

WVU College of Law

42 Job Postings Selected

Attorney

Farrell, White & Legg PLLC (Huntington, West Virginia)

Position Full-time

Type:

Practice Commercial, Corporate, Employment, Insurance Defense, Litigation, Malpractice - Defense, Negligence & I

Area(s):

Geographic Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Preference:

Description: Farrell, White & Legg, an AV rated firm in Huntington, WV, seeks a lateral hire with two to five years of litigation defense of complex medical malpractice, pharmaceutical and commercial litigation claims. We would consider candidates with 2-5 years. Licensure in West Virginia, Kentucky and/or Ohio is preferred. The compensation will be commensurate with experience.

Desired Graduate/Alumni

Class Level:

Posting September 8, 2016

Date:

Expiration October 31, 2016

Date:

Contact: Mrs. Brentney M Fields
914 5th Avenue Huntington, West Virginia 25701 United States
<http://www.farrell3.com>

Resume E-mail

Receipt:

Default abs@farrell3.com

email for

resumes.:

Additional Cover Letter, Unofficial Transcript, Writing Sample

Documents:

ID: 2286

Environmental Fellowship

Natural Resources Defense Council

Position Fellowship

Type:

Geographic Mid-Atlantic (DE, MD, DC, VA)

Preference:

Description: Position Descriptions:

This fellowship is a two-year placement with NRDC's in-house Litigation Team, a group of approximately 10 attorneys. The fellowship begins in September 2017. The Schwarz fellow will be based in Washington, DC, New York, or San Francisco (depending on the fellow in San Francisco.)

The fellow will work in collaboration with other members of the Litigation Team, and under the supervision of the team lead.

a range of substantive issues, because the Team's docket is broad and dynamic. It presently includes cases to inform consumers about and limit the federal carbon pollution standards for fossil-fueled power plants; and to inform consumers about and limit the
What We Look For:

The fellowship is designed for recent law school graduates. In assessing candidates, we look for exceptional people from different backgrounds; a demonstrated commitment to public service or social justice work; and experience (for example, clinical or judicial clerkship experience). We also consider opportunities to enhance Successful candidates must either already be admitted to the bar of the jurisdiction in which they wish to work

Desired Class Level: Graduate/Alumni

Posting Date: September 7, 2016

Expiration Date: September 13, 2016

Contact: Nancy Marks
Senior Attorney
40 West 20th Street 11th Floor, New York New York 10011

Resume Receipt: E-mail

Default email for resumes.: nmarks@nrdc.org

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Notes:

1. A resume;
2. A law school transcript (unofficial transcripts are fine);
3. A legal writing sample that reflects your own work, with minimal editing by others;
4. A list of three references that includes their phone numbers and email addresses and notes your relationship;
5. A cover letter that includes a ranked list of the offices (the options are Washington, DC, New York, and Chicago) and anything you'd like us to be aware of that isn't reflected in other parts of your application.

Hiring Timeline

ID: 2285

Judicial Law Clerk

Eleventh Judicial Circuit (Lewisburg, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The West Virginia Supreme Court of Appeals has a position available in the Eleventh Judicial Circuit (Greenbrier County). The law clerk's office will be located in the Greenbrier County Courthouse.

Responsibilities would include conducting legal research, drafting memoranda/proposed orders/opinions. A law clerk will interact with judges, prosecutors, bar, and support agencies to coordinate case management improvement. Travel between Greenbrier County and other locations may be required.

The applicant must have strong verbal and written communication skills, organizational and time-management skills.

complex legal documents.

The annual salary for those who are not members of the West Virginia State Bar is \$46,416.00, plus benefits \$55,008.00, plus benefits .

All circuit judge law clerks must sit for the West Virginia Bar Examination each time it is offered. The failure of a Bar Examination failures predating judicial employment count toward the two (2) attempts. Any person who fails a Bar Examination. Once a person passes the West Virginia Bar Examination, the issue of bar examination failures is moot.

The minimum G.P.A. for this position is 2.2. Candidates being considered for employment will be subject to a background check.

Applicants must submit a resume, law school transcript, and writing sample to Jennifer P. Dent, Judge, P. O. Box 951, Lewisburg, West Virginia 24901.

All of the requested documents and information must be received before September 19, 2016

Desired Class Level: Graduate/Alumni

Posting Date: September 7, 2016

Expiration Date: September 19, 2016

Contact: Jennifer P. Dent
Judge
P.O. Box Drawer 951 Lewisburg, West Virginia 24901 United States

Resume Receipt: Other (see below)

How To Apply: Applicants must submit a resume, law school transcript, and writing sample to Jennifer P. Dent, Judge, P.O. Box 951, Lewisburg, West Virginia 24901.

Additional Documents: Writing Sample, Other Documents

Requested Document Notes: Resume, Law school transcript, and writing sample

ID: 2283

LEGAL ASSISTANCE FOR VICTIMS PROJECT ATTORNEYS

Appalachian Research and Defense Fund of Kentucky, Inc.
(Prestonsburg, KY)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Appalachian Research and Defense Fund of Kentucky, Inc. (AppalReD) was recently awarded a three year grant from the Department of Justice. One of the grants is for "The Appalachian Kentucky Justice Project: Helping Underserved Victims Escape and Heal from Violence and Trauma." The project will be located at 120 N. Front Avenue, Prestonsburg, KY 41653 while the other will be placed in AppalReD's Somersville, KY office.

holistic legal services to victims of domestic violence, dating violence, stalking, and sexual assault to help the family law, housing, consumer, and public benefits. The attorneys will work closely with the local domestic

AppalReD is in its 45th year of serving low income clients and client groups in a 37-county area, which includes a network of six field offices with a staff of 20 attorneys, 3 paralegals, and supporting personnel. Each branch

Applicants should be self-motivated and enthusiastic. They should have a strong interest in serving the legal community. Applicants must be licensed to practice law in Kentucky, eligible for admission without examination, or eligible for admission to the Kentucky Bar.

Interested applicants should apply to Robert C. Johns, Executive Director, Appalachian Research and Defense Fund of Kentucky, Inc. Applicants should send a resume with a cover letter indicating the specific nature of the applicant's interest in the position, to the local office and possibly AppalReD's administrative office in Prestonsburg. For further information and questions, please contact the Executive Director at (606) 325-2222.

Submission Deadline: September 23, 2016

Desired Class Level: Graduate/Alumni

Posting Date: September 7, 2016

Expiration Date: September 23, 2016

Salary Range: 30,000 - 39,999

Contact: Mr. Robert Johns
Executive Director
120 North Front Avenue Prestonsburg, Kentucky 41653 United States

Resume Receipt: E-mail

Default email for resumes.: robertj@ardfky.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: Three References

ID: 2284

Staff Attorney

Appalachian Research and Defense Fund of Kentucky, Inc.
(Prestonsburg, KY)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Appalachian Research and Defense Fund of Kentucky, Inc. (AppalReD) is recruiting for a staff attorney in its Hazard office serving low income clients and client groups in a 37-county area, which includes the Appalachian Mountains. AppalReD staff has been involved in significant representation of clients and client groups leading to the liberalization of utility rates and assistance to economic development groups, and development of due process procedures for utility customer complaints. AppalReD provides law representation including housing, consumer matters, public benefits, and domestic relations. AppalReD operates a network of six field offices with a staff of approximately 20 attorneys, 3 paralegals, and 10 support staff who function as a first-class law firm. Applicants should have a strong interest in serving the legal needs of low income people, a special desire to work in rural Kentucky, eligible for admission without examination, or eligible for limited admission. Annual salary is \$30,000 - \$39,999. Interested applicants should apply to Robert C. Johns, Executive Director, Appalachian Research and Defense Fund, 120 North Front Avenue, Prestonsburg, KY 41653. Applicants should send a resume with a cover letter indicating the specific nature of the applicant's interest in the position. Selected applicants will be asked to visit the Hazard office and possibly AppalReD's administrative office in Hazard, KY. Ext. 1247.
 Submission Deadline: September 23, 2016
 An Equal Opportunity Employer

Desired Class Level:	Graduate/Alumni
Posting Date:	August 30, 2016
Expiration Date:	September 23, 2016
Salary Range:	30,000 - 39,999
Contact:	Mr. Robert Johns Executive Director 120 North Front Avenue Prestonsburg, Kentucky 41653 United States
Resume Receipt:	E-mail
Default email for resumes.:	robertj@ardfky.org
Additional Documents:	Cover Letter, Writing Sample
Requested Document Notes:	Applicants should also enclose a writing sample and list of references
ID:	2274

Attorney

Public Defender Corporation for the 9th Judicial Circuit (Princeton, WV)

Position Type:	Full-time
Geographic Preference:	Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Public Defender Corporation for the 9th Judicial Circuit needs a qualified attorney to represent indigent & WV Bar No., must be received by September 8, 2015. Mail to: 1460 E. Main Street, Box 4 Princeton, WV

Desired Class Level: Graduate/Alumni

Posting Date: August 26, 2016

Expiration Date: September 16, 2016

Contact: Ms. M. Denise Campbell
Office Manager
1460 East Main Street Box 4 Law Building, 3rd Floor Princeton West Virginia

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: denise@pdc9.org

How To Apply: Resumes, inc. salary req. & WV Bar No., must be received by September 8, 2015. Mail to: 1460 E. Main Street

ID: 1870

VSO Counsel

Vietnam Veterans of America (Washington, D.C.)

