

WVU College of Law

60 Job Postings Selected

Attorney

Legal Aid of West Virginia

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Princeton, West Virginia (United States)**Description:**

Princeton Attorney

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated attorney to help us change the lives of vulnerable clients in our Princeton office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave. Working for LAWV offers you the opportunity to advocate for equal justice for vulnerable West Virginians. If you are passionate about serving others and want to do rewarding work, please send cover letter and resume by Wednesday, October 21, 2020. Also, please indicate you are applying for the Princeton Attorney position. LAWV is seeking diverse perspectives and people. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

Desired Class Level: Graduate/Alumni**Posting Date:** October 9, 2020**Expiration Date:** October 21, 2020**Contact:** Ms. Kerry LeMasters

Administrative Director

Administrative Director Legal Aid 922 Quarrier Street

Charleston, West Virginia 25301 United States

Resume Receipt: E-mail**Default email for resumes.:** jobs@lawv.net**Additional Documents:** Cover Letter**ID:** 6339

Attorney

Scot S Farthing, Attorney at Law (Wytheville, Virginia)

Position Type: Full-time**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Job Location(s):** Wytheville, Virginia (United States)**Description:**

ASSOCIATE ATTORNEY POSITION

Scot S. Farthing, Attorney at Law, PC with offices located in Abingdon, Wytheville and Christiansburg, Virginia, is seeking an attorney to join our team. The successful applicant should be energetic, a self-starter, have good communication skills to communicate with clients, staff, other professionals and court staff, and is detailed oriented. Our firm specializes in filing bankruptcy cases for debtors, all Chapters of cases; we also handle real estate transactions and litigation, small business creation and advising, simple estate planning, probating estates, and advising local governments. We are seeking a full time attorney, but will also consider a part-time attorney. Will consider newly licensed attorneys. Must work at the office - not a remote position. Please send cover letter and resume.

Desired Class Level: Graduate/Alumni**Posting Date:** October 9, 2020**Expiration Date:** November 23, 2020**Contact:** Scot S. Farthing

Attorney

PO Box 1315 490 West Monroe Street Wytheville, Virginia
24382 United States**Resume Receipt:** E-mail**Default email for resumes.:** scotf@sfarthinglaw.com**Additional Documents:** Cover Letter**ID:** 6343

Broker-Dealer Attorney

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time**Job Location(s):**

Charlotte, North Carolina United States

Job Description:**Broker-Dealer Attorney**

The Charlotte office of Moore & Van Allen is currently seeking an experienced Broker-Dealer attorney. Qualified candidates must have a JD, excellent academic credentials and four or more years of broker-dealer experience. The ideal candidate will have extensive experience with broker-dealer registration requirements and FINRA rules; regulatory approval and broker formation processes and FINRA new and continuing membership applications; drafting and implementing broker-dealer compliance policies and procedures; regulatory inquiries and internal compliance and "due diligence" reviews; SEC, FINRA, and CFTC investigations and enforcement proceedings; and compliance with applicable state and federal securities laws, SEC regulations, and AML laws. Moore & Van Allen offers a competitive compensation package which includes full benefits.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 9, 2020**Expiration Date:** November 15, 2020**Contact:** Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202

United States

Resume Receipt: Other (see below)**Default email address for resumes:** charlotterecruiting@mvalaw.com**How To Apply:** <http://www.mvalaw.com/f-20.html>**Additional Documents:** Cover Letter, Unofficial Transcript**Visual ID:** 6341

Litigation Associate

KPM Law

Job Type: Full-time

Job Location(s):

Norfolk, Virginia United States

Richmond, Virginia United States

Job Description:

KPM LAW is a mid-sized civil litigation firm with offices in Richmond, Fairfax, Norfolk, and Roanoke. KPM has immediate openings in both its Norfolk and Richmond offices for litigation associates to join its civil defense practice.

KPM has created an atmosphere where the practice of law is challenging and professional, but also rewarding and innovative. The attorneys at KPM work in a collegial environment to ensure a successful partnership with both co-workers and clients. KPM handles a wide range of legal issues, including premises liability, employment, and automobile cases, as well as fraud, coverage, and construction defect matters. KPM also has a robust workersâ€™ compensation department.

The successful candidate must possess an ability to think critically, communicate effectively, and collaborate with others. This position is ideal for someone who wants to work directly with clients and manage their own cases. It will allow the applicant to enhance their skills in all aspects of the litigation process, from generating defense strategies and leading the discovery process to trying cases.

KPM is an equal opportunity employer. KPM is committed to creating a diverse and inclusive workforce. We believe that our team must reflect the diversity of our clients and our community. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Applicants must have a Virginia State Bar membership. 1-4 years of prior litigation experience and other bar memberships are preferred, but not required. KPM offers compensation commiserate with experience as well as a competitive benefits package. Please submit a cover letter (or email), resume with references, and a writing sample to jobs@kpmlaw.com by October 26, 2020. Please indicate in your cover letter whether you are applying for the open position in Norfolk or Richmond.

Desired Class Level(s): Graduate/Alumni
Posting Date: October 9, 2020
Expiration Date: November 14, 2020
Contact: Cindy O'Brien 901 Moorefield Park Drive Richmond, Virginia 23236 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: jobs@kpmlaw.com
Additional Documents: Cover Letter, Writing Sample, Other Documents
Additional Documents Notes: Resume
Visual ID: 6338

Litigation Attorney

Taylor Law Office (Morgantown, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

Litigation Attorney

Description: Taylor Law Office has an immediate opening for a full-time litigation attorney. The ideal candidate should have at least three years of experience in insurance defense, but others with less experience are encouraged to apply. This individual should possess excellent client relationship skills, along with excellent written and oral communication skills. West Virginia Bar admission is required. The position requires significant client contact and the ability to excel when working independently. Superior client communication, writing, research, computer and organizational skills are a must. Attractive Benefits package, which includes Health Insurance, 401 (k) Plan, and Paid Vacation. This is an excellent opportunity to join a busy and growing practice area of an established firm.

Expiration Date: 11/01/2020

Contact: Emily Taylor

How to Apply: Interested applicants should send their cover letter and resume to:

Via Mail:

Taylor Law Office

Attn: Emily Taylor

330 Scott Avenue, Suite 3

Morgantown, WV 26508

Via Email:

etaylor@taylorlawofficewv.com

Additional Documents: Two legal writing samples (no more than 10 pages), two or more references

Desired Class Level: Graduate/Alumni**Posting Date:** October 9, 2020

Expiration Date: November 1, 2020

Contact: Emily A Taylor
Office Manager
34 Commerce Drive, Suite 201 Morgantown , West Virginia
26501 United States
<http://taylorlawofficewv.com/>

Resume Receipt: E-mail

Default email for resumes.: etaylor@taylorlawofficewv.com

Additional Documents: Cover Letter, Writing Sample

ID: 6340

Assistant U.S. Attorney

United States Department of Justice (Washington, D.C.)

Position Type: Full-time

Geographic Preference: South (LA, TX, OK, AR)

Description:Assistant U.S. Attorney
SHAREUSAO WESTERN DISTRICT OF OKLAHOMA
CRIMINAL DIVISION
ATTORNEY
210 PARK AVENUE
SUITE 400
OKLAHOMA CITY, OK 73102
UNITED STATES
21-OKW-10930091-A-01**About the Office:**

The United States Attorney's Office for the Western District of Oklahoma is located in Oklahoma City, Oklahoma. This office prosecutes federal crimes and defends the interests of the United States Government in civil cases.

Our office places a high value on diversity of experiences and perspectives and encourages applications from all qualified individuals from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.

Job Description:

The United States Attorney's Office for the Western District of Oklahoma seeks motivated, prosecution-minded attorneys to serve 12-month temporary AUSA appointments in the Criminal Division. The District is led by the United States Attorney who serves as the chief federal law enforcement officer for 40 counties from central to western Oklahoma. The District also includes 22 federally recognized tribes. Our mission is to protect and serve the citizens of the Western District through the ethical, vigorous, fair, and impartial enforcement of the laws of the United States while observing the highest standards of professionalism and integrity.

Due to the recent U.S. Supreme Court decision in *McGirt v. Oklahoma*, the District seeks to fill multiple Criminal AUSA positions as we prepare for an increase in cases arising out of Indian Country. Assignments to the Criminal Division may include responsibility for all phases of criminal prosecution, from providing guidance to law enforcement officers, initiating criminal charges, conducting grand jury proceedings and trials, and handling appeals. Prior prosecution experience is preferred.

This announcement is used to fill 12-month temporary Assistant U.S. Attorney (AUSA) appointments in Oklahoma City, Oklahoma. The filling of positions is subject to

availability of funds.

Qualifications:

Required qualifications: Applicants must possess a J.D. degree, be an active member of the bar in good standing (any U.S. jurisdiction), and have at least one (1) year post-J.D. legal or other relevant experience.

Preferred qualifications: Applicants should possess first-rate analytical abilities, good judgment, strong writing skills, excellent communication abilities, and litigation experience. Applicants should exhibit the ability to work in a supportive and professional manner with other attorneys, support staff, and employees of federal, state and local law enforcement agencies.

Salary:

Assistant United States Attorneys' pay is administratively determined based, in part, on the number of years of professional attorney experience. The range of basic pay for this position is \$64,009.00 to \$167,423.00 which includes 15.95% locality pay.

Travel:

Occasional travel within and outside the District will be required.

Application Process:

This is an open continuous announcement to fill current and future vacancies for this district with multiple review dates. See vacancy announcement 21-OKW-10930091-A-01 at www.usajobs.gov (Exec Office for US Attorneys). See "How to Apply" section of announcement for instructions to apply on-line. Questions may be directed to Lisa Engelke, Administrative Officer, via e-mail at lisa.engelke@usdoj.gov. This announcement is open from October 2, 2020, through December 31, 2020.

Applicants should familiarize themselves and comply with the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Application Deadline:

Thursday, December 31, 2020

Relocation Expenses:

Relocation expenses will not be paid.

Number of Positions:

One or more

Updated October 1, 2020

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, protected genetic information, pregnancy, status as a parent, or any other nonmerit-based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting

immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s)). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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This and other vacancy announcements can be found

under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Class Level: Graduate/Alumni

Posting Date: October 8, 2020

Expiration Date: December 31, 2020

Contact: Mr. Richard L. Parker
145 North Street, N.E. Washington, District of Columbia
20530 United States

Resume Receipt: Other (see below)

How to Apply: Application Process:

This is an open continuous announcement to full current and future vacancies for this district with multiple review dates. See vacancy announcement 21-OKW-10930091-A-01 at www.usajobs.gov (Exec Office for US Attorneys). See "How to Apply" section of announcement for instructions to apply on-line. Questions may be directed to Lisa Engelke, Administrative Officer, via e-mail at lisa.engelke@usdoj.gov. This announcement is open from October 2, 2020, through December 31, 2020. DOJlawjobs@usdoj.gov

Requested Document Notes: Application Process:

This is an open continuous announcement to full current and future vacancies for this district with multiple review dates. See vacancy announcement 21-OKW-10930091-A-01 at www.usajobs.gov (Exec Office for US Attorneys). See "How to Apply" section of announcement for instructions to apply on-line. Questions may be directed to Lisa Engelke, Administrative Officer, via e-mail at lisa.engelke@usdoj.gov. This announcement is open from October 2, 2020, through December 31, 2020.

ID: 6336

ATTORNEY ADVISOR (GENERAL)

United States Department of Justice (Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description:

ATTORNEY ADVISOR (GENERAL)

UNITED STATES MARSHALS SERVICE (USMS)

OFFICE OF GENERAL COUNSEL

ATTORNEY

ARLINGTON, VA 22202

UNITED STATES

About the Office:

The Office of General Counsel (OGC) provides legal services and guidance to all components of the USMS in matters that arise in the conduct of USMS missions pursuant to 28 USC § 566, and as delegated by the Attorney General. OGC provides legal support to the USMS by analyzing the legal implications involved in operational and policy decisions, advising and training USMS personnel on criminal, civil, and regulatory legal issues, reviewing pertinent proposed legislation, regulations, and legal process affecting USMS operations, and representing USMS in civil and administrative litigation.

Our office places a high value on diversity of experiences and perspectives and encourages applications from all qualified individuals from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.

Job Description:

OGC is seeking an experienced attorney to serve as an Attorney Advisor. The individual must have prior federal criminal prosecution experience and will provide legal services and guidance to, inter alia, components of the USMS to ensure that law enforcement operations are conducted in compliance with constitutional and legal requirements, as well as DOJ and USMS policy, and in a manner that promotes efficiency and public safety. The incumbent should have first-hand knowledge and specialized experience in applying and providing guidance on substantive criminal statutes, criminal case development, investigative methods and techniques, search and seizure, electronic surveillance, emerging investigative technologies, interview and interrogation, evidence, discovery, information-sharing restrictions, Federal sentencing guidelines, law enforcement operations and procedures (to include, e.g., multi-agency task force operations), legal training (to include development thereof), drafting and reviewing subpoenas, search warrants, court orders, motions and motion responses, and other pleadings relating to criminal and civil matters, drafting and reviewing legislative proposals and USDOJ policies relating to law enforcement, and legal review of

USMS and USDOJ operational and other relevant policies and procedures. The incumbent will be required to represent the USMS at Department and interagency meetings and working groups, and in discussions with state and federal prosecutors, defense counsel, and the judiciary.

In addition, the attorney may be called upon to provide general legal advice to agency personnel and litigation support in agency related cases to Assistant U.S. Attorneys and other U.S. Department of Justice counsel who represent the agency and its personnel in federal litigation. Attorney Advisors in the Office of General Counsel, U.S. Marshals Service, also provide legal advice and assistance in other areas of law, including but not limited to civil procedure, federal contracts, asset forfeiture and ethics, and directly represent the agency in matters of administrative law.

Must be able to obtain and maintain a Top Secret security clearance.

Qualifications:

Interested parties must possess a J.D. degree, be an active member of the bar in good standing (any U.S. jurisdiction) and have at least eight (8) years post-J.D. experience as a federal prosecutor. Applicants must also have 1) the above noted specialized experience in criminal law, investigations, operations, and prosecutions; 2) excellent academic credentials; 3) strong oral and written communication and advocacy skills; 4) superior legal research and analytical skills; 5) experience in dealing with complex legal and policy issues; and 6) ability to formulate and implement DOJ and USMS policies on all matters pertaining to assigned areas.

Proficiency in computer-aided legal research and computer word processing is required.

Salary:

GS-15 (\$142,701-170,800)

Travel:

Some Travel Required.

Application Process:

Applicants may submit a current resume and cover letter (highlighting relevant experience) along with a writing sample of no more than 10 pages by email to:

USMS.AttorneyHires@usdoj.gov

USMS Attorneys Hire General Mailbox

Office of General Counsel

Applicants should familiarize themselves and comply with

the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Application Deadline:

Wednesday, October 21, 2020

Relocation Expenses:

Relocation expenses are not authorized.

Number of Positions:

1

Updated October 7, 2020

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Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, protected genetic information, pregnancy, status as a parent, or any other nonmerit-based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's

Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

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document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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Desired Class Level: Graduate/Alumni

Posting Date: October 8, 2020

Expiration Date: October 21, 2020

Contact: Mr. Richard L. Parker
145 North Street, N.E. Washington, District of Columbia
20530 United States

Resume Receipt: Other (see below)

How to Apply: USMS.AttorneyHires@usdoj.gov

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: Application Process:
Applicants may submit a current resume and cover letter (highlighting relevant experience) along with a writing sample of no more than 10 pages by email to:

USMS.AttorneyHires@usdoj.gov

USMS Attorneys Hire General Mailbox

ID: 6334

Bankruptcy Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Bankruptcy Attorney :

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Associate Bankruptcy Attorney

Job Description: Ideal candidate will have 2-7 years of bankruptcy experience .

Hiring Criteria: 2-7 years of bankruptcy experience and admitted to practice law in PA

Location: Pittsburgh area

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience + bonus potential

Desired years of Experience: 2-7 years of experience

How we would like to receive the materials: Interested candidates should send their information to :
dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni

Posting Date: October 8, 2020

Expiration Date: March 30, 2021

Contact: Cynthia McClelland
426 Frick Building 437 Grant Street Pittsburgh, Pennsylvania
15219 United States

Resume Receipt: E-mail

Default email for resumes.: cindy@mcclellandlegalsearch.com

ID: 6337

Junior- Mid Level Insurance Litigation Associate Attorney

Hinshaw & Culbertson

Job Type: Full-time**Job Location(s):**

Miami, Florida United States

Job Description:

Hinshaw & Culbertson LLP, a leading national law firm, is seeking an Associate with 2-4 years of experience, with insurance (3rd party) coverage and commercial litigation (real estate and/or product liability) experience, for its Miami/Coral Gables office. Candidate will work with commercial litigation and insurance litigation partners. The ideal candidate possesses a steady and consistent work history, experience in litigation and counseling, creativity, and ability to excel in a fast paced challenging environment. A commitment to exceptional client service, top quality writing skills and strong academic credentials are also necessary. This is an exceptional opportunity for candidates seeking a high level of responsibility in a diverse and progressive law firm environment. The Firm offers a competitive benefits package and opportunity for advancement. FL bar required.

Please submit a cover letter, resume, unofficial transcript and writing sample in confidence through the career page of hinshawlaw.com. Please upload all required documents as one PDF attachment.

Only candidates contacted for an interview will receive a response. As an EOE/AA employer, Hinshaw & Culbertson LLP will not discriminate in its employment practices due to an applicant's age, race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.

Hinshaw is NOT accepting recruiter submissions for this position.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 8, 2020**Expiration Date:** November 13, 2020**Contact:** Lindsey B. Higgins
53 State Street Boston, Massachusetts 02109 United States**Resume Receipt:** Other (see below)**How To Apply:** <https://hinshawlaw.applicantstack.com/x/openings>**Additional Documents:** Cover Letter, Unofficial Transcript, Writing Sample**Visual ID:** 6331

Trial Attorney

United States Department of Justice (Washington, D.C.)

