary requirements.

Desired Class Level(s): 3L, LLM, Graduate/Alumni

Posting Date: February 14, 2022

Expiration Date: March 23, 2022

Contact: Managing Partner John V. Cattie
Managing Partner
831 East Morehead Street Charlotte, North Carolina 28202
United States

Resume Receipt: Email Resume, Online

Default email address for resumes: info@cattielaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 8982

Attorney Advisor

US ENVIRONMENTAL PROTECTION AGENCY Region 5 (Chicago Illinois)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Chicago, Illinois (United States)

Description:

USEPA Region 5 Office of Regional Counsel is pleased to announce the opening for a GS 13/14 Attorney Advisor position in the Chicago, Illinois office. We will be hiring a few attorneys through this posting. The ideal candidates will have at least 5 years of environmental legal experience. The deadline to apply is March 1, 2022. More information about the position and how to apply can be found on our R5 Legal Careers webpage which has an active link to the USAJOBS announcement.

Desired Class Level: Graduate/Alumni

Posting Date: February 14, 2022

Expiration Date: March 1, 2022

Contact: Stephanie James
Paralegal Specialist
77 WEST JACKSON BOULEVARD, C-14J Chicago, Illinois 60604 United States

Resume Receipt: Other (see below)

How to Apply: <https://www.epa.gov/careers/positions-office-regional-counsel-chicago-epa-region-5>

ID: 8980

Staff Attorney

University of Nevada, Las Vegas (Las Vegas)

Position Type: Full-time

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Job Location(s): Las Vegas, Nevada (United States)

Description:

Staff Attorney, Immigration Clinic Community Advocacy Office,
William S. Boyd School of Law [R0128685]

UNLV1-Maryland Campus

Apply

The University of Nevada, Las Vegas (UNLV) appreciates your interest in employment. We ask that you keep in mind the following when completing your application:

Once you start the application process you cannot save your work. Please ensure you have all required attachment(s) available to complete your application before you begin the process. Required attachments are listed below on the posting. Your application will not be considered without the required attachments. Please note that applications must be submitted prior to the close of the recruitment.

Once a recruitment has closed, applications will no longer be accepted. If you need assistance or have questions regarding the application process, please contact Human Resources at (702) 895-3504 or unlvjobs@unlv.edu.

Job Description

The University of Nevada, Las Vegas invites applications for a Staff Attorney, Immigration Clinic Community Advocacy Office, William S. Boyd School of Law [R0128685]

PROFILE of the UNIVERSITY

Founded in 1957, UNLV is a doctoral-degree-granting institution comprised of approximately 31,000 students and more than 3,900 faculty and staff. To date, UNLV has conferred more than 136,000 degrees, producing more than 120,000 alumni around the world. UNLV is classified by the Carnegie Foundation for the Advancement of Teaching as an R1 research university with very high research activity. The university is committed to recruiting and retaining top students and faculty, educating the region's diversifying population and workforce, driving economic activity through increased research and community partnerships, and creating an academic health center for Southern Nevada that includes the launch of a new UNLV School of Medicine. UNLV is located on a 332-acre main campus and two satellite campuses in Southern Nevada.

Here at UNLV, we have come together and created one of the most affirmative and dynamic academic environments in the country. UNLV sits in the top spot in U.S. News & World Report's annual listing of the nation's most diverse universities for undergraduates. The university has ranked in the top ten since the rankings debuted more than a decade ago. We continue to show our commitment to serving our wonderfully diverse population and building the future for Las Vegas and Nevada.

For more information, visit us online at: <http://www.unlv.edu>

COMMITMENT to DIVERSITY

The successful candidate will demonstrate support for diversity, equity and inclusiveness as well as participate in maintaining a respectful, positive work environment.

PROFILE of the WILLIAM S. BOYD SCHOOL OF LAW

The University of Nevada, Las Vegas William S. Boyd School of Law, a state-supported law school, is the only law school in Nevada. The Law School offers day and evening JD programs to nearly 400 students, as well as an LL.M in Gaming Law and Regulation. The Law School is recognized nationally for its lawyering process program (ranked #1 in the country), the Saltman Center for Dispute Resolution, and its clinical programs. The Law School is a diverse community of faculty, students, and staff who work together, collegially, and respectfully, to maximize the potential of students and to fulfill the mission and aspirations of the Law School.

ROLE of the POSITION

The UNLV Immigration Clinic seeks a Staff Attorney for a new off-campus Community Advocacy Office in Las Vegas under the umbrella of the UNLV Immigration Clinic. The office will provide free deportation defense primarily to unaccompanied children and immigrants in detention, as well as legal assistance to immigrants in higher education in Nevada.

The Community Advocacy Office will be supported by new funding appropriated by the Nevada Legislature and Clark County Commission in 2021, the first public funding for immigrant legal defense in the state. The Community Advocacy Office will build on the public service work of the UNLV Immigration Clinic, which has maintained a small team of legal fellows to provide limited free legal services to the public since 2014.

The UNLV Immigration Clinic offers law students real world experience providing pro bono deportation defense and is a community leader in protecting children and families in Nevada. It includes the Bernstein Children's Rights Program, which defends unaccompanied children fleeing violence. It is part of the Thomas & Mack Legal Clinic at the UNLV William S. Boyd School of Law, which aims to offer students an integrated academic and practice-based educational experience, to teach them to be reflective practitioners and community-oriented professionals, to provide service to communities in need of legal assistance, and to improve the quality of access to legal systems in those communities. For more information, visit: <https://law.unlv.edu/clinics/immigration>.

The University of Nevada, Las Vegas William S. Boyd School of Law, a state-supported law school, is the only law school in Nevada. The Law School offers day and evening JD programs to nearly 400 students, as well as an LL.M in Gaming Law and Regulation. The Law School is recognized nationally for its lawyering process program (ranked #1 in the country), the Saltman Center for Dispute Resolution, and its clinical programs. The Law School is a diverse community of faculty, students, and staff who work together, collegially, and respectfully, to maximize the potential of students and to fulfill the mission and aspirations of the Law School.

The UNLV Immigration Clinic has developed three main areas of legal practice:

Deportation defense for unaccompanied children
Deportation defense for detained adults
Immigration legal assistance to students, staff, and their families at UNLV and the College of Southern Nevada

The new Community Advocacy Office is intended expand and improve these services. With the establishment of the Community Advocacy Office, the UNLV Immigration Clinic seeks to build a durable institution to serve Southern Nevada. The staff attorney's responsibilities will include:

Direct representation of immigrant clients in cases before the immigration court, BIA, USCIS, state family court, Ninth Circuit, and/or federal district court.
Assisting with training and mentoring junior legal fellows, paralegal staff, and interns to deliver high quality legal representation to immigrants.
Supervising, including reviewing junior legal fellow work, if the managing attorney is absent.
Performing community education work consistent with the mission of the office.
Interacting with community organizations and partners that promote the mission of the office.
Contributing to the development and participating in community service projects that further the work of the clinic and create opportunities for learning and service by UNLV students.

VACCINATION MANDATE POLICY

Per the Nevada System of Higher Education (NSHE) Emergency COVID-19 Employee Vaccination Policy, all NSHE employees must be vaccinated against COVID-19 or have an approved medical or religious waiver request. All candidates for employment must have this information on file with Human Resources prior to their start date. Information about how the policy applies to new hires is now available on the COVID-19 Employee Vaccine Mandate webpage.

MINIMUM QUALIFICATIONS

Must have a J.D. and a law license in good standing in any U.S. state.
Minimum 3 years experience as a practicing attorney.
Experience working with vulnerable clients.
Strong written and oral advocacy skills generally.
Demonstrated ability to work independently but also within a team setting, solve problems creatively, handle multiple responsibilities, and take initiative.
Demonstrated ability to work professionally under pressure with a diverse team.

PREFERRED QUALIFICATIONS

Specific experience in removal defense, Board of Immigration Appeals practice, federal Court of Appeals litigation, Nevada family courts, or USCIS applications. The successful candidate may have demonstrated expertise in some relevant areas of law but not necessarily all.
Federal district court litigation experience generally.

Fluency in Spanish would be a significant asset.
Strong public speaking, media, and online communication skills.
Admission to the Ninth Circuit Court of Appeals and/or the federal district court of Nevada.
Admission to practice law in the State of Nevada would be an asset, though not essential for a successful candidate.

Credentials must be obtained prior to the start of employment.

SALARY RANGE

\$68,000 - \$75,000. Funding is secured through mid-2023. Continued employment contingent upon availability of funding.

APPLICATION DETAILS

Submit a letter of interest, a detailed resume listing qualifications and experience, and the names, addresses, and telephone numbers of at least three professional references who may be contacted. Applicants should fully describe their qualifications and experience, with specific reference to each of the minimum and preferred qualifications because this is the information on which the initial review of materials will be based.

Although this vacancy will remain open until filled, review of candidates' materials will begin on February 15, 2022. Materials should be addressed to Alissa Cooley, Search Committee Chair, and are to be submitted online as we do not accept emailed materials. For assistance with the application process, please contact UNLV Human Resources at (702) 895-3504 or UNLVJobs@unlv.edu.

SPECIAL INSTRUCTIONS FOR INTERNAL NSHE CANDIDATES

UNLV employees or employees within the Nevada System of Higher Education (NSHE) MUST use the "Find Jobs" process within Workday to find and apply for jobs at UNLV and other NSHE Institutions. Once you log into Workday, type "Find Jobs" in the search box which will navigate to the internal job posting site. Locate this specific job posting by typing the requisition number, "R0128685" in the search box.

If you complete an application outside of the internal application process, your application will be returned and you will have to reapply as an internal applicant which may delay your application.

SAFETY AND SECURITY STATEMENT

UNLV is committed to assisting all members of the UNLV community in providing for their own safety and security. The Annual Security Report and Annual Fire Safety Report compliance document is available online.

EEO/AA STATEMENT

UNLV is an Equal Opportunity / Affirmative Action educator and employer committed to achieving excellence through diversity. All qualified applicants will receive consideration for employment without regard to, among other things, race, color, religion, sex, age, creed, national origin, veteran status, physical or mental disability, sexual

orientation, genetic information, gender identity, gender expression, or any other factor protected by anti-discrimination laws. The University of Nevada, Las Vegas employs only United States citizens and non-citizens lawfully authorized to work in the United States. Women, under-represented groups, individuals with disabilities, and veterans are encouraged to apply.

TITLE IX STATEMENT

UNLV does not discriminate in its employment practices or in its educational programs or activities, including admissions, on the basis of sex/gender pursuant to Title IX, or on the basis of age (40 or older), disability, whether actual or perceived by others (including service-connected disabilities), gender (including pregnancy related conditions), military status or military obligations, sexual orientation, gender identity or expression, genetic information, national origin, race, color or religion pursuant to Title 4, Chapter 8, Section 13 of the NSHE Handbook. Reports of discriminatory misconduct, questions regarding Title IX, and/or concerns about noncompliance with Title IX or any other anti-discrimination laws or policies should be directed to UNLV's Title IX Coordinator Michelle Sposito. The Title IX Coordinator can be reached through the online reporting form, by email at titleixcoordinator@unlv.edu, by phone at (702) 895-4055, by mail at 4505 S. Maryland Parkway, Box 451062, Las Vegas, NV, 89154-1062, or in person at Frank and Estella Beam Hall (BEH), Room 555.

Job Category

Administrative Faculty

Exempt

Yes

Full-Time Equivalent

100.0%

Required Attachment(s)

Submit a letter of interest, a detailed resume listing qualifications and experience, and the names, addresses, and telephone numbers of at least three professional references who may be contacted.

Posting Close Date

01/27/2022

Note to Applicant

This position may require that a criminal background check be conducted on the candidate(s) selected for hire.

HR will attempt to verify academic credentials upon receipt of hiring documents. If the academic credentials cannot be verified, HR will notify the faculty member that an official transcript of their highest degree must be submitted within thirty days of the faculty member's first day of employment.

References will be contacted at the appropriate phase of the recruitment process.

As part of the hiring process, applicants for positions in the Nevada System of Higher Education may be required to demonstrate the ability to perform job-related tasks.

For positions that require driving, evidence of a valid driver's license will be required at the time of employment and as a condition of continued employment.

All document(s) must be received on or before the closing date of the job announcements (if a closing date is provided).

Recruitments that provide a work schedule are subject to change based on organizational needs.

Desired Class Level: Graduate/Alumni
Posting Date: February 14, 2022
Expiration Date: March 31, 2022
Contact: Human Resources Nevada United States
Resume Receipt: E-mail
Default email for resumes.: unlvjobs@unlv.edu
Additional Documents: Cover Letter
ID: 8983

Litigation Associate

KPM Law

Job Type: Full-time

Job Location(s):

Roanoke, Virginia United States

Richmond, Virginia United States

Norfolk, Virginia United States

Fairfax, Virginia United States

Job Description:

KPM LAW is a mid-sized civil litigation firm with offices in Richmond, Fairfax, Norfolk, and Roanoke. KPM has immediate openings for litigation associates to join its civil defense practice.

KPM has created an atmosphere where the practice of law is challenging and professional, but also rewarding and innovative. The attorneys at KPM work in a collegial environment to ensure a successful partnership with both co-workers and clients. KPM handles a wide range of legal issues, including premises liability, employment, and automobile cases, as well as fraud, coverage, and construction defect matters. KPM also has a robust workers' compensation department.

The successful candidate must possess an ability to think critically, communicate effectively, and collaborate with others. This position is ideal for someone who wants to work directly with clients and manage their own cases. It will allow the applicant to enhance their skills in all aspects of the litigation process, from generating defense strategies and leading the discovery process to trying cases.

KPM is an equal opportunity employer. KPM is committed to creating a diverse and inclusive workforce. We believe that our team must reflect the diversity of our clients and our community. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Applicants must be licensed to practice in Virginia. KPM offers compensation commensurate with experience as well as a competitive benefits package. Please submit a cover letter (or email), resume with references, and a writing sample to jobs@kpmlaw.com.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 11, 2022

Expiration Date: March 20, 2022

Contact: Cindy O'Brien
901 Moorefield Park Drive Richmond, Virginia 23236 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jobs@kpmlaw.com

Visual ID: 8971

Assistant Director of Student Life

Georgetown University Law Center (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Washington, District of Columbia (United States)

Description:

Located in a historic neighborhood in the nation's capital, Georgetown offers rigorous academic programs, a global perspective, exciting ways to take advantage of Washington, D.C., and a commitment to social justice. Our community is a tight knit group of remarkable individuals interested in intellectual inquiry and making a difference in the world.

Requirements

Assistant Director of Student Life – Georgetown University Law Center

Job Overview

America's largest single-campus law school, Georgetown University Law Center is deeply committed to the holistic education of the whole law student while creating a vibrant, inclusive legal community, and helping students develop the skills that will enable them to thrive academically, professionally, and personally as they become tomorrow's leaders in the pursuit of justice.

The Office of Student Life (OSL) is the source of programming and events for Georgetown Law students and is at the center of student leadership learning outside the classroom. The Office of Student Life supports and empowers student leaders of 70+ student organizations, the Student Bar Association, and Peer Advisors through programming, events, services, and advocacy; and advises student organizations as they plan hundreds of campus and community-wide events including high profile speakers, panels of speakers, symposia, performances, community service, fundraisers, recreational, and social activities. OSL provides training, advising, support, and budget management for the Student Bar Association with over 50 student members and oversees the allocation of student organization budgets. Finally, the Office of Student Life hosts a number of signature events to build a dynamic and inclusive student community at the Law Center.

The Assistant Director of Student Life has three primary functions, each of which supports community building and leadership training.

Serves as the primary advisor for 120+ student leaders in effectively running their student organizations, including the logistics of running a student group, assisting with policy compliance, planning conferences and events, collaborating with other student organizations, identifying new sources of support through various departments on campus, and management of organization budgets. They provide all Georgetown Law students with direction on Student Organization policies and procedures, logistical support for events, student life resources, and financial policies and procedures. This advising role is a critical component of the position, as students must plan and execute their activities and programs in compliance with Georgetown Law policies while maintaining smooth logistical and financial operations.

Serves as the primary advisor to the Student Bar Association Treasurer and the Student Bar Association House of Delegates, the Georgetown Law student governing body which allocates student organization funds. Serves as an administrative advisor for the Barrister's Council and handles the weekly reimbursement of the travel expenses of the Barrister's Council student members who compete in local, national, and international trial, appellate and ADR competitions, as well as other planning and administrative functions for Barrister's Council.

Work Interactions

The Assistant Director has a key role in formulating and executing programming for the Office of Student Life to support broader Georgetown Law community-building. The Assistant Director of Student Life is a member of the Office of Student Life team within the Office of the Dean of Students and reports to the Director of Student Life. The AD serves as the primary project manager for the office in charge of shepherding OSL events, programming, and initiatives from conception to fruition. The Office of Student Life is a hub of campus life with a core mission of building community and enhancing the quality of student life through programs and initiatives. All Student Life team members are vital to this mission and all are expected to be knowledgeable of and assist in all office functions including: Orientation, Office Management, Peer Advisor Program, Commencement & Graduation Gala, and other student programs

Qualifications

Master's degree

2 years professional experience in the field of higher education

Ability to multi-task and maintain focus, particularly in the provision of customer service while tracking detailed financial information for multiple entities simultaneously

Strong writing skills and proficiency in the Microsoft Office Suite programs

Strong interpersonal skills and the ability to successfully interact with students, faculty, staff, and administrators at all levels of the institution

High energy and the ability to establish and maintain a rapport with students while sometimes being the bearer of bad news

Strong conflict resolution skills and the ability to manage difficult situations with an eye towards creative problem-solving and "getting to yes"

Preferred qualifications

Experience working in a legal environment or a higher education setting with graduate level students

Experience with CampusGroups, social media and/or event management systems

Work Mode: On Campus. Please note that work mode designations are regularly reviewed in order to meet the evolving needs of the University. Such review may necessitate a change to a position's mode of work designation. Complete details about Georgetown University's mode of work designations for staff and AAP positions can be found on the Department of Human Resources Mode of Work Designation.

Current Georgetown Employees:

If you currently work at Georgetown University, please exit this website and login to GMS (gms.georgetown.edu) using your Net ID and password. Then select the Career worklet on your GMS Home dashboard to view Jobs at Georgetown.

Submission Guidelines:

Please note that in order to be considered an applicant for any position at Georgetown University you must submit a cover letter and resume for each position of interest for which you believe you are qualified. These documents are not kept on file for future positions.

Need Assistance:

If you are a qualified individual with a disability and need a reasonable accommodation for any part of the application and hiring process, please [click here](#) for more information, or contact the Office of Institutional Diversity, Equity, and Affirmative Action (IDEAA) at 202-687-4798 or ideaa@georgetown.edu.

Need some assistance with the application process? Please call 202-687-2500. For more information about the suite of benefits, professional development and community involvement opportunities that make up

Georgetown's commitment to its employees, please visit the Georgetown Works website.

EEO Statement:

Georgetown University is an Equal Opportunity/Affirmative Action Employer fully dedicated to achieving a diverse faculty and staff. All qualified applicants are encouraged to apply and will receive consideration for employment without regard to race, color, religion, national origin, age, sex (including pregnancy, gender identity and expression, and sexual orientation), disability status, protected veteran status, or any other characteristic protected by law.

Benefits:

Georgetown University offers a wide variety of comprehensive and competitive benefits. Benefits packages include comprehensive health, dental and vision plans, disability and life insurance coverage, retirement savings programs, tuition assistance, voluntary insurance options (including group legal, accident, and critical illness), and much more. Whatever your need, the Office of Faculty and Staff Benefits will be standing by to support you. You can learn more about the benefits offered to eligible faculty and staff at <https://benefits.georgetown.edu> or view the online interactive benefits guide for more information.

Desired Class Level: Graduate/Alumni
Posting Date: February 10, 2022
Expiration Date: March 10, 2022
Contact: Human Resources Washington, District of Columbia United States
Resume Receipt: Other (see below)
How to Apply: https://georgetown.wd1.myworkdayjobs.com/en-US/Georgetown_Admin_Careers/job/Law-Center/Assistant-Director-of-Student-Life---Georgetown-University-Law-Center_JR12207
Additional Documents: Cover Letter
ID: 8965

Attorney

Legal Aid of West Virginia

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)**Description:**

LAWV Legal Help for Renters Project Attorney

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated attorney to join our Legal Help for Renter's Project in our Charleston office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.

This Attorney will be a member of the Legal Help for Renter's Project, LAWV's partnership with the WV Housing Development Fund. The goal of this initiative is to provide legal assistance to eligible tenants with their holistic legal needs. Attorney will provide legal assistance involving barriers to tenants including, eviction defense, habitability, safety at home, and economic stability. This unit will work together to create novel approaches to address tenant issues across West Virginia. The unit will be guided by a Project Supervisor and work in concert with paralegals serving the statewide project.

The Charleston office serves 7 counties and is the largest office in our firm. This position offers a chance to work with a diverse group of advocates and clients on a variety of social justice and poverty issues. While the main office is in Charleston, outdoor enthusiasts will be delighted to learn that we are just a stone's throw from some of the state's most beautiful landmarks, including the New River Gorge, Kanawha State Forest, and the Hatfield/McCoy Trail. Additionally, the nearby Elk, Kanawha and Coal Rivers offer some of the best kayaking opportunities. Lovers of the arts and culture can spend their days exploring the Clay Center for the Arts and Science and the Capitol Market, and their nights enjoying a great meal at one of our many local restaurants. And if you are looking to get away for a weekend, Charleston is a few hours from Columbus, Ohio, Cleveland, Ohio, Cincinnati, OH, Lexington, KY and Pittsburgh, PA.

If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by Wednesday, February 23, 2022 Applications will be considered until the positions are filled. LAWV is an organization dedicated to equity, justice and inclusion. Our organization seeks and supports employees from diverse backgrounds and perspectives. LAWV is an EOE: qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

Desired Class Level: Graduate/Alumni**Posting Date:** February 10, 2022**Expiration Date:** February 23, 2022

Contact: Ms. Kerry LeMasters
Administrative Director
Administrative Director Legal Aid 922 Quarrier Street Charleston,
West Virginia 25301 United States

Resume Receipt: E-mail**Default email for resumes.:** jobs@lawv.net**Additional Documents:** Cover Letter**ID:** 8964

Staff Attorney - Multiple Locations

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time

Practice Area(s): All Practice Areas

Job Location(s): Marion, Ohio (United States)
Steubenville, Ohio (United States)
Newark, Ohio (United States)
Chillicothe, Ohio (United States)

Description:

Southeastern Ohio Legal Services (SEOLS) is part of the Ohio State Legal Services Association (OSLSA), a three-part legal aid program headquartered in Columbus. OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

SEOLS is actively seeking dedicated, professional Staff Attorneys to provide comprehensive legal services for civil issues in pursuit of SEOLS mission and priorities. Staff Attorneys balance systemic advocacy with practical day-to-day legal representation.

In this role, you will be responsible for providing legal counsel and advice as well as direct representation in the areas of housing, public benefits, tax, domestic, consumer, education, employment and re-entry and collaborating with partner organizations in providing legal assistance to our communities through special projects and grants.

Are You Someone That:

- Is dedicated to improving the lives of low-income individuals in our communities?
- Enjoys helping clients triumph over adversity?
- Is motivated, professional and thrives within a collaborative, team-driven environment?
- Believes successful resolution can be reached beyond traditional litigation?
- Is interested in developing a wide range of legal skills and experiences?