Position Type: Full-time

Practice Area(s): Administrative, Disability

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: Posting Date: 8/26/2016

Job Announcement: VSO Counsel

Location: Washington, DC

Application Deadline: Reviewed on a rolling basis. Applicants are encouraged to apply early.

Job Description:

Vietnam Veterans of America, Inc. (VVA), a national non-profit congressional chartered veterans service organization, assists and advocates for veterans across the country by assisting our legal staff with veterans disability compensation claims and appeals of appeals across the nation before local regional offices (ROs), the Appeals Management Center (AMC), and the Board of Veterans' Appeals (BVA).

- Provide legal support and guidance to veterans and local VSOs across the country.
 - Personally represent clients in the prosecution of appeals before local ROs, the AMC, and the BVA, including the preparation of other substantive pleadings and motions.
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- Personally represent veterans before Veterans Law Judges or Decision Review Officers in formal and informal settings.
- Maintain communication with represented clients through mail, telephone, and/or email.
- Assist the Deputy Director with development, coordination, and execution of training classes at basic and advanced levels.
- Represent VVA at meetings with VA management and administrative personnel on benefits and healthcare issues.
- Contribute to written VVA publications related to service benefits and healthcare issues.
- Assist the Deputy Director with VA working group meetings, rulemaking comments, and potential litigation.
- Maintain up-to-date knowledge of current veterans statutes, regulations, and case law through personal research.

Qualifications:

Qualified applicants will possess a law degree from an accredited law school. If hired, entry-level attorneys will report to the Deputy Director and begin work on duty. Experienced attorneys must be an active member in good standing of a bar of any U.S. jurisdiction. Applicants must possess quality legal research and writing experience and demonstrate excellent oral and written communication skills. Clinic experience is highly desired. The applicant should have a demonstrated commitment to public service. Knowledge of VA procedures, as well as a familiarity with Federal court veterans' benefits jurisprudence and general administrative law is preferred.

Salary: \$52,500 annual salary with a complete benefits package, including medical, dental, 401(k), and a flexible spending account.

Application Instructions: Please email the following documents in a single PDF file to vvaveteransjobs@gmail.com.

1. Cover Letter (Please make the cover letter attention to Kelsey Yoon, Director, Veterans Benefits Program.)
2. Resume (indicating bar status)
3. Writing Sample (Please do not submit scholarly articles. The writing sample should not exceed 10 pages and should be on a topic of your choice.)
4. List of 3 professional references
5. Copy of your law school transcript (unofficial transcripts will be accepted)

Vietnam Veterans of America, Inc. is an equal opportunity employer.

Desired Class Level:	Graduate/Alumni
Posting Date:	August 26, 2016
Expiration Date:	September 10, 2016
Contact:	Jonathan H. Davis Deputy Director 1722 Eye Street NW Suite 203, Washington District of Columbia 20421 http://www.vva.org
Resume Receipt:	E-mail
Default email for resumes.:	vvaveteransjobs@gmail.com
Additional Documents:	Cover Letter, Unofficial Transcript, Writing Sample, Other Documents
Requested Document:	Application Instructions: Please email the following documents in a single PDF file to vvaveteransjobs@gmail.com .
Notes:	1. Cover Letter (Please make the cover letter attention to Kelsey Yoon, Director, Veterans Benefits Program.) 2. Resume (indicating bar status)

3. Writing Sample (Please do not submit scholarly articles. The writing sample should not exceed 10 pages.)
4. List of 3 professional references
5. Copy of your law school transcript (unofficial transcripts will be accepted)

ID: 2270

Charleston Attorney

Legal Aid of West Virginia (Charleston, WV)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Immediate opening for an attorney to provide phone advice on a variety of legal issues through Legal Aid of West Virginia (including medical coverage). This is a great opportunity to improve your community and your quality of life at the same time. Position opens September 7, 2016. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

Desired Class Level: Graduate/Alumni

Posting Date: August 25, 2016

Expiration Date: September 7, 2016

Contact: Ms. Kerry LeMasters
Charleston, West Virginia United States

Resume Receipt: Other (see below)

How To Apply: Send via fax (304-342-3011) or e-mail to jobs@lawv.net

Additional Documents: Cover Letter

ID: 2264

Law Opportunity for Recent Law Graduate

Kirkpatrick Law Office, PLLC (Beckley, West Virginia)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Kirkpatrick Law Office, PLLC is accepting resumes from recent graduates who have sat for and passed the bar exam in the state of personal injury, criminal, and family law.

Desired Class Level: Graduate/Alumni

Posting Date: August 25, 2016

Expiration Date: September 22, 2016

Contact: Mr. David Kirkpatrick
Esquire

Resume Receipt: E-mail

Default email for resumes.: dkirk1@wvdsi.net

Additional Documents: Cover Letter, Other Documents

Requested Document Notes: email resume to dkirkland@wvdsi.net or mail to physical location at 348 North Kanawha Street, Beckley, WV

ID: 2265

Assistant Attorney General (BHBF)

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type: Full-time

Practice Area(s): GOVERNMENT/SERVICE

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Attorney General's Office seeks a full-time attorney to represent the Bureau for Behavioral Health and I litigate on behalf of the Bureau in circuit court and the Supreme Court of Appeals, and (2) counsel senior off required. The position requires an attorney who is comfortable with practicing independently with limited cl Please send your resume and preferred salary range jobs@wvago.gov with "BHBF Assistant Attorney Gener

Desired Class Level: Graduate/Alumni

Posting Date: August 24, 2016

Expiration Date: October 8, 2016

Contact: Ms. Cara B. Lightner
Director of Human Resources
State Capitol Building 1, Room E-26 Charleston West Virginia

Resume Receipt: E-mail

Default email for resumes.: cara.b.lightner@wvago.gov

Additional Documents: Cover Letter, Writing Sample

ID: 2263

Experienced Attorney

McClelland Legal Search (Pittsburgh)

Position Type: Full-time

Geographic Preference: Unknown

Description: Are you an experienced attorney looking to relocate back to the North-Central WV/Greater Pittsburgh area? and regional firms and would love to help you find your niche. Their attorney services are FREE and they ar started.

Desired Class Level: Graduate/Alumni

Posting Date: August 24, 2016

Expiration Date: August 24, 2017

Contact: Dianne McClelland

Resume Receipt: E-mail

Default email for resumes.: dianne@mcclellandlegalsearch.com

ID: 2262

Judicial Clerk

30th Judicial Circuit

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Honorable Judge Miki Thompson seeks a judicial clerk beginning on December 27, 2016. Applications not to exceed ten pages. Please email applications to joshua.butcher@courtswv.gov

Desired Class Level: Graduate/Alumni

Posting Date: August 23, 2016

Expiration Date: December 1, 2016

Contact: Judge Miki Thompson

The Honorable Judge
P.O. Box 1198 Williamson, West Virginia 25661

Resume Receipt: E-mail

Default email for resumes.: joshua.butcher@courtsww.gov

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

Requested Document Notes: Writing sample not to exceed ten pages

ID: 2255

Attorney Abstractor

Chain of Title Land Services, LLC (Pittsburgh, PA)

Position Type: Full-time

Practice Area(s): Energy/Utility

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: POSITION SUMMARY

Conducting property research for a title abstracting company using online records and courthouse records. Research items, including liens, mortgages, judgments, oil and gas severances and rights of way affecting the property

ESSENTIAL JOB FUNCTIONS

- Perform online and courthouse searching of property records, including locating tax, lien and probate information
- Preparation of run sheets, abstracts, mineral ownership reports, and title research for submission to client
- Conducting title research both electronically and through government agencies, such as the County Clerk's office and title documents (i.e. deeds, easements, agreements, restrictions, liens, etc.).
- Responsible for submission of all abstracting work on time
- Drafting of title blog entries for website
- Correspondence with clients and certifying attorneys in regards to abstract work, including typing of emails
- Ability to work both independently and as a team member, working to carry out assignments that meet the needs of the client
- Ability to use ARCGIS mapping software
- Travel to courthouses to conduct research may be required
- Additional duties required as needed

REQUIREMENTS

Education: Bachelor's Degree in Communications, Real Estate, Geology, Engineering, or other relevant degree. Property Law course completion preferred.

Experience: At least 1 to 2 years of abstracting experience required. Previous law firm or real estate experience preferred.

Knowledge, Skills, and Abilities: Strong interpersonal and communication skills, and the ability to effectively manage multiple tasks.

MS Office applications including Word, Excel, and Outlook; understanding of timekeeping systems and print constraints. Excellent follow-up and follow-through skills necessary. Able to read and understand deeds, mortgages, and other legal principles.

OTHER

Supervisory Responsibilities:
None.

Equipment to be Used: Personal computer and other office equipment such as telephone, typewriter, calculator, etc. must be performed at the courthouse.

Typical Physical Demands:
Sitting for extended periods, standing, bending, stooping, and reaching. Occasional lifting up to 20 pounds. Must operate office machines and communicate extensively via telephone.