Position Type: Full-time**Geographic Preference:** Southeast (NC, SC, GA, FL, MS, AL, TN)**Description:**

TRIAL ATTORNEY

UNITED STATES TRUSTEE PROGRAM (USTP)
OFFICE OF THE UNITED STATES TRUSTEE
ATTORNEY

51 SW FIRST AVENUE

ROOM 1204

MIAMI, FL 33130

UNITED STATES

TRIAL ATTORNEY-MIAMI-10-2020

About the Office:

The United States Trustee Program (USTP) is a litigating component of the Department of Justice whose mission is to promote the integrity and efficiency of the bankruptcy system for the benefit of all stakeholders—debtors, creditors, and the public. As a national program with 21 regions consisting of 90 field offices, the USTP has broad administrative, regulatory, and enforcement authorities in bankruptcy cases, including chapter 7 and 13 consumer cases and complex chapter 11 corporate reorganizations. The USTP is the only participant in the bankruptcy process uniquely positioned to address multi-jurisdictional misconduct or other issues of national scope that give rise to systemic fraud and abuse, while also effectively combatting local matters affecting the integrity of the bankruptcy system.

We invite you to visit the USTP's Web site

at <https://www.justice.gov/ust>; the Region 21 Web siteat <https://www.justice.gov/ust-regions-r21/>; and the cityof Miami's Web site at <https://www.miamigov.com>.

Our office places a high value on diversity of experiences

and perspectives and encourages applications from all

qualified individuals from all ethnic and racial backgrounds,

veterans, LGBT individuals, and persons with disabilities.

Job Description:

The Program is seeking an attorney experienced in

litigation practice and bankruptcy law to oversee

bankruptcy cases filed in the federal judicial districts

covered by the Region and/or field office, litigate

enforcement matters on behalf of the Program, oversee

private trustees, handle appellate matters, and refer

criminal conduct identified in connection with bankruptcy

case oversight. The Program seeks to hire and cultivate

talented trial attorneys and provides them with frequent

and meaningful court experience on a variety of issues

arising in bankruptcy cases.

As a Trial Attorney in a field office, the typical duties include the following:

Oversee the administration of bankruptcy cases filed in the judicial districts served by the Region and the field office; Litigate issues arising in chapter 11 proceedings, including those involving corporate governance, and issues arising in employment applications, fee applications, disclosure statements, and plan confirmation matters;

Litigate civil enforcement matters arising in consumer bankruptcy cases, including discharge objections, dismissal proceedings involving debtors' ability to repay creditors, attorney misconduct matters, and nonattorney document preparation servicer misconduct;

Assist with appellate matters arising in the Region and district;

Advise and partner with the Executive Office and the United States Trustee on policy questions and legal issues of national importance arising in cases to enhance the Program's mission locally, and help develop and implement policies and strategies designed to faithfully execute a uniform application of bankruptcy law;

Supervise private trustees in the Region who administer bankruptcy cases filed under chapter 7, 13, and 12 of the Bankruptcy Code;

Work with a staff of bankruptcy auditors, paralegals, and support staff in the Region;

Work with the Program's federal and state law enforcement partners to report criminal activity identified through bankruptcy case oversight;

Provide outreach to interested constituents, and those involved in the bankruptcy system, such as the bankruptcy court, the bar, and other federal and state agencies; and, Work on other national projects and priorities, as assigned.

Qualifications:

Required Qualifications: Applicants must demonstrate excellent academic and professional credentials; superior oral and written communication skills; outstanding legal research, analytical, and legal reasoning skills; outstanding judgment; and, the ability to function with minimal guidance in a demanding legal environment. Further, an applicant must have a J.D. degree from an accredited law school; be an active member of the bar (any U.S. jurisdiction) in good standing; and, have at least four (4) years post-J.D. professional legal or other relevant experience advocating on behalf of clients, interpreting, or applying provisions of the United States Bankruptcy Code, the Federal Rules of Bankruptcy Procedure, and related laws, rules, and regulations that arise in bankruptcy cases.

Preferred Qualifications: In addition to the required qualifications listed above, the ideal candidate will have:

A demonstrated record of analyzing complex legal problems, interpreting statutory, rule, and regulatory provisions developing litigation strategies, and superior trial practice skills;
Outstanding organizational skills and the ability to address a broad array of issues arising in a large volume of cases;
The ability to accurately and precisely articulate the critical issues in a wide variety of cases and projects; The ability to set, manage, and balance diverse, evolving, and challenging projects and priorities;
Demonstrated initiative and creativity;
Strong interpersonal communication skills;
Strong information technology skills, including using data bases and IT systems to manage and track work;
Experience working with or for federal agencies; and,
A commitment to the highest ethical and professional standards.

Salary:

Position is on the GS pay scale, full-time and permanent, FPL of GS-15, and possible current annual salary range is: GS-14 (\$114,836–\$149,284); or, GS-15 (\$135,078–\$170,800). Years and type of experience will determine the appropriate grade level.

Travel:

Periodic travel is required throughout the district, the region, and the country, depending on work assignments and for training.

Application Process:

This vacancy announcement is open to ALL U.S. CITIZENS

To apply, interested candidates must submit as one PDF document:

A cover letter that highlights the applicant's interest in the position and addresses in detail how all qualifications are met;

A current resume that details months and years of education and employment, and states the month and year of earliest bar admission;

A short writing sample, or part of a longer writing sample (not to exceed ten pages), which should be exclusively or primarily the applicant's work and should include legal analysis;

DD Form 214, Certificate of Release or Discharge from Active Duty (Member 4 copy) (if applicable);

If you are a current or former Federal employee, most recent (non-award) SF-50, Notification of Personnel Action; •CTAP/ICTAP documentation (if applicable); and, Schedule (A) documentation, (if applicable).

Email the document to: ustp.employment@usdoj.gov with the subject line Trial Attorney-Miami-10-2020.

Applicants should familiarize themselves and comply with

the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Application Deadline:

Wednesday, November 4, 2020

Relocation Expenses:

Relocation expenses may be authorized to current USTP employees only, based on USTP policy.

Number of Positions:

1

Updated October 5, 2020

* * *

Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, protected genetic information, pregnancy, status as a parent, or any other nonmerit-based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities

are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types

of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Class Level: Graduate/Alumni

Posting Date: October 8, 2020

Expiration Date: November 4, 2020

Contact: Mr. Richard L. Parker
145 North Street, N.E. Washington, District of Columbia
20530 United States

Resume Receipt: Other (see below)

How to Apply: To apply, interested candidates must submit as one PDF document:

A cover letter that highlights the applicant's interest in the position and addresses in detail how all qualifications are met;

A current resume that details months and years of education and employment, and states the month and year of earliest bar admission;

A short writing sample, or part of a longer writing sample (not to exceed ten pages), which should be exclusively or primarily the applicant's work and should include legal analysis;

DD Form 214, Certificate of Release or Discharge from Active Duty (Member 4 copy) (if applicable);

If you are a current or former Federal employee, most recent (non-award) SF-50, Notification of Personnel

Action;•CTAP/ICTAP documentation (if applicable); and, Schedule (A) documentation, (if applicable).
Email the document to: ustp.employment@usdoj.gov with the subject line Trial Attorney-Miami-10-2020.
DOJlawjobs@usdoj.gov

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: To apply, interested candidates must submit as one PDF document:

A cover letter that highlights the applicant's interest in the position and addresses in detail how all qualifications are met;

A current resume that details months and years of education and employment, and states the month and year of earliest bar admission;

A short writing sample, or part of a longer writing sample (not to exceed ten pages), which should be exclusively or primarily the applicant's work and should include legal analysis;

DD Form 214, Certificate of Release or Discharge from Active Duty (Member 4 copy) (if applicable);

If you are a current or former Federal employee, most recent (non-award) SF-50, Notification of Personnel Action;•CTAP/ICTAP documentation (if applicable); and, Schedule (A) documentation, (if applicable).

Email the document to: ustp.employment@usdoj.gov with the subject line Trial Attorney-Miami-10-2020.

ID: 6335

Assistant Public Defender

Kanawha County Public Defender (Charleston, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

The Kanawha County Public Defender Office is seeking a full time assistant public defender. Entry level position, must be licensed to practice, or pending admittance, in W.V. and in good standing with the State Bar. Send cover letter, resume, and professional references to Zoe Shavers, P.O. Box 2827, Charleston, WV 25330, or email Zoe.A.Shavers@wvdefender.com. Deadline Oct 23.

Desired Class Level: Graduate/Alumni**Posting Date:** October 6, 2020**Expiration Date:** October 23, 2020**Contact:** Zoe Shavers

P.O. Box 2827 Charleston, West Virginia 25330-2827 United States

Resume Receipt: E-mail**Default email for resumes.:** zoe.a.shavers.shavers@wvdefender.com**Additional Documents:** Cover Letter**ID:** 6329

Corporate Associate (Emerging Companies)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Denver, Colorado United States

Missoula, Montana United States

Salt Lake City, Utah United States

Job Description:

Dorsey has an opening for a transactional Associate attorney to support our Corporate practice group. In this role you will have an opportunity to work on a wide variety of corporate transactions, with a particular focus on emerging companies and venture capital work. You will work closely with Dorsey attorneys and clients on deals of varying sizes and across multiple offices, including Missoula, Salt Lake City, and Denver. This position can be based in Denver, CO, Missoula, MT, or Salt Lake City, UT.

Requirements:

- A J.D. degree from an ABA-accredited law school
- Two to four years of corporate law experience, representing private technology companies from formation to exit (including founder issuances, equity compensation and stock plans, convertible debt and VC financings and M&A), as well as the VC funds and other investors that finance such companies
- Excellent analytical and writing skills
- Excellent verbal communication
- Strong academic performance

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to

race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
 - Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
 - 100% rating on the Corporate Equality Index (Human Rights Campaign)
 - Gold Standard Certification (Women in Law Empowerment
-

Forum)

- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni

Posting Date: October 6, 2020

Expiration Date: November 11, 2020

Contact: Claire Zeise

50 South 6th Street Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.dorsey.com/careers/attorneys>

Visual ID: 6327

Intellectual Property Litigation Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

Philadelphia, Pennsylvania United States

Atlanta, Georgia United States

Job Description:

Our Intellectual Property Department seeks an associate with two to five years of IP litigation experience to sit in our Philadelphia or Atlanta office. He or she will have an opportunity to work on patent and related complex high-stakes litigation, including misappropriation of trade secrets, breach of licensing and other strategic IP-related agreements, trademark and copyright litigation, and unfair competition. He or she will have client contact and responsibility. Excellent academic credentials, experience with patent and/or other complex litigation, and superb writing, oral communication, and interpersonal skills are required. A technical background, membership in the Patent Bar, and/or experience as a federal judicial clerk are advantages, but are not required.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 6, 2020**Expiration Date:** November 12, 2020**Contact:** Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)**How To Apply:** <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=1f604108-fde5-4cbb-b9b5-faf507aec10a>**Additional Documents:** Unofficial Transcript**Visual ID:** 6330

Investigator

Kanawha County Public Defender (Charleston, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Description:**

The Kanawha County Public Defender Office is seeking a full time investigator. Experience and/or B.A. in a law-related field preferred. Benefits included. EOE. Send cover letter, resume, and professional references to Zoe Shavers, P. O. Box 2827, Charleston, WV 25330, or email Zoe.A.Shavers@wvdefender.com. Deadline Oct 23.

Desired Class Level: Graduate/Alumni**Posting Date:** October 6, 2020**Expiration Date:** October 23, 2020**Contact:** Zoe Shavers

P.O. Box 2827 Charleston, West Virginia 25330-2827 United States

Resume Receipt: E-mail**Default email for resumes.:** zoe.a.shavers.shavers@wvdefender.com**Additional Documents:** Cover Letter**ID:** 6328

Attorney

U.S. Small Business Administration

Position Type: Full-time**Description:**

The U.S. Small Business Administration has an urgent need for Attorneys to review and close SBA Disaster Loans. Real Estate experience is a plus. Individuals waiting on bar results may apply. Attorneys must present a current bar card but may be licensed in any state.

Attorney Advisor (Gen)

(Supersedes previous announcement, EXC-20-057-

PDC-10755112, to amend duty location)

GS-0301-09/11; Full time (Temp)

Office of Disaster Assistance (ODA); Processing and

Disbursement Center (PDC); Duty Station Negotiable.

Open to United States Citizens

Overview

Open & closing dates

03/25/2020 to 11/30/2020

Service

Excepted

Pay scale & grade

GS 9 - 11

Salary

\$52,905 to \$83,210 per year

Additional locality pay may be added to the above salary based on the employee's residence or work location.

Appointment type

Temporary - (Appointments will normally range from 30 days to 180 days, but may be extended depending on the level of disaster activity.)

Work schedule

Full-Time

Help Location

Many vacancies in the following location:

Location Negotiable After Selection, United States

Relocation expenses reimbursed

No

Telework eligible

Yes as determined by agency policy

Help This job is open to

The public

U.S. citizens, nationals or those who owe allegiance to the U.S.

Clarification from the agency

United States Citizenship Required (Applications will be reviewed and selections made on a continuous basis,

depending on the staffing need and level of disaster activity, until the closing date.)

[Apply](#)

[Print Share](#)

[Save](#)

Announcement number

EXC-20-064-10780285

Control number

563879200

[Duties Help Duties](#)

[Summary](#)

This position was previously advertised under announcement number EXC-20-057-PDC-10755112. If you previously applied under EXC-20-057-PDC-10755112, you DO NOT need to reapply under this announcement in order to receive consideration for the position.

THIS ANNOUNCEMENT IS FOR THE CURRENT COVID-19 PANDEMIC AND THE 2020 HURRICANE SEASON. YOU MAY NEED TO REAPPLY NEXT YEAR IF INTERESTED IN WORKING FOR ODA DURING THE 2021 HURRICANE SEASON.

[Learn more about this agency](#)

[Responsibilities](#)

As an Attorney Advisor (Gen) at the GS-0905-9/11, some of your typical work assignments may include:

Research and provide interpretation of the disaster loan program's laws, regulations, policies, and standard operating procedures to provide guidance and support to program managers and loan officers.

Review draft loan authorizations for all loans, as required, and for cases involving non-routine conditions, facts or other circumstances.

Ensure loan application compliance with legal requirements, eligibility, capacity, and authority of the borrowers to incur debt, validity of proposed pledge of collateral etc.

Use computer based systems to identify if all needed loan closing documents are received and to provide necessary instructions for proper creation of documents by others.

Address inquiries and concerns of borrowers and their authorized representatives regarding legal issues and requirements of closing and legal basis of various terms, conditions and collateral requirements

IMPORTANT NOTES: This position was previously advertised under announcement number EXC-20-057-PDC-10755112. If you previously applied under EXC-20-057-PDC-10755112, you DO NOT need to reapply under this announcement in order to receive consideration for the position.

Additional locality pay may be added to the above salary based on the employee's residence or work location.

By applying for this position with SBA's Office of Disaster

Assistance, you can enjoy challenging but satisfying work and join a highly motivated and diverse team that helps families and businesses rebuild their lives after a disaster.

Travel Required

Occasional travel - On occasion, especially during times of substantial disaster activity, you may be required to work overtime and/or travel with little or no advance notice.

Supervisory status

No

Promotion Potential

None

Job family (Series)

0905 Attorney

Similar jobs

Attorneys

Requirements Help Requirements

Conditions of Employment

You must be able to obtain and maintain a Government travel credit card.

Favorable background investigation and credit check are required.

Mandatory Overtime: In order to respond quickly and efficiently to disaster survivors, substantial compensated overtime hours may be required while on assignment (up to seven days a week and ten to fourteen hours a day).

Credit Score must be at least 500.

Current and active member in good standing of the bar of a state, territory of the US, District of Columbia, or Commonwealth of Puerto Rico, and eligible to practice law.

Qualifications

Generally, time in Non-Pay status is not creditable towards the specialized experience requirement listed below.

You must meet all qualification requirements by the closing date of this announcement.

You may qualify based on experience, education or a combination of both.

Experience: To receive credit, you must indicate the month and year as well as the average hours worked per week for each employer or that experience will not be credited for meeting the specialized experience requirement.

GS-09: To qualify you must have completed a full course of study in a school of law accredited by the American Bar Association (ABA) and have the first professional law degree (LLB or JD).

GS-11: To qualify you must have completed a full course of study in a school of law accredited by the American Bar Association (ABA) and have the first professional law degree (LLB or JD); AND have at least 1 full year (52 weeks) of specialized experience equivalent in difficulty and

complexity to the GS-09 level in the Federal service practicing law.

Education

All Applicants must have successfully completed a full course of study in a school of law accredited by the American Bar Association (ABA) and have at least the first professional law degree (LLB or JD). Also, all applicants must currently be a member in good standing of the bar of a state, territory of the United States, District of Columbia, or Commonwealth of Puerto Rico and eligible to practice law.

Qualification Standards: <https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/#url=Group-Standards>

Additional information

If you work or are expected to work at least 90 consecutive days and 130 hours per month, you will become eligible for health insurance benefits only.

How You Will Be Evaluated

You will be evaluated for this job based on how well you meet the qualifications above.

Applications will be reviewed for qualifications. You will be contacted directly if selected.

Background checks and security clearance

Security clearance

Other

Drug test required

No

Position sensitivity and risk

Non-sensitive (NS)/Low Risk

Trust determination process

Required Documents Help Required Documents

Required Documents

To apply for this position, you must provide a complete Application Package which includes:

1. Your Resume showing average hours worked per week, dates of employment and duties performed.
2. Completed Questionnaire

Preview at: <https://apply.usastaffing.gov/ViewQuestionnaire/10780285>

3. Copy of Bar Card

4. Other supporting documents, such as: College Transcript(s), if qualifying based on education. Unofficial transcripts may be submitted during the application process; however, official transcripts will be required if selected.

Veterans' Preference documentation, if applicable (e.g.

DD-214 Member Copy 4 or other DD-214 copy showing type of discharge/character of service, SF-15 Form and related documentation, VA letter, etc.)

If you are relying on your education to meet qualification requirements:

Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications. Therefore, provide only the attendance and/or degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education.

Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.

Benefits HelpBenefits

A career with the U.S. Government provides employees with a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding. Learn more about federal benefits.

Review our benefits

Eligibility for benefits depends on the type of position you hold and whether your position is full-time, part-time, or intermittent. Contact the hiring agency for more information on the specific benefits offered.