You Will:

- Handle all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies
- Maintain a caseload that includes both direct service and impact work
- Participate in one of our substantive teams focused on learning one area of the law more in depth and on addressing systemic issues
- Participate in outreach activities, clinics and other community events
- Collaborate with other legal services attorneys on statewide advocacy
- Promote community relations and build community relationships by engaging with the public and partner service providers
- Have the opportunity to participate in excellent on-going professional

development including CLE-approved trainings on substantive poverty law and advocacy skills among others

- Be a part of a community of collaborative and mission driven professionals

You Have:

- Strong legal advocacy skills
- Strong analytical and problem-solving skills
- Ability to manage multiple priorities in a dynamic environment
- High ability to exercise sound judgement and discretion
- High ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
- Excellent communication skills, both orally and written, with diverse audiences
- A commitment to diversity and inclusion both internally and externally
- Strong work ethic
- Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
- English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better

Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, expected to obtain admission within 12 months from date of hire) preferred

- Prior Legal Aid or related work experience a plus, but not required

Other Details:

- It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.
- These positions report to the Managing Attorney in the respective offices and opportunities are available based in Newark, Portsmouth, and Steubenville, Ohio. The role requires some travel throughout the service area.
- Salary begins at \$51,000 DOE. OSLSA offers an excellent comprehensive benefits package, LRAP of up to \$6,000, and ongoing training and development opportunities.

To Apply:

Submit resume, writing sample, references and letter of interest to employment@oslsa.org with Staff Attorney in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is extremely diverse and all of our clients

are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including People of Color and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

Desired Class Level: Graduate/Alumni

Posting Date: February 10, 2022

Expiration Date: April 30, 2022

Contact: Sara Frank
HR Director
1108 City Park Ave Columbus, Ohio 43206 United States
<https://www.oslsa.org/>

Resume Receipt: Other (see below)

How to Apply: Apply here:
<https://recruiting.paylocity.com/recruiting/jobs/Details/742679/Ohio-State-Legal-Services-Association/Staff-Attorney>

ID: 8969

Associate/Litigation Associate/Attorney

Smith Debnam Narron Drake Saintsing & Myers, LLP (Raleigh, NC)

Job Type: Full-time**Job Location(s):**

Raleigh, North Carolina United States

Job Description:

Smith Debnam (www.smithdebnamlaw.com) is seeking candidates for a full-time litigation associate position to assist in the representation of Creditors' Rights in consumer matters.

The following are prerequisites for this position:

- Minimum of two years' experience in litigation in a private practice
- Minimum qualification of SC license in good standing
- Live/work out of Raleigh-Durham-RTP area in NC
- Handle substantial case volume with minimal supervision
- Handle hearings, trials and other matters in various jurisdictions throughout SC (and NC/VA as licensing allows)
- Manage staff effectively in support of practice
- Negotiate effective settlements and case resolution on behalf of clients
-

Ideal candidate's experience will include:

- Five years practice experience representing creditors in state court
- Licensed in SC, NC, and VA (or willingness to become licensed in additional states)
-

Smith Debnam has been providing legal services to businesses and individuals in the Carolinas for 50 years. Our attorney development philosophy supports and encourages associate attorneys in building a practice with the goal of becoming a Partner in our Firm. We provide employees with an enriching, professional work environment that rewards employee excellence, fosters teamwork, and supports professional development.

Our employees also enjoy:

- Competitive compensation
- Quality benefit programs
- Flexible work hours
-

To apply please submit your resume and cover letter to our career site at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101_000001&jobId=421950&source=CC2&lang=en_US

See Job Description

Desired Class Level(s): Graduate/Alumni

Posting Date: February 9, 2022

Expiration Date: March 18, 2022

Contact: Brian Gilman
4601 Six Forks Road Raleigh, North Carolina 27609 United States

Resume Receipt: Other (see below)

How To Apply: https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ad63876f-d598-4e33-8fce-d183069cb8fe&ccId=19000101_000001&jobId=421950&source=CC2&lang=en_US

Additional Documents: Cover Letter

Additional Documents Notes: Please include a list of references along with your cover letter, resume, transcript and writing sample

Visual ID: 8959

Community Advocate

Mountain Watershed Association (Melcroft, PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Melcroft, Pennsylvania (United States)

Description:

Community Advocate Job Description

About Mountain Watershed Association:

Founded in 1994, the mission of MWA is to protect, preserve and restore the Indian Creek and greater Youghiogheny River watersheds located in Pennsylvania's Laurel Highlands region. Our organization is unique in that we pursue on-the-ground restoration of past environmental damages while also advocating to prevent impacts to the watershed primarily caused by continued fossil fuel extraction. We achieve our mission through a variety of initiatives including abandoned mine drainage remediation, water quality monitoring, recreational trail development, educational programming, grassroots organizing, and legal advocacy. We work towards a world where our communities and decision-makers act as if what affects one of us affects all of us, because that's how watersheds work.

About The Position:

Mountain Watershed Association is hiring a Community Advocate to support our work to protect the Youghiogheny River Watershed and greater Ohio River Valley region from the impacts of coal mining, shale gas, and petrochemical development. The applicant must possess a Juris Doctor Degree with a certificate or experience in environmental and land use law, be willing to litigate, be enthusiastic and motivated self-starters, and be outgoing and able to work with diverse groups of people. The ability to communicate well verbally and in writing is critical, with 1-4 years of relevant work experience preferred. The position will engage with all aspects of MWA's mission, particularly the Advocacy Team which seeks to develop community leadership through outreach, assessment, and monitoring activities and by providing assistance to residents in areas impacted by fossil fuel extraction. Mountain Watershed Association is based in Melcroft, PA. Due to the COVID-19 pandemic, the majority of our staff work both in the office and remotely as needed. Social distancing and masking policies are in place at our office to ensure the safety of any staff who are working in the office.

Responsibilities:

- Provide policy analysis on items including but not limited to coal and gas regulatory schemes; relate this analysis to Community Leaders so that they may more effectively target their resources through appropriate public participation.
- Engage regularly with regional coalitions and partner organizations to monitor policy developments relevant to shale gas, petrochemical, coal mining, and other environmental issues that have local and national impact.
- Respond to resident concerns by providing legal resources, answering technical questions regarding leasing documentation, water testing procedures, land use, and the permitting process.
- Prepare and participate in litigation when necessary.
- Conduct permit reviews in order to identify concerns and threats and in order to facilitate the location of our Monitoring sites; provide Community Leaders with assistance in reviewing permits in their areas.
- Provide training in monitoring shale gas and coal mining permits.
- Provide water quality interpretation including that found in permit

- files, resident water tests and agency water quality monitoring
- Organize and attend meetings with legislators, municipal officials, and other elected officials on behalf of MWA and in conjunction with Community Leaders
 - Prepare public comments for hearings, permit reviews, and other public participation opportunities, and assist Community Leaders in doing the same
 - File complaints with agencies or other entities as appropriate, assisting community leaders when requested.
 - Act as a resource by providing information and assistance regarding shale drilling and mining impacts.
 - General in-house counsel duties, such as developing internal policies or guidance documents.
 - Represent MWA at community meetings, conferences and other events as required.

Requirements:

- Juris Doctor Degree
- PA Bar admission preferred
- Position can be filled remotely as long as the candidate has the ability to be present at in-person engagements, such as public hearings. Candidate should be located (or willing to relocate) to within roughly an hour drive from our office in Melcroft, PA.
- Enthusiastic, self-motivated, and independent worker
- Work well under pressure and take deadlines seriously
- Proven ability to work effectively and creatively with diverse people and groups
- Willingness to work a flexible schedule including frequent evenings and weekends
- Reliable transportation and ability and willingness to travel when required

Compensation: Mountain Watershed Association is an equal opportunity employer. Compensation is commensurate with experience and other nonprofit organizations of similar size, scope and mission. Salary will be within the range of \$45,000-\$60,000. MWA also offers generous paid time off, fully paid health, vision, and dental coverage, and a matching IRA program.

Application Process:

Position available immediately. To apply, please email a cover letter, resume with three references, and a writing sample to Alicia Martin at the Mountain Watershed Association (alicia@mtwatershed.com). Please type "Community Advocate Resume" in the subject line of your email. Resumes will be accepted until February 22nd or until the position has been filled.

Desired Class Level: Graduate/Alumni
Posting Date: February 9, 2022
Expiration Date: February 22, 2022
Contact: Alicia Martin 1414 Indian Creek Valley Rd Melcroft, Pennsylvania 15462 United States
Resume Receipt: E-mail
Default email for resumes.: alicia@mtwatershed.com
Additional Documents: Cover Letter, Writing Sample, Other Documents
Requested Document Notes: To apply, please email a cover letter, resume with three references, and a writing sample to Alicia Martin at the Mountain Watershed Association (alicia@mtwatershed.com). Please type "Community Advocate Resume" in the subject line of your email.
ID: 8958

General Attorney

U.S. Dep't of Health and Human Services, Office of the General Counsel, Region I
(Boston, MA)

Job Type: Full-time

Job Location(s):

Boston, Massachusetts United States

Job Description:

JOB SUMMARY:

The Office of the General Counsel (OGC) is comprised of three principal components: the Immediate Office, Headquarters Divisions, and Regional Offices. The positions are based in the Boston Regional Office (Region 1).

OGC-Region 1 provides comprehensive legal services, primarily supporting the HHS agencies and staff divisions operating in the six New England states, with most work for the Centers for Medicare and Medicaid Services (CMS), the Office for Civil Rights (OCR), the Health Resources and Services Administration (HRSA), and the Administration for Children and Families (ACF). OGC-Region 1 is a collegial office with six attorneys and one administrative support/legal resources staff member. We seek licensed attorneys who are interested in public service and who are capable of working both independently and as part of a team of over 500 attorneys around the country.

OGC is an equal opportunity employer and we encourage applications from a diverse pool of high-quality candidates.

For additional information about OGC's mission, please visit our website at: <http://www.hhs.gov/ogc/index.html>.

Please note: these are not entry-level positions. We will consider exceptional applicants with less than two years of professional legal experience after admission to the bar, but primarily are seeking to fill each position with an individual who has two or more years of relevant legal experience after admission to the bar.

OPEN PERIOD: December 15, 2021 - Until filled

Please submit the following documents to RegionIOGCApplications@hhs.gov using the subject line "Attorney Application" in the email. To receive full consideration,

For full consideration, applications should be submitted by January 19, 2022, but the announcement will be open until the positions are filled.

Cover letter of no more than 950 words that discusses each of the following competencies:

1. General Legal- Writing ability, analytical and problem-solving skills, and experience preparing legal briefs and/or memoranda;
 2. Litigation- Litigation experience before federal trial and appellate courts and/or administrative bodies;
 3. Laws and Regulations- Experience in applying statutes, regulations and policies; and,
 4. Client Advice and Relationships- Experience providing oral and written advice and ability to communicate effectively with clients.
- Resume (include education; date admitted to bar and jurisdiction; and a general description of all past employment relevant to the practice of law).
 - Names and contact information for at least three professional references.

- Legal writing sample (no more than 10 pages).
- Proof of active bar membership.

DUTIES: As a General Attorney, an incumbent will function as a generalist who conducts administrative and federal court litigation and provides legal advice, counseling, and negotiation services to or on behalf of HHS Agencies and staff divisions. Areas of responsibility may include defending Medicare program payment recovery and program integrity enforcement actions, including long-term care enforcement; defending state and other grantee challenges to disallowances or terminations of federal funding under the Medicaid, Head Start, Adoption Assistance, Foster Care and other programs; advising and representing OCR in its investigations and enforcement actions under the federal civil rights statutes enforced by OCR and under the Health Insurance Portability and Accountability Act (HIPAA); advising on leasing, construction and other property-related issues; and advising and representing HHS agencies in personnel, employment, and Federal Tort Claims Act matters.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 9, 2022

Expiration Date: February 24, 2022

Contact: Jill Steinberg
2250 JFK Federal Building Boston, Massachusetts 02203 United States

Resume Receipt: Other (see below)

How To Apply: RegionIOGCApplications@hhs.gov
using the subject line "Attorney Application" in the email.

Additional Documents: Cover Letter, Writing Sample, Other Documents

Additional Documents Notes: Cover letter of no more than 950 words that discusses each of the following competencies:

- General Legal- Writing ability, analytical and problem-solving skills, and experience preparing legal briefs and/or memoranda;
- Litigation- Litigation experience before federal trial and appellate courts and/or administrative bodies;
- Laws and Regulations- Experience in applying statutes, regulations and policies; and,
- Client Advice and Relationships- Experience providing oral and written advice and ability to communicate effectively with clients.

Resume (include education; date admitted to bar and jurisdiction; and a general description of all past employment relevant to the practice of law).

- Names and contact information for at least three professional references.
 - Legal writing sample (no more than 10 pages).
 - Proof of active bar membership.
-

Visual ID: 8818

Judicial Law Clerk

Commonwealth of Kentucky (Kentucky)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Somerset, Kentucky (United States)

Description:

Re: Judicial Law Clerk in Somerset Area

To Recent Law School Graduates:

There is an immediate opening in the 28th Judicial Circuit (Pulaski, Lincoln and Rockcastle counties) for the position of judicial law clerk to the Circuit Judge, Division II. This position provides invaluable experience for one who plans to practice as a trial lawyer or general practitioner.

I would consider the resume of any interested attorney or recent law school graduate who is planning on taking the Bar Exam. I especially encourage the application of those persons with a good academic record, a good degree of common sense, excellent research writing skills, top half of the class and an amicable personality.

We do not discriminate in hiring on the basis of race, color, age, religion, national origin, sex, sexual orientation, physical or mental disabilities or status as a disabled veteran.

Applicants may send their resumes and writing samples to the following email, katienichols@kycourts.net. Our office will contact qualifying applicants to arrange interviews.

Desired Class Level: Graduate/Alumni

Posting Date: February 9, 2022

Expiration Date: March 31, 2022

Contact: Katie Nichols
28th Judicial Circuit, Division 2 Pulaski County Court of Justice 50
Public Square Somerset, Kentucky 42501 United States

Resume Receipt: E-mail

Default email for resumes.: katienichols@kycourts.net

Additional Documents: Writing Sample

ID: 8960

Staff Attorney

Commonwealth of Kentucky (Kentucky)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Somerset, Kentucky (United States)

Description:

TITLE: STAFF ATTORNEY -- NT

STAFF ATTORNEY -- NT
JOB SPECIFICATION WORKSHEET

JOB CODE : 89410V001260

Job ID : 840

SALARY : \$39,790.80 - \$52,957.92 (Monthly)

GRADE : 14

TENURED : NO

DEPARTMENT:

FAMILY COURT

CIRCUIT COURT

CHARACTERISTICS OF THE JOB

RESPONSIBLE FOR PERFORMING UNDER THE DIRECT SUPERVISION
OF A JUDGE AND ENGAGING IN
PROFESSIONAL LEGAL WORK PERTAINING TO THE COURT'S
DOCKET.

MINIMUM REQUIREMENTS

Education : ADVANCED DEGREE - GRADUATE OF ACCREDITED LAW
SCHOOL

Experience : NONE

Education Substitute :

NONE

SPECIAL REQUIREMENTS: (LICENSES, REGULATIONS,
CERTIFICATES, ADVANCED EDUCATION ETC.)

MUST BE A MEMBER OF THE KY BAR ASSOCIATION OR BE TAKING
EVERY REASONABLE STEP TO GAIN ADMISSION

TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL
REQUIREMENTS:

WORK TYPICALLY WITHIN OFFICE SETTING

TRAVEL MAYBE REQUIRED

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THIS
CLASSIFICATION:

PERFORM LEGAL RESEARCH AND RECORD ANALYSIS PERTAINING TO
CASES BEFORE THE COURT

DRAFTING OF OPINIONS, ORDERS, AND JUDGEMENTS ÿ ASSIST

COURT IN EDITING AND RELEASE OF

OPINIONS ÿ ASSIST COURT IN PREPARING JURY INSTRUCTIONS

ADVISE COURT AS TO CURRENT CHANGES IN THE LAW AND RECENT
DECISIONS

OTHER DUTIES AS ASSIGNED

Date Class Established: 08/19/2021

Date of Last Revision : 08/19/2021

Desired Class Level: Graduate/Alumni

Posting Date: February 9, 2022

Expiration Date: March 31, 2022

Contact: Katie Nichols

28th Judicial Circuit, Division 2 Pulaski County Court of Justice 50
Public Square Somerset, Kentucky 42501 United States

Resume Receipt: E-mail

Default email for resumes.: kati nichols@kycourts.net

Misdemeanor Trial Bureau Assistant District Attorney

Harris County District Attorney's Office (Houston, TX)

Position Type: Full-time**Geographic Preference:** South (LA, TX, OK, AR)**Job Location(s):** Houston, Texas (United States)**Description:**

Alumni seeking ADA opportunities with HCDAO, please use the following directions to apply:

Go to: <https://app.dao.hctx.net/>

At the top of the page, hover over: "ABOUT HCDAO"

Click on: CAREERS

Scroll down and click on: Misdemeanor Trial Bureau Assistant District Attorney-Trial Bureau

Click on: START APPLICATION

This will take you to our application tracking system. Please set up a profile and complete the application in its entirety. Upload your:

Cover letter

Resume

Official transcripts

Any trial experience

Your completed application and required documents will be reviewed. If approved, you will receive a call from our HR Director, Elizabeth Stevens, with some pre-screen questions. If you are considered a fit for HCDAO, you will receive an ADA panel interview invite from our HR Professional Coordinator, Stacie Barclay. Your interview will be held via Zoom before the HCDAO ADA panel. If you do well, your file will then be subject to a background investigation which take about 2 weeks to complete. Once complete, your file will go to our Chief of Staff, Vivian King, for final review and offer letter approval. You can reach out to Stacie Barclay with any questions or concerns at barclay_stacie@dao.hctx.net.

Desired Class Level: Graduate/Alumni**Posting Date:** February 8, 2022**Expiration Date:** March 8, 2022**Contact:** Stacie J. Barclay

HR Professional Coordinator

500 Jefferson, Suite 600 Houston, Texas 77002 United States

Resume Receipt: Other (see below)**How to Apply:** <https://app.dao.hctx.net/>**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents**Requested Document Notes:** Any trial experience**ID:** 8949

Senior Attorney, Northern Rockies Office

Earthjustice

Job Type: Full-time

Job Location(s):
Bozeman, Montana United States

Job Description:

The Northern Rockies office of Earthjustice, located in Bozeman, Montana, has an opening for a senior attorney to begin as soon as possible.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups to engage on the critical environmental issues of our time and bring about positive change. We are here because the earth needs a good lawyer.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Bozeman, Chicago, Denver, Honolulu, Juneau, Los Angeles, Miami, New York, Philadelphia, Seattle, Tallahassee, and Washington, DC.

In the Northern Rockies, we are engaged in litigation focused on protecting and preserving the iconic wildlife species and wild lands of this incomparable region. The Northern Rockies office has played a leading and long-standing role as the last line of defense for the ecosystems encompassing Yellowstone and Glacier national parks, as well as the grizzly bears, wolves, bison and other species that depend upon the integrity of these spectacular areas.

We are equally engaged in the battle to combat global warming by challenging coal mining and coal-fired power plants, ensuring fair opportunities for development of renewable energy sources, and responding to a rapid gas development boom that is spreading and raising new environmental protection and human health issues across the Northern Rockies region.

The work of the Northern Rockies office also advocates for environmental interests held by Native American communities and organizations, including work to oppose oil and gas exploration on public national forest lands of extreme cultural and spiritual importance to the Blackfeet people; to protect and restore native wildlife species of environmental and cultural importance to numerous Tribes, such as the grizzly bear and American bison; and to halt proposals for coal mining on lands significant to the Northern Cheyenne in southeast Montana.

We regularly litigate federal and state court cases and administrative proceedings in an effort to defeat the major threats to the region's ecological integrity. For more information about our office's work, visit <http://earthjustice.org/about/offices/northern-rockies>.

Due to Covid-19, Earthjustice staff are temporarily working remotely from approved locations.

Responsibilities

- Work with clients, other attorneys, experts and partners to investigate, develop, and litigate cases in a strategic fashion.
- Collaborate in team problem solving, litigation strategy, project management and trial work.
- Lead complex cases and the full range of litigation tasks, including factual investigation, legal research, discovery, briefing, witness preparation, trials, and oral advocacy, and otherwise manage new and existing cases in state or federal courts and administrative tribunals from beginning to end.

- Supervise and mentor associate attorneys, interns, and litigation assistants, including by building their litigation skills in the course of legal advocacy.
- Cultivate new allies and engage in partnerships with, and representation of, Tribal entities, community groups, workers, organizations, coalitions, and others.
- Support and contribute to a positive, respectful, supportive, and collegial work environment and help to advance Earthjustice's efforts to create a diverse and inclusive workplace that centers around equity and justice.
- Serve as a spokesperson for Earthjustice, clients, and partners.
- Help develop and execute effective media and, where appropriate, legislative strategies.
- Work collaboratively and effectively with colleagues throughout Earthjustice, including Litigation, Communications, Development, and Policy and Legislation

Qualifications

- Law school graduate admitted, or willing to apply for admission, to the bar of the State of Montana.
- Attorney with 6+ years litigation experience and the ability to litigate cases from beginning to end, independently if necessary.
- Excellent litigation skills, including legal research, writing, analytical, and oral advocacy skills.
- Ability to manage a litigation docket effectively, including ability to work independently and to prioritize tasks and deadlines.
- Strong interpersonal skills, including the ability to work well collegially both inside and outside the organization.
- Strong skills in communicating litigation and advocacy goals and messages to the media and donors.
- Ability to work independently and in collaboration with client partners and in leading a litigation team.
- Strong and demonstrated initiative, good judgment, creativity, flexibility, and work ethic.
- Ability and willingness to travel as needed, including for case work, court appearances, and meetings with clients and partners.
- Commitment to serving the public interest and a passion for the role of Earthjustice and its mission.
- An ability and commitment to help create a diverse, equitable, and inclusive work culture that encourages and celebrates differences.
- Willingness and ability to effectively supervise and intentionally mentor early career staff in connection with litigation and advocacy projects, and to help foster an inclusive and nurturing work environment

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Compensation is based on experience and location.

Salary range in Bozeman, MT: \$135,200+ (starting with 6 years' experience)

To Apply

Interested applicants should submit via Jobvite:

- Resume
- One- or two-page cover letter that addresses (1) why you are drawn to Earthjustice's mission and utilizing litigation to achieve that mission; and (2) aspects of your background that demonstrate competence to work with diverse clients and colleagues
- Two legal writing samples
- List of three professional references

Preference will be given to candidates who apply by March 1, 2022. After that, applications may be reviewed on a rolling basis until the position is filled.

Preference for candidates willing and able to work in our Bozeman office, but consideration will be given to other locations in the Northern Rockies in exceptional circumstances. Must be willing to travel to Bozeman as needed.

For litigators and advocates committed to saving the planet and the people who depend on it, Senior Attorney at Earthjustice is the best job on the planet. Learn more about our Senior Attorney careers and work online here: <https://earthjustice.org/about/jobs/senior-attorney>

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are given equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 8, 2022

Expiration Date: March 17, 2022

Contact: Earthjustice California Regional Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?aj=otwaifwb&s=symplicity>

Visual ID: 8954

Staff Attorney

New Mexico Legal Aid, Inc. (Albuquerque, NM)

Position Type: Full-time

Geographic Preference: Southwest (AZ, NM)

Job Location(s): Santa Ana Pueblo, New Mexico (United States)

Description:

Location: Santa Ana Pueblo, New Mexico

The Native American Program ("NAP") seeks two staff attorneys to represent people living on or near any of the 19 Pueblos and/or Mescalero Apache Nation. NAP conducts most of its representation within the Pueblo courts of New Mexico in many different legal areas that are subject to tribal and/or federal Indian law. We are a small, tightknit Program currently consisting of a Secretary, two full time Staff Attorneys, an AmeriCorps Medical Legal Partnership Staff Attorney, and a Managing Attorney.