Typical Mental Demands:
Applicants must enjoy working in a fast-paced, team-oriented work environment, and must possess a command of detail as this position involves responsibility for accuracy regarding critical real estate documents. Additionally, candidates must be able to handle high-pressure customer service situations. Candidates should be able to grasp and apply new ideas and techniques.

Working Conditions:
Typical office setting, normally Monday through Friday business hours. Working in excess of 40 hours in a month may be required for some functions of the position.

Desired Class Level: Graduate/Alumni

Posting Date: August 22, 2016

Expiration Date: September 22, 2016

Contact: Lori J. Newman
Office Manager
106 Isabella Street Pittsburgh, Pennsylvania 15212
<http://www.chainoftitleland.com>

Resume Receipt: E-mail

Default email for resumes.: lori.newman@chainoftitleland.com

ID: 2254

Princeton/Beckley Attorney

Legal Aid of West Virginia (Princeton Office)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Immediate opening for a skilled, motivated Attorney with Legal Aid of West Virginia's Princeton/Beckley office. This is a great opportunity to do important, rewarding work benefitting the community. Send cover letter, resume and references. Women, minorities and people with disabilities are encouraged to apply.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: August 17, 2016

Expiration Date: August 31, 2016

Contact: Ms. Kerry LeMasters
 , United States

Resume Receipt: Other (see below)

How To Apply: Send via fax (304-342-3011) or e-mail to jobs@lawv.net

Additional Documents: Cover Letter

ID: 2251

Assistant Public Defender

Harrison County Public Defender (Harrison County)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Available immediately with the Public Defender Corporation for the 15th Judicial Circuit, Clarksburg, WV. Duties include: probation violations, Family Court contempt cases, extraditions, abuse and neglect, and mental hygiene. Must have a law degree and resume to: Perry B. Jones, Chief Public Defender, 200 W. Main Street, Suite B, Clarksburg, WV 26301.

Desired Class Level: Graduate/Alumni

Posting Date: August 16, 2016

Expiration Date: September 16, 2016

Contact: Perry Jones
 Chief Public Defender
 203 W Main St Clarksburg, West Virginia 26301-2907 United States

Resume Receipt: E-mail

Default email for resumes.: beth.b.gross@gmail.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2249

Legal Land Tech

Antero Resources (Bridgeport, WV)

Position Type: Full-time

Type:

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Job Description

Responsible for various duties involved in carrying out the activities of the Land Department particularly the assist Landmen. Also, builds positive relationships with internal departments and outside counsel to ensure a

Primary Duties & Responsibilities

- Create and update various reports to monitor, track, and assist in potential and realized litigation matters;
- Correspond with landmen, land techs, brokers, outside counsel, and property and mineral owners on litigation matters;
- Maintain and organize well, title, litigation, and other various files;
- Attend, participate, and record details of internal and external meetings;
- Correspond with Land, Accounting, Geology and Production departments in both Bridgeport and Denver offices;
- Calculate WI/NRI ownership for tracts, wells, and litigation;
- Assist in curative and title work;
- Assist other Antero personnel, including but not limited to production, midstream and safety departments in various land department duties;
- Perform various land department data entry, filing, typing and other various administrative duties as required;
- Obtain data from multiple sources and departments to prepare and send various management reports;
- Develop and maintain knowledge of statutes, court decisions and customs relating to legal procedures and processes.

Qualifications

Knowledge, Skills & Abilities Minimum Requirements:

- ♣ Ability to read and understand title
- ♣ Perform legal research
- ♣ Document meetings
- ♣ Ability to organize large volumes of diverse materials and draft complex documents
- ♣ Good understanding of real estate and mineral right laws in addition to being familiar with records rooms
- ♣ Strong written and verbal communications skills
- ♣ Able to manage information with accuracy and critical thinking
- ♣ Able to effectively manage time and prioritize projects in order to meet established deadlines
- ♣ Efficient in Microsoft Office (Microsoft Word, Excel, Outlook, PowerPoint)
- ♣ Work well in a team environment

Desired Class Level: Graduate/Alumni

Posting Date: August 15, 2016

Date:

Expiration Date: September 15, 2016

Date:

Contact: Roger S. Christenson II

Esq
535 White Oaks Boulevard Bridgeport, West Virginia 26330

Resume Receipt: E-mail, Other (see below)

Default email for resumes.: rchristenson@anteroresources.com

How To Apply: Please apply with a resume and cover letter to:
Roger S. Christenson II, Esq.
Antero Resources
535 White Oaks Boulevard
Bridgeport, WV 26330
(W) 304.842.4088; (C) 304.610.5591
rchristenson@anteroresources.com

Additional Documents: Cover Letter

ID: 2250

Business and Estate Planning Attorney (Martinsburg WV)

Bowles Rice Attorneys At Law (Charleston, Morgantown, Parkersburg, WV and also Canonsburg, PA.)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Bowles Rice, an established, multi-office regional law firm, seeks a lateral attorney with experience in business law.

Our very busy business and estate planning practice includes a divergent group of clients including individual and corporate businesses concerned with tax planning and ownership and management succession.

The successful candidate will have superior academic credentials, possess strong analytic, oral and written communication skills, and be licensed in West Virginia, with licensing in Virginia or Maryland a plus.

Bowles Rice offers a competitive salary, excellent benefits package as well as a professional and collegial work environment.

Applicants should e-mail cover letter, résumé, writing sample, law school transcript and any other pertinent information to Jodi Hughes by mail to P.O. Box 1386, Charleston, WV 25325. Qualified candidates will be contacted.

Desired Class Level: Graduate/Alumni

Posting Date: August 11, 2016

Expiration Date: September 10, 2016

Contact: Jodi Hughes
Human Resources Coordinator

600 Quarrier Street Charleston, West Virginia 25301 United States

Resume E-mail

Receipt:

Default jhughes@bowlesrice.com
email for
resumes.:

Additional Cover Letter, Unofficial Transcript, Writing Sample
Documents:

Requested Applicants should e-mail cover letter, résumé, writing sample, law school transcript and any other pertinent information
Document by mail to P.O. Box 1386, Charleston, WV 25325. Qualified candidates will be contacted

Notes:

ID: 2247

Trial Attorney (Public Safety Division)

Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Full-time
Type:

Geographic Mid-Atlantic (DE, MD, DC, VA)

Preference:

Description: DESCRIPTION OF DUTIES: The Office of the Attorney General, Neighborhood and Victim Services Section position will have primary responsibility for working with other District of Columbia agencies, such as the Metropolitan Police Department, the Department of Public Works, and law enforcement agencies to address nuisance properties in District of Columbia property owners who commit housing code violations, property owners who leave properties vacant without proper maintenance, and property owners who allow residences to become havens for drug, gun, and prostitution nuisances as specified in the Drug, Fire, and Safety Code. The incumbent will be responsible for negotiating and litigating cases identified as essential to protecting affordable housing and tenant's rights through the courts, including wage theft and other improper labor and employment practices. The incumbent will work with other agencies on these issues.

Desired Graduate/Alumni

Class Level:

Posting August 11, 2016

Date:

Expiration August 29, 2016

Date:

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume E-mail

Receipt:

Default Arlyntha.Love@dc.gov
email for
resumes.:

Additional Cover Letter, Writing Sample, Other Documents
Documents:

Requested Document HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the text "I am applying for the position of Community Development Attorney with Legal Aid of West Virginia" and "I would like to succeed in this position"); 2) résumé; 3) list of three references; and 4) a writing sample to OAG.Recruitment@dcag.gov. **Notes:** the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

ID: 2248

Charleston Community Development Attorney

Legal Aid of West Virginia

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Immediate opening for a Community Development Attorney with Legal Aid of West Virginia's Charleston office on Charleston's West Side to assist in community development in the area and will represent low-income clients (including vacation/holidays, PEIA medical coverage). This is a great opportunity to improve your community and your skills. Please email your resume and cover letter to jobs@lawv.net by August 24, 2106. EOE Qualified women, minorities and people with disabilities are encouraged to apply.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: August 10, 2016

Expiration Date: August 24, 2016

Contact: Ms. Kerry LeMasters
Administrative Director
Administrative Director Legal Aid 922 Quarrier Street Charleston, West Virginia 25301 United States

Resume Receipt: Other (see below)

How To Apply: send via fax to (304) 342-3011 or e-mail to jobs@lawv.net

Additional Documents: Cover Letter

ID: 2243

Adjunct Professor

New York University Law (New York City)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: New Advanced Legal Methods course to be introduced at NYU Law. Excellent for those interested in pursuing a JD. Course description: Designed to reinforce writing and analytical skills. Will be taught in small sections in a classroom setting with individual feedback. Meets twice a week for 60 minutes. In addition, adjunct faculty should expect to attend

Requirements: JD and a minimum of five years of experience.

Salary: Highly competitive

To apply: Send a statement of interest, resume or c.v., and short writing sample to Ashley Oliver at Ashley.Oliver@NYLS.edu. Applications will be reviewed beginning August 1, 2016.