How to Apply HelpHow to Apply

To apply for this position, you must complete the online application and submit the documentation specified in the Required Documents section below. The complete application package must be submitted by 11:59 PM (EST) on 11/30/2020 to receive consideration.

To begin, click Apply Online to access an online application. Follow the prompts to select your USAJOBS resume and/or other supporting documents. You will need to be logged into your USAJOBS account or you may need to create a new account.

You will be taken to an online application. Complete the online application, verify the required documentation, and submit the application.

You will receive an email notification when your application has been received for the announcement.

To verify the status of your application, log into your USAJOBS account, select the Application Status link and then select the More Information link for this position. The Application Status page will display the status of your application, the documentation received and processed, and your responses submitted to the online application.

Your uploaded documents may take several hours to clear the virus scan process.

Read moreAgency contact information

ODP HR

Phone

7034878100 X6499

Email

askHRdisaster@sba.gov

Address

Processing and Disbursement Center - PDC

14925 Kingsport Road

Fort Worth, TX 76155

US

Learn more about this agency

Next steps

Once your online application is submitted you will receive a confirmation notification by email.

Desired Class Level: Graduate/Alumni

Posting Date: October 5, 2020

Expiration Date: November 30, 2020

Contact: Carl Dombek

Public Affairs Specialist

320 West Pike Street, Ste. 330 Clarksburg, West Virginia

26301 United States

Resume Receipt: E-mail

Default email for resumes.: carl.dombek@sba.gov

Additional Documents: Unofficial Transcript

ID: 6326

IP Trademark and Copyright Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

Philadelphia, Pennsylvania United States

Minneapolis, Minnesota United States

Job Description:

Ballard Spahr's national IP practice seeks a lawyer with three to five years of experience in trademark and copyright counseling, prosecution, and litigation (including litigation before the Trademark Trial and Appeal Board), domain name disputes (both in court and ICANN proceedings), licensing, global brand enforcement, and false advertising. Ideal candidates will have top academic credentials and superb oral and written communication skills. The associate will sit in Ballard's Minneapolis or Philadelphia office. MN or PA license preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 5, 2020**Expiration Date:** November 11, 2020**Contact:** Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)**How To Apply:** <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=89bd3f32-3d72-4621-a77f-cfa13d68990d>**Additional Documents:** Unofficial Transcript**Visual ID:** 6115

Associate Manager Global RA Policy

Mylan Inc. (Chestnut Ridge Road)

Position Type: Full-time

Description:

Associate Manager Global RA Policy - 20000929

For Us, It's A Mission

At Mylan, we mean it when we say we work every day to provide access to high quality medicines to the world's 7 billion people. If you are unconventional, relentless and passionate. If you believe in doing what's right, not what's easy. If you are a doer and have a passion for serving others, we want to talk to you.

Make a Difference

At Mylan, each person has the ability to make a difference. From the providers who sell and market our products, to the producers who develop and manufacture them and finally to our business partners who support the providers and producers, we all have a mission critical role. Here's how this role will help:

This position will support key strategic regulatory policy initiatives advancing Mylan's regulatory policy positions globally. Specifically, this individual will engage in trend analysis, research, and related projects in support of regulatory objectives and will help develop recommendations for positions.

Perform job functions in accordance with all applicable Standard Operating Procedures (SOP), federal and state laws, Occupational Safety and Health Administration (OSHA) guidelines, health authority regulations, and departmental processes.

Monitor and analyze trends to provide early alerts, revised requirements, and new guidances; and assist in the communication of these changes to the impacted parties.

Conduct research on regulatory topics, communicating findings to support Regulatory Policy objectives.

Provide assistance in the interpretation of complex regulatory policies and the drafting of policy documents, presentations, briefing materials, and papers on assigned topics.

Assist in the collection and analysis of emerging trends around the globe in new markets and in key areas of the business.

Promote collaboration with Regulatory Affiliates across the globe, as well as other internal stakeholders (e.g., Government Relations, Global Policy, R&D, Quality, Regulatory Counsel, Legal) to provide "one voice" on policy.

Ensure routine regulatory intelligence activities are performed by the function or network partners, and establish effective communication and feedback channels for this vital information.

Participate in meetings/workshops, as necessary, to build further regulatory intelligence on upcoming regulatory changes or competitive intelligences.

Assist in the compilation of global metrics.

Perform other duties as assigned.

Make Our Values Your Values

Mylan hires only the best. People who thrive in a culture of innovation and empowerment. People who are active learners and have a positive attitude. People who are leaders and know that by working together we can run faster, reach higher and achieve more. By doing so, we will continue to set new standards in health care. Here are the minimum qualifications and essential functions for this position:

Must possess strong organization and communication skills.
Must possess excellent writing and analytic skills. Proficiency in Microsoft Office (especially Excel, Powerpoint, OneNote), and ability to quickly adapt to new databases and analysis tools preferred.
Proficiency in speaking, comprehending, reading, and writing English is required. Proficiency in a second language may be helpful.
Position functions semi-autonomously.
Minimum of a Bachelor's degree (or equivalent) and 3-7 years of experience. Advanced degree in Law, Public Health, or Pharmacy highly preferred. Previous experience in the healthcare industry also desirable. A combination of experience and/or education will be taken into consideration.
Ability to read and interpret complex business and/or technical documents.
Ability to write comprehensive reports and detailed business correspondence.
Ability to work with groups of people such as other departments and communicate known concepts.
Ability to present to a group of departments.
Ability to perform computations such as percentages, ratios, and rates.
Ability to solve problems with a variety of concrete variables through semi-standardized solutions that require some ingenuity and analysis.
Ability to draw inferences and follow prescribed and detailed procedures to solve moderately complex problems.
Typically sitting at a desk or table. Intermittently sitting, standing, walking or stooping. May be required to stand; walk; stoop; bend; kneel; and climb steps. May require use of hands and use of arms.
Sedentary lifting requirements.
Normal office situation.

Why Mylan?

If you want to be part of a global health care company that is making a difference and changing lives, Mylan may be the place for you. With a workforce of more than 35,000 worldwide, we can make a difference. We encourage you to visit Mylan.com to learn more about our unconventional culture, our approach to doing business and how we plan to set new standards in health care.

Mylan offers competitive salary, excellent benefits and an environment conducive to professional growth and advancement. All qualified applicants will receive consideration for employment without regard to their disability or protected veteran status. Mylan is an Equal Opportunity Employer, Minorities/Female/Disabled/Veteran.

Schedule
- Full-time

Desired Class Level: Graduate/Alumni

Posting Date: October 2, 2020

Expiration Date: November 9, 2020

Contact: Katherine O. Wilson
JD, MA
781 Chestnut Ridge Road Morgantown, West Virginia 26505 United States

Resume Receipt: Other (see below)

How to Apply: https://mylan.taleo.net/careersection/myl_usajobs/jobdetail.ftl?job=272503&fbclid=IwAR2-DUTWds9XuAd-43M5deJSd2WeRJBITHytZKYV6c88voTHdUaVO6uGoUc

ID: 6322

IP Patent Prosecution Associate or Senior Attorney

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Desired Practice Areas:** Intellectual Property**Job Location(s):** Atlanta, Georgia United States**Job Description:**

Our Atlanta office seeks an Associate with two to four years of patent prosecution experience, or a Senior Attorney (Non-Partnership Track) with eight or more years of patent prosecution experience in the electrical or software technologies areas. He or she will have the opportunity to join Ballard's national practice and work primarily on patent prosecution, with the opportunity to work on patent litigation matters. Excellent academic credentials, a technical background in electrical engineering or computer engineering/science, and superb writing, oral communication, and interpersonal skills are required. Membership in both the Georgia and Patent Bars are preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni**Posting Date:** October 2, 2020**Expiration Date:** November 8, 2020**Contact:** Kathryn J. Ball
Manager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States**Resume Receipt:** Other (see below)**How To Apply:** <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=c1d68217-67f9-467d-9e60-0ecde944158d>**Additional Documents:** Unofficial Transcript**Visual ID:** 6163

Attorneys-Solicitor General Division

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type: Full-time

Practice Area(s): GOVERNMENT/SERVICE

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

Attorneys – Solicitor General Division: The West Virginia Attorney General's Office is accepting applications for positions in the Solicitor General's group, including a junior/mid-level attorney and a mid- to senior-level attorney to be considered for the position of Deputy Solicitor General. Excellent writing skills required; clerkship and appellate/administrative law litigation experience preferred. Must be eligible to waive into the WV Bar or willing to pursue state bar membership. Positions are based out of Charleston, WV, with some geographic flexibility within the State.

All attorneys in the SG group gain significant appellate, administrative, and general litigation experience. The group practices at all levels in state and federal courts, including before the U.S. Supreme Court. Attorneys in the group can expect oral argument experience in the West Virginia Supreme Court of Appeals, as well as opportunities to present argument or second chair in federal appellate courts. The group is a small team, with all attorneys taking primary responsibility for their matters and contributing at highly substantive levels. Responsibilities include primary drafting for major appellate briefs and administrative comments (as well as editing other team members' drafts for the Deputy position); coordinating multi-state efforts for amicus briefs and multi-state litigation; researching and drafting Attorney General opinions, and researching and providing strategic advice on high-profile matters to the Attorney General and other constitutional officers.

Applicants should submit their resume, a writing sample, and a cover letter to jobs@wvago.gov, or may reach out to Solicitor General Lindsay See for more information at lindsay.s.see@wvago.gov.

Desired Class Level: Graduate/Alumni

Posting Date: October 1, 2020

Expiration Date: November 30, 2020

Contact: Ms. Cara B. Lightner
Director of Human Resources
State Capitol, Building 1, Room E-26 Charleston, West
Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: jobs@wvago.gov

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: Submit resume, a writing sample and a cover letter

ID: 6321

Senior Healthcare Attorney

Cohen Healthcare Law Group

Job Type: Full-time

Job Location(s):
United States

Job Description:

If you're an Attorney with 5+ years of experience of healthcare law experience, and you're ready to join an innovative team that provides cutting-edge legal strategies and solutions to businesses that accelerate health and wellness, then look no further! Our leading Healthcare and FDA Firm is seeking a Healthcare Attorney knowledgeable in healthcare, regulatory and corporate law.

We are small enough that everyone is a critical part of the team, yet big enough to offer the security and professional growth opportunities you want. We attract and retain the best healthcare, FDA & business lawyers. We create a supportive and motivating environment where everyone gets excited about their practice, business development, and growth. We believe the multi-trillion-dollar health and wellness industry will continue to expand and require intelligent and savvy navigators who can counsel clients through the legal and regulatory waters.

If the following describes you, then you may be the Superstar we're looking for:

- Provides unparalleled, value-add advice/service to clients
 - Amplifies client confidence, trust, and happiness with you and the Firm
 - Experienced in healthcare law, healthcare compliance, and FDA/FTC law
 - Creative
 - Analytical
 - Strategic Thinker
 - Exceptional Communication Skills – speaking, writing, and listening
 - Confident
 - Self-Motivated
-

Primary Responsibilities

- Researching and analyzing complex legal issues relating to healthcare, FDA law, employment law or general corporate law.
- Writing analytical memos for the Firm's clients on topics such as: fraud and abuse, including Stark and the federal anti-kickback statute; the corporate practice of medicine; regulation of dietary supplements, cosmetics, medical devices, and OTC & homeopathic drugs; and structures for healthcare ventures.
- Assessing legal risks and discussing legal strategy and solutions with clients.
- Preparing compliance documents.
- Drafting and negotiating a variety of contracts, including management services agreements, M&A documents (such as a shareholders' purchase agreement); employment agreements; staffing agreements; and similar.

Skills and Experience

- Member of the California Bar (or, potentially, admitted to another state in which presently residing)
- 5+ years of legal practice experience and substantive mastery of either Healthcare law or FDA & FTC law
- Record of superior academic and professional achievement and commitment to excellence.
- Ideally, business development skills and a portable book of client business.

Compensation and Benefits

The Senior Healthcare Attorney will likely start as a part-time independent contractor, with an opportunity for the right person to become a full-time employee of the Firm. Our Firm offers a 401(k) Plan to employees after specified service requirements are met. We are also open to part-

time Of Counsel relationships with the right candidates as an alternative path.

How to Apply

Please apply with your résumé/CV and cover letter.

Cohen Healthcare Law Group is an equal opportunity employer and does not discriminate on the basis of age, race, religion, color, sex, gender expression, national origin, marital status, physical disability, or mental disability.

Desired Class Level(s): Graduate/Alumni
Posting Date: October 1, 2020
Expiration Date: October 25, 2020
Contact: Cohen Healthcare Law Group 530 Lytton Avenue Palo Alto, California 94301 United States
Resume Receipt: Email Resume, Online
Default email address for resumes: careers@cohenhealthcarelaw.com
Additional Documents: Cover Letter, Other Documents
Additional Documents Notes: résumé/CV
Visual ID: 6280

Attorney

Legal Aid of West Virginia

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)**Description:**

Charleston Attorney

Legal Aid of West Virginia (LAWV) is seeking a skilled motivated attorney to help us change the lives of vulnerable clients in our Charleston office. LAWV offers a great family friendly work environment and excellent benefit package which includes medical, dental and life insurance and paid leave. Working for LAWV offers you the opportunity to advocate for equal justice for vulnerable West Virginians. If you are passionate about serving others and want to do rewarding work, please send cover letter and resume via email to jobs@lawv.net by Wednesday, October 14, 2020. Also, please indicate you are applying for the Charleston Attorney position. LAWV is seeking diverse perspectives and people. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

Desired Class Level: Graduate/Alumni**Posting Date:** September 30, 2020**Expiration Date:** October 14, 2020**Contact:** Ms. Kerry LeMasters
Administrative Director
Administrative Director Legal Aid 922 Quarrier Street
Charleston, West Virginia 25301 United States**Resume Receipt:** E-mail**Default email for resumes.:** jobs@lawv.net**Additional Documents:** Cover Letter**Requested Document Notes:** please send cover letter and resume via email to jobs@lawv.net by Wednesday, October 14, 2020. Also, please indicate you are applying for the Charleston Attorney position.**ID:** 6319

Law Clerk

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Princeton, West Virginia (United States)

Description:

The Administrative Office of
The Supreme Court of Appeals of West Virginia
Position Announcement

NINTH JUDICIAL CIRCUIT MERCER COUNTY
EMPLOYMENT OPPORTUNITY

Princeton, West Virginia

Position open until filled (Posted 9-30-2020)

The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Judge William J. Sadler. This position works under the direct supervision of Judge William J. Sadler in the Ninth Judicial Circuit, Mercer County, WV. This is a salaried position. The position is described as follows:

CIRCUIT JUDGE LAW CLERK

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge William J. Sadler. The position is a unique opportunity to learn court operations from the inside out, and gain invaluable "real life" practical experience while working in a challenging, high volume, highly-variable and fast-paced environment.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must be current members or become members of the West Virginia State Bar and/or sit for the Uniform Bar Examination (UBE) each time it is offered. The failure to pass the Uniform Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination/Uniform Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination the UBE, or any bar examination, two (2)

or more times is ineligible for these positions. Once a person passes the Uniform Bar Examination, the issue of bar examination failures is moot. Additionally, the minimum law school g.p.a. for these positions is 2.2.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:

- FO
EO Perform legal research,
- FO
EO Prepare confidential legal memoranda,
- FO
EO Attend court hearings,
- FO
EO Draft orders and opinions,
- FO
EO Advise and assist judge with legal issues,
- FO
EO Conduct discovery conferences,

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- FO
EO Respond to attorneys and self-represented litigants, and
- FO
EO Monitor the court's docket.

Criminal Background Check:

All successful candidates must submit to a criminal background check.

Compensation and Benefits include:

- FO
EO Competitive salary based on experience and qualifications,
- FO
EO Medical Insurance,
- FO
EO Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical),
- FO
EO Life insurance,
- FO
EO Defined benefit pension plan,
- FO
EO Section 457 deferred compensation plan, 12 paid holidays, and
- FO
EO Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.


Equal Opportunity in Employment


It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the


West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.


Application Process


To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtsww.gov.


 Cover Letter,


 Resume,

 Law School Transcript,

 Writing Sample,

 References (at least three, including current contact information),

 Signed Court Employment Application (available on Court website), and

 Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia

Desired Class Level: Graduate/Alumni

Posting Date: September 30, 2020

Expiration Date: November 30, 2020

Contact: Sarah Loftus

Law Clerk Program Coordinator

Building 1, Room E-100 1900 Kanawha Boulevard, East
Charleston, West Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: sarah.loftus@courtsww.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 6318

Litigation Associate

Frost Brown Todd, LLC (Louisville, KY)

Position Type: Full-time**Practice Area(s):** Litigation**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)**Description:**

LITIGATION ASSOCIATE

The Charleston, West Virginia office of Frost Brown Todd LLC, one of the largest firms in the region and one of the 150 largest law firms in the United States, seeks an Associate with at least two years of litigation experience to support our Business Litigation Practice Group with depositions, hearings and drafting pleadings. Please visit our web page and use the "self-apply" feature at <https://frostbrowntodd.com/careers/laterals/> to submit your application. Frost Brown Todd LLC is an equal opportunity employer.

Desired Class Level: Graduate/Alumni**Posting Date:** September 30, 2020**Expiration Date:** December 31, 2020**Contact:** Ms. Sonya Yadon

Attorney Recruiting and Development Manager

400 West Market Street, 32nd Floor Louisville, Kentucky

40202-3363 United States

Resume Receipt: Accumulate Online, Other (see below)**How to Apply:** <https://frostbrowntodd.com/careers/laterals/>**Additional Documents:** Cover Letter, Unofficial Transcript, Other Documents**Requested Document Notes:** Resume**ID:** 6317

Law Clerk

The Supreme Court of Appeals of West Virginia

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Huntington, West Virginia (United States)**Description:**

The Administrative Office of
The Supreme Court of Appeals of West Virginia
Position Announcement

SIXTH JUDICIAL CIRCUIT CABELL COUNTY
EMPLOYMENT OPPORTUNITY

Huntington, West Virginia

Position open until filled (Posted 9-29-2020)

The Position

The Administrative Office of the Supreme Court of Appeals of West Virginia ("AO") is now accepting resumes for the position of Circuit Judge Law Clerk for the Honorable Judge Gregory L. Howard. This position works under the direct supervision of Judge Gregory L. Howard in the Sixth Judicial Circuit, Cabell County, WV. This is a salaried position. The position is described as follows:

CIRCUIT JUDGE LAW CLERK

Pay Scale: The annual salary for those who are not members of the West Virginia State Bar is \$50,946.00, plus benefits, and the annual salary for those who are members of the West Virginia State Bar is \$59,538.00, plus benefits. Documentation from the West Virginia State Bar, i.e., Bar Dues Statement, will be required to receive the higher salary.