For decades, NAP attorneys have provided and continue to provide legal representation in several jurisdictions, which can include many Pueblo Courts and the New Mexico state courts, through full representation, brief services, and/or advice and counsel. NAP attorneys may work on a variety of civil legal issues including family law, tribal housing, tribal employment, public benefits, consumer, and education law. Additionally, NAP is unique in that we also provide criminal defense representation and represent Respondent parents in abuse and neglect matters in the Pueblo courts. NAP attorneys may be appointed to serve as a Guardian ad Litem. NAP is often analyzing jurisdictional issues and due process issues under the Indian Civil Rights Act. In addition to legal representation, NAP conducts outreach and various legal trainings to Pueblo and tribal communities and community partners.

NAP Requirements:

Licensed in New Mexico.

If hired, will apply for admission to many Tribal Courts within NAPs service area.

Effective written and oral communication skills.

Ability to manage a significant caseload.

Ability to manage multiple tasks.

Willing and able to travel.

NAP Preferences:

Experience working on/with Native American legal issues and communities.

At least three (3) years of legal practice, preferably in tribal or Pueblo Courts.

At least two (2) years of legal experience in criminal defense cases, especially those in tribal or Pueblo Courts.

Proficiency in relevant Native American languages.

NAP strongly encourages tribally enrolled members to apply.

NMLA Benefits:

Salary: All NMLA staff attorney positions fall under a collective bargaining agreement and salary is determined by years of experience under the current salary scale.

Leave: Accrue at least 15 days per year annual leave (which increases every year up to 7 years); accrue 16 days of sick leave per year; automatic 5 days per year personal leave; recognize at least 14 holidays per year; parental leave; bereavement leave; earn

comp time.

Work/Life Balance: 7.5 hour work day for a 37.5 hour workweek; two paid 15 minute breaks per day; 1 hour unpaid lunch break; flex schedule for up to two hours per day.

Benefit Package: medical, dental, and vision insurance fully covered for employee and a generous partial payment for family/dependent insurance; FSA; HSA; up to a 3% match for 403(b).

License: Bar dues; Annual CLE expenses.

Currently, NMLA allows telework.

Applicants will be subject to a background check. Please do not let this deter you from applying. NMLA is committed to a strong workforce and will review records individually to determine whether a particular record will disqualify.

Send [1] a current resume and [2] a letter of interest explaining your experience in this field and why you want to work with NAP to: jobs@nmlegalaid.org. Please put "NAP Staff Attorney Application" in the subject line.

Learn more about NAP here:

<https://www.newmexicolegalaid.org/node/271/native-american-program>

Desired Class Level: Graduate/Alumni

Posting Date: February 7, 2022

Expiration Date: March 7, 2022

Contact: Lisa Sams
Human Resources Administrator
505 Marquette NW, Suite 700 87102 P.O. Box 25486 Albuquerque,
New Mexico 87125-5486 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@nmlegalaid.org

Additional Documents: Other Documents

Requested Document Notes: Send [1] a current resume and [2] a letter of interest explaining your experience in this field and why you want to work with NAP to: jobs@nmlegalaid.org. Please put "NAP Staff Attorney Application" in the subject line.

ID: 8943

Assistant Attorney General

The Office of the Attorney General of American Samoa

Job Type: Full-time

Job Location(s):

Pago Pago American Samoa

Job Description:

The Office of the Attorney General in American Samoa is currently accepting applications for Assistant Attorneys General (“AAGs”) for our Civil Division and Criminal Division. Signing bonuses are available for highly qualified candidates who are able to fill immediate openings.

Do you want to practice law on a tropical island in the South Pacific Ocean while gaining significant legal experience in a U.S. territory? Do you want to work toward protecting and advancing the safety, interests, and quality of life of the people in your community? Do you want to experience a vibrant and unique Polynesian culture?

American Samoa, a U.S. territory comprising seven islands and atolls in the South Pacific Ocean, follows U.S. federal law as well as local territorial law. The Office of the Attorney General of American Samoa represents the Territory in civil and criminal legal matters. Our Civil Division counsels the government and its agencies, as well as represents the government in litigation. Our Criminal Division prosecutes all crimes in the Territory, from traffic violations to major felonies. In both divisions, our attorneys enjoy interesting, thought-provoking work in a relaxed, casual environment.

ROLES AND RESPONSIBILITIES:

Civil Division AAGs

AAGs in the Civil Division advise and represent the American Samoa Government in a variety of civil matters. Areas of practice generally include appellate advocacy, constitutional law and civil rights, contract law, civil procedure, torts, and other areas of law as needed to defend the Territory and its interests. AAGs are responsible for initiating and defending civil actions, which includes preparing pleadings, interviewing clients and witnesses, preparing for and appearing at administrative and judicial hearings, as well as legal research and writing. This position also includes such other duties and responsibilities as may be assigned by the Attorney General.

Criminal Division AAGs

AAGs in the Criminal Division represent the American Samoa Government in juvenile, misdemeanor, and felony prosecutions. AAGs are responsible for prosecuting crimes in the territory and such duties include analyzing police reports, preparing pleadings, interviewing victims and witnesses, meeting with police officers and investigators, negotiating pleas, and preparing for and appearing at judicial hearings (including first appearances, probable cause hearings, motion hearings, status conferences, trials, and sentencings). This position also includes such other duties

and responsibilities as may be assigned by the Attorney General.

MANDATORY QUALIFICATIONS:

- Juris Doctor Degree
- Member in good standing of a state bar in the United States
- Self-starter with good organizational and analytical skills
- Strong legal research and writing skills
- Significant substantive and procedural motion practice
- Committed to high-quality work product, including keen attention to detail
- Well-organized with good analytical skills
- Excellent oral and written communication skills
- Able to work in a team environment

BENEFITS:

Applicants who are hired off-island receive two-year employment contracts, which are renewable. The annual starting salary for AAGs ranges from \$60,000 to \$65,000, depending on experience. In addition to salary, two-year contract employees receive the following benefits:

- furnished housing in a government-managed unit (nominal cost to employee is \$25 per week) or, in the alternative, up to \$1,000 monthly in stipends for private housing;
- travel to/from American Samoa at start and end of contract (including dependents);
- shipping allowance for personal effects (amount set by local regulation);
- local medical and dental coverage; and
- generous annual leave (26 days per year) and sick leave (13 days per year).

TO APPLY:

If interested in a position with either our Civil Division or Criminal Division, please submit a resume, a writing sample, a list of 2-3 references, and a cover letter detailing:

- the division in which you are interested;
- your relevant qualifications;
- your motivations for an employment change;
- your interest in living in American Samoa; and
- your ability to relocate to American Samoa on an expedited basis.

Please send application materials to: job@la.as.gov. Applications will be evaluated and interview offers extended on a rolling basis.

Desired Class Level(s): Graduate/Alumni
Posting Date: February 6, 2022
Expiration Date: March 8, 2022
Contact: Julia Furlong P.O. Box 7 Pago Pago 96799 American Samoa
Resume Receipt: Email Resume, Online
Default email address for resumes: job@la.as.gov
Additional Documents: Cover Letter, Writing Sample, Other Documents
Additional Documents Notes: List of references

Visual ID: 8899

Associate Attorney

Cattie & Gonzalez, PLLC

Job Type: Full-time

Job Location(s):
United States

Job Description:
Position: Associate Attorney

Practice Area: Medicaid

Cattie & Gonzalez is the nation's leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is "A Higher Standard in MSP Compliance." We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client's needs, a willingness to listen to our client's concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client's best interest.

We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicaid lien resolution practice area on a full-time basis. Significant client interaction and case responsibility from Day 1 with oversight from the firm's partners.

Job responsibilities will include but not be limited to:

- Attorney to attorney consultations on Medicaid lien resolution issues
- Evaluate case specific facts to determine best path forward for maximum lien reduction
- Negotiate lien reductions with state Medicaid agencies and lienholders
- Assess chances of success in pursuing judicial relief via Ahlborn hearing
- Draft and file complaints for judicial determinations of Medicaid recovery rights
- Appear and advocate zealously in court for our client's best interest
- Protecting a claimant's future Medicaid eligibility post-settlement
- Drafting Special Needs Trusts (SNTs) and creating ABLE accounts
- Tracking Medicaid compliance developments on a federal and state level
- Creating written content (*i.e.* articles and blog posts) about Medicaid compliance

Benefits: Cattie & Gonzalez offers full time employees benefits which may include but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance

- Generous paid time off (PTO)
- 401(k) + firm match program
- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at www.cattielaw.com.

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to info@cattielaw.com and include salary requirements.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2022

Expiration Date: March 12, 2022

Contact: Managing Partner John V. Cattie
Managing Partner
831 East Morehead Street Charlotte, North Carolina 28202
United States

Resume Receipt: Email Resume, Online

Default email address for resumes: info@cattielaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 8930

Associate Attorney

Cattie & Gonzalez, PLLC

Job Type: Full-time

Job Location(s): United States

Job Description: Position: Associate Attorney

Practice Area: Medicare Secondary Payer (MSP)

Cattie & Gonzalez is the nation's leading law firm providing lien resolution and Medicare Secondary Payer services. We protect our clients from federal, state, local, and private lienholders by extinguishing their future medical exposure post-settlement. Our motto is "A Higher Standard in MSP Compliance." We live our motto every day because we really do believe that at the core of what we do is to pay attention to our client's needs, a willingness to listen to our client's concerns, a desire to provide our client the very best legal advice and compliance services, a real commitment to do right by our client, and to deliver what is in each of our client's best interest.

We have a unique opportunity to join our team as an Associate Attorney. This person will be asked to assume leadership over our Medicare lien resolution practice area on a full-time basis under the Medicare Secondary Payer (MSP) Act. This person may expect significant client interaction and case responsibility from Day 1 with oversight from the firm's partners.

Job responsibilities will include but not be limited to:

- Attorney to attorney consultations on Medicare conditional payment issues
- Evaluate case specific facts to determine best path forward for maximum reduction
- Negotiate reductions with federal Medicare contractors and Medicare plans
- Assess chances of success in pursuing relief via post-demand appeals process
- Draft and file appeals for judicial determinations of Medicare's recovery rights
- Appear and advocate zealously in court for our client's best interest
- Tracking MSP compliance developments on a national level
- Creating written content (*i.e.* articles and blog posts) about MSP compliance

Benefits: Cattie & Gonzalez offers full time employees benefits which may include but not be limited to:

- Health insurance
- Dental insurance
- Vision insurance
- Generous paid time off (PTO)
- 401(k) + firm match program

- Flexible work environment

Qualifications: Potential candidates will possess:

- Juris Doctorate (J.D.) degree from an accredited law school
- Current license to practice law (or planning to sit for Summer 2022 bar exam)
- Excellent communication, speaking, and writing skills
- Strong work ethic
- Ability to work independently with oversight

To learn more about Cattie & Gonzalez, visit our website at www.cattielaw.com.

Interested candidates should submit resume/CV, cover letter, writing sample, and transcript to info@cattielaw.com and include salary requirements.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2022

Expiration Date: March 13, 2022

Contact: Managing Partner John V. Cattie
Managing Partner
831 East Morehead Street Charlotte, North Carolina 28202
United States

Resume Receipt: Email Resume, Online

Default email address for resumes: info@cattielaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 8932

Attorney

Legal Aid of West Virginia

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)**Description:**

Charleston Attorney

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated attorney to join our Charleston Office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave.

As a Victim Advocate Attorney in our Charleston office, you will primarily represent victims of domestic violence, in matters related to achieving safety and meeting other basic needs. You will have direct responsibility for interacting with clients, and representing them in court, with support from and collaboration with other attorneys and community partners.

The Charleston office serves 7 counties and is the largest office in our firm. This position offers a chance to work with a diverse group of advocates and clients on a variety of social justice and poverty issues. While the main office is in Charleston, outdoor enthusiasts will be delighted to learn that we are just a stone's throw from some of the state's most beautiful landmarks, including the New River Gorge, Kanawha State Forest, and the Hatfield/McCoy Trail. Additionally, the nearby Elk, Kanawha and Coal Rivers offer some of the best kayaking opportunities. Lovers of the arts and culture can spend their days exploring the Clay Center for the Arts and Science and the Capitol Market, and their nights enjoying a great meal at one of our many local restaurants. And if you are looking to get away for a weekend, Charleston is a few hours from Columbus, Ohio, Cleveland, Ohio, Cincinnati, OH, Lexington, KY and Pittsburgh, PA.

If you are passionate about serving others and want to do rewarding work, please send your cover letter and resume to jobs@lawv.net by February 18, 2022. Applications will be considered until the position is filled. LAWV is an organization dedicated to equity, justice and inclusion and our organization culture reflects that by seeking and supporting employees from diverse backgrounds and perspectives. EOE qualified women, people with disabilities, minorities, or members of traditionally underrepresented groups are encouraged to apply.

Desired Class Level: Graduate/Alumni**Posting Date:** February 4, 2022**Expiration Date:** February 28, 2022**Contact:** Ms. Kerry LeMasters

Administrative Director

Administrative Director Legal Aid 922 Quarrier Street Charleston,
West Virginia 25301 United States**Resume Receipt:** E-mail**Default email for resumes.:** jobs@lawv.net**Additional Documents:** Cover Letter**ID:** 8936

Litigation Associate - Pittsburgh

Burns White LLC (Pittsburgh)

Position Type: Full-time

Practice Area(s): Bankruptcy

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Burns White seeks an Attorney to lead the Bankruptcy and Creditors' Rights practice group in its Pittsburgh office. The ideal candidate will have 7-10 years of experience representing corporate debtors, financial institutions and other secured and unsecured creditors. Experience in both the creditor and debtor sides is a plus as well as prior experience handling corporate and real estate matters. Candidates must be licensed to practice in Pennsylvania. Excellent oral and written communication skills, strong leadership and organizational skills, attention to detail and the ability to multi-task are prerequisites. Candidates must be self-starters with the ability to work individually and in teams.

Burns White completes criminal background screenings and requires proof of COVID-19 vaccination (including booster when eligible) for all new hires as a condition of employment.

Desired Class Level: Graduate/Alumni

Posting Date: February 4, 2022

Expiration Date: March 4, 2022

Contact: Jessica Gangjee
Burns White Center 48 26th Street Pittsburgh, Pennsylvania 15222
United States

Resume Receipt: E-mail

Default email for resumes.: jobs@burnswhite.com

Additional Documents: Cover Letter

ID: 8933

Tax Counsel/Policy Director

American Council of Life Insurers - ACLI

Job Type: Full-time

Job Location(s):

Washington, District of Columbia United States

Job Description:

The American Council of Life Insurers is seeking a dynamic individual to join our Taxes & Retirement Security department. This person will be responsible for managing and covering assigned issues affecting taxes and retirement security including managing policy development and implementation. Will also be responsible for staffing assigned committees/task forces/working groups and provide technical/substantive assistance, including research and support to ACLI staff and member companies.

Interested candidates should e-mail resume and salary requirements to:

American Council of Life Insurers

ATTN: Human Resources – Counsel search

101 Constitution Avenue, NW, 7th Floor West

Washington, DC 20001

HR@acli.com

Ideal candidate will have a Bachelor's degree in Accounting, Economics, Finance, or related field with five to eight years of relevant experience. College or graduate level courses in Law, Taxation, Economics, Accounting, or Finance or commensurate experience. Tax experience/knowledge required. Education and/or experience in taxation, particularly corporate taxation, with knowledge of the life insurance and financial services industry preferred. Considerable ability to transform issues and arguments into technically accurate written documents and presentations that are understandable and persuasive. Ability to establish and maintain good working relationships and lead and participate in teams. Must be proficient working in a Windows environment and in legal research. Strong writing skills required. Ability to establish rapport easily in person and through using technology.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 4, 2022

Expiration Date: March 13, 2022

Contact: Maria Palacios

101 Constitution Avenue Northwest Washington, District of
Columbia 20001 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: HR@acli.com

Visual ID: 8931

Attorney

United States Court of Appeals for the Fourth Circuit (Richmond, Virginia)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Richmond, Virginia (United States)

Description:

Federal Staff Attorney Career Opportunity

U.S. Court of Appeals for the Fourth Circuit

WEBSITE

ca4.uscourts.gov

PHONE 804-916-2900

- Announcement #: 22-01
- Location: Richmond, VA
- Appointment: Full time / Term
- Open Until Filled – Preference given to applications received by February 28, 2022.
- Number of Vacancies: Up to five (5).

Fourth Circuit

The United States Court of Appeals is part of the judicial branch of the federal government. The 94 U.S. judicial districts are organized into 12 regional circuits, each of which has a United States court of appeals. A court of appeals hears appeals from the district courts located within its circuit, as well as appeals from decisions of federal administrative agencies. The Fourth Circuit encompasses the states of Maryland, North Carolina, South Carolina, Virginia, and West Virginia.

ABOUT THE JOB

The Office of Staff Counsel is soliciting applications for staff attorney positions from third-year law students, law clerks, and attorneys. Successful candidates will be appointed to one-year term positions. Contingent on performance and budget availability, appointed candidates may be offered an extension of their appointment for a second year. Applicants interested in part-time work may be considered.

The office reviews over 4,000 appeals each year. Approximately half of the cases assigned to staff attorneys are prisoner civil rights and postconviction relief appeals, approximately one-fourth are direct appeals from criminal convictions in federal district courts, and the balance are counseled and pro se appeals from federal civil judgments and final decisions by various federal agencies.

The Fourth Circuit prides itself on being a collegial and collaborative workplace. We are an organization that promotes creativity and innovation, believes in diversity and inclusion, recognizes excellence, and is important to the administration of justice. In return, we are looking for strong candidates who share our vision and passion. Successful candidates will be expected to commence their service in September 2021.

OVERVIEW OF DUTIES

- Review appeal records in cases that are diverted from the oral argument calendar.
- Prepare memoranda, proposed opinions, and orders for considerations by panels of three judges.
- Assist judges in the consideration and resolution of cases on appeal.

The Court offers a robust and competitive benefits package (see Page Two) and is a qualifying employer for Public Service Loan Forgiveness.

SALARY RANGES

- \$68,744 (CL-27/Step 25), with promotion potential without further competition, or
- \$73,456 (CL-28/ Step 12). In addition to the required qualifications, CL-28 requires one year of fulltime specialized experience.

Applicants hired directly out of law school or with minimal relevant experience will be appointed at CL 27/Step 25.

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QUALIFICATIONS

Required Qualifications

- Juris Doctor (JD) degree from an AALS-accredited law school, or admission to practice before the highest court of a State, Territory, Commonwealth, or federal court of general jurisdiction of the United States.
- Rank in the top 10% of your law school graduating class.
- Writing experience on law review or similar legal publication, or as a member of an interscholastic moot court competition team, or equivalent exceptional writing experience.
- Proficiency in legal analysis and writing ability.
- Internship or postgraduation experience in, or significant law school coursework in, subjects relating to criminal law and procedure.

Applicants should possess a genuine interest in the subject areas typically presented in the appeals assigned to staff attorneys. These subject areas include criminal law and procedure, constitutional law, evidence, employment law, civil rights litigation, federal jurisdiction, black lung benefits, immigration, Social Security, and prisoner postconviction relief law.

APPLICATION PROCEDURE

Applications must be submitted online through OSCAR (Online System for Clerkship Application and Review) website. Applications received through other means will not be considered. Application packages must contain the following:

1. Cover letter;
2. Current resume;
3. Writing sample edited only by the applicant;
4. Copy of law school transcript;
5. Statement of applicant's current or final law school class ranking or a statement explaining why such information is unavailable; and
6. Names, addresses, and telephone numbers of three (3) references with first-hand bases for evaluating the applicant's aptitude for the work performed by staff attorneys. (Letters of reference are not desired)

Qualified applicants will be invited for interviews via ZOOM, other

similar platforms, or telephone. Inquiries regarding this recruitment may be addressed, in writing, to:

BENEFITS

- Vacation time accrues at a rate of 104 hours per year the first three years and increases with tenure.
- Sick days accrue at a rate of 104 hours per year.
- Eleven paid annual holidays.
- Flexible schedules.
- Limited telework possible.
- Agency-subsidized federal health insurance plans, dental and vision coverage, life insurance, and long-term care insurance are available.
- Flexible spending accounts for healthcare, dependent care and commuter expenses.
- Mass transit subsidy (budget dependent).

CONDITIONS OF EMPLOYMENT

Applicants must be citizens of the United States or meet requirements under current law. Federal judiciary employees serve under "Excepted Appointments," and are thus "at-will," and as such, can be terminated with or without cause. Employees are subject to the Judicial Code of Ethics and Conduct, which is available to applicants for review upon request. All applicant information is subject to verification. The appointment to the position is provisional pending a suitability determination by the Court based on the results of an FBI background check that includes fingerprinting. Employees are required to use Electronic Funds Transfer (EFT) for payroll deposits. Reimbursement for interview-related travel expenses or any relocation costs incurred by the successful applicant is not provided.

The Court reserves the right to modify the conditions of this job announcement, to withdraw the job announcement, or to fill the position sooner than the closing date, if a closing date is shown; any of these actions may occur without any prior written or other type of notice.

THE U.S. COURT OF APPEALS FOR THE FOURTH CIRCUIT IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES DIVERSITY AND INCLUSIVENESS.

Melissa L. Wood Senior Staff Attorney Office of Staff Counsel
1100 E. Main Street, Suite 325
Richmond, VA 23219 Melissa_Wood@ca4.uscourts.gov

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OFFICE ENVIRONMENT

In addition to the senior staff attorney, the Office of Staff Counsel currently employs one deputy senior staff attorney, four supervisory staff attorneys, thirty-two attorneys, and seven administrative support personnel. It is located in the historic Lewis F. Powell, Jr., United States Courthouse and Annex in downtown Richmond. The office is a smoke-free workplace.

The standard computer set-up for staff attorneys' offices permits efficient handling of work assignments. All attorney offices are equipped with a desktop

CPU, dual monitors, and a printer. In addition, laptop computers are available to permit secure remote access to all office files and databases.

OTHER PERTINENT INFORMATION

Approximately one-half of the legal staff joined the Office of Staff Counsel directly upon graduation from law school; the remainder have come from other state and federal judicial clerkships, private practice, or public sector employment. Upon the conclusion of their appointments, staff attorneys have obtained other judicial clerkships, sought advanced legal degrees, and have assumed positions with law firms, prosecutors' and public defenders' offices, academia, the Department of Justice, and other state and federal agencies.

The Office of Staff Counsel provides reasonable accommodations to applicants with disabilities. If an applicant requires a reasonable accommodation for any part of the application or interview process, please contact Melissa L. Wood, Senior Staff Attorney, at the email address noted above. Requests for an accommodation will be individually considered, and decisions will be promptly made.

In addition, each applicant who accepts an offer of employment is required to provide a certified copy of his or her final law school transcript that confirms the satisfactory completion of law school studies and the award of a degree. Failure to timely comply with this requirement, or the receipt of a certified transcript that materially differs from the transcript provided during the application process, may result in the withdrawal of the offer of employment.

The Court values the health of its employees and visitors. Accordingly, during the COVID-19 pandemic, the Court requires employees to be up to date on COVID vaccinations or to periodically provide proof of negative COVID test results prior to in-office work. Masks are required in common areas of the courthouse complex and social distancing is encouraged.