Desired Class Level: Graduate/Alumni

Posting Date: August 1, 2016

Expiration Date: October 3, 2016

Contact: Ashley Oliver
Professor
185 West Broadway New York, New York 10013 United States

Resume Receipt: E-mail

Default email for resumes.: Ashley.Oliver@NYLS.edu

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: To apply: Send a statement of interest, resume or c.v., and short writing sample to Ashley Oliver at Ashley.Oliver@NYLS.edu.

ID: 2232

Agency FOIA Officer/Trial Attorney

Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia seeks an attorney of the Attorney General that seek information pursuant to the District of Columbia's Freedom of Information Act, tracking requests and responses and creating logs where needed. It is expected that these duties will occupy a significant portion of the incumbent's time. In addition, the incumbent will also serve as a trial attorney in Section III of its Civil Litigation Division. The incumbent will represent the District of Columbia and the U.S. District Court for the District of Columbia in which plaintiffs seek money damages and injunctive relief in litigation that is filed against District agencies. The incumbent will also assist in the defense of claims for employment discrimination arising under local or federal law, the Human Rights Act, the D.C. Whistleblower Protection Act, Title VII, the American With Disabilities Act, and the Freedom of Information Act for alleged police misconduct involving illegal searches and seizures, excessive force, assault and battery and false arrest, and general negligence claims in the areas of personal injury (automobile, police, etc.) claims (e.g., Fourth Amendment claims involving alleged unlawful arrest and excessive force). The incumbent will file pleadings, conduct and respond to written discovery, conduct and defend depositions, and prepare for trial.

There is substantial contact with client agencies and individual clients. Prior civil litigation experience must include knowledge of the Federal Rules of Civil Procedure. Significant experience in handling employment discrimination cases is preferred.

Desired Class Level: Graduate/Alumni

Posting Date: August 1, 2016

Expiration Date: August 19, 2016

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume: E-mail

Receipt:

Default email for resumes.: Arlyntha.Love@dc.gov

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document: HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the candidate's name, address, phone number, and e-mail address; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.Recruitment@dc.gov. **Notes:** the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

ID: 2233

Assistant Dean for Admissions and Student Financial Support

West Virginia University - College of Law (Morgantown, WV.)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: West Virginia University College of Law invites applicants for the position of Assistant Dean for Admissions and Financial Aid/Scholarships area, including outreach and recruitment, programming and special events, and counseling, and the compilation and dissemination of all required and requested statistical admission and financial aid data. The position reports to the Dean and works closely with the Assistant Deans and a support staff person.

This position serves as the chief admissions and financial aid/scholarship officer of the College. The primary responsibilities include managing the College's admissions and financial aid/scholarship programs, including an ambitious program of soliciting and developing enrollment and financial aid /scholarship opportunities. The position requires after hours, weekend hours and travel. The complete position description can be found at [http://www.wvu.edu/~colaw/employment/assistant-dean-admissions-and-financial-aid-scholarships.htm](#).

Qualifications

The successful candidate must possess a master's or equivalent degree with a minimum of eight years of demonstrated progressive relevant experience in admissions and financial aid/scholarships.

The successful candidate must also have demonstrated leadership ability, including strategic planning, budgeting, organizational and interpersonal skills, including a strong commitment to student success, are required to make sound decisions and experience with assessment and program outcomes. This position is expected to work effectively with a diverse group of stakeholders.

Requirements

Background check
Academic transcript check
Cover letter
Resume
(3) professional references

First consideration will be given to applications received by August 28, 2016, but the position is open until f

About WVU

At West Virginia University, we pride ourselves on a tireless endeavor for achievement. We are home to som
moving the world forward. Our students, faculty and staff make this institution one of the best out there, and
at <http://hr.wvu.edu/>.

West Virginia University is an Equal Opportunity/Affirmative Action Employer and the recipient of an NSF
applications from all qualified individuals, including minorities, females, individuals with disabilities and ve

Job Posting: Jul 29, 2016
Posting Classification: Non-Classified
Exemption Status: Exempt
Benefits Eligible: Yes
Schedule: Full-time

Desired Graduate/Alumni
Class Level:

Posting August 1, 2016
Date:

Expiration August 28, 2016
Date:

Contact: Human Resources
1 Law Center Drive Morgantown, West Virginia 26505 United States

Resume Other (see below)
Receipt:

How To Access this URL and select the position.
Apply: http://employmentservices.hr.wvu.edu/internal_external-portal

Additional Cover Letter, Unofficial Transcript, Other Documents
Documents:

Requested 3 professional references
Document
Notes:

ID: 2235

Examiner/Case Analyst

GCC Technologies, LLC. (Oakland, MD and Alexandria, VA)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: GCC Technologies, LLC., a rapidly growing Department of Veterans Affairs (VA) verified Service Disabled Veteran owned and operated, experienced, highly motivated Alexandria, VA or Oakland, MD based examiner/case analyst.

Description:

Examiners/case analyst will be responsible for analyzing applications submitted by Service Disabled Veterans in the First Program. Examiners will be responsible for reviewing the applications to ensure the company meets the requirements of the program.

Duties:

Analyze documents to ensure compliance
Must be able to comprehend and apply regulatory guidance while reviewing applications to ensure a consistent and accurate review process.
Must be able to work with both internal and external experts to interpret information and assess its effect on the company.
Must be able to communicate effectively both in writing and verbally with Veteran small business owners.
Prepared to present data effectively in both oral and written formats to a wide variety of clients to include Government officials.
The ability to validate documents supplied, the capability to research and collect publicly available documents.
Respond to questions from within the Government as well as outside the organization regarding regulatory information.
Enterprise.
Support the overall mission to include answering general inquiries pertaining to the Verification Program, including the submission of applications.
Qualifications:

Bachelor's degree in Business Administration or a Business related field required
Degree with a concentration in fraud examination is preferred.
Fraud examiner certification a plus.
Strong written and verbal communication skills
Excellent attention to details.
Strong research, analysis, organizational, and problem solving skills.
Well-honed customer service skills
Must be able to obtain and maintain public trust clearance

GCC Technologies LLC. is an equal opportunity employer regardless of race, color, religion, creed, sex, marital status, age, national origin, ancestry, disability status, or any other factor. Employment decisions are made without consideration of these or any other factors that employers are prohibited from considering.

GCC Technologies. also prohibits discrimination against individuals with disabilities and will reasonably accommodate the needs of an individual with a disability. VETS are encouraged to apply.

Desired Class Level: Graduate/Alumni

Posting Date: August 1, 2016

Expiration Date: October 3, 2016

Contact: Shannon O'Brien

Recruiter
65 Enterprise Drive Oakland, Maryland 21550

Resume Receipt: Other (see below)

How To Apply: Please access this URL and select "Current Job Openings" then "Examiner/Case Analyst"

ID: 2234

Oil & Gas Associate

Kyle Nuttall (Buckhannon)

Position Type: Full-time

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: A Solo practitioner in Buckhannon, WV is looking for a licensed WV attorney with strong writing skills who could be a great opportunity for someone who wants to work in a small office environment without any presence would be required, at least in the beginning during training.

Desired Class Level: Graduate/Alumni

Posting Date: July 29, 2016

Expiration Date: August 12, 2016

Contact: Kyle Nuttall
Attorney

Resume Receipt: E-mail

Default email for resumes.: amber.brugnoli@mail.wvu.edu

Additional Documents: Cover Letter, Writing Sample

Requested Document Notes: Please include 5-10 page writing sample with application.

ID: 2227

TRIAL ATTORNEY (Civil Litigation)

Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia seeks an experienced attorney to represent the District of Columbia in civil lawsuits filed in the Superior Court of the District of Columbia and the U.S. District Court for the District of Columbia. The successful candidate will focus on defending claims for employment discrimination claims arising under local or federal law (e.g., Title VII of the Civil Rights Act, the D.C. Whistleblower Protection Act, Title VII, the Americans With Disabilities Act, Age Discrimination in Employment Act, etc.), including claims for alleged police misconduct involving illegal searches and seizures, excessive force, assault and battery, slip and falls, inmate claims and medical malpractice), federal constitutional civil rights claims, and federal constitutional claims. The successful candidate will defend the District of Columbia and its executive level agencies, officials, and employees. The successful candidate will have a caseload of approximately twenty-five active civil cases and may work on various litigation teams. The incumbent will be responsible for drafting procedural and dispositive motions, negotiate settlements, and conduct trials and contested hearings. There is no minimum experience requirement. Prior civil litigation experience must include trials or evidentiary hearings, motions and discovery. Significant experience in handling employment discrimination and whistleblower claims is also required.

Desired Class Level: Graduate/Alumni

Posting Date: July 29, 2016

Expiration Date: August 11, 2016

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume Receipt: E-mail

Default email for resumes.: OAG.RecruitmentAttorney@dc.gov

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: List of three references

ID: 2229

Trial Attorney (Litigation)

Office of the Attorney General for the District of Columbia
(Washington, D.C.)