Position Purpose: The Circuit Court Law Clerk will be responsible for providing legal support to Judge Gregory L. Howard.

Minimum Qualifications: A successful candidate must possess excellent legal research and writing skills. The candidate must also possess the ability to communicate clearly and concisely. Ability to exercise good judgment and maintain tact, composure, and confidentiality. The candidate must possess strong organizational skills and attention to detail.

All circuit judge law clerks must be current members or become members of the West Virginia State Bar and/or sit for the Uniform Bar Examination (UBE) each time it is offered. The failure to pass the Uniform Bar Examination within two (2) attempts will result in a loss of employment. West Virginia Bar Examination/Uniform Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who has failed the West Virginia Bar Examination the UBE, or any bar examination, two (2) or more times is ineligible for these positions. Once a person passes the Uniform Bar Examination, the issue of bar examination failures is moot. Additionally, the

minimum law school g.p.a. for these positions is 2.2. The preferred candidate would have several years of experience practicing law.

Duties and Responsibilities:

Each law clerk might have a broad spectrum of duties to perform, as every judge has specific legal and administrative support that they require of their law clerk. Duties and responsibilities may include, but are not limited to:

- FO**
BT Perform legal research,
- FO**
BT Prepare confidential legal memoranda,
- FO**
BT Attend court hearings,
- FO**
BT Draft orders and opinions,
- FO**
BT Advise and assist judge with legal issues,
- FO**
BT Conduct discovery conferences,
- FO**
BT Respond to attorneys and self-represented litigants, and
- FO**
BT Monitor the court's docket.

Page 2 of 2

Criminal Background Check:

All successful candidates must submit to a criminal background check.

Compensation and Benefits include:

- FO**
BT Competitive salary based on experience and qualifications,
- FO**
BT Medical Insurance,
- FO**
BT Optional Flexible Benefits Coverage (dental, vision, disability, and excess medical),
- FO**
BT Life insurance,
- FO**
BT Defined benefit pension plan,
- FO**
BT Section 457 deferred compensation plan, 12 paid holidays, and
- FO**
BT Annual and sick leave.

The Administrative Office of the Courts

The AO, located in Charleston, West Virginia, provides administrative direction and support to all elements of the state judiciary.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment



It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a



professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.



Application Process



To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.



  Cover Letter,



  Resume,

  Law School Transcript,

  Writing Sample,

  References (at least three, including current contact information),

  Signed Court Employment Application (available on Court website), and

  Signed, Notarized Release for Criminal/Background Check (available on Court website).

All of the requested documents and information must be received before a final employment decision will be made.

Thank you for your interest in employment with the Supreme Court of Appeals of West Virginia

Desired Class Level: Graduate/Alumni

Posting Date: September 29, 2020

Expiration Date: November 30, 2020

Contact: Sarah Loftus

Law Clerk Program Coordinator

Building 1, Room E-100 1900 Kanawha Boulevard, East
Charleston, West Virginia 25305 United States

Resume Receipt: E-mail

Default email for resumes.: sarah.loftus@courtswv.gov



Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample



Requested Document Notes: Application Process



To apply for this position, please direct the following application materials to the Law Clerk Program Coordinator at sarah.loftus@courtswv.gov.



  Cover Letter,



  Resume,

  Law School Transcript,

  Writing Sample,

  References (at least three, including current contact information),

  Signed Court Employment Application (available on Court website), and

  Signed, Notarized Release for Criminal/Background

Check (available on Court website).
All of the requested documents and information must be
received before a final employment decision will be made.

ID: 6315

Attorney

United States Department of Justice Southern District of WV (Charleston WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Charleston, West Virginia (United States)

Description:

USAO SOUTHERN DISTRICT OF WEST VIRGINIA
ATTORNEY
300 VIRGINIA STREET, EAST
SUITE 4000
CHARLESTON, WV 25301
UNITED STATES
AUSA-WVS-2020-05

About the Office:

The United States Attorney's Office for the Southern District of West Virginia prosecutes federal criminal offenses and defends the interests of the United States in civil cases. The office seeks to maintain the highest standards of excellence in the enforcement of federal laws and the representation of the United States. The Southern District of West Virginia covers 23 counties of the state's 55 counties. The headquarters office is located in Charleston, with two staffed branch offices in Beckley and Huntington, and one non-staffed branch office in Bluefield. The district currently has 69 employees.

Additional information about the district can be found at <https://www.justice.gov/usao-sdwv>. To learn more about what the area and what the State of West Virginia have to offer, please visit <http://www.charlestonwv.com> and <http://www.wvtourism.com>.

The United States Attorney's Office is a part of the Department of Justice (DOJ). With a diverse and talented workforce of over 100,000 men and women, DOJ ensures the protection of all Americans while preserving their constitutional freedoms. You can be part of a dedicated team helping to enforce federal criminal and civil laws that protect life, liberty and the property of citizens. For more information on the Department of Justice and the United States Attorney's Office, visit <http://www.justice.gov/careers/careers.html>. If you are looking for an exciting and challenging legal career, this is the position for you.

The United States Attorney's Office, Executive Office for the United States Attorneys, is a great place to work. The Department of Justice ranked #11 out of 18 large agencies and EOUSA/USAO ranked #108 out of 339 agency subcomponents in a study, "The Best Places to Work in the Federal Government, 2017 Ratings" published by the Partnership for Public Service. Our office places a high value on diversity of experiences and perspectives and encourages applications from all qualified

individuals from all ethnic and racial backgrounds, veterans, LGBT individuals, and persons with disabilities.

Job Description:

The United States Attorney's Office for the Southern District of West Virginia is seeking an experienced, highly qualified litigator who has a strong criminal prosecution background for the position of Assistant United States Attorney (AUSA). The applicant selected would be responsible for the prosecution of medical providers and pharmacies who are involved in health care fraud related to prescription opioid diversion and abuse. The position offers a unique and exciting experience for a highly motivated team member with the desire to engage in challenging and important litigation. AUSAs have an opportunity to work on their own caseload and handle their own trials and appeals. Working in the Criminal Division, the AUSA will be part of a dedicated team helping to prosecute federal criminal cases and prepare appeals. Responsibilities will increase and assignments will become more complex as your training and experience progresses.

This is a TERM appointment not to exceed September 30, 2022. This position may be extended or made permanent without further competition.

Location: Position is located in the Charleston, Huntington and/or Beckley offices, based upon needs of the district.

Qualifications:

Required Qualifications: Applicants must possess a J.D. degree and have at least one year post-J.D. experience. Applicants must be an active member in good standing of the bar (any jurisdiction). In addition, the Local Rules for the United States District Court for the Southern District of West Virginia require all Assistant United States Attorneys to become members of the West Virginia State Bar within one year of appointment. Applicants must demonstrate a quick analytical ability and the faculty to accurately and precisely articulate the critical issues in a case. Applicants must demonstrate superior oral and writing skills as well as strong research and interpersonal skills, and good judgment. Applicants must possess excellent communication and courtroom skills and exhibit the ability to work in a supportive and professional manner with other attorneys, support staff and client agencies. Applicants must have a demonstrated ability to function, with minimal guidance, in a highly demanding environment.

United States citizenship is required.

Preferred Qualifications: The ideal applicants should possess outstanding legal skills, courtroom skills, and be committed to public service. The ideal applicants should also demonstrate (1) strong work ethic; (2) ability to work long hours, including evenings and weekends; (3) courtroom experience; and (4) a positive attitude and leadership ability. Applicants must be willing to follow rules and directives.

Residency: Assistant United States Attorneys generally must reside in the district to which he or she is appointed or within 25 miles thereof. See 28 U.S.C. Section 545 for district specific information.

Security: Initial appointment is conditioned upon a satisfactory pre-employment adjudication. This includes fingerprint and credit checks, and drug testing. In addition, continued employment is subject to a favorable adjudication of a background investigation.

Benefits: The Department of Justice offers a comprehensive benefits package that includes, in part, paid vacation; sick leave; holidays; life insurance; health benefits; and participation in the Federal Employees Retirement System.

Salary:

AUSA pay is administratively determined based on the years of professional attorney experience. The range of base pay is \$55,204 to \$144,392 (\$64,009 to \$167,423, including locality pay of 15.95%).

Travel:

Travel will be required for training and local travel for hearings and trials.

Application Process:

To be considered for a position, applications must be emailed or postmarked by 11:59pm (EST) on Friday, October 9, 2020. Do not submit your application to both email and mailing address. If you are sending by postal mail, please submit your application to:

The Honorable Michael B. Stuart

United States Attorney, Southern District of West Virginia

300 Virginia Street, E., Suite 4000

Charleston, WV 25301

If submitting your resume to the email address, please submit all attachments as PDF documents. Please do not submit your resume by both email and regular mail. Resumes may be submitted via email to s.ausajobs@usdoj.gov.

Resumes will not be accepted by fax. Candidates who have submitted applications within the past year need only submit a letter relating to his or her continued interest, unless updated information is required.

Your complete Application Package should include:

Please include the Vacancy Number (AUSA-WVS-2020-05) in your email and on your cover letter.

Your Resume (required) showing relevant experience and dates of employment (including month, date and year). Please ensure your resume notes month/year of J.D. and month/year of bar

membership(s).

Cover Letter (optional).

Required (if federal employee): A recent copy of your SF-50 (Notification of Personnel Action), showing title, series, grade and current salary; and a copy of your most recent performance appraisal.

Required (if applicable): To receive veterans preference consideration, you must indicate that you have preference on your resume and be prepared to provide appropriate supporting documentation (DD-214, Veterans Administration Letter, etc.). Please do not submit writing samples at this time.

As needed, additional vacancies may be filled using this announcement.

Applicants should familiarize themselves and comply with the relevant rules of professional conduct regarding any possible conflicts of interest in connection with their applications. In particular, please notify this Office if you currently represent clients or adjudicate matters in which this Office is involved and/or you have a family member who is representing clients or adjudicating matters in which this Office is involved so that we can evaluate any potential conflict of interest or disqualification issue that may need to be addressed under those circumstances.

Application Deadline:

Friday, October 9, 2020

Relocation Expenses:

Relocation expenses will not be authorized.

Number of Positions:

1

Updated September 28, 2020

* * *

Department Policies

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, protected genetic information, pregnancy, status as a parent, or any other nonmerit-based factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. For more information, please review our full EEO Statement.

Reasonable Accommodations: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the

application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with disabilities are encouraged to contact one of the Department's Disability Points of Contact (DPOC) to express an interest in being considered for a position. See list of DPOCs.

Suitability and Citizenship: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Congress generally prohibits agencies from employing non-citizens within the United States, except for a few narrow exceptions as set forth in the annual Appropriations Act (see, <https://www.usajobs.gov/Help/working-in-government/non-citizens/>). Pursuant to DOJ component policies, only U.S. citizens are eligible for employment with the Executive Office for Immigration Review, U.S. Trustee's Offices, and the Federal Bureau of Investigation. Unless otherwise indicated in a particular job advertisement, qualifying non-U.S. citizens meeting immigration and appropriations law criteria may apply for employment with other DOJ organizations. However, please be advised that the appointment of non-U.S. citizens is extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis. All DOJ employees are subject to a residency requirement. Candidates must have lived in the United States for at least three of the past five years. The three-year period is cumulative, not necessarily consecutive. Federal or military employees, or dependents of federal or military employees serving overseas, are excepted from this requirement. This is a Department security requirement which is waived only for extreme circumstances and handled on a case-by-case basis.

Veterans: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or

Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

* * *

This and other vacancy announcements can be found under Attorney Vacancies and Volunteer Legal Internships. The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.

Desired Class Level: Graduate/Alumni
Posting Date: September 28, 2020
Expiration Date: October 9, 2020
Contact: Robin Justice Administrative Officer 300 VIRGINIA STREET, EAST SUITE 4000 Charleston, West Virginia 25301 United States
Resume Receipt: Other (see below)
How to Apply: usawvs.ousajobs@usdoj.gov
Additional Documents: Cover Letter
ID: 6312

Immigration Staff Attorney

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s): Minneapolis, Minnesota United States

Job Description:

Dorsey is seeking an immigration staff attorney with 1-2 years of business immigration experience to join our Minneapolis office. We have concentrated our immigration practice on employment-related projects. These include all types of nonimmigrant work visa petitions and applications, PERM labor certification applications, EB-1, EB-2 and EB-3 Applications, I-9 and e-verify advice, and placement of key employees in foreign countries. Dorsey's immigration attorneys also support and train clients in immigration program management and compliance, and supervise the work of paralegal staff in recordkeeping and document preparation.

Our ideal candidate will have the following qualifications:

- One to two years of employment-based immigration practice experience, covering the above mentioned areas of business immigration law
- Minnesota bar admission, or the ability to be admitted to the Minnesota bar
- Ability to manage substantial case load
- Ability to supervise paralegals
- Ability to work in a fast-paced environment
- Flexibility to meet the demands of our clients
- Excellent team player
- Strong academic background
- Foreign language ability (particularly Chinese or Spanish) preferred

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee

assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
-

- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni
Posting Date: September 28, 2020
Expiration Date: November 4, 2020
Contact: Claire Zeise 50 South 6th Street Minneapolis, Minnesota 55402 United States
Resume Receipt: Other (see below)
How To Apply: http://www.dorsey.com/attorneyjobs
Visual ID: 6313

William J. Maier, Jr. Dean of the College of Law

Greenwood/Asher & Associates, Inc. (Miramar Beach, FL)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Morgantown, West Virginia (United States)**Description:**

West Virginia University (WVU), the state's flagship, land-grant university, invites applications and nominations for the position of the William J. Maier, Jr. Dean of the College of Law. The William J. Maier, Jr. Dean of WVU Law provides leadership, vision, and guidance for the College. The Dean is the chief officer of the College of Law and reports directly to the Provost, Vice President for Academic Affairs, of West Virginia University and is responsible for the leadership and management of the College.

WVU is a law school on the move with many recent accomplishments. Founded in 1878 and ABA-approved since 1923, the West Virginia University College of Law is an affordable and nationally recognized, accredited top-ranked law school. WVU Law is West Virginia University's first professional school and is the only law school in the state. The curriculum is competitive and rigorous, combining the best in traditional legal education with dynamic law programs that address emerging challenges throughout our global society. With a focus on ethics, professionalism, and public service, WVU Law offers premier law degree and dual degree programs, and practice-ready experiences through law clinics and externships, guided by professors who are accomplished attorneys and distinguished legal scholars within a public research university. WVU Law prepares top lawyers and dedicated leaders for careers that span public service, private practice, government, and business.

As the College's chief administrative and academic officer, the Dean provides intellectual and strategic leadership, guiding the College in its commitment to innovative, relevant education for current and future generations of students. Specifically, the Dean's responsibilities include building relationships with faculty, staff, students, alumni, and other key constituencies to envision and realize the College's goals for advancement. Such work includes consulting with and empowering faculty to revise and develop curricula; elevating the college's high standards of teaching, research and service; administering the College's budget; recruiting faculty; building an inclusive, collaborative community culture; taking a lead role in other faculty personnel matters, including tenure, promotion, and renewal; and advocating for and advancing the College at the University and national levels.

The Dean will work collaboratively with the WVU administration, deans of other colleges, faculty, and staff to achieve WVU Law and University goals. The Dean also is responsible for

developing, engaging, and cultivating alumni and other potential donors and for facilitating school service and outreach to the state in support of its commitment to the land-grant mission of the University.

The next dean must be visionary, politically astute, and have a commitment to public service and to diversity, equity, and inclusion necessary to advance WVU Law and inspire its multiple constituencies. The ideal candidate will possess proven experience as an innovative, collaborative, and accomplished leader with a successful record of advancing complex organizations or institutions. Candidates must possess a J.D. or its equivalent from an accredited institution and a record of accomplishments (academic or experiential) to qualify for appointment at the rank of Professor.

How to Apply

Greenwood/Asher & Associates, Inc. is assisting West Virginia University in this search. Applications and nominations are now being accepted. For a full application package, please include a cover letter, CV/resume, list of five references, and questionnaire (supplied by Greenwood/Asher). Confidential inquiries, nominations and application materials should be directed to Greenwood/Asher and Associates. Submission of application materials as PDF attachments is strongly encouraged. The search will be conducted with a commitment of confidentiality for candidates until finalists are selected. The priority date for initial screening of candidates is October 1, 2020.

Inquiries, nominations, and application materials should be directed to one of the following:

Jan Greenwood, Partner

Julie Holley, Senior Executive Search Consultant

E-mail: jangreenwood@greenwoodsearch.com

E-mail: julieholley@greenwoodsearch.com

West Virginia University is proud to be an Equal Opportunity employer, and is the recipient of an NSF ADVANCE award for gender equity. The University values diversity among its faculty, staff, and students, and invites applications from all qualified applicants regardless of race, ethnicity, color, religion, gender identity, sexual orientation, age, nationality, genetics, disability, or Veteran status.