Desired Class Level: Graduate/Alumni
Posting Date: February 3, 2022
Expiration Date: April 30, 2022
Contact: Melissa L. Wood 1100 E. Main Street, Suite 325 Richmond, Virginia 23219 United States
Resume Receipt: E-mail
Default email for resumes.: melissa_wood@ca4.uscourts.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes: APPLICATION PROCEDURE Applications must be submitted online through OSCAR (Online System for Clerkship Application and Review) website. Applications received through other means will not be considered. Application packages must contain the following: 1. Cover letter; 2. Current resume; 3. Writing sample edited only by the applicant; 4. Copy of law school transcript; 5. Statement of applicant's current or final law school class ranking

or a statement explaining why such information is unavailable; and
6. Names, addresses, and telephone numbers of three (3)
references with first-hand bases for evaluating the applicant's
aptitude for the work performed by staff attorneys. (Letters of
reference are not desired)

ID: 8929

Environmental and Natural Resources Law Associate | Phoenix

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time

Job Location(s): Phoenix, Arizona United States

Job Description: Our Phoenix office is seeking an attorney with 2-4 years of litigation or transactional experience, with particular expertise or interest in environmental and natural resources law. The firm's Environment and Natural Resources practice group represents clients at a regional and national level on a full spectrum of environmental issues ranging from permitting, compliance and enforcement to redevelopment and sustainable development projects. Our attorneys litigate traditional environmental matters and advise clients on emerging and evolving environmental opportunities and obligations. Group members also provide environmental counsel to the firm's transactional practices. Qualified candidates will have outstanding academic credentials and communication skills, both oral and written. This is an excellent opportunity to join a sophisticated environmental practice and work in a dynamic, expanding and team-oriented atmosphere while enjoying the benefits and resources of a national law firm. Active bar license in Arizona preferred.

Ballard Spahr LLP is a more than 600 lawyer firm with 15 offices across the U.S. and is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

The health, safety and well-being of our Ballard community is a top priority. Therefore, all lawyers and staff are required to be fully vaccinated as a condition of employment. We believe this is the most prudent position to take in order to meet our obligation to provide as safe of a workplace as possible. The firm will provide exemptions and accommodations for medical and religious reasons consistent with applicable law.

Physical Requirements:

- Ability to sit for long periods of time. Ability to communicate verbally and in writing. Push, pull and lift up to 40 pounds. Intermittent standing, walking, bending and stooping. Typing ability for the use of a personal computer.

- The physical requirements described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary functions.

This Job Description describes the general content and requirements for the position. It is not an exhaustive statement of the essential functions, responsibilities, or requirements of the job; they may change from time to time and are dictated by the needs of the firm and the managers to whom the employee will report. Employment is at will. Ballard Spahr may change the functions and responsibilities of the position at any time, and it may reassign the employee to another department in its sole discretion.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 3, 2022

Expiration Date: March 12, 2022

Contact: Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)

How To Apply: <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReDefault.aspx?FilterREID=1&FilterJobCategoryID=4&FilterJobID=639>

Additional Documents: Unofficial Transcript

Visual ID: 8656

Environmental Attorney

Cole Schotz PC

Job Type: Full-time

Job Location(s):

Hackensack, New Jersey United States

New York, New York United States

Job Description:

COLE SCHOTZ P.C.

**ENVIRONMENTAL ATTORNEY – NEW JERSEY AND/OR
NEW YORK OFFICES:**

Prominent mid-Atlantic law firm with multiple regional office locations is seeking an environmental attorney with 1+ years of experience practicing environmental law or strong relevant work experience. NJ or NY bar admission required.

Our environmental practice group is a sophisticated and collaborative team with broad-based experience offering an extraordinary opportunity for a challenging and rewarding practice spanning federal and state environmental laws and their impact on compliance and transactions. We seek individuals with relevant environmental experience and demonstrated commitment to the practice of environmental law, with strong credentials, who are devoted to meeting the highest standard of excellence.

We offer an excellent compensation package and comprehensive benefits program. Please e-mail resume for consideration to:

Gayle P. Englert

Chief Human Resources Officer

Cole Schotz P.C.

Court Plaza North

25 Main Street, P.O. Box 800

Hackensack, NJ 07602-0800

genglert@coleschotz.com

Please visit us at our website. www.coleschotz.com

NEW JERSEY/ NEW YORK/ DELAWARE/
MARYLAND/TEXAS/FLORIDA

Cole Schotz is an Equal Opportunity Employer

Desired Class Level(s): Graduate/Alumni

Posting Date: February 3, 2022

Expiration Date: March 12, 2022

Contact: Chief Human Resources Officer Gayle Englert
25 Main Street Hackensack, New Jersey 07601 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: genglert@coleschotz.com

Visual ID: 8928

SALISBURY CLINICAL FELLOWSHIP IN CHILD AND FAMILY LAW

Loyola University Chicago School of Law

Position Type: Fellowship**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Chicago, Illinois (United States)**Description:**

Loyola University Chicago School of Law is seeking applications for the Salisbury Clinical Fellowship in Child and Family Law. Loyola's ChildLaw program is offering this two-year Fellowship, to commence in July of 2022. The Fellowship will provide a unique opportunity for a recent law school graduate to gain experience in both clinical law teaching and litigation in the field of child law. The Clinical Fellow will work closely with the ChildLaw Clinic Faculty, assisting in the representation of clients, the supervision of students, and the development of course curriculum.

The Salisbury Fellow will share responsibility with the Clinic Director and Associate Director for the ChildLaw Clinic. The Clinic affords representation to child clients, primarily in the areas of child protection and child custody. The Fellow will assist with the supervision of law students in their representation of clinic clients. The Fellow will be expected to assist with all levels of client representation, including pre-trial, trial and appellate proceedings. The Fellow will also participate in the development of the course curriculum and the teaching of a weekly seminar, focused on ethical and substantive issues arising in the representation of child clients, skills training, and the discussion of current clinic cases. The Fellow will be encouraged to develop independent areas of interest, consistent with the mission of the ChildLaw Clinic.

Criteria for Selection: Priority will be given to recent law school graduates who have a demonstrated interest in the field of child and family law and an interest in pursuing a career in clinical law teaching. Candidates with at least two years of practice experience are preferred. Admission or eligibility for admission to the Illinois bar by July 1, 2022, is required. (Out-of-state applicants should review Illinois Supreme Court Rule 717 for special admission criteria applicable to legal service program lawyers.)

Selection Process: Review of applications will begin March 1, 2022 and continue until the position is filled. The position will begin on July 1, 2022. Applicants are asked to submit (1) a letter of interest describing the candidate's reasons for applying for the fellowship, (2) a curriculum vitae, (3) a sample of scholarly or other written work, (4) a law school transcript, (5) two letters of recommendation, and (6) the names and contact information of individuals prepared to provide professional references. Applications should be submitted through Loyola's Careers website at <http://www.careers.luc.edu/postings/18786>. Inquiries should be directed to Professor Bruce A. Boyer, Director of the Civitas ChildLaw Clinic, Loyola University Chicago, 25 E. Pearson St., 11th Floor, Chicago, IL, 60611, bboyer@luc.edu.

Loyola is an Equal Opportunity/Affirmative Action employer with a strong commitment to hiring for our mission and diversifying our faculty. Loyola Law School's mission statement was recently revised to emphasize the school's focus on preparing graduates who will be ethical advocates for justice and equity, who will lead efforts to dismantle the legal, economic, political, and social structures that generate and sustain racism and all forms of oppression, and who will advance a rule of law that promotes social justice. As a Jesuit Catholic institution of higher education, we seek candidates who will contribute to our mission and strategic plan to deliver a Transformative Education in the Jesuit tradition. Consistent with this goal, applications from women and minority candidates are especially encouraged. Candidates are encouraged to consult our website to gain a clearer understanding of the missions of both the University (www.luc.edu/mission/index.shtml) and the Law School (<https://www.luc.edu/law/about/mission>).

Desired Class Level: Graduate/Alumni

Posting Date: February 3, 2022

Expiration Date: March 3, 2022

Contact: Professor Bruce A Boyer
Director of the Civitas ChildLaw Clinic,
25 E. Pearson Chicago, Illinois 60611 United States

Resume Receipt: Other (see below)

How to Apply: <https://www.careers.luc.edu/postings/18786>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Notes: Selection Process: Review of applications will begin March 1, 2022 and continue until the position is filled. The position will begin on July 1, 2022. Applicants are asked to submit (1) a letter of interest describing the candidate's reasons for applying for the fellowship, (2) a curriculum vitae, (3) a sample of scholarly or other written work, (4) a law school transcript, (5) two letters of recommendation, and (6) the names and contact information of individuals prepared to provide professional references. Applications should be submitted through Loyola's Careers website at <http://www.careers.luc.edu/postings/18786>. Inquiries should be directed to Professor Bruce A. Boyer, Director of the Civitas ChildLaw Clinic, Loyola University Chicago, 25 E. Pearson St., 11th Floor, Chicago, IL, 60611, bboyer@luc.edu.

ID: 8927

Associate Attorney

Samuel I. White, P.C. Law Firm (Several locations WV, VA)

Job Type: Full-time

Job Location(s):

Morgantown, West Virginia United States

Job Description:

Samuel I. White, P.C., a multi-state practice specializing in real estate, creditors rights and bankruptcy seeks a West Virginia licensed attorney to join our law practice located in Morgantown, WV. Real Estate and/or foreclosure experience preferred. The ability to work in a fast paced environment and to multi-task is required. Excellent benefits. Please email resume, cover letter and salary requirements. EOE

Desired Class Level(s): Graduate/Alumni

Posting Date: February 2, 2022

Expiration Date: March 11, 2022

Contact: Crystal Quarles

5040 Corporate Woods Drive Suite 120 Virginia Beach,
Virginia 23462 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: cquarles@siwpc.com

Visual ID: 8924

Associate Patent Prosecution Attorney

Thomas | Horstemeyer, LLP

Job Type: Full-time

Job Location(s): Atlanta, Georgia United States

Job Description: Thomas | Horstemeyer is currently accepting resumes for an associate patent attorney in Atlanta, GA with 0-4 years of experience. Areas of responsibility will include patent preparation and prosecution, client counseling, and other legal duties. Candidates are required to be patent-barred or patent-bar eligible. Preferred candidates will have a degree in computer science, computer engineering, or electrical engineering. Software development experience is preferred, but not required.

Desired Class Level(s): Graduate/Alumni

Posting Date: February 2, 2022

Expiration Date: March 10, 2022

Contact: Partner John L. Lyon
Partner
3200 Windy Hill Road SE Atlanta, Georgia 30339 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: j.lyon@thip.law

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 8922

Executive Director

Fair Shake Environmental Legal Services (Pittsburgh, PA and Cleveland Ohio)

Position Type: Full-time**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)**Job Location(s):** Pittsburgh, Pennsylvania (United States)**Description:**

Pittsburgh, PA and Cleveland, OH – The Board of Directors of Fair Shake Environmental Legal Services, a regional nonprofit organization incubating the growth of environmental legal services for modest means clients, has begun a candidate search for a new Executive Director. The Board seeks a strong collaborator, visionary thinker, and trusted leader who deeply appreciates Fair Shake's distinctive approach to legal services and community empowerment.

Unique in its class, Fair Shake's vision for environmentally just communities remains as imperative today as when the organization was founded. The new executive will succeed Emily Collins, who is departing to pursue new opportunities to continue to create a more environmentally just world. In collaboration with the Board, she intends to remain in the Executive Director role until the end of March 2022 to ensure a seamless transition and vibrant future for the organization.

The executive search committee is led by the services of Michelle Heck at Nonprofit Talent and includes both Board and staff members of Fair Shake.

Candidates interested in applying for the position should email Michelle Heck at michelle@nonprofittalent.com.

CONTACT: Michelle Heck, Nonprofit Talent; (412) 849-7786, michelle@nonprofittalent.com

Desired Class Level: Graduate/Alumni**Posting Date:** February 2, 2022**Expiration Date:** April 30, 2022

Contact: Michelle Heck
Nonprofit Talent
6425 Living Pl Suite 200 Pittsburgh, Pennsylvania 15206 United States

Resume Receipt: E-mail**Default email for resumes.:** michelle@nonprofittalent.com**ID:** 8926

Staff Attorney

Giffords (San Francisco, CA)

Job Type: Full-time

Job Location(s):

San Francisco, California United States

New York, New York United States

Washington, District of Columbia United States

Job Description:

Title: Staff Attorney

Reports to: Senior Litigation Attorney

Direct Reports: N/A

Hours: Full-time, Exempt

Location: Washington, DC, New York, or San Francisco preferred; Remote possible

Led by former Congresswoman Gabrielle Giffords, Giffords is a nonprofit organization whose team is on a mission to save lives from gun violence. Giffords is proud to be an equal opportunity employer committed to creating an environment that celebrates diversity, equity and inclusion. People of color, trans individuals, gender non-conforming individuals, women, people with differing abilities, and veterans are strongly encouraged to apply.

About Giffords Law Center

For over 25 years, the experts at Giffords Law Center to Prevent Gun Violence have been fighting for a safer America by researching, drafting, and defending the laws, policies, and programs proven to save lives from gun violence. Founded in the wake of a 1993 mass shooting in San Francisco, in 2016 we joined forces with former Congresswoman and gun violence survivor Gabrielle Giffords to form a courageous new force for gun safety that stretches coast to coast, with offices in San Francisco, Washington DC, and New York.

We are seeking a motivated attorney to join our legal team and to contribute both to our litigation efforts and to our policy analysis and legislative work. This is a wonderful opportunity to learn and do meaningful work to address America's epidemic of gun violence and join a growing and high-profile national political movement.

About this position

This is a full-time position. We strongly prefer candidates who are within commuting distance of our offices in Washington, DC, New York, or San Francisco, and who will be able to work a hybrid in-person and remote schedule. We will consider fully remote candidates.

Applications are accepted on a rolling basis until the position is filled. Due to the high volume of applicants, no phone calls or emails, please.

Duties + Responsibilities:

The staff attorney will work with other staff on Giffords Law Center's legal, policy, and research initiatives, and will contribute both to our litigation and legislative efforts.

Specific duties and responsibilities will include:

- Supporting state-level legislative work through activities such as bill tracking, drafting, review, and analysis;
- Policy research and advocacy;
- Preparing written work product including bill support and opposition letters, public testimony, research reports;
- Outlining, drafting and editing amicus briefs and pleadings in

- ongoing litigation;
- Developing innovative and creative litigation strategies to address gun violence;
- Developing and maintaining relationships with pro-bono counsel in the private bar;
- Answering media inquiries about firearm-related laws, legislation, and litigation;
- Public education and scholarship; and
- Other duties as assigned

Essential Skills + Experience:

- A J.D. degree, admission to at least one state bar, and 2-3 years of experience practicing
- Demonstrated problem-solving skills and ability to be flexible
- Exceptional attention to detail
- Ability to manage multiple projects in a fast-paced environment
- Ability to travel (up to 25% time)
- Sense of humor and interest in working closely with multi-disciplinary team
- Interest in working as part of a mission-driven team
- Excellent written, verbal, and interpersonal communication skills
- A demonstrated commitment to inclusion, diversity, equity, and anti-racism

The salary range for this position begins at \$85,000 with the exact salary depending on experience. Competitive benefits include employer funded health, dental, and vision insurance; health, transit, and parking flexible spending accounts; 401k plan with 4% employer match; 25 days of PTO annually plus paid week closure for winter break between Christmas and New Years; and ten paid federal holidays.

Applying + the interview process

Submit your resume/CV, 10 page writing sample, and a brief cover letter (400 words maximum) that outlines three specific ways that you would be a good fit for this position. Our interview process for this position consists of a phone interview, a video panel interview, a skills assessment exercise, and reference checks.

Desired Class Level(s): Graduate/Alumni
Posting Date: February 2, 2022
Expiration Date: March 10, 2022
Contact: Director of HR and Operations Christie Lerro Director of HR and Operations 268 Bush Street San Francisco, California 94104 United States
Resume Receipt: Online
How To Apply: https://giffords.applytojob.com/apply/opXKpSnxsS/Staff-Attorney
Visual ID: 8921

Criminal Defense / Immigration Attorney

Matheson & Associates PLLC

Job Type: Full-time

Job Location(s):

Raleigh, North Carolina United States

Job Description:

Activities:

- Build new immigration department for the firm
- Complete necessary research to successfully handle immigration matters for clients
- Design inter-office schedule and process for calendar/file management
- Appear in court for criminal and/or traffic matters
- Accurately advise clients on potential outcomes for their matters
- Convey upcoming court dates where needed and explaining immigration and/or criminal procedures to clients
- Conduct intakes with potential clients and advise on their case and how M&A can best assist them
- Represent your own clients, both English and Spanish speaking, in court proceedings
- File appropriate motions for cases, supported by caselaw and statutory authority
- Provide research to assist Managing Partner and support staff for upcoming trials
- Assist in streamlining criminal law procedures for the firm
- Generate goodwill with court personnel, including, but not limited to, Assistant District Attorneys, Judges, Bailiffs, and Clerks of Court
- Assist Managing Partner in growth of the Criminal Department and firm in general
- Assist with marketing the Immigration and Criminal Departments as well as M&A in general
- Provide continuing marketing content for online/social media needs, including; blog posts, remarks on social media/news issues, videos, etc.
- Attend networking events to further advance M&A as a premier law firm to service other attorneys' referral needs
- Attend and participate in off-site M&A marketing events, including, but not limited to, beer festivals, volunteer days, sponsorship events, etc.
- Grow new area of practice where interested and supported by viable M&A growth

Narrative

The Immigration/Criminal Law Associate Attorney will build an immigration practice for the firm from the ground up. The Associate will research pertinent laws, statutes, and applicable case law to be fully prepared to take on new clients as quickly as possible. The Associate will be expected to work independently to build the immigration practice with support from staff and partners. This includes file/calendar management, potential intake procedures, advising clients, as well as marketing and promoting the immigration department.

The Immigration/Criminal Law Associate Attorney provides support to the Managing Partner-Criminal Law Attorney in many ways, such as District and Superior court representation, intakes, motions, marketing, etc. The Associate Attorney must have a working knowledge and familiarity with the following areas of law: Statutory and

case law which governs criminal law, NCGS Chapter 20 criminal laws as well as other criminal law (both state law and local ordinance), local rules, and criminal procedures.

The Associate Attorney communicates with clients daily on their legal issue(s). Working with the department paralegal, the Associate Attorney also collects extremely sensitive information about the client to compile into the appropriate motions as well as trial strategies, and advises clients on matters critical to their charges. Associate Attorney must be trustworthy and use good judgment when dealing with client-sensitive information.

Associate Attorney must be comfortable and confident in drafting paperwork/documents for submission to the court. The Associate Attorney will travel to surrounding counties on behalf of clients to represent them in criminal matters. The Associate Attorney must be able to confidentially communicate with clerks of court and Assistant District Attorney's offices.

Associate Attorney should be comfortable participating in marketing events where the associate would be expected to provide sound legal advice and information to the general public. The Associate Attorney must conduct his or herself in a professional manner while attending these events.

About the Firm

We service multiple areas of law including business law, family law, estate planning, alcohol law, and criminal defense. Matheson & Associates is a smaller firm made of a close nit group of professionals who value quality of life and encourage a positive work/life balance. It is not uncommon for us to stay after hours to socialize.

Position Requirements

- MUST speak Spanish
- Bachelor's Degree
- JD from an ABA Accredited School
- Member of NC State Bar
- Reliable transportation
- Proficiency in MS Word and Excel
- Legal, paralegal, or other appropriate work experience or training
- Self-confident and able to project a professional image
- Ability to work independently or with little supervision
- Able to network and talk with diverse clientele
- Excellent time management skills
- Able to multi-task and manage priorities

Preferred Candidate

Interest in building an Immigration practice is strongly preferred

Compensation

- Base salary
- Health insurance
- Performance bonus (based on individual and business performance)
- Firm paid downtown parking
- Cell phone allowance

- Firm covers liability insurance, CLEs, bar dues, membership dues, etc.
- Paid Time Off
- Paid Holidays

Desired Class Level(s): Graduate/Alumni

Posting Date: February 1, 2022

Expiration Date: March 10, 2022

Contact: Managing Partner John Szymankiewicz
Managing Partner
127 W Hargett Street Raleigh, North Carolina 27601 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: sarah@mathesonlawoffice.com

Additional Documents: Cover Letter

Visual ID: 8918

Judicial Law Clerk

4th Judicial District Court Dept 3 State of Nevada (Nevada)

Position Type: Full-time**Geographic Preference:** West (CA, NV, UT, CO, MT, WY)**Job Location(s):** Elko, Nevada (United States)**Description:**

BRUARY 1, 2022

4TH JUDICIAL DISTRICT COURT STATE OF NEVADA
EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

POSITION: Judicial Law Clerk SALARY: \$59,944.08 (upon hiring)
 \$62,341.84 (after six months of service)
 \$64,836.02 (after one year of service)
 \$67,428.70 (after eighteen months of service)

APPLICATION DEADLINE: Open until filled

District Judge Mason E. Simons of the 4th Judicial District Court of the State of Nevada is currently recruiting for a full-time Judicial Law Clerk to assist him at his chambers in Elko, Nevada. The 4th Judicial District Court is a general jurisdiction court based in Elko County, Nevada consisting of three judicial departments. The successful applicant would be expected to begin his or her employment in the summer of 2022. Elko County has a population of approximately 53,000 people and consists of the principal communities of Elko, Spring Creek, Wells, West Wendover, Carlin and Jackpot.

The law clerk is responsible for providing support to the judge and other court staff by performing legal research, drafting legal documents, and assisting in the overall operation of the office.

Examples of the law clerk's responsibilities include:

Researches applicable legal and factual issues using computerized techniques and/or law library materials at the direction of the supervising judge. Interprets and applies laws, court decisions and other legal authorities in the preparation of briefs, pleadings and other legal papers. Drafts memoranda, opinions and other documents related to findings on specific cases or issues. Researches and explains departmental, County and State procedures to attorneys and departmental support staff. Contributes to the efficiency and effectiveness of the court's service to the public by offering suggestions and participating as an active member of the court team. Maintains accurate records and files; prepares a variety of records and reports as assigned. Uses standard office equipment, including a computer in the performance of the work. May drive a personal or Elko County vehicle in the course of assigned work.

The successful applicant must be reliable, responsible and have the ability to interact with others in a friendly and professional way.

Applicants must be graduates of an ABA approved law school with strong legal writing abilities and must make a commitment to serve for a term of at least one year.

APPLICATION PROCESS:

Those interested may apply by submitting: (1) a completed employment application (available online at www.elkocountynv.net); (2) resume; (3) cover letter (addressed to the attention of District Judge Mason E. Simons); (4) a writing sample; and (5) letters of recommendation and/or three professional or academic references. Please submit these materials

electronically to
msimons@elkocountynv.net. The successful
applicant for the position must complete a criminal history
background check.

Desired Class Level: Graduate/Alumni

Posting Date: February 1, 2022

Expiration Date: April 30, 2022

Contact: Mason Simons
District Judge
Nevada United States

Resume Receipt: E-mail

Default email for resumes.: msimons@elkocountynv.net

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: APPLICATION PROCESS:

Those interested may apply by submitting: (1) a completed employment application (available online at www.elkocountynv.net); (2) resume; (3) cover letter (addressed to the attention of District Judge Mason E. Simons); (4) a writing sample; and (5) letters of recommendation and/or three professional or academic references. Please submit these materials electronically to msimons@elkocountynv.net. The successful applicant for the position must complete a criminal history background check.