Position Type: Full-time

Geographic Preference: Mid-Atlantic (DE, MD, DC, VA)

Description: DESCRIPTION OF DUTIES: The Office of the Attorney General for the District of Columbia seeks an experienced attorney to represent the District of Columbia in civil lawsuits filed in the Superior Court of the District of Columbia and the U.S. District Court for the District of Columbia. The successful candidate will focus on defending claims for employment discrimination claims arising under local or federal law (e.g., Title VII of the Civil Rights Act, the D.C. Whistleblower Protection Act, Title VII, the Americans With Disabilities Act, Age Discrimination in Employment Act, etc.), including claims for alleged police misconduct involving illegal searches and seizures, excessive force, assault and battery, slip and falls, inmate claims and medical malpractice), federal constitutional civil rights claims, and federal constitutional claims. The successful candidate will defend the District of Columbia and its executive level agencies, officials, and employees. The successful candidate will have a caseload of approximately twenty-five active civil cases and may work on various litigation teams. The incumbent will be responsible for drafting procedural and dispositive motions, negotiate settlements, and conduct trials and contested hearings. There is no minimum experience requirement. Prior civil litigation experience must include trials or evidentiary hearings, motions and discovery. Significant experience in handling employment discrimination and whistleblower claims is also required.

sexual harassment and/or discrimination based upon race, gender, or sexual orientation under the DCHRA, 7
The successful candidate will defend the District of Columbia and its executive level agencies, officials, and
approximately twenty-five active civil cases and may work on various litigation teams. The incumbent will f
and respond to procedural and dispositive motions, negotiate settlements, and conduct trials and contested he
litigation experience. Prior civil litigation experience must include trials or evidentiary hearings, motions and
Significant experience in one or more substantive areas where the Division practices (e.g. civil rights law and
QUALIFICATIONS: Candidates must have significant litigation experience, including civil jury trial experi
discovery, including expert discovery, and all aspects of pretrial civil practice, and civil jury trial experience
clerkship experience is highly desirable but not required.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing
District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney Gene

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the
succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentA
the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for th
(ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and si
previously employed in the District of Columbia's government under an appointment for which he/she was e

VETERANS' PREFERENCE: Applicants claiming veterans' preference must submit official proof at the tir
DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the in

supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any c
OTHER INFORMATION: The selected candidate will be subject to a background investigation including re

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard t
responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amend
actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual
source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which

Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary acti
OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE

Desired Graduate/Alumni
Class Level:

Posting July 29, 2016
Date:

Expiration August 11, 2016
Date:

Contact: Ms. Arlyntha Love
Program Support Assistant
441 4th Street N.W. Suite 1100S Washington, District of Columbia 20001 United States

Resume E-mail
Receipt:

Default OAG.RecruitmentAttorney@dc.gov
email for
resumes.:

Additional Cover Letter, Writing Sample, Other Documents
Documents:

Requested Document Notes: List of three references

ID: 2228

Research Attorney - Part-time

Brewer and Giggenbach (Morgantown, WV)

Position Type: Part-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Small, local, well-established firm, is seeking a part-time attorney to join their group. This person should have 5-10 years of experience (as a member of the firm at litigators). Excellent writing skills are a must! Also a bright, curious nature and high energy (if possible). At least 2 years of post-law school experience is desired. Please apply with your resume and cover letter.

Desired Class Level: LLM, Graduate/Alumni

Posting Date: July 28, 2016

Expiration Date: October 3, 2016

Contact: William Brewer
Owner/Partner
P.O. Box 4206 Morgantown, West Virginia 26504 United States
<http://bglawhelp.com/>

Resume Receipt: E-mail

Default email for resumes.: wbrewer@brewerlaw.com

Additional Documents: Cover Letter, Writing Sample

ID: 2225

Appellate Division Director

The Office of the West Virginia Attorney General (Charleston, WV)

Position Type: Full-time

Practice Area(s): Appellate

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: The Office of the West Virginia Attorney General currently is seeking a director for its Appellate Division. The director will oversee the Appellate Division, which handles appeals from the circuit courts and other courts in a variety of matters including, but not limited to, direct criminal appeals. The director will also personally litigate cases in the Division, and reports to the Solicitor General. Strong writing and oral advocacy skills are essential.

with managing attorneys, a judicial clerkship, and criminal law is preferred. To apply, please submit a brief would allow our Office to evaluate your application to the following email address: jobs@wvago.gov

Desired Class Level: Graduate/Alumni

Posting Date: July 21, 2016

Expiration Date: September 4, 2016

Contact: Ms. Cara B. Lightner
Director of Human Resources
State Capitol Building 1, Room E-26 Charleston West Virginia

Resume Receipt: E-mail

Default email for resumes.: cara.b.lightner@wvago.gov

Additional Documents: Cover Letter, Writing Sample

ID: 2220

Attorney

Firm - several locations (Nationwide)

Position Type: Full-time

Geographic Preference: Unknown

Description: The Columbus office is seeking an associate with 2-4 years of labor and employment litigation experience.

The Dallas office is looking for an attorney with 4-5 years of labor and employment law experience.

The Houston office is seeking an associate with 1-2 years of labor and employment litigation experience.

The Houston office is seeking an associate with 4-6 years of labor and employment litigation experience.

The Irvine office is seeking an associate with 4-7 years of labor and employment litigation experience.

The Los Angeles, Century City office is looking for an attorney with 3-4 years of labor and employment law experience.

The Los Angeles, Downtown office is looking for an attorney with 3-4 years of labor and employment law experience.

The Long Island office is looking for an attorney with 3-5 years of labor and employment law experience.

The Miami office is seeking an associate with 3-4 years of litigation experience.

The Milwaukee office is seeking an associate with 3-5 years of labor and employment litigation experience.

The Milwaukee office is looking for an associate with 3-4 years of labor law experience.

The New York office is seeking a benefits/ERISA associate with 3-4 years of experience.

The Orlando office is looking for an attorney with 2-3 years of labor and employment law experience.

The Portland, ME office is looking for an attorney with 4-7 years of labor and employment law experience.

The Sacramento office is seeking an associate with 2-4 years of labor and employment litigation experience.

The San Francisco office is seeking an associate with 2-5 years of labor and employment litigation experience.

The San Francisco, San Jose, or Walnut Creek offices are seeking an attorney with 4-6 years of employment practice in numerous nationwide class actions around the country.

The San Jose office is looking for an attorney with 4-6 years of experience, employment and/or labor law experience.

The San Jose office is looking for an attorney with 2-3 years of experience, employment and/or labor law experience.

The Seattle office is looking for an attorney with 2-3 years of experience, employment and/or labor law experience.

The Walnut Creek office is looking for an attorney with 4-6 years of experience, employment and/or labor law experience.

The Walnut Creek office is looking for an attorney with 2-5 years of experience, employment and/or labor law experience.

Desired Class Level: Graduate/Alumni

Posting Date: July 11, 2016

Expiration Date: September 1, 2016

Contact: Brittany Fink
Attorney

Resume Receipt: Other (see below)

How To Apply: The firm name is being kept private at this time. Please contact alumnus Brittany Fink directly if you are interested.
Apply: brittany.fink33@gmail.com

ID: 2212

Attorney, Client Manager – Inside

Thomson Reuters (Eagan, MN)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Attorney, Client Manager - Inside

Are you ready to put your law degree to work in a business setting with excellent work/life balance? As Client Manager, you will work with market leading products/solutions (i.e. Westlaw Next) and develop practical experience. In this role, we offer a structured career path, where you will be able to drive your own package.

Success Factors:

Increase customer retention and grow revenue by conducting training sessions, account reviews, and product development
Develop a virtual presence via phone and web-based communications, with an opportunity to leverage your own
Willingness to develop and deploy negotiation skills while negotiating contracts and disputes
Achieve assigned metrics through performance and engagement with Thomson Reuters business partners
Educate Law Firm, Government, and Corporate customers with cutting edge legal trends

Qualifications

Qualifications:

Juris Doctorate required

Customer service or sales experience preferred

Strong oral, written communication, and presentation skills

Thomson Reuters ranks in The 25 Big Companies with the Best Work-Life Balance

<http://www.forbes.com/pictures/efkk45ejgd/no-24-thomson-reuters/>

At Thomson Reuters, we believe what we do matters. We are passionate about our work, inspired by the impact of our goals, and developing through challenging and meaningful experiences. With over 60,000 employees in more than 100 countries around the world. Making this happen is a dynamic, evolving process, and we count on each employee to be a catalyst in our success.

As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do this, we are committed to including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, and age. Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.

Intrigued by a challenge as large and fascinating as the world itself? Come join us.

To learn more about what we offer, please visit careers.thomsonreuters.com.

More information about Thomson Reuters can be found on thomsonreuters.com.

According to the U.S. Citizenship and Immigration Services (USCIS), the H-1B visa cap has been met for the fiscal year 2016.

Desired Class Level: Graduate/Alumni

Posting Date: July 8, 2016

Date:

Expiration Date: October 8, 2016

Date:

Contact: Mr. Robert A. Duncan

Duncan

610 Opperman Drive Eagan, Minnesota 55123 United States

<http://www.thomsonreuters.com>

Resume Other (see below)

Receipt:

How To <https://goo.gl/QNKtfi>

Apply:

ID: 2210

Litigation Associate

Clark Hill

Position Full-time

Type:

Geographic Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Preference:

Description: Litigation Associate – Morgantown, WV

Clark Hill PLC is seeking an associate attorney with at least 2 years (more preferred!) of insurance defense litigation trial preparation and courtroom experience, including file responsibility, motion practice, and deposition experience and academic credentials. Successful candidates must be mature, detail-oriented, organized, and should possess a minimum of 2 years of legal experience in this position - not just researching. Experience working with Microsoft Office and attorney timekeeping software is a plus. Candidates must be standing to practice law in the State of West Virginia. Interested candidates only need to forward their resumes to recruiting@clarkhill.com with the subject line "Morgantown Litigation Associate" in the subject line of the submission email. (Placements through external agencies are not accepted.) APPLICATIONS WILL BE REVIEWED UPON RECEIPT!