Desired Class Level: Graduate/Alumni

Posting Date: September 28, 2020

Expiration Date: November 2, 2020

Contact: Jan Greenwood
Partner
42 Business Center Drive, Suite 206 Miramar Beach

Resume Receipt: Other (see below)

How to Apply: Jan Greenwood, Partner

Julie Holley, Senior Executive Search Consultant

E-mail: jangreenwood@greenwoodsearch.com

E-mail: julieholley@greenwoodsearch.com

ID: 6314

Labor & Employment Associate (#573)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Costa Mesa, California United States

Job Description:

Dorsey is seeking an experienced Labor & Employment Associate to join our Southern California office in Costa Mesa. This associate will work closely with partners on a wide variety of employment litigation matters, including wage and hour class actions and single plaintiff cases, as well as advice matters. This is an excellent opportunity for someone with a proven foundation in employment litigation who is ready to take the next step in their career. Specifically, this associate will be expected to handle the following types of tasks with little supervision:

- Manage single-plaintiff cases and play a substantial role in managing complex litigation
- Collaborate with partners on case strategy and tactics
- Substantial brief writing
- Interview witnesses and prepare fact presentations for litigated matters
- Draft discovery requests and responses to discovery requests
- Take and defend depositions
- Conduct legal research and draft research memoranda
- Provide increasingly complex employment law advice and counsel based on experience

Qualified candidates will have:

- Four to six years of employment litigation and counseling experience in a law firm setting
- Excellent analytical and writing skills
- Excellent verbal communication
- Strong academic performance

California state bar admission preferred.

Dorsey offers opportunities for advancement within a collaborative and dynamic environment, competitive salary, and excellent benefits. Our benefits include comprehensive medical, dental, and vision insurance; domestic partner benefits (for same-sex and opposite-sex domestic partners); Dorsey & Whitney 401(K) Retirement and Savings Plan; 15 weeks of paid

parental leave, plus an additional 6-8 weeks of paid short-term disability for lawyers who give birth; adoption assistance; back-up child care program; education and college advising programs; well-being programs and activities; a 24/7 employee assistance program with confidential counseling; and more!

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community.

You will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success:

- Banking and Financial Institutions
- Development and Infrastructure
- Energy & Natural Resources
- Food, Beverage & Agribusiness
- Healthcare
- Technology

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

One of our greatest strengths is a friendly, cooperative culture

that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Certification Plus (Diversity Lab)
- Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
- 100% rating on the Corporate Equality Index (Human Rights Campaign)
- Gold Standard Certification (Women in Law Empowerment Forum)
- Adoption Advocate (Dave Thomas Foundation for Adoption)

How to Apply

Dorsey accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 25, 2020

Expiration Date: November 1, 2020

Contact: Claire Zeise
50 South 6th Street Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.dorsey.com/attorneyjobs>

Visual ID: 6310

Litigation Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

Wilmington, Delaware United States

Job Description:

Our Wilmington, DE office is seeking a litigation associate with three to five years of experience for the Delaware Court of Chancery Practice. Excellent academic credentials and writing and communication skills are required. Experience with fiduciary duty and entity governance litigation in the Delaware Chancery Court is preferred, as is admission to the Delaware bar. Our Litigation Department is our largest practice group and represents a wide range of local and national clients in all types of complex litigation and regularly represent clients in local, state and federal courts, at both the trial and appellate levels. This is an excellent opportunity to join a sophisticated litigation practice and work in a dynamic, expanding and team-oriented atmosphere while enjoying the benefits and resources of a national law firm.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni**Posting Date:** September 25, 2020**Expiration Date:** November 1, 2020**Contact:** Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)**How To Apply:** <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=38bf1ec1-d0a7-4efe-a909-8ce952e62d3a>**Additional Documents:** Unofficial Transcript**Visual ID:** 6307

Litigation Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

Wilmington, Delaware United States

Job Description:

Our Wilmington, DE office is seeking a litigation associate with three to five years of experience for the Delaware Court of Chancery Practice. Excellent academic credentials and writing and communication skills are required. Experience with fiduciary duty and entity governance litigation in the Delaware Chancery Court is preferred, as is admission to the Delaware bar. Our Litigation Department is our largest practice group and represents a wide range of local and national clients in all types of complex litigation and regularly represent clients in local, state and federal courts, at both the trial and appellate levels. This is an excellent opportunity to join a sophisticated litigation practice and work in a dynamic, expanding and team-oriented atmosphere while enjoying the benefits and resources of a national law firm.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni**Posting Date:** September 25, 2020**Expiration Date:** November 1, 2020**Contact:** Kathryn J. BallManager of Attorney Growth and Integration
1735 Market Street Philadelphia, Pennsylvania 19103 United States**Resume Receipt:** Other (see below)**How To Apply:** <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=38bf1ec1-d0a7-4efe-a909-8ce952e62d3a>**Additional Documents:** Unofficial Transcript**Visual ID:** 6308

Remote Contract Attorney/Document Review

DiCello Levitt Gutzler

Job Type: Full-time

Job Location(s):

New York, New York United States

Illinois United States

Pennsylvania United States

West Virginia United States

Ohio United States

Job Description:

Work remotely as a project-based document reviewer. All qualifying candidates will have passed the bar, have solid internet connection and solid work ethic. We prefer a 40/hr per week commitment and pay is issued every week. We anticipate this particular project to last one year. Bearing in mind, we are a cutting-edge firm that continually has multiple projects and the opportunity to jump onto the next project is always there.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 25, 2020

Expiration Date: October 31, 2020

Contact: Controller A.J. Frate

Controller

7556 Mentor Avenue Mentor, Ohio 44060 United States

Resume Receipt: Email Resume, Online

Default email address for resumes: afrate@dicellolevitt.com

Visual ID: 6306

Entry-level Assistant Prosecutor

Kanawha County Prosecuting Attorney's Office (Charleston, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Charleston, West Virginia (United States)**Description:**

The Kanawha County Prosecutor's Office is accepting resumes for an entry-level assistant prosecutor position.

Salary is commensurate with experience. Anyone interested, please send a resume to:

Charles T. Miller

Kanawha County Prosecuting Attorney

301 Virginia St. East

Charleston, WV 25301

Resumes can also be emailed to
jgordon@kanawhaprosecutor.com

Desired Class Level: Graduate/Alumni**Posting Date:** September 24, 2020**Expiration Date:** November 30, 2020**Contact:** Mr. Charles T. Miller
301 Virginia Street, East Charleston, West Virginia 25301
United States**Resume Receipt:** E-mail**Default email for resumes.:** jgordon@kanawhaprosecutor.com**ID:** 6298

Public Finance Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

District of Columbia United States

Job Description:

Our Washington, D.C. office seeks to hire an associate with 2-4 years of experience in real estate finance transactions to join our industry-leading public finance practice. Experience with Freddie Mac, Fannie Mae or HUD-insured lending is a plus. This associate will continue to use those transactional skills and begin to learn the public finance piece of multifamily housing real estate transactions. We represent a wide variety of institutional clients nationwide, including banks, real estate lenders, underwriters, major non-profits and developers, as well as state and local governmental issuers. Qualified candidates will have excellent academic credentials, a strong work ethic and superior writing, research and communication skills. This is an excellent opportunity for professional growth in a collegial environment of a national law firm.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni**Posting Date:** September 24, 2020**Expiration Date:** October 31, 2020**Contact:** Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)**How To Apply:** <https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=89af983c-3fe4-4187-88f2-a66caee608aa>**Visual ID:** 6300

Remote Legal Writer

Zinda Law Group, PLLC (Austin, TX)

Job Type: Full-time

Job Location(s):
United States

Job Description:
Zinda Law Group is a nationwide personal injury firm is seeking law students with excellent legal writing skills to write high-quality legal content, such as articles and blog posts on personal injury law. We are a team that values putting excellence first in all that we do, and our results speak for themselves – Zinda Law Group was named one of the top Firms in the Austin area for 2020 by Austin Monthly Magazine!

This is a remote, part-time contract position and requires a minimal time commitment of 2 to 4 hours per week.

Candidate Qualifications:

- 2nd or 3rd year law student at an ABA-accredited law school;
- Top grades in legal writing courses and competitive GPA;
- Excellent skills in proofreading, editing, and reading comprehension;
- Ability to meet deadlines and work independently;
- Prior law firm experience is a plus, but not required.

Compensation:

\$100 per 1,500 word piece.

Application Process:

1. To apply, please send a resume and cover letter through the link below:

<https://zdfirm.bamboohr.com/jobs/view.php?id=376>

2. After applying through the link, candidates must also email a writing sample and law school transcript to recruiting@zdfirm.com.

Incomplete applications will not be considered.

Zinda Law Group is still fully operational during COVID-19. While this crisis poses unique challenges, thanks to an incredible team of dedicated attorneys, paralegals and staff we have been able to continue running our office virtually. The health and safety of our team is our number one priority, and we are committed to complying with all local, state, and national orders and guidelines regarding COVID-19.

Zinda Law Group is proud to be an equal opportunity employer.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, veteran status, or other protected status as required by applicable law.

Zinda Law Group, PLLC
www.zdfirm.com

Desired Class Level(s): Graduate/Alumni

Posting Date: September 24, 2020

Expiration Date: October 31, 2020

Contact: Kate Howard
8834 N Capital of Texas Hwy Austin, Texas 78759 United States

Resume Receipt: Other (see below)

How To Apply: Application Process:

1. To apply, please send a resume and cover letter through the link below:

<https://zdfirm.bamboohr.com/jobs/view.php?id=376>

2. After applying through the link, candidates must also email a writing sample and law school transcript to recruiting@zdfirm.com.

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6299

Staff Attorney (Fellow)

West Virginia Universtiy

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Morgantown, West Virginia (United States)**Description:**

The WVU College of Law seeks applications for a Staff Attorney (Fellow) to support the newly formed Fitzsimmons Center for Litigation and Advocacy, whose mission is to train law students to become effective legal advocates by enhancing and expanding the litigation and advocacy curriculum at the WVU College of Law. Because this Fellow will serve as the inaugural Fitzsimmons Fellow, we encourage applications from candidates with a passion for advocacy and proven leadership and administrative skills.

Qualifications include:

J.D. from an ABA accredited institution required.

Two (2) years of litigation experience required.

Federal practice experience, preferred.

For complete description and to apply please go to link provided.

https://wvu.taleo.net/careersection/staff/jobdetail.ftl?job=15514&tz=GMT-04%3A00&tzname=America%2FNew_York

Desired Class Level: Graduate/Alumni**Posting Date:** September 24, 2020**Expiration Date:** November 30, 2020**Contact:** Aini Karani
Morgantown, West Virginia 26505 United States**Resume Receipt:** Other (see below)**How to Apply:** https://wvu.taleo.net/careersection/staff/jobdetail.ftl?job=15514&tz=GMT-04%3A00&tzname=America%2FNew_York**ID:** 6301

Trial Attorney (General)

US Consumer Product Safety Commission

Job Type: Full-time

Job Location(s):

Bethesda, Maryland United States

Job Description:

ALL APPLICATIONS ARE ONLY CONSIDERED WHEN APPLYING THROUGH USAJOBS via <https://www.usajobs.gov/GetJob/ViewDetails/579789600>

The announcement closes on midnight of October 4, 2020.

Summary

Join the team! This position is located in the Division of Enforcement & Litigation, Office of Compliance and Field Operations. The Office identifies & investigates potentially hazardous products; enforces mandatory standards & regulations; negotiates voluntary recalls, other corrective actions & civil penalties; conducts administrative litigation to obtain mandatory recalls; and assists in the drafting & review of rules and regulations affecting CPSC's compliance and enforcement authority.

Responsibilities

An attorney in the Division of Enforcement & Litigation will:

- Identify new matters to investigate based on internal and external data and newly emerging technologies
- Investigate whether consumer products present substantial product hazards
- Negotiate voluntary corrective actions with manufacturers, importers, distributors, and retailers
- Determine investigative and legal strategies
- Recommend whether cases should be closed, resolved informally or litigated
- Litigate administrative actions seeking mandatory product recalls, including drafting pleadings and motions
- Represent the Agency at hearings, trials, and appeals
- Investigate and negotiate civil penalties stemming from violations of Acts administered by the Commission
- Advise on and recommend referral of matters to the Department of Justice (DOJ)

- Provide legal advice related to regulations and policy affecting the Commission's compliance and enforcement authority

Qualifications

In addition to the mandatory education requirement, applicants at the GS-12, GS-13 and GS-14 levels must have 52 weeks of specialized experience equivalent to at least the next lower grade level in the Federal Service. Specialized experience is experience that has equipped the candidate with the particular knowledge, skills, and abilities to perform successfully the duties of the position.

Qualifying specialized experience must demonstrate the following:

GS-12: 1) conducting investigations and assessing evidence developed in recommending litigation or other resolutions; 2) preparing pleadings and legal documents; AND 3) providing legal advice related to statutory and regulatory enforcement authorities.

GS-13: 1) conducting investigations and determining investigative and legal strategy; 2) drafting and negotiating agreements 3) drafting pleadings, motions, or legal memoranda; 4) participating in hearings or trials; AND 5) providing legal advice related to statutory and regulatory enforcement authorities.

GS-14: 1) conducting complex investigations and determining investigative and legal strategy; 2) drafting and negotiating complex agreements; 3) drafting complex pleading, motions, or legal memoranda; 4) representing clients in hearings or trials; AND 5) providing legal advice on complex matters related to statutory and regulatory enforcement authorities.

Evidence of the above specialized experience must be supported by detailed documentation of duties performed in positions held. Your resume is the key means we have for evaluating your skills, knowledge, and abilities as they relate to this position. Therefore, we encourage you to be clear and specific when describing your experience. We will not make assumptions regarding your experience or based on job titles alone. If your resume does not support your questionnaire answers, we will not allow credit for your response(s).

Applicants must meet the qualifications for this position within thirty (30) days of the closing date of this announcement.

Education

Basic Requirement: All applicants must possess a J.D. or LL.B. degree and be an active member of the bar in good standing in any state, territory of the United States, the District of Columbia, or the commonwealth of Puerto Rico.

GS-11: In addition to the basic requirement, applicants must have: (a) one year experience as a practicing attorney; OR (b) a second professional law degree (LL.M); OR (c) superior law school achievement.

Superior Law School Achievement is demonstrated by **one** of the following:

- Academic standing in the upper 1/3 of the law school graduating class
- Work or achievement of significance on his/her law school's official law review
- Special high-level honors for academic excellence in law school, such as election to the Order of the Coif
- Winning of a moot court competition or membership on the moot court team which represents the law school in competition with other law schools
- Full-time or continuous participation in a legal aid program as opposed to one-time, intermittent, or casual participation
- Significant summer law office clerk experience

GS-12: In addition to the basic requirement and qualifying specialized experience, applicants must have either: (a) two years of experience as a practicing attorney; OR (b) one year of experience as a practicing attorney and a second professional law degree (LL.M).

GS-13: In addition to basic requirement and qualifying specialized experience, applicants must have three years of experience as a practicing attorney.

GS-14: In addition to basic requirement and qualifying specialized experience, applicants must have four years of experience as a practicing attorney.

All applicants are required to provide proof of current, active bar membership and proof of good standing.

ALL applicants must also submit a law school transcript to demonstrate successful completion of education requirements. A copy of an SF-50 is not adequate proof of meeting the education requirements. Unofficial transcripts are acceptable. All materials must be submitted by the

closing date of this announcement.

Desired Class Level(s): Graduate/Alumni
Posting Date: September 24, 2020
Expiration Date: October 31, 2020
Contact: Human Resources 4330 East West Highway Bethesda
Resume Receipt: Other (see below)
How To Apply: https://www.usajobs.gov/GetJob/ViewDetails/579789600
Additional Documents: Unofficial Transcript, Other Documents
Additional Documents Notes: Need Proof of Bar Admission and good standing
Visual ID: 6296

Attorney Editor

Thomson Reuters

Job Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Job Location(s):

Eagan, Minnesota United States

Saint Paul, Minnesota United States

Minneapolis, Minnesota United States

Minnesota United States

Job Description:

In this role you will provide legal interpretation in the form of research, analysis, and writing to support the development and maintenance of Thomson Reuters Legal information in all media. Members of this team are also tasked with ensuring that published legal information contains and delivers premium legal content.

Key Responsibilities:

There are a number of key responsibilities of the Attorney Editor role:

- **Legal Research, Analysis and Writing:** Our Attorney Editors create and classify legal information in the form of headnotes, highlights, and other features and enhancements. You will also identify key legal issues in editorial materials while demonstrating competence in Westlaw navigation and on-line research tools.
 - **Editorial Responsibility:** Members of this team adhere to editorial publishing schedules and quality standards. They also verify their own work and that of other staff as required for accuracy and completeness, and ensure that the information is properly presented and organized. In this role you will be required to maintain and develop legal knowledge and skills training as needed to complete your work and in order to stay current on legal trends and developments that are related to your editorial responsibilities.
 - **Individual and Leadership Development:** As a part of a larger team, you will attend and participate in meetings and take part in the employee evaluation process (both wider feedback and self-evaluation). To be most effective at your job, you will develop knowledge of Thomson Reuters Legal publications and products related to your responsibilities, and those of competitors.
 - **Members of our team** prioritize their own work and understand the roles and responsibilities of each collaborator/team member and how each role impacts
-

production. You will also be required to demonstrate competence on company specific systems necessary to perform your job functions.

We have three teams hiring Attorney Editors at our Minneapolis/St Paul campus (Eagan, MN) at this time:

Codes Editorial: Codes Attorney Editors are responsible for maintaining and enhancing our legislative, regulatory and court rules materials. Collaboration is essential since you will work with a team that crosses departments and even international lines. Outstanding analytical skills to determine legislative intent and enhance content to help attorneys with their research, along with an eye for detail to maintain our high level of quality, are also important.

Commentary Editorial: As a member of the Global Commentary team, you will work closely with authors to create and edit Commentary content for Westlaw, print and Proview. Relationship management, meeting deadlines and strong editorial skills are necessary to maintain our world class commentary collection.

Judicial Editorial: As a member of the Judicial Editorial team, you will read and analyze court decisions and create and classify short summaries of each point of law in the decision for Westlaw and print. Strong analytical and writing skills, productivity, and quality are necessary to maintain our world class judicial content.

REQUIREMENTS:

Education:

- J.D. degree from an American Bar Association accredited law school.

Knowledge and Skills:

- Self-starter with aptitude for legal research and writing
- Analytical thinker who uses logic and collaborates to solve difficult problems
- Decisive with a focus on making quality decisions quickly
- Ability to interpret, analyze, organize, and communicate complex legal material.
- Comfortable with personal computers and familiar with word processing and online applications
- Can prioritize tasks and projects and pursue them with energy and drive
- Great teammate who will work successfully in a shared environment.
- Strong communicator who can speak and write clearly and effectively with all contacts, both in and outside Thomson Reuters.