ID: 8920

Attorney

Flaherty, Sensabaugh & Bonasso, PLLC (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Attorney, Charleston Office - At Flaherty Sensabaugh Bonasso PLLC, our attorneys and professional staff understand the value of hard work, problem-solving and outstanding client service. We take great pride in our selection process and recruitment of attorneys into the firm. We are currently looking for the best and brightest to join our team in our Charleston, WV location. If you are a practicing attorney with approximately 0 to 5 years of litigation experience, please apply in confidence by submitting your cover letter, resume, and law school transcripts to Amy Malone at AMalone@flahertylegal.com. West Virginia bar licensure required. Flaherty Sensabaugh Bonasso PLLC is an equal opportunity employer.

Desired Class Level: Graduate/Alumni

Posting Date: January 31, 2022

Expiration Date: March 31, 2022

Contact: Ms. Amy Rothman Malone
Attorney at Law
200 Capitol Street, PO Box 3843 Charleston, West Virginia 25301
United States

Resume Receipt: E-mail

Default email for resumes.: arothman@fsblaw.com

Additional Documents: Cover Letter, Unofficial Transcript

ID: 8910

Development Associate

Brennan Center for Justice at NYU School of Law (New York, NY)

Job Type: Full-time

Job Location(s):

New York, New York United States

New York, New York United States

Washington, District of Columbia United States

Job Description:

The Brennan Center for Justice at NYU School of Law is a nonpartisan law and policy institute that seeks to improve the systems of democracy and justice in the United States. We work to hold our political institutions and laws accountable to the twin American ideals of democracy and equal justice for all. Among our core priorities, we fight to protect voting rights, end mass incarceration, strengthen checks and balances, and preserve constitutional protection in the fight against terrorism. Part think tank, part advocacy group, part cutting-edge communications hub, we start with rigorous research. We craft innovative policies. And we fight for them — in Congress and the states, the courts, and in the court of public opinion.

Position overview:

We seek an energetic, motivated, and well-organized individual to serve in a vital position to advance the Brennan Center's mission. The Development Associate will join a high-performing, fast-moving Development department of 14 charged with raising \$35+ million annually from a diverse base of donors.

The Development Associate will provide essential support across the Development team to ensure efficient and productive functioning. In this highly collaborative role, the Associate will conduct donor and prospect research; draft and edit donor correspondence and other written materials; assist with event logistics; and perform other supportive, coordinating duties that contribute to the success of the department.

The Associate will partner closely with a second Development Associate to share responsibilities, and will report directly to the Associate Director, Major Donor Relations (but duties are expansive to support the full team). The Associate also will provide special assistance to the VP for Development and work regularly with the Center's President and other leaders and staff across the Center.

Primary responsibilities will include:

- Coordinate working meetings with the Center's President, including managing correspondence and proofreading final products
- Conduct donor and prospect research, including implementing a systematic research program for the department
- Use Salesforce to manage logistics for large outreach campaigns, create and update contact lists, and ensure integrity of donor and prospect information
- Advance the planning and production of donor events and program briefings, including an annual gala benefit
- Collaborate with Democracy, Voting, and Justice program staff to bolster and inform the Development department's written materials and donor outreach
- Assist with grant writing and drafting of donor outreach and communications
- Other departmental support, including the following:
 - Prepare mailings to donors and prospects, including in-house stewardship materials and direct mail campaigns
 - Manage the VP of Development's calendar and the departmental team calendar
 - Process gifts and respond to general donor inquiries

Key Qualifications:

Bachelor's degree

- At least 1-2 years of work experience, preferably at a mission-driven organization – fundraising experience is a plus
- Highly organized with outstanding attention to detail and accuracy
- Excellent written and oral communication skills
- Proficiency with office systems and databases, including but not limited to:
 - CRM proficiency (Salesforce preferred)
 - Microsoft Word, Outlook, and Excel
- Ability to multi-task and thrive in a fast-paced, unpredictable environment
- Maturity to work effectively with staff and leadership at all levels
- Sound judgment and discretion to maintain privacy and confidentiality
- Generous team player who responds productively to direction and feedback
- Proactive and self-starting – able to work independently and problem solve
- Enthusiasm for and commitment to the Brennan Center's mission

The Brennan Center is committed to advancing Diversity, Equity, and Inclusion in the workplace. We continuously work with our staff to find new ways to increase diversity and to build and cultivate an inclusive and equitable work environment, where everyone can be their true-self and feel a strong sense of belonging. As such, we seek to hire employees who have a commitment to and/or experience with diversity, equity, and inclusion. In addition, we expect employees to participate/contribute with DEI initiatives or activities with recruitment, retention, and workplace culture.

Deadline

Applications will be reviewed on a rolling basis. We encourage interested applicants to apply early, as the position will be filled once a qualified candidate is found.

Application Instructions

To apply, visit <https://brennancenter.applytojob.com/apply/p69I8MXhVX/Development-Associate>. Please upload the following application materials: resume, cover letter, writing sample (up to 2 pages), and contact information for three references. If applicable, include Internet hyperlinks to authored writing samples. Also, identify where you saw this ad.

Please, no phone calls or faxes; it is strongly preferred that you apply on our website. If you have difficulty with the online system, you may send your application by e-mail to: brennancenterjobs@nyu.edu with "Development Associate" in the subject line, after registering in the online system.

Note: The Brennan Center is committed to public health and to the safety and wellbeing of our colleagues and visitors. As such, we have adopted a policy requiring all employees working in the New York and Washington, DC offices to be vaccinated against COVID-19 or to meet the legal guidelines for an exemption.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 31, 2022

Expiration Date: March 9, 2022

Contact: Kimberly Thomas
 Director of HR and Office Administration
 161 Avenue of the Americas, 12th Floor New York, New York 10013 United States

Resume Receipt: Other (see below)

How To Apply: <https://brennancenter.applytojob.com/apply/p69I8MXhVX/Development-Associate>

Visual ID: 8907

Several attorney openings with the Kentucky Public Defenders

Kentucky Department of Public Advocacy (Kentucky)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Bowling Green, Kentucky (United States)

Description:

Because we have so many job postings, if it is too much to ask you to post these individual jobs, please send the word out to your 2022 grads and your graduates they may contact me directly OR go to our website to find out more about us and our Careers page with a link to all of our openings: <https://dpa.ky.gov/>

May 2022 Law School Grads:

If you graduate law school in May 2022 and plan to take the July exam, you are only eligible for a Law Clerk position at this time. As we get a little closer to the July exam, May grads taking the KENTUCKY BAR EXAM will be eligible for an attorney position as long as they apply for the Supervised Practice of Law certification. But at this time, May grads may only apply for Law Clerk positions.

I strongly encourage you to apply for as many locations which you would seriously consider as a placement.

We have a serious need for attorneys / future attorneys in the Western and Eastern Regions.

Taking the Ky exam in February FOR THE FIRST TIME: you are eligible to apply for attorney positions and upon being hired, you will need to apply for the Supervised Practice License. Please make a note on your application in the "Licensing and Certification" section: "I am eligible and will apply for the Supervised Practice License upon being hired"

Attorney positions: If you are licensed, enter your bar number on your application in the "Licensing and Certification" section. IF YOU ARE TAKING THE KENTUCKY BAR EXAM IN FEBRUARY FOR THE FIRST TIME, SEE NOTE ABOVE

Law Clerk positions: These are perfect positions for individuals who graduate in May and are taking the July exam.

For those already licensed in another state. . .

Out-of-state attorneys may practice in Kentucky with a Limited License up to 18 months during which time, they must take and pass the Kentucky Bar Exam OR waive in if they have practiced for 5 years in a state with reciprocity

OR

Now that Kentucky is a UBE state, it is possible to transfer your score. 266 is the passing score for Kentucky.

CURRENT VACANCIES

- All positions are for trial offices unless otherwise noted.
- If there are two positions for the same location, please apply to both if interested.

Desired Class Level: 3L, Graduate/Alumni

Posting Date: January 31, 2022

Expiration Date: February 28, 2022

Contact: Patti Heying
Recruiter
5 Mill Creek Park Frankfort, Kentucky 40601 United States

Resume Receipt: Other (see below)

How to Apply: <https://dpa.ky.gov/career/>

ID: 8908

Associate Attorney

Todd E. Tkach, P.C.

Job Type: Full-time

Job Location(s):

Dallas, Texas United States

Job Description:

Small personal injury and criminal defense law firm. We need an associate attorney to assist with our large case load of criminal and commercial driver traffic citations at both the municipal and county levels. Our practice is nearly state wide. Most cases are resolved by plea agreement and a personal appearance in court is often not required. Salary is negotiable depending on level of experience. Responsibilities include:

- * Basic computer skills, including ability to work with Word, Outlook, efilng, faxing and scanning.

- * Meeting with and/or speaking with clients via telephone to discuss pending charges and to devise defense strategies. Legal and factual research as required to achieve the best possible result.

- * Attend, via telephone or in person, all pretrial hearings on behalf of clients and advise clients following each hearing about the plea offers and best strategies.

- * Conference with prosecutors to negotiate and complete plea agreements.

- * Communicate with courts for resetting pretrial hearings and completing plea agreements.

- * Appealing to county courts when necessary.

- * Assist clients with executing plea bargains and other agreements with the county attorney and district attorneys offices.

- * Advise clients about the current affect of their accepted plea agreement and how it will affect their future

Texas Bar License required. No expertise required. Comprehensive training provided.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 28, 2022

Expiration Date: March 5, 2022

Contact: President Todd E. Tkach
President
13140 Coit Rd Dallas, Texas 75240 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: ttkach@tkach-law.com

Additional Documents Notes: Resumes

Visual ID: 8884

Attorney

IRS Office of Chief Counsel (Chicago, Illinois)

Position Type: Full-time

Job Location(s): , Nationwide (United States)

Description:

IRS Chief Counsel looking for 200 experienced attorneys to focus on abusive tax deals; job openings posted

IR-2022-17, Jan. 21, 2022

WASHINGTON – The Internal Revenue Service’s Office of Chief Counsel today announced plans to hire up to 200 additional attorneys to help the agency combat syndicated conservation easements, abusive micro-captive insurance arrangements and other tax schemes.

“Combating abusive tax transactions that threaten to undermine our tax system remains a top priority for our enforcement efforts,” said IRS Commissioner Chuck Rettig. “It’s critical we work to ensure a fair tax system and adding these new attorneys will help us in on our ongoing efforts in this arena.”

These positions will be available around the country, and the IRS encourages qualified candidates to apply. The first announcements for these positions have already been posted on USAJOBS. Interested persons should apply today or as soon as possible via the following announcements:

- Large Business & International Positions: USAJOBS - LB&I Attorney Announcement
- Small Business/Self Employed Positions: USAJOBS - SB/SE Attorney Announcement
- Technical Positions: USAJOBS - Technical Job Announcement

Promoters have been particularly active developing and marketing tax shelter schemes that purportedly enable taxpayers to avoid paying what they legally owe. These new hires will help the IRS manage the increasing caseload in its multi-year effort to stamp out these abusive schemes and ensure that those participating in them pay the tax they owe plus penalties.

"This is an excellent opportunity for attorneys with experience in litigation, partnership tax law and planning complex transactions to join the Office of Chief Counsel and make a real difference for our tax system," said Principal Deputy Chief Counsel William M. Paul.

These positions will be available in more than 50 locations, including Washington D.C. Those hired will provide legal advice to IRS professionals as they conduct audits of complex corporate and partnership issues and increasingly sophisticated and abusive transactions. The Chief Counsel office, working closely with IRS and the Treasury Department, provides world-class litigation and substantive tax training for all experience levels.

New hires will work in a variety of areas, including handling cases in the

United States Tax Court, as well as serving on trial teams in our largest and most complex trials involving fact and expert witnesses, depositions and multi-week trials. They will also work with the Department of Justice Tax Division, which handles ref und cases in district courts and the Court of Federal Claims.

Others hired will serve in the IRS national office with a focus on developing global regulatory solutions to the most sophisticated and abusive transactions and providing highly specialized advice to IRS litigation teams.

Abusive syndicated conservation easement deals remain a major focus for the IRS. These transactions generally use inflated appraisals of undeveloped land and partnerships devoid of legitimate business purpose designed to generate inflated and unwarranted tax deductions.

"Bogus syndicated conservation easement transactions undermine the public's trust in private land conservation and defraud the government," Rettig said. "Putting an end to these schemes is imperative."

Desired Class Level: Graduate/Alumni
Posting Date: January 27, 2022
Expiration Date: February 27, 2022
Contact: Mayah Solh-Cade Attorney 200 W. Adams St., Suite 2300 Chicago, Illinois 60606 United States
Resume Receipt: Other (see below)
How to Apply: https://www.usajobs.gov/
ID: 8881

Board of Review Hearing Examiner

West Virginia Workers' Compensation Board of Review (Charleston, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)**Description:**

NATURE OF WORK: Under limited supervision, at the advanced level, these positions perform professional legal work conducting quasi-judicial hearings and writing formal recommended decisions on complex objections arising under statutory responsibility of the agency. These positions are responsible for ensuring that the litigants are afforded substantive and procedural due process through the proper scheduling of hearings, conducting hearings based on rules of evidence, controlling the making of a record, conducting necessary legal research, and rendering recommended decisions based on findings of fact and conclusions of law. Work is reviewed for accuracy and compliance with legal standards and applicable laws and regulations. Perform related work as required.

Knowledge, Skills and Abilities

- Knowledge of the principles of West Virginia law regarding rules of evidence, pleadings, and due process.
- Knowledge of the West Virginia Workers' Compensation Act and relevant provisions of the state insurance code, as set forth in Chapter 33 of the West Virginia State Code, and Title 114 of the West Virginia Code of State Rules.
- Knowledge of legal research. • Knowledge of the rules of conduct for formal legal proceedings and hearings.
- Ability to comprehend and apply statutes and legal precedent to administrative decisions.
- Ability to comprehend and apply the constitutional and administrative law applicable to the proceedings.
- Ability to preside over formal hearings involving controversial issues with fairness, authority, and a proper judicial temperament.
- Ability to effectively analyze complex testimony and regulatory issues including substantial quantitative information of a financial nature.
- Ability to prepare written recommended decisions based on findings of fact and conclusions of law.
- Ability to communicate effectively, both orally and in writing.
- Ability to maintain effective working relationships with the public, court officials, and attorneys.

EXAMPLES OF WORK:

- Review objection file including applications, petitions, exhibits, motions, and other pleadings prior to the hearing; conducts legal research on relevant issues.
- Enter procedural orders setting matters for hearing, requiring public notice of hearing, scheduling pre-hearing conferences, allowing for discovery, requiring joinder of parties, requiring filing of prepared testimony, briefs, recommended findings of facts and conclusions of law, stipulations, interrogatories, and depositions, issuing subpoenas, administering oaths, and ruling upon pre-hearing motions and objections.
- Preside at pre-hearing conferences to simplify issues, amend pleadings, distribute prepared testimony, and exhibits and determine

the procedure to be followed at the hearing.

- Conduct administrative hearings; determine evidentiary questions such as admissibility, competency, relevancy, and materiality; administer oaths, examine witnesses, govern the conduct of counsel, and control the making of record.
- Draft formal recommended decisions based on findings of fact and conclusions of law, cite findings of fact and applicable law.
- Confer with Board of Review (BOR) members and BOR's Clerk of Court and Office of Counsel on matters pending before the BOR.

MINIMUM QUALIFICATIONS: TRAINING: Admission to the West Virginia State Bar.

AND

EXPERIENCE: Four (4) years of full-time or equivalent part-time paid experience practicing law. OTHER INFORMATION: How to Apply: Applicants can apply by submitting a resume to Beth.M.Suter@wv.gov.

This job opportunity is not in the classified service and is not covered by the Administrative Rule of the WV Division of Personnel. Interested persons must apply directly to the hiring agency as directed above.

Desired Class Level: Graduate/Alumni

Posting Date: January 27, 2022

Expiration Date: February 27, 2022

Contact: Beth M. Suter
900 Pennsylvania Ave. Charleston, West Virginia 25302, West Virginia 25302 United States

Resume Receipt: E-mail

Default email for resumes.: beth.m.suter@wv.gov

ID: 8878

Practice Area Consultant

Lexis Nexis

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Practice Area Consultant

Pennsylvania

Pittsburgh, PA

Apply

This position exists to create preference and active-users in law schools and law firms in an assigned territory by assessing the needs of the customer, developing school & firm-specific business plans, and promoting the advantages of LexisNexis products and services. The Practice Area Consultant will also assist the commercial account team in uncovering leads and opportunities that result in revenue and POS. This home-based position is based in the Pittsburgh, PA area and requires some local travel to accounts.

Accountabilities:

Proactively and aggressively perform as a Consultative Sales Person, by relating, discovering, advocating, and supporting law school and law firm customers in order to win preference and increase active users.

Effectively work at all levels of a law school and law firm, including students, faculty, associates, partners, librarians and leadership (i.e. law school Dean-level and law-firm managing partners)

Develop strategic account plans (which will differ school-by-school and firm-by-firm), recognize sales opportunities, target specific sales activities, and analyze competitive threats.

Manage entire law school account independently and partner with law firm client managers to overcome customer challenges and effectively position them to close significant opportunities.

Demonstrates deep product, content or practice area knowledge; acts as internal resource for sales, marketing and segment.

Prepares and delivers specialized customer presentations that communicate our value proposition and competitive differentiators to create new active users.

Conducts competitive research, analysis of findings and shares information with product, segment and marketing.

Develop and execute creative marketing strategies aimed at positioning LexisNexis as the superior source in meeting the needs of students, faculty, and staff at law schools and partners, associates and staff at law firms.

Target, hire, and actively manage hourly student workers to assist in the accomplishment of goals at law schools.

Ability to lift/carry laptop and other sales materials up to 25 lbs.

Ability to travel locally to accounts

Basic Qualifications:

Juris Doctorate.

Preferred Qualifications:

State Bar membership in good standing.

Excellent verbal and written communication skills.

Demonstrated experience developing and executing on account plans and coordinating key stakeholders and resources to positively impact clients.

Demonstrate outstanding networking capabilities and exhibit a professional demeanor, business maturity, and technical knowledge.

Able to work as part of a team, accomplishing mutual team goals.
Able to work independently and own and manage a territory.

RSRLNLP

LexisNexis, a division of RELX Group, is an equal opportunity employer: qualified applicants are considered for and treated during employment without regard to race, color, creed, religion, sex, national origin, citizenship status, disability status, protected veteran status, age, marital status, sexual orientation, gender identity, genetic information, or any other characteristic protected by law. If a qualified individual with a disability or disabled veteran needs a reasonable accommodation to use or access our online system, that individual should please contact accommodations@relx.com or if you are based in the US you may also contact us on 1.855.833.5120.

LexisNexis Legal & Professional is a leading global provider of legal, regulatory and business information and analytics that help customers increase productivity, improve decision-making and outcomes, and advance the rule of law around the world. We help lawyers win cases, manage their work more efficiently, serve their clients better and grow their practices. We assist corporations in better understanding their markets and preventing bribery and corruption within their supply chains. We partner with leading global associations and customers to help collect evidence against war criminals and provide tools to combat human trafficking. We endeavour to advance the rule of law across the world. Our teams are combining unparalleled legal and business information with analytics and technology to advance what's possible for the way our customers work and to advance what's possible in the world by strengthening the rule of law.

Desired Class Level: Graduate/Alumni

Posting Date: January 26, 2022

Expiration Date: March 31, 2022

Contact: Ms. Kristen Baginski, Esq.
Account Executive, Law Schools
United States

Resume Receipt: Other (see below)

How to Apply: https://relx.wd3.myworkdayjobs.com/LexisNexisLegal/job/Pennsylvania/Practice-Area-Consultant_R33057

ID: 8876

Research and Drafting Attorney

Zinda Law Group, PLLC

Job Type: Full-time

Job Location(s):
United States

Job Description:

Love legal research and writing? But, not all the other aspects of litigation? If so, this position is for you!

Zinda Law Group is looking for a research and drafting attorney to join our growing team. The research and drafting attorney will work alongside our litigation attorneys on diverse personal injury dockets.

This is a permanent full-time remote opportunity

Zinda Law Group is a rapidly growing, elite personal injury law firm. We handle complex cases and maintain a small docket, enabling us to best serve our clients. Our attorneys pride themselves on their skills, compassion, and commitment to helping those in need. At Zinda Law Group, we do things differently. We are innovative, use cutting edge technology, and have a start-up mentality. Our firm is a member of the Inc. 5000 and was named one of the top Firms in the Austin area for 2020 by Austin Monthly Magazine.

Our core principles are:

1. Excellence Always;
2. Only the Best;
3. Failure is Not an Option;
4. We All Take Out the Trash;
5. Run the Firm Like a Business.

Responsibilities:

- Research;
- Draft pleadings and discovery;
- Deposition preparation;
- Organize evidence;
- Drafting motions in limine;
- Briefing;
- Pre-trial assistance;
- Preparing motions for summary judgment.

Qualifications and Experience:

- 2+ years of experience as a practicing attorney;
- Exceptional research and writing skills;
- Previous experience in plaintiff's personal injury a plus;
- A JD from an ABA-accredited law school is required, and candidate must be an active member in good standing of any U.S. state bar.
- Excellent work ethic with the drive to "get the job done";
- Great attitude;
- Must work well with support staff and be very organized.

Compensation and Benefits:

- Commensurate with experience;
- Ability to work remotely;
- Opportunities for ongoing training and mentoring;
- Opportunities to advance and grow within the firm.
- Contingency fee referral bonus opportunities;
- Paid time off and paid holidays;
- IRA plan with company contribution match;
- Medical, vision, and dental insurance;
- Paid parental leave.

To apply, please send a resume and cover letter though the following link:

<https://zdfirm.bamboohr.com/jobs/view.php?id=505>

Zinda Law Group is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, or other protected status as required by applicable law.

Zinda Law Group is still operational during COVID-19. While this crisis poses unique challenges, thanks to an incredible team of dedicated attorneys, paralegals, and staff we have been able to continue running our office virtually. We have full remote-work capabilities and technology that allows our team to continue assisting our clients. The health and safety of our team is our number one priority, and we are committed to complying with all local, state, and national orders and guidelines regarding COVID-19.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 26, 2022

Expiration Date: March 4, 2022

Contact: Christie Feyen
8834 North Capital of Texas Highway Austin, Texas 78759 United States

Resume Receipt: Other (see below)

How To Apply: <https://zdfirm.bamboohr.com/jobs/view.php?id=505>

Additional Documents: Cover Letter, Writing Sample

Visual ID: 8875

Litigation Counsel

National Association of Manufacturers

Job Type: Full-time

Job Location(s):

Washington, District of Columbia United States

Job Description:

National Association of Manufacturers

Position Description

Job Title: Litigation Counsel

Division: Legal

Department: Legal

Reports To: Deputy General Counsel

FLSA Status: Exempt

Level: Senior Professional

Position Overview:

The National Association of Manufacturers is seeking a Litigation Counsel to assist the NAM Legal Center in litigating on behalf of the NAM's 13,000+ members on a range of issues and in advocating to policy makers on policies and legislation to ensure a level playing field for NAM members in the courts. The NAM's litigation program consists of direct legal challenges to federal regulations and other government actions, interventions in support of the government to defend sensible regulatory reforms and other pro-manufacturing actions, and the filing of amicus curiae

briefs to bring the voice of manufacturers to the courts on precedent-setting issues.

In a typical year, the NAM files around 50 briefs through our amicus program and party litigation (where NAM is the plaintiff or intervenor). The legal issues and topics on which we engage are as broad and diverse as the members we represent, ranging from labor and employment, energy and the environment, product liability, class actions, immigration, tax, trade, intellectual property,

manufacturers' free speech rights, False Claims Act, international issues, jurisdiction, administrative procedure, antitrust, arbitration, discovery, communications, insurance, and securities regulation.