Desired LLM, Graduate/Alumni

Class Level:

Posting July 7, 2016

Date:

Expiration September 7, 2016

Date:

Contact: Katherine Casale MacNally

150 North Michigan Avenue Suite 2700, Chicago Illinois 60601

Resume E-mail

Receipt:

Default recruiting@clarkhill.com

email for

resumes.:

ID: 2208

Reference Attorney

Thomson Reuters (Eagan, MN)

Position Full-time

Type:

Practice All Practice Areas

Area(s):

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: Are you interested in being a go-to legal research expert trusted by professionals around the world?

We are hiring bar-admitted attorneys who are dependable to their core and have the grit and tenacity to assist with the support of Thomson Reuters' products, with a primary focus on our flagship product Westlaw, the world's leading legal research platform. By finding creative solutions to difficult issues and partnering with professionals, you may have what it takes to succeed.

Reference Attorneys work in a fast-paced, high-volume contact center that continuously evolves to meet the needs of our customers. We have a strong loyalty drive our interactions, and our customers include top law firms, government agencies, and global corporations. We connect our customers' needs with our business objectives.

Every day brings a new challenge as Reference Attorneys research relevant and cutting-edge issues. We are part of an industry to help our customers find the answers they need. Reference Attorneys take pride in their research and the products they use.

Reference Attorney shifts offer flexibility that makes it easy to strike a work/life balance. Because we assist with the support of Thomson Reuters Minnesota office in the Twin Cities metro area. The location offers an excellent quality of life. If you think you have the right combination of skills and personality to deliver excellent customer service to our customers, we want to hear from you. Your valuable skills and experience working on behalf of the world's leading information company.

Thomson Reuters is the leading source of intelligent information for the world's businesses and professional organizations. We provide the financial and risk, legal, tax and accounting, intellectual property and science and media markets, power and energy, and healthcare and life sciences.

Qualifications

Requirements

J.D. from U.S. accredited law school and bar admission from any state

Excellent communication and customer service skills

Computer and online systems proficiency with ability to multitask while supporting customers via phone, live chat, and email

Open to feedback and working closely with management and training staff for continuous growth and development

Desired Skills/Experiences

1 – 2 years of prior legal experience preferred but not required

Prior customer service experience is helpful, but the key to success is the ability to:

Take ownership of difficult issues with confidence and definitive solutions

Proactively take initiative to seek creative solutions while balancing business interests

Be expressive, genuine, and friendly while working in a customer-facing role

The Reference Attorney position is a great entry point to Thomson Reuters and offers long-term career opportunities throughout the company. Reference Attorneys have successfully made career transitions to multiple areas within Thomson Reuters, including Editorial, Marketing, and Findlaw. Successful completion of initial training and demonstrated competence and commitment before being eligible to post to other departments.

At Thomson Reuters, we believe what we do matters. We are passionate about our work, inspired by the impact we can make, and developing through challenging and meaningful experiences. With over 60,000 employees in more than 100 countries around the world. Making this happen is a dynamic, evolving process, and we count on each employee to be a catalyst in our success.

As a global business, we rely on diversity of culture and thought to deliver on our goals. To ensure we can do this, we are committed to creating an inclusive environment for all our employees, including pregnancy, gender identity and expression, national origin, religion, sexual orientation, disability, and age. Thomson Reuters is proud to be an Equal Employment Opportunity/Affirmative Action Employer providing a drug-free workplace.

Intrigued by a challenge as large and fascinating as the world itself? Come join us.

To learn more about what we offer, please visit careers.thomsonreuters.com.

More information about Thomson Reuters can be found on thomsonreuters.com.

According to the U.S. Citizenship and Immigration Services (USCIS), the H-1B visa cap has been met for th

Desired Graduate/Alumni
Class Level:

Posting July 7, 2016
Date:

Expiration October 7, 2016
Date:

Salary 40,000 - 49,999
Range:

Contact: Mr. Robert A. Duncan
Duncan
610 Opperman Drive Eagan, Minnesota 55123 United States
<http://www.thomsonreuters.com>

Resume Other (see below)
Receipt:

How To <https://goo.gl/ZBiwlF>
Apply:

ID: 2207

Judicial Law Clerk

Thirty-First Judicial Circuit of Virginia (Prince William County, Manassas & Manassas Park)

Position Full-time
Type:

Geographic Mid-Atlantic (DE, MD, DC, VA)
Preference:

Description: The Thirty-First Judicial Circuit of Virginia located in the City of Manassas, Prince William County, is accepting applications for one year. The responsibilities for law clerk positions are diverse and include legal research, review of files and proposed orders prior to their presentation for entry; provide daily and weekly briefings on criminal and serious criminal matters including capital prosecutions.

Applicants for these positions must plan to graduate for law school by June of 2017 and are expected to take the Circuit Court judges in September 2016. For consideration, please submit a cover letter, resume, transcript

Desired 3L, LLM, Graduate/Alumni
Class Level:

Posting June 21, 2016
Date:

Expiration September 1, 2016
Date:

Contact: Craig D. Johnston
Chief Judge
The Honorable Judges of the Thirty-First Judicial Circuit of Virginia. Attn: Susan Freche 9311 Lee Avenue

Resume Other (see below)

Receipt:

How To Mail application to:

Apply:

The Honorable Judges of the Thirty-First Judicial Circuit of Virginia.
Attn: Susan Freche
9311 Lee Avenue, Third Floor
Manassas, Virginia 20110

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample, Other Documents

Requested Document Letters of recommendation, optional writing sample

Notes:

ID: 2197

Advocate

The Borgen Project

Position Internship

Type:

Practice Adjunct Law Teaching, Administrative, Admiralty, Aeronautical, Antitrust & Trade Regulation, Appellate, I

Area(s): Securities, Criminal - Defense, Crminal - Prosecution, Disability, Education/School, Employee Benefits, Em
Health, Housing, Immigration/Refuge, Insurance, Insurance Defense, Intellectual Property, International, La
Property, Taxation, Worker's Compensation, Zoning & Land Use, ACCOUNTING, PSYCHOLOGY, BUSI
ADMINISTRATION, INTERNATIONAL RELATIONS, BIOLOGY, GENERAL, MUSIC, HISTORY, MA
CHEMICAL ENGINEERING, ECONOMICS, COMMUNICATIONS, CRIMINAL JUSTICE, LIBERAL A
SPECIALIZATION, HUMANITIES - OTHER, BUSINESS MANAGEMENT/ADMINISTRATION, INTE
ENGINEERING, SPEECH PATHOLOGY/AUDIOLOGY, ANY AREA NOT LISTED - OTHER, PHILOS
BUSINESS/COMMERCE - OTHER, EDUCATION, GENERAL, LITERATURE, ENVIRONMENTAL SC

Geographic Unknown

Preference:

Description: This is a great entry-level volunteer position for someone looking to be part of The Borgen Project. Advocat

Attend one (30-60 minute) national conference call per month: 5PM PDT 6PM MDT 7PM CDT 8PM EDT

Serve as an ambassador for the world's poor. Build awareness of the issues and ways people can help.

Manage and implement fundraising campaigns.

Represent The Borgen Project in your city – attend events and engage people in the cause.

Contact congressional leaders in support of key poverty-reduction programs.

Qualifications:

Excellent overall communication skills: oral, written, presentation.

Ability to self-manage and prioritize assignments.

Desired 1L, 2L, 3L, LLM, Graduate/Alumni

Class Level:

Posting Date: June 17, 2016

Date:

Expiration Date: December 31, 2016

Date:

Contact: Borgen Project
Seattle, Washington 98107 United States

Resume Receipt: E-mail, Accumulate Online, Other (see below)

Default email for resumes.: ops@borgenproject.org

How To Apply: Learn more at <http://borgenproject.org>.

Apply: Email your resume and cover letter to [hiring@borgenproject.org](mailto: hiring@borgenproject.org) with the respective position in the subject line.

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2188

Editor Internship

The Borgen Project

Position Type: Internship

Type:

Practice Area(s): Adjunct Law Teaching, Administrative, Admiralty, Aeronautical, Antitrust & Trade Regulation, Appellate, Intellectual Property, International, Labor & Employment, Health, Housing, Immigration/Refuge, Insurance, Insurance Defense, Intellectual Property, International, Labor & Employment, Real Estate, Taxation, Worker's Compensation, Zoning & Land Use, ACCOUNTING, PSYCHOLOGY, BUSINESS ADMINISTRATION, INTERNATIONAL RELATIONS, BIOLOGY, GENERAL, MUSIC, HISTORY, MATHEMATICS, CHEMICAL ENGINEERING, ECONOMICS, COMMUNICATIONS, CRIMINAL JUSTICE, LIBERAL ARTS, SPECIALIZATION, HUMANITIES - OTHER, BUSINESS MANAGEMENT/ADMINISTRATION, INTERNATIONAL ENGINEERING, SPEECH PATHOLOGY/AUDIOLOGY, ANY AREA NOT LISTED - OTHER, PHILOSOPHY, BUSINESS/COMMERCE - OTHER, EDUCATION, GENERAL, LITERATURE, ENVIRONMENTAL SCIENCE

Geographic Preference: Unknown

Preference:

Description: The Borgen Project is an innovative, national campaign that is working to make poverty a focus of U.S. foreign policy. We are currently reviewing and editing articles submitted by The Borgen Project's national team of writers. The internship is a flexible, part-time schedule. A minimum of 15 hours per week and weekend shifts are available for those who prefer it.