We are hiring for these positions in our Minneapolis/St. Paul

(Eagan), MN office only.

Do you want to be part of a team helping re-invent the way knowledge professionals work? How about a team that works every day to create a more transparent, just and inclusive future? At Thomson Reuters, we've been doing just that for almost 160 years. Our industry-leading products and services include highly specialized information-enabled software and tools for legal, tax, accounting and compliance professionals combined with the world's most global news services – Reuters. We help these professionals do their jobs better, creating more time for them to focus on the things that matter most: advising, advocating, negotiating, governing and informing.

We are powered by the talents of 25,000 employees across more than 75 countries, where everyone has a chance to contribute and grow professionally in flexible work environments that celebrate diversity and inclusion. At a time when objectivity, accuracy, fairness and transparency are under attack, we consider it our duty to pursue them. Sound exciting? Join us and help shape the industries that move society forward.

Accessibility :

As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do that, we seek talented, qualified employees in all our operations around the world regardless of race, color, sex/gender, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, age, marital status, citizen status, veteran status, or any other protected classification under applicable law. Thomson Reuters is proud to be an Equal

Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.

We also make reasonable accommodations for qualified individuals with disabilities and for sincerely held religious beliefs in accordance with applicable law.

More information about Thomson Reuters can be found on thomsonreuters.com.

Desired Class Level(s): Graduate/Alumni
Posting Date: September 23, 2020
Expiration Date: October 29, 2020
Contact: Brodie Jamieson 610 Opperman Drive Eagan, Minnesota 55123 United States
Resume Receipt: Other (see below)
How To Apply: http://adtrk.tw/tp/rj6-8QyG.y-K
Visual ID: 6292

Real Estate Finance Junior Associate

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Job Location(s):**

Baltimore, Maryland United States

Job Description:

Our Baltimore office is seeking an attorney with 1-3 years of transactional experience to join our thriving national real estate finance practice. Qualified candidates will have strong transactional background with excellent writing ability and experience working on complex, multi-party transactions. Experience with general real estate and finance transactions is preferred, though general corporate law practitioners will also be considered. This is an excellent opportunity to join a growing team that will train, develop and mentor incoming associates. Active bar in MD preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

We are not accepting submissions from outside agencies or search firms for this position. Please contact Krystal Muñiz, Manager of Lateral Recruiting and Integration, at munizk@ballardspahr.com with any questions.

Desired Class Level(s): Graduate/Alumni**Posting Date:** September 20, 2020**Expiration Date:** October 27, 2020**Contact:** Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)**How To Apply:** <https://selfapply.ballardspahr.com/viRecruitSelfApply>[/ReApplicantEmail.aspx?Tag=49e88bd0-04f4-4df3-8fa9-9d145e717b3b](https://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=49e88bd0-04f4-4df3-8fa9-9d145e717b3b)**Additional Documents:** Unofficial Transcript**Visual ID:** 6216

Criminal Defense Attorney

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):

Alamogordo, New Mexico United States

Job Description:

Essential Functions

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis. Criminal Defense Attorney PD2, PD3 or PD4:

Incumbent will be considered for a Public Defender 2, 3, or 4 classification. Classification will be determined at the time of hire based on applicant's job related qualifications and agency critical need.

Public Defender 2 (PD2):

- Attorneys at this level will handle a variety of misdemeanors and may assist in juvenile cases and youthful offender cases.
- May assist higher level attorneys with complex cases.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 3 (PD3)

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
 - Provides guidance and mentoring to lower levels attorneys and law clerks.
 - Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
 - Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
 - Will attend seminars, training classes and review current
-

professional literature to maintain and develop professional skills and knowledge.

- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 4 (PD4)

- Positions at this level handle felony cases such as burglaries, drug crimes, property crimes and probation violations with limited supervision.
- May handle more complex level felonies with some guidance/direction from a higher level attorney/managing attorney.
- Has acquired sufficient knowledge and/or experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and Supreme Court with some direction from higher level Attorneys.
- Provides guidance and advice to lower level attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

PD2: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court. PD3: Current licensure as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and one (1) year of experience as a practicing attorney. PD4: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of experience as a practicing attorney.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 18, 2020

Expiration Date: October 25, 2020

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.lopdm.us/Jobs/>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6282

Criminal Defense Attorney

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):

Clovis, New Mexico United States

Job Description:

Essential Functions

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis. Criminal Defense Attorney PD2, PD3 or PD4:

Incumbent will be considered for a Public Defender 2, 3, or 4 classification. Classification will be determined at the time of hire based on applicant's job related qualifications and agency critical need.

Public Defender 2 (PD2):

- Attorneys at this level will handle a variety of misdemeanors and may assist in juvenile cases and youthful offender cases.
- May assist higher level attorneys with complex cases.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 3 (PD3)

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
 - Provides guidance and mentoring to lower levels attorneys and law clerks.
 - Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
 - Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
 - Will attend seminars, training classes and review current
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professional literature to maintain and develop professional skills and knowledge.

- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 4 (PD4)

- Positions at this level handle felony cases such as burglaries, drug crimes, property crimes and probation violations with limited supervision.
- May handle more complex level felonies with some guidance/direction from a higher level attorney/managing attorney.
- Has acquired sufficient knowledge and/or experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and Supreme Court with some direction from higher level Attorneys.
- Provides guidance and advice to lower level attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

PD2: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court. PD3: Current licensure as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and one (1) year of experience as a practicing attorney. PD4: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of experience as a practicing attorney.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 18, 2020

Expiration Date: October 25, 2020

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.lopdm.us/Jobs/>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6283

Criminal Defense Attorney

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):

Aztec, New Mexico United States

Job Description:

Essential Functions

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis. Criminal Defense Attorney PD2, PD3 or PD4:

Incumbent will be considered for a Public Defender 2, 3, or 4 classification. Classification will be determined at the time of hire based on applicant's job related qualifications and agency critical need.

Public Defender 2 (PD2):

- Attorneys at this level will handle a variety of misdemeanors and may assist in juvenile cases and youthful offender cases.
- May assist higher level attorneys with complex cases.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 3 (PD3)

- Attorneys at this level should be able to represent clients in all misdemeanors or juvenile cases and low to medium level felonies with limited supervision.
 - Provides guidance and mentoring to lower levels attorneys and law clerks.
 - Works under the direction and guidance provided by higher level Attorneys and/or Managing Attorney.
 - Will conduct plea bargaining when appropriate with District Attorneys and other parties to establish agreements to resolve cases.
 - Will attend seminars, training classes and review current
-

professional literature to maintain and develop professional skills and knowledge.

- Drafts/reviews, proposes and prepares reports and legal documents.

Public Defender 4 (PD4)

- Positions at this level handle felony cases such as burglaries, drug crimes, property crimes and probation violations with limited supervision.
- May handle more complex level felonies with some guidance/direction from a higher level attorney/managing attorney.
- Has acquired sufficient knowledge and/or experience to handle an appellate caseload.
- Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and Supreme Court with some direction from higher level Attorneys.
- Provides guidance and advice to lower level attorneys.
- Works independently and is able to recognize and resolve complex issues related to the caseload.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

PD2: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court. PD3: Current licensure as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and one (1) year of experience as a practicing attorney. PD4: Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of experience as a practicing attorney.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 18, 2020

Expiration Date: October 25, 2020

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.lopdm.us/Jobs/>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6284

Public Defender 2

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):

Ruidoso, New Mexico United States

Job Description:

To provide professional legal services for the Law Offices of the Public Defender in representing juvenile and adult indigent clients in areas of litigation, appeal, counsel, research and analysis.

Essential Functions

Public Defender (PA2)

- Attorneys at this level may handle a variety of cases, including misdemeanor, juvenile, youthful offender or appellate cases.
- May assist higher level Attorneys with complex cases.
- Advise and counsel clients regarding case strategy and possible outcomes.
- Work is performed under the direction, guidance and supervision from more experienced colleagues and supervisor/manager.
- Will conduct plea bargaining, when appropriate, with District Attorneys and other parties to establish agreements to resolve cases.
- Will attend seminars, training classes and review current professional literature to maintain and develop professional skills and knowledge.
- Drafts/reviews, proposes and prepares reports and legal documents.
- Performs related and other duties as assigned.

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 18, 2020

Expiration Date: October 25, 2020

Contact: Elizabeth Holmes
505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.lodpnm.us/Jobs/>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6281

Public Defender 5

New Mexico Law Offices of the Public Defender

Job Type: Full-time

Job Location(s):

Albuquerque, New Mexico United States

Las Cruces, New Mexico United States

Hobbs, New Mexico United States

Roswell, New Mexico United States

Alamogordo, New Mexico United States

Job Description:

Essential Functions

Public Defender 5:

- Positions at this level handle all levels of criminal cases and legal matters including the most complex felonies, including high profile cases, such as capital cases.
 - Can act with independence with little guidance.
 - Has acquired sufficient knowledge and experience to handle an appellate caseload.
 - Has knowledge and experience to prepare appellate briefs and argue cases before the Court of Appeals and for Supreme Court.
 - Incumbents in positions at this level are recognized as an expert in one or more areas of criminal law.
 - Positions at this level may also provide supervision from a lead work perspective to attorneys at lower levels and conduct in-house training for attorneys.
 - Works independently and is able to recognize and resolve complex issues related to the caseload.
 - Provide input to the performance review and development of attorneys at lower levels.
 - Provides key input into the development of policies and procedures for the assigned organization unit and/or program.
 - Trains, coordinates and advises less experienced public defender attorneys to include co-counseling.
 - Conducts legal research/analysis of laws, precedents, legal issues, procedural rules, in preparation of cases.
 - Reviews and investigates client cases to determine legal position and propose legal strategy.
 - Prepares for litigation and appeal through initiation of legal documents, review of case information, obtaining evidence, conducting interviews, preparation of witnesses to testify.
 - Researches changes in laws, legislation, rules court decisions, case precedents, to determine/ anticipate legal problems and propose resolutions.
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- Drafts/reviews, proposes and prepares reports, memoranda in opposition, briefs, legal documents, motions, correspondence, and appeals for clients.
- Counsels and advises clients on cases such as pleadings, arraignments, trials, appeals.
- Represents the client in legal matters, such as motions, hearings, litigation and appeals.
- Explains, interprets and keeps client informed on changes in law, court decisions, legal issues and problems.
- Attends seminars, training classes and reviews current professional literature to maintain and develop professional skill and knowledge.
- Conducts plea bargaining with District Attorneys and other parties to establish agreements to resolve cases.
- Follows through on case by ensuring client release, client payments.
- Performs related work as required.
- Depending on location: may assist with (CLIP) program or coordinate volunteer/intern/extern programs.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Note: An employee with this classification may be required to perform at a PD5 level or duties of a lower classification without additional compensation. Employee will be required to show competence in all levels PD2 through PD5.

Current license as an attorney issued by the New Mexico Supreme Court or eligible for limited license issued by New Mexico Supreme Court and four (4) years of criminal law experience as a practicing attorney.

Desired Class Level(s): Graduate/Alumni
Posting Date: September 18, 2020
Expiration Date: October 25, 2020
Contact: Elizabeth Holmes 505 Marquette Ave. NW Albuquerque, New Mexico 87102 United States
Resume Receipt: Other (see below)
How To Apply: http://www.lpopdm.us/Jobs/
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Visual ID: 6285

Paralegals/Legal Assistants

Mid-Minnesota Legal Aid (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

St. Cloud, Minnesota United States

Job Description:

Paralegals/Legal Assistants - St. Cloud, MN

Mid-Minnesota Legal Aid (MMLA) is seeking two Paralegals/Legal Assistants for its St. Cloud office.

Background: MMLA's St. Cloud office provides civil representation to low-income people in nine central Minnesota rural counties. Senior Law and Health Care Outreach are provided in additional counties. The office receives funding from a variety of public and private sources and enjoys strong support from the organized bar. MMLA does not receive funding from the Legal Services Corporation. St. Cloud is a city of 60,000, located 65 miles west of Minneapolis/St. Paul. There are three area colleges, community theaters, a thriving arts community, and easy access to state parks and the Lake Wobegon Bike Trail.

Responsibilities: Paralegals will provide assistance on poverty law issues, which may include senior law issues, immigration law, family law, public benefits, and other matters. Assistance to low-income individuals can include client intake, outreach, document creation, other advocacy, and community education as appropriate to client and office needs.

Qualifications: Concern for the needs and rights of low-income persons, senior citizens, and victims of domestic violence is required. These positions require the ability to work positively within a law office, supporting co-workers while focusing on high-quality service to clients. Second language ability, particularly Spanish or Somali, is a plus. Paralegal certification, education, and/or experience is preferred. Diverse economic, social, or cultural experiences are a plus. Proficiency using Microsoft Windows and Office required.

Salary: Paralegal: \$32,569 - \$35,614. Salaries based on MMLA salary schedule. Benefits include vacation, sick leave, family medical, life, and short-term and long-term disability insurance.

Deadline: Applications preferred by September 28, 2020. Starting date will be negotiated.

APPLICATIONS: Cover letter and resume should be submitted online at www.mylegalaid.org/employment.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

No Agencies. No Calls.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 16, 2020

Expiration Date: October 22, 2020

Contact: Legal Secretary Cathy Sobotka
430 North 1st Avenue Minneapolis, Minnesota 55401 United States

Resume Receipt: Other (see below)

How To Apply: <https://www.mylegalaid.org/employment>

Additional Documents: Cover Letter

Visual ID: 6278

NIH Clinical Center Bioethics Fellowship

National Institutes of Health, Department of Bioethics

Job Type: Fellowship

Job Location(s):

Bethesda, Maryland United States

Job Description:

The NIH Department of Bioethics welcomes applications for fully funded two-year postdoctoral and postbaccalaureate research fellowships. Fellows are central to the activities and intellectual life of our interdisciplinary department. They study ethical issues related to biomedical research, clinical practice, genetics, biotechnology, public health, health policy, and more. They conduct mentored theoretical and empirical research on a range of bioethical fields. For a typical fellow, this research yields multiple first-authored publications in premier academic journals. In addition to research and writing, fellows participate in weekly bioethics seminars, case conferences, ethics consultations, and IRB deliberations, and have access to multiple educational opportunities at NIH. We do not require or expect any bioethics experience and encourage anyone with a strong interest to apply.

Fellowships begin in September 2021. Stipends are determined by NIH Intramural Research Training Award (IRTA) guidelines.

Our post-baccalaureate fellowships are ideal for students interested in eventually pursuing an MD, JD, PhD, or other graduate degree. Applicants for the post-baccalaureate fellowship must have an undergraduate or master's degree completed no more than 3 years prior to the start date of the fellowship for a bachelor's and no more than 6 months prior for a master's. Only U.S. citizens or U.S. Legal Permanent Residents are eligible for post-baccalaureate fellowships. Applicants for the post-doctoral fellowship must have completed a doctoral degree no more than 5 years prior to the start date of the fellowship. Although applicants are most often from philosophy, law, and medicine, applications are welcome from other disciplines. U.S. and non-U.S. citizens are eligible for post-doctoral fellowships. Applications should include: a resume/CV, undergraduate and graduate transcripts, three letters of recommendation, a statement of interest, and one or two writing samples. Writing samples should total no more than 30 double-spaced pages and should demonstrate the applicant's analytical or critical thinking ability. They need not be on a bioethics topic and there is no preference for published work. Most successful applicants submit samples that defend a position or analyze an argument. Single-authored writing samples are preferred. If a co-authored sample is submitted, the applicant should ideally be the first author and should explain their role in writing the paper. The statement of interest should be up to 1000 words and explain your interest in bioethics, how the fellowship fits into your career goals (including

how it would be valuable to you), and what potential bioethics topics you would like to investigate. You may also discuss any aspects of your background or experience that would contribute to diversity in the department or the field of bioethics. We are dedicated to building a vibrant, diverse, and inclusive community in our department. Apply online at:

<https://bioethicsapps.cc.nih.gov/bioethicsApp/> For further information see www.bioethics.nih.gov, contact bioethics-inquiries@mail.nih.gov, or call 301-496-2429. For information on stipends see www.training.nih.gov/programs. Employer Name: Clinical Center Department of Bioethics Position Location: Department of Bioethics, Clinical Center, National Institutes of Health 10 Center Drive, Room 1C118 Bethesda, MD 20892-1156 Application Deadline Date: Postdoctoral Application Deadline: Midnight January 1, 2021 EST Postbaccalaureate Application Deadline: Midnight January 16, 2021 EST

Desired Class Level(s): 3L, LLM, Graduate/Alumni

Posting Date: September 15, 2020

Expiration Date: October 22, 2020

Contact: Renee Goodman
9000 Rockville Pike Bethesda, Maryland 20892 United States

Resume Receipt: Other (see below)

How To Apply: <https://bioethicsapps.cc.nih.gov/bioethicsApp/>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Visual ID: 6277

Town Attorney

Town Municipal Office (Wytheville, VA)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Job Location(s): Wytheville, Virginia (United States)

Description:

Local Government Attorneys of Virginia is interested in your students! Below are the details of the job.

Job Title: Town Attorney

Details

Employer: Local Government Attorneys of Virginia

Location: Wytheville - VA

Employment Type: Other

Practice Area: Other

Salary:

Type of Job: Full Time

Anticipated Job Start Date:

Description:

The Town of Wytheville is accepting applications for the full-time position of Town Attorney. The Town Attorney will work at the pleasure of the Town Council but will operate under the general supervision of the Town Manager. The successful candidate must be licensed and in good standing in Virginia; have the ability to read, analyze, and interpret the most complex documents; and perform professional work rendering legal services to the Town and its officers and departments in matters relating to their official duties. A law degree is required, as well as progressively responsible experience and/or training in the practice of law, preferably municipal law and administrative experience, or an equivalent combination of education and experience. Salary will be determined by the Town Council based on qualifications and experience and will include a full benefits package.