The Litigation Counsel will also assist with NAM's Legal Policy agenda, working to influence policies and legislation that ensure a level playing field for NAM members in court and fair liability standards. We contact and confer with the Administration and members of Congress while leveraging our diverse network of member companies, industry coalitions, and advocacy groups to advocate for

manufacturers' interests on a range of issues such as class actions, COVID-19 liability protections, arbitration, Federal Rule of Civil Procedure, False Claims Act, and others.

This dynamic position will report to the NAM's Deputy General Counsel (who in turn reports to the NAM's Senior Vice President, General Counsel, and Corporate Secretary). The Litigation Counsel will work very closely with the Deputy General Counsel to identify, vet, manage, and resolve the cases under his or her responsibility. The Litigation Counsel will also be responsible for tracking

bills through Congress, building relationships with Congressional and Administrative staff, and participating in advocacy campaigns, which may

include letters to the Hill, meetings with legislative aides, coalition building with other trade organizations, and member outreach and support on specific bills or executive branch actions.

Day to Day Responsibilities:

- Approximately 80% of the Litigation Counsel's time will be spent on litigation matters, 20% on legal policy work
- Responsible for helping to develop party litigation and amicus briefs in which NAM participates on legislative, regulatory, tort liability and other matters in support of the NAM membership.
- Engages outside counsel, helps develop the legal strategy and arguments, and reviews and edits briefs drafted by outside counsel.
- Identifies litigation opportunities to strategically advance the interests of manufacturers and the manufacturing economy.
- Helps to build and manage relationships with allied groups, including building and managing litigation and advocacy coalitions.
- Coordinates and collaborates with the NAM's Policy and Government Relations Department to
- assure consistency with NAM policy positions.
- Analyzes proposed policy & legislation to determine possible effect on the interests of NAM member companies and becomes conversant on the subject matter.
- Proactively engages with NAM member companies on litigation and legal policy issues and responds to member companies' requests, questions and concerns in a timely, accurate and professional manner.
- Publicizes and explains legal case or legislative developments to NAM members, staff, and other key stakeholders as appropriate.
- Helps to build and manage legal programming to support and educate the NAM's members.

The above list of responsibilities is representative of the position and is not intended to limit or preclude other responsibilities and tasks that may be associated with or added to the position.

Supervisory Responsibilities:

No direct or indirect reports

Qualifications:

- J.D. from an accredited law school and membership in a state bar.
- Minimum of two years' litigation and/or policy experience in a law firm, a federal regulatory agency, trade association, or major company is strongly preferred.
- Experience with public policy issues and handling litigation initiatives with governmental bodies strongly preferred.
- Excellent analytical, organizational and writing skills are essential.
- Experience in any of the following legal fields is preferred but not required
- Energy & Environmental law
- Administrative law
- Labor & Employment
- Experience planning a conference or business event a plus
- Strong project management and organizational skills.
- Strong interpersonal skills.
- Attention to detail and high degree of accuracy.
- Computer proficiency with Windows, Microsoft Office Suite (Word, Excel and Power Point), and the Internet.
- Strong team player.
- Ability to work effectively in a fast-paced, quality and goal-driven work environment.
- Only those with the highest of ethical standards need apply.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 25, 2022

Expiration Date: February 28, 2022

Contact: Jasmine Primas
733 10th Street Northwest Washington, District of Columbia 20001 United States

Resume Receipt: Other (see below)

How To Apply: <https://us61.dayforcehcm.com/CandidatePortal/en-US/nam/Posting/View/606>

Additional Documents: Cover Letter, Writing Sample

Visual ID: 8860

Compliance Counsel

National Association of Manufacturers

Job Type: Full-time**Job Location(s):**

Washington, District of Columbia United States

Job Description:**National Association of Manufacturers****Position Description**

Job Title: Compliance Counsel

Division: Legal

Department: Legal

Reports To: Deputy General Counsel for Compliance

FLSA Status/Level: Exempt, Senior Professional

Location: HQ/Hybrid Remote

Position Overview

The Compliance Counsel performs a variety of legal work generally under the supervision of the Deputy General Counsel for Compliance, who in turn reports to the Chief Legal Officer & Corporate Secretary. The position's primary function is to ensure that the NAM is in full compliance with all applicable federal, state and local laws and to provide guidance to members of the NAM team as they work to build an expanding array of activities and member services. Position assists in protecting NAM's and its member companies' legal interests and maintaining its operations within the scope of the law. Assists in providing hands-on counsel to all levels of NAM staff.

Day to Day Responsibilities:

- Responsible for identifying and analyzing legal issues, drafting key documents, presenting clear recommendations, and ensuring legal compliance.
- Review and draft contracts, MOUs and association agreements, working closely with NAM team members.
- Assist with association compliance with non-profit tax law.
- Assist with HR legal compliance matters, including development and monitoring of association policies.
- Assist with intellectual property matters.
- Provide guidance on compliance with lobby disclosure and political law.
- Relies on legal knowledge and judgment to plan and accomplish goals, working creatively and cooperatively with NAM team members.

The above list of responsibilities is representative of the position and is not intended to limit or preclude other responsibilities and tasks that may be associated with or added to the position.

SUPERVISORY RESPONSIBILITIES:

No direct or indirect reports.

QUALIFICATIONS AND EXPERIENCE:

- This position requires a J.D. from an accredited law school and membership in a state bar.
- Minimum of two years of legal experience in a corporate, law firm, or association environment.
- Must possess experience drafting and reviewing contracts and advising on a wide range of business issues and possess knowledge of non-profit law, political and lobbying compliance laws.
- Excellent writing, analytical, organizational and communication skills are essential.
- Ability to work collaboratively with internal clients to come to creative solutions that advance association goals while remaining legally compliant.
- Only those with the highest of ethical standards need apply.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Desired Class Level(s): Graduate/Alumni
Posting Date: January 24, 2022
Expiration Date: February 28, 2022
Contact: Jasmine Primas 733 10th Street Northwest Washington, District of Columbia 20001 United States
Resume Receipt: Other (see below)
How To Apply: https://us61.dayforcehcm.com/CandidatePortal/en-US/nam/Posting/View/611
Additional Documents: Cover Letter, Writing Sample
Visual ID: 8859

Litigation Associate

Roetzel & Andress

Job Type: Full-time

Job Location(s):
Columbus, Ohio United States
Akron, Ohio United States

Job Description: **Litigation Associate – New Opportunity in Oil & Gas**

Roetzel & Andress has an immediate opening for an experienced litigator to join our Oil & Gas Team. This position is open to either our Akron or Columbus offices. We also offer a flexible work environment of in-office and remote work.

Oil & Gas Industry experience is a plus but not a requirement. Candidates will work on matters pertaining to the Dormant Mineral Act, Marketable Title Act and involve quiet title actions, mineral title and lease interpretation disputes, royalty disputes and mineral trespass litigation. This is a great opportunity to join our sophisticated Oil & Gas Team to enhance your professional development.

Minimum requirements:

- 2 - 5 years of general litigation experience
- Ability to review and analyze a myriad of legal issues
- Draft complaints, manage discovery, conduct depositions and draft dispositive motions
- Member of the **Ohio Bar** in good standing; West Virginia and/or Pennsylvania Bar membership is a plus
- Exceptional research and writing skills
- Strong work ethic and desire for professional development
- Ability to work well under deadlines in a changing environment and perform multiple tasks effectively and concurrently while using sound judgment in decision-making
- Ability to manage relationships with clients and colleagues

Qualified candidates should submit a cover letter, resume, references and compensation requirement to Kelly Nizzer-Bates at kbates@ralaw.com.

Competitive compensation and excellent benefits. Roetzel & Andress is an Equal Opportunity Employer.

Roetzel & Andress is a full-service law firm with offices located throughout Ohio, Florida, and in Chicago. Our Firm maintains a policy of non-discrimination and inclusion with respect to all employees and applicants for employment. All decisions as to employment with the Firm are governed solely on the basis of merit, competence, and qualifications, and are not influenced or informed in any manner by the employee's or applicant's race, color, religion, sex, age, national origin, ancestry, disability, marital or parental status, sexual orientation, gender identity, military status, veteran status, or any other basis prohibited by statute.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 24, 2022

Expiration Date: February 23, 2022

Contact: Firm Administrator Kelly Nizzer Bates
Firm Administrator
222 S Main St Akron, Ohio 44308 United States

Resume Receipt: Online

Additional Documents: Cover Letter

Visual ID: 8813

Managing Attorney - Health & Public Benefits

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time

Practice Area(s): Health, LAW

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Columbus, Ohio (United States)

Description:

Legal Aid Society of Columbus (LASC) is part of a three-part legal aid program headquartered in Columbus, Ohio State Legal Services Association (OSLSA). OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

LASC is actively seeking a dedicated, professional Managing Attorney to provide leadership and support to the Health and Public Benefits Practice Group work as well as ensure the team is providing comprehensive legal services for civil issues in pursuit of the organization's mission and priorities. Managing Attorneys balance systemic advocacy with practical day-to-day legal representation and staff support.

In collaboration with the Advocacy Directors, you will be responsible for providing leadership to attorneys and paralegals, identifying and engaging in impact representation (including litigation and other advocacy), litigation planning, strategy, community education, assisting in identifying and pursuing funding, and collaborating with the leadership team to balance both the needs of individual clients and the need for broader systemic change for the future.

Are You Someone That:

Is dedicated to improving the lives of low-income individuals in our communities?

Enjoys helping clients triumph over adversity?

Is motivated, professional and thrives within a collaborative, team-driven environment?

Believes successful resolution can be reached beyond traditional litigation?

Is interested in developing a wide range of legal skills and experiences?

Promotes a culture of high performance and continuous improvement that values learning and quality?

Has expertise in a wide range of Health and Public Benefits litigation and experiences?

Is able to effectively balance being responsive to emerging issues raised by attorneys and driving to meet organizational priorities?

You Will:

Manage and support Health and Public Benefits practice group including attorneys with a wide range of skills and experiences

Lead and support all functions related to legal advocacy ranging from intake to the representation of clients before local, state, appellate and federal courts, and all relevant agencies

Develop, implement and participate in active strategic involvement in the local community including legal education, outreach activities, clinics and other community events to positively impact client communities

Collaborate with other legal services attorneys on statewide advocacy

Promote community relations and build community relationships by engaging with the public and partner service providers

Develop and maintain local bar/bench relationships, relationships with local legislators and other community leaders

Remain current on emerging legal topics and identify relevant trends related to Health and Public Benefits

Be a part of a community of collaborative and mission driven professionals

Facilitate professional development of attorneys across practice groups
Co-counsel, when appropriate as well as determine other methods of effectively supporting attorneys' success in and out of the courtroom
Collaborate with across departments to assist with applications and reports and for funding sources and government agencies
Requirements

You Have:

Demonstrated progressive experience practicing law in a variety of substantive areas and specific expertise in the area of Health & Public Benefits
Excellent legal and communications skills with a proven record of performance and achievement
High ability to manage multiple priorities in a dynamic environment
High ability to exercise sound judgement and discretion
Ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations
Demonstrated ability to successfully lead, manage and develop a diverse team of professionals
Excellent communication skills, both orally and written, with diverse audiences
A commitment to diversity and inclusion both internally and externally
Strong work ethic with an ability to connect big picture ideas to day-to-day work
Ability to prioritize workload to manage time and tasks and delegate responsibilities in an effective and efficient manner
Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices
English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better
Juris Doctor from an accredited law school and admitted to the Bar of the State of Ohio (or if not currently admitted, eligible to waive in) required
Prior Legal Aid or related work experience a plus, but not required

Other Details:

It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.

The position reports to the Executive Director, is based in Columbus, Ohio and requires regular travel throughout the service area.

Salary is dependent upon level of experience. OSLSA offers an excellent comprehensive benefits package and ongoing training and development opportunities.

To Apply:

Submit resume, writing sample, references and letter of interest to employment@oslsa.org with Managing Attorney – Health & Public Benefits in the subject line.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is diverse and all of our clients are low income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

Desired Class Level: Graduate/Alumni

Posting Date: January 24, 2022

Expiration Date: April 26, 2022

Contact: Sara Frank
HR Director
1108 City Park Ave Columbus, Ohio 43206 United States
<https://www.oslsa.org/>

Resume Receipt: Other (see below)

How to Apply: Apply via email or directly at:
<https://recruiting.paylocity.com/recruiting/jobs/Details/891558/Legal-Aid-Society-of-Columbus/Managing-Attorney-Health-Public-Benefits>

Additional Documents: Cover Letter, Writing Sample

ID: 8866

Pro Bono Managing Attorney

Neighborhood Legal Services (Pittsburgh, PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Pittsburgh, Pennsylvania (United States)

Description:

Job Opportunities

NLS is an Equal Employment Opportunity and Affirmative Action Employer committed to the value of workforce diversity. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, gender identity, national origin, physical or mental disability, protected veterans, genetic information, or sexual orientation.

Current Positions

Neighborhood Legal Services (www.nlsa.us) is seeking to hire a Pro Bono Managing Attorney. This new role is a dynamic opportunity for an individual to develop the framework and the program strategy for an exceptional pro bono program at Neighborhood Legal Services. The best candidate will establish and grow this program to highlight and compliment the many services of NLS; will utilize and develop relationships and partnerships within the legal community; will cultivate dynamic relationships with key stakeholders and housing advocates; will develop the NLS's strategic vision, infrastructure and support systems. Interested candidates should send a resume and cover letter to hr@nlsa.us

Other opportunities include:

Staff Attorney positions within our family law, tangled title, elder law and housing programs. Multiple positions.

Intake Specialists in our Pittsburgh and Butler offices

All applications should be directed to hr@nlsa.us and include your resume, unofficial transcript(attorney positions) and letter of interest.

Neighborhood Legal Services offers an engaging work community and an excellent benefit package and is an equal opportunity employer.

Desired Class Level: Graduate/Alumni

Posting Date: January 24, 2022

Expiration Date: March 31, 2022

Contact: Human Resources
928 Penn Avenue Pittsburgh, Pennsylvania 15222 United States

Resume Receipt: E-mail

Default email for resumes.: hr@nlsa.us

Additional Documents: Cover Letter, Unofficial Transcript

ID: 8865

Assistant Public Defender

Kanawha County Public Defender - 13th Judicial Circuit (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

The Kanawha County Public Defender Office is seeking qualified applicants for the position of full-time Assistant Public Defender. Experience is preferred but not required. Applicants must be licensed to practice in West Virginia and be in good standing with the State Bar. Benefits include paid leave and holidays, life and health insurance, and participation in the W.V. Public Employee Retirement System. Applicants may send cover letter, resume, and professional references to Zoe Shavers, P.O Box 2827, Charleston, WV 25330, or email Zoe.A.Shavers@wvdefender.com

Desired Class Level: Graduate/Alumni

Posting Date: January 19, 2022

Expiration Date: March 31, 2022

Contact: Zoe Shavers

P.O. Box 2827 Charleston, West Virginia 25330-2827 United States

Resume Receipt: E-mail

Default email for resumes.: zoe.a.shavers.shavers@wvdefender.com

Additional Documents: Cover Letter

ID: 8831

UAC Staff Attorney (REMOTE)

Legal Services NYC (New York, NY)

Job Type: Full-time

Job Location(s):

New York, New York United States

Brooklyn, New York United States

Bronx, New York United States

Queens, New York United States

Staten Island, New York United States

Job Description:

LSNYC seeks staff attorneys to join our Universal Access to Counsel (UAC) program and work in our neighborhood-based offices representing tenants in eviction defense and other proceedings, as part of our work to implement New York City's groundbreaking new Right to Counsel law.

The Right to Counsel law was passed in 2017 after a successful tenant-led campaign by tenant organizers, advocacy groups and legal services organizations. The ultimate goal of the law is to provide income-eligible tenants who are sued for eviction in housing court with the right to an attorney to defend their case.

LSNYC's housing practice represents low-income tenants in many different settings, including defending tenants in eviction proceedings in housing court, representing tenants in administrative hearings, bringing affirmative litigation, and handling appeals at all levels.

The work of UAC Housing Unit attorneys will involve developing expertise in housing court practice, housing programs and subsidies, and public benefits. The attorneys will be expected to perform community outreach and provide legal information, advice, and counsel, both in clinical and informal settings. The attorneys will also be expected to perform trainings for other advocates, tenant associations, community members, and community groups. We are looking for candidates who are excited to work in a fast-paced environment and to use creative strategies in the pursuit of justice.

Job Responsibilities and Qualifications

- Conducting intake and providing full legal representation in housing court proceedings to New York City tenants referred to LSNYC through the right to counsel initiative in NYC housing courts, and through other referral sources.
- Litigating cases in housing court, administrative forums, appellate courts, and other state and federal courts on behalf of people facing eviction, and in affirmative cases challenging agencies and actors who threaten New York City residents' ability to obtain and retain affordable housing.
- Developing expertise in housing court practice, housing programs and subsidies, and public benefits.
- Providing legal advice and counseling to tenants as needed.
- Conducting neighborhood-based legal clinics and know-your-rights workshops.
- Identifying trends and recurring issues for potential impact litigation.
- Providing trainings to other advocates, tenant associations,

community members, and community groups. We seek candidates with the following • A J.D. from an accredited law school and be admitted (or in the process of being admitted) to practice law in the State of New York. • Demonstrated commitment to social justice and working in low-income communities and communities of color to advance equity. • Ability to communicate effectively with individuals from diverse backgrounds and conduct community outreach in low-income neighborhoods. • Excellent advocacy, analytic, writing, and leadership skills. • Strong time management and organization skills including the ability to handle a diverse, fast paced caseload generated by a "right to counsel" intake where clients may have a legal entitlement to representation. • Experience in housing, landlord/tenant, or related advocacy, preferred. • Fluency or proficiency in either Spanish or a language other than English that is frequently used by our clients is strongly preferred,

Desired Class Level(s): Graduate/Alumni

Posting Date: January 19, 2022

Expiration Date: February 25, 2022

Contact: Wayne A. Francis
350 Broadway, 6th Floor New York, New York 10013 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: housingattorneys2020@lsnyc.org

Additional Documents: Cover Letter, Writing Sample

Visual ID: 8835

Counsel, Education & Workplace Justice (State Policy Work)

National Women's Law Center (Washington, DC)

Job Type: Full-time

Job Location(s):

Washington, District of Columbia United States

Job Description:

The National Women's Law Center seeks a Counsel for the Education & Workplace Justice team to forward the Center's state policy work on workplace equality, including a particular focus on women of color, LGBTQ individuals, and women in low-wage jobs.

The Counsel's work will be centered on state policy efforts to protect the rights of women at work through legislative and regulatory advocacy efforts and engaging in public education efforts. Potential areas of focus include equal pay, workplace harassment, pregnancy discrimination and accommodation, minimum wage, fair work schedules, and protections against discrimination on the basis of sexual orientation and gender identity.

This is a two-year term limited position, with the possibility of extension dependent on funding.

Responsibilities

- Engage in advocacy before state legislatures and state administrative agencies, including by analyzing and drafting legislation, developing talking points, advising on advocacy and coalition strategy, providing written and oral testimony;
- Collaborate and coordinate with state partners and state legislators in these advocacy efforts;
- Represent NWLC in coalitions and at external meetings with other stakeholders to identify and advance policy goals;
- Research and analyze policy and legal issues and draft a variety of written materials for various audiences to include memos, fact sheets, reports, know your rights and other outreach materials, and blog posts;
- In support of and consultation with the Director of State Policy, Workplace Justice & Cross-Cutting Initiatives, and other staff on the Education & Workplace Justice team, help shape program strategies and priorities;
- Represent the Center in the press and in public speaking opportunities;
- Assist in the supervision of projects by interns/externs;
- Using project management strategies, work in close coordination with key Center staff, including others on the Education & Workplace Justice team, the Research team, and the Communications team, to strategically and collectively further the Center's work;
- Contribute to the Education & Workplace Justice team's broader work;
- Other duties as assigned.

Key Relationships

This Counsel will report to the Director of State Policy, Workplace Justice & Cross-Cutting Initiatives. May have

supervisory opportunities with interns.

Compensation & Benefits

A minimum salary of \$78,453 will be provided to the successful candidate who has at least 2 years of experience directly relevant to this role, consistent with the National Women's Law Center's compensation framework which is a scale based on relevant experience.

The Center offers a comprehensive benefits package, and four weeks of annual vacation.

NWLC is a non-profit organization whose headquarters and staff are based in Washington, D.C., with our office located in historic Dupont Circle. However, due to the COVID-19 public health emergency, all NWLC staff are temporarily working remotely. We continue to monitor public health guidance and keep safety, science, and flexibility top of mind as we evaluate what reopening looks like for our team.

A candidate must possess:

- A law degree and admission to a state bar with ability to waive into the DC Bar if not already admitted;
- A minimum of 2 years of relevant work experience;
- Academic and/or work experience related to workplace policy issues and/or antidiscrimination law;
- Strong analytical, oral, and written communications skills;
- Strong organizational and interpersonal skills;
- Demonstrated commitment to and or experience working on gender and racial equity and centering communities of color in their approach to work and executing key responsibilities;
- Ability and willingness to travel approximately 5-10% of time, dependent on pandemic travel safety guidelines

Additional preferred skills and knowledge:

- Experience working with communities of color, immigrant communities, and/or LGBTQ communities.
- Proven ability to work both independently and collaboratively in a fast-paced, team-based, multi-tasking environment.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 14, 2022

Expiration Date: February 20, 2022

Contact: HR Programs Associate Danielle Abrams
11 Dupont Circle Northwest Washington, District of Columbia
20036 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: statepolicycounsel2021@nwlc.org

Additional Documents: Cover Letter, Writing Sample

Visual ID: 8803

Remote Contract Attorney

MSD Partners, L.P. (New York, New York)

Position Type: Part-time**Practice Area(s):** Corporate**Job Location(s):** , Nationwide (United States)**Description:**

Role

Remote Contract Attorney

Description

A New York-based multi-strategy investment firm is seeking a licensed attorney to serve as an independent contractor and support the firm's internal Legal and Compliance team in reviewing, drafting and negotiating Non-Disclosure Agreements (NDA) that are entered into by the firm in connection with potential investment transactions. The Contract Attorney may also work on other commercial agreements depending on the firm's needs and the Contract Attorney's interests and qualifications.

The Contract Attorney will work completely remotely. The Contract Attorney should be available to work on most business days, but this is intended to be a flexible engagement and the hours may be worked before, during or after regular business hours depending on the Contract Attorney's schedule.

Qualifications & Desired Attributes

- 2+ years of legal experience, experience in the financial services industry is a plus
- JD from an accredited law school
- Current member of a U.S. State bar and in good standing
- Prior experience negotiating NDAs is strongly desired
- Prior experience with vendor agreements, engagement letters, access letters or other commercial agreements is a plus
- Exceptional attention to detail
- Highly organized with an ability to work independently
- Superior verbal and written communication skills
- Access to a computer and reliable phone and internet connections

Desired Class Level: Graduate/Alumni**Posting Date:** January 14, 2022**Expiration Date:** February 28, 2022

Contact: Chris Lunde
645 Fifth Avenue, 21st Floor New York, New York 10022 United States

Resume Receipt: E-mail**Default email for resumes.:** clunde@msdpartners.com**ID:** 8806

Remote Associate Attorney

The Bopp Law Firm, P.C.