- Edit and format articles submitted by national writers.
- Work with writers to improve their articles.
- Assist with fundraising. Create a personal fundraising campaign and meet targets.
- Attend national conference call every Monday at 5PM PST.

Qualifications: Must have great editing skills. Must be able to work independently and meet deadlines with v

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Class Level:

Posting Date: June 17, 2016

Date:

Expiration Date: December 31, 2016

Date:

Contact: Borgen Project
Seattle, Washington 98107 United States

Resume Receipt: E-mail, Accumulate Online, Other (see below)

Default email for resumes.: ops@borgenproject.org

How To Learn more at <http://borgenproject.org>.

Apply: Email your resume and cover letter to [hiring@borgenproject.org](mailto: hiring@borgenproject.org) with the respective position in the subject line.

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2195

Political Affairs Internship

The Borgen Project

Position Type: Internship

Practice Area(s): Adjunct Law Teaching, Administrative, Admiralty, Aeronautical, Antitrust & Trade Regulation, Appellate, Intellectual Property, Securities, Criminal - Defense, Criminal - Prosecution, Disability, Education/School, Employee Benefits, Employment Law, Health, Housing, Immigration/Refuge, Insurance, Insurance Defense, Intellectual Property, International, Labor Law, Real Estate, Taxation, Worker's Compensation, Zoning & Land Use, ACCOUNTING, PSYCHOLOGY, BUSINESS ADMINISTRATION, INTERNATIONAL RELATIONS, BIOLOGY, GENERAL, MUSIC, HISTORY, MATHEMATICS, CHEMICAL ENGINEERING, ECONOMICS, COMMUNICATIONS, CRIMINAL JUSTICE, LIBERAL ARTS, LAW, SPECIALIZATION, HUMANITIES - OTHER, BUSINESS MANAGEMENT/ADMINISTRATION, INTERNATIONAL RELATIONS, ENGINEERING, SPEECH PATHOLOGY/AUDIOLOGY, ANY AREA NOT LISTED - OTHER, PHILOSOPHY, BUSINESS/COMMERCE - OTHER, EDUCATION, GENERAL, LITERATURE, ENVIRONMENTAL SCIENCE

Geographic Preference: Unknown

Description: The Borgen Project is an innovative, national campaign that is working to make poverty a focus of U.S. foreign policy. You will be responsible for leading public and political outreach in the state and district assigned to. Must be available Monday through Friday.

- Meet with members of Congress and/or Congressional staffers in your State and District.
- Represent The Borgen Project at various business, political and community events.
- Assist with fundraising. Create a personal fundraising campaign and meet targets.
- Mobilize individuals to contact their members of Congress in support of key poverty-reduction legislation.
- As needed, speak to groups, classes and organizations.
- Write letters of support for key programs to political leaders, media and other groups.

Qualifications:

- Outstanding writing skills.
 - Self-starter who can produce great results with limited supervision.
 - Strong oral communication skills and ability to lead meetings and give speeches.
-

Desired Class Level: 1L, 2L, 3L, LL.M., Graduate/Alumni

Posting Date: June 17, 2016

Expiration Date: December 31, 2016

Contact: Borgen Project
Seattle, Washington 98107 United States

Resume Receipt: E-mail, Accumulate Online, Other (see below)

Default email for resumes.: ops@borgenproject.org

How To Apply: Learn more at <http://borgenproject.org>.

Apply: Email your resume and cover letter to hire@borgenproject.org with the respective position in the subject line.

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2194

Regional Director

The Borgen Project

Position Type: Internship

Practice Area(s): Adjunct Law Teaching, Administrative, Admiralty, Aeronautical, Antitrust & Trade Regulation, Appellate, Bankruptcy, Business Law, Child Abuse, Child Welfare, Civil Rights, Commercial, Consumer Protection, Corporate, Criminal - Defense, Criminal - Prosecution, Disability, Education/School, Employee Benefits, Employment Law, Health, Housing, Immigration/Refuge, Insurance, Insurance Defense, Intellectual Property, International, Labor Law, Land Use, Personal Injury, Real Estate, Taxation, Worker's Compensation, Zoning & Land Use, ACCOUNTING, PSYCHOLOGY, BUSINESS ADMINISTRATION, INTERNATIONAL RELATIONS, BIOLOGY, GENERAL, MUSIC, HISTORY, MATHEMATICS, CHEMICAL ENGINEERING, ECONOMICS, COMMUNICATIONS, CRIMINAL JUSTICE, LIBERAL ARTS, LAW ENFORCEMENT, SPECIALIZATION, HUMANITIES - OTHER, BUSINESS MANAGEMENT/ADMINISTRATION, INTERNATIONAL LAW, ENGINEERING, SPEECH PATHOLOGY/AUDIOLOGY, ANY AREA NOT LISTED - OTHER, PHILOSOPHY, BUSINESS/COMMERCE - OTHER, EDUCATION, GENERAL, LITERATURE, ENVIRONMENTAL SCIENCE

Geographic Preference: Unknown

Description: You don't need to be a lobbyist to help influence foreign policy. As a Regional Director, you'll serve as a backbone for key poverty reduction legislation.

Key Responsibilities:

Attend one (30-60 minute) national conference call per month: 5PM PDT 6PM MDT 7PM CDT 8PM EDT
Meet with local congressional leaders and lobby for legislation that improves living conditions for the world
Mobilize people in your community to contact their congressional leaders to support poverty reduction legislation
Manage and implement fundraising campaigns.
Build a network of people engaged in the cause.
Serve as The Borgen Project's ambassador in your city.
Qualifications:

Basic understanding of U.S. Politics and international development.
Highly organized with the ability to prioritize multiple functions and tasks while managing their work time e
Strong team player that loves to bring new ideas to the table.
Ability to demonstrate frequent independent judgment with decisiveness.
Excellent overall communication skills: oral, written, presentation

Desired Class Level: 1L, 2L, 3L, LLM, Graduate/Alumni

Posting Date: June 17, 2016

Expiration Date: December 31, 2016

Contact: Borgen Project
Seattle, Washington 98107 United States

Resume Receipt: E-mail, Accumulate Online, Other (see below)

Default email for resumes.: ops@borgenproject.org

How To Apply: Learn more at <http://borgenproject.org>.
Email your resume and cover letter to [hiring@borgenproject.org](mailto: hiring@borgenproject.org) with the respective position in the subject li

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2189

Associate General Counsel

WVU General Counsel's Office (Morgantown, WV)

Position Type: Full-time

Geographic Preference: Unknown

Description: See job description at <https://wvu.taleo.net/careersection/staff/jobdetail.ftl?job=03376>

Desired Class Level: Graduate/Alumni

Posting Date: June 15, 2016

Expiration Date: August 15, 2016

Contact: Ms. Carol Murray
Recruiter

Resume Receipt: Other (see below)

How To Apply: Applications must submitted through WVU HR at <https://wvu.taleo.net/careersection/staff/jobdetail.ftl?job=>

Additional Documents: Cover Letter

Requested Document Notes: Applicants should include names of three professional references.

ID: 2183

Court Appearance Attorney

Court Appearance Professionals (Commerce, CA)

Position Type: Part-time

Practice Area(s): All Practice Areas

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description: We are an attorney owned and operated business and law firm providing coverage of court appearances to attorneys and law firms for court appearances in their local courts.

This is not a full time position. Our attorneys are contract/1099 employees.

Attorneys licensed and in good standing with the West Virginia State Bar, whether recent bar admissions or experienced attorneys looking for attorneys who are both knowledgeable and professional in court.

If you are interested in working with our office, please submit your information to:

<https://www.appearanywhere.com/employment.aspx>

Once your information has been processed, a member of our team will contact you. In house interviews are not required.

Compensation is per appearance and varies based upon venue/nature of appearance.

Desired Class Level: Graduate/Alumni

Posting Date: June 15, 2016

Expiration Date: December 31, 2016

Contact: Dorian Aguilar
6055 E. Washington Blvd. Commerce, California 90040
<https://www.appearanywhere.com/employment.aspx>

Resume Receipt: E-mail

Default email for resumes.: recruitment@appearanywhere.com

ID: 2186

Staff Attorney

Equal Rights Advocates (San Francisco)

Position Type: Full-time

Geographic Preference: West (CA, NV, UT, CO, MT, WY)

Description: Equal Rights Advocates (ERA), a national civil rights organization dedicated to protecting and expanding equal access to justice, through its Access to Justice, Women at Work, and Strong Girls initiatives. The ideal candidate will demonstrate a strong ability to mobilize, organize, and educate the communities we serve, collaborating with ERA's partners and allies, providing legal services, and advancing the service of ERA's mission.