An application and additional information are available from the Human Resources Department at the Town Municipal Office, 150 East Monroe Street, between the hours of 8:00 A.M. and 5:00 P.M. on weekdays, or on the Town's website at www.wytheville.org. Any questions can be directed to the Town Human Resources Department at 276- 223-3321 or at

human.resources@wytheville.org

Applications will be received until a candidate is selected. The Town of Wytheville is an Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni

Posting Date: September 14, 2020

Expiration Date: November 30, 2020

Contact: Human Resouces
150 East Monroe Street Wytheville, Virginia 24382 United

States

Resume Receipt: E-mail

Default email for resumes.: human.resources@wytheville.org

ID: 6268

Patent Associate – Biotechnology

Ballard Spahr LLP (Philadelphia, PA)

Job Type: Full-time**Desired Practice Areas:** Intellectual Property**Job Location(s):**

Philadelphia, Pennsylvania United States

Atlanta, Georgia United States

New York, New York United States

Job Description:

We are seeking a patent prosecution associate attorney with 2-5 years of prosecution experience to assist in patent prosecution, IP diligence, IP-transfer commercial transactions and strategic IP business counseling. A graduate degree in a biological science is required and a Ph.D. is preferred. Strong academic credentials and excellent references are preferred. Preference for a degree in molecular biology, biochemistry, immunology, or genetics. Admission to the patent bar is required. A strong entrepreneurial spirit preferred.

Ballard Spahr LLP is committed to ensuring diversity in its workplace, and candidates from diverse backgrounds are strongly encouraged to apply.

Desired Class Level(s): Graduate/Alumni**Posting Date:** September 12, 2020**Expiration Date:** October 19, 2020**Contact:** Kathryn J. Ball

Manager of Attorney Growth and Integration

1735 Market Street Philadelphia, Pennsylvania 19103 United States

Resume Receipt: Other (see below)**How To Apply:** <http://selfapply.ballardspahr.com/viRecruitSelfApply/ReApplicantEmail.aspx?Tag=3547dba8-522b-4400-8ee1-122eb246b703>**Additional Documents:** Unofficial Transcript**Visual ID:** 6198

Leasing Analyst

Apex Clean Energy

Position Type: Full-time**Practice Area(s):** All Practice Areas**Geographic Preference:** Mid-Atlantic (DE, MD, DC, VA)**Description:**

Apex is seeking a Leasing Analyst to prepare and process leases and other land related documents in support of the development, financing, construction, and operation of utility-scale renewable energy projects.

This individual will be a valuable contributor to the Land Management Team and will support all activities related to lease analysis in a fast paced and dynamic environment. Being responsible, reliable, quick and accurate, and with a can-do attitude are essential. Having a superior attention to detail, possessing strong customer support skills and dependability are key success characteristics of a land title analyst.

The Land Lease group supports all aspects of land lease management across Apex's more than 1-million-acre land base. This role requires a thorough understanding of real estate contract terms and conditions, the ability to understand and interpret complex legal documents, and the ability to "deep-dive" and problem solve on challenging legal ownership and encumbrance puzzles. The successful candidate holds a bachelor's degree or higher with at least one year of experience in a real estate or related field. A positive, collaborative attitude is essential for success in this position

This role offers the opportunity to join a dynamic team of professionals who provide Apex stakeholders with best-in-class land management services. The successful candidate will also have the chance to work in an innovative team environment on complex and unique challenges, all while based in a university city consistently ranked as one of the country's best places to live.

Desired Class Level: Graduate/Alumni**Posting Date:** September 11, 2020**Expiration Date:** October 24, 2020

Contact: Human Resources Associate Marsha Burger
310 4th Street Northeast, Suite 200 Charlottesville, Virginia
22902 United States

Resume Receipt: Other (see below)

How to Apply: <https://apexcareers.hyrell.com/VirtualStepPositionDetails.aspx?TemplateId=330147>

Additional Documents: Cover Letter

ID: 6266

Tax Associate or Counsel - Renewable Energy

Moore & Van Allen (Charlotte, NC)

Job Type: Full-time**Job Location(s):**

Charlotte, North Carolina United States

Job Description:

Moore & Van Allen PLLC, a large southeastern law firm, is seeking an experienced renewable energy tax counsel or associate to work in our Charlotte office. Qualified candidates should have at least four years of experience with renewable energy tax credit transactions, preferably with both sale-leaseback and partnership flip structures. This position will also provide general tax support for the firm's corporate and finance practices, and prior tax experience with diverse, sophisticated transactional and finance matters is preferred. Competitive compensation package includes full benefits. With appropriate experience and client relationships, partner level candidates may also be considered.

Desired Class Level(s): Graduate/Alumni**Posting Date:** September 11, 2020**Expiration Date:** October 18, 2020**Contact:** Mollie Clark

New Associate Recruiting Manager

100 N Tryon St Charlotte, North Carolina 28202

United States

Resume Receipt: Other (see below)**Default email address for resumes:** charlotterecruiting@mvalaw.com**How To Apply:** <http://www.mvalaw.com/f-20.html>**Additional Documents:** Cover Letter, Unofficial Transcript**Visual ID:** 6265

Attorney

McClelland Legal Search

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

Attorney - Family Law

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Attorney

Job Description: Our client seeks an associate with 3+ years of family law experience. Firm services include divorce, property division, alimony issues, child custody and support determinations, prenuptial/post nuptial agreements and adoptions.

Hiring Criteria: Family law experience and admitted in Pennsylvania.

Location: Pittsburgh

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 3+ years of relevant experience

How we would like to receive the materials: Interested candidates should send their information

Attorney - Family Law

Position Type: Full-time, permanent position

Employer Name: Disclosed upon receipt of resume

Job Title: Attorney

Job Description: Our client seeks an associate with 3+ years of family law experience. Firm services include divorce, property division, alimony issues, child custody and support determinations, prenuptial/post nuptial agreements and adoptions.

Hiring Criteria: Family law experience and admitted in Pennsylvania.

Location: Pittsburgh

Materials requested: Resume

Deadline to apply: No deadline but search is active and interviews ongoing

Compensation Details: Compensation determined by experience

Desired years of Experience: 3+ years of relevant experience

How we would like to receive the materials: Interested candidates should send their information

dianne@mcclellandlegalsearch.com

Desired Class Level: Graduate/Alumni
Posting Date: September 10, 2020
Expiration Date: December 31, 2020
Contact: Dianne McClelland
Resume Receipt: E-mail
Default email for resumes.: dianne@mcclellandlegalsearch.com
Requested Document Notes: Resume
ID: 6263

Staff Attorney, Fossil Fuels Program

Earthjustice

Job Type: Full-time

Job Location(s):

Chicago, Illinois United States

Job Description:

Earthjustice's Fossil Fuels Program is hiring a Staff Attorney to join us in using the power of the law to protect communities and our environment from an onslaught of new oil and gas development. The position will focus on the Ohio River Valley in Appalachia and will be based in Chicago, Illinois.

Earthjustice is the premier nonprofit environmental law organization. We take on the biggest, most precedent-setting cases across the country. We wield the power of law and the strength of partnership to protect people's health; to preserve magnificent places and wildlife; to advance clean energy; and to combat climate change. We partner with thousands of groups and supporters to engage the critical environmental issues of our time, and bring about positive change. We are here *because the earth needs a good lawyer*.

Founded in 1971, Earthjustice has a distinguished track record of achieving significant, lasting environmental protections. We achieve this by hiring people who share a passion for justice and a healthy environment. Our headquarters are in San Francisco with offices in Anchorage, Chicago, Juneau, Los Angeles, Miami, Tallahassee, Honolulu, New York, Philadelphia, Denver, Seattle, Bozeman, and Washington, DC.

At a time when we desperately need to reduce greenhouse emissions to prevent the worst impacts of climate change, the oil and gas industry is aggressively expanding fossil fuel infrastructure, locking us into decades of future fossil fuel use and directly harming the communities already hardest hit by climate disruption. Earthjustice's Fossil Fuels program is confronting this massive build-out. We use litigation, administrative advocacy, and partnership to advance an end to U.S. oil and gas extraction and production, and stop new infrastructure (e.g. petrochemical facilities, export terminals and pipelines). The Staff Attorney will focus on challenging upstream and new and expanding fossil fuel infrastructure development with an emphasis on the Ohio River Valley in Appalachia.

Responsibilities:

- Develop new cases in a strategic fashion; conduct factual investigations; develop legal theories; draft pleadings and briefs; and otherwise manage new and existing cases within state and federal courts and administrative agencies.
 - Litigate cases from beginning to end, performing all
-

aspects of litigation.

- Develop and maintain partnerships with clients, allies, and coalition partners in litigation and other advocacy.
- Collaborate and manage relationships with co-counsel, clients, and coalition partners.
- Supervise the work of Associate Attorneys, Litigation Assistants, and Law Clerks.
- Integrate communications and legislative advocacy into litigation and other legal strategies, working effectively with other departments within Earthjustice, including Communications, Development, and Policy and Legislation.
- Support efforts to ensure a diverse, equitable and inclusive work culture that encourages and celebrates differences.

Qualifications:

- Lawyer who is admitted or willing to apply for admission to the Illinois bar;
- At least five years of litigation experience;
- Excellent litigation skills, including proven legal research, writing, analytical, and oral advocacy skills, and ability to manage a litigation docket effectively;
- Strong skills in communicating litigation and advocacy goals and messages to the media;
- Ability to work independently and in collaboration with client partners and in leading a team;
- Strong and demonstrated initiative, good judgment, creativity, and work ethic;
- Ability and willingness to travel as needed for case work, court appearances, and presentations;
- Commitment to serving the public interest, and a passion for the role of Earthjustice and its mission;
- Demonstrated awareness and sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and orientations;
- Commitment to help create a diverse, equitable, and inclusive work culture that encourages and celebrates differences.

We offer a mission- and employee-focused work environment and a competitive compensation package, including excellent benefits. Earthjustice is an equal opportunity employer and highly values diversity.

Salary is based on number of years of litigation experience and location.

Salary range in Chicago, IL with 5+ years of experience: \$132,050+

For litigators and advocates committed to saving the planet and the people who depend on it, Staff Attorney at Earthjustice is the best job on the planet. Learn more about our Staff Attorney

careers and work online here: <https://earthjustice.org/about/jobs/staff-attorney>.

To Apply:

Interested applicants should submit the following:

- Resume.
- One page cover letter that addresses each of the following: (1) aspects of your background that are relevant to the qualifications listed above; (2) why you are drawn to Earthjustice's mission and whether there are particular legal, environmental, or justice issues that inspire you; and (3) how your time at Earthjustice would contribute to your career aspirations.
- Writing sample, preferably a legal brief or memorandum that primarily reflects your work.
- List of three references.

Click here to apply: <https://app.jobvite.com/j?cj=on0gdfwA&s=symplicity>

Please reach out to jobs@earthjustice.org if you are having technical difficulties submitting your application. No phone calls, drop-ins, or hard copies.

Earthjustice is driven by a passion for justice, partnership and excellence. Our core values lead us to seek a broad range of perspectives and backgrounds to achieve our mission and to maintain an inclusive environment where all staff are valued and respected. As an equal opportunity employer, we are committed to employment practices that ensure that employees and applicants for employment are provided with equal opportunities without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability, medical condition, veteran status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic information or any other factor that is not related to the position.

For positions located within the City and County of San Francisco: Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

For positions located within the City of Los Angeles: We will consider qualified applicants with criminal histories in a manner consistent with the Los Angeles Fair Chance Initiative for Hiring.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 9, 2020

Expiration Date: October 16, 2020

Contact: Earthjustice California Regional Office
Los Angeles, California United States

Resume Receipt: Other (see below)

How To Apply: <https://app.jobvite.com/j?cj=on0gdfwA&s=symplicity>

Visual ID: 6261

Compliance Officer (Recent Graduate)

US Consumer Product Safety Commission

Job Type: Full-time

Job Location(s):

Bethesda, Maryland United States

Job Description:

ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE FOLLOWING USAJOBS LINK: <https://www.usajobs.gov/GetJob/ViewDetails/577998200>

****THE VACANCY CLOSES AT MIDNIGHT ON SEPTEMBER 14, 2020.****

Join the team! This position is located in the Headquarters Office of the Consumer Product Safety Commission in the Regulatory Enforcement Division (CRE) within the Office of Compliance (EXC). CRE is responsible for assessing product compliance to consumer product regulatory requirements and taking enforcement actions, if necessary, to compel compliance.

The CPSC is seeking recent graduates under the Pathways Program. Candidates with degrees and/or established work experience in the following areas are strongly encouraged to apply:

- Business, with a background in consumer product areas such as textiles, mechanical, and fireworks;
- International trade and/or e-commerce marketplaces; and/or
- Data analytics, with knowledge on acquiring, managing and interpreting data from multiple sources, to assess product compliance within industries and optimize program efficiencies.

Candidates with strong analytical and investigative skills who are interested in product safety are also strongly encouraged to apply.

This position is provided for recent graduates with a desire to work in the consumer product safety field and/or public sector and assignments are designed to complement the graduates educational field while meeting the expressed needs of the agency and CPSC organizations.

As a Compliance Officer you will determine whether products violate regulatory requirements and communicate violations and technical information to affected parties, which includes negotiating product recalls and other corrective action. You also will provide guidance to industry on the requirements of various regulations, product standards, and Commission policies.

As a Compliance Officer, you will also:

- Conduct investigations and assess technical materials and factual data in accordance with regulatory and statutory standards.
- Brief management on recommended actions and prepare formal communication with companies, trade associations, and other government agencies.
- Manage caseload in accordance with agency and office priorities.
- Participate in the development of strategic enforcement and in regulatory and voluntary product standard activities.
- Provide subject matter expertise to other offices, field investigators, industry, and the public.
- Promptly identify emerging trends and hazards.

Qualifications

Applicants must meet the following eligibility requirements to participate in this program:

- You must have a final cumulative Grade Point Average of at least a 3.0.
- Current Students may apply up to 90 days prior to their graduation date.
- Recent graduates who have completed, within the previous two years, a qualifying bachelors, masters, professional, doctorate, vocational or technical degree or certificate from a qualifying educational institution.
- Veterans unable to apply within two years of receiving their degree, due to military service obligation, have as much as six years after degree completion to apply.

In order to be creditable under the provision, superior academic achievement (SAA) must have been gained in a curriculum that is qualifying for the position to be filled.

SAA is based on (1) class standing, (2) grade-point average, or (3) honor society membership. Applicants must be in the upper third of the graduating class in the college, university, or major subdivision, such as the College of Liberal Arts or the School of Business Administration, based on completed courses. Applicants must have a grade-point average of:

- 3.0 or higher out of a possible 4.0 as recorded on your official transcript, or as computed based on 4 years of education, or as computed based on courses completed during the final 2 years of the curriculum; OR
- 3.5 or higher out of a possible 4.0 based on the average of the required courses completed in the major field or the required courses in the major field completed during the final 2 years of the curriculum.

These honor societies are listed by the Association of College Honor Societies.

Please visit the following link for more information on this opportunity: <https://www.usajobs.gov/GetJob/ViewDetails/577998200>

Desired Class Level(s): Graduate/Alumni

Posting Date: September 8, 2020

Expiration Date: October 11, 2020

Contact: Human Resources
4330 East West Highway Bethesda

Resume Receipt: Other (see below)

How To Apply: <https://www.usajobs.gov/GetJob/ViewDetails/577998200>

Visual ID: 6256

Corporate Associate (#498)

Dorsey & Whitney LLP (Minneapolis, MN)

Job Type: Full-time

Job Location(s):

Salt Lake City, Utah United States

Palo Alto, California United States

Seattle, Washington United States

Job Description:

Dorsey is seeking a Corporate Associate to provide support to our Palo Alto Corporate Group. This position could be based in Palo Alto, Salt Lake City or Seattle. The associate will have the opportunity to work on a wide variety of corporate transactions, including mergers and acquisitions, capital markets and venture capital transactions, financings and fund formation. Dorsey offers opportunities for advancement within a collegial and dynamic environment, competitive salary, and excellent benefits.

Qualified candidates will have:

- Experience in one or more of the following: venture capital offerings, mergers and acquisitions, corporate governance, partnerships/LLCs, commercial transactions;
- Experience working in the business/corporate group of a large law firm;
- Strong communication and writing skills; and
- Top academic credentials.

Dorsey values the strength that comes from a diverse and inclusive work environment. It contributes to the success of our people and our clients and enriches our experience. We believe that everyone should feel at home and part of our community. One of our greatest strengths is a friendly, cooperative culture that values and appreciates each individual. Dorsey has received external recognition for our welcoming workplace, including:

- Mansfield Rule Plus Certification (Diversity Lab)
 - Best Law Firms for Women (National Association of Female Executives and Flex-Time Lawyers)
 - 100% rating on the Corporate Equality Index (Human Rights Campaign)
 - Gold Standard Certification (Women in Law Empowerment Forum)
-

- Top 100 Adoption-Friendly Workplace (Dave Thomas Foundation for Adoption)

Dorsey & Whitney LLP is an EEO/AAP/Disabled Vets Employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, ancestry, sex, national origin, sexual orientation, gender identity, affectional preference, disability, age, marital status, familial status, status with regard to public assistance, military or veteran status, or any other legally-protected status.

About Dorsey

Clients have relied on the international law firm of Dorsey & Whitney LLP since 1912 as a trusted legal advisor and valued business partner. With locations across the United States as well as Canada, Europe and Asia, Dorsey provides an integrated, dedicated approach to its clients' legal and business needs. Dorsey's diverse client base includes more than one-third of Fortune 100 companies.

Our lawyers apply superb legal knowledge and skills with practical wisdom and a deep understanding of business and industry. We serve clients in nearly all industries, but focus on six key industries in which we have excellent depth and a history of achieving client success: Banking and Financial Institutions; Development and Infrastructure; Energy & Natural Resources; Food, Beverage & Agribusiness; Healthcare; and Technology.

Dorsey's distinguished alumni include U.S. Supreme Court Justice Harry Blackmun, noted law professor and scholar William Prosser and former U.S. Vice President Walter Mondale. Recognized for our dedication to community, Dorsey has met the ABA Law Firm Pro Bono Challenge every year since the Challenge began in 1993 by devoting more than 3% of billable hours to pro bono work.

How to Apply

Dorsey & Whitney LLP accepts online applications at <http://www.dorsey.com/attorneyjobs>. We do not accept application materials by mail or email except as a reasonable accommodation for qualified disabled applicants. Individuals who are unable to use our online process due to a disability should call 612-492-5186.