Job Type: Full-time

Job Location(s):

Terre Haute, Indiana United States

Job Description:

The Bopp Law Firm, P.C. is seeking a remote associate for its Terre Haute office. The Firm has a national litigation and appellate practice specializing in campaign finance and election law and regularly appears in the U.S. Supreme Court where it has won 9 of 14 cases. The Firm is led by James Bopp, Jr., who is one of the country's leading conservative attorneys and currently serves as General Counsel for the National Right to Life Committee. He has been named as one of the 100 Most Influential Lawyers in America by the National Law Journal. Ideal candidates will have strong legal research and writing skills, demonstrated leadership ability, and a strong academic record. Please send resume and cover letter to jgallant@bopplaw.com.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 14, 2022

Expiration Date: February 19, 2022

Contact: Managing Attorney Jeff Gallant
The National Building 1 S. 6th St. Terre Haute, Indiana
47807 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: jgallant@bopplaw.com

Visual ID: 8800

Associate Attorney

Samuel I. White, P.C. Law Firm (Several locations WV, VA)

Position Type: Full-time

Practice Area(s): LAW

Job Location(s): Morgantown, West Virginia (United States)

Description:

Samuel I. White, P.C., a multi-state practice specializing in real estate, creditors rights and bankruptcy seeks a West Virginia licensed attorney to join our law practice located in Morgantown, WV. Real Estate and/or foreclosure experience preferred. The ability to work in a fast paced environment and to multi-task is required. Excellent benefits. Please email resume, cover letter and salary requirements. EOE

Desired Class Level: Graduate/Alumni

Posting Date: January 12, 2022

Expiration Date: February 26, 2022

Contact: Crystal Quarles

5040 Corporate Woods Drive Suite 120 Virginia Beach, Virginia 23462
United States

Resume Receipt: E-mail

Default email for resumes.: cquarles@siwpc.com

Additional Documents: Cover Letter

ID: 8783

Discovery Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time

Job Location(s):

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen PLLC, a large southeastern law firm with a national practice, is seeking a E-Discovery lead review attorney.

Moore & Van Allen's Discovery Team delivers high quality and timely discovery services to our clients in a wide variety of matters including civil and criminal litigation and government and internal investigations. We have a group of attorneys, technologists, and paralegals dedicated exclusively to discovery. Our Discovery group has years of experience on a variety of matters from the complex, global investigations to more straightforward, but challenging state court litigation. Our approach is to partner our technological capabilities with our legal experience to design an efficient and effective discovery strategy for all matters. In addition to handling complex disputes, we also serve in an advisory capacity on all aspects of discovery from preservation and collection to review and production.

This position requires an attorney with a JD and knowledge and experience with discovery in civil litigation and/or complex investigations. Applicants must have knowledge of civil litigation procedures generally and strong familiarity with e-discovery and the technology involved in e-discovery, include Relativity. Qualified candidates should have a minimum of 2 years of experience working on document reviews in a team leadership role. In addition, candidates should have substantial experience in performing QC review, drafting privilege logs, and reporting document review metrics.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 12, 2022

Expiration Date: February 18, 2022

Contact: Mollie Clark

New Associate Recruiting Manager
100 N Tryon St Charlotte, North Carolina 28202 United States

Resume Receipt: Other (see below)

Default email address for resumes: charlotterecruiting@mvalaw.com

How To Apply: <https://bit.ly/3gVP2t4>

Additional Documents: Cover Letter, Unofficial Transcript

Visual ID: 8790

Explore available PwC career opportunities

PwC

Job Type: Full-time, Summer, Internship

Job Location(s):
United States

Job Description:

Applications must be submitted by PwC's national deadline: **Tuesday, February 22nd, 2022 @ 11:59 PM EST.**

Learn more about who we are at our spring 2022 virtual events:

Discover PwC's spring 2022 virtual events series to learn more about our firm, hear directly from our professionals and brush up on your interview skills. RSVP for an upcoming event today!

We have available summer programs, internships and associate/full time opportunities:

We are dedicated to developing leaders at all levels, and our programs, internships and full-time opportunities are just the beginning.

Interested? Here's how to apply:

1. Determine which entry level program or opportunity is right for you based on graduation date and eligibility by taking our interactive quiz!

- **Opportunities Include:** Career Preview, Elevate Experience, Start, Women's Consulting Experience, available internship and associate positions

2. **Apply directly to PwC via our jobs site** - applying to your school/university site will not count as an official application!

- Review our PwC entry level visa sponsorship eligibility site prior to applying.
- You'll be asked to confirm your top two preferred PwC office locations. When you apply, check that the opportunity for which you are interested in is available in your preferred office location(s) by reviewing the Job Posting Location(s) section.
- For most entry-level roles at PwC, job seekers are required to complete an assessment to be considered for the role. After you submit an application for an entry-level position, you should expect to receive the assessment via email within a few hours. We strongly encourage you to take the assessment as soon as possible.

3. Submit your application and your assessment (if applicable) by PwC's national deadline: **Tuesday, February 22nd, 2022 @ 11:59 PM EST.**

- Current students and alumni interested in entry level opportunities are encouraged to apply.

I've applied, now what?

Join our Talent Community to stay connected, learn more about PwC, career opportunities and events that interest you! Our talent community is a great place to tell us more about yourself and it helps recruiters find you if there's an opportunity that aligns with your background, skills and interests.

Explore more about our entry level recruiting process and how to get started, virtual interview tips and what to expect during the recruitment process. Use our US careers recruiting map to find your school recruiter's contact information.

Why PwC:

We're inspiring and empowering our people to change the world. Here, you'll learn with purpose, lead with heart and put your skills to work to

make a meaningful difference in the world. As part of a diverse team, you'll build trust and create innovative client solutions in unexpected ways.

If you join us, you can help organizations meet the challenges and opportunities of the US marketplace in the areas of audit, tax, consulting, and products and technology. The PwC new joiner experience includes a personalized digital experience, exposure to diverse client work, real-time development from your coaching team and tools to support your well-being.

You decide what happens next—at PwC or beyond.

Desired Class Level(s): 2L, 3L, Graduate/Alumni

Posting Date: January 12, 2022

Expiration Date: February 18, 2022

Contact: Associate Brittany Robertson
Associate
1 Embankment Place London WC2N 6RH United Kingdom

Resume Receipt: Other (see below)

How To Apply: <https://pwc.cm/tp/rj6-5cjlG.J-K>

Visual ID: 8795

Reference Attorney (Remote)

Thomson Reuters

Job Type: Full-time

Job Location(s):

Columbus, Ohio United States
Seattle, Washington United States
St. Louis, Missouri United States
Chicago, Illinois United States
Atlanta, Georgia United States
Boston, Massachusetts United States
Phoenix, Arizona United States
Carrollton, Texas United States
Los Angeles, California United States
Minneapolis, Minnesota United States

Job Description:

Are you interested in being a go-to legal research expert trusted by professionals around the world?

Reference Attorneys play an important role in the global support of Thomson Reuters' products, with a primary focus on Westlaw, the world's leading provider of information to the legal community. If you excel at legal research, digging for answers, finding creative solutions to difficult issues and partnering with professionals, you may have what it takes to succeed as a Reference Attorney.

Every day brings a new challenge as Reference Attorneys research relevant and cutting-edge issues. We are expert legal researchers and use our knowledge of and experience with the law to help our customers find the answers they need. Reference Attorneys take pride in their research and problem-solving abilities and work hard to educate our customers on how to get the most out of Thomson Reuters' products.

Reference Attorneys work in a fast-paced, high-volume environment that continuously evolves to meet the demands of our customers while maintaining an industry-leading level of service. Our customers include top law firms, government agencies, and global corporations. We also partner closely with our sales and account management, editorial, and product development teams to connect our customers' needs with our business objectives.

Reference Attorney shifts offer flexibility that makes it easy to strike a work/life balance. Because we work with customers in real-time, Reference Attorneys never have to take work home. All Reference Attorneys are based at the Thomson Reuters Minnesota office in the Twin Cities metro area. The location offers an excellent quality of life, access to great education, and a vibrant arts scene.

About the Role

In this opportunity as a Reference Attorney, you will:

- Partner with customers in real-time, discuss their legal research projects, and craft research solutions tailored to their needs
- Educate customers on research strategy, content offerings, and product functionality
- Communicate clearly and effectively with end users, colleagues, and management to quickly resolve issues and ensure customer satisfaction

About You

You're a fit for the role of Reference Attorney if you:

- J.D. from U.S. accredited law school and bar admission from any state
- Excellent communication and customer service skills
- Computer and online systems proficiency with ability to multitask while supporting customers via phone, live chat, and email
- Open to feedback and working closely with management and training staff for continuous growth and development

Desired Skills/Experiences

- 1 – 2 years of prior legal experience preferred but not required
- Prior customer service experience is helpful, but the key to success is the ability to:
- Take ownership of difficult issues with confidence and definitive solutions
- Proactively take initiative to seek creative solutions while balancing business interests
- Be expressive, genuine, and friendly while working in a customer-facing role

What's in it For You

At Thomson Reuters, our people are our greatest assets. Here are some of the benefits we offer for your personal and professional growth:

- **Compensation:** Base salary, plus yearly bonus dependent upon your performance
- **Learning & Development:** On-the-job coaching & learning, leadership capability development, Harvard Management courses, key talent programs, tuition reimbursement
- **Benefits:** Flexibility, Comprehensive health coverage with benefits that are effective day one
- **Perks:** Social events & activities, generous vacation package plus 2 paid volunteer workdays a year

The Reference Attorney position is a great entry point to Thomson Reuters and offers long-term career options. Reference Attorney managers actively support their team members' career aspirations within in the department and throughout the company. Reference Attorneys have successfully made career transitions to multiple areas within Thomson Reuters, including Sales & Account Management, Training & Education Development, Legal Product & Editorial, Marketing, and Findlaw. Successful completion of initial training and demonstrated competence of reference attorney expectations is required for movement within department. Thomson Reuters requires one-year service commitment before being eligible to post to other departments.

Desired Class Level(s): Graduate/Alumni

Posting Date: January 11, 2022

Expiration Date: February 17, 2022

Contact: Talent Acquisition Partner Brittney Short
Talent Acquisition Partner
333 Bay Street Toronto, Ontario M5H 4G3 Canada

Resume Receipt: Other (see below)

How To Apply: <https://jobs.thomsonreuters.com/job/14067694/reference-attorney-eagan-mn/>

Visual ID: 8776

Senior Assistant Counsel/Senior Counsel/Associate Counsel

State of New York, Unified Court System 3rd Judicial Department (Albany, New York)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): New York, New York (United States)

Description:

We are pleased to share the following link for a Senior Assistant Counsel/Senior Counsel/Associate Counsel position with the New York State Unified Court System in the Office of the Inspector General: Counsel Series

The announcement contains the job assignment, required qualifications, the filing deadline, and application completion details. Any questions regarding the position may be directed to the contact person listed in the employment announcement.

Please share this announcement with your constituents and community members and encourage them to bookmark the Court system's "Careers" page: [Careers Home Page|NYCourts.gov](#) to find updates on current jobs, as well as information on current or upcoming examinations.

[Careers Home Page|NYCourts.gov](#)

Desired Class Level: Graduate/Alumni

Posting Date: January 10, 2022

Expiration Date: February 28, 2022

Contact: Careers
20 EAGLE STREET Albany, New York 12207 United States

Resume Receipt: E-mail

Default email for resumes.: diversity@nycourts.gov

ID: 8759

Executive Director

Institute for well-being (IWIL) (Rockville MD)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Rockville, Maryland (United States)

Description:

Institute for Well-Being in Law Executive Director Job Description
IWIL seeks an inspiring individual for a remote working position as Executive Director to lead the Institute with energy and urgency, serving as its public face and visionary steward. Reporting to the Board of Directors, the Executive Director (ED) will have overall strategic and operational responsibility for the Institute for Well-Being in Law's staff, programs, finances, development, and execution of its mission:

The Institute for Well-Being in Law is dedicated to the betterment of the legal profession by focusing on a holistic approach to well-being. Through advocacy, research, education, technical and resource support, and stakeholders' partnerships, we are driven to lead a culture shift in law to establish health and well-being as core centerpieces of professional success.

As IWIL is committed to improving diversity, equity, and inclusion in the legal profession, we strongly encourage applications from individuals coming from populations that are underrepresented in law.

I. Responsibilities of the Position

Leadership & Management:

Providing executive-level leadership of IWIL in a transparent and ethical manner, the Executive Director will:

- Develop, maintain, and support a strong, diverse Board of Directors
- Along with the board, develop and execute a long-range strategy which achieves IWIL's mission, and toward which it makes consistent and timely progress
- Ensure ongoing programmatic excellence, and consistent quality of finance, administration, fundraising, communications, and other systems
- Actively engage and energize IWIL's volunteers, board members, committees, allied organizations (including stakeholder groups and state well-being task forces), and funders
- Maintain a climate which attracts, keeps, and motivates a diverse staff and volunteer base of highly committed and skilled individuals
- Advance diversity, equity and inclusion principles in all levels of IWIL's work, thereby ensuring compliance with IWIL's Diversity, Equity and Inclusion Policy
- Serve as ex-officio of each committee; seek input and participation by committee members, ensuring diverse representation among members and adherence to IWIL's strategic plan goals and overall mission

- Lead, develop, mentor, and retain staff and contractors as needed to fulfill the goals of IWIL. Ability to release any staff, including independent contractors, when performance or behavioral expectations are not met

Fund Development and Financial Management:

- Develop and execute a fund development plan to ensure IWIL's stability and growth into a nationally and internationally recognized leader in the well-being in law arena
- Develop and execute funding strategies to ensure adequate funding for operations and programs through a variety of means, including major donor sustaining and one-time contributions, sponsorships of programs, private and governmental grants, solicitation of individual donors, and other fund development processes as needed
- Be responsible for developing and maintaining sound financial practices
- Working with the board, prepare a budget and ensure that the organization operates within budget guidelines

Communications:

- Serve as the public face and spokesperson for IWIL, using external presence and relationships to garner new opportunities, especially

with national and/or international allied organizations.

- Ensure the development and execution of a strategic and dynamic communications plan to promote the work of IWIL, raise awareness regarding issues related to well-being in law (identification and treatment of behavioral health disorders along with prevention measures through promotion of well-being), and reduce stigma
- Deepen and refine all aspects of communications—from web and social media presence to external relations with the goal of creating a stronger brand.

II. Qualifications for the Position

The ED will be thoroughly committed to IWIL's mission. All candidates should have proven leadership, fund development, and relationship management experience, along with a demonstrated passion for well-being of the legal profession and a willingness to serve as an agent of systemic change.

Experience requirements include:

- Ability to lead an organization and staff, with specific examples of having developed and operationalized strategies that have taken an organization to the next stage of growth
- Experience working with a Board of Directors with the ability to cultivate existing and new board member relationships, and to ensure diverse representation on the Board
- Aptitude for or, preferably a successful history of, fundraising with the ability to develop and maintain relationships with a wide range of stakeholders, donors, sponsors, and volunteers
- Ability to hire, coach, inspire, manage, and discipline staff
- Experience in setting and successfully managing a budget, preferably with a nonprofit entity
- Ability to build working relationships with key stakeholders, including regional and national organizations, legal employers, law schools, lawyers assistance programs, and the judiciary
- Advanced degree, preferably a JD, with 5-7+ years of leadership experience in a company or nonprofit, an academic entity such as a research institute or law school, branch of a court system, law firm, corporate law department, or relevant government agency or other enterprise related to the legal system
- Experience working on issues related to, or being involved in, the well-being in law movement

Additional skill sets needed:

- Entrepreneurial and innovative mindset
- Strong written and verbal communication skills, in person and online
- High emotional intelligence with the ability to read others and their cues while being self-aware, as well as treating everyone with courtesy and respect
- Ability to effectively collaborate with diverse groups of people
- Passion, idealism, personal integrity, positive attitude, mission-driven, and self-directed
- Commitment to one's own well-being and the ability to lead by example in this regard

The position is full-time and remote. Some travel will be required with expenses paid. Competitive salary and benefits.

Nominations, applications for the position, and questions should be directed to: hzimmerman@msp-amc.com.

Desired Class Level: Graduate/Alumni

Posting Date: January 3, 2022

Expiration Date: March 31, 2022

Contact: H. Zimmerman
1300 Piccard Drive, Suite LL 14 Rockville, Maryland 20850 United States

Resume Receipt: E-mail

Default email for resumes.: hzimmerman@msp-amc.com

ID: 8679

Pro Bono Manager

OSLSA Ohio State Legal Services Association (Columbus, OH)

Position Type: Full-time

Practice Area(s): Housing, Immigration/Refuge

Job Location(s): Columbus, Ohio (United States)

Description:

Ohio State Legal Services Association (OSLSA) is a three-part legal aid program headquartered in Columbus. OSLSA's mission is to provide civil legal aid and advocacy to combat unfairness and injustice and to help people rise out of poverty.

OSLSA is actively seeking a professional, dedicated and results-oriented person to manage the organization's Pro Bono programs including coordinating clinics, recruiting and building relationships with volunteers, and collaborating with partners internally as well as in the community. A successful candidate will not only manage existing relationships and projects, but also contribute to the growth and development of the department.

Working in close collaboration with the Director of Community Engagement and Pro Bono, the Pro Bono Manager will be primarily responsible for managing the Pro Bono staff on the Team as well as developing, increasing and orchestrating efforts to increase the involvement of the private bar in providing legal assistance to general low-income population across the entire service area and otherwise maximizing resources to increase the amount of assistance provided to legal services-eligible clients.

Are You Someone Who:

Comfortably relates and communicates with people whose backgrounds and lived experiences are different than your own?
Is looking for an opportunity to grow and develop in an expanding organization?
Brings creative ideas forward to drive the program forward?
Takes pride in completing tasks accurately, timely and precisely?
Has an aptitude to learn new things?
Works well within a collaborative, team-driven, and goal-based environment?
Can communicate verbally and in writing with a wide range of people?
Is agile and able to respond effectively to the changing needs of a growing organization?
Creates processes to increase work efficiencies and systems to work smarter not harder?
Engages in continuous learning to evolve personal skillset?
Is attentive, persistent and able to creatively adapt to dynamic situations?
Advocates in a constructive manner to reach resolution?
Promotes a culture of high performance and continuous improvement that values learning and quality?
Is dedicated to improving the lives of low-income individuals in our communities?

You Will:

Manage and lead the Pro Bono staff on the OSLSA Pro Bono & Community Engagement team and work across the program including implementing and expanding clinics, supervising pro bono cases, assessing and implementing systems to increase efficiencies and growing the program overall.
Work with all OSLSA teams and offices to ensure pro bono program reflects the needs of the client communities and supplements the work of full-time staff throughout the program.
Expand pro bono resources by developing new service delivery models and recruiting new pools of lawyers and non-attorneys throughout the service

area.

Work with OSLSA Pro Bono & Community Engagement Director to further unify the OSLSA pro bono program while maintaining separate LASC and SEOLS identities when needed for clarity of messaging and service delivery.

Work with OSLSA Pro Bono & Community Engagement Director to ensure equitable distribution of Pro Bono staff resources across LASC and SEOLS programming.

Lead the full lifecycle of volunteers from presentations and recruitment to on-boarding, placement and training as well as maintaining relationships at the close of volunteer terms.

Coordinate and execute internal projects including Clean Slate/Opportunity Port, Naturalization and Virtual Advice Clinics, and a wide range of pro bono referrals.

Work with other Pro Bono staff to maintain and strengthen relationships with existing pro bono partners as well as cultivate and develop new relationships.

Manage grants administration including monitoring and meeting deadlines for pro bono-related applications and reports for existing and future funders.

Partner with Training Manager to plan, develop and implement Pro Bono CLE workshops.

Communicate effectively and timely with staff and other managers regarding required materials, data and actions along with specific timelines to meet grant requirements.

Manage the files and databases to assure complete and accurate records and assure reports are accurate and submitted in a timely manner.

Coordinate writing, editing, and collecting documentation, and ensure that grant deliverables are complete and submitted to grantor by the required deadlines.

Assemble and facilitate meetings to assure coordination and collaboration with relevant parties.

Requirements

You Have:

Demonstrated ability to practice within several poverty law areas, including consumer, housing, domestic relations, public benefits, unemployment, and re-entry.

Familiarity with a broad range of substantive areas of law and knowledge of available resources

Excellent legal and communications skills with a proven record of performance and achievement

Demonstrated leadership skills with a wide range of job categories and professionals

Ability to anticipate needs and navigate problems with a creative, practical approach toward reaching successful resolution

High ability to manage multiple priorities in a dynamic environment

High ability to exercise sound judgement and discretion

Ability to facilitate collaboration as well as build and sustain productive relationships with diverse individuals, groups and organizations

Demonstrated ability to successfully lead, manage and develop a diverse team of professionals

Excellent communication skills, both oral and written, with diverse audiences

A commitment to diversity, equity and inclusion both internally and externally

Patience, understanding and cultural competency in working with low-income communities

Strong work ethic with an ability to connect big picture ideas to day-to-day work

Ability to prioritize workload to manage time and tasks and delegate responsibilities in an effective and efficient manner

Proficiency in Microsoft applications, knowledge of current technologies and commitment to remain up to date with industry best practices

English language proficiency is essential and Spanish/English bilingual skills are a plus. Additional languages – even better

Juris Doctor from an accredited law school and admitted to the Bar of the

State of Ohio (or if not currently admitted, eligible to waive in) required
 Prior Legal Aid or related work experience a plus, but not required

Other Details:

It is the policy of OSLSA not to discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity or expression, marital status, national origin, disability, age, ancestry, and military status or any other characteristic protected by law.

This full-time position is based in Columbus, Ohio and reports to the Director of Community Engagement and Pro Bono. Some travel to other office locations and offsite locations may be required at times.

Salary is dependent upon level of experience. OSLSA offers an excellent comprehensive benefits package and ongoing training and development opportunities.

To Apply:

Submit resume, writing sample, references and letter of interest.

In your cover letter, please address the following in order for your application to be considered: OSLSA's clientele is extremely diverse and all of our clients are low-income. To ensure that our agency is best serving our communities, OSLSA strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued.

How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.

To promote social justice and best serve our clients, OSLSA is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including BIPOC and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.

Desired Class Level: Graduate/Alumni
Posting Date: December 23, 2021
Expiration Date: February 28, 2022
Contact: Sara Frank HR Director 1108 City Park Ave Columbus, Ohio 43206 United States https://www.oslsa.org/
Resume Receipt: Other (see below)
How to Apply: https://recruiting.paylocity.com/recruiting/jobs/Details/855416/Ohio-State-Legal-Services-Association/Pro-Bono-Manager
Additional Documents: Cover Letter
ID: 8631

Commercial Litigation Associate (Feb.-Sept. 2022 Start Date)

Hankin, Sandman, Palladino, Weintrob & Bell (Atlantic City, NJ)

Job Type: Full-time

Job Location(s):

Atlantic City, New Jersey United States

Job Description:

We are a well-established Southern New Jersey law firm seeking an Associate with 0 to 5 years of experience to work in the areas of commercial litigation, construction law, and private and public contract law. The position is for a start between February 2022 and September 2022 depending on the applicant's particular circumstances. The Associate will have an immediate opportunity for client contact and substantive responsibility for all aspects of assigned matters, including appearances before courts and government bodies. Strong writing and communication skills are required. New Jersey bar admission/anticipated admission is a must.

The firm will not sponsor work visas.