Position Summary: The Staff Attorney will work in collaboration with Senior Staff Attorneys and the Legal Services team with ERA's partners and allies, providing direct legal services, engaging in high-impact litigation and policy analysis, and supervise law clerks and other programmatic volunteers and will serve as a source of substantive knowledge for ERA's law clerks and fellows, as well as to the communities that ERA serves and the advocates with whom we work. The Staff Attorney will research and write reports, develop Know Your Rights and other educational materials for legal and lay audiences. S/he will manage the impact of ERA's work and assist in writing and reporting on grants that support our legal programs and projects. The Staff Attorney will provide transportation to and from meetings.

Desired Qualifications, Skills, and Capacities: A successful candidate will demonstrate or possess:

- Dedication to social justice and/or women's equality issues
- Willingness to take initiative and think creatively about projects and campaigns to meet advocacy and movement goals
- Excellent interpersonal, verbal, and written communication skills;
- Strong organizational, project- and time-management skills;
- Capacity to work effectively with co-workers, clients, interns/law students, volunteers, and community partners
- Experience in and commitment to working with individuals and organizations who are, or are comprised of, marginalized communities with an awareness of and sensitivity to the social and policy issues that inform advocacy on their behalf;
- Ability to work both as a member of a team and independently to produce high-quality work with exceptional attention to detail
- Skill and experience supervising and/or providing guidance to law fellows and law clerks;
- Fluency or a high level of proficiency in a second language (other than English) is desirable.
- Interest and capacity to write blogs, reports, and other materials related to his or her work and present orally

The Staff Attorney position requires California bar membership, prior experience in community organizing, gender justice work; outstanding research and writing abilities; and demonstrated interest in and dedication to the mission of ERA.

Compensation and Benefits: ERA offers salaries that are competitive in the San Francisco Bay Area public interest sector for the qualifications. ERA offers a generous benefits package which includes medical and dental coverage, a generous vacation and sick leave policy, and a 401(k) plan.

Application Deadline: Ongoing until filled. Apply immediately.

Interested candidates should submit a detailed cover letter with a current résumé, a legal writing sample of no more than 500 words, and a current photo to:

Equal Rights Advocates
Attn: Jennifer Reisch, Legal Director
1170 Market Street, Suite 700
San Francisco, CA 94102
Fax: (415) 621-6744
Email: jobapplicants@equalrights.org

No telephone calls, please.

Please be sure your e-mail and cover letter references "Staff Attorney Position" in the subject line.

ERA is an equal opportunity employer and actively recruits women, people of color, persons with disabilities
- See more at: <http://www.equalrights.org/staff-attorney-2/#sthash.a1TyI9nD.dpuf>

Desired Class Level: 3L, LLM, Graduate/Alumni

Posting Date: June 12, 2016

Expiration Date: September 1, 2016

Contact: Jennifer Reisch
Legal Director
1170 Market Street Suite 700, San Francisco California 94102

Resume Receipt: E-mail

Default email for resumes.: jobapplicants@equalrights.org

Additional Documents: Cover Letter, Writing Sample, Other Documents

Requested Document Notes: 3 professional references

ID: 2179

Attorney

Motley Rice LLC (Morgantown, WV.)

Position Type: Full-time

Geographic Preference: Midwest (KY, WV, OH, IN, MI, IL, MO, IA, MN, WI)

Description: JOB TITLE: FLSA:
Associate Attorney Exempt
DEPARTMENT: REPORTS TO:
Occupational Disease Practice Group Leader
SUMMARY:
Handles all types of disputes related to occupational disease litigation.
MINIMUM REQUIREMENTS:

- Juris Doctor degree required from an accredited School of Law
- 2-5 years of litigation experience
- Experience with depositions
- Willingness to travel

- Member of West Virginia Bar
- Strong research, writing, analytical and speaking skills
- Previous experience in a fast-paced, high pressure environment required
- Ability to communicate and work well within a team environment required

WORKING HOURS:

Work may require more than 40 hours per week to perform the duties of the position. Work may require travel.

WORKING CONDITIONS:

Work is performed in a normal heated or air-conditioned office environment.

Interested Candidates should submit a résumé, writing sample, law school transcript and at least 3 references.

The above is intended to describe the general content of and requirements for the performance of this job. It is not an exhaustive statement of essential functions, responsibilities or requirements.

This job description must not be misconstrued as a promise of employment, nor deemed as an employment contract.

Desired Class Level: Graduate/Alumni

Posting Date: June 8, 2016

Expiration Date: August 31, 2016

Contact: Ms. Lauren Jahnke
Employment and Benefits Specialist
28 Bridgeside Blvd. Mt. Pleasant, South Carolina 29464 United States

Resume Receipt: Other (see below)

How To Apply: Candidates should submit their resume and other documents to staffing@motleyrice.com.

ID: 2128

Free Office Space for Transitional or New Attorney and go to Court & Mentor program- Edison, NJ

Metuchen NJ Public Defender Volunteer Internships available (Edison, NJ)

Position Type: Part-time

Practice Area(s): Criminal - Defense

Geographic Preference: Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Free Office Space for Transitional or New Attorney and go to Court & Mentor program- Edison, NJ
Kenneth Vercammen's Law Office has a space sharing opportunity for new lawyer or recent Transitional attorney. This is a mentoring experience where you can learn NJ Law Office Procedure.
Attorney will be provided with use of desk, plus if needed additional private office space in furnished basement. Responsibilities include: court appearances, Telephone communications with courts, prosecutors, clients, etc, Will signings and other legal matters.
-Call Courts to follow up on Letter of Representation and scheduling of hearings
- Prepare timesheets on Fatal Accident cases
-Call Police Departments to follow up on discovery

-Call clients and remind them of hearing dates and what to do
- Update Criminal and Civil blogs with recent cases
Go to court and get court experience. Excellent opportunity to jump-start your career. You will get to represent clients.
Must be admitted in NJ and have a car.
Learn to interview potential Municipal Court/Criminal clients. Also learn to draft Wills and work on Litigation.
Follow up contact calls with clients, courts, prosecutors and bar associations.
Excellent mentoring position for the right attorney. Are you hardworking and aggressive? Visit our website:
If interested, fax, email or mail a resume and cover letter.
KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500
(Fax) 732-572-0030 vercammenlaw@njlaws.com

The following is included with office use:

Desk space
Reception room for clients and use as Bona Fide Office
You can copy and use our Complaints, Motions, Form Letters and Pleadings.
Use our marketing books, marketing CDs, Criminal, Municipal Court and Elder law audiotapes and video lit
Use of our computer forms Motions, Complaints, and Form letters
Ability to use a file cabinet in basement to store your old files
Lighting/ Utilities
Bathroom Supplies
Landscaping / Snow Removal
Valuable advice
Hot water, municipal water/sewer charge paid

Other Duties/ Services to Clients

- Help add our 900+ criminal articles and statutes to our new criminal articles blog [We will teach you how to write them]
-Prepare Police Chief letters
- Whatever else needed to assist clients [ex Motions,]

About Mentor Program Director: Kenneth Vercammen is an Edison, Middlesex County, NJ trial attorney. He has written and lectured on estate planning, and litigation topics. He has been selected to write the book on Criminal Law for the American Bar Association and Middlesex County Bar Association.

Kenneth Vercammen was the NJ State Bar Municipal Court Attorney of the Year and past president of the Municipal Court Section and is the Co-Chair of the ABA Criminal Law committee, GP Division.

He is a highly regarded lecturer on litigation issues for the American Bar Association, ICLE, New Jersey State Bar Association, ABA Law Practice Management Magazine, and New Jersey Lawyer. As the Editor in Chief of the New Jersey Lawyer, he has written for the ABA Law Practice Management Magazine, and New Jersey Lawyer. In his private practice, he has devoted a substantial portion of his professional time to the preparation for trial in personal injury matters, Municipal Court trials, and contested Probate hearings. He serves as the Editor of the popular New Jersey Lawyer. He has served as a Special Acting Prosecutor in nine different cities and towns in New Jersey and also succeeded in securing the highest bid for the construction of a new municipal building. He was included in the 2013 "Super Lawyers" list published by Thomson Reuters. He was a member of the Law

Desired Graduate/Alumni
Class Level:

Posting April 30, 2016
Date:

Expiration December 31, 2016
Date:

Salary Range: Not Applicable

Contact: Kenneth Vercammen Esq.
2053 Woodbridge Ave. Edison, New Jersey 08817 109 Olde Ash Lane
<http://www.njlaws.com/public-defender-volunteer.html>

Resume Receipt: Other (see below)

How To Apply: f interested, fax, email or mail a resume and cover letter.
KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500
(Fax) 732-572-0030

Additional Documents: Cover Letter

Requested Document Notes: f interested, fax, email or mail a resume and cover letter.
KENNETH VERCAMMEN & ASSOCIATES, PC ATTORNEY AT LAW
2053 Woodbridge Ave. Edison, NJ 08817(Phone) 732-572-0500
(Fax) 732-572-0030

ID: 2132