Desired Class Level(s): Graduate/Alumni

Posting Date: September 8, 2020

Expiration Date: October 15, 2020

Contact: Claire Zeise

50 South 6th Street Minneapolis, Minnesota 55402 United States

Resume Receipt: Other (see below)

How To Apply: <http://www.dorsey.com/attorneyjobs>

Visual ID: 6257

Staff Attorney

United States Court of Appeals for the Third Circuit (Philadelphia PA)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

STAFF ATTORNEYS - LEGAL DIVISION

UNITED STATES COURT OF APPEALS FOR THE THIRD CIRCUIT

Position Title: Staff Attorney (term) Projected Number of

Positions: 2 or 3 Location: Philadelphia, Pennsylvania

Term: 2 years, firm commitment (term extensions may be possible)

Start date: Fall 2021

Application Closing Date: Monday, October 12, 2020

Starting Salaries and Classification Levels for Projected

Positions: \$69,579 (CPS CL27/25) and

\$83,397 (CPS CL28/25), both with promotion potential to

the next higher Classification Levels. Higher appointment

levels may be available for attorneys with recent and

relevant post-graduate legal work experience. Salary step

increases are available upon successful completion of

applicable requirements during employment.

POSITION OVERVIEW AND OFFICE ENVIRONMENT

Staff Attorney Offices were created in the United States

Courts of Appeals by act of Congress in 1976. Staff

attorneys serve the Court at large and are essential in

furthering the disposition of cases before the Court.

In the Third Circuit, approximately twenty-five attorneys

work with a dedicated administrative staff in a highly

collegial environment. Term staff attorneys are a vital

complement to our established group of supervisory

attorneys and career attorneys. Term staff attorneys are

hired at various levels of legal experience, and recent law

school graduates work alongside and engage with

attorneys with prior judicial clerkship or other professional

experience.

Our office has been a launching point for a wide range of

careers nationwide. Many of our former staff attorneys

have become leaders in public interest, private sector, and

academic settings.

Primary staff attorney duties include:

- Developing expertise in habeas corpus, immigration, civil rights and constitutional law, appellate jurisdiction, and federal civil and criminal procedure;

- Gaining familiarity with state and territorial laws of the Third Circuit;

- Drafting memoranda, per curiam opinions, and orders for the judges;

- Responding to questions from judges concerning individual cases, as needed; and

- Managing assigned cases.

QUALIFICATIONS

Ideal candidates are graduating law school students or recent graduates who possess:

- A strong academic background;
 - Demonstrated research and writing ability;
- 2
- Excellent oral and written communication skills;
 - Maturity, good judgment, and high ethical standards;
- and
- Flexibility and motivation in handling work assignments, and a positive work attitude.

APPLICATION INSTRUCTIONS, SELECTION PROCESS, AND TIMING

The hiring committee reviews applications via OSCAR (Online System for Clerkship Application and Review), <https://oscar.uscourts.gov/>. To ensure consideration of your application, create an OSCAR account, or log in to your existing account, and apply to our position listing in the Staff Attorney Office section.

Due to the volume of applications anticipated, emailed applications, paper applications, and late applications are unlikely to be acknowledged or considered. Telephone inquiries to the Court about this position are discouraged.

The following application materials are required:

- Cover letter;
- Resume;
- Law school transcript; and
- Writing sample, self-edited, demonstrating your ability to analyze a discrete legal issue. If

you wish to submit a published article for consideration, please submit an additional, self-edited writing sample. Please save and upload your writing samples as a single document.

The selection process will include committee interviews either in Philadelphia or via videoconferencing. We anticipate that the process will continue through early 2021.

BENEFITS

Leave benefits include vacation and medical leave. Staff attorneys are covered by Social Security and are eligible to participate in group medical and life insurance and supplemental benefits programs. Term staff attorneys generally are not eligible for retirement benefits unless transferring without a break in service from another retirement-eligible federal position.

CONDITIONS OF EMPLOYMENT

Candidates must be United States citizens, with limited exceptions. Positions with the United States Courts are excepted service appointments that are "at will" and can be terminated with or

without cause by the Court. Employee appointments are provisional and contingent upon the satisfactory completion of a background investigation. Direct deposit of pay is required. The Federal Judiciary recognizes the importance and value of diversity in its workforce. Applicants from diverse groups and backgrounds are strongly encouraged to apply. The Court of Appeals for the Third Circuit is committed to equal opportunity for all applicants.

Desired Class Level: 3L, Graduate/Alumni

Posting Date: September 8, 2020

Expiration Date: October 12, 2020

Contact: Hiring@ca3.uscourts.gov

Resume Receipt: Other (see below)

Default email for resumes.: Hiring@ca3.uscourts.gov

How to Apply: <https://oscar.uscourts.gov>

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Requested Document Notes: The following application materials are required:

- Cover letter;
 - Resume;
 - Law school transcript; and
 - Writing sample, self-edited, demonstrating your ability to analyze a discrete legal issue. If you wish to submit a published article for consideration, please submit an additional, self-edited writing sample. Please save and upload your writing samples as a single document.
-

ID: 6258

Staff Attorney (Law Clerk)

The Supreme Court of Appeals of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description:

The Supreme Court of Appeals of West Virginia

Position Announcement

Staff Attorney (Law Clerk)

Justice Beth Walker of the Supreme Court of Appeals of West Virginia is accepting applications for a term Staff Attorney (Law Clerk) in Charleston, West Virginia beginning on August 1, 2021. The term is 2 years. The successful candidate will join Justice Walker's team of staff attorneys who perform complex and high-quality legal research and writing in a fast-paced, collaborative environment. Applicants must be admitted to or become admitted to the West Virginia State Bar. Recent or rising law graduates (classes of 2020 or 2021) strongly preferred.

Criminal Background Check: Successful candidates must submit to criminal background check.

West Virginia Courts

West Virginia has a Unified Court System, under which all state courts, including Circuit Courts, Magistrate Courts, and Family Courts, are supervised and administered by the Supreme Court of Appeals. The Supreme Court of Appeals is also the state's only appellate court. The Supreme Court of Appeals and its Administrative Office are located in Charleston and housed in the State Capitol Complex. More information about West Virginia's Courts can be found on our website at www.courtswv.gov.

Equal Opportunity in Employment

It is the policy of the West Virginia judiciary to provide equal opportunity in employment for all persons, and to recruit, select, train, promote, retain, and discipline without regard to race, color, sex, age, disability, religion, sexual orientation, or national origin. Further, it is the policy of the West Virginia judiciary to maintain a professional workplace in which individuals are accorded respect, and an environment free of harassment, including verbal or physical conduct that creates an intimidating or hostile environment for any individual on any prohibited basis. As an employer with an Equal Employment Opportunity/Affirmative Action Plan, the Court complies with government regulations and related Equal Employment Responsibilities where applicable.

Application Process

To apply, please submit cover letter, resume, law school transcript, writing sample and two professional references to Sarah Loftus (sarah.loftus@courtswv.gov).

Thank you for your interest in employment with the

Supreme Court of Appeals of West Virginia

Desired Class Level: 3L, Graduate/Alumni
Posting Date: August 25, 2020
Expiration Date: October 30, 2020
Contact: Sarah Loftus Law Clerk Program Coordinator Building 1, Room E-100 1900 Kanawha Boulevard, East Charleston, West Virginia 25305 United States
Resume Receipt: E-mail
Default email for resumes.: sarah.loftus@courtswv.gov
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
Requested Document Notes: Application Process To apply, please submit cover letter, resume, law school transcript, writing sample and two professional references to Sarah Loftus (sarah.loftus@courtswv.gov).
ID: 6240

Attorney

Bailey and Wyant, PLLC (Charleston, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Wheeling, West Virginia (United States)**Description:**

The Bailey & Wyant law firm is seeking a litigation attorney for Wheeling office. If you are interested in applying, please apply with your resume, cover letter, and a writing sample. **This is ONLY for the Wheeling, WV Office.**

PLEASE ADDRESS TO:

Mr. Mark Kepple, Equity Member

1219 Chapline St

Wheeling, WV 26003

Desired Class Level: Graduate/Alumni**Posting Date:** August 16, 2020**Expiration Date:** October 30, 2020**Contact:** Mark Kepple

Member

1219 Chapline Street Wheeling, West Virginia 26003 United States

Resume Receipt: E-mail**Default email for resumes.:** mkepple@baileywyant.com**Additional Documents:** Cover Letter, Writing Sample**ID:** 6219

Attorney

Public Defender Corporation for the 9th Judicial Circuit (Princeton, WV)

Position Type: Full-time**Geographic Preference:** Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)**Job Location(s):** Princeton, West Virginia (United States)**Description:**

The Public Defender Corporation for the 9th Judicial Circuit has an attorney job opening available starting in August 2020.

We represent indigent clients for:

1. Felony
2. Misdemeanor
3. Probation Revocation
4. Juvenile
5. Mental Hygiene
6. Abuse and Neglect
7. Extradition
8. Contempt
9. Other

in Mercer County, West Virginia. We offer a competitive salary and benefits. Please submit your resume, cover letter including salary requirements and your West Virginia Bar number.

Mail to 1460 E. Main Street, Box 4, Princeton, WV 24740 or fax to (304)425-7189.

Desired Class Level: Graduate/Alumni**Posting Date:** July 15, 2020**Expiration Date:** October 15, 2020**Contact:** Ms. M. Denise Campbell
Office Manager
1460 East Main Street, Box 4 Law Building, 3rd Floor Princeton,
West Virginia 24740 United States**Resume Receipt:** Other (see below)**How to Apply:** Mail to: 1460 E. Main Street, Box 4, Princeton, WV 24740 or fax to (304) 425-7189**Additional Documents:** Cover Letter**ID:** 3528

Attorney

Franklin County Legal Services (Chambersburg, Pennsylvania)

Position Type: Full-time**Practice Area(s):** Immigration/Refuge**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)**Job Location(s):** Chambersburg, Pennsylvania (United States)**Description:**

Attorney Position Opening

Franklin County Legal Services ("FCLS") is a charitable, nonprofit agency located in Chambersburg, Pennsylvania. FCLS was founded in 2002. Our mission is to provide access to legal representation, advice, and education to low-income individuals with civil legal problems. Services are provided free of charge to the recipients of the services. Our work provides access to justice and helps meet basic human needs through the provision of civil legal services.

FCLS is seeking applicants for a full-time Attorney position. The Attorney will provide civil legal services to indigent clients. Access to help for all types of civil legal problems is provided with our primary in-house practice areas focusing on the greatest needs of immigration, landlord/tenant, and family law. The Attorney will also participate in regular screening/advice sessions for potential clients and know-your-rights presentations. Position may involve remote work and travel.

Funding for the position is guaranteed for twelve (12) months with the possibility of extension.

QUALIFICATIONS:

- Graduate of an ABA accredited law school;
- Admission to the Pennsylvania Bar preferred;
- Will consider attorneys licensed in another state and law school graduates;
- Experience in Pennsylvania Family Law, Landlord/Tenant matters, or Immigration Law preferred as well as experience working with detained individuals;
- Ability to work independently and travel to meet with clients;
- Fluency in Spanish a plus; and
- Strong commitment to public interest law.

SALARY AND BENEFITS

Salary and fringe benefits information is provided to the

selected candidate at the time that the position is offered. FCLS attorneys are eligible to apply for the PA IOLTA Board Loan Repayment Assistance Program offered by the Pennsylvania Bar Foundation. Membership fees for Franklin County Bar Association, Pennsylvania Bar Association, and American Immigration Lawyers Association are paid by FCLS.

HOW TO APPLY:

Submit resume and cover letter via email (gloria@fcls.net) to Gloria Keener, Executive Director. Subject Line: Attorney Position.

Applications will be accepted until the position is filled.
Equal Opportunity Employer.

Desired Class Level: Graduate/Alumni
Posting Date: June 27, 2020
Expiration Date: December 31, 2020
Contact: Ms. Gloria M. Keener Executive Director 336 Lincoln Way East Suite B Chambersburg, Pennsylvania 17201 United States http://www.fcls.net
Resume Receipt: E-mail
Default email for resumes.: gloria@fcls.net
Additional Documents: Cover Letter
ID: 6129

Law Clerk 2021-2022 Term

NJ Courts (Trenton, NJ)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Job Location(s): Newark, New Jersey (United States)
Trenton, New Jersey (United States)
Camden, New Jersey (United States)

Description:

Court Term: August 25, 2021 through August 31, 2022

Individuals who have served or are currently serving a trial court or Tax Court clerkship may be eligible to serve an additional one-year clerkship in the Appellate Division or Supreme Court.

Start your legal career in a court system recognized as one of the best in the nation and enhance your future career prospects. Professional law clerk positions are available in the New Jersey Judiciary for individuals with strong communication and analytical skills. Supreme Court law clerks work with justices on complex cases involving difficult issues of law. Appellate Division law clerks conduct research, analyze legal data, prepare legal memoranda, process emergent motion applications, and proofread published opinions. Law clerks for assignment judges learn all aspects of court administration and assist with processing emergent motions. Trial court law clerks gain practical experience while gaining valuable insight into the judicial process. Under the direction of one or more judges over the course of the year, trial court law clerks observe judicial proceedings, attend conferences with attorneys and judges, receive training in mediation and mediate small claims cases and summarize information for judges. Tax Court law clerks perform duties similar to those assigned to law clerks in the Appellate Division and trial courts, but do not mediate cases.

As of June 15, 2020, applicants may apply directly to justices or judges through the Judiciary's web-based portal. Applications will not be accepted before that date. Applicants will be contacted directly by the justices or judges for interviews on or after June 22, 2020.

Qualifications: Law clerks must have graduated from a law school approved by the American Bar Association by the time of their law clerk appointment. The Judiciary's law clerkship program is intended for recent law school graduates, which is defined as graduating within the last four years. Selected candidates will be required to provide an official, final law school transcript, not a photocopy, which includes the date of graduation from their law school at the time of hire. Excellent writing and analytical skills are essential.

It is helpful to have completed a course in mediation prior to the

start of the clerkship. Under Court Rule, all trial court law clerks who will serve as mediators must first complete the Judiciary sponsored 12-hour mediation training or its equivalent. Applicants selected for clerkships can request a waiver from attending the Judiciary's training program at the start of the court term by providing documentation that confirms that they successfully completed an approved alternative dispute resolution course.

Supplemental Information

Note: Law clerks may hold outside employment with prior approval as provided in the Code of Conduct for Judiciary Employees. The Code is available online at https://www.njcourts.gov/public/assets/access/codeofconduct_hr.pdf?c=O3g

Driver's License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle is necessary to perform essential duties of the position.

Authorization to Work: US citizenship is not required. Selected candidate must be authorized to work in the US according to Department of Homeland Security, US Citizenship and Immigration Services regulations.

Special Note: Individuals selected for clerkships must agree to a thorough background check, which will include fingerprinting. All data received will be kept in the strictest confidence except to inform the individual of the findings and what action will be taken as a result of this information.

Residency Law: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all persons newly hired by the Judiciary must establish, and then maintain, principal residence in the State of New Jersey. Law clerks are not subject to the residency law during their 53 week term. Additionally, law clerks who serve a second clerkship in a higher court are exempt from the residency requirement. Clerks who anticipate moving into another state position immediately following their clerkship(s) must be mindful that, upon conclusion of their clerkship term, they will need to be New Jersey residents.

Approximately 480 clerkships are available. Of those, a limited number of clerkships exist for the Supreme Court, Superior Court Appellate Division, Superior Court Assignment Judges, Superior Court Chancery Division in general equity court, and in the Tax Court. Applicants interested in those positions should apply early during the hiring process. Most openings exist in the Superior Court Law Division in civil and criminal court, and Superior Court Chancery Division in family court. For additional information see the Judiciary's website at <https://www.njcourts.gov/public/lawclerks.html>. Minorities, women, individuals with disabilities and other protected class

members are encouraged to apply.

The NJ Judiciary requires all applicants to complete the application process fully and as instructed. All applicants must complete the work experience and education sections and attach any required documents. Applications must describe all relevant work experience in detail, beginning with your current or most recent job, including military service (indicate rank), internships and job-related volunteer work, if applicable. Use a separate section to describe each position or gap in employment. Applicants who do not include or enter all relevant education history or work experience or who indicate "see resume" or enter their initials to verify that they do not possess any education history or work experience in lieu of a completed application will not be considered, unless you do not possess any education history or work experience. If you have not fully completed the application or followed the application instructions, return to your application and update any incomplete or missing information before submitting. Only applicants that follow the application instructions and submit completed applications will be considered.

The New Jersey Judiciary consists of: the Supreme Court, the Superior Court including the Appellate Division and the Trial Court of the 15 vicinages in New Jersey, the Tax Court and the Municipal Court System. The Administrative Office of the Courts provides technical assistance, operational support, training, research and development, budget and personnel coordination, and development and operation of information systems for the Courts of New Jersey.

The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action
Employer Committed to Ensuring an Open Door to Justice

Desired Class Level: 2L, 3L, LLM, Graduate/Alumni
Posting Date: June 15, 2020
Expiration Date: March 31, 2021
Contact: Kevin Harmon 25 Market Street Trenton, New Jersey 08625 United States
Resume Receipt: Other (see below)
How to Apply: https://www.njcourts.gov/public/lawclerks.html
Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample
ID: 6080

Owner

Silverman, Tokarsky & Forman (Johnstown, PA)

Position Type: Full-time**Practice Area(s):** Insurance Defense, Litigation**Geographic Preference:** Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)**Job Location(s):** Johnstown, Pennsylvania (United States)**Description:**

Busy law firm seeking a full time associate attorney for immediate opening. Firm focuses on family law litigation. Live in a small town and enjoy work/life balance.

Desired Class Level: Graduate/Alumni**Posting Date:** February 9, 2020**Expiration Date:** December 31, 2020**Salary Range:** 50,000 - 59,999**Contact:** Randi Silverman

Owner

227 Franklin Street, Suite 410 Johnstown, Pennsylvania

15901 United States

<http://Stflawoffice.com>**Resume Receipt:** E-mail**Default email for resumes.:** Rsilverman@stflawoffice.com**Additional Documents:** Cover Letter, Writing Sample, Other Documents**Requested Document Notes:** Cover letter, resume and writing sample**ID:** 5633