Desired Class Level(s): 3L, Graduate/Alumni

Posting Date: December 29, 2021

Expiration Date: February 19, 2022

Contact: Partner Evan Labov

Partner

30 South New York Avenue Atlantic City, New Jersey 8401
United States

Resume Receipt: Email Resume, Online

Default email address for resumes: evanl@hankinsandman.com

How To Apply: Email resume and additional documents to Evan Labov at: evanl@hankinsandman.com Additional Documents to Send with Resume: Cover Letter, Unofficial Transcript, Writing Sample Contact: Evan Labov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 8658

Finance Associate

Frost Brown Todd, LLC (Louisville, KY)

Position Type: Full-time

Practice Area(s): Banking & Finance

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

Frost Brown Todd, a full-service AM Law 200 firm with more than 500 attorneys in 15 markets across nine states and Washington DC, seeks an entry-level general corporate transactional associate for the Charleston, WV office. This position will be trained on commercial finance transactions, primarily public finance, with some commercial lending and real estate. Applicants must have a good academic record and excellent written and oral communication skills. Please visit our web page and use the "self-apply" feature at <https://frostbrowntodd.com/careers/laterals/> to submit your application. Frost Brown Todd LLC is an equal opportunity employer.

Desired Class Level: 3L, Graduate/Alumni

Posting Date: December 21, 2021

Expiration Date: March 22, 2022

Contact: Ms. Sonya Yadon
Attorney Recruiting and Development Manager
400 West Market Street, 32nd Floor Louisville, Kentucky 40202-3363 United States

Resume Receipt: E-mail

Default email for resumes.: ldobbins@fibtlaw.com

Additional Documents: Cover Letter, Unofficial Transcript, Other Documents

Requested Document Notes: Please submit an updated resume, cover letter, and transcript.

ID: 8609

TITLE ABTRACTOR LANDMAN

Purple Land Management (Canonsburg, PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Canonsburg, Pennsylvania (United States)

Description:

TITLE ABSTRACTOR LANDMAN

Location: Canonsburg, PA

Are you the most consistent and patient researcher you know? Do you thrive on systematic procedure and knowing that you are accountable from start to finish? Does your natural ability to maintain a steely dedication to your work set you above the rest? That's the kind of researcher we are looking for; someone who is ready to join a stable environment where predictability, consistency, and timeliness are valued. We want this individual to be a resourceful asset to our growing team of landmen!

Job Description

The company is seeking a Title Abstractor Landman to report to, and work directly with, the project management team. The company's significant growth necessitates the addition of a team member who can work independently in a team-oriented environment while utilizing their natural ability to perform with little deviation to their internal set schedule. The individual will be responsible for mineral and title research while maintaining production goals and deadlines. The overall purpose of the role will be to provide the client with research they need to proceed with drilling operations and lease payouts.

Responsibilities

Research county records to determine surface and mineral ownership by utilizing online databases or travel to the local county courthouse to review county records
Analyze and document research results to select the relevant information to input into reports for submission to the client
Meet deadlines and balance multiple priorities in an environment with shifting timeframes
Contribute to other duties assigned by management and determined by business needs
Mandatory Requirements
Must be local to the area
Must be willing to go into courthouse
Minimum of 2-3 years of experience in title/mineral research
Juris Doctorate or a degree in Energy Management may be substituted, but must be accompanied with sufficient job-related experience
Ability to meet specific deadlines, daily and weekly, based on current internal and client needs
Ability to work with minimal supervision
Ability to communicate professionally with all levels of management and clients (in writing and verbally)
Proficiency in Microsoft Office; specifically, Excel and Word
Experience with Adobe Acrobat

Preferred Qualifications (Not Required)

AAPL membership
Bachelor's degree
Juris Doctorate Degree in Energy Management/Commerce

Company Description

Purple Land Management, LLC ("Purple") is one of the nation's largest tech-enabled provider of land services that negotiates the buying, selling, and leasing of mineral

rights, determines and cures title, prepares mineral ownership reports, and performs other related services required for oil and gas operators to drill and produce wells. Overdrive, Purple's proprietary software-as-a-service ("SaaS"), allows customers to track lease, well, and contract data in a web-based geographic information system ("GIS") mapping platform powered by ESRI, a leader in GIS mapping software. Based in Fort Worth, Texas, and founded in 2010, Purple has the financial support of Satori Capital, a Texas-based multi-strategy investment firm founded upon the principles of conscious capitalism. Satori's private equity business partners with leadership teams of companies that operate with a long-term perspective, commit to their mission or purpose, and create value for all stakeholders.

Compensation: Commensurate with experience

Career Path: Opportunity for promotion based on performance and the team's needs

Start Date: Immediately

Work Authorization: Candidates must already be authorized to work in the United States.

Desired Class Level: Graduate/Alumni

Posting Date: December 17, 2021

Expiration Date: February 28, 2022

Contact: Breyanne Mays
Land Operations Manager
210 E 8th Street Fort Worth, Texas 76102 United States

Resume Receipt: E-mail

Default email for resumes.: bmays@purplelandmgmt.com

ID: 8589

Spring and Summer Law Clerk (REMOTE/Virtual)

Tenants Law Firm (Los Angeles, CA)

Position Type: Externship

Practice Area(s): All Practice Areas

Description:

Tenants Law Firm is currently seeking applications for legal externs for the Spring and Summer semesters of 2022. Tenants Law Firm is a Los Angeles-based 501(c)(3) non-profit organization fighting for the rights of tenants and their children in California. Our mission is to provide tenants healthy homes through passionately advocating for communities, combating and preventing homelessness in the process. We are looking for highly organized, intelligent, and passionate candidates with a strong interest in the public sector to join us for the coming semesters.

Our firm offers a robust and established externship program focused on real-world application of legal skills in a collaborative and team-oriented environment. We emphasize direct and hands-on work where our externs will work closely with attorneys to help tenants get justice, including repairs to their homes and compensation for the wrongs they have endured, and ensure housing through legal representation.

Our externship program is now 100% virtual, or if you're in LA, in office is available too.

Hiring Criteria: Excellent communication and organizational skills. Ability to assume responsibility quickly and work both independently and as part of a team. Ability to use good judgment, multitask, and meet deadlines. Ability to interact with a wide range of clients in a kind, appropriate manner. Candidates will work 100% remotely.

Tasks include but are not limited to:

- Drafting demand letters
- Drafting complaints
- Preparing case management statements
- Preparing deposition notices
- Drafting motions
- Drafting mediation briefs
- Drafting other law and motion
- Propounding discovery
- Preparing and drafting discovery responses
- Performing legal research and drafting.
- Communicating with clients
- Liaising between clients and experts

Please send resumes to careers@tenantslawfirm.com

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni, Class Level

Posting Date: December 16, 2021

Expiration Date: August 1, 2022

Contact: Daniel Lavi
9454 Wilshire Blvd Los Angeles, CA, California 90212 United States

Resume Receipt: E-mail

Default email for resumes.: careers@tenantslawfirm.com

ID: 8584

Executive Director

(MIE) Management Innovation Excellence (Boston MA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Boston, Massachusetts (United States)

Description:

November 3, 2021

Position Announcement:

Executive Director

Management Information Exchange (MIE) seeks its next dynamic Executive Director. MIE is a nonprofit organization that supports leaders, managers, supervisors, administrators, and fundraisers in legal aid programs. MIE's mission is to promote excellence in management to ensure high quality civil legal advocacy on behalf of low-income people across the United States. MIE advances best practices and innovation in leadership, management, supervision and fundraising by supporting a full and free exchange of ideas and providing training, and consulting, an online resource library, and a flagship journal for the legal aid community.

This position is an exciting opportunity for an organized, energetic, experienced leader and manager who has an entrepreneurial streak and is passionate about supporting the legal aid programs that expand access to justice across the United States. The Executive Director can be located anywhere with excellent internet service and from which there is the ability to travel to MIE events without exorbitant cost.

About MIE

MIE was established in 1985 to provide training for Executive Directors of legal aid programs, and to share expertise and cutting-edge ideas through its Journal and national meetings. Over the years, MIE has expanded both its training and its Journal articles to include content that supports middle managers, fiscal directors and development professionals working in legal aid programs and has developed an online library of information and affinity listservs useful to legal aid managers. It sponsors regular national conferences and provides consulting and technical assistance to the legal aid field. It is an important member of the national legal aid support community, maintaining relationships and collaborations with other national legal aid and bar organizations. MIE has also become the preeminent hiring consultant for legal aid programs engaged in Executive Director transition.

MIE has a small staff and consulting team – the Executive Director, the Director of Programs, the Administrative Assistant, and the Resource Development Support Services Consultant, assisted by other project-specific consultants. MIE's work is

heavily supported by and dependent upon the work of its very active Board of Directors and other volunteers committed to the delivery of legal aid to low-income communities. For example, Journal articles are written by MIE's readers - legal aid managers and staff – and trainings are planned and led by MIE staff, with training delivered by legal aid managers.

MIE's Board is comprised of leaders in legal aid programs who bring a high level of experience and commitment to their support for MIE.

MIE's small budget is reliably achieved through subscription, training, and consulting revenues.

Responsibilities

Areas of responsibility of the Executive Director include:

Planning and strategy: working with the Board and staff to plan and carry out the established core work of the organization, including both the services to be delivered and the revenue structure required to sustain MIE.

Identifying and anticipating developing trends and issues in the delivery of legal aid so as to inform MIE's work and develop new programs and business opportunities.

Budget and finance: working with MIE's CPA, accountant and the Board Treasurer, planning and carrying out the annual budget and ongoing accounting and financial oversight.

With the volunteer MIE Journal Committee and its Chair, quarterly production of the MIE Journal.

With the Director of Programs, other MIE team members and volunteer committees, design and implementation of MIE's conferences and training programs.

With MIE's consultant network, meeting the need for executive transition services in the legal aid community.

Recruiting and engaging volunteers for all aspects of MIE's work.

Maintaining subscribers and attracting attendees to MIE events.

Hiring and supervision of staff and consultants.

Collaborating with the Board of Directors and facilitating its work.

Expanding MIE's capacity and role in the legal aid community's efforts to enhance diversity, equity and inclusion and racial justice.

Maintaining relationships and collaborations with other national legal aid and bar organizations working on access to justice.

Qualifications

While all applications are welcome, the ideal candidate will have many of these experiences and skills:

Required Skills Attributes and Experience:

J.D. or other graduate level degree or equivalent experience.

Demonstrated commitment to excellence in management, with a keen understanding of the role of management in building and sustaining organizations that deliver great advocacy.

Proven leadership and management experience in the non-profit private or public sector including oversight or hands-on experience with finance and budgeting, and business plans and operations.

Experience in managing staff and/or consultants with an inclusive, collaborative and transparent style.

Exceptional communications skills, including experience writing, speaking, and presenting to a wide variety of audiences.

Excellent interpersonal skills; ability to rapidly build and maintain meaningful relationships with staff, partner organizations, Board Members, member organizations and volunteers.

Creative, entrepreneurial and visionary approach to organizational

goal setting and performance.

Analytical and problem-solving skills that enable sound, strategic decision-making.

Willingness to engage in the broad range of activities required to maintain a small organization (from paperclips to presentations!).

A demonstrated commitment to promoting racial justice and advancing diversity, equity, and inclusion, including race, gender, sexual orientation, ethnicity, gender identity, family status, and disability.

Other desired and valuable experience (candidates are likely to have some but not all of these experiences):

Experience as Executive Director or Deputy Director of a legal aid program.

Demonstrated experience with, commitment to, and expertise in the provision of legal assistance to indigent and vulnerable communities.

Executive experience in legal aid or other nonprofit advocacy organizations.

Familiarity with the national legal aid system.

Experience with nonprofit fundraising.

Experience with inspiring, recruiting and managing volunteers.

Experience with producing and publishing newsletters or journals.

Facility with technology tools useful in organizational management.

Experience in serving as an organizational consultant.

Experience in planning and implementing training and conference events.

Experience using both traditional media and social media platforms for organizational messaging.

Experience working with a non-profit board.

Compensation

Compensation appropriate to the applicant's experience and the demands of this position.

To Apply

Applicants should e-mail a cover letter explaining their interest, along with a resume, to

ExecutiveHiring@MIELegalAid.org . MIE also welcomes nominations for the position.

Applications will be accepted until the position is filled, but interested applicants are strongly urged to apply by January 7, 2022. It is hoped the new Executive Director will start by April 1, 2022.

MIE is an equal opportunity employer. We seek to build diversity, equity and inclusion within our organization, through our work, and in partnership and allyship with the legal aid organizations we serve.

Desired Class Level: Graduate/Alumni

Posting Date: December 7, 2021

Expiration Date: February 28, 2022

Contact: Executive Hiring
105 Chauncy St., Floor 6 Suite 3 Boston, Massachusetts 02111-1776
United States

Resume Receipt: E-mail

Default email for resumes.: ExecutiveHiring@MIELegalAid.org

Additional Documents: Cover Letter

Remote Legal Editor and Instructor

AmeriBar (Tallahassee, FL)

Position Type: Part-time

Practice Area(s): All Practice Areas

Job Location(s): , Nationwide (United States)

Description:

Are you looking for an alternative to traditional law practice? We have a part-time to full-time position available for an attorney with exceptional communication and legal research/writing skills. Our organization is located in Tallahassee, but the position is remote. Excellent proofreading and editing skills are required; prior editing experience is preferred (professional or academic).

Desired Class Level: Graduate/Alumni

Posting Date: November 15, 2021

Expiration Date: February 28, 2022

Contact: Mr. Alex Nakis

Executive Director

1242 Timberlane Road Tallahassee, Florida 32312 United States

<https://ameribar.com>

Resume Receipt: E-mail

Default email for resumes.: jobs@ameribar.com

ID: 8340

Part Time Of Counsel Attorney

Lemon Law Group Partners (Charleston, WV)

Position Type: Part-time

Practice Area(s): Litigation

Job Location(s): Charleston, West Virginia (United States)

Description:

We are a plaintiff's law firm handling consumer litigation cases involving Lemon Law, Magnuson Moss, and Breach of Warranty claims. We are looking for a part time Of Counsel Attorney to handle our West Virginia claims.

The attorney will be involved in both pre-litigation as well as litigation claims.

This is a great opportunity for an attorney looking to supplement their current practice with a new stream of revenue. We will train and excellent pay.

All applicants must be currently licensed to practice law in West Virginia.

Desired Class Level: Graduate/Alumni

Posting Date: November 4, 2021

Expiration Date: June 4, 2022

Contact: Liam Jones
3323 NE 163rd Street, Suite 504 North Miami Beach
<https://lemonlawgrouppartners.com/>

Resume Receipt: E-mail

Default email for resumes.: ljones@lemonlawgrouppartners.com

ID: 8311

Associate Attorney West Virginia

The Nestor Law Office: William T. Nestor, PLLC (Elkins, WV)

Job Type: Full-time

Job Location(s):

Elkins, West Virginia United States

Job Description:

Small town WV law firm is looking for an associate attorney to help expand services provided. Law firm was established in 2005 and currently has (2) lawyers, (2) support staff - one of which is a certified paralegal. The ideal candidate will desire to engage in the practice of family law, wills and real estate services, and criminal litigation. The Nestor Law Office is presently a personal injury, criminal defense, and bankruptcy law firm.

Salary is fixed and is also tied to income the associate attorney produces. First year expectations should be 55k - 75K per year.

We do not require a transcript.

West Virginia bar admission or ability to become licensed to practice law in West Virginia in the near future is required.

Desired Class Level(s): Graduate/Alumni

Posting Date: June 27, 2019

Expiration Date: March 1, 2022

Contact: Mgr. William T. Nestor

Mgr.

1062 Harrison Avenue Elkins, West Virginia 26241 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: tynestor@yahoo.com

Visual ID: 4721

Clinical Fellow, Emmett Environmental Law & Policy Clinic

Harvard Law School - Legal Services Center

Position Type: Fellowship

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Cambridge, Massachusetts (United States)

Description:

Clinical Fellow, Emmett Environmental Law & Policy Clinic
Location: Harvard Law School, Cambridge, MA (with potential flexibility for limited remote work between semesters, depending on the fellow's circumstances)
Time Status: Full-time
Expected Start Date: Summer 2022, with some flexibility depending on the chosen candidate

DUTIES & RESPONSIBILITIES:

The Emmett Environmental Law & Policy Clinic typically works with scientists, medical professionals, nonprofit and public interest organizations, and state, municipal, and tribal government clients on environmental and energy issues at the federal, state, and local level. The work includes writing comments and briefs about federal and state regulations, drafting climate change mitigation and adaptation regulations and policies for municipalities, preparing guidance documents and manuals for non-lawyers, drafting model legislation, and preparing policy papers. The Clinic's current core areas of work are:

Supporting the Transition to a Carbon-Free Energy System
Assisting Municipalities and Tribes in Developing Innovative Climate Change Mitigation and Adaptation Strategies
Advocating for Strong, Science-based Federal Environmental Regulations
Advancing Access, Equity, and Environmental Justice
Given the breadth of the Clinic's work, the Fellow should be interested, and able, to dive deeply and relatively quickly into new areas of law.

The Clinical Fellow will work with the Clinic Director and staff attorneys on a broad array of environmental, energy, and natural resource cases and projects and assist with the supervision of the students working in the Clinic. The Fellow's work will involve a mix of litigation, administrative advocacy, policy work, legislative drafting, and client advising. The Fellow will typically have a portfolio of ongoing projects and tasks. Specifically, the Clinical Fellow will be expected to do some or all of the following:

Participate in researching, writing, and editing briefs, comment letters, petitions for rulemakings, complaints, legislation, and other case and project documents;
Investigate and develop new Clinic projects and follow up on inquiries for the Clinic's assistance;
Assist in the development of educational materials (e.g., research guides), seminars, and webinars offered by the Clinic;
Work with students and engage in student outreach;
Promote the Clinic's work, including via blog posts and website updates;
Assist with event planning and organizing; and
Perform other duties as assigned.

The fellowship offers ample opportunity for professional development through working closely with Clinic faculty, staff, students, clients, and partners; developing expertise in particular issue areas; gaining experience with a broad range of advocacy and client counseling strategies; and teaching and mentoring law students. The Clinic Fellow will be part of the intellectual community at Harvard Law School and will have opportunities to attend workshops and conferences.

QUALIFICATIONS:

J.D., with superior academic achievement;

0–3 years of legal experience;
 Some specialized knowledge and/or experience in environmental law, administrative law, energy law, and/or local government law; Clerkships, litigation experience, legislative or policy experience, or advanced degrees in relevant disciplines are valued;
 The ideal candidate will have strong legal research, writing, and editing skills, have strong interpersonal skills, good time management, and be comfortable working both independently and in teams.

Harvard University views equity, diversity, inclusion, and belonging as the pathway to achieving inclusive excellence and fostering a campus culture where everyone can thrive. We strive to create a community that draws upon the widest possible pool of talent to unify excellence and diversity while fully embracing individuals from varied backgrounds, cultures, races, identities, life experiences, perspectives, beliefs, and values.

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation, pregnancy and pregnancy-related conditions, or any other characteristic protected by law.

TERMS OF EMPLOYMENT:

This is a one-year term appointment with the potential to be extended another year, subject to performance, funding, and departmental need. The fellowship position includes certain Harvard benefits and a salary commensurate with other public interest fellowship programs.

TO APPLY:

Please submit the following materials by email to Jacqueline Calahong (jcalahong@law.harvard.edu):

A cover letter describing your interest in the position and relevant experience;
 Resume/CV;
 Law school transcript;
 One or two writing samples (preferably independently-authored articles, briefs, memoranda, comment letters, or white papers);
 The names of three references.

Applications will be considered on a rolling basis.

Desired Class Level: Graduate/Alumni
Posting Date: February 17, 2022
Expiration Date: March 17, 2022
Contact: Shaun A. Goho Acting Director - Senior Staff Attorney 6 Everett St., Suite 5116 Cambridge, Massachusetts 02138 United States
Resume Receipt: E-mail
Default email for resumes.: jcalahong@law.harvard.edu
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document Notes: TO APPLY: Please submit the following materials by email to Jacqueline Calahong (jcalahong@law.harvard.edu): A cover letter describing your interest in the position and relevant experience; Resume/CV; Law school transcript; One or two writing samples (preferably independently-authored articles, briefs, memoranda, comment letters, or white papers); The names of three references.

YALE LAW SCHOOL ROBERT M. COVER CLINICAL FELLOWSHIP

Yale Law School (New Haven, CT)

Position Type: Fellowship

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): New Haven, Connecticut (United States)

Description:

YALE LAW SCHOOL ROBERT M. COVER CLINICAL FELLOWSHIP

Worker & Immigrant Rights Advocacy Clinic

Yale Law School seeks applications for the Robert M. Cover Clinical Fellowship in the Worker & Immigrant Rights Advocacy Clinic (WIRAC) of the Jerome N. Frank Legal Services Organization, within Yale Law School's clinical program. This is a two-year position, with a third-year option, beginning on or about July 1, 2022, designed for lawyers with at least three years of practice who are considering a career in law school teaching.

WIRAC is a year-long, in-house clinic whose students represent immigrants, workers, and their organizations in litigation under labor and employment, immigration, civil rights, and administrative laws; state and local legislative advocacy; and other non-litigation matters. Illustrative cases include:

* Class action habeas litigation challenging the prolonged immigration detention of noncitizens with certain criminal convictions;

* Class action litigation on behalf of immigrant youth challenging the termination of DACA;

* Representation in federal court under, inter alia, the Federal Tort Claims Act, the Americans with Disabilities Act, and the Rehabilitation Act of 1973 of a noncitizen with disabilities who was mistreated while in ICE custody;

* Representation in immigration court, before the Board of Immigration Appeals, and in federal court on behalf of individuals resisting removal;

* Representation in federal court and before the Connecticut Commission on Human Rights and Opportunities of a large group of workers in a Connecticut manufacturing facility on claims of wage theft and racial discrimination;

* Representation of a Connecticut interfaith organization in legislative advocacy to advance "clean slate" legislation to automatically expunge criminal records for residents returning from incarceration; and

* Representation of local labor unions and grassroots worker organizations in a wide range of strategies to enforce collective bargaining agreements, negotiate contracts, organize new workers,

Leveraged Finance Associate

Hirschler

Job Type: Full-time

Fredericksburg, Virginia Richmond, Virginia, Tysons Corner, Virginia

Hirschler , a multispecialty mid-sized law firm headquartered in Virginia with a regional and national presence, is seeking a leveraged finance associate to join our sophisticated and growing practice.

Candidates should have 2 - 4 years of experience in leveraged finance transactions, as well as counseling expertise. General corporate law experience is not required, but a plus.

The ideal candidate should have experience in a wide range of financing transactions, including acquisition finance and private equity backed transactions, representing borrowers, banks and private credit lenders in commercial senior secured financings, project financings, mezzanine debt issuances or counselling clients with respect to distressed credit situations, credit agreements, security agreements, guaranty agreements and UCC Article 9 matters . The candidate should have a desire to work as a member of a dynamic transactional team representing both lenders and borrowers in a variety of matters. Qualified candidates must possess excellent academic credentials and strong writing/drafting skills.

Candidates must be licensed or eligible to be licensed to practice in Virginia. The candidate will be considered for any of our locations: Richmond, Tysons (DC), or Fredericksburg. Employment opportunity is immediate.

Hirschler is an equal opportunity employer and strongly encourages diversity candidates

Desired Class Level(s): Graduate/Alumni

Posting date: February 17, 2022

Expiration Date: March 25, 2022

Contact:

Director of Legal Recruiting and Events Myrna H. Rooks

Director of Legal Recruiting and Events

2100 East Cary Street Richmond, Virginia 23223 United States

Resume Receipt: Email Resume

Default email address for resumes: mrooks@hirschlerlaw.com